

## MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON JANUARY 13, 2020

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, January 13, 2020. Mayor Mahoney called the meeting to order at 7:31 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney.

Also in attendance were Cathy Gabel, Deputy Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Mike Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Joe Miller, Police Chief; and Mose Rickey, Parks and Recreation Director.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON DECEMBER 9, 2019:** Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the minutes of the Regular Council Meeting held on December 9, 2019 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

### **RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**PENSION BOARD APPOINTMENT:** The Palos Park Police Pension Board consists of five (5) members. Two (2) members of the board shall be appointed by the mayor. Mayor Mahoney entertained a motion to appoint Mary O'Connor to complete the term of a vacancy to expire April 2021.

Commissioner Polk moved, seconded by Commissioner Reed, to approve the appointment of Mary O'Connor to complete the term of a vacancy to expire April 2021.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Reed, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**HEARINGS:** None

### **CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. ratify payment of invoices on the Warrant List dated December 23, 2019 in the amount of \$34,734.66

- B. Ordinance abating the tax heretofore levied for the year 2019 to pay the principal of and interest on the \$1,750,000 General Obligation Bonds (Alternate Revenue Source) Series 2010A, of the Village of Palos Park, Cook County, Illinois – the Village issued \$1,750,000 in alternate revenue source bonds in 2010, for the construction of an underground water reservoir. The ordinance directs the Cook County Clerk’s Office to not levy property taxes for the 2019 tax year, as sufficient funds are available from alternate revenue sources to make the bond payment
- C. pass a resolution appointing new Freedom of Information Act Officers for the Village of Palos Park Police Department – the resolution states that Dolores Maldonado and Michael Majewski are hereby removed as FOIA officer and alternate FOIA officer respectively, for the Palos Park Police Department, Jessica Stafford is appointed FOIA officer for the Palos Park Police Department and Debra Legatzke and Kimberly Brogan, are appointed alternate FOIA officers for the Palos Park Police Department
- D. approve payment to PATSE Bus Service for 193 rides provided to Palos Park residents from May 1, 2018 to April 30, 2019 in the amount of \$1,530.49
- E. acknowledge the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry
- F. approve payment of invoices on the Warrant List dated January 13, 2020 in the amount of \$140,663.67
- G. approve the Supplemental Warrant List dated January 13, 2020 for manual checks, payroll, and recurring wire transfers in the amount of \$401,705.23

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney  
 NAYS: -0-  
 ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

Commissioner Milovich-Walters had no formal report this evening.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**PREVENTATIVE ACTION DURING COLD WEATHER:** Commissioner Reed reported residents should take preventative action during cold weather with their homes. Tips include keeping garage doors closed if there are water supply lines in the garage, opening kitchen and bathroom cabinet doors to allow warmer air to circulate around the plumbing, and when temperatures outside are well below freezing, running water through a pipe – even at a trickle – helps prevent pipes from freezing.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department issued forty-two (42) permits from November 15, 2019 – January 8, 2020 resulting in \$60,070.68 in permit fees. Forty-six (46) inspections were completed during this time period. No occupancy permits were issued.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 5,326 calls for service from December 9, 2019 through January 12, 2020. Palos Park Police also issued 61 adjudication tickets, 43 traffic tickets, 66 written warnings, 37 verbal warnings, completed 53 case reports, arrested 5 adults, 1 juvenile, 1 impound, 31 senior checks, 58 citizen assists and 85 community contact hours.

**PALOS PARK POLICE DEPARTMENT 2020 AND BEYOND STRATEGIC PLAN:** Commissioner Polk reported the Palos Park Police Department has implemented the Palos Park Police Department 2020 and Beyond Strategic Plan. The plan is a single guiding document that identifies the organization's priorities and vision for the future.

**POLICE FOUNDATION PLANS FOR 2020:** The Palos Park Police Foundation will meet next week to plan for 2020 and look at supporting special projects in the department. Funding provided through the Foundation supports many initiatives in the areas of public safety improvements, community partnerships, and programs designed to provide improved training and development opportunities to officers, educational assistance and employee recognition efforts. 100% of the donations to the Palos Park Police Foundation go to the police department.

**JANUARY IS MENTORING MONTH:** January marks the 19th annual National Mentoring Month, a campaign aimed at expanding quality mentoring opportunities to connect more of our community's young people with caring adults.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:**

Commissioner Pavlatos had no formal report this evening.

**MAYOR'S REPORT:**

Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:**

Clerk Arrigoni was not in attendance this evening.

**MANAGER'S REPORT:**

**IRMA 2020 ANNUAL INSURANCE CONTRIBUTION:** Village Manager Boehm reported Intergovernmental Risk Management Agency (IRMA) has calculated the Village's 2020 annual contribution at \$82,212.00 for Liability and Worker's Compensation Insurance. This contribution is based on the Village's revenue base multiplied by a rate charged to all members. The Village has a surplus credit available with IRMA in the amount of \$204,046.00. These monies can be used to offset the 2020 contribution or left in the IRMA account to earn investment income. Manager Boehm suggested the Village use \$52,212.00 of the reserve amount for the 2020 premium. Over \$100,000.00 would still be available to cover any deductibles and the Village would not have to budget for deductibles in Fiscal Year 2020. Manager Boehm entertained a motion to approve the IRMA 2020 annual contribution of \$82,212.00 and that a surplus credit of \$52,212.00 be used as an offset resulting in a payment of \$30,000.00.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve payment of the 2019 Intergovernmental Risk Management Agency (IRMA) annual contribution of \$82,212.00 and a surplus credit of \$52,212.00 be used as an offset resulting in a payment of \$30,000.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:52 p.m.

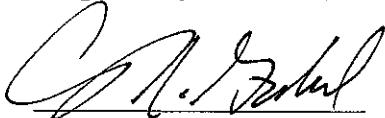
Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Cathy A. Gabel  
Deputy Village Clerk