

BOARD OF TRUSTEES MINUTES
Wednesday, January 15, 2020

A quorum was met for the January 15, 2020 meeting of the Palos Park Library Board. Present: Kathy Finan, Kathy Branigan, Dave Trzcinski (5:30 pm), Steve Desmond, Mary Lou Bareither. Absent: Michael T. Tannura Also present: Kathryn Sofianos, Library Director. Present:

Call to Order

Mary Lou Bareither called the meeting to order at 5:10 p.m.

Public Comments

There were no public comments.

Approve the Minutes of the Regular Board meeting of November 20, 2019

Kathy Finan made a motion to approve the Secretary's Minutes of the November 20, 2019 Board Meeting. Kathy Branigan seconded. Motion carried unanimously.

Approve the Minutes of the Executive Session of November 20, 2019

Mary Lou Bareither made a motion to approve the Minutes of the Executive Session of the November 20, 2019 Board Meeting. Kathy Finan seconded. Motion carried unanimously.

Correspondence

A letter was received from Together We Cope thanking the library for their continued participation in their Santa's Workshop program. The Library's donation of two boxes of pajamas and winter wear was greatly appreciated.

The Library received an invitation to the Palos Area Chamber of Commerce Annual Dinner. It will be held at the Palos Country Club on January 31, 2020.

Library Director's Report

The Hat & Mitten Tree, the P.A.W.S. box, and the Palos Park Police Cadets food drive were an overwhelming success due to the contributions of our patrons. Kathryn Sofianos and Bonnie Ciraulo represented the Library at the Palos Park's Holiday Market and Tree Lighting event by having a tree decorating table for children to participate in. Thanks to Palos Park Life for featuring the Library's Stacks After Dark in their December issue.

Library staff attended a presentation on maximizing the Library's role in the community. The Library has hired Emily Hampston to fill the part time position of Adult Programming & Circulation Assistant. Jessica Rock, the Library's Circulation and Access Service Manager, attended the Illinois Library Association's 2019 Conference. She attended three different presentations and was very impressed with their quality and content.

Review of Monthly Financial Reports

The Board reviewed and discussed the payment of bills for November 21 through December 18, 2019. Steve Desmond made a motion to approve the payment of bills for November 21 through December 18, 2019 in the amount of \$30,911.79. Kathy Finan seconded. Vote was taken by roll call and motion carried unanimously.

The Board reviewed and discussed the payment of bills for December 19 through January 15, 2020. Steve Desmond made a motion to approve the payment of bills for December 19 through January 15, 2020 in the amount of \$32,295.06. Kathy Branigan seconded. Vote was taken by roll call and motion carried unanimously.

The Board reviewed and discussed the monthly statement for November 2019. Steve Desmond made a motion to approve the monthly statement for November 2019. Kathy Finan seconded. Vote was taken by roll call and motion carried unanimously.

The Board reviewed and discussed the monthly statement for December 2019. Kathy Branigan made a motion to approve the monthly statement for December 2019. Steve Desmond seconded. Vote was taken by roll call and motion carried unanimously.

Unfinished Business

There was no unfinished business.

New Business

A library management webinar on keeping patrons safe was viewed by the members of the Board of Trustees. All agreed that it was both timely and informative.

Steve Desmond made a motion to authorize Kathryn Sofianos to attend the Palos Area Chamber of Commerce Annual Dinner. The motion was seconded by Mary Lou Bareither. Vote was taken by roll call and motion carried unanimously.

Executive Session

Mary Lou Bareither made a motion to go into Executive Session - pursuant to 5ILCS 120/2 © 1 of the Open Meetings Act at 5:35 pm. Motion was seconded by Kathy Branigan. Motion carried unanimously.

Reconvene Public Session

Mary Lou Bareither made a motion to return to regular session at 5:45 pm. The motion was seconded by Dave Trzcinski. Motion carried unanimously.

Adjournment

Kathy Branigan made a motion to adjourn the meeting at 5:50 pm. Steve Desmond seconded. Motion carried unanimously.

Respectfully submitted by Kathy Branigan.

Future dates:
February 19, 2020
March 18, 2020
April 15, 2020