

**MINUTES OF THE BOARD OF COMMISSIONERS'
REGULAR MEETING
HELD ON JANUARY 23, 2023**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, January 23, 2023. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering roll call were Commissioners, Reed, Wade, Milovich-Walters, Polk and Mayor Mahoney.

Also in attendance were Rick Boehm, Village Manager; Howard Jablecki, Village Attorney; Mike Sibrava, Public Works Director; Allen Altic, Finance Director; Mark Herman, Community Development Director; Joe Miller, Police Chief; Stephen DeFalco, Recreation Director; Kathie May; Community Development Coordinator, and Lisa Boyle, Deputy Village Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 9, 2023: Commissioner Polk moved, seconded by Commissioner Reed, to approve the minutes of the Regular Council Meeting held on January 9, 2023, as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Reed, Wade, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

COMMUNITY EVERGENCY RESPONSE TEAM (CERT): Commissioner Milovich-Walters introduced Officer Frank Flores to present an overview of the CERT program. Palos Park's CERT program is recognized as a part of approximately 2500 CERT programs nationwide. The Palos Park CERT program trains citizens regardless of background, experience or previous training to provide initial assistance to their families, neighbors, and community during medical emergencies and disasters until professional emergency personnel arrive. CERT members provide various forms of assistance to the community during post disaster recovery efforts as well. Officer Flores conducted the presentation and elaborated on Commissioner Milovich-Walter's introduction. For more information contact Officer Frank Flores at fflores@palospark.org. Commissioner Polk added that a participant would not need to do anything they are uncomfortable with. There are several ways to contribute. Commissioner Milovich-Walters added that at the CERT graduation that she attended there was a sense of community and friendship among the participants.

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Wade to:

- A. To approve Ordinance 2023-03 – An Ordinance Amending Part Eight, Title Two, Chapter 808, Section 808.23 of the Palos Park Village Code in Regard to the Authorized Number of Class G Liquor Licenses (Gleneagles Country Club, Inc, 13070 McCarthy Rd, Palos Park, Illinois 60464). The Ordinance states that effective January 23, 2023 The Village Code is amended to decrease the Class G liquor licenses by one (1) due to the cessation of golf operations/course bar service at Glen Eagles Country Club

B. To approve payment of invoices on the Warrant List dated January 23, 2023 in the amount of \$127,510.78

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Wade, Milovich-Walters, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

COMFORT ZONE HVAC MAINTENANCE AGREEMENT: Commissioner Milovich-Walters presented a proposal from Comfort Zone Heating and Cooling in the amount of \$7,758.00 to provide regular maintenance on all Village owned buildings. Performing maintenance on a regularly scheduled basis can help identify a potential breakdown before it turns into a costly service call and repair bill. The proposal for the 2023 calendar year is \$7,758.00 and will be included in the 2023/2024 budget.

Commissioner Milovich-Walters moved, seconded by Commissioner Wade, to approve the proposal from Comfort Zone Heating and Cooling in the amount of \$7,758.00 to provide regular maintenance on all Village owned buildings.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Wade, Reed, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

ANNOUNCEMENTS: Commissioner Milovich-Walters announced that the Palos Park Doggie Dash Registration is Live for the May 20th event. Registration information can be found on the Village website and Social Media pages. The Chili Cook off is Saturday, February 11th. Doors open at 12:30 with a \$5 public tasting starting at 1:15pm. Positions are available for Recreation Supervisor and Building Attendants. Both jobs are listed on the Village's website. Brunch with the Bunny registration for Saturday, April 1st will open Wednesday, February 1st on the Village's website under Recreation and Parks.

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:

SCAMS: Commissioner Wade informed residents to be aware of scam tactics from so-called contractors. Residents should know that a reputable contractor will not solicit door to door, claim to be working in your neighborhood and notice you need repairs, tell you to act right away, tell you that they have left over materials from another job that you could use, insist on being paid with cash. Be aware if they do not provide you with a detailed contract or ask for a large down payment. Also, be sure that the contractor is registered with the Village. Call 708-671-3733 to verify if a contractor is registered with the Village.

BUILDING DEPARTMENT REPORT: Commissioner Wade reported that the Building Department processed four (4) permits from January 4, 2023 to January 17, 2023 resulting in \$1,301.75 in permit fees. Eleven (11) inspections were completed during this time period.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 1870 calls for service/CAD Events from January 9, 2023 through January 22, 2023. Palos Park Police also issued 36 traffic stops, 17 moving violations, 2 adjudication tickets, 19 speeding tickets, 23 case reports, 4 accident reports, 0 adult arrests, 0 juvenile, 0 impounds, and 22 citizen assists.

SEXTORTION: Commissioner Polk informed residents of a sensitive subject that needs to be made aware. Sextortion is on the rise with ultimatums, launched regularly by adults posing as teens. Sexual extortion, or sextortion, is a form of blackmail where the victim is coerced into sending sexualized images to an offender online. Data shows more than 90 percent of victims were male and predominantly between 15 and 17 years of age. The crime often starts with a message on social media and can escalate quickly once a predator feels they've engaged their victim. This leads to a threat to share the picture with loved ones unless the victim pays up.

SUPER BOWL SAFETY: Commissioner Polk advised residents to assign a designated driver if you are going to a Super Bowl party or watching the game at a sports bar or restaurant. If you don't have a designated driver, then ask a sober friend for a ride home or call a cab, friend, or family member to come and get you. If you are in Palos Park, and have had too much to drink, you may contact the Palos Park Police Department at 708-448-2191 or 708-259-1035 and they will ensure you get home safely.

Commissioner Polk introduced Palos Park Police Chief, Joe Miller for comments. Chief Miller informed the Council of emergency resources that people may or may not be aware of. AED (Automated External Defibrillator) boxes (for heart related emergencies) and Stop the Bleed boxes (active shooter type emergencies) are in public arenas, available in emergency situations. These are for general public use when emergency professionals are not on the scene.

COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED:

LAUTERBACH AND AMEN AUDIT SERVICE CONTRACT: Commissioner Reed presented the item to approve a contract between the Village of Palos Park and Lauterbach and Amen, LLP for financial audit services covering the fiscal years ending 2023 through 2025. Lauterbach & Amen has submitted a 3-year cost proposal for audit services covering future fiscal years 2023 through 2025. FY 2023 \$18,600 FY 2024 \$19,000, and FY 2025 \$19,400. For comparison purposes, the Village paid \$19,400 for audit services from Lauterbach & Amen for its Fiscal Year 2022 audit. Lauterbach & Amen agreed to lower its audit fees under this proposal due to significant audit efficiency gains over the last few years due to improved preparation for the audit by Village Staff.

Before a motion was made, Commissioner Reed took this time to discuss overall Village finances and stated that over the last several years, the Village has seen its fund balance grow. From Fiscal Year 2019 to Fiscal Year 2022, available fund balance reserves have grown nearly \$900,000 to approximately \$2.3 million. Commissioner Reed featured Finance Director, Allen Altic in the success of the Village's finance department and Mayor Mahoney also complimented Allen in negotiating the contract fee.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve a contract between the Village of Palos Park and Lauterbach and Amen, LLP for financial audit services covering the fiscal years ending 2023 through 2025.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Wade, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

MAYOR'S REPORT: Mayor Mahoney did not have any formal report; however, he made an announcement congratulating Jeannine Kacmar on her retirement from the Palos Heights Library. Jeannine was the Public Services Librarian at the Palos Park Library for several years. Her contribution to the Village's 'Centennial Book' titled Images of Palos Park, was written by Jeannine Kacmar and outlines the rich history of our unique Village. Mayor Mahoney wished Jeanine a wonderful retirement and thanked her for creating this historical book that will be enjoyed for generations.

CLERK'S REPORT: Clerk Arrigoni was absent this evening. Deputy Clerk, Lisa Boyle, did not have any formal report.

MANAGER'S REPORT: Manager Boehm did not have a formal report; however, Manager Boehm gave the Council an update on the Comcast buildout in Palos Park. Four hundred (400) homes will be able to connect by April of this year and four hundred (400) additional homes, per month, thereafter. Customers will be contacted by flyers and information will be updated on our website as to when locations will be able to connect.

CITIZENS AND VISITORS COMMENT PERIOD: None

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Milovich-Walters moved, seconded by Commissioner Wade, to adjourn the meeting at 8:23 p.m.

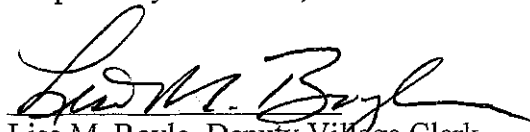
On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Wade, Reed, Milovich-Walters and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,


Lisa M. Boyle, Deputy Village Clerk