

## MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON FEBRUARY 8, 2021

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, February 8, 2021. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney. Everyone was physically present except for Commissioners Reed and Pavlatos who were participating remotely.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Joe Miller, Police Chief; Michael Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Allen Altic, Finance Director; Kathie May, Community Development Coordinator; and Lisa Boyle, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 25, 2021:** Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on January 25, 2021 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

### CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to:

- A. pass a Resolution for Construction on State Highways – the resolution allows for permit work to be performed by employees of a municipality in lieu of a surety bond for a period of two years. The resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits.
- B. approve payment of invoices on the Warrant List dated February 8, 2021 in the amount of \$86,208.70
- C. approve the Supplemental Warrant List dated February 8, 2021 for manual checks, payroll, and recurring wire transfers in the amount of \$396,100.49

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**HEAT ENGINEERING PROPOSAL:** Commissioner Milovich-Walters presented A proposal from Heat Engineering to replace the two heating units at the Public Works Garage in the amount of \$7,736.00. Both heating units at the Public Works Garage are 17 years old and one is not working. Public Works proposed replacing both units using the \$15,000.00 budgeted in the ½% Sales Tax Fund for garage improvements.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the proposal form Heat Engineering to replace the two heating units at the Public Works Garage in the amount of \$7,736.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**FIRST AMENDMENT – REPUBLIC SERVICES CONTRACT:** Commissioner Milovich-Walters presented the First Amendment to Waste Material, Yard Waste and Recyclable Materials Collection and Disposal Contract with Republic Services of Crestwood. Republic and the Village team are proposing a five (5) year contract extension. Year one rates to remain flat and \$20.28 per unit plus the Cook County and State tax. Year two through five (2-5) rate adjustments would be tied with the Consumer Price Index for Water, Sewer & Trash Collection, not to exceed 4% in any year. Village staff has surveyed communities around Palos Park and found that the proposed new contract rate with Republic is lower and will remain lower throughout this contract term.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the First Amendment to Waste Material, Yard Waste and Recyclable Materials Collection and Disposal Contract with Republic Services of Crestwood.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**FREEZING PIPES:** Commissioner Milovich-Walters reminded residents to keep water and pipes from freezing during cold temperatures by wrapping exposed pipes and their water meter with insulation material. Also, if you will be out of town for a long period of time, it is recommended that you locate the inside water shut off valve to make sure it is closed, and water is drained from your pipes. Public Works will shut off your water at the buffalo box if requested. There is a shut off fee of \$100.00 but no fee to turn the water back on.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**HIRING OF LANDSCAPERS:** Commissioner Reed reminded residents that if you hire landscapers to work on your home this spring and summer, please remember that they need to be registered with the Village of Palos Park. Any questions regarding the registration process can be answered by calling (708)671-3733.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department processed seven (7) permits from January 21, 2021 – February 3, 2021 resulting in \$5,664.26 in permit fees. Fifteen (15) inspections were completed during this time period.

**AMENDMENT TO ORDINANCE NO. 2019-16:** Commissioner Reed presented an Ordinance amending Ordinance No. 2019-16, adopted August 12, 2019, and previously amended by Ordinance No. 2019-26, to allow for a minor amendment to an approved commercial planned development in the B-1 Limited Retail Business District (12300 S. LaGrange Road and 9540 W. 123<sup>rd</sup> Street). Wu & Tran Palos Park LLC is requesting a minor amendment to the original Ordinance for their restaurant to alter the roof in two places, changing from a flat roof to a gable roof in one area, and from a hip roof to a gable roof in another area. The roof changes do increase the height of the building section where previously there was a flat roof proposed but the total height of the new proposed gable roofs are not taller than the tallest portion of the building previously approved. In addition, the applicant is now proposing to increase the outdoor dining area in light of the COVID-19 restrictions on indoor dining.

Commissioner Reed moved, seconded by Commissioner Polk, to adopt Ordinance 2021-02 an Ordinance Amending Ordinance No. 2019-16, adopted August 12, 2019, and previously amended by Ordinance No. 2019-26, to allow for a minor amendment to an approved commercial planned development in the B-1 limited retail business district (12300 S. LaGrange Road and 9540 W. 123<sup>rd</sup> Street).

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**SENIOR COLD WEATHER SAFETY:** Commissioner Polk informed residents to check on elderly and vulnerable neighbors as we experience dangerously cold temperatures and snow. Stay in touch and schedule phone calls to check up on them or enlist the Palos Park Police Officer to check on them. Other cold weather precautions include carbon monoxide detectors near where you sleep, changing furnace filters, extra blankets and dressing in layers. Seniors are encouraged to stretch limbs to loosen muscles and to stay inside to prevent falls on icy surfaces. It is also a good idea to make arrangements for someone to shovel and salt driveway and walkways. Professional caregivers can assist with to-do items, such as bringing in the mail and/or picking up groceries.

**POLICE DEPARTMENT ACADEMIC PARTNERSHIP PROGRAM INTERN:** Commissioner Dan Polk announced that in the 2021 spring academic term, the Palos Park Police Department will welcome Illinois State University student, Cole Michel. This unique internship opportunity offers a “front line” internship with officers as they perform their day-to-day duties. The academic partnerships were started twenty years ago as a way to team up with academia and stay current with the ever-changing trends in policing. Chief Joe Miller has served as an adjunct professor in Public Safety and Policy programs and in several area colleges and universities’ Criminal Justice programs.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:** Commissioner Pavlatos had no formal report this evening.

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:**

**MAT RENTAL CONTRACT WITH ROSCOE:** Village Manager, Rick Boehm, presented for approval a contract between the Village of Palos Park and Roscoe for commercial entrance mat rentals. The contracts are for commercial entrance mat rentals for the Kaptur Center, Metra Station, and Recreation Center for a 60-month period (26 deliveries per year) in the annual amount of \$8,244.60. The Village has used Roscoe for renting its entry mats for over 12 years. The Village looked into pricing several years ago and found the current contracts difficult to work with. With new staff at Roscoe, new draft contracts were negotiated for the Council to consider. The annual savings will be \$1,719.12 and \$8,595.60 over the five year term.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the mat delivery service contracts for the Kaptur Center, Metra Station, and recreation Center for a 60-month period (26 deliveries per year) with Roscoe in the annual amount of \$8,244.60.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:02 p.m.

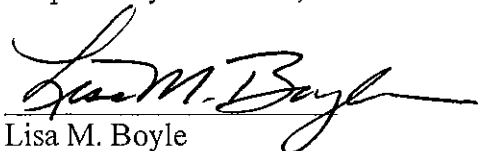
On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Lisa M. Boyle  
Deputy Village Clerk