

## **BOARD OF TRUSTEES MINUTES**

**February 20, 2019**

A quorum was met for the February 20, 2019 meeting of the Palos Park Library Board. Present: Mary Lou Bareither, Steve Desmond, Michael T. Tannura (6:10 p.m.) and Dave Trzcinski. Also present: Library Director Kathryn Sofianos and Public Services Librarian Jessica Rock. Absent: Kathy Branigan, Kathy Finan.

### **Call to Order**

Dave Trzcinski called the meeting to order at 6:10 p.m.

### **Public Comments**

Robert Biel, a Palos Park resident, expressed his concerns about the PBS/Ken Burns Vietnam War documentary that is in the library collection. Robert submitted a copy of a letter he wrote to PBS that contains his critique of the documentary and details a military operation that he felt was not properly covered in the series. The letter will be placed in the library's veteran's history file. Trustees, Kathryn, Jessica, and Robert discussed developing library programs that honor, support, and assist veterans.

### **Approve Minutes of the Regular Board meeting of January 16, 2019**

Mary Lou Bareither made a motion to approve the Secretary's Minutes of the January 16, 2019 Board Meeting. Michael T. Tannura seconded. Motion carried unanimously.

### **Correspondence**

There was no correspondence.

### **Library Director's Report**

The library had one closure (Jan 30<sup>th</sup>), an early closure (Jan 29<sup>th</sup>), and a late opening (Jan 31<sup>st</sup>) due to extremely cold temperatures outside. Temperature within the building has remained comfortable and the library passed the winter HVAC check with no issues recorded.

Kathryn attended the Palos Area Chamber of Commerce Annual Dinner and Award Ceremony on January 25<sup>th</sup> and the Legislative Breakfast at the Tinley Park Public Library on February 1<sup>st</sup>.

Reading in a Winter Wonderland, the winter reading programs for toddler to kindergarten, started January 3<sup>rd</sup>. The Brownie Troop from St. Michael's School in Orland Park visited the youth services department on January 16<sup>th</sup>.

Belinda Bylina, Head of Youth Services, and Kathryn spoke with the Commander of the Palos Park Police Cadets about hosing a Police Office and Cadet story times at the library.

### **Review of the Monthly Financial Report**

The Board reviewed and discussed the payment of bills. Steve Desmond made a motion to approve the payment of bills for January 17, 2019 through February 20, 2019 in the amount of \$32,573.28. Michael T. Tannura seconded. Vote was taken by roll call and motion carried unanimously.

The Board reviewed and discussed the monthly statement for January 2019. Steve Desmond made a motion to approve the monthly statement for January 2019. Mary Lou Bareither seconded. Vote was taken by roll call and motion carried unanimously.

#### **Unfinished Business**

Mary Lou Bareither made a motion to approve the Library Closing on Friday, March 29, 2019 for Staff In-Service. Dave Trzcinski seconded. Motion carried unanimously.

The Library Board looked a drawing of a donor tree and an engraved leaf provided by Able Engravers in Skokie, IL and at the wall across from the entrance as a possible location for the tree. Dave Trzcinski suggested that Kathryn contact glass artist Sheri Law, creator of the McCord Gallery and Cultural Center's donor wall and Homer Glen Public Library District's donor tree, for another design option.

#### **New Business**

The Board discussed the projected year end cash balance for FY 18/19 and FY 19/20 expenses. Next month Kathryn will present the FY 19/20 Budget to the Library Board.

#### **Adjournment**

Dave Trzcinski made a motion to adjourn the meeting at 7:15 pm. Mary Lou Bareither seconded. Motion carried unanimously.

Respectfully submitted by Kathryn Sofianos, Library Director