

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON FEBRUARY 25, 2019

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, February 25, 2019. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney. Commissioner Reed was not in attendance.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Lauren Pruss, Community Development Director; Barb Maziarek, Finance Director; Mike Sibrava, Public Works Director; Joe Miller, Police Chief; Mose Rickey, Recreation & Parks Director; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON FEBRUARY 11, 2019: Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on February 11, 2019 as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

FOREST PRESERVE DISTRICT OF COOK COUNTY (FPDCC): The Forest Preserve District of Cook County presented a slideshow highlighting the nearly 70,000 acres of forest preserves throughout Cook County. It is the largest forest preserve district in the United States. It receives an estimated 62 million visits each year, providing insight into a world teeming with wildlife and rich with outdoor recreation and environmental education opportunities. The preserves offer oak woodlands, savannas, tall grass prairies, 22 dedicated nature preserves, 40 managed lakes, 7 major waterways, and 300 miles of marked trails. The Village of Palos Park has also partnered with the FPDCC to provide several opportunities to “Fish the Park” at area lakes with prizes awarded to different age groups. For more information about the district or a calendar of events please contact the Forest Preserve District at www.fpdcc.com.

CITIZENS ON PATROL SERVICE (COPS): Citizens on Patrol Service (COPS) members Phyllis Adams, Larry Wiles, and Tom Crowhurst were on hand to present a check to members of the Palos Park Police Cadets for the Cadet Scholarship Fund. Monies raised for the scholarship fund allows active members in the cadet program access to financial assistance as they pursue a college degree in Public Safety

ZONING BOARD OF APPEALS (ZBA) APPOINTMENT: Zoning Board of Appeals members are appointed to serve five (5) year terms with the option of being reappointed at the conclusion of the term **or** appointed to complete the term of a vacancy. Mayor Mahoney entertained a motion to appoint Vanetta Wiegman to complete the term of a vacancy to expire June 1, 2019.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the appointment of Vanetta Wiegman to Zoning Board of Appeals to complete the term of a vacancy to expire June 1, 2019.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. To approve payment of invoices on the Warrant List dated February 25, 2019 in the amount of \$51,631.49

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

STAREVENTS MANAGEMENT AGREEMENT: Commissioner Milovich-Walters reported Village Council approved hiring StarEvents to produce and manage the 2019 Palos Park Art Festival. The approval included a management fee not to exceed \$16,000.00, 20% commission on sponsorship monies raised plus an amount equal to 20% of the net profit of the Event. The Management Agreement has been reviewed by the Village Attorney and the legal department at IRMA.

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to approve the Management Agreement for Festival Services between the Village of Palos Park and StarEvents with a base management fee of \$15,995.00 plus 20% commission on sponsorship monies raised plus an amount equal to 20% of the net profit of the Event.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Pavlatos, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

ICE DAMS: Residents are reminded that ice dams can cause serious damage to roofs. Ice dams may form when water from melting snow freezes into ice at the edge of your roofline. Without proper roof snow removal, the ice that develops may grow large enough to prevent water from melting snow from properly draining off the roof. When the water is unable to drain from the roof, it may back up underneath roof shingles and make its way into your home. Some tips to help prevent ice dams include keeping attics well insulated and well ventilated, and when replacing a roof, install a water-repellent barrier underneath the shingles.

BUILDING DEPARTMENT REPORT: In Commissioner Reed's absence, Mayor Mahoney reported the Building Department issued six (6) permits from February 6, 2019 – February 19, 2019 resulting in \$4,127.05 in fees. Tree Bank Fees of \$11,800.00 were also collected. Eleven (11) inspections were completed during this time. No occupancy permits were issued. No Exaction Fees were collected.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 1,543 calls for service from February 11, 2019 through February 24, 2019. Palos Park Police also issued 60 adjudication tickets, 5 traffic tickets, 17 written warnings, 24 verbal warnings, completed 20 case reports, arrested 5 adults, 0 juveniles, 0 impounds, 30 senior checks, 29 citizen assists and 31 community contact hours.

POLAR PLUNGE: Palos Park Police Officers will participate in the 2019 Special Olympics Annual Polar Plunge on March 2, 2019 in Manteno, IL. The Polar Plunge is a state-wide event where participants jump into a freezing body of water to raise money for Special Olympics. The funds raised provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:

AUDIT SERVICES: Commissioner Pavlatos reported the Village sent proposals (RFPs) to six (6) auditing firms in December for auditing services and the preparation of the Comprehensive Annual Financial Report (CAFR) for Fiscal Years 2019 through 2022. Four (4) firms responded. Since all the firms were professional and very well qualified and experienced, it was decided that selecting the firm with the lowest bid was recommended. Lauterbach and Amen, LLP of Naperville, IL are being recommended as Village Auditors for Fiscal Years 2019 through 2022. The base cost for the FY2019 audit is \$22,000.00, less \$2,500.00 if a Single Audit Report is not performed. Preparation of the Pension Fund Annual Report is included in the base price. Lauterbach and Amen, LLP currently serve as auditors for a substantial number of municipalities, townships, library, park, and special districts. They are committed to meeting and exceeding the Village's expectations with regard to quality, technical expertise, and timing of their services.

Commissioner Pavlatos moved, seconded by Commissioner Polk, to award Lauterbach and Amen, LLP the auditing contract for auditing services and CAFR preparation for Fiscal Year 2019 through 2022 with a base cost of \$22,200.00 for FY 2019.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Pavlatos, Polk, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

MAYOR'S REPORT:

ABBY KASCH ON THE VOICE: Abby Kasch, a resident of Palos Park is competing on the hit television show "The Voice". Abby is a 2016 graduate of Stagg High School and moved to Nashville in 2018 to pursue a career in music. On behalf of everyone in Palos Park, Mayor Mahoney said we are proud of you and wish you the best of luck at this exciting time in your life and career.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening however, she read several announcements.

MANAGER'S REPORT: Manager Boehm had no formal report this evening.

CITIZENS AND VISITORS COMMENT PERIOD:

Tom Crowhurst – Mr. Crowhurst acknowledged Chief Joe Miller for his twenty years with the Citizens on Patrol Service (COPS).

Joseph Murphy – Mr. Murphy introduced himself as a Trustee for Moraine Valley Community College and running for re-election.

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:27 p.m.

Upon voice vote, the motion passed with 4 yes votes.

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

Respectfully submitted,

Cathy A. Gabel
Deputy Village Clerk