

BOARD OF TRUSTEES MINUTES

March 20, 2019

A quorum was met for the March 20, 2019 meeting of the Palos Park Library Board. Present: Mary Lou Bareither, Steve Desmond, Kathy Finan, Kathy Branigan and Dave Trzcinski. Absent: Michael T. Tannura. Also present: Kathryn Sofianos, Library Director.

Call to Order

Dave Trzcinski called the meeting to order at 5:07 pm.

Public Comments

There were no public comments.

Approve Minutes of the Regular Board meeting of February 20, 2019

Mary Lou Bareither made a motion to approve the Secretary's Minutes of the February 20, 2019 Board Meeting. Kathy Branigan seconded. Motion carried unanimously.

Correspondence

An invitation was received for the Laconi Trustee Banquet to be held in Naperville on May 10, 2019. The Board recommended that Kathryn Sofianos attend the function, but she has a previous commitment.

Library Director's Report

Kathryn attended the Levying Made Easy workshop at the RAILS office in Burr Ridge on the 6th. The workshop was led by Jamie Rachlin of Meristem Advisors. The steps to calculate the Levy under tax caps and properly estimating the extension were discussed.

Kathryn visited the Palos Heights Public Library on the 28th to congratulate them on their 75th Anniversary.

Kathryn met with Lucy Crocilla, President of the Palos Park Garden Guild I, to discuss a grant opportunity for the purchase of \$250.00 in tools for the library's pollinator garden.

Sheri Law, of Sheri Law Art Glass Ltd, stopped by the library to discuss a donor tree. Sheri created the McCord Gallery and Homer Glen Public Library donor walls. She is working on a proposal for the Library Board. The board suggested approaching village businesses as possible donors. Kathryn will check with the auditor about tax deductions in relation to donations.

The Youth Services Department will be visiting Palos West Elementary School in May to talk about the summer reading program. This year the theme is Color Your World with Books. Read!

Review of the Monthly Financial Report

The Board reviewed and discussed the payment of bills for February 21, 2019 through March 20, 2019. Steve Desmond made a motion to approve the payment of bills for February 21, 2019 through March 20, 2019 in the amount of \$32,243.17. Kathy Finan seconded. Vote was taken

by roll call and motion carried unanimously.

The Board reviewed and discussed the monthly statement for February 2019. Steve Desmond made a motion to approve the monthly statement for February 2019. Kathy Branigan seconded. Vote was taken by roll call and motion carried unanimously.

Approval of Budget and Appropriation FY 2019-2020

The board reviewed and discussed the FY 2019-2020 budget and appropriation. Steve Desmond made a motion to approve the FY 2019-2020 budget and appropriation. Kathy Finan seconded. Vote was taken by roll call and motion carried unanimously.

Kathryn distributed the staff salary schedule for the new fiscal year. During the board's informal discussion of the library director's salary, Kathryn was not in the meeting room. The staff salary schedule will be approved at the April board meeting.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

Adjournment

Kathy Branigan made a motion to adjourn the meeting at 6:12 pm. Kathy Finan seconded. Motion carried unanimously.

Respectfully submitted by Kathy Branigan.

Future dates:

April 17, 2019

May 15, 2019

June 19, 2019