

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON APRIL 12, 2021**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, April 12, 2021. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney. Everyone was physically present except for Commissioner Reed and Pavlatos who was participating remotely.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Michael Sibrava, Public Works Director; Allen Altic, Finance Director; Kathie May, Community Development Coordinator; and Lisa Boyle, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON MARCH 29, 2021:** Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on March 29, 2021 as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

ABSTAIN: -1- Commissioner Reed

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to:

- A. pass a resolution closing a portion of McCarthy Road for the annual parade to be held on Saturday, September 18, 2021.
- B. approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25) and IRMA Special Events Liquor Liability (\$250.00) for Autumn in the Park to be held on Friday, September 17, 2021 and Saturday, September 18, 2021.
- C. to approve payment of invoices on the Warrant List dated April 12, 2021 in the amount of \$129,347.31.
- D. approve the Supplemental Warrant List dated April 12, 2021 for manual checks, payroll, and recurring wire transfers in the amount of \$729,531.53.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**DYKSTRA PROPOSAL GYM HVAC UNIT:** Commissioner Milovich-Walters presented to the council a proposal from Dykstra to replace the HVAC unit that heats and cools the gym area at the Recreation Building. The Village received three proposals for the work – Dykstra, \$18,924.00, Heat Engineering, \$22,852.00 and Environmental Mechanical, \$27,500.00. Public Works recommends that the work be awarded to Dykstra who submitted the lowest proposal. The monies to cover this project would come out of the Capital Fund.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the proposal from Dykstra for a new HVAC unit to heat and cool the gym area of the Recreation Building in the amount of \$18,924.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CONCENTRIC INTEGRATION SCADA MAINTAINENCE:** Commissioner Milovich-Walters presented to the council a proposal from Concentric Integration, formerly Baxter & Woodman Control Systems Integration, to maintain the SCADA (Supervisory Control And Data Acquisition) system for the Water Distribution System. They would provide 24/7 service whether on site or by phone. They also provide remote monitoring of our system to help detect anomalies before they become problems. The cost for the renewal is \$7,260.00. This cost will cover proactive and preventative maintenance, technology and SCADA planning and budgeting, project management, remote support and monitoring and a maximum of 60-minute response time for onsite help in the event of an emergency. The money to cover this contract is in the 2021 Water Fund Budget.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the proposal from Concentric Integration in the amount of \$7,260.00 to provide support services for the SCADA system and computer that controls the Village water system.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CHILI IN THE PARK:** Commissioner Milovich-Walters informed residents that Chili in the Park will be April 17<sup>th</sup> on Memorial Drive outside the Recreation Building at 12:30pm with public tasting until 1:15pm.

**RID LITTER DAY:** Rid Litter Day is Saturday, April 24, 2021 at 9:00am at the Recreation Center.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**JULIE:** Commissioner Reed reminded residents to call JULIE (Joint Utility Locating Information for Excavators) at 811 before any digging projects. A simple call to 811 will allow JULIE to mark utility locations on your property within two working days. JULIE services are free.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported that the Building Department processed seventeen (17) permits from March 16, 2021 – April 7, 2021 resulting in \$16,630.55 in permit fees. Nineteen (19) inspections were completed during this time period.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 2,082 calls for service from March 29, 2021 through April 11, 2021. Palos Park Police also issued 33 adjudication tickets, 2 traffic tickets, 16 written warnings, 10 verbal warnings, completed 26 case reports, arrested 0 adults, 0 juveniles, 0 impounds, 13 senior checks, 20 citizen assists.

**BIKE SAFETY:** Commissioner Polk informed residents that Palos Park Police Department is giving out children's helmets this spring to local children as part of the National Children-N-Safety program. Contact Chief Joe Miller for more information, [jmiller@palospark.org](mailto:jmiller@palospark.org) or at 708-671-3771.

**COVID 19 VACCINES:** Commissioner Polk presented information about the Covid 19 Vaccine. The best Covid 19 Vaccine is the one that you can get – all products are effective and safe. If you are a senior citizen and have not been able to get a vaccine. Please reach out to [dpolk@palospark.org](mailto:dpolk@palospark.org) and he will help in any way possible. Again, any questions or concerns about the vaccine please contact [dpolk@palospark.org](mailto:dpolk@palospark.org).

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:**

**FISCAL YEAR 2022 BUDGET UPDATE:** Commissioner Pavlatos informed the Council and residents that the Village of Palos Park operated under the Budget Act as outlined within the Illinois Compiled Statutes. As required, the Village must adopt an annual budget prior to the start of the fiscal year for which the budget applies.

The Village's budget represents the financial road map used to guide programs, events, services, and projects within the budget year.

The Village's proposed annual budget for Fiscal Year 2022 starting on May 1, 2021 and ending on April 30, 2022 is on file in the lobby of the Kaptur Administrative Center and on the Village's website under the Finance Department section. A public hearing will be held at our next Council meeting on Monday, April 26, 2021. Final action on an ordinance to approve the Fiscal Year 2022 budget is scheduled at the April 26<sup>th</sup> Council meeting.

**MAYOR'S REPORT:** None

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:**

**ULTIMATE RENTAL SERVICE:** Manager Boehm presented a proposal from Ultimate Rental Service of Romeoville, IL for the Autumn In The Park Festival 2021 Tent Rental Company vendor. Ultimate Rental Services, Inc has been awarded the Autumn In The Park tent contract since 2017. The company did not quote the generators as that was a pass-through cost from a subcontractor, public works is looking to secure these items separately. Quotes were based on the event's needs which include:

60' x 120' Main Tent  
 120' x 10' Food Vendor tents with counters  
 120' x 10' Food Vendor tent flooring  
 10' x 10' Talent tent  
 24' x 20' x 32" State with skirting and steps.  
 Tables  
 Chairs  
 Lighting in the main and food tents, spider boxes, electric cords, cable ramps and side walls.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the quote from Ultimate Rental Service of Romeoville, IL in the amount of \$13,382.20 to provide tents, flooring, lights and staging at the 2021 Autumn In The Park Festival.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioner Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney  
 NAYS: -0-  
 ABSENT: -0-

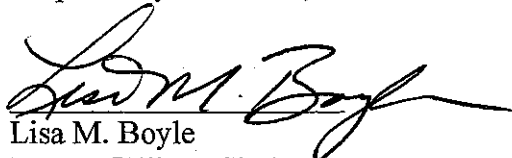
**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:59 p.m.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney  
 NAYS: -0-  
 ABSENT: -0-

Respectfully submitted,

  
 Lisa M. Boyle  
 Deputy Village Clerk