

## MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON APRIL 13, 2020

Due to the Emergency Declaration by the CDC and Illinois Governor, the Village Council meeting was held by teleconference. Physical attendance at this public meeting was limited to 5 individuals with Village officials, staff and consultants having priority over members of the public and each participating via teleconference in separate offices.

Above Meeting Restrictions per the Open Meetings Act, the CDC directive (no more than 10 persons in attendance at group meetings) and Illinois Governor Executive Order 2020-07 dated March 16, 2020 and "Stay-At-Home" Executive Order 2020-10 dated March 20, 2020, as extended by the executive Order issued April 1, 2020.

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, April 13, 2020. Mayor Mahoney called the meeting to order at 7:35 p.m. Answering to roll call via teleconference were Clerk Arrigoni, Commissioners Milovich-Walters, Reed, Polk, and Pavlatos.

Also in attendance were Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Lauren Pruss, Community Development Director via teleconference; Joe Miller, Police Chief; Kathi May, Community Development Coordinator; and Cathy Gabel, Deputy Clerk.

### APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON

**MARCH 9, 2020:** Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on March 9, 2020 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

### CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

A. ratify payment of invoices on the Warrant List dated March 23, 2020 in the amount of \$359,094.99

B. pass a resolution to close a portion of McCarthy Road for the annual parade to be held on Saturday, September 19, 2020 – the Resolution states the parade on September 19, 2020 will require the closing of McCarthy Road from 9:30 a.m. to 1:30 p.m. between 80<sup>th</sup> Avenue and LaGrange Road and said Village will assume full responsibility for the direction, protection, and regulation of traffic during the time the detour is in effect

- C. approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$300.00) for *Autumn in the Park* to be held on Friday, September 18, 2020 and Saturday, September 19, 2020
- D. adopt an Ordinance amending Part Eight, Title Four, Chapter 899, Section 899.02 of the Palos Park Village Code in regard to the Village's Local Motor Fuel Tax -- the Ordinance states Ordinance 2020-05 imposing a Municipal Motor Fuel Tax at the rate of 3 cents per gallon contains language that conflicts with the statute. The Illinois Department of Revenue has full power to administer the tax and, therefore Palos Park is not authorized to impose additional penalties for failure to comply
- E. approve a proposal from Concentric Integration in the amount of \$7,190.00 to provide support services for the SCADA system and computer that controls the Village water system
- F. adopt an Ordinance amending Part Ten, Title Six, Chapter 1066 of the Palos Park Village Code in regard to the Village's Emergency Telephone (911) System -- the Ordinance makes the necessary changes to Chapter 1066 of the Village Code to address the Village moving forward from Southwest Central Dispatch to the Cook County Sheriff for police dispatching services, and from the Southwest Central 911 System to the Cook County 911 System, effective May 1, 2020
- G. approve payment of invoices on the Warrant List dated April 13, 2020 in the amount of \$101,614.35
- H. approve the Supplemental Warrant List dated April 13, 2020 for manual checks, payroll, and recurring wire transfers in the amount of \$511,539.41

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:**

**ORDINANCE APPROVING A CORNER SIDE YARD SETBACK VARIATION FOR 7849 OAK RIDGE DRIVE:** An application has been filed requesting a variation from the requirements of Chapter 1268.02(f) Side Yards to permit the reconstruction of a partially collapsed non-conforming dwelling at property commonly known as 7849 Oak Ridge Drive. The applicant is requesting a 16.50 foot variation (33%) from the 50.0 foot minimum corner side yard setback requirement, decreasing the required corner side yard setback along the West side of the property to 33.50 feet. Zoning Board of Appeals held a public hearing on April 8, 2020 to consider the matter. Upon roll call vote, Zoning Board of Appeals voted (7-0) to recommend approval of the variation to the Village Council.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adopt Ordinance 2020-11 approving a 16.50 foot variation (33%) from the 50.0 foot minimum corner side yard setback requirement, decreasing the required corner side yard setback along the West side of the property to 33.50 feet for the reconstruction of the dwelling.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:** Commissioner Milovich-Walters had no formal report this evening.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**PERMITS:** Residents were reminded that landscapers hired to work on their property need to be registered with the Village. A two-page contractor Registration Form needs to be completed, a Certificate of Insurance submitted, and a registration fee paid.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department issued eight (8) permits from March 23, 2020 – April 8, 2020 resulting in \$31,500.58 in permit fees. Twelve (12) inspections were completed during this time period. No occupancy permits were issued.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 5,399 calls for service from March 9, 2020 through April 12, 2020. Palos Park Police also issued 19 adjudication tickets, 2 traffic tickets, 25 written warnings, 11 verbal warnings, completed 27 case reports, arrested 2 adults, 0 juveniles, 0 impounds, 45 senior checks, 75 citizen assists and 107 community contact hours.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:** Commissioner Pavlatos reported a public hearing will be held at the next Council meeting, Monday, April 27, 2020 pursuant to a legal notice published in a newspaper within the Village to consider approval of the Annual Budget for Fiscal Year ending April 30, 2021.

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:**

**MAYOR'S AUTHORITY TO DECLARE A STATE OF EMERGENCY:** Given the recent events with Covid-19, the Village Code does not give the Mayor authority to declare a state of emergency in the Village of Palos Park. Adopting an ordinance pursuant to 65 ILCS 5/11-1-6 grants the Mayor the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency. The Mayor is authorized to render a state of emergency within the Village based on the following findings and supporting facts: (1) There has occurred, or there is an actual imminent danger of the occurrence of, a natural disaster, catastrophe, pestilence, contagious disease or other public health emergency, which is likely to cause loss of life, loss of productivity, hardship or suffering to the persons residing in or doing business in the Village (2) The declaration of a state of emergency and the actions to be taken pursuant to that declaration are specifically designed to, and likely to, address and alleviate the potential loss of life, loss of productivity, hardship and suffering.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adopt an Ordinance amending Part Two, Chapter 230 of the Palos Park Village Code in regard to the Mayor's Authority to declare a state of emergency pursuant to 65 ILCS 5/11-1-6.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:57 p.m.

Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Cathy A. Gabel  
Deputy Village Clerk