

**BOARD OF TRUSTEES MINUTES
REGULAR MEETING
Wednesday, May 20, 2020**

A quorum was met for the May 20, 2020 meeting of the Palos Park Library Board. Present: Kathy Finan, Kathy Branigan, Dave Trzcinski, Steve Desmond, Mary Lou Bareither, and Michael T. Tannura. Also present: Kathryn Sofianos, Library Director.

Call to Order

The meeting was called to order at 5:00 pm.

Public Comments

There were no public comments.

Approve the Minutes of the Regular Board meeting of April 15, 2020

Mary Lou Bareither made a motion to approve the Secretary's Minutes of the April 15, 2020 Board Meeting. Steve Desmond seconded. Motion carried unanimously.

Correspondence

An email was received from a library patron expressing their thanks for the weekly library posts and the great job the library staff is doing during this trying time.

Library Director's Report

The library staff has returned to work in shifts and continues to work remotely. The book drop has been opened with books being quarantined for 7 days before being checked in. Virtual programs and electronic databases are being accessed by patrons. The library received a Community Garden Grant for \$350.00 from the Cook County Farm Bureau.

Review of Monthly Financial Reports

The Board reviewed and discussed the payment of bills for April 16 through May 20, 2020 in the amount of \$42,064.72. Steve Desmond made a motion to approve the payment of bills for April 16 through May 20, 2020 in the amount of \$42,064.72. Kathy Finan seconded. Vote was taken by roll call and motion carried unanimously.

The Board reviewed and discussed the monthly statement for April 2020. Steve Desmond made a motion to approve the monthly statement for April 2020. Kathy Branigan seconded. Vote was taken by roll call and motion carried unanimously.

Non-Resident Card Fee Ordinance

A motion was made by Kathy Branigan to approve the non-resident card fee for FY 20-21 in the amount of \$238.00. Michael T. Tannura seconded. Vote was taken by roll call and motion carried unanimously.

ILLINET/OCLC Services Renewal Agreement

A motion was made by Mary Lou Bareither to renew the ILLINET/OCLC Services contract. Kathy Branigan seconded. Vote was taken by roll call and motion carried unanimously.

Unfinished Business

There was no unfinished business.

New Business**Curbside Pickup of Library Materials**

A motion was made by Kathy Branigan to approve curbside pickup of Library materials beginning June 2, 2020. Kathy Finan seconded. Motion passed unanimously.

Staff Compensation

A motion was made by Mary Lou Bareither to continue staff compensation during the next phase of services. Kathy Finan seconded. Vote was taken by roll call and motion carried unanimously.

Executive Session

There was no executive session.

Adjournment

Kathy Branigan made a motion to adjourn the meeting at 6:07 pm. Mary Lou Bareither seconded. Motion carried unanimously.

Respectfully submitted by Kathy Branigan, Secretary.

Future dates:

June 17, 2020

July 15, 2020

August 19, 2020

