

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON MAY 23, 2022**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, May 23, 2022. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners, Milovich-Walters, Polk, Reed and Mayor Mahoney. Everyone was physically present except for Commissioner Reed who was participating remotely.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Howard Jablecki, Village Attorney; Mark Herman, Community Development Director; Allen Altic, Finance Director; Joe Miller, Police Chief; Kathie Fitzgibbons, Community Development Coordinator; and Lisa Boyle, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON April 25, 2022:** Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on April 25, 2022, as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Reed and Mayor Mahoney  
NAYS: -0-  
ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**BOAT SAFETY WEEK:** Mayor Mahoney proclaimed the week of May 21<sup>st</sup> through May 27<sup>th</sup> National Safe Boating Week. Increased public participation in this healthy outdoor sport has emphasized the need for greater attention to courtesy, safety, and education to minimize incidents which lead to boating mishaps.

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to:

- A. approve Community Association Institute (CAI) Raffle License and Raffle Manager Bond Waiver request for a raffle to be held on June 7, 2022 at Cog Hill Golf and Country Club.
- B. approve a contract between the Village of Palos Park and Lauterbach and Amen, LLP for actuarial services to prepare GASB statement numbers 67/68 actuarial valuations and reports for the Fiscal Year 2022 CAFR as well as determination of the Village's annual required contributions to the Palos park Police Pension Fund for the Fiscal Year 2024.
- C. ratify payment of invoices on the Warrant List dated May 9, 2022 in the amount of \$118,456.67

D. ratify the Supplemental Warrant List dated May 9, 2022 for manual checks, payroll, and recurring wire transfers in the amount of \$374,852.57

E. approve payment of invoices on the Warrant List dated May 23, 2022 in the amount of \$55,898.06

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**LINDAHL BROTHERS PAVING PARKING LOTS:** Commissioner Milovich-Walters presented an item to waive the bidding process and approve two proposals from Lindahl Brothers, Inc. totaling \$102,550.00, to pave the parking lots at the Kaptur Center and the Recreation Building. The cost is being funded by the Road Bonds, and last year's paving project coming in under budget, the ½ % Sales Tax Fund has a surplus balance this year. As such monies were put into the 2023 budget to pave the two parking lots.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to waive the bidding process, and approve two proposals from Lindahl Brothers, Inc. totaling \$102,550.00, to pave the parking lots at the Kaptur Center and the Recreation Building.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**NEW DUMP BODY TRUCK:** Commissioner Milovich-Walters presented an item to waive the bidding process and approve the purchase of a new Ford F-550 Chassis cab from the Joint Purchasing Cooperative and required equipment from Monroe Equipment for a total cost of \$114,725.00. There is money set aside in the 2023 ½ % Sales Tax Fund for the purchase and the truck must be ordered before the cutoff date and would arrive sometime in late September.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to waive the bidding process and approve the purchase of a new Ford F-550 Chassis cab from the Joint Purchasing Cooperative and required equipment from Monroe Equipment for a total cost of \$114,725.00

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**FIBERGLASS LINER FROM AIRY'S:** Commissioner Milovich-Walters presented a proposal from Airy's Inc. to install a full depth fiberglass liner in the discharge manhole for the Kimber Trails Lift Station force main at a cost of \$19,749.53. The manhole was full of roots. It was cleared out, but it needs to be sealed with the liner to prevent roots entering the pipe in the future.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to approve the proposal from Airy's Inc. in the amount of \$19,749.53 to install a full depth fiberglass liner in the discharge manhole for the Kimber Trails Lift Station force man.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**NEW PATIO BEHIND THE RECREATION CENTER:** Preparation has been underway for the new concrete patio behind the recreation center. The new patio will be available for all our events including Concert in The Park on Thursday, June 16<sup>th</sup>.

**CONCERT IN THE PARK, JUNE 16:** The Village Green grounds will open at 6:00 p.m. and the Outcast Jazz Band will entertain from 7:00 p.m. until 9:00 p.m. Bring your own food, beverages, blankets and / or chairs.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**CONSTRUCTION CONDUCT & WORK HOURS:** Commissioner Reed informed residents of Construction Conduct around construction sites. The goal of the code is to keep undesirable impacts to a minimum. Respect for neighbors, safety, and cleanliness will lead to a successful construction project.

Contractor work hours are Monday-Friday 7AM – 8PM or dusk if earlier and Saturday 7AM-5PM or dusk. No work on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. Homeowners may do construction Monday-Saturday 7AM-9PM or dusk and Sundays and Holidays 10AM-6PM or dusk if earlier.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported that the Building Department processed thirty-three (33) permits from April 19, 2022 – May 17, 2022, resulting in \$51,788.30 in permit fees. Twenty-eight (28) inspections were completed during this time period.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 3631 calls for service from April 25, 2022, through May 23, 2022. Palos Park Police also issued 54 adjudication tickets, 15 traffic tickets, 46 written warnings, 19 verbal warnings, completed 34 case reports, 21 accident reports, 1 arrested adult, 0 juvenile, 1 impounds, 22 senior checks, 51 citizen assists.

**SAFE DRIVING:** Commissioner Polk reminded residents to drive safely as summer and the Memorial Day holiday approaches. Do not drink and drive or drive while tired or distracted. Also, be careful through construction zones.

**BIKE RIDING SAFETY:** Commissioner Polk reminded residents that enjoy riding bikes to be safe, be responsible, be visible, be predictable.

**COMMISSIONER OF ACCOUNTS AND FINANCES:**

**INVESTMENT MANAGEMENT AGREEMENT:** Finance Director, Allen Altic presented a Resolution for the Council's consideration pertaining to an Investment Management Agreement with Premier Asset Management LLC. Director Altic introduced the management company's representative, Lori Kazich, to share her presentation. Discussion was had by the Council, and it was determined that the item be continued to the next Council meeting on June 13, 2022 to have an investment policy statement in place before agreeing to hire an investment management firm.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to continue the discussion to consider Resolution 2022-02 titled "A Resolution Approving an Investment Management Agreement with Premier Asset Management LLC to the next Council meeting on June 13, 2022.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:**

**PROVEN BUSINESS STSTEMS LLC CONTRACT FOR IT:** Manager Boehm presented a contract from Proven Business Systems, LLC for the Village's IT service in the amount of \$4,160.00 minimum monthly charge for a period of 36 months effective May 1, 2022. Discussion was had by the Council and Manager Boehm as well as Kathie Fitzgibbons, administrative analyst, and Chief Joe Miller, regarding services covered in the agreement. Commissioner Polk had questions about the thirty percent increase in the IT company's monthly fees. It was determined that the matter be continued to the next Council meeting on June 13, 2022 to address issues that were brought forward by the Council.

Commissioner Reed moved, seconded by Commissioner Polk to continue the matter to consider renewing the contract with Proven Business Systems, LLC in the amount of \$4,160.00 minimum monthly charge for a period of 36 months effective May 1, 2022.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Reed, Polk, Milovich-Walters and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:49 p.m.

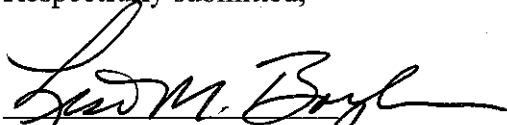
On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Reed, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Lisa M. Boyle, Deputy Village Clerk