

**MINUTES OF THE BOARD OF COMMISSIONERS' MEETING**

**HELD ON JUNE 8, 2020**

**Due to the Emergency Declaration by the CDC and Illinois Governor, the Village Council meeting was held by teleconference. Physical attendance at this public meeting was limited to 5 individuals with Village officials, staff and consultants having priority over members of the public and each participating via teleconference in separate offices.**

**Above Meeting Restrictions per the Open Meetings Act, the CDC directive (no more than 10 persons in attendance at group meetings) and Illinois Governor Executive Order 2020-07 dated March 16, 2020 and "Stay-At-Home" Executive Order 2020-10 dated March 20, 2020, as extended by the executive Order issued April 1, 2020.**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, June 8, 2020. Mayor Mahoney called the meeting to order at 7:33 p.m. Answering to roll call via teleconference were Clerk Arrigoni, Commissioners Milovich-Walters, Reed, Polk, and Pavlatos.

Also in attendance were Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Lauren Pruss, Community Development Director via teleconference; Allen Altic, Finance Director; Joe Miller, Police Chief; Kathie May, Community Development Coordinator; Lisa Boyle, Community Development Coordinator; and Cathy Gabel, Deputy Village Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON**

**May 11, 2020:** Commissioner Polk moved, seconded by Commissioner Pavlatos, to approve the minutes of the Regular Council Meeting held on May 11, 2020 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Pavlatos, Reed, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Pavlatos to:

A. To ratify payment of invoices on the Warrant List dated May 25, 2020 in the amount of \$65,207.03

B. To ratify approval of Catholic Charities of the Archdiocese of Chicago/HFV's Raffle License for Raffle held on Sunday, May 31, 2020

- C. To pass a resolution authorizing the Village Clerk to make certain closed session minutes available for public inspection – First Review 2020 – the resolution states the Village has reviewed closed session minutes and determined that a need for confidentiality still exists as to the executive session minutes set forth on Exhibit “C”
- D. To pass a resolution appointing and removing designated Freedom of Information Officers for the Village of Palos Park – the resolution states that Cathy Gabel be removed as designated FOIA officer as she is retiring from the Village and to appoint Lisa Boyle as the designated FOIA officer for the Village of Palos Park
- E. To pass a resolution appointing a delegate and alternate delegate to Intergovernmental Risk Management Agency – the resolution states that Richard Boehm, Village Manager is appointed to represent the Village of Palos Park on the Board of Directors of Intergovernmental Risk Management Agency and Allen Altic as the alternative representative
- F. To pass a resolution appointing Village Treasurer – the resolution states the Village is appointing Allen Altic, CPA as Village Treasurer
- G. To approve payment of invoices on the Warrant List dated June 8, 2020 in the amount of \$70,445.80
- H. To approve the Supplemental Warrant List dated June 8, 2020 for manual checks, payroll, and recurring wire transfers in the amount of \$375,939.08

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Pavlatos, Reed, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**WATER RATE INCREASE:** Commissioner Milovich-Walters reported that the City of Chicago increased their cost of delivering water on June 1, 2020 \$0.11 per thousand gallons. The Village of Palos Park purchases its water from Oak Lawn and they too have passed that cost on to their customers. In order to cover this cost the Village of Palos Park needs to increase the 2020 water rate by \$0.11 per thousand gallons of water. Section 1046.32(a) would be amended to read “(a) Customer Rates for General Water Use. All customers shall pay twelve dollars and forty-seven cents (\$12.47) per 1,000 gallons of water supplied by the Village. In addition to the foregoing water consumption rate, a water system capital improvements fee of six dollars and fifty cents (\$6.50) per month shall be charged to each water account.” Section 1046.32(b) would be amended to read “(b) Minimum Charges. All customers shall pay a minimum monthly water usage charge (inclusive of the water system capital improvements fee referenced in subsection (a) above), of forty-three dollars and ninety-one cents (\$43.91) per month.”

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to adopt an Ordinance amending Part Ten, Title Four, Chapter 1046, Section 1046.32 of the Palos Park Village Code in regard to Water Rates.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Pavlatos, Polk, Reed, and Mayor Mahoney

NAYS: -0-

ABSENT:

Commissioner Milovich-Walters announced the Recreation Center opened June 1<sup>st</sup>. Program registration opened the same day and classes are filling up quickly. Camp registration is open providing one (1) counselor per ten (10) kids or less 4 to 5 days a week. Centennial Park is booked up for soccer and baseball every day except for 2 days this month.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**PORCH, DECK AND BALCONY INSPECTIONS:** Homeowners and condominium owners were reminded to visually inspect porches, balconies and decks at least twice a year for safety. Look for signs of aging; Split, rotting wood, loose or missing nails or screws, loose or missing anchors when attached to a building, missing, damaged or loose support beams and planking, wobbly handrails or guardrails. Residents must also get a building permit from the Building Department when building or repairing a porch. Our Village inspector will then inspect your structure to make sure that it meets building safety codes.

**WU'S HOUSE:** Revised plans have been received and are under review. Additionally, the parking lot permit is under review. If all goes well, permits may be issued sometime this summer.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department issued twenty-one (21) permits from May 6 – June 3, 2020 resulting in \$5,053.00 in permit fees. Thirty-six (36) inspections were completed during this time period.

**TREE BANK FEES:** Commissioner Reed presented to adopt an Ordinance amending Part Fourteen, Title Six, Chapter 1460, Section 1460.02(f) of the Palos Park Village Code in regard to the Tree Bank Fee – the Ordinance provides that where the tree bank fee exceeds \$20,000, the Village Council can approve payment plans relative to the payment of the tree bank fee, with said tree bank fee to be paid in full prior to the issuance of any occupancy permits by the Village.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Pavlatos, Milovich-Walters, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT:

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 4,454 calls for service from May 11, 2020 through June 7, 2020. Palos Park Police also issued 27 adjudication tickets, 18 traffic tickets, 51 written warnings, 19 verbal warnings, completed 34 case reports, arrested 7 adults, 0 juveniles, 3 impounds, 29 senior checks, 50 citizen assists and 148 community contact hours.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:** Commissioner Pavlatos thanked Barb Maziarek for her service at the Village and congratulated her on her retirement. He welcomed the new Finance Director, Allen Altic.

**MAYOR'S REPORT:** Mayor Mahoney recognized long-time Deputy Village Clerk, Cathy Gabel for all her dedicated service for the Village of Palos Park, wishing her the best on her retirement.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:** Manager Boehm had no formal report this evening.

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Pavlatos, to adjourn the meeting at 7:57 p.m.

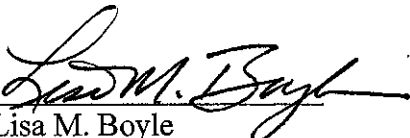
On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Pavlatos, Reed, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Lisa M. Boyle  
Deputy Village Clerk