

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON JULY 8, 2019

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, July 8, 2019. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Lauren Pruss, Community Development Director; Mike Sibrava, Public Works Director; Barb Maziarek, Finance Director; Joe Miller, Police Chief; and Kathy May, Administrative Analyst and Cathy Gabel, Deputy Village Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JUNE 10, 2019: Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on June 10, 2019 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

PALOS LIONS DONATION TO SPECIAL OLYMPICS: Tom Crowhurst, representing the Palos Lions Club presented a check to the Palos Park Police Department to benefit Special Olympics Illinois. The organization provides year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.

NATIONAL PAYROLL WEEK: Mayor Mahoney proclaimed the first full week of September 2019 as National Payroll Week. The proclamation pays tribute to the more than 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes.

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. approve an Ordinance amending Part Fourteen, Title Four, Chapter 1444, Section 1444.05 of the Palos Park Village Code in regard to Building Permit Fees – the ordinance increases the permit fee for structures and re-roofing, increases inspection and re-inspection fees and adds a new zoning review fee

- B. approve the Third Amendment to Village Manager Agreement, first approved on April 26, 2010, to extend the term of the Agreement through May 8, 2023; to recognize the current salary based on annual salary increases which have occurred since 2010; recognize the current vehicle allowance based on annual increases, per the Agreement, since 2010; and to reduce the length of the severance period provided for under the Agreement pursuant to Illinois statute
- C. approve payment of membership dues to Southwest Conference of Mayors in the amount of \$5,500.00 for Fiscal Year 2020 (July 1, 2019 – June 30, 2020)
- D. pass a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code for the time period May 1, 2019 – April 30, 2020 in the amount of \$114,000.00 – the resolution states the Village has appropriated \$114,000.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways for said time period
- E. ratify approval of the Village’s employee health care program to include Blue Cross/Blue Shield for the medical and dental portions of the program, Principal for core life and AD&D coverage, Principal for voluntary life, and VSP for the voluntary vision for the time period August 1, 2019 – July 31, 2020
- F. ratify approval of the proposal from Crystal Oak in the amount of \$6,700.00 to complete the landscape restoration for the Southwest Highway Sanitary Sewer Project
- G. ratify payment of invoices on the Warrant List dated June 24, 2019 in the amount of \$126,299.32
- H. approve payment of invoices on the Warrant List dated July 8, 2019, 2019 in the amount of \$116,704.57
- I. approve the Supplemental Warrant List dated July 8, 2019 for manual checks, payroll, and recurring wire transfers in the amount of \$383,458.28

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

KAPTUR HVAC COMPUTER CONTROL UPGRADE: Commissioner Milovich-Walters reported the computer in the Kaptur Administrative Center basement that controls the HVAC system cannot be backed up as there is no access to the actual program and it is running Windows 98. It was also found that individual thermostats located in the building could be used to adjust the temperature, but in reality, the Village had no control over the HVAC system.

Three proposals from companies that specialize in installing and maintaining these controls and have experience in the system currently in place were received. Building Automation Solutions was the low bidder and well experienced with this type of upgrade. It was noted that \$40,000.00 for 2020 Capital Improvements was budgeted for this type of improvement. Low bid received was \$15,800.00.

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to approve the proposal from Building Automation Solutions in the amount of \$15,800.00 to upgrade the computer control system for the Kaptur Administrative Center HVAC system.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Pavlatos, Reed, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

KAPTUR HVAC THERMOSTAT CONTROLS: The HVAC maintenance company, Environmental Mechanical Services, completed the yearly cleaning and preparation for the summer AC season only to find that four individual thermostats that adjust temperature at various locations in the building were not working. The cost for a recent thermostat replacement was \$1,960.00. Building Automation Solutions quoted the Village \$1,550.00 each.

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to approve the proposal from Building Automation Solutions in the amount of \$6,200.00 for replacement of four (4) thermostat controls in the Kaptur Administrative Center.

On the call of the roll, the vote was as follows:

AYES -5- Commissioners Milovich-Walters, Pavlatos, Reed, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

KIMBER TRAILS LIFT STATION PUMP: Commissioner Milovich-Walters reported one of the sewage pumps at the Kimber Trails Sanitary Lift Station had to be replaced. During inspection, it was found that the pump overheated, and the stator and rotor needed to be replaced. Metropolitan Industries determined it more cost effective to replace the damaged pump than repair it. Cost for the new pump will be \$6,945.00.

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to approve the proposal from Metropolitan Pump in the amount of \$6,945.00 to replace one of the sewage pumps from the Kimber Trails Sanitary Lift Station.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Pavlatos, Reed, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

Residents are reminded to visually inspect porches, balconies, decks and similar structures at least twice a year for safety. Signs of an aging structure include split wood, rotting wood, missing nails and screws, loose or missing anchors where the porch or structure attaches to a house or building, and wobbly handrails or guardrails. When building or repairing a porch, residents must apply for a building permit through the Building Department. Upon completion, the Village inspector will then inspect the structure to make sure that it meets building safety codes.

BUILDING DEPARTMENT REPORT: Commissioner Reed reported the Building Department issued twenty-four (24) permits from June 6, 2019 – July 3, 2019 resulting in \$5,214.40 in fees. Seventy-two (72) inspections were completed during this time. No occupancy permits were issued.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 3,854 calls for service from June 10, 2019 through July 7, 2019. Palos Park Police also issued 117 adjudication tickets, 31 traffic tickets, 76 written warnings, 53 verbal warnings, completed 28 case reports, arrested 8 adults, 1 juvenile, 5 impounds, 65 senior checks, 61 citizen assists and 139 community contact hours.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS: Commissioner Pavlatos had no formal report this evening.

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening.

CLERK'S REPORT: Clerk Arrigoni has no formal report this evening.

MANAGER'S REPORT:

RENEWAL OF AGGREGATION PROGRAM:

Manager Boehm asked Council to consider renewing the residential aggregation program with NIMEC for twenty-four (24) months for the period October 2019 to October 2021. NIMEC conducted bids on July 8 with the results being shared with the Village Council at its meeting. MC Squared (the current Palos Park aggregation supplier) again offered the Green Aggregation program for the Village while ensuring ratepayers will never pay above the ComEd rate. This program provides Renewable Energy Credits (RECs) for the entire Palos Park Aggregation Community, but with zero added cost, enabling the Village to be certified as a USEPA Green Power Community. RECs are sourced from wind power generators located in the Midwest. NIMEC has served as our consultant for our previous bids and it is helpful for staff to have a consultant who is familiar with energy prices and market trends. NIMEC is not compensated by the Village; instead they act as a broker and compensated by the winning supplier.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve Ordinance 2019-15 authorizing the renewal of the Aggregation Program for Electrical Load.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

ABSTAIN -1- Commissioner Reed

PURCHASE OF NEW COPIERS AND PRINTERS:

The Village's current copiers/printers are maintained ISBS. Proven IT has provided a quote to replace all the current printers for Administration, Police, and Recreation. In addition to replacing the current 5 copiers, the proposal includes 9 new desk top LaserJet printers to replace the current Ink Jet Printers that are not covered under the agreement with ISBS. The current monthly cost with ISBS including maintenance and ink is \$1,759.98. The ISBS agreement does not include printers. The monthly cost with Proven IT will be \$1,696.56 for an annual savings of \$761.04. In addition to being covered under the maintenance contract, the LaserJet printers are more efficient and use less ink. The new copiers also have advanced features not included in our current copiers including the ability to print banners for our special events and the lamination of documents.

Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to approve the proposal from Proven IT to lease five copiers and nine LaserJet printers in the amount of \$1,696.56 per month for 60 months.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -1- Commissioner Polk

ABSENT: -0-

CITIZENS AND VISITORS COMMENT PERIOD: None

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to adjourn the meeting at 8:08 p.m.

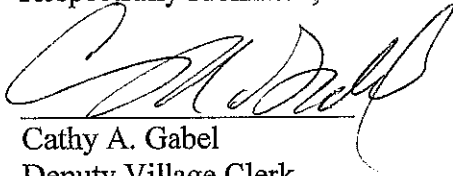
Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Cathy A. Gabel
Deputy Village Clerk