

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON AUGUST 24, 2020

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, August 24, 2020. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Pavlatos, Reed and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Joe Miller, Police Chief; Michael Sibrava, Public Works Director; Kathie May, Community Development Coordinator; and Lisa Boyle, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON AUGUST 10, 2020: Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on August 10, 2020 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Pavlatos, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

NATIONAL PAYROLL WEEK: Mayor Mahoney proclaimed September 6-12 National Payroll Week. The concept is to pay tribute to the more than 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes.

CONSTITUTION WEEK: Mayor Mahoney proclaimed September 17-23 Constitution Week. The concept of Constitution week began with a Daughters of the American Revolution resolution in 1955. Congress later followed suit in 1956, passing Public Law 915.

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to:

- A. approve payment of invoices on the Warrant List dated August 24, 2020 in the amount of \$40,629.81

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Pavlatos, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:**INFORMATION & UPDATES:****COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

NEW DUCT FURNANCE SYSTEM FROM HEAT ENGINEERING: Commissioner Milovich-Walters informed the council of a proposal from Heat Engineering for a new duct furnace system at the water reservoir and pump station in the amount of \$7,352.00. Three proposals were received: Dykstra \$7,628.00, Environmental Mechanical \$9,860.00 and Heat Engineering \$7,352.00. Heat Engineering has done work at the station before and is familiar with the system. \$20,000.00 was budgeted in the Water Fund for this work.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to approve the proposal from Heat Engineering for a new duct furnace system at the water reservoir and pump station in the amount of \$7,352.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Pavlatos, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

LICENSE AGREEMENT BETWEEN THE VILLAGE OF PALOS PARK AND DISTRICT 118:

Palos School District 118 wishes to use a portion of the lower level of the Palos Park Recreation Center for education programs and remote learning operated by the District's contractor Kids Fit Foundation (Ivy League Kids). The agreement covers the period of September 8, 2020 through September 30, 2020 on weekdays Monday – Friday 6:00 AM to 6:00 PM (17 days). The District will pay the Village \$4,532.00 (\$266.59/day) as the fee for use of a portion of the recreation center for children of its teachers and children of district 118 who might not have other options to be in a learning environment.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to approve the License Agreement between The Village of Palos Park and School District 118 for use of the Recreation Center during the month of September 2020.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Pavlatos, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Commissioner Milovich-Walters announced that the Fall Tree Planting program is open and the deadline August 31st to request a tree. Trees are planted in late fall. Chipper service resumes August 31st starting on the west side of the Village and continuing to the east side of the Village.

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

FINAL INSPECTIONS: Commissioner Reed informed residents with open building permits to call in all final inspections that may be required for your project.

BUILDING DEPARTMENT REPORT: Commissioner Reed reported the Building Department processed forty-six (46) permits from August 9, 2020 – August 19, 2020 resulting in \$12,315.35 in permit fees. Twenty-two (22) inspections were completed during this time period. Year to date total in fees \$339,228.54

PLAT OF CONSOLIDATION FOR 9308 WEST 122ND STREET AND PART OF 12116 SOUTH 93RD AVENUE:

The Kitchings recently purchased a property in Palos Park consisting of two parcels with two separate addresses and property P.I.N.s. The property consists of the primary residence at 9308 W. 122nd Street and a vacant parcel addressed as 12116 S. 93rd Avenue. The owners have applied for a building permit for a three-season room addition and a driveway will cross over the parcel line dividing the two parcels. The proposed consolidation meets the requirements of the Village Code. Although the newly consolidated lot will not total one acre, no lot variance is required as the consolidation joins as one lot the existing two parcel zoning lot and does not increase the nonconformity of the zoning lot. The new lot will still qualify as a buildable lot under the various lot area exceptions within the code.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to approve the Ordinance approving a Plat of Consolidation for 9308 W. 122nd Street and a Part of 12116 S. 93rd Avenue.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

AUTHORIZATION TO AMEND THE CONTRACT AMOUNT FOR THE PREPARATION AND COMPLETION OF THE WESTERN GROWTH AREA MASTER PLAN:

Commissioner Reed asked for consideration and to authorize staff to prepare an amended contract with Houseal Lavigne Associates for the preparation and completion of the Western Growth Area Master Plan in the amount of \$24,020; \$17,020 for work already performed and \$7,000 for the preparation and completion of the Design Guidelines and PUD Ordinance. Commissioner Reed stated there was an overage and reiterated we will not make this kind of mistake in the future and that there will be more oversight on our part to make sure the vendor is responsible for their actions.

Commissioner Reed moved, seconded by Commissioner Polk to authorize staff to prepare an amended contract with Houseal Lavigne Associates for the preparation and completion of the Western Growth Area Master Plan in the amount of \$24,020

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Reed, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 1694 calls for service from August 10, 2020 through August 23, 2020. Palos Park Police also issued 32 adjudication tickets, 1 traffic ticket, 20 written warnings, 19 verbal warnings, completed 17 case reports, arrested 2 adults, 0 juvenile, 0 impounds, 27 senior checks, 49 citizen assists and numerous community contacts.

SAFETY OVER SPEED: Commissioner Polk reminded all that with the start of the school year it is a good time to emphasize the importance of "Safety over Speed".

UNSOLICITED MYSTERY SEEDS FROM CHINA: Commissioner Polk stated that this is not likely a terrorist attack but a brushing scam, sometimes used in e-commerce to boost a seller's ratings. U.S. Customs and Border Protection officials are working with the USDA to "intercept any future packages being shipped to the United States.." You can send the seeds to the United States Department of Agriculture. If you do not want to dispose of them yourself, visit the Palos Park police department page at www.palospark.org and search "seeds" for more information.

PALOS PARK POLICE FOUNDATION: Commissioner Polk thanked A Auto for Palos Park for donating \$1000 donation to help provide resources and programs that help police officers serve at their highest level.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:

Commissioner Pavlatos reported that the Village's auditors started on Monday, August 17th. The audit will cover the Village's fiscal Year 2020 which began on May 1, 2019 and ended April 30, 2020. The audit will wrap up in October and will include the completion of the Comprehensive Annual Financial Report, or CAFR. The Village's CAFR will be submitted to the Government Finance Officers Association for recognition as part of their Certificate of Achievement for Excellence in Financial Reporting. The Village anticipates receiving this recognition, or award for the 22nd consecutive year. The award has strict requirements and recognizes local governments that go beyond minimum transparency requirements in preparing an annual financial report.

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening.

MANAGER'S REPORT: Manager Boehm had no formal report this evening.

CITIZENS AND VISITORS COMMENT PERIOD: Commissioner Polk commented as a citizen and thanked the Southwest Suburban Montessori School for their service and excellence as they will be closing their doors.

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:57 p.m.

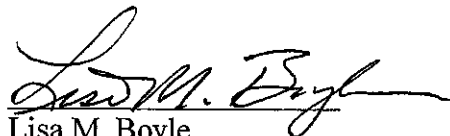
Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Lisa M. Boyle
Deputy Village Clerk