

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON NOVEMBER 9, 2020

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, November 9, 2020. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Joe Miller, Police Chief; Michael Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Allen Altic, Finance Director; and Lisa Boyle, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON October 12, 2020: Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the minutes of the Regular Council Meeting held on October 12, 2020 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

DAVID LENCIONI AND JACK MARTIN: Mayor Mahoney recognized David Lencioni and Jack Martin for their years of service on the Zoning Board of Appeals Committee. They both had served on the ZBA board for 25 years. Mayor Mahoney presented them with a commemorative plaque recognizing their service.

DR JAMES PAVLATOS: Mayor Mahoney recognized and congratulated Dr. James Pavlatos as he was honored with the recognition of Senior Citizen of the year for 2020. Congressmen Dan Lapinski presented Dr. Pavlatos with this award on October 6, 2020.

LAUTERBACH & AMEN, LLP AUDIT PRESENTATION: Lauterbach & Amen, LLP made the Village of Palos Park's Fiscal Year 2020 Audit Presentation. Commissioner Pavlatos and Mayor Mahoney thanked Lauterbach & Amen, Finance Director Allen Altic and former Finance Director Barbara Maziarek along with the Village Staff for their assistance with the 2020 Fiscal Year Audit.

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to:

- A. pass a Resolution modifying the intergovernmental Agreement with Cook County for Coronavirus Relief Funds received under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). The Village's initial allocable share was \$168,866.08. Cook County is now

making additional funds available to suburban units of local government. The Village's share of additional funds is \$12,000, bringing the Village's total allocable share to \$180,866.08.

- B. ratify payment of invoices on the Warrant List dated October 26, 2020 in the amount of \$114,412.38.
- C. approve payment of invoices on the Warrant List dated November 9, 2020 in the amount of \$238,179.06
- D. approve the Supplemental Warrant List dated November 9, 2020 for manual checks, payroll, and recurring wire transfers in the amount of \$432,511.12

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:

ORDINANCE APPROVING ZUBEK'S RESUBDIVISION 12424, 12448 AND 12456 SOUTH WOLF ROAD: The owner of 12424, 12448 and 12456 South Wolf Road in the village of Palos Park, has requested approval of a preliminary and final plat for a three (3) lot resubdivision of the property. The subject site is 8.526 acres and is zoned R-1-A One Family Dwelling District. The resubdivision will create two 2.627 acre lots and one 2.626 acre lot. The Plan Commission met on November 5, 2020 to consider the matter. Upon roll call vote, the Plan Commission voted (6-0) to recommend approval of the resubdivision request of 12424, 12448, and 12456 South Wolf Road as long as all existing structures were demolished. The Village's Engineer has reviewed the Plat and has requested a note to be added to the Plat that each lot shall provide its own storm water detention at the time of development. That note is to be included in the proposed Plat of Resubdivision.

Commissioner Reed moved, seconded by Commissioner Polk to adopt Ordinance 2020-23 and the conclusions of the Plan Commission, approving the final Plat of Resubdivision for 12424, 12448, and 12456 South Wolf Road in the Village of Palos Park subject to the condition that the existing structures on the property be demolished prior to recordation of the Plat of Resubdivision.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Milovich-Walters, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

ORDINANCE AMMENDING PART TWELVE, TITLE SIX, CHAPTER 1264, SECTION 1264.04, VARIANCES, OF THE PALOS PARK VILLAGE CODE IN REGARD TO ACCESSORY BUILDING LOCATION VARIATIONS: Due to the irregular shapes of some lots in the Village of Palos Park, the ordinance would allow for accessory structures to be constructed beyond the front building line of the principal building, subject to the location of the accessory building being otherwise in compliance with the applicable section of the code. This matter came before the Plan Commission on November 5, 2020. Upon roll call vote, the Plan Commission voted (5-1) to recommend the Ordinance amending Part Twelve, Title Six, Chapter 1264, Section 1264.04, Variances, of the Palos Park Village Code in regard to

Accessory Building Location Variations. Mayor Mahoney reiterated that this Ordinance does not grant someone the right to put an accessory building in the front of the building but gives them that possibility to request by variation, which is not possible at this time.

Commissioner Reed moved, seconded by Commissioner Polk to approve the findings of the Plan Commission and to adopt Ordinance number 2020-24 amending Part Twelve, Title Six, Chapter 1264 Section 1264.04, Variances, of the Palos park Village Code in Regard to Accessory Building Location Variations.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Milovich-Walters, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

ORDINANCE AMENDING PART TWELVE, TITLE SIX, CHAPTER 1268, SECTION 1268.02(F) OF THE PALOS PARK VILLAGE CODE IN REGARD TO SIDE YARD SETBACKS IN THE R-1-A ONE-FAMILY DWELLING DISTRICT. Commissioner Reed stated the Ordinance would reduce the required corner side yard setback for side yards abutting a dedicated but unimproved right-of-way. This matter addresses the irregular shaped lots in the Village of Palos Park that would allow a resident to seek a variance. Lots abutting undeveloped ROW are considered "corner lots". Director Pruss, clarified that this amendment will permit the setback by right when a lot is abutting an undeveloped right-of-way. Instead of having a 50ft required setback on that corner side yard it will revert to standard side yard setback 15% of the lot width set by right and not by variance. The undeveloped right-of-way provides the appearance of a larger setback. A discussion was had by the Council. Commissioner Polk and Commissioner Reed requested more clarification, on the record, of what exactly the ordinance will permit.

Commissioner Milovich-Walters, seconded by Commissioner Polk to continue this matter to our November 23rd meeting with direction to staff as discussed.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

PROPOSAL FROM HEAT ENGINEERING FOR MAINTENANCE OF ALL HVAC SYSTEMS: The Village has not had a contract with a HVAC company for maintenance of all the HVAC systems in the Village owned buildings for several years due to the cost proposed of over \$10,000.00. This year the Village asked for a proposal from The Heat Engineering Company for their work. They propose to do winter and summer maintenance for the next year at a cost of \$5,539.00.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the proposal from Heat Engineering for maintenance of the HVAC systems in Village owned buildings in the amount of \$5,539.00

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

PROPOSAL FROM BAXTER & WOODMAN TO COMPLETE RISK AND RESILIENCY ASSESSMENT, AND EMERGENCY RESPONSE PLAN, TO COMPLY WITH THE REQUIREMENTS OF THE 2018 AMERICA'S WATER INFRASTRUCTURE ACT: Performing a Risk and Resiliency Assessment (RRA) and an Emergency Response Plan is required by law. The Village requested proposals from engineering companies and received two (2) proposals, from Baxter & Woodman, and HR Green. The proposal from Baxter & Woodman is recommended due the familiarity with our system which allows their price to be much lower. The RRA must be submitted to the EPA by June 30, 2021 and the ERP submitted by December 31, 2021. There is money in the 2021 Water Fund Budget to complete this work.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the proposal from Baxter & Woodman in the amount of \$15,000.00 to complete the Risk and Resiliency Assessment and the Emergency Response Plan for the Village water system.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

CHIPPER AND YARD WASTE: Commissioner Milovich-Walters announced the chipper service has ended for 2020 and will begin again in April 2021. Yard waste pick up ends November 28, 2020.

CHICAGO REGION TREES INITIATIVE: Palos Park was identified as one of the most ecological areas of Cook County and has been selected to participate in a program funded by the U.S. Forest Service, University of Illinois Extension, Forest Preserves of Cook County, and the Chicago Region Trees Initiative. Programs are free and available to residents to improve their landscape and address problems. More information is available on our website.

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

CARBON MONOXIDE AND SMOKE DETECTORS: Commissioner Reed advised residents to change the batteries in their carbon monoxide and smoke detectors.

BUILDING DEPARTMENT REPORT: Commissioner Reed reported the Building Department processed thirty-three (33) permits from October 7 – November 2nd resulting in \$12,318.90 in permit fees. Sixteen (16) inspections were completed during this time period. Year to date total \$355,009.49

REVIEW AND DISCUSSION OF SECTION 1020.02 OF THE MUNICIPAL CODE REGARDING VACATION OF UNDEVELOPED VILLAGE RIGHT OF WAY: A discussion was initiated to review amending the Section 1020.02 of the Village Code. Director Pruss presented six (6) possible options for discussion. Mayor Mahoney conveyed that the vacation policy has been the subject of public concern and there is value keeping dedicated but unimproved streets. Mayor Mahoney initiated the discussion with the Council by asking what the correct policy is in dealing with large inventory of dedicated and unimproved streets. Commissioner Polk wanted to know how many of the 25 acres are not suitable for vacation or available for purchase. Lauren Pruss said the inventory was cataloged but the work was not completed

and evaluated and decided to contribute to open space. It was concluded that more information is needed on the parcels before articulating what the Village would want to do. Mayor Mahoney suggested revisiting this subject in January 2021. When staff is ready, it will come back to the Board for discussion.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 3,568 calls for service from October 12, 2020 through November 8, 2020. Palos Park Police also issued 67 adjudication tickets, 3 traffic tickets, 49 written warnings, 34 verbal warnings, completed 25 case reports, arrested 2 adult, 0 juveniles, 1 impounds, 27 senior checks, 52 citizen assists. Community contact hours are ongoing.

PALOS PARK CADETS FOOD DRIVE: Palos Park Police Cadet program will be holding their Annual Holiday Food Drive beginning November 11th.

YOU ARE NOT ALONE PROGRAM: The program is geared toward senior citizens who are self-sufficient, but would welcome a Palos Park officer to check on them on a regular basis.

BE ALERT PALOS PARK FOR RUSE BURGLARIES: Palos Park Police would like to remind residents to be suspicious of strangers that arrive uninvited to your property. Ask for identification and a phoned number that can be called for verification. Call the 911 if something does not seem right.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS: Commissioner Pavlatos had no formal report this evening but wanted to thank everyone for the kind words and thanked Congressman Lipinski for the honor of Senior Citizen of the Year 2020.

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening.

MANAGER'S REPORT:

RESOLUTION TO CHANGE/UPDATE THE VILLAGE OF PALOS PARK'S MANUAL OF PERSONNEL POLICIES: Manager Boehm presented an amendment to the personnel policy that states that due to the Covid-19 pandemic in calendar year 2020, all non-union employees who earn vacation time, may carry over 35 additional hour for a total of 70 hours, upon the approval of the Village Manager. The amendment would only apply to earned, but unused vacation time from calendar year 2020. Eleven employees would potentially take advantage of the change in policy. A discussion was had by the Council regarding fiscal impact of the amendment.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve Resolution 2020-R-13 to change/update the Village of Palos Park's Manual of Personnel Polices.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Pavlatos and Mayor Mahoney

NAYS: -2- Commissioner Polk and Commissioner Reed

ABSENT: -0-

CITIZENS AND VISITORS COMMENT PERIOD: None

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to adjourn the meeting at 9:07 p.m.

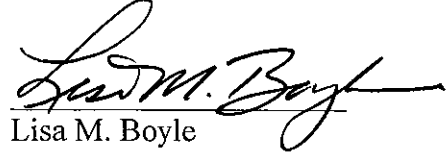
On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa M. Boyle", written over a horizontal line.

Lisa M. Boyle
Deputy Village Clerk