

**VILLAGE OF PALOS PARK
RECREATION DEPARTMENT**
8901 West 123rd Street, (708) 671-3760

Indoor Facility Rental Form

(Must be obtained 14 days in advance of event)

Name of Individual/Organization: _____

Date or Dates Requested: _____

Scheduled Time of Event: _____ Purpose: _____

Anticipated Attendance: _____ Supervision Ratio: _____

Facilities Desired:

Multipurpose Room _____ Gym _____ Kitchen _____ Meeting Room _____

Please draw diagram of set-up desired.

of tables: _____

of chairs: _____

Special Comments: _____

Hold Harmless Clause

I/We, the undersigned, do hereby agree to hold harmless, defend and indemnify Village of Palos Park, its officials, employees and agents, in whole or part, with respect to any and all claims, and expense incurred for property damage, bodily injury, or wrongful death arising in connection with the use by such license of the facilities of said Village of Palos Park. The undersigned fully understands that this release not only covers bodily injuries, but also covers a full release of all doctor's and hospital bills.

If required by the Village of Palos Park, I/We shall obtain general/commercial liability insurance in a form and with a company acceptable to the Village. I/We agree to assume personal responsibility for proper use of the above named facilities.

Signature: _____ Date: _____

Print Name: _____ Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home #: _____ Work #: _____

Office Use Only

Approved By: _____ Date: _____

Fee Charged: _____ Check/Cash: _____

Deposit Amount Paid: _____ Check/Cash: _____

If required, general/commercial liability insurance: _____

Comments: _____