



## CONSTRUCTION CONDUCT Acknowledgment Form

### Definition

We all have a role in protecting, maintaining, and improving our environment. Construction conduct means being a good neighbor. Village Code Chapters 1460, 652, and 480 defines appropriate conduct on construction sites. Please review codes on-line or get a copy at the Kaptur Center. The goal is to keep undesirable impacts to a minimum. Respect for neighbors, safety, and cleanliness will lead to a successful construction project.

### Requirements

1. All contractors and property owners are required to read and sign this form and return to the Building Department along with applications for construction contractor registration.
2. Contractor work hours are Monday – Friday 7AM – 8PM or dusk if earlier and Saturday 7AM – 5PM or dusk if earlier and not on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. Homeowners may do construction Monday – Saturday 7AM – 9PM or dusk if earlier and Sundays and Holidays 10AM – 6PM or dusk if earlier.
3. Conduct standards include:
  - keep noise to a minimum**
  - no burning**
  - no trespass on neighbors' land or driveways**
  - put waste in containers and haul away when full**
  - keep site and equipment safe**
  - do not compromise protection fences**
  - do not store dirt, materials, or containers on parkway**
  - clean mud off streets**
  - do not obstruct traffic**
  - do not park off-site unless pre-approved by Village**
4. For larger jobs, such as new buildings and additions, a Conduct Plan is required to be submitted with a permit application including: identify the disturbance area on the site plan along with locations for access, excavation spoils, material stockpiles, dumpster, toilet, 6' high chain link protection fence, concrete truck washout area, parking, and notice letters to the neighbors. Samples of a plan and letter are in the Code. The Village will post a sign on these larger construction sites summarizing the Conduct Standards.

### Procedures

The Building Department will assist throughout the construction process by providing information, answering questions, reviewing plans, advising, and inspecting for compliance. If problems occur, the Village will seek remedies from contractors to repair or replace as appropriate. Stop work orders and citations are a last resort. Let us know if there are any questions. We will help. Thank you for your consideration and building a better Palos Park.

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**By my signature below, I acknowledge that I have read this form on construction conduct.**

CONTRACTOR: (Sign your name) \_\_\_\_\_ Date: \_\_\_\_\_

(Print your name and company name) \_\_\_\_\_