



## HOME OCCUPATION Acknowledgment Form

### Purpose

Businesses who want to put their office, workshop, or storage in an area of the Village that has residential zoning must comply with the zoning standards adopted by the Village. The purpose is to ensure that the business facilities and activities are compatible with the neighboring homes.

### Procedures

When applying for a business license or a construction contractor registration, the business owner is to read through this form, sign it, and attach it to the application. The Building Department will inspect the exterior of the property from the street to determine compliance with the zoning code and the home occupations standards listed below. If there are any issues, we will discuss with the owner. There will be no charge for our inspection or consultation. Codes and forms are on the Village website and at the Kaptur Center. Let the Building Department know if there are any questions. We will help. Thank you for your consideration and for making Palos Park a better place to live.

### Home Occupation Standards – Code Section 1268.02(8)

- A. The use shall be conducted entirely within a dwelling or permitted accessory building and carried on by the residents living there and no others.
- B. The use shall be clearly incidental and secondary to the use of the dwelling and dwelling purposes and shall not change the character of the use of the premises as a residential dwelling.
- C. There shall be no signs, displays or activities that will indicate from the exterior that the dwelling and /or accessory structure is being used for any purpose other than a residential dwelling.
- D. There shall be no exterior storage on the premises of business equipment, materials, supplies, raw or unfinished products, or vehicles used as part of the home occupation.
- E. There shall be no storage or use of toxins, explosive or other dangerous or hazardous materials upon the premises.
- F. There shall be no offensive noise which is defined as any noise audible outside the home at the property line. Also, there shall be no vibration, smoke dust, odor, heat or glare generated by the home occupation.
- G. The use must be in conformance with all existing covenants and agreements filed with the Cook County Register or Recorder relative to the property.
- H. No traffic shall be generated by such home occupation in greater volume than would normally be expected in a residential area, and deliveries shall be limited to those made by ordinary delivery vans. Semitrailer truck deliveries are prohibited.

***By my signature below, I acknowledge that I have read this form on home occupation standards***

CONTRACTOR: (Sign your name) \_\_\_\_\_ Date: \_\_\_\_\_

(Print your name and company name) \_\_\_\_\_