

**MINUTES OF THE BOARD OF COMMISSIONERS' MEETING**

**HELD ON FEBRUARY 10, 2020**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, February 10, 2020. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Mike Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Barbara Maziarek, Finance Director; Joe Miller, Police Chief; Mose Rickey, Parks and Recreation Director; and Cathy Gabel, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 27, 2020:** Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on January 27, 2020 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

A. approve payment of invoices on the Warrant List dated February 10, 2020 in the amount of \$132,052.49

B. approve the Supplemental Warrant List dated February 10, 2020 for manual checks, payroll, and recurring wire transfers in the amount of

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:**

**ZBA RECOMMENDATION TO ADOPT AN ORDINANCE APPROVING A SIDE YARD SETBACK VARIATION FOR 12518 S. PAWNEE ROAD:** Zoning Board of Appeals met on Wednesday, January 8, 2020 to consider a request from the homeowners of 12518 S. Pawnee Road for a 4.5 foot variation from the 27.00 foot minimum relative to the construction of an addition to the existing single-family residence. The 32' x 49'5" addition is for an indoor swimming pool. The existing structure fully conforms to all required setbacks. There is a steep grade at the rear and north side of the house. The property is irregularly shaped with 150 feet of lot width at the front line and 226 feet at the rear lot line. Side yard setbacks are calculated by the lot width at the existing front building line and not at the front lot line. The lot has about 180 feet of lot width at the existing front building line. The required 15% setback is 27 feet. The proposed 4.5 foot variation is 16.67% of the requirement and within the maximum limit of 33%. During the public hearing, the neighbor directly south of the subject property expressed concerns about the impact that construction would have on a grove of mature oak trees that span the common property line of the two properties.

Zoning Board of Appeals voted (4-0) to recommend approval of the requested 4.5 foot variation from the 27.00 foot minimum relative to the construction of an addition to the existing single-family residence at 12518 S. Pawnee Road for the south side yard setback, subject to the condition that the applicant provide a tree inventory and arborist recommendations regarding tree protection prior to Council approval. The applicant has since fulfilled that condition. Staff is recommending the applicant further refine the tree inventory and arborist tree preservation recommendations during the building permit process.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to approve Ordinance 2020-02 for the requested side yard variance of 4.5 feet from the required 27 foot to allow for the construction of an addition to the existing single-family residence at 12518 South Pawnee Road, subject to the condition that, in constructing the addition to the existing single-family residence, the owner(s) and any contractors used by said owner(s) work with Village staff to further refine the tree inventory and arborist tree preservation recommendations during the building permit process.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**PRESENTATION OF THE WESTERN GROWTH AREA MASTER PLAN BY JOHN HOUSEAL OF HOUSEAL LAVIGNE ASSOCIATES:** The Western Growth Area includes several parcels of land, each under single ownership. No development is currently proposed but private and public investment are expected to occur in the near future. The Master Plan establishes the Palos Park community's vision for the future of the Western Growth Area. It was emphasized the plan will ensure proper planning so that this new growth does not place an economic burden on existing Village services. The Western Growth Area Master Plan will 1) Support established development review and approval procedures, 2) Plan for growth that will be economically sustainable, 3) Guide the review of, and updates to development regulations for the growth area, 4) Maintain the core principles and values that make Palos Park a desirable community, and 5) Ensure that Palos Park remains an appealing community for residents at all stages of life.

Public comment followed the presentation and remarks of Council members. Public comments ranged from the Village rushing into approving the Western Growth Area Master Plan, residents wanting Palos Park to maintain one acre zoning, too broad of a plan to preserving open space.

TO CONSIDER DIRECTING STAFF TO PREPARE AN ORDINANCE AMENDING CHAPTER 1222 – OFFICIAL VILLAGE COMPREHENSIVE PLAN, TO REVISE THE COMPREHENSIVE PLAN ADOPTED ON DECEMBER 7, 2009, AND TO INCORPORATE THE WESTERN GROWTH AREA MASTER PLAN AS AN OFFICIAL DOCUMENT:

Commissioner Reed moved, seconded by Commissioner Polk, to direct staff to prepare an ordinance amending Chapter 1222 – Official Village Comprehensive Plan, to revise the Comprehensive Plan adopted on December 7, 2009, and to incorporate the Western Growth Area Master Plan as an official document and said motion will include the condition that the maps on pages 13, 15, and 45, be amended to accurately reflect the existing and proposed land uses.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:** Commissioner Milovich-Walters had no formal report this evening.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**LANDSCAPERS:** Residents are reminded that landscapers working on your property need to be registered with the Village. A Contractor Registration Form is to be filled out, a Certificate of Insurance provided, and a registration fee paid prior to any work being done by the landscaper.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department issued twelve (12) permits from January 27, 2020 – February 5, 2020 resulting in \$16,173.02 in permit fees. Six (6) inspections were completed during this time period. No occupancy permits were issued.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 1,993 calls for service from January 27, 2020 through February 9, 2020. Palos Park Police also issued 25 adjudication tickets, 14 traffic tickets, 44 written warnings, 30 verbal warnings, completed 15 case reports, arrested 3 adults, 0 juveniles, 1 impound, 16 senior checks, 25 citizen assists and 22 community contact hours.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:** Commissioner Pavlatos had no formal report this evening.

**MAYOR'S REPORT:** Mayor Mahone had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:** Manager Boehm had no formal report this evening.

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 9:53 p.m.

Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Cathy A. Gabel  
Deputy Village Clerk