

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON JULY 11, 2022**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, July 11, 2022. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners, Polk, Milovich-Walters, Wade, and Mayor Mahoney. Commissioner Reed and Village Clerk, Marie Arrigoni were absent.

Also in attendance were Rick Boehm, Village Manager; Howard Jablecki, Village Attorney; Allen Altic, Finance Director; Mike Sibrava, Public Works Director; Joe Miller, Police Chief; and Lisa Boyle, Deputy Village Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON**

**June 27, 2022:** Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on June 27, 2022, as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**PALOS PARK'S WOMENS CLUB 120<sup>TH</sup> ANNIVERSARY MONTH:** Mayor Mahoney proclaimed August 21, 2022 to September 17, 2022 as Palos Park Women's Club 120<sup>th</sup> Anniversary Month. Mayor Mahoney read the proclamation that documented the history of the Palos Park Women's Club and the many contributions made in the past and continue to make. Mayor Mahoney thanked the members past and present for their dedication and contributions to the Village of Palos Park.

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to:

- A. To approve the 2022/2023 Motor Fuel Tax Resolution for Maintenance of Streets and Highways by a Municipality under the Illinois Highway Code from May 1, 2022 to April 30, 2023 in the amount of \$127,850.00.
- B. To approve a Raffle License and Manager Bond Waiver Request for Ronald McDonald House Charities-Chicagoland and Northwest Indiana Chapter – for a raffle to be held on July 20, 2022 at Cog Hill Golf and Country Club.
- C. To approve payment of invoices on the Warrant List dated July 11, 2022 in the amount of \$95,896.25

D. To approve payment of the Supplemental Warrant List dated July 11, 2022 for manual checks, payroll, and recurring wire transfers in the amount of 324,486.09

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**BAXTER & WOODMAN:** Commissioner Milovich-Walters presented a proposal from Baxter & Woodman to complete all needed forms and documentation for acquiring the IEPA Loan to extend the proposed water main along McCarthy Road from Holy Family Villa across Bell Road to the Cog Hill property at a cost not to exceed \$10,920.00. The agreement would cover:

- 1) Completion of Loan application and any resolutions required by the IEPA.
- 2) Certification of property, ROW's and any easements required for the project.
- 3) Certification that all plans and specs comply with applicable rules.
- 4) Preparation of a cost estimate in bid format.
- 5) Review and submittal of bid tabulation and necessary documentation.

Commissioner Milovich-Walters moved, seconded by Commissioner Wade to approve a proposal from Baxter & Woodman to complete all needed forms and documentation for acquiring the IEPA Loan to extend the proposed water main along McCarthy Road from Holy Family Villa across Bell Road to the Cog Hill property at a cost not to exceed \$10,920.00.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Wade, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**ROADWAY IMPROVEMENT:** Commissioner Milovich-Walters informed residents that plans, and Specifications will be available for pickup starting Wednesday July 13, 2022, for the Palos Park 2022 Roadway and Drainage Improvements. Bids are due August 4, 2022, and the recommendation for award will be brought to the August 8, 2022, Village Council Meeting. Included in this year's program is the Dells area east and west of 86th, North Woodland Trail, and 83rd Avenue south of 123rd to the dead end.

**CHIPPER SERVICE:** Commissioner Milovich-Walters informed residents that the next Chipper Service will be Monday, August 1st. The Chipper will start on the East side of the Village and will continue West until all public streets have been serviced. The list of dates for the entire season are on the Village website.

**HOT DOG DAY:** Commissioner Milovich-Walters announced the Palos Park Hot Dog Day event July 21, 2022 from 5:00 – 7:30 pm. Legacy will be the musical entertainment. Hot dogs are \$2 each and a meal for \$4 which includes chips and a drink.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:**

**BUILDING PERMIT INSPECTIONS:** Commissioner Wade reminded residents to remember to call in all final inspections that may be required for your project. These inspections ensure that the project meets building codes, local ordinances, zoning regulations, and contract specifications as well as ensuring overall compliance. Also, that plumbing, electrical and other systems meet codes.

**BUILDING DEPARTMENT REPORT:** Commissioner Wade reported that the Building Department processed eighteen (18) permits from June 22, 2022 to July 5, 2022 resulting in \$4,154.00 in permit fees. Fourteen (14) inspections were completed during this time period.

**REQUEST FOR QUALIFICATIONS:** Commissioner Wade presented an authorization to issue a Request for Qualifications (RFQ) pertaining to Palos Park Development Code update. The Village's Comprehensive Plan calls for the review and update of the Village's development regulations. Specifically, Section 9 (Implementation) of the Comprehensive Plan calls for "an on-going review and appropriate updates of the village's various development controls including the zoning ordinance, zoning map, subdivision regulations and other related codes and ordinances". The Village has budgeted \$75,000 for the fiscal Year 2023 for this purpose.

Commissioner Wade moved, seconded by Milovich-Walters to authorize the release of a Request for Qualifications (RFQ) pertaining to Palos Park Development Code update.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Wade, Milovich-Walters, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 1717 calls for service from June 27, 2022, through July 10, 2022. Palos Park Police also issued 4 adjudication tickets, 14 adjudication tickets (speeding), 14 traffic tickets, 16 written warnings, 17 verbal warnings, completed 10 case reports, 3 accident reports, 1 arrested adult, 0 juvenile, 1 impounds, 14 senior checks, 26 citizen assists.

**CSO CROSS TRAINING:** Commissioner Polk announced the integration of cross training of the Palos Park's Community Service Officers to function not only as CSO's but front desk support staff and recreation facility building attendants when needed.

**COFFEE WITH A COP:** Commissioner Polk informed residents that the Palos Park Police Department Coffee with a Cop will be held at the Plush Horse on Wednesday July 20<sup>th</sup> at 12:00 noon.

**NOT ON MY WATCH:** Commissioner Polk informed residents of the Not On My Watch (NOMW) campaign/program – the pledge to serve faithfully and honestly without prejudice. Hate and bigotry will not be tolerated and that treating members of the community as we would hope to be treated, with justice, compassion and to respect the dignity of others.

**CERT TRAINING:** Commissioner Polk informed residents the 20-hour basic Community Emergency Response Team (CERT) training will start on Wednesday, September 7, 2022. The course is free and will be held on seven Wednesday evenings from 7 to 9 PM with the final exercise and graduation on

Saturday, October 29, 2022 from 8 AM until 1 PM. Contact Officer Fernando “Frank” Flores for registration at [fflores@palospark.org](mailto:fflores@palospark.org) for more information. Registration closes on August 22, 2022.

**COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED:**

**CASH MANAGEMENT & INVESTMENT POLICY:** Mayor Mahoney presented on behalf of Commissioner Reed a Resolution to approve a Cash Management & Investment Policy to protect the assets of the Village as well as obtain a return on investments for those assets.

Commissioner Milovich-Walters motioned, seconded by Commissioner Wade to pass Resolution 2022-R-04 – A Resolution Approving a Cash Management & Investment Policy

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Wade, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**INVESTMENT MANAGEMENT AGREEMENT:** Mayor Mahoney presented on behalf of Commissioner Reed a Resolution to approve an investment management agreement with Premier Asset Management LLC. The Village desires to enter into a contract with Premier Asset Management LLC, a subsidiary of First Midwest Bank/Old National for investment management services. The Village has an opportunity to invest idle bond proceeds to earn additional interest income that can be used to supplement future roadway projects.

Commissioner Milovich-Walters motioned, seconded by Commissioner Wade to pass Resolution 2022-R-05 – A Resolution Approving an Investment Management Agreement with Premier Asset Management LLC.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Wade, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**MAYOR’S REPORT:** None

**CLERK’S REPORT:** None

**MANAGER’S REPORT:**

**EMPLOYEE HEALTH CARE PROGRAM:** Manager Boehm presented the annual renewal employee health care program: Blue Cross Blue Shield for the medical (alternate plan), and core life/AD&D coverage; MetLife for the dental portions of the health program; BCBS for voluntary life insurance, and VSP for voluntary vision insurance. The Village utilizes the services of the Horton Group to assist with insurance, risk management, and employee benefits for full-time employees of the Village. Five carriers were approached for quotes. The current provider, BCBS, remains the preferred provider and is within the Village’s FY 23 budget for health, dental and life insurance premiums. BCBS offered a discount for bundling life insurance with the medical component as well as a two-tiered PPO system, each tier’s deductible and out of pocket costs would be based on hospital affiliation.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters approve the Village's August 1, 2022, annual renewal employee health care program: Blue Cross Blue Shield for the medical (alternate plan), and core life/AD&D coverage; MetLife for the dental portions of the health program; BCBS for voluntary life insurance, and VSP for voluntary vision insurance.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Wade moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:09 p.m.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Wade, Milovich-Walters, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

Respectfully submitted,



Lisa M. Boyle, Deputy Village Clerk