

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON SEPTEMBER 12, 2022**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, September 12, 2022. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners, Reed, Wade, Milovich-Walters, Polk, and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Howard Jablecki, Village Attorney; Mike Sibrava, Public Works Director; Allen Altic, Finance Director; Joe Miller, Police Chief; Kathie May; Community Development Coordinator, and Lisa Boyle, Deputy Village Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON August 8, 2022:** Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on August 8, 2022, as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners , Reed, Milovich-Walters, Wade, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. To ratify payment of invoices on the Warrant List dated August 22, 2022 in the amount of \$165,450.36
- B. To approve the payment of invoices on the Warrant List dated September 12, 2022 in the amount of \$148,340.00
- C. To approve the Supplemental Warrant List dated September 12, 2022 for manual checks, payroll, and recurring wire transfers in the amount of \$577,657.77

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Wade, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**DYKSTRA-HEATING AND AC UNITS FOR METRA STATION:** Commissioner Milovich-Walters presented a proposal from Dykstra Heating and Cooling in the amount of \$8,760.00 to replace the two furnace and AC units at the METRA Station. Three companies were approached for proposals. Dykstra came in as the lowest bid. This project would be paid for with money in the METRA Fund in the current budget.

Commissioner Milovich-Walters moved, seconded by Commissioner Reed to approve the proposal from Dykstra Heating and Cooling in the amount of \$8,760.00 to replace the two furnace and AC units at the METRA Station.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Reed, Wade, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**AUTUMN IN THE PARK:** Commissioner Milovich-Walters reminded residents of the upcoming Autumn In The Park Festival on September 16<sup>th</sup> & 17<sup>th</sup>.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:**

**SWIMMING POOL CLOSINGS:** Commissioner Wade reminded residents that when draining water from swimming pools make sure that the chlorinated water is directed on to your own property and not your neighbor's property.

**BUILDING DEPARTMENT REPORT:** Commissioner Wade reported that the Building Department processed thirty-three (33) permits from August 2, 2022 to September 7, 2022 resulting in \$16,425.50 in permit fees. Twenty-six (26) inspections were completed during this time period.

**REFER TO PLAN COMMISSION SHORT-TERM RENTAL ZONING CODE AMENDMENTS:**

Manager Boehm introduced the item on behalf of Commissioner Wade. This referral to the Plan Commission for review of certain Zoning Code provisions is in response to short-term rentals occurring in Palos Park resulting in neighbor complaints, and the need for police involvement. While current Code sections prohibit short-term rentals, the language used may not communicate a clear policy intent; therefore, some modifications of the existing Code should be reviewed. Commissioner Reed reiterated that the code needs to be tightened up - making it clear to anyone that we do not believe there is a place for short-term rentals unless it is regulated.

Commissioner Wade moved, seconded by Commissioner Polk to refer the matter to the Plan Commission for consideration and recommendation of amendments to the Zoning Code regarding the regulation of short-term rentals in the Village of Palos Park.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Wade, Polk, Reed, Milovich-Walters and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 1800 calls for service from August 29, 2022, through September 11, 2022. Palos Park Police also issued 65 traffic stops, 14 moving violations, 4 adjudication tickets, 34 speeding tickets, 23 case reports, 11 accident reports, 0 adult arrests, 0 juvenile, 0 impounds, and 23 citizen assists.

**NATIONAL PREPAREDNESS MONTH:** Commissioner Polk reminded residents to build an emergency kit with non-perishable food and water, flashlights, radios and extra batteries and a first aid kit. The kit should have everything you need to survive for several days. For more information go to Ready.gov/kit.

**BACK TO SCHOOL-BUS AWARENESS:** Commissioner Polk reminded residents to be aware of school busses now that school is back in session and to obey the 20 MPH speed limit in school zones.

**ROAD CLOSURE FOR AUTUMN IN THE PARK:** Commissioner Polk informed residents that McCarthy Road will be closed between 96<sup>th</sup> Ave (Rt 45) and 80<sup>th</sup> Ave. from 9am until 1pm for the Palos Park Parade and Autumn in The Park Festival and stated alternate routes. The parade starts at 11 am.

**COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED:**

**RESOLUTION 2022-R-06 REGARDING BS&A ERP SOFTWARE AGREEMENT:** Commissioner Reed presented Resolution 2022-R-06 regarding new Enterprise Resource Planning (ERP) system software agreement between the Village of Palos Park and BS&A. Commissioner Reed stated the new system is greatly needed and would bring the Village into the 21st century. Commissioner Polk asked if credit cards can be used for online payments and the answer was yes. Commissioner Milovich-Walters pointed out that the annual maintenance fee is comparable to what the Village is paying now for maintenance on an older system.

Commissioner Reed moved, seconded by Commissioner Polk to approve Resolution 2022-R-06 -- A Resolution Authorizing the Execution of a Software as a Service Agreement Between the Village of Palos Park and BS&A for the Implementation and Use of an Enterprise Resource Planning System

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Wade, Milovich-Walters and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:**

**CONSIDERATION OF A NEW IT MAINTENANCE AGREEMENT WITH PROVEN IT:** Manager Boehm presented for the council's consideration, an agreement between the Village of Palos Park and Proven IT for maintenance of the Village IT equipment in amount of \$4,160.00/monthly for a period of 36 months which includes the current 32 devices. The price will only increase if any new device is added for a cost of \$130.00 per device. Positive discussion was had by the council regarding the recommendation.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to approve the contract with Proven Business Systems, LLC for the maintenance of the Village IT Equipment in the amount of \$4,160.00/monthly for a period of 36 months which includes the current 32 devices. The price will only increase if any new device is added for a cost of \$130.00 per device.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:08 p.m.

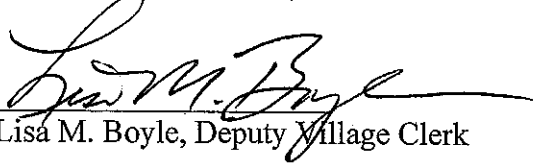
On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,



Lisa M. Boyle, Deputy Village Clerk