

**PALOS PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
Wednesday, September 18, 2019**

A quorum was met for the September 18, 2019 meeting of the Palos Park Library Board. Present: Kathy Finan, Kathy Branigan, Dave Trzcinski (5:15pm), Steve Desmond, Mary Lou Bareither, and Michael T. Tannura. Absent: None. Also present: Kathryn Sofianos, Library Director.

Call to Order

Mary Lou Bareither called the meeting to order at 5:05 pm.

Public Comments

There were no public comments.

Presentation by Michael Quinn, VP/Branch Sales Manager, Republic Bank

Michael Quinn, Michael Minetti and Nick Keseric of Republic Bank, came to speak to the Library's Board of Trustees about future partnerships and ways to assist in helping the Library in engaging the Palos community. He brought up some possible program/events for 2020 that could be held at the Library such as: Home Town Veterans Recognition, Beatles 60th Anniversary, Holocaust Museum 40th Anniversary, and others. The bank is willing to display events/program flyers and other community events.

Approve the Minutes of the Regular Board meeting of August 21, 2019

Steve Desmond made a motion to approve the Secretary's Minutes of the August 21, 2019 Board Meeting with corrections. Kathy Branigan seconded. Motion carried unanimously.

Correspondence

There was no correspondence.

Library Director's Report

A HVAC maintenance check was performed, and units are working sufficiently. Due to the vestibule door being askew, ASSA ABLOY removed, rehung, trimmed the door putting a sweep at the bottom. This repair has stopped water leakage in the vestibule and the ability to purchase an outdoor mat. Library grounds were worked on by Good to Grow. Library program numbers were very good. The Grand Finale Summer Reading Program was a hit, with a record number in attendance – 130!

Review of Monthly Financial Reports

The Board reviewed and discussed the payment of bills for August 22 through September 18, 2019 in the amount of \$39,364.95. Steve Desmond made a motion to approve the payment of bills for August 22 through September 18, 2019 in the amount of \$39,364.95. Mary Lou Bareither seconded. Vote was taken by roll call and motion carried unanimously.

The Board reviewed and discussed the monthly statement for August 2019. Kathy Branigan made a motion to approve the monthly statement for August 2019. Kathy Finan seconded. Vote was taken by roll call and motion carried unanimously.

Levy Review Discussion

The Levy Ordinance is the Library's legal request to receive property taxes levied on parcels within its corporate/village boundaries. The Village of Palos Park submits the library's request along with their request to the Office of the Cook County before the end of December. The 2019 Tax Levy Request for the Library is \$495,762.00.

Unfinished Business

The Library has received \$3400 in donations for the Donor Tree so far. The Library will be looking into anti-glare coating for the windows across from the Donor Tree and a better overhead light to better showcase the beauty of the tree's etching.

New Business

There was no new business.

Executive Session

There was no executive session.

Adjournment

Kathy Branigan made a motion to adjourn the meeting at 6:13 pm. Michael T. Tannura seconded. Motion carried unanimously.

Respectfully submitted by Kathy Branigan.

Future dates:

October 16, 2019

November 20, 2019