

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON OCTOBER 28, 2019

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, October 28, 2019. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney. Commissioner Reed was not in attendance.

Also in attendance were Marie Arrigoni, Village Clerk; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Mike Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Joe Miller, Police Chief; Mose Rickey and Cathy Gabel, Deputy Village Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON OCTOBER 14, 2019: Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on October 14, 2019 as presented.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Polk, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSTAIN: -1- Commissioner Pavlatos

ABSENT: -1- Commissioner Reed

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS: None

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to:

- A. To approve payment of invoices on the Warrant List dated October 28, 2019 in the amount of \$111,221.94

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

PURCHASE OF 2019 PUBLIC WORKS UTILITY VAN: Public Works budgeted \$38,000.00 this year for a new utility cargo van to replace the existing van purchased in 2008. The van is used for residential appointments, meter readings and locating utilities following a JULIE call. Prices from three (3) dealers were received as was a separate price from Monroe Truck Equipment (\$8,010.00) for a safety package to include lights and the protective metal wall behind the seats that prevents equipment from sliding into the passenger area. Ziegler Nissan had the lowest price of \$27,387.00 for the utility van

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to waive the bidding process and accept the proposal from Ziegler Nissan (\$27,387.00) for the purchase of a 2019 cargo van and Monroe Truck Equipment (8,010.00) for the safety package.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

BUILDING DEPARTMENT REPORT: In Commissioner Reed's absence, Mayor Mahoney reported the Building Department issued fourteen (14) permits from October 11, 2019 – October 23, 2019 resulting in \$3,819.20 in permit fees. Twenty-seven (27) inspections were completed during this time. No occupancy permits were issued.

CARBON MONOXIDE SAFETY: The Building Department is reminding residents to change their batteries in carbon monoxide detectors and smoke detectors. Carbon monoxide (CO) is a poisonous gas that is created from appliances such as a gas stove, heater or other appliances that use fuels such as coal or oil. Carbon monoxide cannot be identified by a color, sound or taste – making it difficult to detect. At a minimum, each home should have one CO detector on each floor, one in or just outside each sleeping area, and one in the basement.

PLAT OF CONSOLIDATION FOR 125 AND 127 FOREST EDGE DRIVE: The owner of 127 Shadow Ridge Drive has purchased the adjoining lot (125 Shadow Ridge Drive) with the intention of building several accessory structures and other improvements that will span the property line. The applicant has submitted a Plat of Consolidation for approval. The proposed consolidation meets the requirements of the Zoning Ordinance and does not need Plan Commission to review said plat.

Commissioner Polk moved, seconded by Commissioner Pavlatos, to adopt an Ordinance approving a Plat of Consolidation (Shadow Ridge Estates Lots 13 and 14.)

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Pavlatos, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

TEMPORARY SIGNS ON BUILDING WINDOWS: Community Development Director Lauren Pruss reported the Village's sign code currently has no restrictions regarding temporary signs placed inside building windows. This can result in 100% of the window being covered. From a safety perspective, this presents issues due to the inability of police to observe conditions inside the business upon approach.

It was noted, a lack of regulations can lead to a messy and unorganized appearance to storefronts, deteriorating the aesthetic appeal of the Village's commercial district. The Ordinance presented for consideration would read "(1) Temporary signs inside building windows; provided, however, no more than fifty percent (50%) of the surface area of the window may be covered by temporary signs."

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to adopt an Ordinance amending Part Fourteen, Title Six, Chapter 1480, Section 1480.12(a)(1) of the Palos Park village Code in regard to temporary Signs on Building Windows.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

GRADING PLAN REQUIREMENTS: The Village's grading regulations state "The parcel drainage shall be designed to flow away from the top of the foundations. Storm water being directed to the side yard of the parcel shall be directed into a formed drainage swale, having a minimum slope of two percent and a maximum slope of ten percent. The side slopes of any drainage swale shall not exceed a 3:1 slope. Bank stabilization will be required if deemed necessary by the Village Engineer." Recent building permits have demonstrated a need for flexibility in these requirements. The topography of the Village can result in unique situations where it can be difficult to achieve the slopes due to existing conditions. Staff recommends that Part Fourteen, Title Six, Chapter 1466, Section 1466.04(b)(3) be amended by adding the following to the end thereof: "Notwithstanding the foregoing drainage swale slope and side slope requirements, the Village Engineer shall have the authority to approve a drainage swale slope and/or side slope, that is not in compliance with the foregoing requirements, in the event that the site conditions do not allow for compliance with said requirements."

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to adopt an Ordinance amending Part Fourteen, Title Six, Chapter 1466, Section 1466.04(b)(3) of the Palos Park Village Code in regard to Grading Plan Requirements.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

MINOR AMENDMENT TO AN APPROVED COMMERCIAL PLANNED DEVELOPMENT IN THE B-1 LIMITED RETAIL BUSINESS DISTRICT: On August 12, 2019, the Village Council approved the major renovation and expansion of the former Hackney's building. The applicant- Wu & Tran Palos Park, LLC have begun minor interior demolition, site cleanup, tree removal and preparation of building plans for permits. The applicant has been finalizing construction costs and is now proposing to build the project in two phases. The proposed change does not increase density or height, reduce open space, or add new parking. The overall architecture will remain the same and the parking lot and other site improvements are unchanged. Village Code states that a "minor change may be approved by the Village Manager without obtaining separate approval by the Village Council. The Village Council may, after reviewing the request for a minor change, direct the Village Manager to process the request other than as a minor change. Staff has determined that the proposed amendments are either minor amendments or are consistent with the conditions of the approved ordinance.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to adopt Ordinance 2019-26 an Ordinance amending Ordinance 2019-16, adopted August 12, 2019, to allow for a minor amendment to an approved Commercial Planned Development in the B-1 Limited Retail Business District (12300 S. LaGrange Road and 9540 W. 123rd Street).

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 1,892 calls for service from October 14, 2019 through October 27, 2019. Palos Park Police also issued 59 adjudication tickets, 20 traffic tickets, 64 written warnings, 24 verbal warnings, completed 16 case reports, arrested 5 adults, 0 juveniles, 1 impound, 18 senior checks, 24 citizen assists and 38 community contact hours.

NEW POLICE VESTS: Commissioner Polk reported the Palos Park Police Department received a grant from the U.S. Department of Justice Bureau of Justice Assistance for bulletproof vests.

SCAM AWARENESS SESSIONS: Palos Park Police will host a Scam Awareness Session on November 7, 2019 from 1:00 p.m. -3:00 p.m. at the Palos Park Police Department. The senior scam awareness seminars are designed to heighten senior's awareness of ruses and scams, financial exploitations, and how to communicate with and seek the help of law enforcement. The program will also cover tips on personal and home safety.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening.

MANAGER'S REPORT: Manager Boehm was not in attendance.

CITIZENS AND VISITORS COMMENT PERIOD:

Mike Gaichas – Mr. Gaichas left Snicker candy bars for Commissioner Polk.

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:11 p.m.

Upon voice vote, the motion passed with 4 yes votes.

AYES: -4- Commissioners Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

Respectfully submitted,

Cathy A. Gabel
Deputy Village Clerk