



## MEETING AGENDA

### Village Council

*Mayor John Mahoney*

*Village Clerk Marie Arrigoni*

*Commissioner Dan Polk*

*Commissioner Nicole Milovich-Walters*

*Commissioner G. Darryl Reed*

*Commissioner James Pavlatos*

REVISED 02/22/2018

Monday, February 26, 2018

7:30 PM

Kaptur Administrative Center

**1) CALL TO ORDER**

**2) ROLL CALL**

**3) PLEDGE OF ALLEGIANCE**

**4) APPROVAL OF MINUTES**

A. Regular Council meeting of February 12, 2018

**5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

**6) HEARINGS**

**7) CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To adopt an Ordinance amending Part Two, Title Six, Chapter 256, Section 256.10(b) of the Village Code in regard to employee participation in the Illinois Municipal Retirement Fund – the ordinance states Resolution 2011-R-12 was approved September 26, 2011 adopting the 1,000 hour standard for IMRF participation. The resolution was incorporated into the Employee Handbook but not the Village Code Book.

B. To approve payment of invoices on the Warrant List dated February 26, 2018 in the amount of \$310,594.53

**8) OLD BUSINESS**

**9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS**

## **10) INFORMATION & UPDATES**

### **A. Public Works and Streets, Recreation Report**

1. To adopt an Ordinance Amending Part Ten, Title Four, Chapter 1040, Section 1040.03 of the Palos Park Village Code in Regard to Sanitary Sewer Fees – the ordinance states in the event a property owner is unable to pay the connection fee in one lump sum payment, said property owner can pay said connection fee over up to a ten (10) year period at a rate of six percent (6.0%) annum until the connection fee is paid.
2. To adopt an Ordinance Amending Part Ten, Title Four, Chapter 1046, Section 1046.32(g) of the Palos Park Village Code in Regard to Water Connection Fees – the ordinance states in the event a property owner is unable to pay the connection fee in one lump sum payment, said property owner can pay said connection fee over up to a ten (10) year period at a rate of six percent (6.0%) annum until the connection fee is paid.
3. To waive the bid process and accept the proposal from Suburban Purchasing Cooperative for a 2018 Police Model Ford Explorer in the amount of \$26,456.00 and an extended three year 100,000 mile warranty for an additional \$1,215.00 for a total cost of \$27,671.00

### **B. Building and Public Property Report**

1. Building Department Report

### **C. Public Health and Safety Report**

1. Police Activity Report

### **D. Accounts and Finances Report**

### **E. Mayor's Report**

### **F. Clerk's Report**

### **G. Manager's Report**

1. To approve corrections/updates to the Village of Palos Park's Manual of Personnel Policies

## **11) ANNOUNCEMENTS**

## **12) CITIZENS AND VISITORS COMMENT PERIOD**

## **13) ADJOURNMENT OF REGULAR MEETING**

## **MINUTES OF THE BOARD OF COMMISSIONERS' MEETING**

**HELD ON FEBRUARY 12, 2018**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, February 12, 2018. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Jacob Karaca, Assistant Village Attorney; Michael Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Barb Maziarek, Finance Director; Joe Miller, Police Chief; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 22, 2018:** Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the minutes of the Regular Council Meeting held on January 22, 2018 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney  
NAYS: -0-  
ABSENT: -0-

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

### **CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Pavlatos moved, seconded by Commissioner Reed to:

- A. pass a resolution endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2
- B. approve payment of invoices on the Warrant List dated February 12, 2018 in the amount of \$132,408.12
- C. approve the Supplemental Warrant List dated February 12, 2018 for manual checks, payroll, and recurring wire transfers in the amount of \$367,550.25

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Pavlatos, Reed, Polk, Milovich-Walters, and Mayor Mahoney  
NAYS: -0-  
ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:** Commission Milovich-Walters had no formal report this evening however she reported on upcoming recreation events.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department issued six (6) permits from January 17, 2018 – February 6, 2018 resulting in \$1,159.88 in fees. Nineteen (19) inspections were completed, no occupancy permits issued and no exaction fees collected.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 2,053 calls for service from January 22, 2018 through February 11, 2018. Palos Park Police also issued 109 adjudication tickets, 51 traffic tickets, completed 27 case reports, arrested 15 adults, 0 juveniles, 3 impounds, 23 senior checks, 48 citizen assists and 19 community contact hours.

**IDOT INJURY PREVENTION GRANT:** The Palos Park Police Department has been selected to receive an IDOT Injury Prevention Grant aimed at helping communities reduce death and injury rates on Illinois roads and highways. The program is designed primarily to enable local agencies to conduct public information and education campaigns focusing on Highway safety issues. All Palos Park Police Officers will participate in training on Bike Safety for Motorist and Bicyclist as part of the grant. As we head into the bicycling season, Palos Park Police will be encouraging people to check out the Ride Illinois website as a convenient, interactive way for bicyclists and motorists to learn about safely sharing our roads.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:** Commissioner Pavlatos had no formal report this evening.

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening however he read several announcements.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:**

**BIKEWAY & TRAILS PLAN:** Manager Boehm reported Palos Park is looking for residents' ideas to help improve bikeway and trails connections throughout our community. Funded in part by the Chicago Metropolitan Agency for Planning (CMAP) this effort invites input from community member towards addressing connectivity between neighborhoods, Village destinations and regional trails. Residents can check out the project website: [PalosParkBikePlan.org](http://PalosParkBikePlan.org).

**CITIZENS AND VISITORS COMMENT PERIOD:**

Robert Biel – Mr. Biel expressed his frustration with Village staff.

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:50 p.m.

Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,

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Cathy A. Gabel  
Deputy Village Clerk



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney*

*Village Clerk Marie Arrigoni*

*Commissioner James Pavlatos*

*Commissioner Dan Polk*

*Commissioner Nicole Milovich-Walters*

*Commissioner G. Darryl Reed*

**Meeting of: February 26, 2018**

**7:30 PM**

**Kaptur Administrative Center**

**AGENDA MATTER:**

Ordinance amending Village Code to include the 1,000 hour standard for Illinois Municipal Retirement Fund (IMRF) participation

**BACKGROUND/HISTORY:**

Public Act 97-0328 signed into law August 12, 2011 allows for non-school district employees who joined IMRF after January 1, 1982 to choose the 1,000 hour standard for newly hired employees. The Village was using a 600 hour standard for a position to be included in IMRF. On September 26, 2011 the Village Council approved Resolution 2011-R-12 excluding from participation in the Fund persons in positions normally requiring performance of duty for less than 1,000 hours per year. Employees hired prior to the adoption of the 1,000 hour standard were “grandfathered” in for this employer only. The resolution was added to the employee manual but not the Village Code Book.

**STAFF RECOMMENDATION:**

To approve Ordinance 2018-06 for inclusion in the Village Code Book.

**RECOMMENDED MOTION:**

To approve Ordinance 2018-06 for inclusion in the Village Code Book as presented on the consent agenda.

**ORDINANCE NO. 2018-06**

**AN ORDINANCE AMENDING  
PART TWO, TITLE SIX, CHAPTER 256, SECTION 256.10(b)  
OF THE PALOS PARK VILLAGE CODE IN REGARD TO  
EMPLOYEE PARTICIPATION IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

**WHEREAS**, pursuant to Village of Palos Park (the "Village") Resolution 2011-R-12, approved on September 26, 2011, the Village Council excluded employees, in positions normally requiring performance of duty for less than 1,000 hours per year from participation in the Illinois Municipal Retirement Fund; and

**WHEREAS**, since the approval of Resolution 2011-R-12, the Village has been operating under a 1000 hour threshold for employee participation in the Illinois Municipal Retirement Fund; and

**WHEREAS**, It is necessary to incorporate the provisions of Resolution 2011-R-12 into the Palos Park Village Code;

**NOW, THEREFORE, BE IT ORDAINED** by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

**SECTION 1:** That the recitals as set forth above are incorporated herein by reference as of set forth here.

**SECTION 2:** That Part Two, Title Six, Chapter 256, Section 256.10(b) of the Palos Park Village Code is hereby amended by revising the three (3) references therein to "600" to read "1000."

**SECTION 3:** That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as required by law.

**ADOPTED** this 26<sup>th</sup> day of February, 2018 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**APPROVED** by me this 26<sup>th</sup> day of February, 2018.

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John F. Mahoney, Mayor

**ATTEST:**

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Marie Arrigoni, Village Clerk

Published by me in pamphlet form this 27<sup>th</sup> day of February, 2018.

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Marie Arrigoni, Village Clerk

(Can be used only by non-school employers. Cannot be used by school districts or educational cooperatives.)

PLEASE ENTER Employer IMRF I.D. Number  
0098

RESOLUTION

Number 2011-R-12

WHEREAS, Section 7-137 of the Illinois Pension Code provides that effective August 12, 2011, non-school employers the Illinois Municipal Retirement Fund may elect to exclude from participation in the Fund persons in positions normally quiring performance of duty for less than 1,000 hours per year; and

WHEREAS, the exclusion may be applicable only to persons first employed in positions under the Fund after the loption of this resolution; and

WHEREAS, Village of Palos Park Council is authorized by Section 7-137  
NAME OF BOARD, COUNCIL, ETC.

the Illinois Pension Code to adopt such exclusion and it is desirable that it do so;

BE IT RESOLVED that the Village Council of Palos Park  
NAME OF BOARD, COUNCIL, etc. EMPLOYER NAME

oes hereby elect to exclude from participation in the Illinois Municipal Retirement Fund all officials and employees in ositions normally requiring performance of duty for less than 1,000 hours per year;

BE IT FURTHER RESOLVED that this exclusion shall apply only to officials and employees who first occupy offices or ositions under the Fund after adoption of this resolution

BE IT FURTHER RESOLVED that the Clerk is authorized and  
CLERK OR SECRETARY OF THE BOARD

rected to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

CERTIFICATION

Marie Arrigoni, the Village Clerk  
NAME CLERK OR SECRETARY OF THE BOARD

of the Village of Palos Park of the County of Cook,  
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of

resolution duly adopted by its Village Council at a meeting duly convened  
NAME OF BOARD, COUNCIL, etc.

and held on the 26th day of September, 2011.

SEAL

*Marie Arrigoni*  
CLERK OR SECRETARY OF THE BOARD

Illinois Municipal Retirement Fund

Suite 500, 2211 York Road, Oak Brook Illinois 60523-2337

Service Representatives 1-800-ASK-IMRF (1-800-275-4673)

**THE VILLAGE OF PALOS PARK  
ACCOUNTS PAYABLE WARRANT  
FOR FEBRUARY 26, 2018**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED  
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

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MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

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VILLAGE CLERK MARIE ARRIGONI SIGNATURE

DATE: 02/20/18  
TIME: 15:28:35  
ID: AP441000.WOW

-- Village of Palos Park --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ACC00002	ACCURINT						
1241214-20180131	02/15/18	01	CNTRCT FEE JAN2018, 2 PHN SRCH	01222606990		02/26/18	31.60
						INVOICE TOTAL:	31.60
						VENDOR TOTAL:	31.60
ADA00008	ROBERT ADAMS						
180215	02/15/18	01	MILEAGE-BLDG DEPT VEH NOT AVLB	0125707060		02/26/18	58.32
						INVOICE TOTAL:	58.32
						VENDOR TOTAL:	58.32
AIR00001	AIRY'S INC.						
22192	02/15/18	01	WTRMN BRK-11608 OLD PRAGUE	5224606750		02/26/18	9,256.62
						INVOICE TOTAL:	9,256.62
22200	02/15/18	01	WTRMN BRK 1/24/18-VACTOR 6045	5224606750		02/26/18	693.99
						INVOICE TOTAL:	693.99
22205	02/15/18	01	WTRMN BRK-1/27/18-12440 POST	5224606750		02/26/18	5,054.74
						INVOICE TOTAL:	5,054.74
						VENDOR TOTAL:	15,005.35
AME00013	AMERICAN WATER WORKS ASSOC						
180401	02/20/18	01	SIBRAVA MBERSHP 4/1/18-3/31/19	5224606810		02/26/18	330.00
						INVOICE TOTAL:	330.00
						VENDOR TOTAL:	330.00
BAL00007	B ALLAN GRAPHICS						
92960	02/15/18	01	BSNSS CARDS-PRUSS,ADAMS,MARKS	0125707020		02/26/18	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
BEL00004	BELLA BREW						

-- Village of Palos Park --  
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BEL00004	02/15/18	01	2 BOXES BAKERY BLEND COFFEE	0120707990		02/26/18	121.52
64154						INVOICE TOTAL:	121.52
						VENDOR TOTAL:	121.52
BRE00003	02/15/18	01	REPLACE BAD STROBE LIGHT	0124606708		02/26/18	116.80
280425						INVOICE TOTAL:	116.80
						VENDOR TOTAL:	116.80
CAL00001	02/15/18	01	708-923-6021 2/15-3/14/18	5124707200		02/26/18	818.74
		02	708-923-6021 2/15-3/14/18	5224707200			204.69
		03	SCADA SYSTEM 2/15-3/14/18	5224707200			249.47
		04	T-1 LINE 2/15-3/14/18	0120707200			240.11
		05	T-1 LINE 2/15-3/14/18	0122707200			187.58
		06	T-1 LINE 2/15-3/14/18	0124707200			90.04
		07	T-1 LINE 2/15-3/14/18	0125707200			60.03
		08	T-1 LINE 2/15-3/14/18	0126707200			30.01
		09	T-1 LINE 2/15-3/14/18	0129707200			30.01
		10	T-1 LINE 2/15-3/14/18	5124707200			30.01
		11	T-1 LINE 2/15-3/14/18	5224707200			82.54
		12	ISDN LINE 2/15-3/14/18	0120606990			148.92
		13	ISDN LINE 2/15-3/14/18	0122606990			116.34
		14	ISDN LINE 2/15-3/14/18	0124606990			55.84
		15	ISDN LINE 2/15-3/14/18	0125606990			37.23
		16	ISDN LINE 2/15-3/14/18	0126606990			18.61
		17	ISDN LINE 2/15-3/14/18	0129606990			18.61
		18	ISDN LINE 2/15-3/14/18	5124606990			18.61
		19	ISDN LINE 2/15-3/14/18	5224606990			51.19
		20	LOCAL DSL 2/15-3/14/18	0120707200			1.85
		21	LOCAL DSL 2/15-3/14/18	0122707200			1.17
		22	LOCAL DSL 2/15-3/14/18	0124707200			0.20

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CAL00001	02/15/18	23	LOCAL DSL 2/15-3/14/18	0125707200		02/26/18	0.18
						INVOICE TOTAL:	2,491.98
						VENDOR TOTAL:	2,491.98
CHI00008	02/15/18	01	CHGO TRIBUNE THRU 04/07/18	0120707035		02/26/18	124.00
180106						INVOICE TOTAL:	124.00
						VENDOR TOTAL:	124.00
COM00009	02/15/18	01	123RD & SW HWY 1/3-2/2/18	0124606420		02/26/18	1,539.00
180202						INVOICE TOTAL:	1,539.00
						VENDOR TOTAL:	1,539.00
COM00017	02/15/18	01	METRA 12/29/17-01/31/18	5324606400		02/26/18	114.55
180131						INVOICE TOTAL:	114.55
						VENDOR TOTAL:	114.55
CON00007	02/15/18	01	VEH#253-TRANSMISSION	2722606700		02/26/18	3,000.00
013068						INVOICE TOTAL:	3,000.00
						VENDOR TOTAL:	3,000.00
COO0001	02/15/18	01	10% 743 GAL UTLRA LS DIESEL 1/3	5224707080		02/26/18	178.46
745026		02	20% 743 GAL UTLRA LS DIESEL 1/3	5124707080			356.92
		03	70% 743 GAL UTLRA LS DIESEL 1/3	0124707080			1,249.22
						INVOICE TOTAL:	1,784.60
						VENDOR TOTAL:	1,784.60

-- Village of Palos Park --  
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INVOICES DUE ON/BEFORE 02/26/2018

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
COO00012 COOK COUNTY RECORDER OF DEEDS							
291132018	02/15/18	01	UTILITY LIEN 9108 W 123RD ST	0100171713		02/26/18	40.00
		02	RELEASE OF LIEN SA 13-2 22@40.	6270606570			880.00
		03	RELEASE OF LIEN SA 96-1 12@40	6370606570			480.00
		04	UTILITY LIEN 12460 WOLF ROAD	0100171713			40.00
		05	UTILITY LIEN 24 ROMIGA LANE	0100171713			40.00
		06	UTILITY LIEN 12424 WOLF ROAD	0100171713			40.00
		07	UTILITY LIEN 12448 WOLF ROAD	0100171713			40.00
		08	RELEASE OF LIEN SA 96-2 31@40	6570606570			1,240.00
		09	UTILITY LIEN 12601 SW HWY	0100171713			40.00
		10	RELEASE OF LIENS SA 13-2 26@40	6270606570			1,040.00
							INVOICE TOTAL: 3,880.00
							VENDOR TOTAL: 3,880.00
COR00011 CORE & MAIN LP							
I375363	02/15/18	01	2 MXU 510 R, FREIGHT	5224707515		02/26/18	289.19
							INVOICE TOTAL: 289.19
							VENDOR TOTAL: 289.19
COV00001 COVERALL							
1010611133	02/15/18	01	CLEANING METRA FEB 2018	5324606990		02/26/18	180.00
		02	CLEANING KAPTUR FEB 2018	0127916990			885.00
							INVOICE TOTAL: 1,065.00
1010611790	02/15/18	01	JANITORIAL SVC-FEB 2018	0127926990		02/26/18	654.00
							INVOICE TOTAL: 654.00
							VENDOR TOTAL: 1,719.00
CRO00009 CROWN TROPHY							
32595	02/20/18	01	30" FLAME TROPHY WITH RISER	0132707001		02/26/18	34.25
		02	24" FLAME TROPHY WITH RISER	0132707001			31.25
		03	23" FLAME TROPHY WITH RISER	0132707001			21.50
							INVOICE TOTAL: 87.00
							VENDOR TOTAL: 87.00

INVOICES DUE ON/BEFORE 02/26/2018

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DAS00001	DASH MEDICAL GLOVES INC.						
INV1093513	02/15/18	01	1 CASE MEDIUM GLOVES	0122707090		02/26/18	76.90
						INVOICE TOTAL:	76.90
INV1093875	02/15/18	01	1 CASE OF L & 1 CASE XL GLOVES	0122707090		02/26/18	153.80
						INVOICE TOTAL:	153.80
						VENDOR TOTAL:	230.70
DAV00004	DAV-COM ELECTRIC, INC						
204612	02/15/18	01	LER&MTL RPLC BLLSTS-PUMP STAT	5224606711		02/26/18	488.00
						INVOICE TOTAL:	488.00
						VENDOR TOTAL:	488.00
DON0003	DON MORRIS ARCHITECTS PC						
18-01-31	02/15/18	01	PLAN REVIEWS/12300 S 80TH AVE	0125606600		02/26/18	65.00
		02	PLAN REVIEWS/8011 W 124TH ST	0125606600			165.00
						INVOICE TOTAL:	230.00
						VENDOR TOTAL:	230.00
EBE0001	PALOS ACE HARDWARE						
291809,291811	02/15/18	01	SPRYPNT FASTNERS & RETURNS	0124707990		02/26/18	2.09
						INVOICE TOTAL:	2.09
						VENDOR TOTAL:	2.09
ENV0001	ETP LABS INC						
18-132945	02/15/18	01	COLIFORM SAMPLES-1/3&1/18/18	5224606620		02/26/18	54.00
						INVOICE TOTAL:	54.00
						VENDOR TOTAL:	54.00
FBI00002	FBI-LEEDA						
4279832-18	02/15/18	01	YRLY/ANNUAL MMBRSHP DUE-MILLER	0122606810		02/26/18	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00

-- Village of Palos Park --  
 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 02/26/2018

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
G&H00001	G & H IMPORT AUTO PARTS INC.						
746020	02/15/18	01	WIPER BLADES/SUPPLIES	0122606700		02/26/18	104.94
						INVOICE TOTAL:	104.94
746052	02/15/18	01	FITTINGS FOR PLOWS#42,55,18,57	0124606708		02/26/18	25.85
						INVOICE TOTAL:	25.85
746120	02/15/18	01	VEH#236-BRAKE PAD SET	0122606700		02/26/18	58.69
						INVOICE TOTAL:	58.69
746360	02/15/18	01	VEH#261-RADIATOR	0122606700		02/26/18	175.00
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	364.48
G&K00001	G&K SERVICES						
602859698	02/15/18	01	UNIFORM RNTL W/E 02/14/18	5224707300		02/26/18	27.60
		02	UNIFORM RNTL W/E 02/14/18	0124707300			38.49
						INVOICE TOTAL:	66.09
6028598101	02/20/18	01	UNIFORM RNTL W/E 02/19/18	5224707300		02/26/18	27.60
		02	UNIFORM RNTL W/E 02/19/18	0124707300			38.48
						INVOICE TOTAL:	66.08
						VENDOR TOTAL:	132.17
GAS0002	GASVODA & ASSOCIATES, INC						
INV1800131	02/15/18	01	CHNG OUT PMP&TBG, RESET PUMP	5224606708		02/26/18	314.95
						INVOICE TOTAL:	314.95
						VENDOR TOTAL:	314.95
GRA0001	W.W. GRAINGER						
9691499678	02/15/18	01	SHOE COVERS, BOOT DRYER	5224707990		02/26/18	105.17
		02	BTRY, PRCHRG BTRY, EYE WSH	5124606708			309.30
						INVOICE TOTAL:	414.47
						VENDOR TOTAL:	414.47

INVOICES DUE ON/BEFORE 02/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HAC00002			HACKNEY'S				
171216	02/15/18	01	BREAKFAST WITH SANTA	0126707522		02/26/18	650.00
						INVOICE TOTAL:	650.00
						VENDOR TOTAL:	650.00
HAW00002			HAWK FORD				
559673	02/15/18	01	ADDITIVE FOR ALL DIESEL TRUCKS	0124606700		02/26/18	64.72
						INVOICE TOTAL:	64.72
560032	02/15/18	01	#18 REMAN VALVE	0124606700		02/26/18	243.95
						INVOICE TOTAL:	243.95
						VENDOR TOTAL:	308.67
HAW00003			HAWKINS, INC.				
4218968	02/15/18	01	72 GA AZONE1, FRT, FREIGHT CHR	5224606990		02/26/18	237.96
						INVOICE TOTAL:	237.96
						VENDOR TOTAL:	237.96
HOL00001			HOLLAND & KNIGHT LLP				
5623097	02/15/18	01	MATTER 092346.00006	0121606540		02/26/18	3,158.75
						INVOICE TOTAL:	3,158.75
						VENDOR TOTAL:	3,158.75
ILL000036			ILLINOIS PUBLIC WORKS MUTUAL				
2672	02/20/18	01	2018 MMBRSHP RNWL-MTL AID ASST	0124606990		02/26/18	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
IMA00005			IMAGE SYSTEMS & BUSINESS				
260751	02/15/18	01	BXW CHARGE 01/07-02/06/18	0122606990		02/26/18	35.00
						INVOICE TOTAL:	35.00

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
IMA00005			IMAGE SYSTEMS & BUSINESS				
261208	02/20/18	01	CONTRACT 2/15-3/14/18	0122606990		02/26/18	147.50
						INVOICE TOTAL:	147.50
						VENDOR TOTAL:	182.50
IND00003			INDUSTRIAL SYSTEMS, LTD				
21201	02/20/18	01	4510 GALLONS THERMA POINT R	2424707700		02/26/18	4,825.70
						INVOICE TOTAL:	4,825.70
						VENDOR TOTAL:	4,825.70
KON00006			KONICA MINOLTA BUSINESS				
9004282053	02/15/18	01	REGISTRATION OFFICE BXW COPIES	0126606990		02/26/18	7.70
		02	REGISTRATION OFFICE COLOR COPY	0126606990			65.15
		03	STAFF OFFICE BXW COPIES	0126606990			1.36
		04	STAFF OFFICE COLOR COPIES	0126606990			5.60
						INVOICE TOTAL:	79.81
9004287179	02/15/18	01	REGISTRATION OFFICE-MAINT	0126606990		02/26/18	12.00
		02	STAFF OFFICE-MAINTENANCE	0126606990			12.00
						INVOICE TOTAL:	24.00
						VENDOR TOTAL:	103.81
LAW00005			LAW OFFICES OF JOHN Z. TOSCAS				
180208	02/15/18	01	ADJUDICATION HEARING 02/07/18	0122606540		02/26/18	425.00
						INVOICE TOTAL:	425.00
						VENDOR TOTAL:	425.00
MCD00009			MC DONALDS				
180216	02/20/18	01	PRISONER MEALS MAY-DEC 2017	0122707990		02/26/18	19.64
						INVOICE TOTAL:	19.64
						VENDOR TOTAL:	19.64

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MET0001	METROPOLITAN INDUSTRIES INC						
0000331376	02/15/18	01	TRAINING FOR CLOUD	5124707520		02/26/18	115.00
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	115.00
MIC00004	MICRO-EYE SECURITY SYSTEMS INC						
44648	02/15/18	01	KAPTUR-ANNL CNTRL STAT MNTRG	0127916710		02/26/18	240.00
		02	MCCORD-ANNL BRGLR ALRM MNTRNG	5420606711			240.00
						INVOICE TOTAL:	480.00
						VENDOR TOTAL:	480.00
MID00003	MIDAMERICAN ENERGY COMPANY						
8273831	02/15/18	01	METRA 12/29/17-01/31/18	5324606400		02/26/18	133.51
						INVOICE TOTAL:	133.51
8273833	02/15/18	01	METRA 12/29/17-01/31/18	5324606400		02/26/18	622.10
						INVOICE TOTAL:	622.10
						VENDOR TOTAL:	755.61
MON0002	MONROE TRUCK EQUIPMENT, INC.						
75038	02/15/18	01	2006 FRD F-250 PLATFORM W/RAIL	2328808010		02/26/18	12,228.00
						INVOICE TOTAL:	12,228.00
						VENDOR TOTAL:	12,228.00
NAT00012	NATIONAL SEED						
575301	02/15/18	01	NATIONAL ICE MELT-49 BAGS	0127926780		02/26/18	428.75
						INVOICE TOTAL:	428.75
575478SI	02/15/18	01	50% 2 PLLTS 50LB BAGS ICE MELT	0127926780		02/26/18	428.75
		02	50% 2 PLLTS 50LB BAGS ICE MELT	0127916780			857.50
						INVOICE TOTAL:	857.50
						VENDOR TOTAL:	1,286.25

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NEW00003 NEW LENOX FULLY PROMOTED							
A23113	02/15/18	01	50 200Z STINLESS STEEL TUMBLERS	0132707001		02/26/18	275.00
		02	SET UP F/TUMBLERS	0132707001			55.00
		03	SHIPPING F/TUMBLERS	0132707001			25.00
			INVOICE TOTAL:				355.00
			VENDOR TOTAL:				355.00
NIC0001 NICOR GAS							
180129A	02/15/18	01	METRA 12/29/17-01/29/18	5324606410		02/26/18	161.25
			INVOICE TOTAL:				161.25
PAL00008 PALOS PARK WOMAN'S CLUB							
180202	02/15/18	01	10057 W 125TH 01/04-01/31/18	5224606410		02/26/18	85.33
			INVOICE TOTAL:				85.33
			VENDOR TOTAL:				246.58
PAL00030 PALOS PARK SENIOR CLUB							
180219	02/20/18	01	CHILLI WINNING DNTD TO WMN CLUB	0132707001		02/26/18	100.00
			INVOICE TOTAL:				100.00
			VENDOR TOTAL:				100.00
PAL00030 PALOS PARK SENIOR CLUB							
180207	02/15/18	01	SENIOR CLUB MTG 01/08/18	0121606990		02/26/18	159.75
			INVOICE TOTAL:				159.75
468719	02/15/18	01	SENIOR CLUB MTG 02/12/18	0121606990		02/26/18	200.00
			INVOICE TOTAL:				200.00
			VENDOR TOTAL:				359.75
PAL00031 PALOS HILLS COMMUNITY							
180131	02/15/18	01	JOSEPH & AMAZING TECH DAY TRIP	0126606991		02/26/18	460.17
			INVOICE TOTAL:				460.17
			VENDOR TOTAL:				460.17

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RAY0001	RAY O'HERRON CO., INC.						
1807381-IN	02/15/18	01	U/A MILLER-BELT, SHOES, BT,SCK	0122707300		02/26/18	340.92
						INVOICE TOTAL:	340.92
						VENDOR TOTAL:	340.92
REG00003	REGIONAL TRUCK EQUIPMENT						
200124	02/15/18	01	#42 PLOW, HYD PUMP, MOTOR	0124606708		02/26/18	477.95
						INVOICE TOTAL:	477.95
20015	02/15/18	01	#31 & PLOWS TRIP SPRING, BOLT	0124606708		02/26/18	39.02
						INVOICE TOTAL:	39.02
200182	02/15/18	01	ALL WESTERN PLOWS	0124606708		02/26/18	96.00
						INVOICE TOTAL:	96.00
200194	02/15/18	01	#42 CUSHION VALVE W/RLF VALVE	0124606708		02/26/18	14.06
						INVOICE TOTAL:	14.06
						VENDOR TOTAL:	627.03
ROS0001	ROSCOE						
1524037	02/20/18	01	MATS/REC 02/14/18	0127926990		02/26/18	48.71
						INVOICE TOTAL:	48.71
						VENDOR TOTAL:	48.71
SID00004	SID'S FLOWERS & MORE, INC.						
17300	02/20/18	01	FUNERAL FLOWERS FLORES MOTHER	0122707990		02/26/18	75.00
						INVOICE TOTAL:	75.00
17301	02/20/18	01	DELIVERY CHRQ F/FLORES FLOWERS	0122707990		02/26/18	9.95
						INVOICE TOTAL:	9.95
						VENDOR TOTAL:	84.95
SOU0001	SOUTHWEST CENTRAL DISPATCH						

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SOU0001	SOUTHWEST CENTRAL DISPATCH						
180215	02/20/18	01	CHRG F/2 GI TABLETS MARCH2018	2728828010		02/26/18	84.88
						INVOICE TOTAL:	84.88
180215A	02/20/18	01	ASSESSMENT/MARCH 2018	0122606800		02/26/18	16,183.39
						INVOICE TOTAL:	16,183.39
						VENDOR TOTAL:	16,268.27
STA00022	STAT/PRECISION AUTOCRAFT						
6107	02/15/18	01	REPAIRED TRUCK	5224606700		02/26/18	1,164.00
						INVOICE TOTAL:	1,164.00
6745	02/15/18	01	PULLED & STRAIGHTEND RR BUMPER	0126606700		02/26/18	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	1,268.00
THE00001	THE BANK OF NEW YORK MELLON						
252-2084353	02/15/18	01	SRS1999 SA#96-1A FEE 2018-2019	5224585802		02/26/18	750.00
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00
THE00015	THE BANK OF NEW YORK MELLON						
PALSPE01-18	02/15/18	01	SRS1999 SA #96-1B BOND PYMT	6570585800		02/26/18	135,000.00
		02	SRS1999 SA #96-1B INTEREST PYM	6570585801			12,960.00
						INVOICE TOTAL:	147,960.00
PALSPE99SUP-18	02/15/18	01	SRS1999 SA #96-1 BOND PAYMENT	6370585800		02/26/18	70,000.00
		02	SRS1999 SA #96-1 INTEREST PYMT	6370585801			7,420.00
						INVOICE TOTAL:	77,420.00
						VENDOR TOTAL:	225,380.00
THE00020	THE UPS STORE						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
THE00020 THE UPS STORE							
83921868040204888734	02/20/18	01	SHIPPING CHRGS-3 BOXES	0122707040		02/26/18	49.38
						INVOICE TOTAL:	49.38
						VENDOR TOTAL:	49.38
TIR0001 TIRE SERVICES COMPANY							
239357	02/15/18	01	#55 TIRES, WHL BAL, FEE, SPARE	0124606708		02/26/18	819.25
						INVOICE TOTAL:	819.25
239358	02/15/18	01	#31 TIRE, WHL BAL, DISPOSAL FE	0124606700		02/26/18	280.92
						INVOICE TOTAL:	280.92
239359	02/15/18	01	VEH#254-4 NEW TIRES	0122606700		02/26/18	620.96
						INVOICE TOTAL:	620.96
239516	02/20/18	01	#30-TIRE RPLMNTS, FEE, WHL BAL	0124606700		02/26/18	306.74
						INVOICE TOTAL:	306.74
						VENDOR TOTAL:	2,027.87
TRY00002 STAN TRYBULA							
6172	02/15/18	01	PRTL REFUND ROW BOND, CHK#6172	8000002100		02/26/18	2,500.00
						INVOICE TOTAL:	2,500.00
						VENDOR TOTAL:	2,500.00
UNI00006 UNITED RADIO COMMUNICATIONS							
109015/288,289,56	02/15/18	01	REPAIR DEPARTMENT RADIO	0122707300		02/26/18	45.00
		02	REPAIR DEPARTMENT RADIO	0122707300			42.50
		03	REPAIR DEPARTMENT RADIO	0122707300			163.50
						INVOICE TOTAL:	251.00
						VENDOR TOTAL:	251.00
USP00001 U.S. POST							

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INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USP00001			U.S. POST				
2018201	02/20/18	01	MAILBX INSTL: 30 ROWAGA LANE	2624606991		02/26/18	100.00
		02	MAILBX INSTL: 11902 89TH COURT	2624606991			100.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
VER00001			VERIZON WIRELESS				
9800799960	02/15/18	01	MOBILE PHONE 01/02-02/01/18	5224707210		02/26/18	233.50
		02	MOBILE PHONE -01/02-02/01/18	5124707210			124.19
		03	MOBILE PHONE 01/02-02/01/18	0126707210			150.96
		04	MOBILE PHONE 01/02-02/01/18	0124707210			333.36
		05	MOBILE PHONE 01/02-02/01/18	0122707210			297.22
		06	MOBILE PHONE 01/02-02/01/18	0120707210			137.01
						INVOICE TOTAL:	1,276.24
						VENDOR TOTAL:	1,276.24
						TOTAL ALL INVOICES:	310,594.53

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
00	GENERAL FUND		
COO00012	COOK COUNTY RECORDER OF DEEDS	680.00	240.00
	GENERAL FUND		240.00
20	ADMINISTRATION DEPARTMENT		
BEL00004	BELLA BREW	927.36	121.52
CAL00001	CALL ONE	22,323.45	390.88
CHI00008	CHICAGO TRIBUNE	367.69	124.00
VER00001	VERIZON WIRELESS	11,624.82	137.01
	ADMINISTRATION DEPARTMENT		773.41
21	PUBLIC AFFAIRS DEPARTMENT		
HOL00001	HOLLAND & KNIGHT LLP	97,317.24	3,158.75
PAL00030	PALOS PARK SENIOR CLUB	170.50	359.75
	PUBLIC AFFAIRS DEPARTMENT		3,518.50
22	POLICE DEPARTMENT		
ACC00002	ACCURINT	272.10	31.60
CAL00001	CALL ONE	22,323.45	305.09
DAS00001	DASH MEDICAL GLOVES INC.		230.70
FBI00002	FBI-LEEDA		50.00
G&H00001	G & H IMPORT AUTO PARTS INC.	14,359.55	338.63
IMA00005	IMAGE SYSTEMS & BUSINESS	4,115.90	182.50
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS	3,825.00	425.00
MCD00009	MC DONALDS		19.64
RAY0001	RAY O'HERRON CO., INC.	4,000.51	340.92
SID00004	SID'S FLOWERS & MORE, INC.	456.75	84.95
SOU0001	SOUTHWEST CENTRAL DISPATCH	162,682.70	16,183.39
THE00020	THE UPS STORE	38.79	49.38
TIR0001	TIRE SERVICES COMPANY	5,904.19	620.96
UNI00006	UNITED RADIO COMMUNICATIONS	2,322.59	251.00
VER00001	VERIZON WIRELESS	11,624.82	297.22
	POLICE DEPARTMENT		19,410.98

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
BRE00003	BRETT EQUIPMENT	708.84	116.80
CAL00001	CALL ONE	22,323.45	146.08
COM00009	COM ED	13,191.67	1,539.00
COO0001	G COOPER OIL COMPANY INC	10,391.21	1,249.22
EBE0001	PALOS ACE HARDWARE	3,360.09	2.09
G&H00001	G & H IMPORT AUTO PARTS INC.	14,359.55	25.85
G&K00001	G&K SERVICES	3,014.07	76.97
HAW00002	HAWK FORD	1,569.36	308.67
ILL00036	ILLINOIS PUBLIC WORKS MUTUAL	100.00	100.00
REG00003	REGIONAL TRUCK EQUIPMENT	71.96	627.03
TIR0001	TIRE SERVICES COMPANY	5,904.19	1,406.91
VER00001	VERIZON WIRELESS	11,624.82	333.36
	PUBLIC WORKS DEPARTMENT		5,931.98
25	BUILDING DEPARTMENT		
ADA00008	ROBERT ADAMS	480.00	58.32
BAL00007	B ALLAN GRAPHICS	2,405.00	150.00
CAL00001	CALL ONE	22,323.45	97.44
DON0003	DON MORRIS ARCHITECTS PC	15,076.96	230.00
	BUILDING DEPARTMENT		535.76
26	RECREATION DEPARTMENT		
CAL00001	CALL ONE	22,323.45	48.62
HAC00002	HACKNEY'S	1,557.60	650.00
KON00006	KONICA MINOLTA BUSINESS	1,006.38	103.81
PAL00031	PALOS HILLS COMMUNITY	599.67	460.17
STA00022	STAT/PRECISION AUTOCRAFT	1,539.05	104.00
VER00001	VERIZON WIRELESS	11,624.82	150.96
	RECREATION DEPARTMENT		1,517.56
27	PUBLIC GROUNDS		
COV00001	COVERALL	15,471.00	1,539.00
MIC00004	MICRO-EYE SECURITY SYSTEMS INC	2,905.75	240.00
NAT00012	NATIONAL SEED	5,812.25	1,286.25
ROS0001	ROSCOE	8,044.88	48.71
	PUBLIC GROUNDS		3,113.96

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
29	FINANCE DEPARTMENT		
CAL00001	CALL ONE	22,323.45	48.62
	FINANCE DEPARTMENT		48.62
32	PALOS PARK FESTIVALS		
CRO00009	CROWN TROPHY		87.00
NEW00003	NEW LENOX FULLY PROMOTED		355.00
PAL00008	PALOS PARK WOMAN'S CLUB	113.00	100.00
	PALOS PARK FESTIVALS		542.00
1/2% SALES TAX FUND			
28			
MON0002	MONROE TRUCK EQUIPMENT, INC.	1,920.16	12,228.00
			12,228.00
MFT FUND			
24	MFT FUND		
IND00003	INDUSTRIAL SYSTEMS, LTD	8,132.00	4,825.70
	MFT FUND		4,825.70
BEAUTIFICATION FUND			
24	BEAUTIFICATION FUND		
USP00001	U.S. POST	3,670.00	200.00
	BEAUTIFICATION FUND		200.00
POLICE ASSET FORFEITURE FUND			
22	ASSET FORFEITURE FUND		
CON00007	CONTINENTAL AUTOMATIC	3,500.00	3,000.00
	ASSET FORFEITURE FUND		3,000.00

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
POLICE ASSET FORFEITURE FUND			
28	CAPITAL EXPENDITURES		
SOU0001	SOUTHWEST CENTRAL DISPATCH	162,682.70	84.88
	CAPITAL EXPENDITURES		84.88
SEWER FUND			
24	SEWER FUND		
CAL00001	CALL ONE	22,323.45	867.36
COO0001	G COOPER OIL COMPANY INC	10,391.21	356.92
GRA0001	W.W. GRAINGER	418.48	309.30
MET0001	METROPOLITAN INDUSTRIES INC	10,732.00	115.00
VER00001	VERIZON WIRELESS	11,624.82	124.19
	SEWER FUND		1,772.77
WATER FUND			
24	WATER FUND		
AIR00001	AIRY'S INC.	68,559.13	15,005.35
AME00013	AMERICAN WATER WORKS ASSOC		330.00
CAL00001	CALL ONE	22,323.45	587.89
COO0001	G COOPER OIL COMPANY INC	10,391.21	178.46
COR00011	CORE & MAIN LP	13,367.95	289.19
DAV00004	DAV-COM ELECTRIC, INC	10,831.00	488.00
ENV0001	ETP LABS INC	548.50	54.00
G&K00001	G&K SERVICES	3,014.07	55.20
GAS0002	GASVODA & ASSOCIATES, INC	304.40	314.95
GRA0001	W.W. GRAINGER	418.48	105.17
HAW00003	HAWKINS, INC.	1,771.36	237.96
NIC0001	NICOR GAS	9,964.05	85.33
STA00022	STAT/PRECISION AUTOCRAFT	1,539.05	1,164.00
THE00001	THE BANK OF NEW YORK MELLON	104,976.50	750.00
VER00001	VERIZON WIRELESS	11,624.82	233.50
	WATER FUND		19,879.00
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
COM00017	COM ED	1,557.85	114.55
COV00001	COVERALL	15,471.00	180.00

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
MID00003	MIDAMERICAN ENERGY COMPANY	42,497.52	755.61
NIC0001	NICOR GAS	9,964.05	161.25
	COMMUTER LOT FUND		1,211.41
MCCORD FUND			
20			
MIC00004	MICRO-EYE SECURITY SYSTEMS INC	2,905.75	240.00
			240.00
13-B SEWER ASSESSMENT FUND			
70	ASSESSMENTS		
COO00012	COOK COUNTY RECORDER OF DEEDS	680.00	1,920.00
	ASSESSMENTS		1,920.00
96-1A WATER ASSESSMENT FUND			
70	ASSESSMENTS		
COO00012	COOK COUNTY RECORDER OF DEEDS	680.00	480.00
THE00015	THE BANK OF NEW YORK MELLON		77,420.00
	ASSESSMENTS		77,900.00
96-1B ASSESSMENT FUND			
70	ASSESSMENT		
COO00012	COOK COUNTY RECORDER OF DEEDS	680.00	1,240.00
THE00015	THE BANK OF NEW YORK MELLON		147,960.00
	ASSESSMENT		149,200.00
ESCROW FUND			
00			
TRY00002	STAN TRYBULA		2,500.00
			2,500.00
	TOTAL ALL DEPARTMENTS		310,594.53



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney  
Village Clerk Marie Arrigoni  
Commissioner James Pavlatos  
Commissioner Dan Polk  
Commissioner Nicole Milovich-Walters  
Commissioner G. Darryl Reed*

Meeting of: February 26, 2018

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

An Ordinance Amending Part Ten, Title Four, Chapter 1040, Section 1040.03 Of The Palos Park Village Code In Regard To Sanitary Sewer Connection Fees

An Ordinance Amending Part Ten, Title Four, Chapter 1046, Section 1046.32(g) Of The Palos Park Village Code In Regard To Water Connection Fees

**BACKGROUND/HISTORY:**

The two ordinances before the Council will allow residential properties to connect to Village utilities using a payment plan. This will entice properties that are currently on a well system for water and some type of septic system for sanitary sewer to tie into the Village systems without having to pay a one-time lump sum fee.

According to the Public Works Department, there are approximately 20-30 homes not fully connected to Village utilities. If the homes are not connected to the sanitary sewer system, PW employees must make random visits to assure that the septic systems are functional.

Currently the Village Code requires a one-time payment of between \$15,882 and \$20,844 for sanitary sewer (depending on which of the three areas of the Village the home is in: East, Central, or West). For water the connection fee is currently between \$15,097 and \$15,222. Connection fee charges increase on May 1<sup>st</sup> each year.

The proposed Code amendments would allow homeowners to establish a payment plan with the Village to hook up to the utilities. The parameters are as follows: a) the program would only apply to single-family residential water and sanitary sewer connection fees, not to multi-family or commercial connection fees; b) the legal owner of record for the property needs to make a written request to the Village for the utility connection fee program, with the request to include the up-front payment (no less than 10% of the connection fee amount), and the time period over which the balance will be paid (no more than 10 years); c) an interest rate of 6% will be assessed for any portion of the connection fee to be paid over time; d) based on the amount of upfront payment and repayment period selected, a Lien Claim form will be recorded against the property.

**STAFF RECOMMENDATION:**

It is recommended that the Council approve the Code amendments for the water and sanitary sewer connection fees

**RECOMMENDED MOTION:**

**I Move to Approve Ordinance 2018-04 “An Ordinance Amending Part Ten, Title Four, Chapter 1040, Section 1040.03 Of The Palos Park Village Code In Regard To Sanitary Sewer Connection Fees”; and**

**Ordinance 2018-05 “An Ordinance Amending Part Ten, Title Four, Chapter 1046, Section 1046.32(g) Of The Palos Park Village Code In Regard To Water Connection Fees”**

**ORDINANCE NO. 2018-04**

**AN ORDINANCE AMENDING PART TEN, TITLE FOUR,  
CHAPTER 1040, SECTION 1040.03 OF THE PALOS PARK VILLAGE CODE  
IN REGARD TO SANITARY SEWER CONNECTION FEES**

**BE IT ORDAINED** by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

**SECTION 1:** That Part Ten, Title Four, Chapter 1040, Section 1040.03 of the Palos Park Village Code is amended by adding a new subsection (g) thereto, which shall read in its entirety as follows:

“(g) In the event that a property owner is unable to pay the connection fee, as referenced in subsection (a) above, in one lump sum payment, said property owner can pay said connection fee over up to a ten (10) year period. If a property owner chooses to pay the connection fee other than in one lump sum, an initial payment, equal to at least ten percent (10%) of the amount of the connection fee, shall be made by said property owner, with the remainder of the connection fee being paid pursuant to bi-monthly payments as part of the bi-monthly water and sanitary sewer bill, with simple interest on the unpaid balance accruing at a rate of six percent (6.0%) per annum until the entire connection fee is paid. Failure to make any bi-monthly connection fee payment, including any interest payment, shall subject the non-paying party to the billing penalty and discontinuation of service provisions of Sections 1050.01 and 1040.271 of the Village Code. Where a property owner chooses to pay the connection fee other than in a lump sum payment, a lien shall be recorded against said property owner's property to evidence the connection fee that is owed, as well as the payment terms. The cost for recording and releasing said lien shall be added to said property owner's water and sanitary sewer bill, and failure to pay same shall subject the non-paying party to the billing penalty and discontinuation of service provisions of Sections 1050.01 and 1040.271 of the Village Code.”

**SECTION 2:** That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form, as provided by law.

**ADOPTED** this 26<sup>th</sup> day of February, 2018, pursuant to a roll call vote as follows.

AYES:

NAYS:

ABSENT:

**APPROVED** by me this 26<sup>th</sup> day of February, 2018.

---

John F. Mahoney, Mayor

**ATTEST:**

---

Marie Arrigoni, Village Clerk

Published by me in pamphlet form this 26<sup>th</sup> day of February, 2018.

---

Marie Arrigoni, Village Clerk

**LIEN CLAIM FOR SANITARY SEWER CONNECTION FEE**

I, BARBARA MAZIAREK, Finance Director/Treasurer for the Village of Palos Park, Cook County, Illinois, hereby certify that, pursuant to Section 1040.03(g) of the Palos Park Village Code, in regard to sanitary sewer connection fees for the Village of Palos Park, Cook County, Illinois, the owner of the following-described property, after making a \$\_\_\_\_\_ payment toward the sanitary sewer connection fee, has requested to pay the remaining balance of the sanitary sewer connection fee of \$\_\_\_\_\_, at six percent (6.0%) interest, over a period of \_\_\_\_\_ (\_\_\_\_) years, in \_\_\_\_\_ (\_\_\_\_) bi-monthly installments of \$\_\_\_\_\_ each (except the last installment payment shall be in the amount of \$\_\_\_\_\_); said bi-monthly payments to be added to the water and sanitary sewer bill for said property:

Name and Address: \_\_\_\_\_  
\_\_\_\_\_ Palos Park, Illinois 60464

Legal Description:

P.I.N.:

That, pursuant to the aforementioned Section 1040.03(g) of the Palos Park Village Code, a lien for said sanitary sewer connection fee is now declared against said real estate.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

VILLAGE OF PALOS PARK

By: \_\_\_\_\_  
Barbara Maziarek,  
Finance Director/Treasurer

{SEAL}

**ORDINANCE NO. 2018-05**

**AN ORDINANCE AMENDING PART TEN, TITLE FOUR,  
CHAPTER 1046, SECTION 1046.32(g) OF THE PALOS PARK VILLAGE CODE  
IN REGARD TO WATER CONNECTION FEES**

**BE IT ORDAINED** by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

**SECTION 1:** That Part Ten, Title Four, Chapter 1046, Section 1046.32(g) of the Palos Park Village Code is amended by adding a new subsection (7) thereto, which shall read in its entirety as follows:

“(7) In the event that a property owner is unable to pay the connection fee, as referenced in subsection (1) above, in one lump sum payment, said property owner can pay said connection fee over up to a ten (10) year period. If a property owner chooses to pay the connection fee other than in one lump sum, an initial payment, equal to at least ten percent (10%) of the amount of the connection fee, shall be made by said property owner, with the remainder of the connection fee being paid pursuant to bi-monthly payments as part of the bi-monthly water and sanitary sewer bill, with simple interest on the unpaid balance accruing at a rate of six percent (6.0%) per annum until the entire connection fee is paid. Failure to make any bi-monthly connection fee payment, including any interest payment, shall subject the non-paying party to the billing penalty and discontinuation of service provisions of Sections 1050.01 and 1046.35 of the Village Code. Where a property owner chooses to pay the connection fee other than in a lump sum payment, a lien shall be recorded against said property owner's property to evidence the connection fee that is owed, as well as the payment terms. The cost for recording and releasing said lien shall be added to said property owner's water and sanitary sewer bill, and failure to pay same shall subject the non-paying party to the billing penalty and discontinuation of service provisions of Sections 1050.01 and 1046.35 of the Village Code.”

**SECTION 2:** That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form, as provided by law.

**ADOPTED** this 26<sup>th</sup> day of February, 2018, pursuant to a roll call vote as follows.

AYES:

NAYS:

ABSENT:

**APPROVED** by me this 26<sup>th</sup> day of February, 2018.

---

John F. Mahoney, Mayor

**ATTEST:**

---

Marie Arrigoni, Village Clerk

Published by me in pamphlet form this 26<sup>th</sup> day of February, 2018.

---

Marie Arrigoni, Village Clerk

**LIEN CLAIM FOR WATER CONNECTION FEE**

I, BARBARA MAZIAREK, Finance Director/Treasurer for the Village of Palos Park, Cook County, Illinois, hereby certify that, pursuant to Section 1046.32(g)(7) of the Palos Park Village Code, in regard to water connection fees for the Village of Palos Park, Cook County, Illinois, the owner of the following-described property, after making a \$\_\_\_\_\_ payment toward the water connection fee, has requested to pay the remaining balance of the water connection fee of \$\_\_\_\_\_, at six percent (6.0%) interest, over a period of \_\_\_\_\_ (\_\_\_) years, in \_\_\_\_\_ (\_\_\_) bi-monthly installments of \$\_\_\_\_\_ each (except the last installment payment shall be in the amount of \$\_\_\_\_\_); said bi-monthly payments to be added to the water and sanitary sewer bill for said property:

Name and Address: \_\_\_\_\_  
\_\_\_\_\_ Palos Park, Illinois 60464

Legal Description:

P.I.N.:

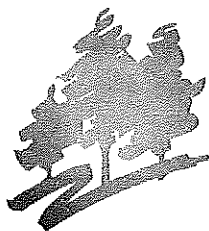
That, pursuant to the aforementioned Section 1046.32(g)(7) of the Palos Park Village Code, a lien for said water connection fee is now declared against said real estate.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

VILLAGE OF PALOS PARK

By: \_\_\_\_\_  
Barbara Maziarek,  
Finance Director/Treasurer

{SEAL}



## VILLAGE OF PALOS PARK

**Village Council**  
*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

Meeting of:	February 26, 2018	7:30 PM	Kaptur Administrative Center
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### **AGENDA MATTER:**

Police Department Explorer

### **BACKGROUND/HISTORY:**

Police Unit 252, a 2012 Ford Explorer with 133,598 miles, is being retired before it becomes unreliable and will be used by another department. Public Works recommends replacing this vehicle with a Ford Explorer Police Model. PW priced this vehicle and came up with three prices. These prices do not include specialized equipment that would be added by the Palos Park Police Department once the vehicle arrives. The prices received were as follows; Rizza Ford 2018 – \$ 27,465.00, Suburban Purchasing Cooperative 2018 - \$ 26,456.00, National Joint Purchase Alliance 2018 - \$ 33,750.00. The low price was submitted by the Suburban Purchasing Cooperative. The SBC also offer extended warranties at the time of purchase. PW would recommend that a three year 100,000 warranty be added for a cost of \$ 1,215.00.

### **STAFF RECOMMENDATION:**

Staff recommends purchasing the Ford Explorer from the Suburban Purchasing Cooperative.

### **RECOMMENDED MOTION:**

I move to waive the bidding process and accept the proposal from the Suburban Purchasing Cooperative for a 2018 Police Model Ford Explorer for a price of \$ 26,456.00, and to add an extended three year 100,000 mile warranty for and additional \$ 1,215.00 for a total cost of \$ 27,671.00.

DEALER 41D 053

VIN 1FM5K8AR5JGA99477

	Suggested Retail Price	Invoice Amount
K8AT POLICE INTER UTILITY AWD	32320.00	31189.00
SPECIAL DEALER ACCOUNT ADJUSTM		1293.00-
SPECIAL FLEET ACCOUNT CREDIT		898.00-
2018 MODEL YEAR		
UX INGOT SILVER METALLIC		
9W EBONY CLOTH FRN/VINYL REAR		
INCLUDED ON THIS VEHICLE		
EQUIPMENT GROUP 500A		
OPTIONAL EQUIPMENT/OTHER		
.PREMIUM SINGLE CD W/ MP3		
99R .3.7L V6 TIVCT ENGINE	NC	NC
44C .6-SPEED AUTO TRANSMISSION	NC	NC
51Y DRIVER SIDE SPOT LAMP	215.00	204.00
86P FRONT HEADLMP HOUSING ONLY PKG	125.00	119.00
FLEX-FUEL CAPABILITY		
153 FRONT LICENSE PLATE BRACKET	NC	NC
SPCL. DLR. ACCT. ADJ. CR.		13.00-
TOTAL OPTIONS/OTHER	340.00	310.00
TOTAL VEHICLE & OPTIONS/OTHER	32660.00	29308.00
DESTINATION & DELIVERY	945.00	945.00
TOTAL FOR VEHICLE :	33605.00	
FUEL CHARGE		
		5.08
NET INVOICE FLEET OPTION (B4A)		
		7.00
SHIPPING WEIGHT 4551 LBS.		
TOTAL	33605.00	30265.08

30,265.08  
 - 2800.00  
 -----  
 27,465.08

30,265.08  
 - 2800.00  
 -----  
 27,465.08  
 103.00 PLATES  
 -----  
 \$ 27,568.00

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to Joe Rizza Ford Lincoln of Orland Park 8100 W. 159th Street Orland Park IL 60462		Order Type 5B	Ramp Code CC06	Batch ID JB051	Price Level 815
Ship to (if other than above)		Date Inv. Prepared 02 05 18	Item Number 41-5460	Transit Days 03	
		Ship Through			
Invoice & Unit Identification NO. 1FM5K8AR5JGA99477	Final Assembly Point CHICAGO	Finance Company and/or Bank Ford Motor Credit 000001			
HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA AA
	30265.08				

This invoice to be used for the billing of vehicles only

Dealer's copy



**2018 Ford Utility Police Interceptor AWD**  
**Contract # 152**  
**\$26,456.00**

3.7 TI-VCT V6 FFV  
6-Speed Automatic  
Rear recovery hooks  
Independent front/rear suspension  
Engine Oil Cooler  
18.6 gallon fuel tank  
Engine Hour Meter  
220 Amp Alternator  
78 Amp Hour Battery  
Lower black body side cladding  
Dual Exhaust  
Black spoiler  
Electric Power Assist Steering  
Acoustic laminated windshield  
18" Tires and Wheels  
Fixed glass lift gate  
Full Size Spare  
AM/FM/CD  
Roll curtain airbag  
Safety Canopy W/Roll Over  
Sensor  
Anti-Lock Brakes With Advanced Trac  
and traction control  
LED tail lamps  
2<sup>nd</sup>/3<sup>rd</sup> Row Privacy Glass  
My Ford police cluster  
Black Grill  
Headlamps-LED Low Beam  
Halogen Hi Beam  
Lift Gate Release Switch - 45  
Second Time out

Rearview Camera with Washer  
All-Wheel Drive  
Manual folding power mirror  
Fold flat 60/40 rear vinyl bench  
Single Zone Manual Climate  
Control  
Power Windows - 1 Touch  
Up/Down  
Power Locks  
Cruise Control/Tilt Wheel  
Calibrated Speedometer  
Column Shift  
Work Task Light red/white  
Simple fleet key  
Power Adjustable Pedals  
Two-Way Radio Pre-Wire  
Particulate air filter  
Power Pig tail  
Delivery within 30 Miles  
Locking Glove Box

**Standard Warranty:**

Basic: 3 Years/ 36,000 Miles  
Drivetrain: 5 Years/100,000 Miles  
Corrosion: 5 Years/ Unlimited  
Miles  
Emissions: 8 Years/80,000 Miles  
Roadside Assistance:  
5 Years/60,000 Miles

**Order Cutoff: TBD**



**2018 Ford Utility Police Interceptor AWD  
Contract # 152**



**Currie Motors Fleet**

Your Full-Line Municipal Dealer  
[www.CurrieFleet.com](http://www.CurrieFleet.com)

**ORDER CUTOFF: TBD**



<input type="checkbox"/>	87R	REAR VIEW CAMERA, -inc: Note: This option would replace the camera that comes standard in the 4" center stack area, Camera can only be displayed in the 4" center stack (standard) OR the rear view mirror (87R), Electrochromic Rear View Mirror Video is displayed in rear view mirror	\$0
<input type="checkbox"/>	61S	4 REMAPPABLE STEERING WHEEL SWITCHES W/SYNC	\$155
<input type="checkbox"/>	55B	BLIS BLIND SPOT MONITORING W/CROSS TRAFFIC ALERT, -inc: heated mirrors	\$545
<input type="checkbox"/>	76R	REVERSE SENSING	\$275
<input type="checkbox"/>	53M	SYNC BASIC (VOICE-ACTIVATED COMMUNICATIONS SYSTEM), -inc: single USB port and single auxiliary audio input jack	\$295
<input type="checkbox"/>	61R	4 REMAPPABLE STEERING WHEEL SWITCHES	\$155
<input type="checkbox"/>	60A	GRILLE LED LIGHTS, SIREN & SPEAKER PRE-WIRING	\$50
<input type="checkbox"/>	60R	NOISE SUPPRESSION BONDS (GROUND STRAPS)	\$100
<input type="checkbox"/>	85D	FRONT CONSOLE PLATE DELETE	\$0
<input type="checkbox"/>	85R	REAR CONSOLE PLATE	\$35
<input type="checkbox"/>	18W	WINDOWS - REAR-WINDOW POWER DELETE, -inc: Operable from front driver side switches	\$25
<input type="checkbox"/>	593	PERIMETER ANTI-THEFT ALARM, -inc: Activated by hood, door or liftgate	\$120
<input type="checkbox"/>	43S	MY SPEED FLEET MANAGEMENT, -inc: Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool and allows the VMAX speed to be set in 5mph increments (between 80 - 131 mph), See Upfilter's Guide for further detail www.fordpoliceinterceptorupfit.com	\$60
<input type="checkbox"/>		FLEET ADVERTISING CREDIT	\$0

**OPTION PACKAGE**

State	Code	Description	MSRP
<input checked="" type="checkbox"/>	500A	ORDER CODE 500A	\$0

**PRICING SUMMARY**

	MSRP
Base Price	\$32805
Manufacturer Destination Charge	\$945
Total Options Price	\$0
<b>Total Price</b>	<b>\$33750</b> MSRP only. Not your NJPA member price.

[View the NJPA Price Report](#)

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1-855-BUY-NJPA

1-855-289-6572

Fax 1-831-480-8497

Fleet@NationalAutoFleetGroup.com

**National Auto  
Fleet Group**

**NJPA**  
National Joint Powers Alliance

[Register](#) | [LOG IN HERE](#)

**Step 8 of 8**

Please select all your desired Options

[Build Your Vehicle](#) > [2018 Ford](#) > [Police Interceptor Utility](#) > [AWD](#)



**2018 Ford Police Interceptor Utility AWD**

[Click here to view General Info](#)

[Click here to view Technical Specifications](#)

[Click here to view Standards](#)

[Hide Options](#)

[Click here to view Configuration Checklist](#)

[Click here to view Colors](#)

**OPTIONS**

**ENGINE**

State	Code	Description	MSRP
<input checked="" type="checkbox"/>	99R	ENGINE: 3.7L V6 TI-VCT FFV, (STD)	\$0
<input type="checkbox"/>	99R	ENGINE: 3.7L V6 TI-VCT	\$0
<input type="checkbox"/>	99T	ENGINE: 3.5L V6 ECOBOOST, -inc: 131 MPH top speed, Deflector Plate, 3.16 Axle Ratio	\$3295

**TRANSMISSION**

State	Code	Description	MSRP
<input checked="" type="checkbox"/>	44C	TRANSMISSION: 6-SPEED AUTOMATIC, (STD)	\$0

**PRIMARY PAINT**

State	Code	Description	MSRP
<input checked="" type="checkbox"/>	BU	MEDIUM BROWN METALLIC	\$0
<input type="checkbox"/>	E3	ARIZONA BEIGE METALLIC CLEARCOAT	\$0
<input type="checkbox"/>	E4	VERMILLION RED	\$0
<input type="checkbox"/>	FT	BLUE METALLIC	\$0
<input type="checkbox"/>	G1	SHADOW BLACK	\$0
<input type="checkbox"/>	HG	SMOKESTONE METALLIC	\$0



**Building Department**  
 8999 West 123<sup>rd</sup> Street  
 Palos Park, IL 60464  
 www.palospark.org



Phone: (708) 671-3730  
 Fax: (708) 448-9542

To: G. Darryl Reed, Building Dept. Commissioner  
 From: Building Department  
 Date: February 21, 2018  
 Subject: **Building Department Report for Council Meeting February 26, 2018**

**NEW BUSINESSES IN THE VILLAGE**

The Building Department would like to welcome the following new businesses located at the Shoppes of Mill Creek and Mill Creek Center. Please support our new businesses as well as existing businesses in the Village.

- **Paws & Claws** - A pet specialty retailer offering pet food, pet supplies and grooming.
- **Sal's Philly's** - Serving cheese-steak sandwiches, chicken, gyro, burgers, and hot dogs.
- **Initial Cuts** - A new barber shop opening soon.

**PERMITS**

The Building Department processed Seven (7) permits from Feb. 7<sup>th</sup> - 20<sup>th</sup>, 2018 resulting in **\$10,192.28** of permit fees. Fourteen (14) inspections were completed during this time.

12949 S. 94th Avenue	Electric vehicle charger	\$ 256.50
8917 W. 123rd Street	Antenna/Electrical upgrade	\$ 1,596.50
12932 S. LaGrange	Commercial remodel	\$ 2,082.00
9108 W. 123rd Street	Interior & exterior remodel	\$ 1,660.20
1 Danmar Trail	Addition & Interior remodel	\$ 3,487.08
9012 W. Forest Glen	Door Replacement	\$ 110.00
12339 S. Wolf	Grading Review/New Home Fee	\$ 1,000.00
	<b>TOTAL</b>	<b>\$ 10,192.28</b>
	<b>YEAR TO DATE TOTAL</b>	<b>\$ 14,553.16</b>

**Palos Park Police Department joins the Orland Park Police Department pursuing Substance Abuse and Mental Health Services Administration (SAMHSA) Law Enforcement and Behavioral Health Partnerships Early Diversion grant.**

The Orland Park Police Department in collaboration with Trinity Services, Rosecrance, National Alliance on Mental Illness (NAMI) and DePaul University (evaluators) are seeking a SAMHSA grant that will assist law enforcement in referring adults with serious mental illness (SMI) or have a co-occurring disorder (drug addiction coupled with mental illness) (COD) to treatment in lieu of prosecution for petty crimes (criminal trespass, disorderly conduct, minor CDP etc.) at no cost.

Palos Park will partner with the Orland Park Police Department to seek the grant funding to establish or expand programs that divert adults with a serious mental illness (SMI) or a co-occurring disorder (COD) from the criminal justice system to community-based services prior to arrest and booking.

The Data is clear that a significant number of individuals that come in contact with law enforcement and the criminal justice system have a mental disorder. The U.S. Department of Justice, Office of Justice Programs, reported that 1 in 7 state and federal prisoners (14 percent) and 1 in 4 jail inmates (26 percent) reported experiences that met the threshold for serious psychological distress. Approximately one-quarter of a million individuals with serious mental illnesses are incarcerated at any given moment about half are arrested for non-violent offenses, such as trespassing or disorderly conduct.

One quarter of a million individuals with serious mental illnesses are incarcerated at any given moment about half arrested for non-violent offenses, such as trespassing or disorderly conduct.

Should we be successful in the securing the grant, Palos Park will join the Orland Park Police Department as they host on going and regular state certified CIT (Crisis Intervention Training) class by 2023 at no cost for enrollment.

Officers will learn work to screen adults for SMI or COD prior to arrest if feasible. And refer adults with mental illness to Trinity Services in lieu of arrest for petty crimes. In addition both departments would keep track of all diversions away from prosecution throughout the grant period (2019-2023) and report the results quarterly.

Palos Park officers would receive several ruggedized tablets (no cost) to be used in the field to allow for 24/7 face time communication between the mental health therapist and the subject on scene to build a rapport and help deescalate the situation if warranted.

The therapist will then schedule an appointment within 48 hours with the individual at the Trinity treatment facility. The therapist will also provide an opinion, if requested on if the person needs to be committed for a psychiatric evaluation. All people hospitalized at PCH or Silver Cross will be in contact with Trinity at the time of discharge for outpatient treatment.

Orland Park has been working with Trinity for the last two years and they attest that they are extremely responsive and professional.

**PPPD Reminder the Illinois Premise Alert Program is a safety program that supports individuals living with disabilities, while aiding public safety personnel to better respond to their needs.**

### **Database**

**The Palos Park Police Department and Southwest Central Dispatch has created a database of individuals with special needs that will be secured in the Computer Aided Dispatch (CAD) database and maintained by the Police Department at the request of families, caregivers, or the individual who has a disability or special needs.**

### **Better Serving Those with Special Needs**

**It allows a member of the community to voluntarily notify the Police Department about a special need and/or disability free of charge. It will assist the Police Department in identifying individuals who have special needs and allow the public safety personnel an opportunity to better serve those needs.**

**To register, you can download the Illinois Premise Alert Program (PAP) Enrollment Form off this website or pick up an application at the Police Department.**

**For assistance with any questions, please contact the department at 708 671 3770 or [jmiller@palospark.org](mailto:jmiller@palospark.org)**

**Palos Park Police Department Reminder Premise Alert Program Notification  
Program**

The Illinois Premise Alert Program (430 ILCS 132/1 et seq) provides for Public Safety Agencies in the State of Illinois to allow people with special needs to provide information to Fire and EMS personnel to be kept in a database. The information can then be provided to Fire and EMS units responding to the specified locations in dealing with situations involving the special needs individuals.

The information provided by you will be kept confidential and used only to provide Fire and EMS personnel responding to specified locations with the information needed to deal with situations or emergencies involving a Special Needs person.

Please mail or email the completed form to: [jmiller@palospark.org](mailto:jmiller@palospark.org) or via mail Palos Park Police Department 8999 W 123<sup>rd</sup> Palos Park, IL 60464 or drop it off.

The data is provided by the individual or other person in order to provide responding Fire or EMS personnel information to assist them in providing emergency services. The information will be entered into a database maintained to be shared with other fire or EMS agencies as needed to provide services to the individual. The information on the special needs person will be associated with the address provided and will be provided to Fire or EMS units responding to the address.

Individual's Information: New Update Renewal \_\_\_\_\_

Name Employer \_\_\_\_\_

Home Address Work Address \_\_\_\_\_

City State ZIP City State ZIP \_\_\_\_\_

Home Phone Cell Phone Work  
Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_

M / F \_\_\_\_\_

Sex \_\_\_\_\_

Height Weight Eyes Hair \_\_\_\_\_

Special Needs Information: Please advise nature of Special Needs for this individual:

**Please advise what type of precautions Emergency Service personnel should be aware of:**

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**Information Provider / Contact Persons Email address:**\_\_\_\_\_

**This information is being provided by: The Individual named above:**

**Or:** \_\_\_\_\_

**Name Relationship to the Special Needs Person**\_\_\_\_\_

**Address City State ZIP**\_\_\_\_\_

**Home Phone Alternate Phone** \_\_\_\_\_

**Palos Park Preventive Maintenance service on the VoPP Sirens will take place early March 2018!**

**Mayor Mahoney and the Palos Park Emergency Management Team want to make everyone aware we will be doing siren maintenance upgrades and some limited siren testing throughout Palos Park in early March.**

**There should be no impact on emergency services / notification systems. We have redundancy built into the platform. There will be some audible testing after each siren has been serviced. The techs will “burp” the siren quickly.**

**Remember the sirens were designed for people outdoors during an actual severe weather emergency. In these situations, individuals should IMMEDIATELY seek shelter in a safe area.**

**“The safety of our community is our top priority,” said Mayor Mahoney. “We test our sirens once a month and it is important that our community know the sound of our sirens and what to do when they are activated.”**

**We feel it is also vital that people use current text alerts to smartphones. We work with the National Weather Service (NWS) and like the idea of multiple means of notifying people of severe weather.**

**Today, people have a new way to find out about dangerous storms. And it doesn't depend on the reliability of outdoor sirens. The latest in cellphone technology alerts people to take immediate shelter if they're in the path of a potentially dangerous storm.**

**A cellphone is like a mini-radio that gets signals from surrounding cellphone towers. When a tornado warning is issued for a particular county, every cellphone tower there would transmit a warning to phones in range.**

**A phone that receives a warning message will sound an alert. Not just a standard ring, it has a different sound to it**

**Outdoor warning sirens were installed during the Cold War to warn residents of an attack that never came. Through the years, communities used them to warn residents of impending storms.**

**The sirens have value despite their limitations, such as not being designed to be heard indoors. Sirens have their place, but sometimes people think that's the only way you can get notified. And obviously there's many different ways to find out what's going on. Do you have a NWS Radio?**

### **Understanding the Warnings**

**Tornado safety begins by listening for National Weather Service advisories. A tornado watch is issued when tornadoes are possible in your area. You need to be attuned to environmental cues:**

- Dark, often greenish sky**
- Wall cloud**
- Large hail**
- Loud roar, similar to a freight train**

**Implement your Family Communication Plan, and make sure your emergency kit is within reach. Remind all family members where to gather if a tornado is imminent.**

### **Tornado Safety Guidelines**

- In a home or building, move to a pre-designated shelter, such as a basement.**
- If an underground shelter is unavailable, move to an interior room or hallway on the lowest floor, and take cover under a sturdy piece of furniture.**
- Stay away from windows.**
- Get out of automobiles.**
- Do not try to outrun a tornado in your car. Instead, leave it immediately.**
- Mobile homes, even if tied down, offer little protection from tornadoes and should be abandoned.**



VILLAGE OF PALOS PARK

**Village Council**  
*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

MEETING OF:	February 26, 2018	7:30pm	Kaptur Administrative Center
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**AGENDA MATTER:**

Changes/Updates to the Manual of Personnel Policies

**BACKGROUND/HISTORY:**

The current Personnel Manual was originally approved on March 23, 2009 by the Village Council. The manual is comprised from information received from the Intergovernmental Risk Management Agency (IRMA), the Village's risk and casualty insurance pool. The Personnel Policies were last updated in June, 2013.

**STAFF RECOMMENDATION:**

Staff recommends the Village Council approve the corrections/updates to the Village of Palos Park Personnel Manual.

**RECOMMENDED MOTION:**

I move to approve corrections/updates to the Village of Palos Park's Manual of Personnel Policies.

## Updates to Personnel Manual for February 26, 2018 Village Council Meeting

General Personnel Manual Updates (yellow)

Intergovernmental Risk Management Agency requested additions (red)

### **SECTION 3—RECRUITING AND HIRING**

(Pg. 15) Adding to 3.220 Hiring (f) 'Once hired, the new employee must be given an orientation packet and once reviewed, must sign written acknowledgement. (2-26-18)

### **SECTION 4—COMPENSATION**

Change 4.320 Employee Pay Rates to read:

(Pg. 18) (c) Pay increases are contingent on satisfactory performance. If an employee's performance is consistently unsatisfactory, the (Change from Commissioner of Finance) to Village Manager or designee may defer a scheduled pay increase for a stipulated period of time or until the employee's job performance is satisfactory.

(Pg 18) (d) The (Change from Commissioner of Finance) to Village Manager may propose and the Village Council may grant an across the board pay adjustment (cost of living increase) from time to time, raising the salaries of all positions by a specified amount within a defined group of classifications. Such adjustments, if any, will not change an employee's pay anniversary date.

(Pg. 20) Add to 4.370 Compensation Upon Termination—( e ) Unused accrued sick time will not be paid out upon termination. (2-26-18)

### **SECTION 5—PERFORMANCE APPRAISALS AND TRAINING**

(Pg 20) 5.410 Performance Appraisals and Training--Add ( e ) Evaluations must address risk management/safety responsibilities and other key requirements of the position. (2-26-18).

(Pg 22) 5.420 Training Policy Procedures—Add (c) If long-distance travel is required for a training program, authorization will be required. See the Travel Expense Policy (Addendum C) (1-9-2017)

### **SECTION 6—BENEFITS**

(Pg 23) 6.520 On-the-Job Injuries and Worker's Compensation—Correct (a) to read All employees are covered by the Intergovernmental Risk Management Agency (IRMA) for worker's compensation. This type of insurance covers employees in case of on-the-job injuries or job-related illnesses. For qualifying cases, Irma will pay the employee for work days lost for any disability resulting from job-related injuries or illnesses. All job-related accidents should be reported immediately to the employee's supervisor. (2-26-18)

(Pg 24) 6.530 Insurance Benefits—Correct (a) to read: Employees and eligible dependents may participate in the Village’s insurance programs upon becoming regular full-time employees (regardless of probationary status). The programs and criteria for eligibility will be explained at the time the employee becomes eligible to join. The Village reserves the right to make changes in the carriers and provisions of these programs when deemed necessary or in the carriers and provisions of these programs. When deemed necessary or advisable. The Village of Palos Park has a Working Spouse Provision in place. If a working spouse is eligible for healthcare insurance benefits under a plan sponsored by the spouse’s employer, the spouse must elect to be covered under that plan whether the employee’s spouse is currently covered or previously declined coverage under that plan (2-26-18).

(Pg 24) 6.530 Insurance Benefits--Correct (d) to read: Upon an employee’s termination from Village employment, at the employee’s option and expense, the employee may elect to continue Village health insurance benefits to the extent provided under COBRA. (2-26-18)

(Pg 31) 6.695 Bereavement Leave—Updated to read: All department personnel shall be entitled to two days (2) of bereavement leave without loss of regular compensation. Such leaves shall be limited to those for death of the employee’s husband, wife, father, mother, son, daughter, brother, sister, grandfather, grandmother, brother or sister-in-law, or parent-in-law.

## **SECTION 7 – EMPLOYEE RESPONSIBILITIES AND CONDUCT**

(Pg 35) 7.710—Outside Employment and Conflicts of Interest—Add #7. The department should obtain indemnity agreements from full-time employees’ secondary employers that may require use of professional skills. (2-26-18)

(Pg 68) Added Addendum “C” – Travel Expense Policy

(Pg 72) Added Addendum “D” —Policy Prohibiting Sexual Harassment