



MEETING AGENDA

Village Council

Mayor John Mahoney

Village Clerk Marie Arrigoni

Commissioner Dan Polk

Commissioner Nicole Milovich-Walters

Commissioner G. Darryl Reed

Commissioner James Pavlatos

REVISED 03/23/2018

Monday, March 26, 2018

7:30 PM

Kaptur Administrative Center

1) CALL TO ORDER

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) APPROVAL OF MINUTES

A. Regular Council meeting of March 12, 2018

5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

6) HEARINGS

7) CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$250.00) for *'Love the Park'* Fine Arts Fair to be held on Saturday, May 19, 2018 and Sunday, May 20, 2018

B. To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special events Liquor Liability (\$300.00) for *Autumn in the Park* to be held on Friday, September 14, 2018 and Saturday, September 15, 2018

C. To approve the Intergovernmental Agreement for Planning and Administering the 11th Annual Southwest Half Marathon and 10K to be held on Sunday, May 6, 2018

D. To approve the 2018 Landscape Maintenance Agreement with Beary Landscaping for the Metra Station and the triangle at Southwest Highway and 80th Avenue in the amount of \$4,030.00 for the time period April 15, 2018 – November 15, 2018 weather dependent

E. To approve the 2018 Landscape Maintenance Agreement with Beary Landscaping for the Pumping Station at 121st And Southwest Highway in the amount of \$520.00 for the time Period April 15, 2018 – November 15, 2018 weather dependent

F. To approve payment of invoices on the Warrant List dated March 26, 2018 in the amount of \$92,111.42

8) OLD BUSINESS

9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS

10) INFORMATION & UPDATES

A. Public Works and Streets, Recreation Report

1. To adopt an Ordinance amending Part Ten, Title Four, Chapter 1046, Section 1046.32 of the Palos Park Village Code in regard to Water Rates – the ordinance states that effective April 20, 2018 and thereafter, the cost of water usage will be \$12.33 per 1,000 gallons and a minimum water usage charge will be \$43.49 per month
2. To approve the proposal from Will County Well and Pump in the amount of \$6,428.00 to repair the well at the Recreation Building
3. To approve the proposal from Concentric Integration in the amount of \$8,950.00 to provide support services for the SCADA system and computer that controls the Village water system for the time period from May 1, 2018 – April 30, 2019

B. Building and Public Property Report

1. Building Department Report

2. To adopt an Ordinance amending Part Eight, Title Two, Chapter 812 of the Palos Park Village Code in regard to Automobile Service Stations – the ordinance states an automobile service station that is immediately adjacent to a residential zoning district may operate only between 5:30 a.m. and 10:00 p.m. of each day until December 31, 2019. Beginning January 1, 2020 unless further action is taken by the Village Council to amend this section, an automobile service station that is immediately adjacent to a residential zoning district may operate only between 6:00 a.m. and 9:00 p.m. of each day.

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

E. Mayor's Report

F. Clerk's Report

G. Manager's Report

11) ANNOUNCEMENTS

12) CITIZENS AND VISITORS COMMENT PERIOD

13) ADJOURNMENT OF REGULAR MEETING

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON MARCH 12, 2018

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, March 12, 2018. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, Pavlatos and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Jacob Karaca, Assistant Village Attorney; Michael Sibrava, Public Works Director; Lauren Pruss, Community Development Director; Joe Miller, Police Chief; Mose Rickey, Recreation & Parks Director; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON FEBRUARY 26, 2018: Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to approve the minutes of the Regular Council Meeting held on February 26, 2018 as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Reed, Polk, and Pavlatos

NAYS: -0-

ABSENT: -0-

ABSTAIN: -1- Mayor Mahoney

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS: None

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. To waive the bidding process and approve the purchase of a 2018 Police Model Ford Explorer from Rizza Ford for a total of \$28,533.08
- B. To approve payment of invoices on the Warrant List dated March 12, 2018 in the amount of \$80,393.23
- C. To approve the Supplemental Warrant List dated March 12, 2018 for manual checks, payroll, and recurring wire transfers in the amount of \$372,375.44

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

HANCOCK ENGINEERING PROPOSAL: Commissioner Milovich-Walters reported the sanitary sewers in and around the Commons that outlets to the MWRD Interceptor at 121st Street was found to have minor defects at various locations that will require point repairs in the future. A sewer line in an easement in the rear of several homes on the east side of Southwest Highway north of 121st Street was found to have four major defects. The vacant lot at 11923 Southwest Highway provides access to the area which would limit brush and tree removal. Hancock Engineering has prepared plans and specifications for the replacement of 268 feet of existing 8” sanitary sewer located within an easement along the rear property line of the above referenced single-family homes at a cost of \$9,880.00.

Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to approve the proposal from Hancock Engineering for Design Engineering Services in the amount of \$9,880.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

KEEP PALOS PARK CLEAN: Commissioner Reed stated that as nice weather approaches, residents are reminded to take inventory of their property and pick up litter and wind-blown debris that may have accumulated over the winter.

BUILDING DEPARTMENT REPORT: Commissioner Reed reported the Building Department issued nine (9) permits from February 21, 2018 – March 6, 2018 resulting in \$1,757.45 in fees. Eighteen (18) inspections were completed, no occupancy permits issued and no exaction fees collected.

VERIZON WIRELESS LAND LEASE AGREEMENT: The Village currently has a land lease with New Cingular Wireless for the cell tower located at the Public Works Garage. The owner has expressed a desire to co-locate an additional user on the tower. The new user, Verizon Wireless, will require a land lease with the Village for a 520 square foot area for supporting ground equipment. The proposed lease includes a onetime \$4,000.00 bonus payment upon execution of the agreement along with an initial amount of \$14,400.00 in annual rent paid in equal monthly installments of \$1,200.00. The proposed lease has a five year term with the option for four additional five year terms. Pursuant to 65 ILCS 5/11-76-1, the ordinance approving the land lease must be approved by three-fourths vote of the Corporate Authorities (4 of 5).

Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adopt an Ordinance approving a Land Lease Agreement between the Village of Palos Park and Chicago SMSA Limited Partnership d/b/a/ Verizon Wireless relative to the ground space adjacent to the telecommunications tower site at 8999 W. 131st Street, Palos Park, IL and ingress/egress and utility easements in relation thereto.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

WESTERN GROWTH AREA MASTER PLAN: It was reported the Village's Comprehensive Plan, adopted in 2009 addresses the recently annexed western growth area as a "Future Study Area" but does not identify any land use designations or guide decision makers in what type of development should occur in this area. The Village began working with Houseal Lavigne Associates to develop a fiscal impact model to assist with the cost-benefit analysis of extending services to this area. It was also determined that a Planned Unit Development Ordinance would also need to be developed to facilitate zoning approvals. The proposal from Houseal Lavigne Associates is comprised of three phases, including a comprehensive market study, land use and design guidelines framework, and PUD ordinance update. The proposed scope of work is \$85,000.00.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve and authorize staff to execute a contract for services in the amount of \$85,000.00 with Houseal Lavigne Associates as detailed in the proposal dated January 16, 2018.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 2,597 calls for service from February 12, 2018 through March 11, 2018. Palos Park Police also issued 146 adjudication tickets, 69 traffic tickets, completed 39 case reports, arrested 23 adults, 2 juveniles, 9 impounds, 25 senior checks, 49 citizen assists and 21 community contact hours.

HALF MARATHON TRAFFIC ALERT: 2018 SOUTHWEST HALF MARATHON AND 10K RACE: Commissioner Polk announced the Southwest Half Marathon and 10K Race will take place on Sunday, May 6, 2018 on Route 83 between Harlem Avenue and Archer Avenue. To ensure a safe environment for the runners, Route 83 will be closed to all traffic between 5:30 a.m. and 11:30 a.m. on race day. Residents are encouraged to avoid the area during the race and seek alternative routes during this time frame. Residents with concerns, questions or conflicts are asked to contact the Commissioner at www.dpolk@palospark.org or the Police Department at 708.671.3770.

#9PMROUTINE: Chief Miller and the Palos Park Police Department are introducing the 9PM Routine Campaign, which essentially encourages area residents to get in a routine of ensuring their property is secured at 9 pm every night. Burglars prey on our weaknesses and take advantage of the opportunity to enter an unsecured vehicle or garage. Everyone is encouraged to participate and if you see something suspicious, call the police.

CHIEF MILLER COMPLETES RISK MANAGEMENT PROGRAM: Commissioner Polk announced Chief Miller has completed the Wichita State University Risk Management Professional Program focusing on Risk Management, the potential for loss or injury and the processes used to mitigate risks.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS: Commissioner Pavlatos had no formal report this evening.

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening.

CLERK'S REPORT:

PALOS PARK SENIOR CLUB: Clerk Arrigoni reported The Palos Park Senior Club met on Monday, March 12th. The meeting began with lunch and socializing with friends followed by Kevin Korst, Local History Manager at the Oak Lawn Library. He spoke about the tornado that struck Oak Lawn 51 years ago. It was a very interesting and moving account as anyone who lived here remembers the day and where they were when it struck. For information and/or April lunch reservations call Marie Arrigoni at 708.480.4103.

MANAGER'S REPORT:

ELECTRIC SERVICE AGREEMENT: Manager Boehm reported the Village is billed for energy used for water and sanitary sewer operations as well as energy used at the Metra Station. The Village's electric service is considered a commercial account. On May 9, 2016, the Village Council approved an agreement with MidAmerican Energy for the time period December 2016 – December 2019 at a rate of \$0.04468/kWh. The Village's consultant, Midwest Energy has advised that the market for electric energy is at a low. They have recommended the Village lock in future years at the rate of \$0.04087 with Dynegy Energy Services for the time period December 2019 – February 2022. Dynegy is the current supplier for the Village's electric aggregation program.

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to approve the Electric Service Agreement between the Village of Palos Park and Dynegy Energy Services for the time period December 2019 – February 2022 at the rate of \$0.040887/kWh.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Pavlatos, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

ABSTAIN: -1- Commissioner Reed

CITIZENS AND VISITORS COMMENT PERIOD: None

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to adjourn the meeting at 8:03 p.m.

Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,

Cathy A. Gabel
Deputy Village Clerk



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: March 26, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Village of Palos Park Special Event Retailer's Liquor License (Non-For-Profit) for '*Love the Park*' and *Autumn in the Park* 2018.

BACKGROUND/HISTORY:

The Village needs to apply for State of Illinois Special Event Liquor Licenses for '*Love the Park*' on May 19-20, 2018 and *Autumn in the Park* on September 14-15, 2018. License Fees are \$25.00 per event. Special Event Liquor Liability Insurance also needs to be obtained. The fee for Love the Park is \$250.00 and Autumn in the Park \$300.00. Fees for insurance are based on attendance.

STAFF RECOMMENDATION:

To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$250.00) for '*Love the Park*' to be held on Saturday, May 19, 2018 and Sunday, May 20, 2018 and to approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$300.00) for *Autumn in the Park* to be held on Friday, September 14, 2018 and Saturday, September 15, 2018.

RECOMMENDED MOTION:

To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$250.00) for '*Love the Park*' to be held on Saturday, May 19, 2018 and Sunday, May 20, 2018 and to approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$300.00) for *Autumn in the Park* to be held on Friday, September 14, 2018 and Saturday, September 15, 2018 as noted on the consent agenda.



100 W. RANDOLPH ST., SUITE 7-801
CHICAGO, ILLINOIS 60601
TELEPHONE: 312 814-2206
TDD: 312 814-1844

101 W. JEFFERSON ST., SUITE 3-525
SPRINGFIELD, ILLINOIS 62702
TELEPHONE: 217 782-2136
WEBSITE: ILCC.Illinois.gov

APPLICATION FOR STATE OF ILLINOIS SPECIAL EVENT RETAILER'S LIQUOR LICENSE (NOT-FOR-PROFIT)

DEFINITION: A Special Event Retailer's License (Not-for-Profit) shall permit the licensee to purchase alcoholic liquors from an Illinois licensed distributor (unless the licensee purchases less than \$500 of alcoholic liquors for the special event, in which case the licensee may purchase the alcoholic liquors from a licensed retailer), and shall allow the licensee to sell and offer for sale, at retail, alcoholic liquors for use or consumption, but not for resale in any form, and only at the location and on the specific date(s) designated for the special event on the license. An "event" can be defined as a single theme. A Special Event Retailer's License *must* be obtained for each single theme per location with a maximum duration of 15 days. All not-forprofit corporations are required to secure a license for each 15-day increment and each special "event".

ELIGIBILITY: The Special Event Retailer's License (Not-for-Profit) application form is to be used only for events conducted by an educational, fraternal, political, civic, religious or not-for-profit organization. **DO NOT** use this form if you have a current Illinois Retailer's Liquor License (see Special Use Permit License instructions).

Local liquor licensing authority approval is required for this license.

Dram shop insurance to the maximum limit is required for this license.

FEE: \$25.00 A \$25.00 per application fee is due if the event is: 1) a single theme; 2) at the same location for not more than 15 days from start to finish; and 3) application is received at least 14 days in advance of the start date of the event. (Note: Lead time is required in order to schedule site inspections).

**LATE FEE:
ADD \$25.00** Add a \$25.00 late fee to *EACH* application if you expect that the application will not be received at the Commission office at least 14 days **PRIOR** to the scheduled event start date. The Commission requires this lead time in order to schedule site inspections.

Note: "FOR-PROFIT" ORGANIZATIONS WHICH CURRENTLY DO NOT HOLD A STATE LIQUOR LICENSE and wish to hold a special event will be required to obtain a standard Retailer's Liquor License for \$750.00 that covers the date(s) of the special event. This is the only way you will be able to purchase alcoholic beverages from a distributor. You will need to fill out the standard IL-567-0015, Retailer's Liquor License application form.

PRIVATE PARTY is an event where attendance is by invitation only, the host controls access to the premises, and alcoholic beverages are provided to invited guests at no charge. A Special Event Liquor License is not required for a private party.

On the following pages, please **PRINT OR TYPE** the information requested in the spaces provided. The form must bear an original signature; no faxed or photocopied forms or rubber stamped signatures will be accepted.

IMPORTANT NOTICE: THE ILLINOIS LIQUOR CONTROL COMMISSION IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY UNDER THE ILLINOIS LIQUOR CONTROL ACT (235 ILCS 5/1 ET SEQ.). DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION WILL RESULT IN THE NON-ISSUANCE OF YOUR LICENSE.

**FOR OFFICE
USE ONLY**

FOR OFFICIAL USE ONLY

LICENSE NO.
DATE ISSUED
EXPIRATION DATE

COUNTER

Application for State of Illinois Special Event Retailer's Liquor License

1. APPLICANT INFORMATION

Provide the information requested in the spaces below, including the corporate/organization name, Federal Employer Identification Number (FEIN); corporate/organization mailing address; county and telephone number.

1a.

NAME				FEDERAL EMPLOYER ID NO.	
Village of Palos Park				36-6006039	
ADDRESS	CITY	STATE	ZIP CODE	COUNTY	
8999 W. 123rd Street	Palos Park	IL	60464	Cook	
AREA CODE/TELEPHONE NO.					
(708) 671-3700					

1b. CONTACT INFORMATION

Provide the requested contact information for your business. The contact person should be the responsible party we can contact who can answer questions on behalf of the business. The mobile or alternate number should be in addition to any business numbers on file. The email address should be the active email address for the business, not the personal email address of the contact person.

CONTACT PERSON'S NAME (First, Last)	BUSINESS PHONE NUMBER	ALTERNATE PHONE NUMBER (Home, Cell, etc.)
Cathy A. Gabel	(708) 671-3706	(708) 671-3700
EMAIL ADDRESS	FAX NUMBER	
cgabel@palospark.org	(708) 448-9542	

2. CERTIFICATION

Public Act 90-596 was enacted to ensure that special event holders pay all required sales taxes if they hold more than two special events during a calendar year or if they are not a valid "not-for-profit" organization. Applicants for Special Event Retailer Not-for-profit Liquor licenses must now certify that both of the following conditions apply to this particular special event. Please check the boxes that apply. If either box is left unchecked, the Commission will issue this license as "NON-CERTIFIED" which may require the organization to pay sales taxes on the gross receipts from all sales of food and beverages at the event. The certifying officer must be listed under Section 5 of the application, having provided all required identifying information. Should you have any questions regarding sales tax liability or sales tax registration information, please call the Department of Revenue Toll Free Hotline at 1 800 732-8866.

- I hereby certify that the organization which is applying for this Special Event Retailer Not-for-profit Liquor license is a valid "not-for-profit" entity which holds either a resale number [a resale sales tax number] issued under Section 2(c) of the Retailers' Occupation Tax Act; a sales tax registration [a sales tax number] under Section 2(a) of the Retailers' Occupation Tax Act; or a current, valid exemption identification number [a tax-exempt "E" number] issued under Section 1(g) of the Retailers' Occupation Tax Act.
- I hereby certify that the organization which is applying for this Special Event Retailer Not-for-profit Liquor license has held no more than two such special events during the current calendar year (January 1 - December 31). This special event must be included in your calculation.

SIGNATURE OF APPLICANT/AUTHORIZED AGENT _____ TITLE/POSITION _____ DATE _____

3. STATUS OF ORGANIZATION

Check appropriate box and provide sales tax exemption details.

- A. Educational
- B. Fraternal
- C. Political
- D. Civic
- E. Religious
- F. Other Not-For-Profit

Date of Incorporation: 10/31/1914

Or attach an Illinois Department of Revenue Sales Tax Exemption Letter (specify) IDOR Sales Tax Exemption Letter

4. SPECIAL EVENT DETAIL

- Provide the date(s) and time(s) that the event will be held. When you receive your printed license certificate from the Commission, times will be listed in military time (e.g., "0200" = 2AM, "1200" = noon, "2400" = midnight).
- Provide the address/location of the event. If an address is not available, provide specific instructions to enable our investigators to find the event. **Note: Only one location is allowed per application.**
- Provide the name/type of the event (e.g., neighborhood festival, Octoberfest, fish fry, tasting/sampling, etc.).
- Determine the total number of event themes/types for which approval is requested. Use a separate application for each event theme/type.
- Determine the total number of days and locations covered by the event. For example, if your event is held on three successive Fridays at the same location, you are only required to fill out a single application and pay a single application fee since the total duration is 15 days or less and the location is the same. If the location changes weekly in the aforementioned example, however, you will be required to fill out three applications and pay three fees.

DATE OF EVENT: EVENT STARTS (MONTH/DAY/YR)	EVENT TIME: TIME FROM (AM/PM)	DATE OF EVENT: EVENT ENDS (MONTH/DAY/YR)	EVENT TIME: TIME TO (AM/PM)	LOCATION OF EVENT: STREET ADDRESS CITY/STATE/ZIP	EVENT THEME: TYPE OF EVENT
05/19/2018	10:00 am	05/19/2018	6:00 pm	8901 W. 123rd Street Palos Park, IL 60464	Art in the Park Festival
05/20/2018	11:00 am	05/20/2018	6:00 pm	8901 W. 123rd Street Palos Park, IL 60464	Art in the Park Festival

5. CORPORATE/ORGANIZATION OFFICER INFORMATION

The individual signing this application at the bottom of Page 4 **MUST** be listed in this section.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS		CITY	STATE	ZIP
Gabel, Cathy A.			<u>9141 Paloma Drive</u>		<u>Orland Park</u>	IL	<u>60462</u>
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION		AREA CODE/TELEPHONE NO.		% OWNED
<u>776-54-8009</u>	<u>09/13/1955</u>	F	<u>Deputy Village Clerk</u>		<u>(708) 571-3700</u>		0.00

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS		CITY	STATE	ZIP
Boehm, Richard B.			<u>7759 Coronado Drive</u>		<u>Orland Park</u>	IL	<u>60467</u>
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION		AREA CODE/TELEPHONE NO.		% OWNED
<u>879-46-7141</u>	<u>12/30/1955</u>	M	Village Manager		<u>(708) 571-3700</u>		0.00

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS		CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION		AREA CODE/TELEPHONE NO.		% OWNED
					()		

6. PRIOR LIQUOR LICENSE INFORMATION

- A. Is this your first state liquor license application? Yes No
- B. If this is not your first state liquor license application, provide the date of your first filing: _____
- C. Has the organization ever applied for and been denied a liquor license? Yes No
If "yes," provide a complete written explanation of the circumstances on a separate sheet of paper.
- D. Has the organization had any previous Special Event Retailer's Liquor License(s) suspended or revoked? Yes No
If "yes," provide a complete written explanation of the circumstances on a separate sheet of paper.

7. LOCAL AUTHORITY APPROVAL

You **MUST** submit proof of local authority approval for your event. Generally, your local municipality will issue approval in the form of a letter, a certificate, or a rubber stamp. If the event is taking place in an unincorporated area, the county will need to provide the approval. If the event is taking place on state or federal property, please contact our office as special approval will be necessary. Local authorities will use the box below for "approval" stamps or seals, such as the City of Chicago Liquor Commission. If stamps/seals are not applicable, **attach** a photocopy of the approval letter or certificate.

ATTACH:
LOCAL AUTHORITY APPROVAL
(IF MISSING, APPLICATION WILL BE REJECTED)

OR

Local Liquor
Commissioner's
Event Approval
Stamp Here
(if applicable)

8. DRAM SHOP INSURANCE

You **MUST** submit proof that **Dram Shop insurance to the maximum limit has been secured for this event.** **Attach** a photocopy of the insurance rider to this application. Remember, it must cover the **location** where the special event is being held and the coverage **must** coincide with the dates of the event.

ATTACH:
DRAM SHOP INSURANCE RIDER
(IF MISSING, APPLICATION WILL BE REJECTED)

9. PAYMENT

Determine the payment amount for your application(s). For efficiency, you may group multiple applications and submit a single check to cover all events. Make check or money order payable to: ILLINOIS LIQUOR CONTROL COMMISSION. The Commission does not accept U.S. currency/cash as payment.

10. LATE FILING FEE

If you expect that your application will not arrive at the Commission office within the required 14-day advance notice, submit an additional \$25.00 late fee for EACH application. **If the late fee is not included, the application(s) will be rejected.**

11. SIGNATURE/DATE/TITLE

The application must be signed and dated by the applicant or an authorized agent of the applicant along with the title/position of the person signing. **The signature must be an original;** rubber stamps, photocopies, or faxed copies are not accepted.

I, THE UNDERSIGNED APPLICANT OR AUTHORIZED AGENT THEREOF, SWEAR OR AFFIRM THAT: THE MATTERS STATED IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE STATE OF ILLINOIS TO ISSUE THE LICENSE HEREIN APPLIED FOR; THE APPLICANT IS QUALIFIED AND ELIGIBLE TO OBTAIN THE LICENSE APPLIED FOR; AND THE APPLICANT WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA OR THE STATE OF ILLINOIS, IN PARTICULAR, THE ILLINOIS LIQUOR CONTROL ACT, RULES AND REGULATIONS, AND THE CIVIL RIGHTS SECTIONS THEREOF.

FURTHER, I AGREE TO NOTIFY THIS COMMISSION WITHIN 30 WORKING DAYS OF CHANGES IN ANY OF THE ABOVE INFORMATION.

SIGNATURE OF APPLICANT/AUTHORIZED AGENT

TITLE/POSITION

DATE



Illinois Department of Revenue
Office of Local Government Services
Sales Tax Exemption Section, 3-520
101 W. Jefferson Street
Springfield, IL 62702
217 782-8881

January 2, 2015

VILLAGE OF PALOS PARK
VILLAGE ADMINISTRATOR
8999 WEST 123RS ST
PALOS PARK IL 60464

Effective January 1, 2015, we have renewed your governmental exemption from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax, as required by Illinois law.

We have issued the following new tax exemption identification number:

E9998-1394-07
to
VILLAGE OF PALOS PARK
of
PALOS PARK, IL

The terms and conditions governing use of your exemption number remain unchanged.

Office of Local Government Services
Illinois Department of Revenue



No. 2018-01
\$ 0.00

LICENSE

TO SELL ALCOHOLIC LIQUOR AT RETAIL

BY AUTHORITY OF
THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS

License is Hereby Granted to VILLAGE OF PALOS PARK

LIMITED OR TEMPORARY SPECIAL EVENT
OF NOT MORE THAN 3 DAYS IN DURATION
SPECIAL USE PERMIT LIQUOR LICENSE, CLASS E

'LOVE THE PARK' FINE ARTS FAIR SATURDAY, MAY 19, 2018 10:00 A.M. – 6:00 P.M.
SUNDAY, MAY 20, 2018 11:00 A.M. – 6:00 P.M.

at No. 8901 W. 123RD STREET in said Village until the 20TH day
of MAY 2018 A.D., subject to the provisions of all Ordinances

now in force and that may hereafter be passed by said Village.

Witness the hand of the Mayor and Liquor Commissioner of the Village of Palos Park
and the Corporate Seal thereof, this 26TH day of MARCH 2018 A.D.

Mayor and Liquor Commissioner

Village Clerk

**Illinois Liquor Control
Commission**



**Bruce Rauner
Governor**

**100 W. RANDOLPH ST., SUITE 7-801
CHICAGO, ILLINOIS 60601
TELEPHONE: 312 814-2206
TDD: 312 814-1844**

**101 W. JEFFERSON ST., SUITE 3-525
SPRINGFIELD, ILLINOIS 62702
TELEPHONE: 217 782-2136
WEBSITE: ILCC.Illinois.gov**

**APPLICATION FOR STATE OF ILLINOIS
SPECIAL EVENT RETAILER'S LIQUOR LICENSE (NOT-FOR-PROFIT)**

DEFINITION: A Special Event Retailer's License (Not-for-Profit) shall permit the licensee to purchase alcoholic liquors from an Illinois licensed distributor (unless the licensee purchases less than \$500 of alcoholic liquors for the special event, in which case the licensee may purchase the alcoholic liquors from a licensed retailer), and shall allow the licensee to sell and offer for sale, at retail, alcoholic liquors for use or consumption, but not for resale in any form, and only at the location and on the specific date(s) designated for the special event on the license. An "event" can be defined as a single theme. A Special Event Retailer's License **must** be obtained for each single theme per location with a maximum duration of 15 days. All not-for-profit corporations are required to secure a license for each 15-day increment and each special "event".

ELIGIBILITY: The Special Event Retailer's License (Not-for-Profit) application form is to be used only for events conducted by an educational, fraternal, political, civic, religious or not-for-profit organization. **DO NOT** use this form if you have a current Illinois Retailer's Liquor License (see Special Use Permit License instructions).

**Local liquor licensing authority
approval is required for this license.**

**Dram shop insurance to the maximum
limit is required for this license.**

FEE: \$25.00 A \$25.00 per application fee is due if the event is: 1) a single theme; 2) at the same location for not more than 15 days from start to finish; and 3) application is received at least 14 days in advance of the start date of the event. (Note: Lead time is required in order to schedule site inspections).

**LATE FEE:
ADD \$25.00** Add a \$25.00 late fee to **EACH** application if you expect that the application will not be received at the Commission office at least 14 days **PRIOR** to the scheduled event start date. The Commission requires this lead time in order to schedule site inspections.

Note: "FOR-PROFIT" ORGANIZATIONS WHICH CURRENTLY DO NOT HOLD A STATE LIQUOR LICENSE and wish to hold a special event will be required to obtain a standard Retailer's Liquor License for \$750.00 that covers the date(s) of the special event. This is the only way you will be able to purchase alcoholic beverages from a distributor. You will need to fill out the standard IL-567-0015, Retailer's Liquor License application form.

PRIVATE PARTY is an event where attendance is by invitation only, the host controls access to the premises, and alcoholic beverages are provided to invited guests at no charge. A Special Event Liquor License is not required for a private party.

On the following pages, please **PRINT OR TYPE** the information requested in the spaces provided. The form must bear an original signature; no faxed or photocopied forms or rubber stamped signatures will be accepted.

IMPORTANT NOTICE: THE ILLINOIS LIQUOR CONTROL COMMISSION IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY UNDER THE ILLINOIS LIQUOR CONTROL ACT (235 ILCS 5/1 ET SEQ.). DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION WILL RESULT IN THE NON-ISSUANCE OF YOUR LICENSE.

**FOR OFFICE
USE ONLY**

FOR OFFICIAL USE ONLY

LICENSE NO.

DATE ISSUED

EXPIRATION DATE

COUNTER

Application for State of Illinois Special Event Retailer's Liquor License

1. APPLICANT INFORMATION

Provide the information requested in the spaces below, including the corporate/organization name, Federal Employer Identification Number (FEIN); corporate/organization mailing address; county and telephone number.

1a.

NAME				FEDERAL EMPLOYER ID NO.	
Village of Palos Park				36-6006039	
ADDRESS	CITY	STATE	ZIP CODE	COUNTY	
8999 W. 123rd Street	Palos Park	IL	60464	Cook	
AREA CODE/TELEPHONE NO.					
(708) 671-3700					

1b. CONTACT INFORMATION

Provide the requested contact information for your business. The contact person should be the responsible party we can contact who can answer questions on behalf of the business. The mobile or alternate number should be in addition to any business numbers on file. The email address should be the active email address for the business, not the personal email address of the contact person.

CONTACT PERSON'S NAME (First, Last)	BUSINESS PHONE NUMBER	ALTERNATE PHONE NUMBER (Home, Cell, etc.)
Cathy A. Gabel	(708)671-3706	(708)671-3700
EMAIL ADDRESS		FAX NUMBER
cgabel@palospark.org		(708)448-9542

2. CERTIFICATION

Public Act 90-596 was enacted to ensure that special event holders pay all required sales taxes if they hold more than two special events during a calendar year or if they are not a valid "not-for-profit" organization. Applicants for Special Event Retailer Not-for-profit Liquor licenses must now certify that both of the following conditions apply to this particular special event. Please check the boxes that apply. If either box is left unchecked, the Commission will issue this license as "NON-CERTIFIED" which may require the organization to pay sales taxes on the gross receipts from all sales of food and beverages at the event. The certifying officer must be listed under Section 5 of the application, having provided all required identifying information. Should you have any questions regarding sales tax liability or sales tax registration information, please call the Department of Revenue Toll Free Hotline at 1 800 732-8866.

- I hereby certify that the organization which is applying for this Special Event Retailer Not-for-profit Liquor license is a valid "not-for-profit" entity which holds either a resale number [a resale sales tax number] issued under Section 2(c) of the Retailers' Occupation Tax Act; a sales tax registration [a sales tax number] under Section 2(a) of the Retailers' Occupation Tax Act; or a current, valid exemption identification number [a tax-exempt "E" number] issued under Section 1(g) of the Retailers' Occupation Tax Act.
- I hereby certify that the organization which is applying for this Special Event Retailer Not-for-profit Liquor license has held no more than two such special events during the current calendar year (January 1 - December 31). This special event must be included in your calculation.

SIGNATURE OF APPLICANT/AUTHORIZED AGENT	TITLE/POSITION	DATE

3. STATUS OF ORGANIZATION

Check appropriate box and provide sales tax exemption details.

- A. Educational
- B. Fraternal
- C. Political
- D. Civic
- E. Religious
- F. Other Not-For-Profit

Date of Incorporation: 10/31/1914

Or attach an Illinois Department of Revenue Sales Tax Exemption Letter (specify) IDOR Sales Tax Exemption Letter

4. SPECIAL EVENT DETAIL

- Provide the date(s) and time(s) that the event will be held. When you receive your printed license certificate from the Commission, times will be listed in military time (e.g., "0200" = 2AM, "1200" = noon, "2400" = midnight).
- Provide the address/location of the event. If an address is not available, provide specific instructions to enable our investigators to find the event. **Note: Only one location is allowed per application.**
- Provide the name/type of the event (e.g., neighborhood festival, Octoberfest, fish fry, tasting/sampling, etc.).
- Determine the total number of event themes/types for which approval is requested. Use a separate application for each event theme/type.
- Determine the total number of days and locations covered by the event. For example, if your event is held on three successive Fridays at the same location, you are only required to fill out a single application and pay a single application fee since the total duration is 15 days or less and the location is the same. If the location changes weekly in the aforementioned example, however, you will be required to fill out three applications and pay three fees.

DATE OF EVENT: EVENT STARTS (MONTH/DAY/YR)	EVENT TIME: TIME FROM (AM/PM)	DATE OF EVENT: EVENT ENDS (MONTH/DAY/YR)	EVENT TIME: TIME TO (AM/PM)	LOCATION OF EVENT: STREET ADDRESS CITY/STATE/ZIP	EVENT THEME: TYPE OF EVENT
09/14/2018	4:00 pm	09/14/2018	11:30 pm	8901 W. 123rd Street Palos Park, IL 60464	Autumn in the Park Festival
09/15/2018	11:00 am	09/15/2018	11:30 pm	8901 W. 123rd Street Palos Park, IL 60464	Autumn in the Park Festival

5. CORPORATE/ORGANIZATION OFFICER INFORMATION

The individual signing this application at the bottom of Page 4 **MUST** be listed in this section.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
Gabel, Cathy A.			[REDACTED]	Palos Park	IL	60462
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/TELEPHONE NO.		% OWNED
[REDACTED]	09/13/1955	F	Deputy Village Clerk	[REDACTED]		0.00

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
Boehm, Richard B.			[REDACTED]	Palos Park	IL	60462
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/TELEPHONE NO.		% OWNED
[REDACTED]	12/30/1959	M	Village Manager	[REDACTED]		0.00

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS	CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/TELEPHONE NO.		% OWNED
				()		

6. PRIOR LIQUOR LICENSE INFORMATION

- A. Is this your first state liquor license application? Yes No
- B. If this is not your first state liquor license application, provide the date of your first filing: _____
- C. Has the organization ever applied for and been denied a liquor license? Yes No
If "yes," provide a complete written explanation of the circumstances on a separate sheet of paper.
- D. Has the organization had any previous Special Event Retailer's Liquor License(s) suspended or revoked? Yes No
If "yes," provide a complete written explanation of the circumstances on a separate sheet of paper.

7. LOCAL AUTHORITY APPROVAL

You **MUST** submit proof of local authority approval for your event. Generally, your local municipality will issue approval in the form of a letter, a certificate, or a rubber stamp. If the event is taking place in an unincorporated area, the county will need to provide the approval. If the event is taking place on state or federal property, please contact our office as special approval will be necessary. Local authorities will use the box below for "approval" stamps or seals, such as the City of Chicago Liquor Commission. If stamps/seals are not applicable, **attach** a photocopy of the approval letter or certificate.

ATTACH:
LOCAL AUTHORITY APPROVAL
(IF MISSING, APPLICATION WILL BE REJECTED)

OR

Local Liquor
Commissioner's
Event Approval
Stamp Here
(if applicable)

8. DRAM SHOP INSURANCE

You **MUST** submit proof that **Dram Shop insurance to the maximum limit has been secured for this event.** Attach a photocopy of the insurance rider to this application. Remember, it must cover the **location** where the special event is being held and the coverage **must** coincide with the dates of the event.

ATTACH:
DRAM SHOP INSURANCE RIDER
(IF MISSING, APPLICATION WILL BE REJECTED)

9. PAYMENT

Determine the payment amount for your application(s). For efficiency, you may group multiple applications and submit a single check to cover all events. Make check or money order payable to: ILLINOIS LIQUOR CONTROL COMMISSION. The Commission does not accept U.S. currency/cash as payment.

10. LATE FILING FEE

If you expect that your application will not arrive at the Commission office within the required 14-day advance notice, submit an additional **\$25.00** late fee for EACH application. **If the late fee is not included, the application(s) will be rejected.**

11. SIGNATURE/DATE/TITLE

The application must be signed and dated by the applicant or an authorized agent of the applicant along with the title/position of the person signing. **The signature must be an original;** rubber stamps, photocopies, or faxed copies are not accepted.

I, THE UNDERSIGNED APPLICANT OR AUTHORIZED AGENT THEREOF, SWEAR OR AFFIRM THAT: THE MATTERS STATED IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE STATE OF ILLINOIS TO ISSUE THE LICENSE HEREIN APPLIED FOR; THE APPLICANT IS QUALIFIED AND ELIGIBLE TO OBTAIN THE LICENSE APPLIED FOR; AND THE APPLICANT WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA OR THE STATE OF ILLINOIS, IN PARTICULAR, THE ILLINOIS LIQUOR CONTROL ACT, RULES AND REGULATIONS, AND THE CIVIL RIGHTS SECTIONS THEREOF.

FURTHER, I AGREE TO NOTIFY THIS COMMISSION WITHIN 30 WORKING DAYS OF CHANGES IN ANY OF THE ABOVE INFORMATION.

SIGNATURE OF APPLICANT/AUTHORIZED AGENT

TITLE/POSITION

DATE



Illinois Department of Revenue

Office of Local Government Services
Sales Tax Exemption Section, 3-520
101 W. Jefferson Street
Springfield, IL 62702
217 782-8881

January 2, 2015

VILLAGE OF PALOS PARK
VILLAGE ADMINISTRATOR
8999 WEST 123RS ST
PALOS PARK IL 60464

Effective January 1, 2015, we have renewed your governmental exemption from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax, as required by Illinois law.

We have issued the following new tax exemption identification number:

E9998-1394-07
to
VILLAGE OF PALOS PARK
of
PALOS PARK, IL

The terms and conditions governing use of your exemption number remain unchanged.

Office of Local Government Services
Illinois Department of Revenue



No. 2018-02
\$ 0.00

LICENSE

TO SELL ALCOHOLIC LIQUOR AT RETAIL

BY AUTHORITY OF
THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS

License is Hereby Granted to VILLAGE OF PALOS PARK

LIMITED OR TEMPORARY SPECIAL EVENT
OF NOT MORE THAN 3 DAYS IN DURATION
SPECIAL USE PERMIT LIQUOR LICENSE, CLASS E

"AUTUMN IN THE PARK", FRIDAY, SEPTEMBER 14, 2018 4:00 P.M. – 11:30 P.M.
SATURDAY, SEPTEMBER 15, 2018 11:00 A.M. – 11:30 P.M.
at No. 8901 W. 123RD STREET in said Village until the 15TH day
of SEPTEMBER A.D. 2018, subject to the provisions of all Ordinances
now in force and that may hereafter be passed by said Village.

Witness the hand of the Mayor and Liquor Commissioner of the Village of Palos Park
and the Corporate Seal thereof, this 26TH day of MARCH A.D. 2018

Mayor and Liquor Commissioner

Village Clerk



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: **March 26, 2018**

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Intergovernmental Agreement for Planning and Administering a Half Marathon and 10K Race in the Southwest Suburban Area

BACKGROUND/HISTORY:

The Southwest Half Marathon and 10K will be held this year on Sunday, May 6, 2018. As has become customary the Village of Palos Park and the City of Palos Heights enter into an intergovernmental agreement to support this event. This year the Village Attorney and legal staff at IRMA reviewed and made a few comments on the IGA.

RECOMMENDED MOTION:

I move to approve an Intergovernmental Agreement for Planning and Administering a Half Marathon and 10K Race in the Southwest Suburban Area

**INTERGOVERNMENTAL AGREEMENT FOR PLANNING
AND ADMINISTERING A HALF MARATHON AND 10K RACE
IN THE SOUTHWEST SUBURBAN AREA**

THIS INTERGOVERNMENTAL AGREEMENT for planning and administering a half marathon and 10k race within the southwest suburbs on May 6, 2018, including any exhibits hereto, is made and entered into as executed by the governmental units on the dates set forth beneath the respective signatures of their duly authorized officials, by and between the City of Palos Heights, the Village of Palos Park, and the Cook County Sheriff's Police.

WITNESSETH:

WHEREAS, State law authorizes the governmental units to enter into contracts or agreements with each other;

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.) provides further authority for the governmental units to obtain and share services and to exercise or combine powers and functions not prohibited by law or ordinance; and

WHEREAS, the governmental bodies are ready, willing, and able to offer assistance for the planning, administering, establishing, and implementing a half marathon and 10k race through their jurisdictions,

WHEREAS, the governmental bodies endeavor to create good will, notoriety, recognition, generate additional commerce for the southwest suburbs, and create public awareness of the South West Special Recreation Association;

NOW, THEREFORE, in consideration of the matters set forth above, the agreements, covenants, representations and undertakings made and contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City of Palos Heights, the Village of Palos Park, and the Cook County Sheriff's Police hereby agree, covenant, represent and undertake as follows:

ARTICLE I

1. A half marathon and 10k race will be conducted by Running for Kicks, 7158 W. 127th St., Palos Heights, Illinois, owned and operated by Mel Diab.
2. The race shall be managed by Chicago Special Events Management Company in accordance with the agreement attached hereto as Exhibit A.
3. The route for the foot race is set forth in Exhibit B but is generally described as follows:

"The start and finish to the race will be at Parliament Drive on Route 83, which is in front of the Palos Heights Police Department Building. The race will go west and continue on Route 83 until just before Route 171. Approximately 100 yards prior to Route 171 is the Cook County Forest Preserve parking lot for Camp Sagiwau, The runners will turn around in the parking lot and head back to the finish line, again at Parliament Drive in front of the Palos Heights Police Department building, certified as 13.1 miles."

ARTICLE II

1. The City of Palos Heights will be the lead agency for the obtaining of all Illinois Department of Transportation permits. All necessary procedures will be followed per IDOT permit requirements. Such as, notifications, traffic control plan, established detour routes, signage, waste removal, etc. Also, this agreement will be used for the IDOT permit application as notification to permit and approve the race in each domain/area.

2. It is expected for Route 83 to be closed from 76th Avenue to Route 171 from approximately 4:00 a.m. to 12:30 p.m. There is a three hour time limit on the race for all runners. Route 83 will be re-opened as soon as practicable with some parts of the race route opening prior to others.

ARTICLE III

All residents and businesses on the race route will be notified with a flyer delivered to their home or place of business prior to the race. Also, various types of media will be used to advertise the race to inform people of the race that day. Business/property owners will be notified of the race and the use of their parking lot for that Sunday morning. Arrangements will be made for all residents/businesses to leave and enter their home/business.

ARTICLE IV

Each of the participating governmental units shall be asked to cooperate and make available their services, grounds, vehicles, manpower, and equipment per individual agreement with race organizer Mel Diab, Running for Kicks. Any additional services, manpower, vehicles, and equipment needed to sufficiently accommodate the requirements of the race will be supplied by the race organizer, Running for Kicks, Mel Diab.

ARTICLE V

All costs and expenses related to the race shall be the responsibility of the race organizer, Running for Kicks. There shall be no cost to the governmental units, with the exception of the use of property, police, equipment, vehicles and public works services as shall be mutually agreed and provided by each.

ARTICLE VI

Each of the participating governmental units shall, to the fullest extent permitted by law, defend, indemnify and hold harmless the other participating governmental units, their officials, employees, agents and volunteers against all injuries, death, loss, damages, claims, suits, liabilities, judgments, costs and expenses which may accrue against a another participating governmental unit, its officials, employees, agents and volunteers, arising in whole or in consequence of a participating governmental unit's performance under this agreement.

Each of the participating governmental units shall maintain Commercial General Liability insurance, including contractual liability coverage, with a \$1,000,000 combined single limit per occurrence for bodily injury and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be no less than \$2,000,000. Each participating governmental unit shall be named as an additional insured on the liability insurance policies of the other governmental units as respects liability arising out of the other governmental units' performance under this Agreement. A Certificate of Insurance shall be furnished to each governmental unit evidencing the required coverage.

ARTICLE VII

All clean-up costs and functions shall be the responsibility of the race organizer.

IN WITNESS WHEREOF, each of the participating government units have duly executed this Agreement, pursuant to authority granted to them by their respective governing body on the date set forth beneath the signatures.

CITY OF PALOS HEIGHTS

BY: MAYOR

ATTEST:

CITY CLERK

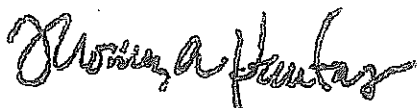
DATED

CITY OF PALOS HEIGHTS

BY:


MAYOR

ATTEST:



CITY CLERK

DATED: February 20, 2018

VILLAGE OF PALOS PARK

BY: MAYOR

ATTEST:

VILLAGE CLERK

DATED

EXHIBIT A

Letter of Agreement

Southwest Half Marathon & 10k

This Agreement (the "Agreement") is by and between RUNNING FOR KICKS (hereinafter referred to as "Client"), with a mailing address of 7158 W. 127th Street, Palos Heights, IL 60463 and CRSEM LLC (hereinafter referred to as "SEM") with a mailing address of 2221 W. 43rd Street, Chicago, IL 60609, for the Client to retain the services of SEM to consult, manage, provide equipment and services for the First Midwest Half Marathon and 10K (hereinafter referred to as the "Event"), an Event that is owned by the Client and scheduled for Sunday, May 6th, 2018.

Witnesseth:

WHEREAS, SEM manages events for not-for-profit and local business organizations; and

WHEREAS, Client desires to obtain management, production and administrative services from SEM as outlined within this agreement; and

WHEREAS, SEM has recognized expertise in managing and producing cause-related runs, walks; and

WHEREAS, SEM is recognized for the marketing of special events; and

WHEREAS, SEM will become a legally assigned agent for the client as it relates to the services described within this agreement; and

NOW THEREFORE, in consideration of the mutual representations and provisions made herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

Section 1. Event Specifics

Name of Event. Southwest Half Marathon & 10k.

Scheduled Date. The Event is scheduled pending permits and approval from municipal departments for Sunday, May 6th, 2018.

Scheduled Time. The Event is scheduled to start at 7:30 a.m.

Location. 76th Avenue and Route 83, Palos Heights, Illinois

Other. The Event will have pre-event set up on Saturday, May 5th, 2018 at a time mutually agreed upon.

Section 2. Definitions.

As used herein, the following terms shall have the following meanings:

- A. Consulting & Management. The time spent pre-planning the Event and executing the management of the plan on the day of the Event. The use of resources and knowledge in the management of the Event.
- B. Fees: Payments made for consulting time, third party services, rental equipment or the cost of goods and services.

- C. Event Planning. The method of creating a plan with details outlined to include but not limited to the following:
1. Mutually creating a working budget that incorporates projected expenses for the operations of the Event.
 2. Establishing a division of responsibilities between the Client and SEM to determine each party's role and obligation in the Event process.
 3. Creating a mutual timeline of duties that need to be executed prior to and on the day of the Event.
- D. Sponsors. A person, firm or company that financially supports the Event through a monetary commitment or trade and receives advertising benefits from its participation in the Event.
- E. Production Services. The services provided into the execution of the Event. These services include but are not limited to the ordering and placement of goods and services, setting up and operations of on-site equipment and the execution and processing of participants.
- F. Term. The term of this Agreement is set forth within this agreement and commences upon execution of this agreement and concludes upon final payment and execution of the deliverables set forth within agreement.

Section 3. Fees and Expenses.

- A. Client agrees to pay SEM a \$9,500.00 Event management fee, plus 18% of any cash sponsorships secured by SEM and for all reimbursable expenses agreed upon between the two parties and outlined within the Event budget. Any in-kind sponsors secured by SEM for the Event will be excluded from any commissions unless specific sponsor provides budget-relieving expenses. In-kind sponsors that provide budget relieving expenses will be commissioned at a 10% rate after a fair market value is determined between the Client and SEM.
- B. Event Management Fee. As compensation for services rendered in connection with the Event, Client shall pay SEM a base fee of \$9,500.00 (the "Base Fee") in the manner provided in Section 37. The Base Fee covers consulting time, during which SEM will complete those portions of the Event logistics and administrative services mutually agreed upon and as outlined in the Event timeline.
- C. Reimbursable Expenses. In addition to management fees invoiced to Client, Client shall reimburse SEM for all out-of-pocket expenses incurred by SEM on behalf of Client (collectively, the "Expenses"), including but not limited to permit fees, postage, photocopying, messenger services, data inputting, goods and services, staff or labor, transportation services, road closure equipment, portable restrooms, and any other expenses mutually agreed upon and set forth into the Event working budget. SEM agrees not to incur any individual reimbursable expense on Client's behalf more than \$250 or 10% more than the budgeted amount, without Client's prior approval. All expenses reimbursable to SEM shall be itemized and included in the invoices sent from SEM to Client as outlined under Section 35.
- D. Consulting Fees. In the event Client desires, additional consulting services from SEM that is outside the boundary of this agreement and an assigned fee for a specific service in not outlined within this agreement, Client acknowledges that the SEM hourly consulting fee is \$90.00 per hour. In the Event of such service, the parties will mutually agree on the service and estimated hours before execution of such service.

Section 4. Sales Commissions.

In the event SEM secures a cash sponsor for the Event with the approval of the Client, the Client agrees to pay SEM a 18% commission.

Section 5. Scope of Services.

Pre-Planning.

SEM will assign an Event manager to the project who will be the project manager. SEM shall work with the Client's appointed liaison to plan the Event, which shall include, but shall not be limited to, the following services: acquiring permits, developing a certified running course, creating an operating budget, identifying labor needs, preparing a time line and site plan, identifying transportation needs for equipment, identifying volunteers needs and product placement, preparing an Event day agenda, securing goods and services and preparing a day of Event operational plan.

A. Administrative.

Time Line: The SEM Event Manager will develop a schedule of deadlines regarding day of the Event logistics, pre-event ordering, mailings, merchandise pickups and other related services.

Site Selection and Course Layout: The Event manager will meet with the client concerning the site selection, start and finish locations and registration area. The manager will accompany the USA Track and Field Association (USATF) representative to review the proposed course and obtain USATF certification.

Permits: The parties will work together to prepare permit applications to all the appropriate municipal agencies for approval to stage the Event.

Budget: The parties will jointly facilitate the creation of an Event budget. SEM will provide a complete financial accounting of its expenses for the Event for the services, labor, goods and equipment provided by SEM for use at or in conjunction with the Event.

Online Registration: SEM's will execute online registration which include links from its website and e-newsletters. All income derived from on-line registration is posted into the Client's account monthly.

Credit Cards Transactions: All transaction will be posted less credit card and transaction fees.

Consultation: The assigned SEM manager and other managers with specialized experiences are available for consultation upon proper notification not less than 10 days to attend meetings to discuss the Event and or its needs. Under this agreement, Client is entitled to have a SEM representative attend up to six committee or planning meetings. In the event the Client exceeds its needs and Client requests additional meetings; each additional meeting time will be budgeted at \$125 per meeting.

Data Base Management: The parties will mutually determine the processing procedure for all Event registrations to ensure that the format used is compatible for timing and scoring purposes of the participants.

Volunteers: Client is responsible for the recruitment of all pre-event and Event-day volunteers. On-site, pre-event training and the placement of volunteers will be mutually managed by both parties.

Course Marshal Plan: SEM will prepare a course marshal plan. The SEM course marshal plan will outline duties and responsibilities of the course marshal volunteers, including expected time of arrival, total time commitment required and any special apparel that may be required.

Information Requests: The SEM website will be used as an additional outlet for information regarding the details of the Event as outlined within this agreement.

B. Preparing a Site Plan.

SEM will assist in formulating a site plan for the Event. The plan will include placement of services, registrations area, portable restrooms, aid station, on-site placement of tents, generators and other related services mutually agreed upon.

C. Preparing an Event Day Agenda.

SEM will write a logistics day of event agenda for its personnel provided to the Event. The agenda will include a list of personnel responsibilities to include but not limited to: start and finish line set-up; aid station set up; product and equipment deliveries; and placements of goods and services and the operations of the Event.

Event Coordination.

SEM will be responsible for the following coordination of the Event:

A. Solicitation of participants

- Place listings in Event related publications.
- Purchase advertising (if approved and budgeted by Client) in running or other related print publications.

B. Processing

- Create a computerized results program for timing purposes.

C. Event Logistics

- Setup site to Events specifications from the pre-planned site plan.
- Place and operate equipment.
- Setup up start and finish lines.
- Setup on-line registration.
- Setup a computerized timing system.
- Place Clocks at each mile location.
- Setup course directions with cones, arrows and mile markers.
- Setup course water stations with equipment and product.
- Provide general labor for specific areas of the Event.
- Coordinate with Client medical services to be on-site.
- Take delivery of supplies and transport to the Event site.
- Disassemble Event site equipment.
- Send Event supplies back to client after the Event.
- Prepare a post Event financial statement.

Section 6. Permits.

SEM will assist with permit applications to hold the Event. Permits are subject to review of the grantor and any fees and deposits associated with such permits will be paid by Client.

Section 7. Rental Equipment and Services.

SEM will act on behalf of the client as an agent when ordering goods and services from third party suppliers. SEM maintains insurance coverage with a \$2500.00 deductible, which covers all rental equipment used for all events operated by SEM personnel only. SEM will be responsible for the usage of this equipment unless the equipment is used directly by the Client, its employees or volunteers. Equipment used by any of the Client's designated workers or volunteer's remains the responsibility of the Client if loss or damage occurs during the usage of the rented or leased equipment.

SEM owns an array of equipment that is commonly used or needed for special events. Much of this equipment is specialized and unique. SEM will use this equipment for the Client on an as needed basis through its equipment services and mutually agreed upon and implemented into the budget.

Section 8. Warehousing and Storage.

SEM will allow Client to ship materials and goods to its warehouse free of charge 30 days before the Event. This service is provided for up to four skids of materials. Skids are 4' x 4' areas which are restricted to four feet of height. SEM will hold such items and at Clients request will move those items to the Event site as necessary. After the Event, SEM will hold any unused items for a period of 15 days while arranging for merchandise to be returned to the Client, its sponsors or affiliates. Additional merchandise over 4 skids will be charged a weekly rate of \$15 per skid. If Client requests that SEM

dispose of any such merchandise, SEM will charge Client a disposal fee of \$43.75 per 5 yards of waste being disposed. Long term storage rates are available upon request and under a separate quote and agreement. All incoming deliveries of merchandise are subject to labor fees for loading and unloading of merchandise.

Section 9. Transportation Services.

SEM is available for limited pickups and deliveries on a scheduled basis. The cost of a pickup or delivery is \$200.00 for a two-hour minimum unless a larger vehicle needs to be rented. If a larger vehicle is needed and is rented, Client will cover such cost as an expense to its Event. If multiple pickup or deliveries are needed and more than two hours is incurred in the process, the additional charge will be \$40.00 per hour after the initial two hours.

Section 10. Employee Wages.

SEM hires temporary labor for employment to work within various capacities of the Event. Such temporary personnel shall be charged to Client as a reimbursable expense subject to Client's approval at the rates listed immediately below. SEM shall always be responsible for the management and performance of such temporary personnel.

The rates listed below cover the cost of workmen's compensation insurance, general liability insurance, administrative expenses, federal, state and local taxes.

Average wages are as follows:

A. Supervisor:	\$30.00 per hour
B. Data Inputting:	\$22.00 per hour
C. General Labor:	\$28.00 per hour
D. Technicians:	\$35.00 per hour
E. Cleaning Personnel:	\$25.00 per hour
F. Security Officers:	\$30.00 per hour
G. Security Supervisor:	\$35.00 per hour

* Security personnel are licensed, bonded and insured

Section 11. Volunteers.

Client is responsible for the recruitment of volunteers. Volunteer areas that need to be covered include but are not limited to:

- A. Registration
- B. Course Marshals
- C. Water Stations
- D. Refreshments

SEM will assist in dispersing volunteers to specific locations as mutually agreed upon. Both parties will mutually determine how many volunteers are needed for each specific area/location determined by planning meetings and the number of participants entered the Event.

SEM will make its best efforts to promote volunteer opportunities to its database and solicit volunteers for the Event. However, the manpower of volunteers needed for the Event is ultimately the responsibility of the Client.

Section 12. Mailings

If Client directs SEM to manage the mailing of participant forms, all cost associated with the mailing are to be paid directly by Client. If Client directs SEM to mail specific unique items from its office mailing charges are as follow:

- A. Postage: Cost of piece/parcel plus \$20 per hour for labor plus materials cost

Section 13. Registration Services & Fees

Client may elect for SEM to manage and staff the Event's registration process which includes but is not limited to:

- A. Pre-registration
- B. Race Day Registration
- C. Packet Pick Up

If SEM is managing the process, labor fees apply for services performed in the preparation of registration, for the time spent executing registration and for the time calculating all accounting that is associated with the collection of information as requested by the Client.

If Client chooses the SEM preferred platform for on-line registration and fees are processed, Client understands that additional fees per participant are applicable including credit card processing fees.

Section 14. Refreshments and Water

SEM will provide criteria for the amount of water needed for the Event based on a formula per person, distance of the Event multiplied by the total number of projected participants based on the standards set forth from USA Track & Field.

Client agrees to secure water and cups through its resources and or may elect to direct SEM to purchase water on its behalf which will be implemented into the Client's working budget. The parties will mutually agree how the product will be shipped to the location of the Event and if any storage might be required and if any associated cost is incurred.

Client is responsible for all refreshments provided to participants. Client may choose to direct SEM to purchase refreshments on Client's behalf which will be implemented into the Client's working budget.

Section 15. Media.

SEM is available for consultation regarding media promotion and purchasing. Client may request a "proposed" media plan from SEM with suggestions of placement for reach into the special events audience of the targeted consumer. Advertising where appropriate, will acknowledge SEM's name, service mark or logo as the management company of the Event.

Section 16. Website and E Newsletter.

Client will receive an Event listing on the SEM website and within its E-newsletter for a fee of \$300.00 which includes two Eblast insertions. Additional inclusions are rated at \$150 per additional insertion. This fee covers the cost of creating a webpage, providing in web format content, editing, updates and direct email processing fees. This initial fee covers inclusion for two emailing to the entire SEM 110,000 database. SEM will list the Event on its website to promote the Event and set up on-line registration for the Events dedicated page.

Within the web listing SEM will provide an Event description, directions to the Event site, list of corporate sponsors, links to the Client's page, its sponsors and registration information. After the Event, results will be posted on the website and provided to other industry sites within a reasonable amount of time after the Event. The posting time will be dependant on the condition of data received and its ability to convert into the needed format.

Section 17. Graphic Design

SEM's in house graphic design charges are at the following hourly rates:

- A. \$115.00 per hour for design
- B. \$85.00 per hour for edits

Graphic design may include but is not limited to creating a logo, developing an Event brochure, developing marketing materials, creation of a sponsorship packet, formatting and sizing ads for magazines and newspapers, developing posters, flyers, postcards, creating billboards or website banners, developing specific sized banners and signage.

Section 18. Printing

Upon the Client's request SEM, can quote the Client on printing needs for the Event. Small print orders may be printed in house at SEM for Flyers and Posters. If Client directs SEM to order print services, SEM will manage the print process from layout, proofing to actual print completion.

Section 19. Calendar Releases & Public Relations Expenses

SEM upon the Clients request can provide two dimensions of Public Relations Services.

- A. **Calendar Listings and Media Alerts:** SEM will provide news sources with general information about the Event for the purposes of general listings. Closer to the Event (within 10 days) SEM will send a media alert to local Television News crews for consideration for coverage on its daily programs. The fee for this service is \$500.
- B. **Public Relations Campaign:** Client and SEM will mutually agree upon the goals and objectives of this campaign. This campaign may include but is not limited to the solicitation of a known personality to host or become a spokesperson for the Event, daily correspondence to news desk for consideration of coverage, multiple stories written with different media angles of interest, handling of personalities and or their managers. The fee for this service is \$100 per hour or the Client and SEM may agreement to a flat fee project expense.

Section 20. Event Signage.

The parties will mutually determine all signage that needs to be displayed at the Event including signage from corporate sponsors. All costs associated with the design and construction of banners for Client or its respective partners or affiliates shall be paid for by the Client. SEM is not responsible for any damage to signage that is part of normal usage for outdoor events which includes weather (wind, rain or mud), participant, spectator or public abuse, theft, loss or damage beyond the control of SEM.

Section 21. Insurance.

- A. SEM shall secure an overall Event insurance policy naming the event as a certificate holder and SEM as additionally insured in the aggregate amount of no less than \$2,000,000.00 and \$1,000,000.00 per occurrence.
- B. SEM will provide Client with proof of insurance for any of its services or goods brought to the Event.
- C. Both parties shall indemnify, defend and hold the other party harmless from any and all claims arising out of or in connection with any acts or omissions from their company, its officers, directors or employees, whether or not such acts or omissions amount to negligence.
- D. SEM maintains an insurance policy for money collection. This policy covers theft and loss up to \$50,000 per occurrence. SEM maintains a collection procedure that is accordance with its carrier. The theft and money collection policy is enforced only if SEM is collecting money on-behalf of client, supervising and managing collections.
- E. SEM maintains an auto insurance policy for coverage on vehicles owned, leased, rented or borrowed with respect to the operations of SEM workers for use during Event. Each vehicle used at the Event is covered under the SEM policy and an amount of \$25 per vehicle charged for this auto coverage per day.
- F. SEM maintains a worker's compensation policy for its employees as required by the State of Illinois.

Section 22. Further Assurance.

Each party to this Agreement, upon the request of any other party to this Agreement, will execute, acknowledge and deliver such further documents or instruments and perform such further acts as may be necessary, desirable or proper to carry out more effectively the purpose of this Agreement. Each of the individuals executing this Agreement certifies that he or she is duly authorized to do so.

Section 23. Relationship of the Parties.

The parties are acting herein as independent contractors. Nothing contained within this agreement shall create or be construed as creating a partnership or joint venture. SEM shall act as an agent on behalf of the Client for its general Event consultation, vendor ordering, on-site production and municipal request as it pertains to the Event. The parties agree that neither entity shall have the authority to bind the other in any respect without prior approval between the parties. Client shall be solely responsible for all wages and worker's compensation coverage for its personnel participating in the Event. Sales taxes, if any, shall be the responsibility of the Client for any goods or services sold on-site.

Section 24. Client Responsibilities.

Under this agreement each party has accepted certain responsibilities that are deemed necessary to the execution and success of the Event. As further determined Client maintains all rights and duties to perform as desired under this agreement. For the mutual understanding that both parties are aware of its duties for this agreement the Client acknowledges the following responsibilities as part of this agreement. Therefore, Client will:

- A. Secure all the necessary volunteers needed for the Event as outlined in Section 11 of this agreement.
- B. Pay for all expenses of the Event as mutually agreed upon and jointly created as a working budget including in advance all required permit fees.
- C. Secure all refreshments and water necessary to produce the Event in accordance with USA Track & Field standards.
- D. Notify SEM which services it will be using that are part of this agreement to avoid cost, confusion or duplication of effort.
- E. Pay all on-line registration transaction and credit card fees.
- F. Not duplicate any files of SEM that are construed as proprietary.
- G. Notify SEM of any meetings that require attendance with a 10-day notice.
- H. Notify SEM of any goods being shipped directly to SEM and the expected arrival date.
- I. Provide a copy of your not-for-profit status and or copy of your current business license if applicable.
- J. Provide SEM with a copy of materials prior to printing to review for accuracy.
- K. Provide SEM with content information for website and email marketing.

Section 25. Successors and Assigns.

All the terms of this Agreement shall apply to, be binding upon and inure to the benefit of the parties hereto, their successors, assigns, heirs and legal representatives, and all other persons claiming by, through or under them.

Section 26. Entire Agreement and Modification.

This Agreement, the entire agreement, between the parties relating to the subject matter hereof and all prior agreements relative hereto which are not contained herein are terminated. This Agreement may not be amended, revised, or terminated orally but only by a written instrument executed between the parties which enforcement of the amendment, revision, or termination is asserted. Any alleged amendment, revision or termination, which is not so documented, shall not be effective until received by the other party.

Section 27. Applicable Law.

This Agreement shall be governed by and construed according to the laws of the State of Illinois from time to time in effect.

Section 28. Force Majeure.

The failure of either party hereto to comply with the terms and conditions hereof because of an act of God, strike, labor troubles, war, fire, earthquake, terrorism, act of public enemies, action of federal, state or local governmental authorities or for any similar reason beyond the reasonable control of such party, shall not be deemed a breach of this agreement. However, if the force majeure event continues to affect SEM's performance for more than ten (10) business days, Client may immediately terminate this Agreement.

In the event of such termination SEM shall be entitled to 50% of its management fee plus reimbursement for any expenses already incurred and not recoverable by refunds.

Section 29. Collection/Enforcement Expenses.

If SEM retains the services of any attorney or entity to assist SEM in receiving payments of Fees or Expenses due under this engagement, Client shall reimburse SEM, on demand, for all costs and expenses SEM incurs (including but not limited to attorneys' and paralegals' fees) in collecting any such amounts.

Section 30. Limited Scope of Engagement.

SEM's engagement with Client is limited strictly to the items identified within this agreement. SEM has no other obligations to Client whatsoever. If client desires SEM's services in connection with the Event to include additional responsibilities including but not limited to equipment rentals, marketing or public relations services, other goods and services not part of this agreement, said additional services, are subject to SEM's then applicable fees. SEM and Client agree that any such products or services and any other rights or obligations cannot be the subject of an oral agreement but must be outlined in written correspondence. The Client acknowledges that SEM provides other consulting services at separate charges under applicable SEM agreements and that SEM will be free to conduct business with others, including competitors of Client.

Section 31. Client Assistance.

Client acknowledges that SEM will rely on information, which Client provides to SEM, and Client warrants that it shall provide complete and accurate information to SEM concerning Client's business operations. Client shall supply SEM with any additional information, which SEM requires to complete its obligations in connection with the Event, on a timely basis. Client's failure to provide SEM with complete, accurate information or failure to provide SEM information on a timely basis will result in delays of the Event.

Section 32. Prevailing Party and Right to Legal Fees.

In the event of any legal action under this letter agreement, the "party ultimately prevailing" in such proceeding shall be reimbursed, on demand, by the non-prevailing party, for all reasonable legal fees and costs which the party ultimately prevailing incurred because of such action, including fees and costs which relate to appeals. For purposes of this letter, the term "party ultimately prevailing" means the party, which is awarded the greater damages or other relief pursuant to a judicial determination by a

court of last resort or by a lower court from whose final order, no appeal has been taken or the time for appeal has lapsed.

Section 33. Binding Agreement.

This letter constitutes the complete, binding agreement between the parties concerning the matters it addresses and supersedes all previous negotiations, agreements or representations, written or oral, between the parties in connection with the Event. In the event of any conflict between the terms and conditions of this letter and any other proposal, the terms of this letter agreement shall govern. The parties may amend this letter only through execution of a written instrument, which they both sign.

Section 34. Damage and Remedy Limitation.

SEM specifically disclaims and Client specifically waives any claims or remedies Client may have against SEM for direct, indirect, consequential, incidental or punitive damages of Client or any third party, including but not limited to damages arising due to the failure of the Event ultimately selected by Client or which arise pursuant to any tort (including negligence and strict liability, but excluding gross negligence and willful misconduct) or other theory of liability, or for any claim made against Client by any party, even if SEM has been advised of the possibility of any such claim in advance.

Section 35. Notices.

All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been given if hand delivered or express mailed, signature requested.

(a) If to Client, as follow:

Running for Kicks
7158 W. 127th Street
Palos Heights, IL 60463
Attn: Mel Diab

And, (b) if to SEM, as follow:

CRSEM LLC
2221 W. 43rd Street
Chicago, Illinois, 60609
Attn: Hank Zemola

Section 36. Right to Renew.

Client's right to renew this Agreement under similar terms, if any, is to be stated in writing and sent to SEM on or before September 1st, 2018.

Section 37. Payments and Conditions.

Client agrees to the following:

- A. SEM will collect the registration fees to be used to pay the event management fee and event expenses.
- B. Outstanding budgeted expenses, sales commissions (if applicable) and remaining management fees will be paid to the proper party after final accounting and review between the parties not later than thirty (30) days after the Event.
- C. Should the Event be canceled due to weather conditions or any other reason beyond the control of SEM within thirty days of the Event, i.e., Acts of God, War, etc., Client will reimburse SEM \$5,000.00 of its management fee for administrative cost plus documented expenses already incurred and not recoverable by refunds. Should the Event be canceled with 7 days of the Event, SEM will be entitled to its full management fee plus documented non-refundable expenses.

Section 36. Right to Renew.

Client's right to renew this Agreement under similar terms, if any, is to be stated in writing and sent to SEM on or before September 1st, 2018.

Section 37. Payments and Conditions.

Client agrees to the following:

- A. SEM will collect the registration fees to be used to pay the event management fee and event expenses.
- B. Outstanding budgeted expenses, sales commissions (if applicable) and remaining management fees will be paid to the proper party after final accounting and review between the parties not later than thirty (30) days after the Event.
- C. Should the Event be canceled due to weather conditions or any other reason beyond the control of SEM within thirty days of the Event, i.e., Acts of God, War, etc., Client will reimburse SEM \$5,000.00 of its management fee for administrative cost plus documented expenses already incurred and not recoverable by refunds. Should the Event be canceled with 7 days of the Event, SEM will be entitled to its full management fee plus documented non-refundable expenses.
- D. Termination of this agreement by client, for any reasons other than non-performance or compliance by SEM, shall require notice as specified in Section 35 and payment by client of any portions of the management fees yet unpaid to SEM and any expenses incurred to-date by SEM as a result of this agreement or termination thereof. Such payments shall be made within ten (10) days of the termination notice.

AGREED AND ACCEPTED on this 14 day of FEBRUARY, 2018.

RUNNING FOR KICKS

By: [Signature], Title: 2/15/2018

CRSEM, LLC

By: [Signature] HENRY R. ZEMOLA, Manager



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: March 26, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

2018 Landscape Maintenance Contract for the Metra Station, the Triangle at Southwest Highway and 80th Avenue and the Pumping Station at Southwest Highway and 121st Street.

BACKGROUND/HISTORY:

Attached are two contract proposals from Beary Landscaping to maintain (on a monthly basis) the common planting areas located at the Palos Park Metra Station along with the planting beds at the Pumping Station and the Triangle at Southwest Highway and 80th Avenue. The contract proposal covers the growing period from April 2018 through November 2018. Beary's current Landscaping Maintenance Contract expired in November 2017.

Listed below are both contract amounts:

Pumping Station at Southwest Highway and 121st Street

- Charge for service: monthly \$65.00 (8 payments)
- Charge for service: annually \$520.00

Metra Station/Triangle at Southwest Highway and 80th Avenue

- Charge for service: monthly \$503.75 (8 payments)
- Charge for service: annually \$4,030.00

STAFF RECOMMENDATION:

Based on Beary's past performance and competitive pricing, staff recommends approval of the 2018 Landscape Maintenance Contract.

RECOMMENDED MOTION:

To approve the 2018 Landscape Maintenance Contract for the Metra Station, the Triangle at Southwest Highway and 80th Avenue and the Pumping Station at Southwest Highway and 121st Street as presented on the consent agenda in the amount of \$4,550.00.



Landscape Maintenance Proposal

Submitted To
Dan Foster Village of Palos Park 8999 W 123rd St Palos Park, IL 60464

Project
Metra Station 123rd St. And the Triangle at Southwest Hwy & 80th Palos Park, IL 60464

Scope

This agreement provides maintenance and care for exterior landscape areas throughout the property. Our care and maintenance is defined in the following and is designed to achieve an attractive and functional landscape.

Contractor Responsibility

The contractor shall perform landscape maintenance and furnish all necessary labor, supplies, equipment and insurance.

Period of Coverage

This proposal shall provide for service for the 2018 season from approximately April 15 to November 15, weather dependent.

Description

Spring Clean Up

A general spring clean-up shall be provided in April to remove debris accumulated over the winter. Clean turf and planting beds of leaves, twigs, debris and overwintered perennials or annuals.

Edge Beds and Tree Rings

Turf adjacent to beds shall be edged once per season to prevent encroachment of turf and present a neat appearance. Creating new beds or re-establishing neglected beds is not included.

Weekly Service

Turf shall be mowed and trimmed as needed to maintain a neat appearance. Mowing will occur approximately 26 times during 32 week season. Mowers will recycle clippings where possible. Clippings shall only be caught and removed when accumulation becomes detrimental to the health of the turf. Grass encroaching on curbs will be controlled with string trimmers as necessary.

Weekly Detail

Weeds in mulched or stone beds shall be kept under control by spraying with weed control or manual removal of weeds. It is recommended that bare soil beds be re-mulched to control weeds properly. Perennial beds will be maintained as necessary and foliage cut back in fall.

Prune Shrubs

Shrubs and ornamental trees shall be pruned one or two times during the season at the proper time of year for each specific variety. All shrubs will be pruned to maintain a neat appearance, remove dead or damaged branches, develop the natural form of the plant. No trimming shall be part of this contract for trees more than 12' high. Additional occurrences shall be invoiced at an agreed upon price. Rejuvenative pruning is not included.

Fall Cleanup

Leaves shall be removed from turf areas and beds during October and November. Additional occurrences shall be invoiced at an agreed upon price.

Turf Application Spring

A spring treatment of fertilizer, broadleaf weed control and pre-emergent for weedy annual grasses will be applied to all turf areas..

Turf Application Summer

A summer treatment of fertilizer and broadleaf weed control will be applied to all turf areas.

Turf Application Fall

A fall treatment of fertilizer and broadleaf weed control will be applied to all turf areas.

Metra Station 123rd St.

Description

Project Total 4,030.00

Payable in 8 Payments of 503.75

Terms & Conditions

Contractor will bill owner on the 1st of each month for services performed within that month. Payment is due by the last day of that month. A late charge of 1.5% will be added for past due accounts. Service will be stopped on accounts over 30 days past due until account is paid in full. After such termination, contractor shall have no further obligation to owner to perform any services. Owner agrees to pay attorney fees, court costs, collection costs and any expenses incurred by contractor to collect sums owed. All work to be completed in a professional, workman like manner according to industry standard practices. All agreements are contingent upon strikes, accidents or delays beyond our control, and unusually severe weather. Our workers are fully covered by workman's compensation insurance. This agreement will have an automatic renewal each year for an additional year of service unless client notifies contractor in writing 30 days prior to beginning of the season on April 1st. The cost shall remain the same unless contractor notifies client in writing 60 days prior to beginning of the season on April 1st. The monthly cost is subject to a fuel surcharge in the event of fuel cost increasing by more than 10% from the date of this agreement.

Acceptance of Proposal - The prices, specifications and conditions are satisfactory and are hereby accepted. I have read and received a copy of the terms and conditions. Beary Landscape Management, Inc. is authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Cancellation - This contract may be canceled with cause upon (30) thirty days written notice. If contractor cannot correct deficiencies within thirty days, this contract will become null and void and all services rendered and remainder of contract will become due and payable within the terms of this contract. The client will be responsible for all legal and attorney fees necessary for collecting outstanding balance due. All correspondence regarding cancellation shall be sent via Certified Mail with Return Receipt.

This is a lump sum seasonal service contract divided into equal monthly payments. The annual cost includes all the services listed above. The monthly amount does not necessarily reflect the services performed in any given month.

Authorized by : Paul Irish
Account Manager

Owner/ Rep Signature _____ Date _____

Initial one:
1 year contract 2018
2 year contract 2018-2019
3 year contract 2018-2020

Please fill this portion out for billing purposes:

Name of Company _____

Attention _____ Title _____

Address: _____ City: _____ State: _____ Zip _____

Business Phone _____ Mobile _____ Fax _____

Email: _____



Landscape Maintenance Proposal

Submitted To
Dan Foster Village of Palos Park 8999 W 123rd St Palos Park, IL 60464

Project
Pumping Station 2018 Maint Southwest Hwy & 121st St. Palos Park, IL 60464

Scope

This agreement provides maintenance and care for exterior landscape areas throughout the property. Our care and maintenance is defined in the following and is designed to achieve an attractive and functional landscape.

Contractor Responsibility

The contractor shall perform landscape maintenance and furnish all necessary labor, supplies, equipment and insurance.

Period of Coverage

This proposal shall provide for service for the 2018 season from approximately April 15 to November 15, weather dependent.

Description

Spring Clean Up

A general spring clean-up shall be provided in April to remove debris accumulated over the winter. Clean turf and planting beds of leaves, twigs, debris and overwintered perennials or annuals.

Edge Beds and Tree Rings

Turf adjacent to beds shall be edged once per season to prevent encroachment of turf and present a neat appearance. Creating new beds or re-establishing neglected beds is not included.

Weekly Service

Turf shall be mowed and trimmed as needed to maintain a neat appearance. Mowing will occur approximately 26 times during 32 week season. Mowers will recycle clippings where possible. Clippings shall only be caught and removed when accumulation becomes detrimental to the health of the turf. Grass encroaching on curbs will be controlled with string trimmers as necessary.

Weekly Detail

Weeds in mulched or stone beds shall be kept under control by spraying with weed control or manual removal of weeds. It is recommended that bare soil beds be re-mulched to control weeds properly. Perennial beds will be maintained as necessary and foliage cut back in fall.

Prune Shrubs

Shrubs and ornamental trees shall be pruned one or two times during the season at the proper time of year for each specific variety. All shrubs will be pruned to maintain a neat appearance, remove dead or damaged branches, develop the natural form of the plant.. No trimming shall be part of this contract for trees more than 12' high. Additional occurrences shall be invoiced at an agreed upon price. Rejuvenative pruning is not included.

Fall Cleanup

Leaves shall be removed from turf areas and beds during October and November. Additional occurrences shall be invoiced at an agreed upon price.

Project Total 520.00

Payable in 8 Payments of 65.00

Terms & Conditions

Contractor will bill owner on the 1st of each month for services performed within that month. Payment is due by the last day of that month. A late charge of 1.5% will be added for past due accounts. Service will be stopped on accounts over 30 days past due until account is paid in full. After such termination, contractor shall have no further obligation to owner to perform any services. Owner agrees to pay attorney fees, court costs, collection costs and any expenses incurred by contractor to collect sums owed. All work to be completed in a professional, workman like manner according to industry standard practices. All agreements are contingent upon strikes, accidents or delays beyond our control, and unusually severe weather. Our workers are fully covered by workman's compensation insurance. This agreement will have an automatic renewal each year for an additional year of service unless client notifies contractor in writing 30 days prior to beginning of the season on April 1st. The cost shall remain the same unless contractor notifies client in writing 60 days prior to beginning of the season on April 1st. The monthly cost is subject to a fuel surcharge in the event of fuel cost increasing by more than 10% from the date of this agreement.

Acceptance of Proposal - The prices, specifications and conditions are satisfactory and are hereby accepted. I have read and received a copy of the terms and conditions. Beary Landscape Management, Inc. is authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Cancellation - This contract may be canceled with cause upon (30) thirty days written notice. If contractor cannot correct deficiencies within thirty days, this contract will become null and void and all services rendered and remainder of contract will become due and payable within the terms of this contract. The client will be responsible for all legal and attorney fees necessary for collecting outstanding balance due. All correspondence regarding cancellation shall be sent via Certified Mail with Return Receipt.

This is a lump sum seasonal service contract divided into equal monthly payments. The annual cost includes all the services listed above. The monthly amount does not necessarily reflect the services performed in any given month.

Authorized by : **Paul Irish**
Account Manager

Owner/ Rep Signature _____ Date _____

Initial one: _____
1 year contract 2018 2 year contract 2018-2019 3 year contract 2018-2020

Please fill this portion out for billing purposes:

Name of Company _____

Attention _____ Title _____

Address: _____ City: _____ State: _____ Zip _____

Business Phone _____ Mobile _____ Fax _____

Email: _____

**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR MARCH 26, 2018**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ACB00001	AC BRETT EQUIPMENT CORPORATION						
280120	03/15/18	01	#32 LGHT BR, BLB, STRB TB&RFLCTR	5224606700		03/26/18	234.00
			INVOICE TOTAL:				234.00
			VENDOR TOTAL:				234.00
ACC00002	ACCURINT						
1241214-20180228	03/15/18	01	CNTRCT FEE FEB2018, 4 PHN SRCH	0122606990		03/26/18	31.00
			INVOICE TOTAL:				31.00
			VENDOR TOTAL:				31.00
ACM0001	ACME LOCK AND KEY						
20189,13296SC,20236	03/20/18	01	KEYS/METRA	5324606990		03/26/18	43.92
		02	KEYS/METRA	5324606990			96.48
		03	KEYS/RENTAL HOUSE	0130606990			83.76
			INVOICE TOTAL:				224.16
			VENDOR TOTAL:				224.16
AIR00001	AIRY'S INC.						
22277	03/20/18	01	CHNG OUT SUMP PUMP-121ST&SWHWY	5224606710		03/26/18	254.95
			INVOICE TOTAL:				254.95
22281	03/20/18	01	JETTING SEWER-VARIOUS LOCATION	5124606720		03/26/18	5,513.41
			INVOICE TOTAL:				5,513.41
22287	03/20/18	01	ADJUST MANHOLE 11357 W 123RD	5124606708		03/26/18	686.68
			INVOICE TOTAL:				686.68
22301	03/20/18	01	WATER SERV REPAIR-12701 SW HWY	5224606750		03/26/18	4,071.55
			INVOICE TOTAL:				4,071.55
22303	03/20/18	01	93RD AVENUE-PULL PUMP	5124606720		03/26/18	1,447.61
			INVOICE TOTAL:				1,447.61
			VENDOR TOTAL:				11,974.20

-- Village of Palos Park --
DETAIL BOARD REPORT

DATE: 03/20/18
TIME: 14:11:39
ID: AP441000.WOW

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
AMR00001			AMERICAN PUBLIC WORKS ASSOC.				
18307	03/20/18	01	GROUP RENEWAL 6/1/18-5/31/19	0124606810		03/26/18	330.00
						INVOICE TOTAL:	330.00
						VENDOR TOTAL:	330.00
BAL00007			B ALLAN GRAPHICS				
93080, 93101	03/15/18	01	100 ELECTRIC INSPECTION REPORT	0125707020		03/26/18	50.00
		02	100 BLDG INSPECTION REPOSTS	0125707020			50.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
BRA00008			BRAKE TEC, INC				
180226010	03/15/18	01	VEH#236-FIXED WIRING HARNESS	0122606700		03/26/18	979.50
						INVOICE TOTAL:	979.50
						VENDOR TOTAL:	979.50
CAL00001			CALL ONE				
03/15/18	03/15/18	01	708-923-6021 3/15-4/14/18	5124707200		03/26/18	912.87
		02	708-923-6021 3/15-4/14/18	5224707200			228.22
		03	SCADA SYSTEM 3/15-4/14/18	5224707200			260.19
		04	T-1 LINE 3/15-4/14/18	0120707200			251.50
		05	T-1 LINE 3/15-4/14/18	0122707200			196.48
		06	T-1 LINE 3/15-4/14/18	0124707200			94.31
		07	T-1 LINE 3/15-4/14/18	0125707200			62.87
		08	T-1 LINE 3/15-4/14/18	0126707200			31.44
		09	T-1 LINE 3/15-4/14/18	0129707200			31.44
		10	T-1 LINE 3/15-4/14/18	5124707200			31.44
		11	T-1 LINE 3/15-4/14/18	5224707200			86.45
		12	ISDN LINE 3/15-4/14/18	0120606990			156.00
		13	ISDN LINE 3/15-4/14/18	0122606990			121.88
		14	ISDN LINE 3/15-4/14/18	0124606990			58.50
		15	ISDN LINE 3/15-4/14/18	0125606990			39.00

-- Village of Palos Park --
 DETAIL BOARD REPORT

DATE: 03/20/18
 TIME: 14:11:39
 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CAL00001			CALL ONE				
03/15/18	03/15/18	16	ISDN LINE 3/15-4/14/18	0126606990		03/26/18	19.50
		17	ISDN LINE 3/15-4/14/18	0129606990			19.50
		18	ISDN LINE 3/15-4/14/18	5124606990			19.50
		19	ISDN LINE 3/15-4/14/18	5224606990			53.63
		20	LONG DISTANCE 3/15-4/14/18	0120707200			1.87
		21	LONG DISTANCE 3/15-4/14/18	0122707200			1.19
		22	LONG DISTANCE 3/15-4/14/18	0124707200			0.21
		23	LONG DISTANCE 3/15-4/14/18	0125707200			0.17
			INVOICE TOTAL:				2,678.16
			VENDOR TOTAL:				2,678.16
CAS00001			CASE LOTS, INC.				
000582	03/15/18	01	TRASH CAN LINERS/LARGE	0127927760		03/26/18	79.70
		02	TOILET TISSUE	0127927760			113.80
			INVOICE TOTAL:				193.50
			VENDOR TOTAL:				193.50
CHI00008			CHICAGO TRIBUNE				
180308	03/15/18	01	SUBSCRIPTION THRU 05/27/18	0120707035		03/26/18	124.00
			INVOICE TOTAL:				124.00
			VENDOR TOTAL:				124.00
CHI00042			CHICAGO POLICE DEPARTMENT				
180226	03/15/18	01	RECRUIT TRAINING-KACZYMARCYK	0122606810		03/26/18	1,988.00
			INVOICE TOTAL:				1,988.00
			VENDOR TOTAL:				1,988.00
CIN00001			CINTAS CORPORATION #23K				
23K100315	03/20/18	01	UNIFORM RNTL W/E 03/12/18	5124707300		03/26/18	27.88
		02	UNIFORM RNTL W/E 03/12/18	0124707300			39.51
			INVOICE TOTAL:				67.39
			VENDOR TOTAL:				67.39

-- Village of Palos Park --
DETAIL BOARD REPORT

DATE: 03/20/18
TIME: 14:11:39
ID: AP441000.WOW

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
COM00009	COM ED						
180305	03/15/18	01	123RD & SW HYW 02/02-03/05/18	0124606420		03/26/18	1,491.84
						INVOICE TOTAL:	1,491.84
						VENDOR TOTAL:	1,491.84
COM00017	COM ED						
180201	03/15/18	01	RENTAL HOUSE 12/29/17-1/31/18	0130606990		03/26/18	53.33
						INVOICE TOTAL:	53.33
180302	03/15/18	01	ELECTRIC RENTAL HOUSE 1/31-3/1	0130606990		03/26/18	46.97
						INVOICE TOTAL:	46.97
						VENDOR TOTAL:	100.30
COM00020	COMPASS MINERALS AMERICA						
204301	03/20/18	01	112.58 TON RD SALT LESS METRA	2424707700		03/26/18	3,070.60
		02	112.58 TON RD SALT-METRA PRTN	5324606902			2,000.00
						INVOICE TOTAL:	5,070.60
208262	03/20/18	01	84.56 TONS OF ROAD SALT	2424707700		03/26/18	3,808.58
						INVOICE TOTAL:	3,808.58
						VENDOR TOTAL:	8,879.18
CON00007	CONTINENTAL AUTOMATIC						
013170	03/15/18	01	VEH#256-TRANSMISSION	2722606700		03/26/18	2,600.00
						INVOICE TOTAL:	2,600.00
						VENDOR TOTAL:	2,600.00
COO0001	G COOPER OIL COMPANY INC						
745788	03/15/18	01	10% 881 GAL ULTRA LS DSL 2/5	5224707080		03/26/18	231.63
		02	20% 881 GAL ULTRA LS DSL 2/5	5124707080			463.26
		03	70% 881 GAL ULTRA LS DSL 2/5	0124707080			1,621.39
						INVOICE TOTAL:	2,316.28
						VENDOR TOTAL:	2,316.28

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FLO0001	FLOW-TECHNICS						
INV0000006393	03/15/18	01	125TH BSTR-RPRS,TRNG-WALTERS	5224606720		03/26/18	405.00
						INVOICE TOTAL:	405.00
						VENDOR TOTAL:	405.00
G&H00001	G & H IMPORT AUTO PARTS INC.						
747893	03/15/18	01	VEH#262-1 K-SEAL	0122606700		03/26/18	13.19
						INVOICE TOTAL:	13.19
747910	03/20/18	01	REPAIR#18 THERMOSTAT	0124606700		03/26/18	39.80
						INVOICE TOTAL:	39.80
747969	03/15/18	01	VEH#262-1 NTK 02 SENSOR	0122606700		03/26/18	90.85
						INVOICE TOTAL:	90.85
748093	03/15/18	01	2 LUBE GUARD SHUDDER FIX/SUPPL	0122606700		03/26/18	14.62
						INVOICE TOTAL:	14.62
748156	03/15/18	01	VEH#259-2 BRK RTRS/BTTRY/FLUID	0122606700		03/26/18	317.06
						INVOICE TOTAL:	317.06
748222	03/15/18	01	VEH#2014-BRAKE HOSES	0122606700		03/26/18	41.84
						INVOICE TOTAL:	41.84
748326	03/20/18	01	VEH#250-2 HDLGH,FLD,LUCAS,KIT	0122606700		03/26/18	40.33
						INVOICE TOTAL:	40.33
						VENDOR TOTAL:	557.69
G&K00001	G&K SERVICES						
6028594211	03/20/18	01	2/7 SRV UTIL, RSTK FEE&NON RTN	5224707300		03/26/18	111.54
		02	UNIFORM RNTL W/E 2/7/18	0124707300			33.56
						INVOICE TOTAL:	145.10
						VENDOR TOTAL:	145.10

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GAB00001			CATHY GABEL				
180315	03/15/18	01	NOTARY PUBLIC APPLICATION	0120606810		03/26/18	10.00
		02	NOTARY PUBLIC BOND FEE	0120606810			20.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
GAL00002			GALLAGHER MATERIALS, INC.				
4906	03/15/18	01	2.92 TON UPM COLD PATCH 3/7/18	2424707700		03/26/18	347.48
						INVOICE TOTAL:	347.48
4975	03/20/18	01	3.04 TONS UPM COLD PATCH	2424707700		03/26/18	361.76
						INVOICE TOTAL:	361.76
						VENDOR TOTAL:	709.24
GRE00003			GREAT WINES, INC				
180320	03/20/18	01	WINE F/LOVE THE PARK ART FAIR	0132707002		03/26/18	168.00
						INVOICE TOTAL:	168.00
						VENDOR TOTAL:	168.00
HAC00003			HACH COMPANY				
10864583	03/20/18	01	CHLORINE-3, FREIGHT	5224606708		03/26/18	192.89
						INVOICE TOTAL:	192.89
						VENDOR TOTAL:	192.89
HAW00002			HAWK FORD				
562595	03/20/18	01	VEH#2014-1 CYLINDER	0122606700		03/26/18	153.10
						INVOICE TOTAL:	153.10
						VENDOR TOTAL:	153.10
HAW00003			HAWKINS, INC.				
4241216 RI	03/20/18	01	73 GA AZONE 15	5224606990		03/26/18	242.14
						INVOICE TOTAL:	242.14
						VENDOR TOTAL:	242.14

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
262355	03/20/18	01	B&W CHARGE 2/7/18-3/6/18	0122606990		03/26/18	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
LAW00005 LAW OFFICES OF JOHN Z. TOSCAS							
180307	03/15/18	01	ADJUDICATION HEARING 3/7/18	0122606540		03/26/18	425.00
						INVOICE TOTAL:	425.00
						VENDOR TOTAL:	425.00
MET0001 METROPOLITAN INDUSTRIES INC							
0000331305	03/20/18	01	REBUILT PUMP F/LIFT STATION	5124606720		03/26/18	4,852.00
						INVOICE TOTAL:	4,852.00
0000332450	03/20/18	01	PATRIDGE LIFT STAT-RPR SYSTEM	5124606720		03/26/18	230.00
						INVOICE TOTAL:	230.00
0000332622	03/20/18	01	ROMIGA-TRBLSHT,FLT,CLN&RNSTL	5124606720		03/26/18	460.00
						INVOICE TOTAL:	460.00
						VENDOR TOTAL:	5,542.00
MID00003 MIDAMERICAN ENERGY COMPANY							
8324975	03/15/18	01	METRA 01/31-03/01/18	5324606400		03/26/18	127.36
						INVOICE TOTAL:	127.36
8324979	03/15/18	01	METRA 01/31-03/01/18	5324606400		03/26/18	592.92
						INVOICE TOTAL:	592.92
						VENDOR TOTAL:	720.28
MOL00002 AURELIA MOLONEY							
180318	03/15/18	01	COMMAND STRIPS	0126707522		03/26/18	15.25

DATE: 03/20/18
 TIME: 14:11:39
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MOL00002	AURELIA	MOLONEY					
180318	03/15/18	02	TABLE COVERS, SHAVING CREAM	0126707522		03/26/18	9.00
		03	WATER	0126707522			4.98
						INVOICE TOTAL:	29.23
						VENDOR TOTAL:	29.23
MOR00006	MORA	BUILDERS					
4162	03/20/18	01	REFUND ROW BOND, CHECK#4162	8000002100		03/26/18	3,500.00
						INVOICE TOTAL:	3,500.00
						VENDOR TOTAL:	3,500.00
NIC0001	NICOR	GAS					
180131A	03/15/18	01	GAS/RENTAL HOUSE 1/2-1/29/18	0130606990		03/26/18	193.42
						INVOICE TOTAL:	193.42
180302	03/15/18	01	12410 91ST 01/30-02/07/18	5124606410		03/26/18	27.61
						INVOICE TOTAL:	27.61
180302A	03/15/18	01	GAS/RENTAL HOUSE 2/8-3/1/18	0130606990		03/26/18	104.30
						INVOICE TOTAL:	104.30
180305	03/20/18	01	40 RAMSGATE 1/31-3/4/18	5124606410		03/26/18	28.88
						INVOICE TOTAL:	28.88
180305A	03/20/18	01	12222 S WILL COOK 2/1-3/1/18	5124606410		03/26/18	93.50
						INVOICE TOTAL:	93.50
180305B	03/20/18	01	133 FOREST EDGE 1/31-3/4/18	5124606410		03/26/18	28.88
						INVOICE TOTAL:	28.88
180306	03/20/18	01	10057 W 125TH 2/1-3/5/18	5224606410		03/26/18	99.58
						INVOICE TOTAL:	99.58
180314	03/20/18	01	8201 W RT83 2/14-3/13/18	5124606410		03/26/18	27.39
						INVOICE TOTAL:	27.39
						VENDOR TOTAL:	603.56

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PAL00030			PALOS PARK SENIOR CLUB				
184190	03/15/18	01	SENIOR CLUB MEETING/03/12/18	01211606990		03/26/18	222.00
						INVOICE TOTAL:	222.00
						VENDOR TOTAL:	222.00
PDC00001			PDC LABORATORIES, INC.				
891102	03/20/18	01	THM-HAA TEST FEES 2/15/18	5224606620		03/26/18	290.00
						INVOICE TOTAL:	290.00
						VENDOR TOTAL:	290.00
PRU00002			LAUREN PRUSS				
180308	03/15/18	01	TRVL EXP APA ETHICS SMNR 03/02	0125707060		03/26/18	40.84
						INVOICE TOTAL:	40.84
180308A	03/15/18	01	TRVL EXP ECON DVLPMT LNCH2/26	0125707060		03/26/18	48.05
						INVOICE TOTAL:	48.05
						VENDOR TOTAL:	88.89
RAY0001			RAY O'HERRON CO., INC.				
1812519-IN	03/15/18	01	U/A KACZMARCZYK-ESY WDG, BELT	0122707300		03/26/18	56.99
						INVOICE TOTAL:	56.99
						VENDOR TOTAL:	56.99
RIZ00001			JOE RIZZA				
149006	03/15/18	01	2018 EXPLR 1FM5K8AR5JGA99477	2728828030		03/26/18	28,533.08
						INVOICE TOTAL:	28,533.08
						VENDOR TOTAL:	28,533.08
RIZ00002			RIZZA				
89222	03/15/18	01	#31 TRUCK REPAIR, MOUNT, ARM	0124606700		03/26/18	820.18
						INVOICE TOTAL:	820.18
						VENDOR TOTAL:	820.18

DATE: 03/20/18
 TIME: 14:11:39
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ROS0001			ROSCOE				
1528310	03/15/18	01	MATS/REC 03/14/18	0127926990		03/26/18	47.99
						INVOICE TOTAL:	47.99
						VENDOR TOTAL:	47.99
SEN0002			SENSUS USA INC				
ZA18003743	03/20/18	01	SFTWR SPRT RNWL 6/1/18-5/31/19	5224606990		03/26/18	1,715.95
						INVOICE TOTAL:	1,715.95
						VENDOR TOTAL:	1,715.95
SIG00002			SIGNS UNLIMITED				
1005	03/20/18	01	VEH#254-LETTERS DRIVERS SIDE	0122606700		03/26/18	225.00
						INVOICE TOTAL:	225.00
1006	03/20/18	01	LETTERING ON NEW VEHICLE#263	2728828030		03/26/18	475.00
						INVOICE TOTAL:	475.00
						VENDOR TOTAL:	700.00
SOU00002			SOUTHWEST SPRING INC.				
206511	03/15/18	01	#31 FRNT AXL KT, INSTL TIMEREN	0124606700		03/26/18	338.86
						INVOICE TOTAL:	338.86
						VENDOR TOTAL:	338.86
SQU00001			SQUAD CAR SERVICES, INC.				
361-253	03/15/18	01	VEH#253-RPL CAMERA & SPOTLIGHT	0122606700		03/26/18	87.75
						INVOICE TOTAL:	87.75
364-261	03/15/18	01	VEH#261-RPL&INSTL RD VRTX STRB	0122606700		03/26/18	206.25
						INVOICE TOTAL:	206.25
						VENDOR TOTAL:	294.00
STA00016			STAPLES BUSINESS ADVANTAGE				

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STA00016 STAPLES BUSINESS ADVANTAGE							
8048188813	03/15/18	01	MISC SUPPLIES	0120707011		03/26/18	301.69
						INVOICE TOTAL:	301.69
8048289087	03/15/18	01	MISC SUPPLIES	0120707011		03/26/18	64.58
						INVOICE TOTAL:	64.58
8048381581	03/15/18	01	MISC SUPPLIES	0120707011		03/26/18	525.84
						INVOICE TOTAL:	525.84
8048480383	03/20/18	01	MISC SUPPLIES	0120707011		03/26/18	80.55
						INVOICE TOTAL:	80.55
8048690019	03/15/18	01	MISC SUPPLIES	0120707011		03/26/18	223.23
						INVOICE TOTAL:	223.23
8048876652	03/15/18	01	VXNL RPRT CVR, PPR, 2EA 950 HP	0122707010		03/26/18	300.41
						INVOICE TOTAL:	300.41
8048994963	03/20/18	01	MISC SUPPLIES	0120707011		03/26/18	288.37
						INVOICE TOTAL:	288.37
						VENDOR TOTAL:	1,784.67
VER00001 VERIZON WIRELESS							
9802612376	03/15/18	01	MBL TLCMMNCTNS 2/2-3/1/18	5224707210		03/26/18	233.98
		02	MBL TLCMMNCTNS 2/2-3/1/18	5124707210			124.19
		03	MBL TLCMMNCTNS 2/2-3/1/18	0126707210			151.63
		04	MBL TLCMMNCTNS 2/2-3/1/18	0124707210			341.84
		05	MBL TLCMMNCTNS 2/2-3/1/18	0122707210			307.22
		06	MBL TLCMMNCTNS 2/2-3/1/18	0120707210			137.01
						INVOICE TOTAL:	1,295.87
						VENDOR TOTAL:	1,295.87

WEL00001 CHARLES WELLS

INVOICES DUE ON/BEFORE 03/26/2018

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
WEL00001 CHARLES WELLS							
2003560.002	03/15/18	01	REFUND/BRKFST,BG,BNGO-LAURA	0106353502		03/26/18	8.00
		02	REFUND/BRKFST,BG,BNGO-CHARLES	0106353502			8.00
			INVOICE TOTAL:				16.00
			VENDOR TOTAL:				16.00
WIL00023 WILL COUNTY WELL & PUMP INC							
40081	03/20/18	01	PMP EXTRCTN,AIR LFT,PMP 100FT	5224707990		03/26/18	1,400.00
			INVOICE TOTAL:				1,400.00
			VENDOR TOTAL:				1,400.00
			TOTAL ALL INVOICES:				92,111.42

DATE: 03/20/2018
TIME: 14:17:39
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/26/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
06	RECREATION DEPT		
WEL00001	CHARLES WELLS		16.00
	RECREATION DEPT		16.00
20	ADMINISTRATION DEPARTMENT		
CAL00001	CALL ONE	24,815.43	409.37
CHI00008	CHICAGO TRIBUNE	491.69	124.00
COO00012	COOK COUNTY RECORDER OF DEEDS	4,560.00	160.00
COO0003	COOK COUNTY DEPARTMENT	5,000.00	200.00
GAB00001	CATHY GABEL	319.17	30.00
STA00016	STAPLES BUSINESS ADVANTAGE	10,512.64	1,484.26
VER00001	VERIZON WIRELESS	12,901.06	137.01
	ADMINISTRATION DEPARTMENT		2,544.64
21	PUBLIC AFFAIRS DEPARTMENT		
PAL00030	PALOS PARK SENIOR CLUB	530.25	222.00
	PUBLIC AFFAIRS DEPARTMENT		222.00
22	POLICE DEPARTMENT		
ACC00002	ACCURINT	303.70	31.00
BRA00008	BRAKE TEC, INC	2,887.85	979.50
CAL00001	CALL ONE	24,815.43	319.55
CHI00042	CHICAGO POLICE DEPARTMENT		1,988.00
FLE00002	FLEET SAFETY SUPPLY		3,623.20
G&H00001	G & H IMPORT AUTO PARTS INC.	15,096.57	517.89
HAW00002	HAWK FORD	1,878.03	153.10
IMA00005	IMAGE SYSTEMS & BUSINESS	4,298.40	35.00
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS	4,250.00	425.00
RAY0001	RAY O'HERRON CO., INC.	4,341.43	56.99
SIG00002	SIGNS UNLIMITED		225.00
SQU00001	SQUAD CAR SERVICES, INC.	3,458.50	294.00
STA00016	STAPLES BUSINESS ADVANTAGE	10,512.64	300.41
VER00001	VERIZON WIRELESS	12,901.06	307.22
	POLICE DEPARTMENT		9,255.86

DATE: 03/20/2018
TIME: 14:17:39
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 03/26/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
AME00001	AMERICAN PUBLIC WORKS ASSOC.		330.00
CAL00001	CALL ONE	24,815.43	153.02
CIN00001	CINTAS CORPORATION #23K		39.51
COM00009	COM ED	14,730.67	1,491.84
COO0001	G COOPER OIL COMPANY INC	12,175.81	1,621.39
G&H00001	G & H IMPORT AUTO PARTS INC.	15,096.57	39.80
G&K00001	G&K SERVICES	3,278.42	33.56
RIZ00002	RIZZA	2,459.25	820.18
SOU00002	SOUTHWEST SPRING INC.	505.85	338.86
VER00001	VERIZON WIRELESS	12,901.06	341.84
	PUBLIC WORKS DEPARTMENT		5,210.00
25	BUILDING DEPARTMENT		
BAL00007	B ALLAN GRAPHICS	2,605.00	100.00
CAL00001	CALL ONE	24,815.43	102.04
PRU00002	LAUREN PRUSS	263.71	88.89
	BUILDING DEPARTMENT		290.93
26	RECREATION DEPARTMENT		
CAL00001	CALL ONE	24,815.43	50.94
ENG00004	ENGINEERING FOR KIDS		500.00
MOL00002	AURELIA MOLONEY		29.23
VER00001	VERIZON WIRELESS	12,901.06	151.63
	RECREATION DEPARTMENT		731.80
27	PUBLIC GROUNDS		
CAS00001	CASE LOTS, INC.	933.90	193.50
ROS0001	ROSCOE	8,816.22	47.99
	PUBLIC GROUNDS		241.49
29	FINANCE DEPARTMENT		
CAL00001	CALL ONE	24,815.43	50.94
	FINANCE DEPARTMENT		50.94

DATE: 03/20/2018
TIME: 14:17:39
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 03/26/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
30	SLUIS PROPERTY		
ACM0001	ACME LOCK AND KEY	196.78	83.76
COM00017	COM ED	1,941.58	100.30
NIC0001	NICOR GAS	10,744.84	297.72
	SLUIS PROPERTY		481.78
32	PALOS PARK FESTIVALS		
GRE00003	GREAT WINES, INC	924.00	168.00
	PALOS PARK FESTIVALS		168.00
MFT FUND			
24	MFT FUND		
COM00020	COMPASS MINERALS AMERICA	27,791.02	6,879.18
GAL00002	GALLAGHER MATERIALS, INC.	2,371.67	709.24
	MFT FUND		7,588.42
POLICE ASSET FORFEITURE FUND			
22	ASSET FORFEITURE FUND		
CON00007	CONTINENTAL AUTOMATIC	6,500.00	2,600.00
	ASSET FORFEITURE FUND		2,600.00
28	CAPITAL EXPENDITURES		
RIZ00001	JOE RIZZA		28,533.08
SIG00002	SIGNS UNLIMITED		475.00
	CAPITAL EXPENDITURES		29,008.08
SEWER FUND			
24	SEWER FUND		
AIR00001	AIRY'S INC.	84,930.18	7,647.70
CAL00001	CALL ONE	24,815.43	963.81

DATE: 03/20/2018
TIME: 14:17:39
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 03/26/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SEWER FUND			
24	SEWER FUND		
CIN00001	CINTAS CORPORATION #23K		27.88
COO0001	G COOPER OIL COMPANY INC	12,175.81	463.26
MET0001	METROPOLITAN INDUSTRIES INC	10,967.00	5,542.00
NIC0001	NICOR GAS	10,744.84	206.26
VER00001	VERIZON WIRELESS	12,901.06	124.19
	SEWER FUND		14,975.10
WATER FUND			
24	WATER FUND		
ACB00001	AC BRETT EQUIPMENT CORPORATION		234.00
AIR00001	AIRY'S INC.	84,930.18	4,326.50
CAL00001	CALL ONE	24,815.43	628.49
COO0001	G COOPER OIL COMPANY INC	12,175.81	231.63
ENV0001	ETP LABS INC	1,622.50	54.00
FLO0001	FLOW-TECHNICS	2,288.80	405.00
G&K00001	G&K SERVICES	3,278.42	111.54
HAC00003	HACH COMPANY	1,690.81	192.89
HAW00003	HAWKINS, INC.	2,009.32	242.14
NIC0001	NICOR GAS	10,744.84	99.58
PDC00001	PDC LABORATORIES, INC.	870.00	290.00
SEN0002	SENSUS USA INC		1,715.95
VER00001	VERIZON WIRELESS	12,901.06	233.98
WIL00023	WILL COUNTY WELL & PUMP INC		1,400.00
	WATER FUND		10,165.70
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
ACM0001	ACME LOCK AND KEY	196.78	140.40
COM00020	COMPASS MINERALS AMERICA	27,791.02	2,000.00
MID00003	MIDAMERICAN ENERGY COMPANY	47,388.51	720.28
	COMMUTER LOT FUND		2,860.68
13-A SEWER ASSESSMENT FUND			
70	ASSESSMENTS		
COO00012	COOK COUNTY RECORDER OF DEEDS	4,560.00	320.00
	ASSESSMENTS		320.00

DATE: 03/20/2018
TIME: 14:17:39
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 03/26/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

13-B SEWER ASSESSMENT FUND 70 ASSESSMENTS			
COO00012	COOK COUNTY RECORDER OF DEEDS	4,560.00	1,280.00
	ASSESSMENTS		1,280.00
96-1A WATER ASSESSMENT FUND 70 ASSESSMENTS			
COO00012	COOK COUNTY RECORDER OF DEEDS	4,560.00	240.00
	ASSESSMENTS		240.00
96-1B ASSESSMENT FUND 70 ASSESSMENT			
COO00012	COOK COUNTY RECORDER OF DEEDS	4,560.00	360.00
	ASSESSMENT		360.00
ESCROW FUND 00			
MOR00006	MORA BUILDERS		3,500.00
			3,500.00
	TOTAL ALL DEPARTMENTS		92,111.42



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of:

March 26, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Ordinance increasing the 2018 Water Rates

BACKGROUND/HISTORY

The Village of Oak Lawn is raising the cost of delivering water as of January 1, 2018 and the City of Chicago is raising the cost of delivering water as of June 1, 2018. In order to cover this cost the Village of Palos Park needs to increase the 2018 Water Rate by \$0.27 per thousand gallons of water. The water rates for the Village are covered by Section 1046.32 in the Code of Ordinances.

STAFF RECOMMENDATION:

Staff recommends that the Council amend Section 1046.32 (a) of the Village code to increase the water rate by \$0.27 per thousand gallons, and amend 1046.32 (b) by \$0.81 per monthly minimum billing.

RECOMMENDED MOTION:

I move to Approve Adopting Ordinance 2018-08 entitled "An Ordinance Amending Part Ten, Title Four, Chapter 1046, Section 1046.32 of the Palos Park Village Code in Regard to Water Rates"

ORDINANCE NO. 2018-08

**AN ORDINANCE AMENDING
PART TEN, TITLE FOUR, CHAPTER 1046, SECTION 1046.32
OF THE PALOS PARK VILLAGE CODE
IN REGARD TO WATER RATES**

BE IT ORDAINED by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

SECTION 1: That, effective April 20, 2018, Part Ten, Title Four, Chapter 1046 Section 1046.32(a) of the Palos Park Village Code is amended, by revising subsection (5) therein, to read in its entirety as follows:

“(5) Effective April 20, 2018 and thereafter, twelve dollars and thirty-three cents (\$12.33) per 1,000 gallons of water supplied”

SECTION 2: That, effective April 20, 2018, Part Ten, Title Four, Chapter 1046, Section 1046.32(b) of the Palos Park Village Code is amended, by revising subsection (5) therein, to read in its entirety as follows:

“(5) Effective April 20, 2018 and thereafter, forty-three dollars and forty-nine cents (\$43.49) per month.”

SECTION 3: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED this 26th day of March, 2018 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 26th day of March, 2018

John F. Mahoney, Mayor

ATTEST:

Marie Arrigoni, Village Clerk

Published by me in pamphlet form this 26th day of March, 2018.

Marie Arrigoni, Village Clerk



VILLAGE OF
PALOS PARK

Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 26, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Repair Water Well at Recreation Center

BACKGROUND/HISTORY:

Last summer when the rains stopped, PW used about 650,000 gallons of Lake Michigan water to keep the Village Green, green. Based on the cost of water from Oak Lawn the Village spent over \$3,000.00 in one summer. Rather than use water purchased from Oak Lawn PW has looked into using the existing ground water well on the east side of the recreation building. On March 8, 2018, the well was tested and was able to produce 25 to 30 gallons per minute. However, the well equipment was found to be lacking. The pump was from 1977, the motor from 1978, and the pressure tank from 1985. In order to use the well for irrigation all of these items will have to be replaced. PW received a proposal from Will County Well and Pump to replace the pump, pipe, motor and pressure tank. The cost for this work would be \$ 6,428.00. This repair will be paid for out of the 2018 Water Fund budget.

STAFF RECOMMENDATION:

Staff recommends approving the proposal submitted by Will County Well and Pump to repair the water well at the Recreation Building.

RECOMMENDED MOTION:

I move to approve the proposal from Will County Well and Pump in the amount of \$ 6,428.00 to repair the well at the Recreation Building.

Contract

Page No.

of

Pages

WILL COUNTY WELL & PUMP, INC.

1200 S. Cedar Rd., Suite 1-A
 New Lenox, IL 60451
 815-485-2413 815-727-2322
 Fax 815-485-2451
 www.willcountywell.com

CONTRACT SUBMITTED TO Village of Palos Park.		PHONE (815) 935-2292	DATE
STREET 8999 W. 123rd St.		JOB NAME	
CITY, STATE AND ZIP CODE Palos Park IL.		JOB LOCATION 8901 W. 123rd St. Palos Park IL.	
PIN #	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Estimate for Constant Pressure.

1- Casing Extension		350.00
1- 2hp 206PM Sta-Rite Pump.		1868.00
100'- 1 1/4" PVC Pipe.	3.00	300.00
105'- 12-3 Cable.	2.00	210.00
1- 6" Check Valve.		55.00
4- 1 1/4" S.S. Coupl.	20.00	80.00
1- 203 Tank.		505.00
1- Fittings for Tank.		50.00
1- PID 20 Intella Drive VFD		1950.00
Splice Kit.		55.00
		<u>5423.00</u>
Labor.		<u>1005.00</u>
		<u>6428.00</u>

~~The~~ Contract hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

_____ dollars (\$ _____).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanship manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will become an extra charge over and above the estimates. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. I agree to pay all expenses, collection costs, court costs, attorney's fees or any other additional charges incurred by Will County Well & Pump Co. Inc., as a result of my failure to pay any charge when due. I further agree to pay a 1 1/2% per month late charge on all unpaid balances.

Authorized Signature _____

Note: This contract may be withdrawn by us if not accepted within _____ days.

Acceptance of Contract — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____



VILLAGE OF
PALOS PARK

Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 26, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Approve contract with Concentric Integration, formerly Baxter & Woodman Control Systems Integration, to maintain the SCADA (Supervisory Control And Data Acquisition) system for the Water Distribution System.

BACKGROUND/HISTORY:

In 2016 the Village entered into an agreement with Baxter & Woodman Control Systems Integration, now Concentric Integration, to evaluate and perform maintenance on our SCADA Control System at the reservoir and pump station which had been last upgraded in 2005. They provide 24/7 service whether on site or by phone. They also provide remote monitoring of our system to help detect anomalies before they become problems. During the past year they have responded promptly to our calls for service and have begun to work with PW on a long term program to upgrade the system. PW is seeking approval of a proposal dated March 9, 2018, from Concentric to provide support services for our water control system for the next fiscal year. The cost for the renewal is \$8,950.00 which is broken down in two (2) components. The first component is a Fixed Fee of \$ 6,550.00. This amount will cover proactive and preventative maintenance, technology and SCADA planning and budgeting, project management, remote support and monitoring and a maximum of 60 minute response time for onsite help in the event of an emergency. The second component is a retainer of \$ 2,400.00. This retainer would cover hours needed to repair or make improvements to the system. Any unused amount of the retainer can then be applied as a credit toward the next years support budget. The money to cover this contract is in the 2019 Water Fund Budget.

STAFF RECOMMENDATION:

Staff recommends approving the proposal from Concentric Integration to cover support services for our Water System SCADA Control and Computer System.

RECOMMENDED MOTION:

I move to approve the proposal from Concentric Integration in the amount of \$8,950.00 to provide support services for the SCADA system and computer that controls the Village water system.



Support Services Agreement 2018-2019

Owner: Village of Palos Park, IL

Concentric Job Number: 180327.00

Concentric Integration (Concentric) agrees to enter into a support agreement with the Owner to provide support services based on the "Services" indicated below and in agreement with the Terms & Conditions and Service Definitions.

Services & Fees

- Fixed Fee Services indicates a fixed scope as described in the attached Service Definitions. Since the scope is negotiated upfront, we are able to establish this price at the beginning of the contract.
- Retained Services denotes a variable scope determined by the Owner. Since the scope cannot be fixed at the beginning of the contract, the fee is a lump sum amount against which labor will be billed on the basis of our standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel costs. Labor rates differ for Concentric staff members. Retained Services are requested on a case-by-case basis and are approved by a responsible representative of the Owner.
- Please see the attached Rate Sheet for our current hourly billing rates. Under this agreement, there is a fixed discount on labor of 5% off those standard billing rates. Please note that the rates listed on the attached rate sheet are our current rates and may increase during the term of the project.

Description	Included	Fee
Fixed Fee Services		\$6,550
Project Management	<input checked="" type="checkbox"/>	
Proactive Maintenance	<input checked="" type="checkbox"/>	
Technology & SCADA Budget Planning	<input checked="" type="checkbox"/>	
Third-Party Support Renewals	<input type="checkbox"/>	
Remote Support	<input checked="" type="checkbox"/>	
Retained Services		\$2,400 ^{1 2}
Break - Fix (Repairs)	<input checked="" type="checkbox"/>	
Improvements	<input checked="" type="checkbox"/>	
Consulting & Design	<input checked="" type="checkbox"/>	
Training	<input checked="" type="checkbox"/>	
Parts & Materials	<input checked="" type="checkbox"/>	
Total Fee		\$8,950

¹ If the Retained Services billing limit is reached prior to the end date of the contract, additional budget may be purchased in increments of \$1,000. Unused Retained Services budgets can be applied as a credit toward a future support agreement. Cash refunds of unused budgets will not be offered.
² The unused Retained Services balance of \$3,600 from the 2016-2017 Support Agreement and \$4,419 from the 2017-2018 Support Agreement will be used prior to using the Retained Services budget included in this Agreement.

2018 Rate Sheet

Role	Min Rate	Max Rate	Description & Typical Duties
Principal	\$180	\$190	Provides oversight & direction. Responsible for contracts, scope, overall satisfaction.
Automation Consulting Manager (Control System Integrator IV)	\$165	\$170	Lead automation designer and responsible for commissioning, quality control, and project management. Technical oversight of other integrators and projects.
Control System Integrator IV	\$160	\$170	Advanced controls, automation startups and project involvement. High level troubleshooting of technical issues.
Control System Integrator III	\$140	\$155	Performs and coordinates advanced design, programming, and field activities, including controls, automation startup assistance, project involvement, and high level troubleshooting of technical issues. Can be involved with client assessments and writing technical reports to set direction related to process automation and technology.
Control System Integrator II	\$120	\$135	Works as a team member to perform more advanced design, programming, and field activities (PLCs, OITs, controls, & related repairs) with direction from senior staff, typically on larger WTPs, WWTPs, and integrated systems.
Control System Integrator I	\$95	\$130	Provides panel/CAD design and programming tasks for small processes (lift stations, pump control, etc.). Provides panel/CAD design, as well as Instrumentation & Control design. Works as a team member to perform design, programming, and field activities with direction from senior staff.
IT Consulting Manager (IT Consultant IV)	\$165	\$175	Lead industrial/automation information technology designer and responsible for commissioning, quality control, and project management. Works as a leader to coordinate work with consultants/analysts. Performs and coordinates advanced design of client networks/systems.
IT Consultant III	\$115	\$145	Performs server, network, and desktop architecture, design, management, and oversight. High level troubleshooting of network, security, and server technical issues. Works as a team leader to coordinate work with consultants/analysts. Performs and coordinates advanced design of client networks/systems.
IT Consultant II	\$105	\$115	Performs server, network, and desktop management and oversight and typical higher-level network administration duties. Can also be a project coordinator or manager.
IT Consultant I	\$95	\$105	Provides basic systems and network administration/ support services. Performs PC Workstation/Server Administration services and tasks. Works as a team member for support of client systems and network administration.
Purchasing/Logistics/ Administrative	\$75	\$80	Coordinates purchasing and logistics/shipping for automation, controls, instrumentation, and related IT and security equipment. Prepares equipment specifications.

Standard Terms & Conditions

1. The submitted proposal and these Standard Terms & Conditions constitute and are herein referred to as the Agreement.
2. Concentric Integration is herein referred to as Concentric, and the party with whom Concentric is entering into this Agreement with is herein referred to as Owner.
3. Concentric may submit requests for periodic progress payments for services rendered. Payments shall be due and owing by the Owner upon receipt of Concentric's invoice for services. Payments to Concentric after sixty (60) consecutive calendar days from the date of Concentric's invoice for services shall include an additional late payment charge computed Owner an annual rate of twelve percent (12%) from date of Concentric's invoice; and Concentric may, after giving seven (7) days written notice to the Owner, suspend services under this Agreement until Concentric has been paid in full all amounts due for services, expenses, and late payment charges.
4. This Agreement may be terminated, in whole or in part, by either party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party; or the Owner may terminate this Agreement, in whole or in part, for its convenience. However, no such termination may be effected unless the terminating party gives the other party: (1) not less than ten (10) calendar days written notice by certified mail of intent to terminate, and (2) an opportunity for a meeting with the terminating party before termination. If this Agreement is terminated by either party, Concentric shall be paid for services performed to the effective date of termination, including reimbursable expenses. In the event of contract termination, the Owner shall receive reproducible copies of Drawings, Custom Developed Applications and other documents completed by Concentric.
5. Concentric agrees to hold harmless and indemnify the Owner and each of its officers, agents and employees from any and all liability claims, losses, or damages, to the extent that such claims, losses, or damages are caused by Concentric's negligence in the performance of the services under this Agreement, but not including liability that may be due to the sole negligence of the Owner or other consultants, contractors or subcontractors working for the Owner, or their officers, agents and employees. In the event claims, losses, or damages are caused by the joint or concurrent negligence of Concentric and the Owner they shall be borne by each party in proportion to its negligence.
6. The Owner acknowledges that Concentric is a Limited Liability Company and not a Professional Service Corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees.
7. The Owner and Concentric agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.
8. For the duration of the project, Concentric shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, alleged to arise from Concentric's negligence in the performance of services under this Agreement. The Owner shall be named as an additional insured on Concentric's general liability insurance policy. The limits of liability for the insurance required by this Subsection are as follows:

Workers Compensation:	Statutory Limits	Excess Umbrella Liability:	\$5,000,000 per claim and aggregate
General Liability:	\$1,000,000 per claim / \$2,000,000 aggregate	Professional Liability:	\$5,000,000 per claim
Automobile Liability:	\$1,000,000 combined single limit		\$5,000,000 aggregate
9. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Concentric and their officers, directors, employees, agents, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty expressed or implied of Concentric or their officers, directors, employees, agents or any of them, hereafter referred to as the "Owner's Claims", shall not exceed the total insurance proceeds available to pay on behalf of or to Concentric by their insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Concentric's insurance policies applicable thereto, including all covered payments made by those insurers for fees, costs and expenses of investigation, claims adjustment, defense and appeal.
10. Concentric is responsible for the quality, technical accuracy, timely completion, and coordination of all Designs, Drawings, Custom Developed Applications and other services furnished or required under this Agreement, and shall endeavor to perform such services with the same skill and judgment which can be reasonably expected from similarly situated professionals.
11. The Owner may, at any time, by written order, make changes within the general scope of this Agreement in the services to be performed by Concentric. If such changes cause an increase or decrease in Concentric's fee or time required for performance of any services under this Agreement, whether or not changed by any order, an equitable adjustment shall be made and this agreement shall be modified in writing accordingly. No service for which an additional compensation will be charged by Concentric shall be furnished without the written authorization of the Owner.
12. All Drawings, Custom Developed Applications, and other documents prepared or furnished by Concentric pursuant to this Agreement are instruments of service in respect to the project, and Concentric shall retain the right of reuse of said documents and electronic media by and at the discretion of Concentric whether or not the project is completed. Electronic copies of Concentric's documents for information and reference in connection with the use and occupancy of the project by the Owner and others shall be delivered to and become the property of the Owner; however, Concentric's documents are not intended or represented to be suitable for reuse by the Owner or others on additions or extensions of the project, or on any other project. Any such reuse without verification or adaptation by Concentric for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to Concentric, and the Owner shall indemnify and hold harmless Concentric from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.
13. Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
14. This Agreement contains and embodies the entire and integrated agreement between parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral.

Service Definitions

Fixed Fee Services

Project Management

Plan, schedule, and coordinate the activities that must be performed to complete the project and provide support services.

Proactive Maintenance

If included, all services described within this section will be provided by Concentric for the specified fee regardless of actual hours of work performed. Proactive Maintenance is provided for hardware that appears in the Hardware List included in this Agreement.

If included, Concentric will monitor certain aspects of the IT infrastructure, as well as perform periodic routine scheduled maintenance (detailed in the following table) in order to minimize unexpected system shutdowns by resolving issues before they reach a critical nature. Upon completion of the scheduled service, Concentric will provide written confirmation the service was completed.

Scheduled services will be provided during Standard Hours if service does not significantly impact network performance. Scheduled services that may significantly impact network performance, and are not urgently needed to maintain network security, will be scheduled during other hours as agreed upon by Concentric and the Owner. Standard Hours are considered Monday – Friday 7:30 am to 5:00 pm, excluding major holidays.

The following table details the Proactive services included under this Support Agreement, and at what frequency*:

Proactive Maintenance	Minimum Service Frequency:					
	N/A	Twice Monthly	Monthly	Quarterly	Twice Annually	Annually
Firewall Maintenance <ul style="list-style-type: none"> • Upgrade Firmware • Review Security Logs & Backup Configuration 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Backup NAS <ul style="list-style-type: none"> • Upgrade Firmware & Check Free Space • Check and Back Up Configuration 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Servers: <ul style="list-style-type: none"> • Review Windows System Logs • Review Windows Services • Apply Windows Updates • Check Drive free Space • Verify & Update Anti-Virus Software • Verify Backups Functioning Properly • Back Up SCADA Applications, if Applicable • Check UPS Operation 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Servers: <ul style="list-style-type: none"> • Perform Updates for BIOS, Drivers, Firmware, etc. • Review Server Hardware Operation 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Servers: <ul style="list-style-type: none"> • Perform Backup and Anti-Virus Software Version Upgrades. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workstation Computers: <ul style="list-style-type: none"> • Apply Windows Updates • Verify & Update Anti-Virus Software 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PLC, OIT, & Control Panel Maintenance <ul style="list-style-type: none"> • Check functionality of Control Panel UPS • Back Up Programs • Check Status of Fuses, Circuit Breakers, & Surge Protectors • Check Control Panel Thermal Management • Check for Environmental Issues with Water, Moisture, Dirt, Dust, etc. • Check for published PLC vulnerabilities and recommend upgrade (to be implemented using Reactive budget) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Radio Maintenance <ul style="list-style-type: none"> • Check signal strength and back up configuration 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCADA Alarm Testing <ul style="list-style-type: none"> • Manually test critical alarms (up to 50) from SCADA to ensure they continue to work properly 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SCADA Patching <ul style="list-style-type: none"> • Apply security related updates and patches to SCADA software (excludes full version upgrades, which are handled under Reactive budget) 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Documentation <ul style="list-style-type: none"> • Copy Programs, Configurations, & Applications to Concentric Server • Verify & Update Network Diagram 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

* The frequency intervals highlighted above are typical Concentric-recommended timeframes.

Technology & SCADA Budget Planning

Budgeting for SCADA and related technology items can be used to help prioritize and guide decisions and overall budget planning for capital improvements. Concentric believes that providing advanced notice (where possible) of recommended equipment, software, security, and communications improvements will provide a much more effective planning and implementation cycle. When this service is selected, our senior level design staff intentionally review the system architecture to determine the risk and benefit of both inaction or selected improvements. Our staff discusses the recommended improvements, phasing, and costs with you and then provides a letter and prioritized table of recommended improvements that summarize the costs of the recommended initiatives.

Budget Planning & Cost Preparation - Annual	Deliverable	Included?
Budget Planning & Cost Preparation (for following fiscal year)	Budgetary Letter	<input checked="" type="checkbox"/>

Third-Party Support Renewals

The supported system includes hardware and software that may have applicable support and extended warranty agreements that are provided by a third party, such as the manufacturer or vendor/supplier. Once the initial installation's support/warranty period has expired, it is recommended that these agreements are maintained and renewed on a regular basis. If listed in the Included Services & Fees section of this agreement, Concentric will provide the renewals listed in the Third-Party Support Renewal list on Page 10.

Third-Party Support Renewals - Annual	Deliverable	Included?
Renew Third-Party Support Contracts	Contracts from OEM/Supplier	<input type="checkbox"/>

Retained Services

Break - Fix (Repairs)

Provide as-needed service up to the fee specified in this Support Services Agreement. This service will be provided 24 hours a day, 7 days per week for the length of this agreement regardless of standard working hours. Concentric's daytime and after-hours phone number is 815-788-3600. Concentric staff typically answers the phone during standard business hours. A call center answers the phone after hours or when staff is not available to answer. Concentric will return any phone calls for urgent service within 30 minutes from when the phone call is placed, and dispatch a staff member within 60 minutes if a site visit is required. The Owner may purchase Reactive Maintenance Support in increments of \$1,000 at any time during this agreement.

Improvements

Occasionally, staff identify small changes to the system that can have large impacts on operational efficiency, safety, and quality. These improvements can be easily designed and built without use of Consulting & Design services.

Consulting & Design

Through consulting and design, a system can be effectively maintained, improved, and upgraded. This service will provide for retained smaller project design services as it relates to IT infrastructure, instrumentation & controls, and Supervisory Control and Data Acquisition (SCADA).

Hardware List

If Proactive Maintenance is included as part of this Support Services Agreement, Concentric will proactively support the following hardware:

Hardware Description	Location	Quantity
Server	Main Pump Station	1
Desktop PC	Main Pump Station	1
Firewall	Main Pump Station	1
Managed Switch	Main Pump Station	1
Unmanaged Switch	Main Pump Station	1
Programmable Logic Controllers (PLCs)	Main Pump Station (1) Elevated Tank (1) Booster Station (1)	3
Operator Interface Terminals (OITs)	Booster Station	1
Routers/Radios (including wired and wireless)		

Third-Party Support Renewals

If Third-Party Support Renewals are included as part of this Support Services Agreement, renewals will be processed as listed in the table below:

Warranty	Included?	Coverage Period	Qty	Total
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
			TOTAL	\$ 0

Building Department
 8999 West 123rd Street
 Palos Park, IL 60464
 www.palospark.org



Phone: (708) 671-3730
 Fax: (708) 448-9542

To: G. Darryl Reed, Building Dept. Commissioner
 From: Building Department
 Date: March 20, 2018
 Subject: **Building Department Report for Council Meeting March 26, 2018**

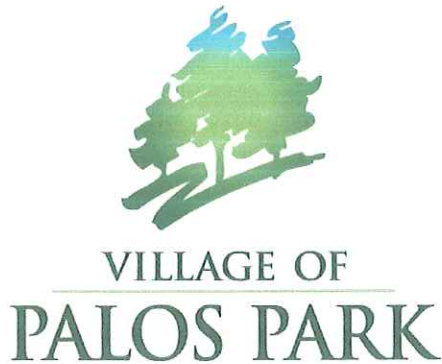
Draining your Swimming Pool

Residents with swimming pools are being reminded to refrain from draining pool water across or upon the land of adjoining property owners. The water should be drained and contained on the pool owner's property. Pool water should never be discharged into a sanitary sewer. Provisions may be made to drain into a culvert, ditch or pipe which will leave the property but never infringe upon the neighbor. For more information, please refer to Chapter 1482.09 of the Municipal Code, which is available on our website.

PERMITS

The Building Department processed Seven (7) permits from Mar. 7 - 20, 2018 resulting in \$2,348.25 of permit fees. Twenty-One (21) inspections were completed during this time.

12547 S. 100th Avenue	Interior Remodel	\$ 1,080.00
12301 S. 86th Avenue	Window replacement	\$ 110.00
32 Commons Drive	Kitchen remodel	\$ 237.00
12932 S. LaGrange	Commercial sign	\$ 361.25
3 Ramsgate	Replace electrical panel	\$ 270.00
12512 S. 90th Avenue	Window replacement	\$ 110.00
20 Sunnyslope Road	Tear off & Re-Roof	\$ 180.00
	TOTAL	\$ 2,348.25
	YEAR TO DATE TOTAL	\$ 18,658.86



Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 26, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

An amendment to Part Eight, Title Two, Chapter 812 entitled “Automobile Service Stations” of the Palos Park Village Code.

BACKGROUND/HISTORY:

The Village recently received a request from the owner of the gas station located at 12301 South 80th Avenue to amend the Village Code restrictions on the hours of operation for gas stations. Upon review, it was found that Automobile Service Stations (gas stations) are regulated by both Chapter 812 of the Village Code, and the Planning and Zoning Ordinance, and contain conflicting language. Chapter 812.02 requires Village Council approval for operation of any gas station, while the Zoning Ordinance regulates this land use as a permitted use in the B-1 Zone. As such, it is recommended that Code Section 812.02 be repealed in its entirety.

In regard to the requested amendment, the Village Code permits gas stations that are immediately adjacent to a residential zoning district to operate only between 6:00 a.m. and 9:00 p.m. of each day. The owner of the gas station located at 12301 South 80th Avenue is requesting a one hour extension in the morning from 6:00 am to 5:00 am, and in the evening from 9:00 pm to 10:00 pm; the later to more closely coincide with the daily deadline for lottery ticket sales. The draft ordinance provides for this amendment, with a December 31, 2019 sunset of the amendment if the Council takes no further action. It has been suggested that the station opening time be limited to 5:30 am with a close time of 10:00 pm.

RECOMMENDED MOTION:

I move to approve Ordinance 2018-09 entitled “An Ordinance Amending Part Eight, Title Two, Chapter 812 of the Palos Park Village Code in Regard to Automobile Service Stations” extending the hours of operation to 5:30 am – 10:00 pm

OR

I move to approve Ordinance 2018-09 entitled “An Ordinance Amending Part Eight, Title Two, Chapter 812 of the Palos Park Village Code in Regard to Automobile Service Stations” extending the hours of operation to 10:00 pm

ORDINANCE NO. _____

**AN ORDINANCE AMENDING PART EIGHT, TITLE TWO,
CHAPTER 812 OF THE PALOS PARK VILLAGE CODE
IN REGARD TO AUTOMOBILE SERVICE STATIONS**

BE IT ORDAINED by the Village Council of the Village of Palos Park, Cook County,
Illinois, as follows:

SECTION 1: That Part Eight, Title Two, Chapter 812, Section 812.02 of the Palos
Park Village Code is hereby repealed.

SECTION 2: That Part Eight, Title Two, Chapter 812, Section 812.07 of the Palos
Park Village Code is amended to read in its entirety as follows:

“An automobile service station that is immediately adjacent to a residential
zoning district **may operate only between 5:30 a.m. and 10:00 p.m.** of each
day, until December 31, 2019. Effective January 1, 2020, unless further
action is taken by the Palos Park Village Council to amend this Section, an
automobile service station that is immediately adjacent to a residential zoning
district may operate only between 6:00 a.m. and 9:00 p.m. of each day.”

SECTION 3: That this Ordinance shall be in full force and effect from and after
its adoption, approval and publication in pamphlet form, as provided by law.

ADOPTED this ____ day of _____, 2018, pursuant to a roll call
vote as follows.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2018.

John F. Mahoney, Mayor

ATTEST:

Marie Arrigoni, Village Clerk

Published by me in pamphlet form this ____ day of _____, 2018.

Marie Arrigoni, Village Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING PART EIGHT, TITLE TWO,
CHAPTER 812 OF THE PALOS PARK VILLAGE CODE
IN REGARD TO AUTOMOBILE SERVICE STATIONS**

BE IT ORDAINED by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

SECTION 1: That Part Eight, Title Two, Chapter 812, Section 812.02 of the Palos Park Village Code is hereby repealed.

SECTION 2: That Part Eight, Title Two, Chapter 812, Section 812.07 of the Palos Park Village Code is amended to read in its entirety as follows:

“An automobile service station that is immediately adjacent to a residential zoning district **may operate only between 6:00 a.m. and 10:00 p.m.** of each day, until December 31, 2019. Effective January 1, 2020, unless further action is taken by the Palos Park Village Council to amend this Section, an automobile service station that is immediately adjacent to a residential zoning district may operate only between 6:00 a.m. and 9:00 p.m. of each day.”

SECTION 3: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form, as provided by law.

ADOPTED this ____ day of _____, 2018, pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2018.

John F. Mahoney, Mayor

ATTEST:

Marie Arrigoni, Village Clerk

Published by me in pamphlet form this ____ day of _____, 2018.

Marie Arrigoni, Village Clerk

We all can do our part in keeping Palos Park beautiful and litter-free!!

Litter is a growing concern for our environment. Research and experience has shown that littering is mainly a matter of individual behavior - many choose to be careless in picking up after themselves or having proper receptacles to dispose of their waste.

As we head into spring time 2018, Palos Park Mayor John Mahoney and Police Commissioner Dan Polk have announced the Village's 2018 Litter Awareness program.

Mayor Mahoney said, "Litter is a pervasive problem that adversely affects the health, wealth and welfare of Palos Park residents. As we move into spring, we are asking everyone to join us in our renewed effort to make anti-littering the mantra of Palos Park. Litter poses health risks, harms water quality and wildlife habitat, and is an offense against communities."

Police Commissioner Dan Polk said, "YOU can do your part in keeping Palos Park beautiful and litter-free!!" Polk wants to alert motorists that littering violations will result in police issuing actual tickets to anyone caught littering, and particularly from their vehicles.

There are actually seven primary sources: • household trash handling and its placement at the curb for collection • dumpsters used by businesses • loading docks • construction and demolition sites • trucks with uncovered loads • pedestrians • motorists Litter is blown about by wind and traffic or carried by water. It moves until trapped by a curb, building or fence.

Once litter has accumulated, it invites people to add more!

Consider these startling statistics. Forms of litter and the time it takes to decompose.

• Paper, 2-4 Weeks • Candy wrapper, 1-3 Months • Plastic bag, 1-5 Months • Aluminum can, 200-500 Years • Plastic drink bottle, 450 years • Glass bottle, 1 million years

Litter can cause a whole range of problems for everyone in a community.

• Litter discarded in streets and parks can travel through the storm water system to our streams and rivers, where it can cause harm to wildlife. • Litter costs money. Removing these items from the environment costs everyone money. • Litter is a threat to public health. It attracts vermin and is a breeding ground for bacteria. • Litter can be a fire hazard.

Accumulated litter and carelessly discarded cigarette butts are potential fire hazards. • Litter looks bad. It negatively affects the image of places, especially tourist locations. • Litter can harm or kill wildlife. Plastic can choke or suffocate birds and marine life.

The cost to try to clean up litter strains federal and state budgets, businesses, transportation systems, schools, and our national parks.

Palos Park Police participate in The Police Foundations National Law Enforcement Applied Research and Data Platform launch

Palos Park Police will team up with The Police Foundation, the oldest nationally known, nonprofit, non-partisan, organization dedicated to improving policing in America. The spring of 2018 will see the launch of the National Law Enforcement Applied Research and Data Platform.

The Police Foundations' work has a practical impact on policing via the knowledge gained through empirical investigation by an outside "laboratory," to better understand and dig deeper into sometimes difficult or daunting issues.

Their research addresses policing through the unique combination of science and research with practical experience and innovation, all with the goal of translating critical research findings into practical guidance for police executives and officers on the street alike.

Please take our Palos Park Police Department Citizens Survey / 2018!

The Palos Park Police Department 2018 Citizen Survey will explore and examine contacts with the Palos Park Police Department during the past year, how safe they feel in their home or business, walking, running or biking and if the police presence in their neighborhood is appropriate.

People will also be asked if Palos Park Police Officers respond to calls in a timely manner, if the employees are knowledgeable and competent in the performance of their duties. As well as professional and respectful and were neutral.

The survey will also explore first contact point of a 911 call, South-west Central Dispatch will be queried as well, such as issues reaching the Dispatcher, was the Dispatcher courteous and was the Dispatcher helpful?

The survey will also gauge overall performance of the Palos Park Police Department and calls for service being resolved and/or addressed.

You can find the survey at the Palos Park Police website. The police department will mail out surveys to randomly selected addresses in Palos Park, as well as having the survey on the Palos Park Police Website for a 45 day period.

The goal of the survey is to solicit opinions and recommendations that indicate how well the department is meeting the residents' needs and expectations.

Dear Palos Park Resident:

We wanted to make you aware of an important event taking place in the Palos area in spring of 2018 along Route 83 in Palos Park and Palos Heights. The Half Marathon will be taking place on Sunday May 6, 2018 on Route 83 between Harlem Avenue and Archer Avenue.

In order to ensure a safe environment for Palos Half Marathon runners, Route 83 will be closed to all traffic on May 6th between roughly 6:00 am and 11:30 am. We encourage you to avoid the area if possible and seek alternative routes during this time frame.

We will be happy to assist you in working out any alternative routes and various options you may want to consider for traversing the area on May 6, 2018. Please feel free to contact me at (708) 671-3770 with any concerns, questions or if you are aware of any conflicts this may cause with other events in the area.

Possible alternatives to Route 83 would be 111th street, 123rd Street, 131st street, RT 45, Harlem Avenue, and Ridgeland Avenue