



## MEETING AGENDA

### Village Council

*Mayor John Mahoney*

*Village Clerk Marie Arrigoni*

*Commissioner Dan Polk*

*Commissioner Nicole Milovich-Walters*

*Commissioner G. Darryl Reed*

*Commissioner James Pavlatos*

**REVISED 05/10/2018**

**Monday, May 14, 2018**

**7:30 PM**

**Kaptur Administrative Center**

**1) CALL TO ORDER**

**2) ROLL CALL**

**3) PLEDGE OF ALLEGIANCE**

**4) APPROVAL OF MINUTES**

A. Regular Council meeting of April 23, 2018

**5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

A. Bikeways and Trails Plan Presentation

**6) HEARINGS**

**7) CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

A. To pass a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code for the time period May 1, 2018 – April 30, 2019 in the amount of \$292,593.00 – the resolution states the Village has appropriated \$292,593.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways for said time period

B. To approve payment of invoices on the Warrant List dated May 14, 2018 in the amount of \$135,991.78

C. To approve the Supplemental Warrant List dated May 14, 2018 for manual checks, payroll, and recurring wire transfers in the amount of \$502,226.85

**8) OLD BUSINESS**

**9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS**

- A. To continue Ordinance 2018-16 vacating a portion of 90<sup>th</sup> Avenue, immediately North of 125<sup>th</sup> Street (Olivera – 8920 West 125<sup>th</sup> Street, and Gloodt – 12500 South 90<sup>th</sup> Avenue) to the June 11, 2018 Council meeting
  
- B. Zoning Board of Appeals recommendation regarding the application filed requesting a variance from the requirements of Chapter 1268.02(g) Rear Yards to permit the construction of an addition to an existing single family residence with a setback of 35.5 feet rather than the required 50 feet from the rear lot line on the property commonly known as 12402 S. Ridge Avenue in Palos Park, IL and to adopt an Ordinance approving a Rear Yard Setback Variation (12402 S. Ridge Avenue) – the ordinance states the Village Council approves and adopts the findings and Recommendations of the Zoning Board of appeals for a 14.5 foot variation from the 50 foot rear yard setback requirement relative to construction of an addition to the existing home.

**10) INFORMATION & UPDATES**

- A. Public Works and Streets, Recreation Report
  - 1. To approve the proposal from Jack’s Sealcoating Plus, LTD in the amount of \$7,175.00 to seal coat and stripe the portion of the Cal Sag Trail in Palos Park
  
- B. Building and Public Property Report
  - 1. Building Department Report
  
  - 2. To approve the preparation of a resolution approving the Village of Palos Park Bikeways and Trails Plan
  
- C. Public Health and Safety Report
  - 1. Police Activity Report
  
- D. Accounts and Finances Report
  
- E. Mayor’s Report
  
- F. Clerk’s Report
  
- G. Manager’s Report
  - 1. To ratify the 2018-2022 Agreement between the Village of Palos Park and Metropolitan Alliance of Police, Palos Park Police Chapter #150

**11) ANNOUNCEMENTS**

**12) CITIZENS AND VISITORS COMMENT PERIOD**

**13) ADJOURNMENT OF REGULAR MEETING**

## **MINUTES OF THE BOARD OF COMMISSIONERS' MEETING**

**HELD ON APRIL 23, 2018**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, April 23, 2018. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Reed, Polk, Pavlatos and Mayor Mahoney. Commissioner Milovich-Walters was not in attendance.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Jacob Karaca, Assistant Village Attorney; Lauren Pruss, Community Development Director; Michael Sibrava, Public Works Director; Barb Maziarek, Finance Director; Joe Miller, Police Chief; Mose Rickey, Recreation & Parks Director; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON APRIL 9, 2018:** Commissioner Reed moved, seconded by Commissioner Polk, to approve the minutes of the Regular Council Meeting held on April 9, 2018 as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Reed, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Milovich-Walters

### **RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**MUNICIPAL CLERK'S WEEK:** Mayor Mahoney proclaimed May 6-12, 2018 Municipal Clerks Week in the Village of Palos Park. The proclamation extends appreciation to our Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent. The Municipal Clerk is the oldest among public servants and serves as the information center on functions of local government and community.

**PUBLIC WORKS WEEK:** Mayor Mahoney proclaimed May 20-26, 2018 Public Works Week in the Village of Palos Park. Public works infrastructure, facilities, and services are integral to the health, safety, and well-being of the residents of Palos Park. The quality and effectiveness of these facilities, as well as their planning, design and construction is dependent upon the efforts and skills of public works personnel. Public works employees have been recognized by the Department of Homeland Security as Emergency Responders and train for their expected roles in preparedness, response and recovery phase of disasters in addition to their routine duties.

**BUILDING SAFETY MONTH:** The month of May 2018 was proclaimed Building Safety Month by Mayor Mahoney. Building Safety Month 2018 encourages appropriate steps everyone can take to ensure that the places where we live, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies.

**MOTORCYCLE AWARENESS MONTH:** May 2018 was also proclaimed Motorcycle Awareness Month in Palos Park. Motorcycles are a common and economical means of transportation. Members of *A Brotherhood Aimed Toward Education* (A.B.A.T.E.) continually promote motorcycle safety, education and awareness in high school driver's education programs and to the general public in our Village and State.

**HEARINGS:**

**BUDGET ORDINANCE FOR FISCAL YEAR 2019:** At 7:33 p.m. a public hearing was held to consider the proposed Budget Ordinance in the amount of \$9,203,165.00 for the fiscal year beginning May 1, 2018 and ending April 30, 2019. A draft copy of the proposed budget has been on file for inspection in the Kaptur Administrative Center and the Palos Park Library. Barb Maziarek, Finance Director, stated the budget serves as the primary planning and financial tool to accomplish many objectives and policies. Following questions from the audience, the public hearing portion of the Village Council meeting was closed at 7:41 p.m.

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Polk to:

- A. To approve payment of invoices on the Warrant List dated April 23, 2018 in the amount of \$66,520.65
- B. To adopt an Ordinance declaring certain personal property owned by the Village as surplus and authorizing the sale of same – the ordinance states the Village has six (6) service weapons no longer necessary or useful to the Village of Palos Park and the best interest of the Village would be served by its sale to Ray O’Herron Company, Inc., Suppliers to Police/Fire, 3549 N. Vermilion St., Danville, IL for fair market value

On the call of the roll, the vote was as follows:

- AYES: -4- Commissioners Reed, Polk, Pavlatos, and Mayor Mahoney
- NAYS: -0-
- ABSENT: -1- Commissioner Milovich-Walters

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:**

**VACATION OF BOTH HALVES OF THE SOUTH 90<sup>TH</sup> RIGHT OF WAY ADJACENT TO WEST PROPERTY LINE OF 8920 W. 125<sup>TH</sup> STREET IN PALOS PARK, IL:**

Commissioner Reed stated an application has been filed by Indalecio and Patricia Olivera requesting the Village vacate both halves of the South 90<sup>th</sup> Avenue unimproved right-of-way that is adjacent to the west property line of the property commonly known as 8920 W. 125<sup>th</sup> Street in Palos Park. Section 1020.02(c)(2) of the Municipal Code permits owners of property adjacent to unimproved ROW the ability to petition the Village for the sale and vacation of the unimproved ROW. The Olivera’s purchased the property with the intent to raze the existing structure and build a new single family home. The property is a 32,900 square foot corner lot with 200 feet of frontage on the unimproved 90<sup>th</sup> Street ROW and 165 feet of frontage on 125<sup>th</sup> Street. The site is legal nonconforming with respect to the setbacks. It is the owner’s intent to minimize the overall disturbance to the existing site by using the excavated foundation for a portion of the new structure’s foundation. 90<sup>th</sup> Avenue is largely unimproved along the 200 feet of frontage but the lot is classified as a corner lot. As such, the required corner side yard setback from 90<sup>th</sup> Avenue is 50 feet which places the building outside of the future excavated foundation of the existing structure. The Zoning Ordinance only permits a maximum 33% variance of the required setback. If, granted, this would still result in a 33.5 foot setback from 90<sup>th</sup> Avenue which leaves nearly 31.5 feet of excavated foundation unutilized for the new structure. By petitioning the Village for the sale and vacation of the unimproved ROW, it relieves the need for a variance and further minimizes the disturbance to the site.

A public hearing was held on April 19, 2018 by the Plan Commission. During said hearing, several individuals expressed concern about the drainage of the ROW and how it would be maintained should it be vacated. Concerns were also expressed regarding the protection of the surrounding area during construction. Owners of the adjacent lot at 12418 S. 90<sup>th</sup> Avenue strongly objected to the vacation of the ROW adjacent to their lot believing it would decrease the value of their property.

The homeowners at 12416 S. 90<sup>th</sup> Avenue did not express an objection to the recommendation that only the half right-of-way adjacent to 8920 W. 125<sup>th</sup> Street and the half right-of-way adjacent to 12500 S. 90<sup>th</sup> Avenue be vacated.

Village staff reviewed the application and found little to no potential expansion of the Village's use of the 90<sup>th</sup> avenue ROW. Staff recommends approval of a partial vacation of the 90<sup>th</sup> Avenue ROW subject to the following:

1. The right-of-way adjacent to 12418 S. 90<sup>th</sup> Avenue shall not be vacated. Only the half right-of-way adjacent to 8920 W. 125<sup>th</sup> Street and the half right-of-way adjacent to 12500 S. 90<sup>th</sup> Avenue shall be vacated.
2. The future owner(s) of the vacated right-of-way shall produce an ALTA survey which accurately depicts the right-of-way and the location of all utilities within the right-of-way.
3. The future owner(s) of the vacated right-of-way shall bear all costs for any surveys and plats required for their portion of the vacated right-of-way.
4. The future owner(s) of the vacated right-of-way shall produce and receive approval of, a Plat of Consolidation which consolidates all parcels of land under their control into one lot of record and provides all necessary easements.

Plan Commission voted to approve (7-0) the recommended partial vacation of the 90<sup>th</sup> Avenue ROW subject to the conditions recommended above.

It was noted that an Ordinance vacating a portion of 90<sup>th</sup> Avenue, immediately north of 125<sup>th</sup> Street (Olvera's – 8920 West 125<sup>th</sup> Street, and Gloodt – 12500 South 90<sup>th</sup> Avenue) would be brought to the May 14, 2018 Village Council meeting. A plat of vacation would be attached to the ordinance as Exhibit A as well as the retention of a public utility easement, in the form attached hereto as Exhibit B, and made part hereof, in across, over and under the entire Vacated Street, with said easement language to be set forth on the plat of vacation.

Commissioner Reed moved, seconded by Commissioner Pavlatos, that finding that there will not be a detrimental impact to the potential use of the ROW for street, alley, trail, recreation, buffer, utilities, drainage, flood control, environmental protection, or any other purposes, approve application PC2018-01 as recommended by the Village staff and Plan Commission.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Reed, Pavlatos, and Mayor Mahoney

NAYS: -1- Commissioner Polk

ABSENT: -1- Commissioner Milovich-Walters

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

Commissioner Milovich-Walters was not in attendance this evening.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**LANDSCAPERS:** Commissioner Reed reminded residents that if you hire landscapers this spring and summer, they need to be registered with the Village of Palos Park. A 2-page Contractor Registration form must be filled out. A Certificate of Insurance must be submitted as well as a registration fee paid. If you need assistance with the contractor registration process, call 708.671.3733.

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department issued twenty-one (21) permits from April 4, 2018 – April 17, 2018 resulting in \$7,019.30 in fees. Thirty-four (34) inspections were completed during this time, no occupancy permits issued and no exaction fees collected.

**CONTRACTOR REGISTRATION:** Commissioner Reed reported an analysis of the Village's contractor registration fees was conducted as part of the Fiscal Year 2019 budget process. Based on a survey of surrounding communities, Palos Park is the second lowest in contractor fees. Additionally, the Village was only one of two communities that offered the benefit of a pro-rated half year license. The Village's contractor registration fee is currently \$80 for a full year and \$45 for a half year. Staff is proposing to increase the annual fee by twenty dollars and if registration occurs during the last four (4) months of the calendar year (September 1<sup>st</sup> to December 31<sup>st</sup>), a partial year registration fee of fifty-five and no/dollars (\$55.00) shall be paid to the Village in lieu of the annual registration fee. Registration fees shall be doubled in the event a contractor is required to apply for a registration fee as a result of having been caught working in the Village without a valid registration. The increase would become effective June 1, 2018, allowing time to notify contractors.

Commissioner Reed moved, seconded by Commissioner Pavlatos, to approve Ordinance 2018-13 entitled "An Ordinance Amending Part Eight, Title Two, Chapter 804, Section 804.17(c) of the Palos Park Village Code in Regard to Contractor Registration Fees."

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Reed, Pavlatos, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Milovich-Walters

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 1,209 calls for service from April 10, 2018 through April 22, 2018. Palos Park Police also issued 60 adjudication tickets, 39 traffic tickets, 44 written warnings, 7 verbal warnings, completed 19 case reports, arrested 11 adults, 1 juvenile, 5 impounds, 16 senior checks, 19 citizen assists and 15 community contact hours.

**HALF MARATHON TRAFFIC ALERT: 2018 SOUTHWEST HALF MARATHON AND 10K RACE:** Commissioner Polk reminded residents the Southwest Half Marathon and 10K Race will take place on Sunday, May 6, 2018 on Route 83 between Harlem Avenue and Archer Avenue. To ensure a safe environment for the runners, Route 83 will be closed to all traffic between 5:30 a.m. and 11:30 a.m. on race day. Residents are encouraged to avoid the area during the race and seek alternative routes during this time frame. Residents with concerns, questions or conflicts are asked to contact the Commissioner at [www.dpolk@palospark.org](mailto:www.dpolk@palospark.org) or the Police Department at 708.671.3770.

**MOTOR VEHICLE RELATED VIOLATIONS:**

Commissioner Polk reported it has been several years since the Village reviewed fines and penalties imposed for certain motor vehicle related violations. Fines and penalties for certain motor vehicle related violations will increase to sixty dollars (\$60.00).

Commissioner Polk moved, seconded by Commissioner Reed, to adopt an Ordinance amending Part Four, Title Two, Chapters 420, 422, and 426 of the Palos Park Village Code in regard to Penalties for Certain Motor Vehicle Related Violations.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Milovich-Walters

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:****FISCAL YEAR 2019 BUDGET ORDINANCE:**

Commissioner Pavlatos stated a proposed Annual Budget for the fiscal year commencing May 1, 2018 and ending April 30, 2019 has been submitted for Council approval. The Mayor thanked Barb Maziarek, Directors, and staff for their hard work at achieving a balanced budget. The Fiscal Year 2019 Budget continues the fiscally conservative practices of the previous budgets. It is the practice of maintaining fund balances and conservatively estimating revenues and expenditures, as well as, operating within those limits that still advances the goals and objectives of Village officials and is responsible to Village residents.

Commissioner Pavlatos moved, seconded by Commissioner Polk, to approve an Ordinance Adopting the Annual Budget for the Fiscal Year ending April 30, 2019 for the Village of Palos Park, Cook County, Illinois.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Pavlatos, Polk, Reed, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Milovich-Walters

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:**

**ARBOR DAY:** Clerk Arrigoni reminded residents to join us Sunday, April 29<sup>th</sup> at 1:00 p.m. in the Kaptur Administrative Center for the Village's 26<sup>th</sup> Annual Arbor Day Celebration. Festivities will begin with Mayor Mahoney reading the 2018 Arbor Day Proclamation. Jan's Clan Puppets will entertain with a puppet show about "Seeds – The Beginning". The theme of this year's poster contest is "Seeds – the Beginning". Posters should be turned in by 5:00 p.m. on Tuesday, April 25<sup>th</sup> Kaptur Administrative Center. Poster contest winners will be announced with 1<sup>st</sup> place winning entries in the four age groups receiving \$25.00 each. At the close of the program, each attendee will receive a raffle ticket for a chance to win door prizes. Everyone can take a free seedling (Black Chokeberry, Shrub Indigo or Black Gum Tree) to plant at home. Complimentary refreshments will be served by the Palos Park Garden Guild I.

**MOBILE DRIVERS SERVICE:** The Secretary of State Mobile Driver Services is coming back to Palos Park on Friday, May 18<sup>th</sup> from 10:00 a.m. to 2:00 p.m. The following services will be provided: vision screening with driver's license renewal, state ID cards and vehicle stickers. Those over the age of 75 are required to take a road test when renewing a driver's license and that cannot be done at Palos Park.

**MANAGER'S REPORT:** Manager Boehm had no formal report this evening.

**CITIZENS AND VISITORS COMMENT PERIOD:**

Robert Biel – Mr. Biel expressed his frustration with Council and staff members regarding land surveying and his neighbors fence.

Pat Kelly, 12423 Forest Glen, Palos Park, IL – Ms. Kelly expressed concern for flooding in the 90<sup>th</sup> Avenue right-of-way and the septic field currently on the property at 8920 W. 125<sup>th</sup> Street

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Reed moved, seconded by Commissioner Polk, to adjourn the meeting at 8:27 p.m.

Upon voice vote, the motion passed with 4 yes votes.

AYES: -4- Commissioners Reed, Polk, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Milovich-Walters

Respectfully submitted,

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Cathy A. Gabel  
Deputy Village Clerk



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney  
Village Clerk Marie Arrigoni  
Commissioner James Pavlatos  
Commissioner Dan Polk  
Commissioner Nicole Milovich-Walters  
Commissioner G. Darryl Reed*

Meeting of: May 14, 2018

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

2019 MFT Resolution

**BACKGROUND/HISTORY:**

PW Staff prepares a resolution each year as required to appropriate Motor Fuel Tax Funds for the purpose of maintaining streets and highways. The proposed appropriated Motor Fuel Tax Funds from May 1, 2018-April 30, 2019 is \$292,593.00.

**STAFF RECOMMENDATION:**

Staff recommends approving the resolution stating the Village of Palos Park has appropriated \$292,593.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways from May 1, 2018 to April 30, 2019.

**RECOMMENDED MOTION:**

I move to give approval of the resolution stating the Village of Palos Park has appropriated \$292,593.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways from May 1, 2018-April 30, 2019.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
2018-R-02	Original	19-00000-00-GM

BE IT RESOLVED, by the Council of the Village of Palos Park Illinois that there is hereby appropriated the sum of 292,593.00

Two Hundred Ninety Two Thousand Five Hundred Ninety Three Dollars ( \$292,593.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/18 to 04/30/19  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Palos Park shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Marie Arrigoni Village Clerk in and for said Village of Palos Park in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Palos Park at a meeting held on 05/14/18  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of May 2018  
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date

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Submittal Type **Original**

Local Public Agency: **Village of Palos Park** County: **Cook** Section Number: **19-00000-00-GM** Beginning: **05/01/2018** Maintenance Period Ending: **04/30/2019**

**Estimated Cost of Maintenance Operations**

Maintenance Operation (No. and Description)	Maint. Eng. Group	Insp. Req.	For Group I, IIA, IIB or III					Est Total Operation Cost	
			Item	Unit	Quantity	Unit Price	Item Cost		
1. Snow Removal	I	N	State Salt Purchase	Ton	900	\$66.67	\$60,003.00	\$60,003.00	
2. Snow Removal	I	N	Calcium Chloride	Gal	6,000	\$1.34	\$8,040.00	\$8,040.00	
3. Shoulder Maintenance	IIA	N	CA-6	Ton	300	\$20.00	\$6,000.00	\$6,000.00	
4. Shoulder Maintenance	IIA	N	RR-3 Rip Rap	Ton	150	\$30.00	\$4,500.00	\$4,500.00	
5. Pavement Patching	IIA	N	Cold Mix	Ton	125	\$130.00	\$16,250.00	\$16,250.00	
6. Pavement Patching	IIA	N	Hot Mix	Ton	120	\$65.00	\$7,800.00	\$7,800.00	
7. Traffic Control	IIA	N	Street Signs	Ea	20	\$500.00	\$10,000.00	\$10,000.00	
8. Paved Area	IV	N	By Contract	Ea	1	\$180,000.00	\$180,000.00	\$180,000.00	
Add Row								<b>Total Estimated Maintenance Operation Cost</b>	<b>\$292,593.00</b>

**Estimated Cost of Maintenance Engineering**

**Maintenance Program Estimated Costs**

Preliminary Engineering	
Engineering Inspection	
Material Testing	
Advertising	
Bridge Inspections	
<b>Total Estimated Maintenance Engineering Cost</b>	

	Estimated Cost	MFT Portion	Other Funds
Maint Oper	\$292,593.00	\$292,593.00	\$495,000.00
Maint Eng			
<b>Totals</b>	<b>\$292,593.00</b>	<b>\$292,593.00</b>	<b>\$495,000.00</b>
<b>Total Estimated Maintenance Cost</b>			<b>\$292,593.00</b>

Submitted

Municipal Official

Date

*Michael D. Lelina* 5-3-18

Title

Public Works Director

Approved

Regional Engineer  
Department of Transportation

Date

[Signature Box] [Date Box]

**THE VILLAGE OF PALOS PARK  
ACCOUNTS PAYABLE WARRANT  
FOR MAY 14, 2018**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED  
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

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MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

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VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICES DUE ON/BEFORE 05/14/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ACC00002			ACCURINT					
1241214-20180430	05/03/18	01	CONTRACT FEE APRIL2018	01222606990		FY18/FY19	05/14/18	39.00
						INVOICE TOTAL:		39.00
						VENDOR TOTAL:		39.00
ADA00008			ROBERT ADAMS					
180403	05/01/18	01	CELL PHONE STIPEND JAN-APR2018	0125707210		FY18/FY19	05/14/18	160.00
						INVOICE TOTAL:		160.00
						VENDOR TOTAL:		160.00
AIR00001			AIRY'S INC.					
22378	05/03/18	01	B-BOX REPAIR-4 BLACK WALNUT	5224606750		FY18/FY19	05/14/18	1,731.13
						INVOICE TOTAL:		1,731.13
22379	05/03/18	01	B-BOX REPAIR-12406 113TH AVE	5224606750		FY18/FY19	05/14/18	2,036.68
						INVOICE TOTAL:		2,036.68
						VENDOR TOTAL:		3,767.81
ALS00002			ALSIP LAWNMOWER REPAIR, INC.					
26776	05/03/18	01	REPAIR#57-GNRTR, RECOIL ASMELY	5224606708		FY18/FY19	05/14/18	99.95
						INVOICE TOTAL:		99.95
						VENDOR TOTAL:		99.95
ARR00001			MARIE ARRIGONI					
180503	05/08/18	01	REIMB 5/3/18 CLERKS DINNER MTG	0120606810			05/14/18	30.00
						INVOICE TOTAL:		30.00
						VENDOR TOTAL:		30.00
ATK00001			A.T. KULOVITZ & ASSOCIATES, IN					
18-107	05/03/18	01	U/A CHIBE-BULLETPROOF VEST	0122707300		FY18/FY19	05/14/18	645.00
						INVOICE TOTAL:		645.00
						VENDOR TOTAL:		645.00

-- Village of Palos Park --  
 DETAIL BOARD REPORT

DATE: 05/08/18  
 TIME: 15:15:32  
 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 05/14/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ATT00001			AT&T					
70844895420	05/01/18	01	LOCAL DSL 4/19/18-5/18/18	0120707200		FY18/FY19	05/14/18	237.82
						INVOICE TOTAL:		237.82
						VENDOR TOTAL:		237.82
BAL00007			B ALLAN GRAPHICS					
93318	05/08/18	01	STOP WORK ORDER STICKERS-200	0125707020			05/14/18	90.00
						INVOICE TOTAL:		90.00
						VENDOR TOTAL:		90.00
BEL00004			BELLA BREW					
67460	05/03/18	01	BOX BAKER BLEND 42/30Z PACKETS	0120707990		FY18/FY19	05/14/18	61.55
						INVOICE TOTAL:		61.55
						VENDOR TOTAL:		61.55
BTS00001			BTS SOLUTIONS					
10169	05/01/18	01	QTRLY BILLING 4/25-7/24/18	0120707200			05/14/18	202.26
		02	QTRLY BILLING 4/25-7/24/18	0122707200				156.61
		03	QTRLY BILLING 4/25-7/24/18	0124707200				69.52
		04	QTRLY BILLING 4/25-7/24/18	0125707200				43.31
		05	QTRLY BILLING 4/25-7/24/18	0126707200				16.66
		06	QTRLY BILLING 4/25-7/24/18	0129707200				16.66
		07	QTRLY BILLING 4/25-7/24/18	5124707200				16.66
		08	QTRLY BILLING 4/25-7/24/18	5224707200				63.32
						INVOICE TOTAL:		585.00
						VENDOR TOTAL:		585.00
CAM00002			DIANA CAMPBELL					
180507	05/08/18	01	U/A CAMPBELL-2 JKTS,BKPK, MISC	0122707300		UA	05/14/18	167.32
						INVOICE TOTAL:		167.32
						VENDOR TOTAL:		167.32

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CAP00009 CAPERS								
INV-0421	05/08/18	01	CAPERS SFTWR PRGM 4/30/18-2019	0122606708			05/14/18	1,666.67
		02	CAPERS SFTWR PRGM 4/30/18-2019	0122606990				1,666.67
		03	CAPERS SFTWR PRGM 4/30/18-2019	0122707990				1,666.66
								5,000.00
								5,000.00
INVOICE TOTAL:								
VENDOR TOTAL:								
CAS00001 CASE LOTS, INC.								
001383	05/01/18	01	MAGIC SOFT KITCHEN TOWELS	0127927760				39.00
								39.00
INVOICE TOTAL:								
VENDOR TOTAL:								
CAS0001 CASH								
180504	05/08/18	01	KITCHEN SUPPL, WATER, PLANTING	0120707990			05/14/18	80.22
		02	POSTAGE, ALVAREZ FILE, MAP LTR	0120707060				20.80
		03	NOTARY PUBLIC/CATHY GABEL	0124707040				5.00
								106.02
								106.02
INVOICE TOTAL:								
VENDOR TOTAL:								
CHA00008 CHADDICK INSTITUTE FOR								
180411	05/03/18	01	04/11/18 TRNG F/ZBA, PC & VC	0125606810				500.00
								500.00
INVOICE TOTAL:								
VENDOR TOTAL:								
CHI00008 CHICAGO TRIBUNE								
180420	05/03/18	01	SUBSCRIPTION THRU 07/20/18	0120707035			05/14/18	124.00
								124.00
INVOICE TOTAL:								
VENDOR TOTAL:								
CHI00041 DAVID CHIRIBOGA								
180501	05/01/18	01	GUITAR DUO FOR ART IN PARK	0132606000			05/14/18	350.00
								350.00
INVOICE TOTAL:								
VENDOR TOTAL:								

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CIN00001 CINTAS CORPORATION #23K									
23K110244		05/03/18	01	TOWELS, MATS	0124606990		FY18/FY19	05/14/18	40.00
			02	UNIFORM RNTL W/E 4/23/18	5224707300		FY18/FY19		26.33
			03	UNIFORM RNTL W/E 4/23/18	0124707300		FY18/FY19		34.35
				INVOICE TOTAL:					100.68
23K111862		05/08/18	01	TOWELS	0124606990		FY18/FY19	05/14/18	4.00
			02	UNIFORM RNTL W/E 04/30/18	5224707300		FY18/FY19		26.33
			03	UNIFORM RNTL W/E 04/30/18	0124707300		FY18/FY19		34.35
				INVOICE TOTAL:					64.68
23K113490		05/08/18	01	SHOP TOWELS	0124606990			05/14/18	4.00
			02	UNIFORM RNTL W/E 5/7/18	5124707300				26.33
			03	UNIFORM RNTL W/E 5/7/18	0124707300				34.35
				INVOICE TOTAL:					64.68
				VENDOR TOTAL:					230.04
COM00009 COM ED									
180502		05/08/18	01	123RD & SW HWY 4/3-5/2/18	0124606420		FY18/FY19	05/14/18	1,484.20
				INVOICE TOTAL:					1,484.20
				VENDOR TOTAL:					1,484.20
COM00017 COM ED									
180419		05/03/18	01	1 ST MORITZ 3/21-4/19/18	0124606731		FY18/FY19	05/14/18	16.69
				INVOICE TOTAL:					16.69
180430		05/03/18	01	METRA ELECTRIC 03/30-04/30/18	5324606400		FY18/FY19	05/14/18	35.26
				INVOICE TOTAL:					35.26
180430A		05/08/18	01	12900 LA GRANGE 3/27-4/25/18	0124606731		FY18/FY19	05/14/18	40.41
				INVOICE TOTAL:					40.41
				VENDOR TOTAL:					92.36

COM00020 COMPASS MINERALS AMERICA

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COM00020 COMPASS MINERALS AMERICA								
251850	05/03/18	01	66.72 TONS SALT	2424707700		FY18/FY19	05/14/18	3,009.57
						INVOICE TOTAL:		3,009.57
						VENDOR TOTAL:		3,009.57
CON00010 CONCENTRIC INTERGRATION LLC								
0198652	05/03/18	01	WIN-911 IMPLEMENTATION	5224606990		FY18/FY19	05/14/18	8,560.75
						INVOICE TOTAL:		8,560.75
						VENDOR TOTAL:		8,560.75
COV000001 COVERALL								
1010616475	05/03/18	01	JANITORIAL SVC-METRA MAY2018	5324606990			05/14/18	180.00
		02	JANITORIAL SVC-KAPTUR MAY2018	0127916990				885.00
						INVOICE TOTAL:		1,065.00
						VENDOR TOTAL:		1,065.00
CRY00003 CRYSTAL OAK TREE SERVICES								
180411	05/03/18	01	RMV CRBPPLE, 1 RD BUD, GRIND	0124606786		FY18/FY19	05/14/18	400.00
						INVOICE TOTAL:		400.00
180415	05/03/18	01	RMV 1 COTTONWOOD, GRIND STUMP	0124606786		FY18/FY19	05/14/18	1,470.00
						INVOICE TOTAL:		1,470.00
180415A	05/03/18	01	REMOVE 2 ASH TREES FROM LBRY	0124606786		FY18/FY19	05/14/18	350.00
						INVOICE TOTAL:		350.00
180415B	05/03/18	01	RMV 1 COTTONWOOD, RMV FLN OAK	0124606786		FY18/FY19	05/14/18	1,350.00
						INVOICE TOTAL:		1,350.00
180430	05/03/18	01	RMV 4 ASH-3 CUT GRD, 1 GRIND	0124606786		FY18/FY19	05/14/18	2,650.00
						INVOICE TOTAL:		2,650.00
180430A	05/03/18	01	RMV WTR MAIN RPR DEERIS-PRAGUE	5224606750		FY18/FY19	05/14/18	700.00
						INVOICE TOTAL:		700.00
						VENDOR TOTAL:		6,920.00

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DELO0011 DE LAGE LANDEN FINANCIAL								
58976475	05/03/18	01	CONTRACT PYMT 04/15-05/14/18	01226606990				
						FY18/FY19	05/14/18	162.77
						INVOICE TOTAL:		162.77
						VENDOR TOTAL:		162.77
DIG00002 DIGGING RECORDS, INC								
180618	05/08/18	01	CNCRT IN PRK ENTR-NEVERLY BRTH	0132606000			05/14/18	1,125.00
						INVOICE TOTAL:		1,125.00
						VENDOR TOTAL:		1,125.00
EAG00001 THE EAGLE UNIFORM CO., INC.								
264799	05/08/18	01	U/A SCACCIA-L/S SHRT, PNT, TIE	0122707300			05/14/18	120.50
						INVOICE TOTAL:		120.50
						VENDOR TOTAL:		120.50
ESE0001 PALOS ACE HARDWARE								
292737	05/03/18	01	CONTROL PUMP, MULCH	0124606787			05/14/18	28.38
						INVOICE TOTAL:		28.38
292767	05/08/18	01	ROUND TUB	0124606788			05/14/18	28.79
						INVOICE TOTAL:		28.79
292840	05/03/18	01	WEED & FEED	0127916780			05/14/18	161.97
						INVOICE TOTAL:		161.97
292910	05/08/18	01	TRASH CAN, JERSEY GLOVES	0127916780			05/14/18	39.57
						INVOICE TOTAL:		39.57
						VENDOR TOTAL:		258.71
ENG00004 ENGINEERING FOR KIDS								
1062	05/08/18	01	STEM NIGHT PROGRAM 4/30/18	01266606991			05/14/18	260.00
						INVOICE TOTAL:		260.00
						VENDOR TOTAL:		260.00

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FED0002	FEDEX							
6-161-94640	05/01/18	01	DCMNTN SUBPOENA-ROBERT BIEL	0120707040		FY18/FY19	05/14/18	24.00
						INVOICE TOTAL:		24.00
						VENDOR TOTAL:		24.00
FOR00009	FORREST KEELING NURSERY							
SI-126034	05/03/18	01	ARBOR DAY SEEDLINGS	0124606787		FY18/FY19	05/14/18	369.50
						INVOICE TOTAL:		369.50
						VENDOR TOTAL:		369.50
FUL0001	FULLER'S CAR WASH							
180430	05/03/18	01	SQD WASHES/ACCT #164-APR2018	0122606700		FY18/FY19	05/14/18	316.00
						INVOICE TOTAL:		316.00
						VENDOR TOTAL:		316.00
G&H00001	G & H IMPORT AUTO PARTS INC.							
750428	05/03/18	01	REPAIR#30-TRANS FILTER	0124606700		FY18/FY19	05/14/18	21.90
						INVOICE TOTAL:		21.90
750504	05/03/18	01	REPAIR-TRANS FLTR, PRMRY WIRES	0125606700		FY18/FY19	05/14/18	94.86
						INVOICE TOTAL:		94.86
7505437	05/03/18	01	RPR#14 GENERATOR-BATTERIES	5124606708		FY18/FY19	05/14/18	386.24
						INVOICE TOTAL:		386.24
750688	05/03/18	01	VEH#2014-2 SERPENTINE BELTS	0122606700		FY18/FY19	05/14/18	60.38
						INVOICE TOTAL:		60.38
750750	05/03/18	01	VEH#2014-1 NEW CAMPER & CLUTCH	0122606700		FY18/FY19	05/14/18	295.00
						INVOICE TOTAL:		295.00
750812	05/03/18	01	LOCTITE	0124606708		FY18/FY19	05/14/18	42.00
						INVOICE TOTAL:		42.00

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G&H00001 G & H IMPORT AUTO PARTS INC.								
751193	05/08/18	01	VEH#254-2 BRAKE ROTOR/PAD SET	0122606700		FY18/FY19	05/14/18	218.13
			INVOICE TOTAL:					218.13
751296	05/08/18	01	VEH#244-1 SENSOR	0122606700			05/14/18	40.65
			INVOICE TOTAL:					40.65
751347	05/08/18	01	VEH#2014-12 OIL FILTERS	0122606700			05/14/18	162.32
			INVOICE TOTAL:					162.32
			VENDOR TOTAL:					1,321.48
GAB00001 CATHY GABEL								
180503	05/03/18	01	REIMB F/TRAVEL 04/20/18	0120707060		FY18/FY19	05/14/18	21.29
			INVOICE TOTAL:					21.29
180503A	05/08/18	01	REIMB 5/3/18 CLERKS DINNER	0120606810			05/14/18	30.00
			INVOICE TOTAL:					30.00
			VENDOR TOTAL:					51.29
GAI00007 DAVID GAIDAS								
180501	05/01/18	01	MUSIC FOR ART IN THE PARK	0132606000			05/14/18	300.00
			INVOICE TOTAL:					300.00
			VENDOR TOTAL:					300.00
GAL00002 GALLAGHER MATERIALS, INC.								
5175	05/03/18	01	UPM COLD PATCH 2.70 TON	2424707700		FY18/FY19	05/14/18	321.30
		02	UPM COLD PATCH 2.08 TON	2424707700				247.52
			INVOICE TOTAL:					568.82
			VENDOR TOTAL:					568.82
GLO0001 WILLIAM GLOODT								
18-04-30	05/08/18	01	ELECTRCL INSPECT-12600 S 83RD	0125606630		FY18/FY19	05/14/18	30.00

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GLO0001	05/08/18	02	ELCTRCL INSPECT-8400 W 116TH	0125606630				
18-04-30						FY18/FY19 05/14/18		30.00
						INVOICE TOTAL:		60.00
						VENDOR TOTAL:		60.00
GRA0001	05/03/18	01	ORANGE REPLACEMENT FLAG	0124606708				
9750440167						FY18/FY19 05/14/18		85.68
						INVOICE TOTAL:		85.68
						VENDOR TOTAL:		85.68
GRE00007	05/01/18	01	MUSIC FOR ART IN THE PARK	0132606000				
180501						05/14/18		350.00
						INVOICE TOTAL:		350.00
						VENDOR TOTAL:		350.00
HAL00011	05/01/18	01	MUSIC FOR ART IN THE PARK	0132606000				
180501						05/14/18		210.00
						INVOICE TOTAL:		210.00
						VENDOR TOTAL:		210.00
HAW00002	05/01/18	01	REPAIR#18 WIRE ASSEMBLY	0124606700				
564665						FY18/FY19 05/14/18		11.17
						INVOICE TOTAL:		11.17
565954	05/08/18	01	VEH#256-1 LATCH ASSEMBLY	0122606700				
						05/14/18		108.02
						INVOICE TOTAL:		108.02
						VENDOR TOTAL:		119.19
HAW00003	05/03/18	01	68 GAL AZONE 15	5224606990				
4267977						FY18/FY19 05/14/18		228.74
						INVOICE TOTAL:		228.74
						VENDOR TOTAL:		228.74

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HEA00006	HEAVENLY HARPS							
180501	05/01/18	01	ENTERTAINMENT FOR ART IN PARK	0132606000			05/14/18	250.00
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00
HOL00001	HOLLAND & KNIGHT LLP							
5653026	05/03/18	01	MATTER 092346.00006	0121606540			FY18/FY19 05/14/18	4,367.70
							INVOICE TOTAL:	4,367.70
							VENDOR TOTAL:	4,367.70
HOM00001	HOME DEPOT CREDIT SERVICES							
2010674/2162432	05/08/18	01	18TPL STAINLESS 6" , 6" CRBDE	5224606708			FY18/FY19 05/14/18	23.15
							INVOICE TOTAL:	23.15
2010701/2200895	05/08/18	01	COMPACT RECIP SAW/RFND TAX	5224606708			FY18/FY19 05/14/18	199.00
							INVOICE TOTAL:	199.00
							VENDOR TOTAL:	222.15
HOU00001	HOUSEAL LAVIGNE ASSOCIATES							
3397	05/08/18	01	SERVICE F/WESTERN ANNEXATIONS	0121606600			FY18/FY19 05/14/18	4,492.50
							INVOICE TOTAL:	4,492.50
							VENDOR TOTAL:	4,492.50
HRG00001	HR GREEN, INC							
118280	05/03/18	01	PLAN REVIEW-12339 S WOLF ROAD	0125606600			FY18/FY19 05/14/18	2,718.00
		02	INSPECTION-8114 W 125TH ST	0125606630			FY18/FY19	60.00
		03	INSPECTION-13 S WOODLAND TRAIL	0125606630			FY18/FY19	80.00
							INVOICE TOTAL:	2,858.00
118282	05/08/18	01	PLAN REVIEW 12339 S WOLF RD	0125606600			FY18/FY19 05/14/18	28.25
		02	INSPECTION SCHEDULING	0125606600			FY18/FY19	96.25

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HRG00001								
	05/08/18	03	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19	05/14/18	80.00
118282		04	INSPECT SERV-13 S WOODLAND TRL	0125606630		FY18/FY19		80.00
		05	INSPECT SERV-3 RAMSGATE	0125606630		FY18/FY19		80.00
		06	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19		80.00
		07	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19		40.00
		08	INSPECT SERV-9108 W 123RD ST	0125606630		FY18/FY19		80.00
		09	INSPECT SERV-13 S WOODLAND TRL	0125606630		FY18/FY19		20.00
		10	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19		60.00
		11	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19		40.00
		12	INSPECT SERV-8320 KIMBER LN	0125606630		FY18/FY19		40.00
		13	INSPECT SERV-9108 W 123RD ST	0125606630		FY18/FY19		40.00
		14	INSPECT SERV-8320 W KIMBER	0125606630		FY18/FY19		40.00
		15	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19		40.00
		16	INSPECT SERV-12932 S LAGRANGE	0125606630		FY18/FY19		40.00
						INVOICE TOTAL:		884.50
						VENDOR TOTAL:		3,742.50

HUG00002	CHRISTOPHER HUGHES							
180503	05/08/18	01	U/A HUGHES-GLOCK, EXTENSION	0122707300		UA	05/14/18	363.94
						INVOICE TOTAL:		363.94
						VENDOR TOTAL:		363.94

ICM00002	ICMA							
180418	05/01/18	01	ICMA MMBERSHP 7/1/18-6/30/19	0120707990			05/14/18	1,200.00
						INVOICE TOTAL:		1,200.00
						VENDOR TOTAL:		1,200.00

IMA00005	IMAGE SYSTEMS & BUSINESS							
264188	05/03/18	01	CONTRACT 04/15-05/14/18	0122606990			05/14/18	147.50
						INVOICE TOTAL:		147.50
						VENDOR TOTAL:		147.50

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ING00001			INGALLS OCCUPATIONAL HEALTH					
266686	05/08/18	01	P. METCALF NEW HIRE SCREENING	0124707920			05/14/18	112.00
			INVOICE TOTAL:					112.00
			VENDOR TOTAL:					112.00
INT00002			INTOXIMETERS					
593958	05/03/18	01	DRYGAS TANK F/INTXMTR & PBT	0122707090				322.50
			INVOICE TOTAL:					322.50
			VENDOR TOTAL:					322.50
INT00019			INTERSTATE BILLING SERVICE,					
3010284383	05/03/18	01	REPAIR#1 GASKET OIL, PAN, FRT	0124606700				412.60
			INVOICE TOTAL:					412.60
			VENDOR TOTAL:					412.60
KIN00007			SALLY KINNEY					
180430	05/01/18	01	CELL PHONE STIPEND MAR-APR2018	0120707210				100.00
			INVOICE TOTAL:					100.00
			VENDOR TOTAL:					100.00
KLE0001			KLEIN, THORPE, AND JENKINS LTD					
180409	05/01/18	01	LEGAL FEES-MARCH2018	0120606540				7,411.96
		02	LEGAL FEES-MARCH2018	0122606540				2,375.00
		03	LEGAL FEES-MARCH2018	0125606540				2,221.50
			INVOICE TOTAL:					12,008.46
			VENDOR TOTAL:					12,008.46
KRI00003			DONNA KRICK					
2003594.002	05/03/18	01	REFUND/KRICK	0100003000			05/14/18	200.00
			INVOICE TOTAL:					200.00
			VENDOR TOTAL:					200.00

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LAU00004			DOREEN LAURENT					
180508	05/08/18	01	FACE PAINTER/LOVE THE PARK	0132606000			05/14/18	275.00
							INVOICE TOTAL:	275.00
							VENDOR TOTAL:	275.00
LAW00005			LAW OFFICES OF JOHN Z. TOSCAS					
180503	05/08/18	01	ADJUDICATION HEARING 05/02/18	01222606540			05/14/18	425.00
							INVOICE TOTAL:	425.00
							VENDOR TOTAL:	425.00
LEH00001			LEHIGH HANSON					
5681466	05/08/18	01	22.86 TON GRADE 8 STONE	2328848060			05/14/18	326.90
		02	23.08 TON 3" STONE	2328848060				445.44
							INVOICE TOTAL:	772.34
5681467	05/08/18	01	21.23 TON REVETMENT 150#	2328848060			05/14/18	938.37
							INVOICE TOTAL:	938.37
							VENDOR TOTAL:	1,710.71
MAR00007			KRISTIE MAROTTA					
2003591.002	05/03/18	01	REFUND/KRISTIE MAROTTA	0100003000			05/14/18	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
MAR0001			MARTIN LEASING INC					
P13648/P13808	05/03/18	01	RPR43, 45 LTCH, FLTR, ELMT, BLT RL	0124606708			FY18/FY19 05/14/18	756.25
							INVOICE TOTAL:	756.25
P13807	05/03/18	01	REPAIR#43-45 MOWERS-LATCH	0124606708			FY18/FY19 05/14/18	19.44
							INVOICE TOTAL:	19.44
P13808	05/08/18	01	AIR CLEANER	0124606708			FY18/FY19 05/14/18	564.44
							INVOICE TOTAL:	564.44
							VENDOR TOTAL:	1,340.13

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MEN00005			MENARDS					
27633	05/08/18	01	PENETRATING LUBRICANT	0127926711		FY18/FY19	05/14/18	3.76
		02	JUICES	0126707522		FY18/FY19		15.79
						INVOICE TOTAL:		19.55
27892	05/08/18	01	HK, ANCHR, SCRW, ENGE, BRSH/HLDR	0127936711			05/14/18	200.32
						INVOICE TOTAL:		200.32
						VENDOR TOTAL:		219.87
MET0001			METROPOLITAN INDUSTRIES INC					
0000334129	05/08/18	01	91ST KMER, KNVRR MTR0 CLD-APR	5124606990		FY18/FY19	05/14/18	120.00
						INVOICE TOTAL:		120.00
						VENDOR TOTAL:		120.00
MIC00004			MICRO-EYE SECURITY SYSTEMS INC					
45140	05/08/18	01	8999 W 131ST ANNUAL CNTRL MNTR	0127936710			05/14/18	240.00
		02	REC CTR BRGLR ALRM MONITORING	0127926710				240.00
						INVOICE TOTAL:		480.00
						VENDOR TOTAL:		480.00
MID00003			MIDAMERICAN ENERGY COMPANY					
8415359	05/03/18	01	10101 125TH 3/21-4/19/18	5224606400		FY18/FY19	05/14/18	543.04
						INVOICE TOTAL:		543.04
8415360	05/03/18	01	9 PARTRIDGE 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	114.52
						INVOICE TOTAL:		114.52
8415361	05/03/18	01	68 OLD CREEK 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	92.18
						INVOICE TOTAL:		92.18
8415362	05/03/18	01	12701 KINVARRA 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	178.26
						INVOICE TOTAL:		178.26

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MID00003 MIDAMERICAN ENERGY COMPANY								
8415363	05/03/18	01	9540 123RD ST 3/21-4/19/18	5224606400		FY18/FY19	05/14/18	64.31
						INVOICE TOTAL:		64.31
8415364	05/03/18	01	9301 W 123RD 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	51.80
						INVOICE TOTAL:		51.80
8415365	05/03/18	01	12355 WOLF RD 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	34.15
						INVOICE TOTAL:		34.15
8415366	05/03/18	01	40 RAMSGATE 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	263.44
						INVOICE TOTAL:		263.44
8415367	05/03/18	01	12101 SW HWY 3/21-4/19/18	5224606400		FY18/FY19	05/14/18	1,780.02
						INVOICE TOTAL:		1,780.02
8415368	05/03/18	01	12410 91ST AVE 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	101.26
						INVOICE TOTAL:		101.26
8415369	05/03/18	01	8812 120TH PL 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	71.37
						INVOICE TOTAL:		71.37
8415370	05/03/18	01	8201 RT83 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	181.32
						INVOICE TOTAL:		181.32
8415371	05/03/18	01	24 1/2 ROMIGA 3/21-4/19/18	5124606400		FY18/FY19	05/14/18	75.62
						INVOICE TOTAL:		75.62
8425139	05/08/18	01	12222 WILL COOK 3/27-4/25/18	5124606400		FY18/FY19	05/14/18	183.62
						INVOICE TOTAL:		183.62
8434573	05/08/18	01	135 FOREST EDGE 3/28-4/26/18	5124606400		FY18/FY19	05/14/18	103.87
						INVOICE TOTAL:		103.87
8438441	05/08/18	01	METRA 3/29-4/30/18	5324606400		FY18/FY19	05/14/18	131.70
						INVOICE TOTAL:		131.70

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MID00003 MIDAMERICAN ENERGY COMPANY								
8438442	05/08/18	01	METRA 3/29-4/30/18	5324606400				
						FY18/FY19	05/14/18	383.69
						INVOICE TOTAL:		383.69
						VENDOR TOTAL:		4,354.17
MOV00001 MOVE & GROOVE, INC								
180426	05/03/18	01	PRE BALLETT #160.12	0126606991				960.00
		02	BEGINNER BALLETT#260.12	0126606991				720.00
		03	CONTINUING BALLETT#260.13	0126606991				360.00
						INVOICE TOTAL:		2,040.00
						VENDOR TOTAL:		2,040.00
NAT00012 NATIONAL SEED								
577174SI	05/03/18	01	STRAW, GRASS SEED, STAPLES	2328848060				2,516.00
						FY18/FY19	05/14/18	2,516.00
						INVOICE TOTAL:		2,516.00
						VENDOR TOTAL:		2,516.00
NEW00003 NEW LENOX FULLY PROMOTED								
A23217	05/01/18	01	VILLAGE OF PALOSPARK PENS 254	0120707990				161.78
						FY18/FY19	05/14/18	161.78
						INVOICE TOTAL:		161.78
						VENDOR TOTAL:		161.78
NIC00001 NICOR GAS								
180413	05/03/18	01	8201 W RT83 3/14-4/11/18	5124606410				29.68
						FY18/FY19	05/14/18	29.68
						INVOICE TOTAL:		29.68
180430	05/08/18	01	121ST & SW HWY 3/29-4/29/18	5224606410				200.89
						FY18/FY19	05/14/18	200.89
						INVOICE TOTAL:		200.89
180430A	05/08/18	01	METRA 3/29-4/30/18	5324606410				34.92
						FY18/FY19	05/14/18	34.92
						INVOICE TOTAL:		34.92

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NIC0001	NICOR GAS							
180502	05/08/18	01	12410 91ST ST 4/3-5/1/18	5124606410		FY18/FY19	05/14/18	28.17
						INVOICE TOTAL:		28.17
						VENDOR TOTAL:		293.66
NOL00001	CATHERINE R NOLAN							
2	05/03/18	01	MIND BODY FITNESS	0126606220		FY18/FY19	05/14/18	185.92
		02	STRENGTH TRAINING	0126606220		FY18/FY19		319.34
						INVOICE TOTAL:		505.26
						VENDOR TOTAL:		505.26
OHE00001	RICHARD O'HEIR							
114	05/08/18	01	REFUND ROW BOND, CHECK#114	8000002100		FY18/FY19	05/14/18	3,500.00
						INVOICE TOTAL:		3,500.00
						VENDOR TOTAL:		3,500.00
PAR00001	PARK PLUMBING, INC.							
180508	05/08/18	01	CNTRCTR REG REFUND FOR PLUMBER	0125707400			05/14/18	45.00
						INVOICE TOTAL:		45.00
						VENDOR TOTAL:		45.00
PAT0001	PATTEN INDUSTRIES, INC.							
P50C1041913	05/08/18	01	RPR#26,20 SWITCH ASMELY&FLTR A	0124606708		FY18/FY19	05/14/18	67.83
						INVOICE TOTAL:		67.83
						VENDOR TOTAL:		67.83
POL00006	DAN POLK							
0055	05/03/18	01	ANNUAL COPS DINNER/HACKNEYS	0122707990		FY18/FY19	05/14/18	291.38
						INVOICE TOTAL:		291.38
						VENDOR TOTAL:		291.38

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POS0001			POSSIBILITY PLACE NURSERY					
00115520	05/03/18	01	CHINQUAPIN OAK F/ARBOR DAY	0124606787		FY18/FY19	05/14/18	90.00
						INVOICE TOTAL:		90.00
						VENDOR TOTAL:		90.00
PRA00007			PRAAIR DISTRIBUTION-963					
76935849	05/03/18	01	TWIN HOSE	0124606708		FY18/FY19	05/14/18	122.91
						INVOICE TOTAL:		122.91
81898877	05/03/18	01	FLASHBACK ARRESTOR SET, SHPG	0124606708		FY18/FY19	05/14/18	114.49
						INVOICE TOTAL:		114.49
81928745	05/03/18	01	ACETYLENE, FUEL CHARGE	0124606708		FY18/FY19	05/14/18	124.92
						INVOICE TOTAL:		124.92
						VENDOR TOTAL:		362.32
PRI00009			PRINCIPAL FINANCIAL GROUP					
1805	05/08/18	01	EMPLOYER DENTAL MAY 2018	0120505310			05/14/18	186.72
		02	EMPLOYER DENTAL MAY 2018	0121505310				165.67
		03	EMPLOYER DENTAL MAY 2018	0122505310				566.42
		04	EMPLOYER DENTAL MAY 2018	0124505310				132.43
		05	EMPLOYER DENTAL MAY 2018	0125505310				29.63
		06	EMPLOYER DENTAL MAY 2018	0126505310				90.29
		07	EMPLOYER DENTAL MAY 2018	0129505310				45.51
		08	EMPLOYER DENTAL MAY 2018	1100505310				88.89
		09	EMPLOYER DENTAL MAY 2018	5124505310				110.69
		10	EMPLOYER DENTAL MAY 2018	5224505310				279.61
		11	EMPLOYEE DENTAL MAY 2018-AD	0100000502				46.70
		12	EMPLOYEE DENTAL MAY 2018-PO	0100000502				141.64
		13	EMPLOYEE DENTAL MAY 2018-PW	0100000502				38.42
		14	EMPLOYEE DENTAL MAY 2018-BD	0100000502				7.41
		15	EMPLOYEE DENTAL MAY 2018-RC	0100000502				22.58
		16	EMPLOYEE DENTAL MAY 2018-FN	0100000502				11.37

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PRI00009 PRINCIPAL FINANCIAL GROUP								
1805	05/08/18	17	EMPLOYEE DENTAL MAY 2018-LB	1100000502			05/14/18	22.23
		18	EMPLOYEE DENTAL MAY 2018	5100000502				27.90
		19	EMPLOYEE DENTAL MAY 2018	5200000502				75.05
		20	LIFE INSURANCE MAY 2018	0120505320				27.65
		21	LIFE INSURANCE MAY 2018	0122505320				97.00
		22	LIFE INSURANCE MAY 2018	0124505320				19.40
		23	LIFE INSURANCE MAY 2018	0125505320				29.10
		24	LIFE INSURANCE MAY 2018	0126505320				29.10
		25	LIFE INSURANCE MAY 2018	0129505320				7.28
		26	LIFE INSURANCE MAY 2018	1100505320				29.10
		27	LIFE INSURANCE MAY 2018	5224505320				68.37
								INVOICE TOTAL: 2,396.16
								VENDOR TOTAL: 2,396.16
PRO00012 PRO- VISION								
311155	05/03/18	01	1 ZOOM CAMERA	0122707990				27.46
								INVOICE TOTAL: 27.46
								VENDOR TOTAL: 27.46
PRU00002 LAUREN PRUSS								
180404	05/01/18	01	CEL PHONE STIPEND OCT-APR2018	0125707210				280.00
								INVOICE TOTAL: 280.00
								VENDOR TOTAL: 280.00
RAY0001 RAY O'HERRON CO., INC.								
1820940-IN	05/08/18	01	AMMUNITION-OFFCR RANGE DUTY	0122707110				3,945.00
								INVOICE TOTAL: 3,945.00
1822238-IN	05/03/18	01	U/A KACZMARCZYK-BATON/HOLDER	0122707300				186.50
								INVOICE TOTAL: 186.50
1822476-IN	05/01/18	01	U/A SAWYER-ERMFF,3 PANTS, BOOT	0122707300				211.05



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RYD00001	RYDIN DECAL							
342607	05/01/18	01	2018-2019 VEH STICKERS-3196	0122707020			05/14/18	939.62
							INVOICE TOTAL:	939.62
							VENDOR TOTAL:	939.62
SCH0001	SCHROEDER MATERIAL							
S1020620	05/08/18	01	2 YARDS MULCH FOR TRIANGLE	0127996780			05/14/18	62.64
							INVOICE TOTAL:	62.64
S1020879	05/08/18	01	PULVERIZED SOIL-LERY RPLCMNT	2328848020			05/14/18	228.00
							INVOICE TOTAL:	228.00
							VENDOR TOTAL:	290.64
SER00001	SERVICE SANITATION, INC.							
7507793	05/03/18	01	PORTA-JOHN CENTENNIAL	0127956990			05/14/18	60.75
		02	PORTA-JOHN VILLAGE GREEN	0127976990				60.75
							INVOICE TOTAL:	121.50
							VENDOR TOTAL:	121.50
SHR00002	SHRM							
9007477581	05/03/18	01	RNLW MMBRSHP HR MNGMNT-KINNEY	0120606810			05/14/18	209.00
							INVOICE TOTAL:	209.00
							VENDOR TOTAL:	209.00
SID00004	SID'S FLOWERS & MORE, INC.							
17825	05/08/18	01	FUNERAL FLOWERS-ROBERT TAYLOR	0122707990			05/14/18	109.00
							INVOICE TOTAL:	109.00
							VENDOR TOTAL:	109.00
SOC00002	SOCCER SHOTS							
1014	05/01/18	01	SOCCER SHOTS SPRING SEASON	0126606991			05/14/18	960.00
							INVOICE TOTAL:	960.00
							VENDOR TOTAL:	960.00

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SOU0001	SOUTHWEST CENTRAL DISPATCH							
180415	05/01/18	01	MAY2018 MTHLY CHR 2 GI TABLET	2728828010			05/14/18	84.88
							INVOICE TOTAL:	84.88
180415A	05/01/18	01	ASSESSMENT/MAY2018	0122606800			05/14/18	16,183.39
							INVOICE TOTAL:	16,183.39
							VENDOR TOTAL:	16,268.27
SOU00011	SOUTHWEST CONFERENCE OF MAYORS							
180504	05/08/18	01	05/04/18 LEGISLATIVE BREAKFAST	0121606810			05/14/18	45.00
							INVOICE TOTAL:	45.00
							VENDOR TOTAL:	45.00
SOU00021	SOUND WORKS PRODUCTIONS							
8377-2	05/08/18	01	SOUND CMPNY F/CONCERT IN PARK	0132606000			05/14/18	1,100.00
							INVOICE TOTAL:	1,100.00
							VENDOR TOTAL:	1,100.00
SPO00007	SPORTSKIDS, INC							
079881	05/01/18	01	BASKETBALL SKILLS AND GAMES	0126606991			FY18/FY19 05/14/18	482.30
							INVOICE TOTAL:	482.30
							VENDOR TOTAL:	482.30
SQU00001	SQUAD CAR SERVICES, INC.							
366-263	05/03/18	01	VEH#263-MISC INSTALLATION	0122606700			FY18/FY19 05/14/18	2,325.50
							INVOICE TOTAL:	2,325.50
							VENDOR TOTAL:	2,325.50
STA00005	STATE TREASURER							
54348	05/08/18	01	IL83/CALSAG@119TH JAN-MAR2018	0124606731			FY18/FY19 05/14/18	292.50
							INVOICE TOTAL:	292.50
							VENDOR TOTAL:	292.50

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SUB00005 SUBURBAN SOFTENER CO.								
7441	05/08/18	01	ANNL SRV, RPRD IRN FLR 7 SFTNR	0127936710			05/14/18	197.00
							INVOICE TOTAL:	197.00
							VENDOR TOTAL:	197.00
SUL00006 SULLIVAN SEPTIC & SEWER								
4977040918	05/03/18	01	PUMP 1500GAL TANK ON 4/9/18	0127936710			05/14/18	360.00
							INVOICE TOTAL:	360.00
							VENDOR TOTAL:	360.00
TH000011 ELIZABETH THOMPSON, PSY.D.								
180430	05/08/18	01	FITNESS F/DUTY EVAL-JOHN SUTKO	0122707920			05/14/18	300.00
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00
TIR0001 TIRE SERVICES COMPANY								
240573	05/03/18	01	REPAIR#256-FRNT TIRE RPLCMNTS	0124606700			05/14/18	613.00
							INVOICE TOTAL:	613.00
240741	05/03/18	01	FLAT TIRE REPAIR/LOOSE	0122606700			05/14/18	18.00
							INVOICE TOTAL:	18.00
240958	05/03/18	01	LOOSE TIRE FLAT REPAIR/SUPPLY	0122606700			05/14/18	18.00
							INVOICE TOTAL:	18.00
241042	05/08/18	01	VEH#247-2 NEW TIRE, ALIGNMENT	0122606700			05/14/18	187.32
							INVOICE TOTAL:	187.32
							VENDOR TOTAL:	836.32
TOP00001 TOP GEAR INC								
53143	05/03/18	01	51 CHILDREN'S BIKE HELMETS	0122707035			05/14/18	254.90
							INVOICE TOTAL:	254.90
							VENDOR TOTAL:	254.90

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TRA0001	TRAFFIC CONTROL & PROTECTION							
92311	05/08/18	01	CONE 28" RFLCTV COLLER-25	0124707700		FY18/FY19	05/14/18	358.75
						INVOICE TOTAL:		358.75
92338	05/08/18	01	U CHANNEL GALV POST-50, DLVRY	0124707710		FY18/FY19	05/14/18	1,305.00
						INVOICE TOTAL:		1,305.00
						VENDOR TOTAL:		1,663.75
UNI00006	UNITED RADIO COMMUNICATIONS							
106013811-1	05/03/18	01	VEH#263-SFTWR,PRGMNG INTRF CBL	0122606700		FY18/FY19	05/14/18	313.00
						INVOICE TOTAL:		313.00
204000868	05/03/18	01	1 KENWOOD RADIO/CABLE	0122707510		FY18/FY19	05/14/18	425.20
						INVOICE TOTAL:		425.20
						VENDOR TOTAL:		738.20
USP00001	U.S. POST							
2018410	05/01/18	01	MAILEX INSTALL-DANIEL DOOLIN	2624606991			05/14/18	350.00
						INVOICE TOTAL:		350.00
						VENDOR TOTAL:		350.00
USP0001	US POSTMASTER							
180427	05/03/18	01	POSTAGE FOR MAY 2018 UB	5224707040			05/14/18	515.00
						INVOICE TOTAL:		515.00
						VENDOR TOTAL:		515.00
UTI00001	UTILITY SERVICE CO., INC.							
444876	05/03/18	01	QTRLY PDSPHR MAINT APR-JUN2018	5224606712		FY18/FY19	05/14/18	8,471.22
						INVOICE TOTAL:		8,471.22
						VENDOR TOTAL:		8,471.22
VET00002	VETERANS FLOORS, INC							

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ID: AP441000.WOW

INVOICES DUE ON/BEFORE 05/14/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
VET00002	05/03/18	01	CLEAN & REFINISH GYM FLOOR	0127927990		FY18/FY19	05/14/18	1,150.00
1079						INVOICE TOTAL:		1,150.00
						VENDOR TOTAL:		1,150.00
VIL00010	05/08/18	01	AD F/LOVE IN THE PARK	0132606004			05/14/18	266.00
L194146						INVOICE TOTAL:		266.00
						VENDOR TOTAL:		266.00
VIL0003	05/03/18	01	METRA UB PYMT 01/22-03/23/18	5324606420		FY18/FY19	05/14/18	110.36
03/23/2018						INVOICE TOTAL:		110.36
						VENDOR TOTAL:		110.36
						TOTAL ALL INVOICES:		135,991.78

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-= Village of Palos Park =-  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
00	GENERAL FUND		
KRI00003	DONNA KRICK		200.00
MAR00007	KRISTIE MAROTTA		200.00
PRI00009	PRINCIPAL FINANCIAL GROUP		268.12
	GENERAL FUND		668.12
20	ADMINISTRATION DEPARTMENT		
ARR00001	MARIE ARRIGONI		30.00
ATT00001	AT&T		237.82
BEL00004	BELLA BREW		61.55
BTS00001	BTS SOLUTIONS		202.26
CAS0001	CASH		101.02
CHI00008	CHICAGO TRIBUNE		124.00
FED0002	FEDEX		24.00
GAB00001	CATHY GABEL		51.29
ICM00002	ICMA		1,200.00
KIN00007	SALLY KINNEY		100.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD		7,411.96
NEW00003	NEW LENOX FULLY PROMOTED		161.78
PRI00009	PRINCIPAL FINANCIAL GROUP		214.37
ROS0001	ROSCOE		183.47
SHR00002	SHRM		209.00
	ADMINISTRATION DEPARTMENT		10,312.52
21	PUBLIC AFFAIRS DEPARTMENT		
HOL00001	HOLLAND & KNIGHT LLP		4,367.70
HOU00001	HOUSEAL LAVIGNE ASSOCIATES		4,492.50
PRI00009	PRINCIPAL FINANCIAL GROUP		165.67
SOU00011	SOUTHWEST CONFERENCE OF MAYORS		45.00
	PUBLIC AFFAIRS DEPARTMENT		9,070.87
22	POLICE DEPARTMENT		
ACC00002	ACCURINT		39.00
ATK00001	A.T. KULOVITZ & ASSOCIATES, IN		645.00
BTS00001	BTS SOLUTIONS		156.61
CAM00002	DIANA CAMPBELL		167.32

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
22	POLICE DEPARTMENT		
CAP00009	CAPERS		5,000.00
DEL00011	DE LAGE LANDEN FINANCIAL		162.77
EAG00001	THE EAGLE UNIFORM CO., INC.		120.50
FUL0001	FULLER'S CAR WASH		316.00
G&H00001	G & H IMPORT AUTO PARTS INC.		776.48
HAW00002	HAWK FORD		108.02
HUG00002	CHRISTOPHER HUGHES		363.94
IMA00005	IMAGE SYSTEMS & BUSINESS		147.50
INT00002	INTOXIMETERS		322.50
KLE0001	KLEIN, THORPE, AND JENKINS LTD		2,375.00
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS		425.00
POL00006	DAN POLK		291.38
PRI00009	PRINCIPAL FINANCIAL GROUP		663.42
PRO00012	PRO- VISION		27.46
RAY0001	RAY O'HERRON CO., INC.		4,627.84
RIZ00002	RIZZA		408.43
RYD00001	RYDIN DECAL		939.62
SID00004	SID'S FLOWERS & MORE, INC.		109.00
SOU0001	SOUTHWEST CENTRAL DISPATCH		16,183.39
SQU00001	SQUAD CAR SERVICES, INC.		2,325.50
THO00011	ELIZABETH THOMPSON, PSY.D.		300.00
TIR0001	TIRE SERVICES COMPANY		223.32
TOP00001	TOP GEAR INC		254.90
UNI00006	UNITED RADIO COMMUNICATIONS		738.20
	POLICE DEPARTMENT		38,218.10
24	PUBLIC WORKS DEPARTMENT		
BTS00001	BTS SOLUTIONS		69.52
CAS0001	CASH		5.00
CIN00001	CINTAS CORPORATION #23K		151.05
COM00009	COM ED		1,484.20
COM00017	COM ED		57.10
CRY00003	CRYSTAL OAK TREE SERVICES		6,220.00
EBE0001	PALOS ACE HARDWARE		57.17
FOR00009	FORREST KEELING NURSERY		369.50
G&H00001	G & H IMPORT AUTO PARTS INC.		63.90
GRA0001	W.W. GRAINGER		85.68
HAW00002	HAWK FORD		11.17
ING00001	INGALLS OCCUPATIONAL HEALTH		112.00
INT00019	INTERSTATE BILLING SERVICE,		412.60
MAR0001	MARTIN LEASING INC		1,340.13

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
PAT0001	PATTEN INDUSTRIES, INC.		67.83
POS0001	POSSIBILITY PLACE NURSERY		90.00
PRA00007	PRAXAIR DISTRIBUTION-963		362.32
PRI00009	PRINCIPAL FINANCIAL GROUP		151.83
RIZ00001	JOE RIZZA		2,939.95
RIZ00002	RIZZA		15.02
STA00005	STATE TREASURER		292.50
TIR0001	TIRE SERVICES COMPANY		613.00
TRA0001	TRAFFIC CONTROL & PROTECTION		1,663.75
	PUBLIC WORKS DEPARTMENT		16,635.22
25	BUILDING DEPARTMENT		
ADA00008	ROBERT ADAMS		160.00
BAL00007	B ALLAN GRAPHICS		90.00
BTS00001	BTS SOLUTIONS		43.31
CHA00008	CHADDICK INSTITUTE FOR		500.00
G&H00001	G & H IMPORT AUTO PARTS INC.		94.86
GLO0001	WILLIAM GLOOBT		60.00
HRG00001	HR GREEN, INC		3,742.50
KLE0001	KLEIN, THORPE, AND JENKINS LTD		2,221.50
PAR00001	PARK PLUMBING, INC.		45.00
PRI00009	PRINCIPAL FINANCIAL GROUP		58.73
PRU00002	LAUREN PRUSS		280.00
	BUILDING DEPARTMENT		7,295.90
26	RECREATION DEPARTMENT		
BTS00001	BTS SOLUTIONS		16.66
ENG00004	ENGINEERING FOR KIDS		260.00
MEN00005	MENARDS		15.79
MOV00001	MOVE & GROOVE, INC		2,040.00
NOL00001	CATHERINE R NOLAN		505.26
PRI00009	PRINCIPAL FINANCIAL GROUP		119.39
SOC00002	SOCCER SHOTS		960.00
SPO00007	SPORTSKIDS, INC		482.30
	RECREATION DEPARTMENT		4,399.40

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
27	PUBLIC GROUNDS		
CAS00001	CASE LOTS, INC.		39.00
COV00001	COVERALL		885.00
EBE0001	PALOS ACE HARDWARE		201.54
MEN00005	MENARDS		204.08
MIC00004	MICRO-EYE SECURITY SYSTEMS INC		480.00
REN00004	RENTAL MAX		32.97
ROS0001	ROSCOE		488.37
SCH0001	SCHROEDER MATERIAL		62.64
SER00001	SERVICE SANITATION, INC.		121.50
SUB00005	SUBURBAN SOFTENER CO.		197.00
SUL00006	SULLIVAN SEPTIC & SEWER		360.00
VET00002	VETERANS FLOORS, INC		1,150.00
	PUBLIC GROUNDS		4,222.10
29	FINANCE DEPARTMENT		
BTS00001	BTS SOLUTIONS		16.66
PRI00009	PRINCIPAL FINANCIAL GROUP		52.79
	FINANCE DEPARTMENT		69.45
32	PALOS PARK FESTIVALS		
CHI00041	DAVID CHIRIBOGA		350.00
DIG00002	DIGGING RECORDS, INC		1,125.00
GAI00007	DAVID GAIDAS		300.00
GRE00007	ALAN GRESIK		350.00
HAL00011	LORI HALL		210.00
HEA00006	HEAVENLY HARPS		250.00
LAU00004	DOREEN LAURENT		275.00
SOU00021	SOUND WORKS PRODUCTIONS		1,100.00
VIL00010	VILLAGE VIEW PUBLICATIONS, INC		266.00
	PALOS PARK FESTIVALS		4,226.00
LIBRARY FUND			
00	LIBRARY FUND		
PRI00009	PRINCIPAL FINANCIAL GROUP		140.22
	LIBRARY FUND		140.22

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
1/2% SALES TAX FUND			
28			
LEH00001	LEHIGH HANSON		1,710.71
NAT00012	NATIONAL SEED		2,516.00
SCH0001	SCHROEDER MATERIAL		228.00
			4,454.71
MFT FUND			
24	MFT FUND		
COM00020	COMPASS MINERALS AMERICA		3,009.57
GAL00002	GALLAGHER MATERIALS, INC.		568.82
	MFT FUND		3,578.39
BEAUTIFICATION FUND			
24	BEAUTIFICATION FUND		
USP00001	U.S. POST		350.00
	BEAUTIFICATION FUND		350.00
POLICE ASSET FORFEITURE FUND			
28	CAPITAL EXPENDITURES		
SOU0001	SOUTHWEST CENTRAL DISPATCH		84.88
	CAPITAL EXPENDITURES		84.88
SEWER FUND			
00	SEWER FUND		
PRI00009	PRINCIPAL FINANCIAL GROUP		27.90
	SEWER FUND		27.90
24	SEWER FUND		
BTS00001	BTS SOLUTIONS		16.66
CIN00001	CINTAS CORPORATION #23K		26.33

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
SEWER FUND			
24	SEWER FUND		
G&H00001	G & H IMPORT AUTO PARTS INC.		386.24
MET0001	METROPOLITAN INDUSTRIES INC		120.00
MID00003	MIDAMERICAN ENERGY COMPANY		1,451.41
NIC0001	NICOR GAS		57.85
PRI00009	PRINCIPAL FINANCIAL GROUP		110.69
	SEWER FUND		2,169.18
WATER FUND			
00	WATER FUND		
PRI00009	PRINCIPAL FINANCIAL GROUP		75.05
	WATER FUND		75.05
24	WATER FUND		
AIR00001	AIRY'S INC.		3,767.81
ALS00002	ALSIP LAWNMOWER REPAIR, INC.		99.95
BTS00001	BTS SOLUTIONS		63.32
CIN00001	CINTAS CORPORATION #23K		52.66
CON00010	CONCENTRIC INTERGRATION LLC		8,560.75
CRY00003	CRYSTAL OAK TREE SERVICES		700.00
HAW00003	HAWKINS, INC.		228.74
HOM00001	HOME DEPOT CREDIT SERVICES		222.15
MID00003	MIDAMERICAN ENERGY COMPANY		2,387.37
NIC0001	NICOR GAS		200.89
PRI00009	PRINCIPAL FINANCIAL GROUP		347.98
USP0001	US POSTMASTER		515.00
UTI00001	UTILITY SERVICE CO., INC.		8,471.22
	WATER FUND		25,617.84
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
COM00017	COM ED		35.26
COV00001	COVERALL		180.00
MID00003	MIDAMERICAN ENERGY COMPANY		515.39
NIC0001	NICOR GAS		34.92
VIL0003	VILLAGE OF PALOS PARK		110.36
	COMMUTER LOT FUND		875.93

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/14/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
ESCROW FUND 00			
OHE00001	RICHARD O'HEIR		3,500.00
			3,500.00
	TOTAL ALL DEPARTMENTS		135,991.78

**THE VILLAGE OF PALOS PARK  
SUPPLEMENTAL WARRANT LIST  
FOR MAY 14, 2018**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING SUPPLEMENTAL WARRANT LIST FOR MANUAL  
CHECKS, PAYROLL AND RECURRING WIRE TRANSFERS.**

---

**MAYOR JOHN F. MAHONEY SIGNATURE**

**ATTEST:**

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**VILLAGE CLERK MARIE ARRIGONI SIGNATURE**

**SUPPLEMENTAL WARRANT LIST**

May 14, 2018

**COUNCIL MEETING****MANUAL CHECK: (Pre-authorized payments not coinciding with Warrant List schedule)**

DATE	CHECK#	PAYEE	AMOUNT
<b>TOTALS:</b>			<b>\$0.00</b>

**PAYROLL REQUIREMENTS: ( Regular & agency checks, tax liabilities & Paylocity invoice)**

Pay Date:		4/5/2018	\$130,865.36
Pay Date:		4/19/2018	134,893.59
Pay Date:		5/3/2018	128,099.38
<b>TOTALS:</b>			<b>\$393,858.33</b>

**RECURRING WIRE TRANSFERS:**

DESCRIPTION	TRANSFERRED TO:	AMOUNT
VOPP-Wtr Purch Oak Lawn	Harris Bank	\$51,082.47
Oak Lwn 1st Qtr Loan		\$1,188.26
IEPA Booster Bond Reimb		\$2,040.49
IEPA Harker Bond Reimb		\$8,734.89
Oak Lwn Unused Comm Fee		\$34.90
Wow	On-Line	729.14
Wex Gas Purchase	On-Line	500.25
Shell Gas Purchase	On-Line	4,586.42
<b>American Express</b>	J. P. Morgan Chase Bank	
Amazon.Com		232.29
Amazon Marketplace		159.96
Amazon.Com		19.29
EB The Legal Scope		15.00
Walgreens		40.18
ICSC		100.00
Farmtek		3,351.64
Amazon Marketplace		31.99
Amazon Marketplace		149.29
Amazon.Com		17.98
3 Points LLC		4,299.60
ICSC		95.00
American Carnival		810.15
Republic Services		28,448.28
Bloomington		91.90
Jacob Henry Mansion		424.00
Amazon Marketplace		45.21
Amazon Marketplace		92.97
Ready Refresh		137.04
Amazon Marketplace		20.16
American Swing Production		7.40
Microsoft Office		10.61
Adobe Systems		15.93

Beacon Athletics			60.03
Amazon Marketplace			29.99
Paypal Artfaircale			55.00
Amazon Prime Mmbrshp			12.99
Amazon Marketplace			455.60
Amazon Marketplace			175.07
Visa		First Midwest Bank	
Granite City			67.15
<b>TOTALS:</b>			<b>\$108,368.52</b>

**TOTAL SUPPLEMENTAL WARRANT LIST: \$502,226.85**

# Payroll Summary

VILLAGE OF PALOS PARK (1868)

Check Date: 04/05/2018

Process: 2018040501

Pay Period: 03/17/2018 to 03/30/2018

## Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount
	Regular	69	0.00	75,601.19	75,601.19
	Regular	9	2,983.07	0.00	2,983.07
<b>Totals</b>		<b>78</b>	<b>2,983.07</b>	<b>75,601.19</b>	<b>78,584.26</b> →

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount
	Agency	Regular	11	13,613.01	5,185.17	18,798.18
<b>Totals</b>			<b>11</b>	<b>13,613.01</b>	<b>5,185.17</b>	<b>18,798.18</b> →

<b>Total Net Payroll Liability</b>				<b>16,596.08</b>	<b>80,786.36</b>	<b>97,382.44</b> →	<b>97,382.44</b>
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## Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	104,699.04	104,699.04	10,756.16		
Medicare	36-6006039		Semi-Weekly	113,223.10	113,223.10	1,641.75		
Medicare - Employer	36-6006039		Semi-Weekly	113,223.10	113,223.10		1,641.73	
OASDI	36-6006039		Semi-Weekly	113,223.10	113,223.10	7,019.86		
OASDI - Employer	36-6006039		Semi-Weekly	113,223.10	113,223.10		7,019.83	
<b>Totals</b>						<b>19,417.77</b>	<b>8,661.56</b> →	<b>28,079.33</b>

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	3660060390007		Semi-Weekly	104,699.04	104,699.04	5,185.41		
<b>Totals</b>						<b>5,185.41</b>	<b>0.00</b> →	<b>5,185.41</b>

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.005250	Quarterly	113,223.10	41,558.97		218.18	
<b>Totals</b>						<b>0.00</b>	<b>218.18</b> →	<b>218.18</b>

<b>Total Tax Liability</b>						<b>24,603.18</b>	<b>8,879.74</b> →	<b>33,482.92</b>
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<b>Total Payroll Liability</b>						<b>130,865.36</b> →	<b>130,865.36</b>
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## Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
103842177	4/5/2018	234.07				234.07	
<b>Totals</b>		<b>234.07</b>		<b>0.00</b>		<b>234.07</b> →	<b>234.07</b>

## Transfers



**Payroll Summary**

Check Date: 04/05/2018

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Process: 2018040501

VILLAGE OF PALOS PARK (1868)

Pay Period: 03/17/2018 to 03/30/2018

Type	Date	Source Account	Amount	
Billing	4/5/2018	1405470*	234.07	
Dir Dep	4/4/2018	1405470*	75,601.19	
Tax	4/4/2018	1405470*	33,482.92	
<b>Totals Transfers</b>			<b>109,318.18</b>	→ <b>109,318.18</b>

**Tax Deposits**

Required Tax Deposits	Tax	Due On	Amount
( Deposit made by Service Bureau )	Federal Income Tax	4/11/2018	28,079.33
( Deposit made by Service Bureau )	Illinois SITW	4/11/2018	5,185.41
( Deposit made by Service Bureau )	Illinois SUI	7/31/2018	218.18
	<b>Total Tax Deposits</b>		<b>33,482.92</b>





**Payroll Summary**

Check Date: 04/19/2018

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Process: 2018041901

Pay Period: 03/31/2018 to 04/13/2018

VILLAGE OF PALOS PARK (1868)

Type	Date	Source Account	Amount	
Billing	4/19/2018	1405470*	220.91	
Dir Dep	4/18/2018	1405470*	76,918.86	
Tax	4/18/2018	1405470*	35,459.19	
<b>Totals Transfers</b>			<b>112,598.96</b>	→ <b>112,598.96</b>

**Tax Deposits**

Required Tax Deposits	Tax	Due On	Amount
( Deposit made by Service Bureau )	Federal Income Tax	4/25/2018	29,934.30
( Deposit made by Service Bureau )	Illinois SITW	4/25/2018	5,354.09
( Deposit made by Service Bureau )	Illinois SUI	7/31/2018	170.80
	<b>Total Tax Deposits</b>		<b>35,459.19</b>



**Payroll Summary**

Check Date: 05/03/2018

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Process: 2018050301

VILLAGE OF PALOS PARK (1868)

Pay Period: 04/14/2018 to 04/27/2018

**Payroll Totals**

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	68	0.00	74,006.31	74,006.31	
	Regular	9	2,863.55	0.00	2,863.55	
<b>Totals</b>		<b>77</b>	<b>2,863.55</b>	<b>74,006.31</b>	<b>76,869.86</b>	→ <b>76,869.86</b>

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	11	13,137.49	4,789.02	17,926.51	
<b>Totals</b>			<b>11</b>	<b>13,137.49</b>	<b>4,789.02</b>	<b>17,926.51</b>	→ <b>17,926.51</b>

<b>Total Net Payroll Liability</b>				<b>16,001.04</b>	<b>78,795.33</b>	<b>94,796.37</b>	→ <b>94,796.37</b>
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**Tax Liability**

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	102,926.41	102,926.41	10,899.62		
Medicare	36-6006039		Semi-Weekly	110,834.90	110,834.90	1,607.11		
Medicare - Employer	36-6006039		Semi-Weekly	110,834.90	110,834.90		1,607.11	
OASDI	36-6006039		Semi-Weekly	110,834.90	110,834.90	6,871.79		
OASDI - Employer	36-6006039		Semi-Weekly	110,834.90	110,834.90		6,871.76	
<b>Totals</b>						<b>19,378.52</b>	<b>8,478.87</b>	→ <b>27,857.39</b>

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	3660060390007		Semi-Weekly	102,926.41	102,926.41	5,284.08		
<b>Totals</b>						<b>5,284.08</b>	<b>0.00</b>	→ <b>5,284.08</b>

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.005250	Quarterly	110,834.90	30,770.08		161.54	
<b>Totals</b>						<b>0.00</b>	<b>161.54</b>	→ <b>161.54</b>

<b>Total Tax Liability</b>						<b>24,662.60</b>	<b>8,640.41</b>	→ <b>33,303.01</b>
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**Total Payroll Liability** → **128,099.38**

**Billing**

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
103920433	5/3/2018	231.99				231.99	
<b>Totals</b>		<b>231.99</b>		<b>0.00</b>		<b>231.99</b>	→ <b>231.99</b>

**Transfers**



Paylocity Corporation  
(847) 956-4850 Fax (847) 956-1926

User: Company Rpt Admin

Run on 5/1/2018 at 12:16 PM

**Payroll Summary**

VILLAGE OF PALOS PARK (1868)

Check Date: 05/03/2018

Process: 2018050301

Pay Period: 04/14/2018 to 04/27/2018

Page 2 of 2

Type	Date	Source Account	Amount	
Billing	5/3/2018	1405470*	231.99	
Dir Dep	5/2/2018	1405470*	74,006.31	
Tax	5/2/2018	1405470*	33,303.01	
<b>Totals Transfers</b>			<b>107,541.31</b>	→ <b>107,541.31</b>

**Tax Deposits**

Required Tax Deposits	Tax	Due On	Amount
( Deposit made by Service Bureau )	Federal Income Tax	5/9/2018	27,857.39
( Deposit made by Service Bureau )	Illinois SITW	5/9/2018	5,284.08
( Deposit made by Service Bureau )	Illinois SUI	7/31/2018	161.54
	<b>Total Tax Deposits</b>		<b>33,303.01</b>





VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

Meeting of: May 14, 2018

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

**PC 2018 – 01:** Pursuant to Section 1020.02 (c)(2) of the Municipal Code, Indalecio and Patricia Olvera have filed an application requesting that the Village vacate both halves of the South 90<sup>th</sup> Avenue unimproved right-of-way (ROW) that is adjacent to the west property line of the property commonly known as 8920 W. 125<sup>th</sup> Street in Palos Park, IL.

**BACKGROUND/HISTORY:**

The applicants are the owners of the property commonly known as 8920 W. 125<sup>th</sup> Street, which is located adjacent to, and east of the unimproved 90<sup>th</sup> Avenue ROW. Section 1020.02 (c)(2) of the Municipal Code permits owners of property adjacent to unimproved ROW the ability to petition the village for the sale and vacation of the unimproved ROW.

This item was discussed at the April 23, 2018 Village Council meeting. At the meeting, the Village Council voted three (3) yes, one (1) no, to direct staff to prepare the vacation plat and ordinance and place the application on the May 14, 2018 agenda for consideration. However, a minimum of four (4) votes will be necessary to pass the ordinance. Two anticipated absences at the May 14, 2018 meeting will require that consideration of this ordinance be continued to the June 11, 2018 meeting.

**RECOMMENDED MOTIONS:**

I move to continue application PC2018-01 to the June 11, 2018 meeting.



## VILLAGE OF PALOS PARK

### **Village Council**

*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

Meeting of: May 14, 2018

7:30 PM

Kaptur Administrative Center

### **AGENDA MATTER:**

An Ordinance approving the Zoning Board of Appeals Case: ZBA 2018-2 – Requesting a variance from the requirements of Chapter 1268.02 (g) Rear Yards of the Village Code to permit the construction of an addition to an existing single family residence with a setback of 35.5 feet rather than the required 50 feet from the rear lot line on the property commonly known as 12402 S. Ridge Ave. in Palos Park, IL.

### **BACKGROUND/HISTORY:**

The subject property, commonly known as 12402 S. Ridge Avenue, is zoned R-1-A Single Family Residential and is developed with an existing single-family home. The applicant proposes to demolish the existing 8.12' x 27.57' (270 square foot) rear porch and construct a new 18.58' x 29.5' (522 square foot) three season room addition in the same approximate location.

Lacking a proper full foundation, the existing rear screen porch is deteriorating and must be repaired or demolished. The applicant is proposing to locate the new addition with a 35.5 foot setback from the rear lot, a 14.5 foot variance. The addition would bring the total square footage of the home to 3,306 square feet. The petitioner is requesting a variation consistent with the standard 60% maximum variation provisions of Section 1264.04 (s) because the property is a small lot, under one acre with large setback requirements. The applicants did explore locating the addition to the side of the existing home where the addition would not require a variance. However, they cite the existing topography within that area of the lot requiring additional excavation for the addition.

In accordance with Section 1264.04 Variances, there is a limitation on the amount of a variation a petitioner can request. Chapter 1264.04 (s) states: "Provided the parcel in question is a single-family residential parcel of less than one acre in size, and the requested variance relates to either the construction of an addition to the existing building that does not increase the square footage of the existing building by more than fifty percent (50%) ... of the square footage of the existing building, to permit a side or rear yard of less than that required by this Zoning Code, but such variance shall not exceed sixty percent (60%) of the depth of the rear yard or the width of the side yard, as required by this Zoning Code.

The property is nonconforming with respect to lot size due to the lot containing only 19,289.4 square feet and 134.76 feet of lot width at the front lot line. Additionally, the existing rear porch is setback

only 45.75 feet from the rear lot line and is nonconforming with respect to the required 50 foot rear setback. The proposed 14.5 foot variation is 29% of the requirement and within the maximum limit of 60%.

**RECOMMENDATION:**

The Zoning Board of Appeals met on Wednesday, May 9, 2018 to consider the variance requests and voted (4-0) to recommend **approval** of the requested rear yard setback variation of 14.5 feet from the required 50 feet from Chapter 1268.02(g) of the Village Code.

**RECOMMENDED MOTIONS:**

I move to approve the Ordinance for the requested rear yard variance of 14.5 feet from the required 50 feet from Chapter 1268.02(g) of the Village Code to allow for the construction of an addition to the existing home on the property commonly known as 9003 W. Forest Glen Boulevard in Palos Park.

Attachments:

Ordinance 2018-17

Draft Minutes of the May 9, 2018 Zoning Board of Appeals meeting

Memorandum to the Village of Palos Park Zoning Board of Appeals

**ORDINANCE NO. 2018-17**

**AN ORDINANCE APPROVING A  
REAR YARD SETBACK VARIATION  
(12402 S. Ridge Avenue)**

**BE IT ORDAINED** by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

**SECTION 1:**

**A.** That on May 9, 2018, the Zoning Board of Appeals of the Village of Palos Park heard a request for the variation set forth below.

**B.** That on May 9, 2018, the Zoning Board of Appeals of the Village of Palos Park recommended the variation hereinafter set forth to the Village Council.

**C.** The Village Council approves and adopts the findings and recommendations of the Zoning Board of Appeals and incorporates such findings and recommendations herein by reference as if they were fully set forth herein.

**SECTION 2:** That the following variation is limited to the property legally described as follows:

LOTS 31 AND 32 IN BLOCK 1, IN MONSON AND COMPANY'S THIRD PALOS PARK SUBDIVISION, A SUBDIVISION OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼, OF SECTION 27, TOWNSHIP 37 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

PINs: 23-27-405-033-0000 and 23-27-405-034-0000;

Common Address: 12402 S. Ridge Avenue, Palos Park, Illinois.

**SECTION 3:** That a 14.5 foot variation (29%) from the 50 foot rear yard setback requirement of Section 1268.02(g) of the Palos Park Village Code is granted to the owner(s) of the above-described property, for purposes of allowing for the construction of an addition to the home. [Reducing the rear yard setback requirement to 35.5 feet].

**SECTION 4:** That this Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 14<sup>th</sup> day of May, 2018 pursuant to a roll call vote as follows:

**AYES:**

**NAYS:**

**ABSENT:**

**APPROVED** by me this 14<sup>th</sup> day of May, 2018.

\_\_\_\_\_  
John F. Mahoney, Mayor

**ATTEST:**

\_\_\_\_\_  
Marie Arrigoni, Village Clerk



VILLAGE OF  
**PALOS PARK**

**ZONING BOARD OF APPEALS**  
*WEDNESDAY, MAY 9, 2018 AT 7:30PM*  
**DRAFT MEETING MINUTES**

- I. ROLL CALL:** The meeting of the Zoning Board of Appeals of the Village of Palos Park, Cook County, Illinois was called to order at 7:30pm.

**Chairman:** David Lencioni

**Members:** Phyllis Adams      Jerry Dill      Jack Martin

**Absent:** Nancy Konior      John Marsh

**Staff:** Lauren Pruss, Community Development Director  
Theresa Lizzio, Building Department Coordinator

**Audience:** Wayne Kuhn      Linda Kuhn      Claudette Lucky  
Jim Smith      Lori Smith      Terry Kierny  
Bob Kierny      Steve Sherrill      Dr. Tim Robieson  
MaryAnn Hansen      Andrzej Dudas

**II. APPROVAL OF PRIOR ZBA MEETING MINUTES:**

Chairman Lencioni called for a motion to approve the minutes of the last Zoning Board of Appeals meeting. Motion was made by Member Adams, second by Member Martin approve the minutes of the June 14, 2017 meeting.

Upon roll call vote, the motion carried as follows:

AYES:     -4 Adams, Martin, Dill, Lencioni

NAYS:     -0

ABSENT: -2 Konior, Marsh

**III. APPROVAL OF JOINT TRAINING SESSION MINUTES:**

Chairman Lencioni called for a motion to approve the minutes from the Joint Training Session. Motion was made by Member Adams, second by Member Dill to approve the minutes of the April 11, 2018 training session.

Upon roll call vote, the motion carried as follows:

AYES:     -2 Adams, Dill

NAYS:     -0

ABSENT: -2 Konior, Marsh

ABSTAIN: -2 Martin, Lencioni

#### **IV. PUBLIC HEARING:**

**ZBA 2018 - 02:** An application has been filed by Wayne and Linda Kuhn requesting a variance from the requirements of Chapter 1268.02 (g) Rear Yards of the Village Code to permit the construction of an addition to an existing single family residence with a setback of 35.5 feet rather than the required 50 feet from the rear lot line on the property commonly known as 12402 S. Ridge Ave. in Palos Park, IL.

Chairman Lencioni read the variance request and asked the homeowner to address the Members and to explain the hardship.

Wayne Kuhn began by thanking the ZBA Members for their service to the community. He stated that his house was built in 1923 and the back porch is sagging and on an incline. Mr. Kuhn will to build the addition with a full foundation and basement underneath the porch. The basement will have a therapy pool. Mr. Kuhn mentioned building on the side of the home rather than the rear but it would disrupt the natural drainage on his property. He concluded saying his hardship is the lot; he has .44 of an acre which is difficult to stay within the same requirements of the full one acre lots.

Chairman Lencioni stated there was one letter received from the neighbor who was in support of this addition. He then asked if there were any audience comments.

Jim Smith, 12415 Ridge, said that he was in full support of the Kuhn's proposed addition.

Steve Sherrill, Pastor of the Presbyterian Church, spoke on behalf of the church saying the Kuhn's are an asset to the community and there is no objection from the church regarding this addition.

Bob Kierny, 12416 Ridge, stated that he had no problem with the addition and that it is an improvement to the neighborhood.

Dr. Tim Robieson, Presbyterian Church member, supports the addition and looks forward to the therapy pool.

Andrzej Dudas, 12409 Ridge, commented that the Kuhn's are great neighbors, went through a variance himself and fully supports the addition.

Mr. Kuhn stated that many lots on Ridge are undersized however they still want to maintain the open areas that attracts people to Palos Park.

Member Martin agreed that the hardship in this case goes with the land and the size of their lot. It clearly fits the hardship criteria and Member Adams agreed saying it will be a nice improvement.

Chairman Lencioni reiterated there is a definite hardship given the current location of the home. Member Dill agreed saying the Kuhn's explanation of the hardship and the support from the neighbors and any improvement is good.

Community Development Director Lauren Pruss gave a brief recap from the staff report saying the lot being less than one acre and the existing topography are the hardships of this lot.

Member Dill made a motion to allow a variance from the requirements of Chapter 1268.02 (g) Rear Yards of the Village Code to permit the construction of an addition to an existing single family residence with a setback of 35.5 feet rather than the required 50 feet from the rear lot line on the property commonly known as 12402 S. Ridge Ave. in Palos Park, IL.

Upon roll call vote, the motion to approve carried as follows:

AYES: -4 Dill, Adams, Martin, Lencioni

NAYS: -0

ABSENT: -2 Konior, Marsh

Chairman Lencioni reminded the petitioner that the ZBA is a recommending body and the Village Council will vote on it at the next meeting on May 14, 2018.

**V. NEW BUSINESS:**

Member Dill mentioned the lot sizes and staff should look into changing the zoning for smaller lots throughout the Village so they can be built on. Less than half the lots are under an acre.

Director Pruss agreed that the ZBA feels the burden of the variances and there are ways the text can be crafted in the Code to address these lots.

Member Adams stated that the idea is to keep the houses in line with the others on the street. Member Dill further commented that the front yard average setback is a tough requirement, especially when people build further back on their lot.

Chairman Lencioni suggested a possible Code clarification for lot sizes. Director Pruss said that variance applications should be for unique circumstances, not the same recurring variance requests.

Member Dill added that there are plenty of empty lots in the Village and many vacant properties and the problem is the time frame of zoning variation requests in addition to the risk with the process and both of these keep the good people out of the Village. He also stated he saw a deteriorating property and why this is allowed to continue without enforcement. He finished saying a home can be vacant but it must be maintained. Director Pruss stated that the burden and restrictions on these lots has come from the Village itself. She also said that our code enforcement is complaint-based and there are issues from time to time and if any Members sees something, to please let her know.

**VI. AUDIENCE COMMENTS:** None

**VII. ADJOURNMENT:**

There being no further business, Member Adams made a motion, second by Member Martin, to adjourn the meeting at 8:01PM. Upon voice vote the motion carried unanimously.

The foregoing minutes were approved by the Zoning Board of Appeals on

\_\_\_\_\_, 2018.

\_\_\_\_\_  
Building Department Coordinator



**TO:** Village of Palos Park Zoning Board of Appeals  
**HEARING DATE:** May 9, 2018 at 7:30pm  
**FROM:** Building Department  
**SUBJECT:** Staff Report

**PROJECT TITLE**

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**ZBA 2018-2** – An application has been filed by Wayne and Linda Kuhn requesting a variance from the requirements of Chapter 1268.02 (g) Rear Yards of the Village Code to permit the construction of an addition to an existing single family residence with a setback of 35.5 feet rather than the required 50 feet from the rear lot line on the property commonly known as 12402 S. Ridge Ave. in Palos Park, IL.

**APPLICANT INFORMATION**

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**PROPERTY OWNER(s):** Wayne and Linda Kuhn  
12402 S. Ridge Ave.  
Palos Park, Illinois 60464

**REPRESENTATION:** None

**EXHIBITS:**

1. Aerial Photo
2. Application for Zoning Variance, Variance Hardship Criteria
3. Pubic Correspondence – Letter of Support from Owner of 12340 S. Ridge Ave.
4. Topographic and Tree Location Survey
5. Proposed Site Plan and Elevations, dated November 6, 2017

**PUBLIC HEARING NOTICE:** The notice for this hearing was published in *The Regional News* on April 12, 2018 in accordance with the Village Zoning Ordinance. A sign was posted on the subject property, and the Village notified neighboring property owners within 350’ of the subject property 15-30 days prior to the date of the hearing as noted in the Affidavit of Notice.

**NEIGHBORHOOD COMMENT:** A letter of support has been submitted from the owner of 12340 S. Ridge Avenue and is attached as Exhibit 3.

**PROPERTY INFORMATION**

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**EXISTING ZONING:** R-1-A One Family Dwelling District  
**EXISTING LAND USE:** Single Family Residential  
**PROPERTY SIZE:** 19,287.4 square feet  
**PINs:** 23-27-405-033-0000  
23-27-405-034-0000

**SURROUNDING ZONING AND LAND USES:**

North:	R-1-A One Family Dwelling District, Single Family Residence
South:	R-1-A One Family Dwelling District, Single Family Residence
East:	R-1-A One Family Dwelling District, Single Family Residence
West:	R-1-A One Family Dwelling District, Single Family Residence

**COMPREHENSIVE PLAN’S recommended use:** Low Density Single Family Residential

**ANALYSIS**

**DESCRIPTION**

The subject property, commonly known as 12402 S. Ridge Avenue, is zoned R-1-A Single Family Residential and is developed with an existing single-family home. The applicant proposes to demolish the existing 8.12’ x 27.57’ (270 square foot) rear porch and construct a new 18.58’ x 29.5’ (522 square foot) three season room addition in the same approximate location.

The property is nonconforming with respect to lot size due to the lot containing only 19,289.4 square feet and 134.76 feet of lot width at the front lot line. Additionally, the existing rear porch is setback only 45.75 feet from the rear lot line and is nonconforming with respect to the required 50 foot rear setback. A topographic survey of the lot shows a high elevation of 647.36 feet above sea level at the lot’s northeasterly corner, falling 18.88 feet to a low of 628.48 feet above sea level at the lot’s southwesterly corner.

Lacking a proper full foundation, the existing rear screen porch is deteriorating and must be repaired or demolished. The applicant is proposing to locate the new addition with a 35.5 foot setback from the rear lot, a 14.5 foot variance. The addition would bring the total square footage of the home to 3,306 square feet. The petitioner is requesting a variation consistent with the standard 60% maximum variation provisions of Section 1264.04 (s) because the property is a small lot, under one acre with large setback requirements. The applicants did explore locating the addition to the side of the existing home where the addition would not require a variance. However, they cite the existing topography within that area of the lot requiring additional excavation for the addition.

In accordance with Section 1264.04 Variances, there is a limitation on the amount of a variation a petitioner can request. Chapter 1264.04 (s) states: “Provided the parcel in question is a single-family residential parcel of less than one acre in size, and the requested variance relates to either the construction of an addition to the existing building that does not increase the square footage of the existing building by more than fifty percent (50%) ... of the square footage of the existing building, to permit a side or rear yard of less than that required by this Zoning Code, but such variance shall not exceed sixty percent (60%) of the depth of the rear yard or the width of the side yard, as required by this Zoning Code. The proposed 14.5 foot variation is 29% of the requirement and within the maximum limit of 60%.

**ANALYSIS OF STANDARDS – VARIATIONS**

Section 1264.07 of the Village Code states that the Zoning Board of Appeals shall utilize the following standards for reviewing and developing Findings of Fact recommendations regarding Variation requests:

1. **Site Conditions:** There are one or more unusual physical conditions of the site, such as size, shape, or slope, that were not created by a person having an interest in the property, that are unavoidable or uncorrectable, or that are worthy of preservation, such as a creek, wetland, or specimen trees, and that make it a substantial burden to use the property or develop the property, or otherwise result in a substantial loss of value or cause the site to be unable to yield a reasonable return, without a variance.

**Finding.** The lot was originally developed in 1923 and is smaller than the one acre minimum required by the code. Additionally, the front and rear setbacks also are not in conformance with today's requirements. These conditions have existed prior to the establishment of today's standard and is unavoidable by the current owner of the property. The 50 foot required rear setback is sized according to the one acre minimum lot size. The application of this setback requirement on a lot smaller than required by the code places an undue burden on the property.

2. **Development Design:** The variation would not merely serve the temporary social or personal convenience of an occupant, and an alternative development plan that would conform to Code would not be suitable for the uses permitted by Code and would not be typical of similar properties in the area.

**Finding.** The applicant has stated that the addition would provide a long term solution to the deteriorating condition of the rear porch. Additionally, the extreme topography towards the rear of the property would require extensive excavation and cause extensive disruption to the natural drainage of the site if an alternative, more conforming location was proposed for the addition.

3. **Community Impact:** The variation would retain the essential character, scale, intensity, and open space of the area, and would be in harmony with the purposes of the Zoning Code as stated in Section 1260.02 of this Code, and would not be substantially injurious to other property, or be detrimental to public interests or adopted Village plans.

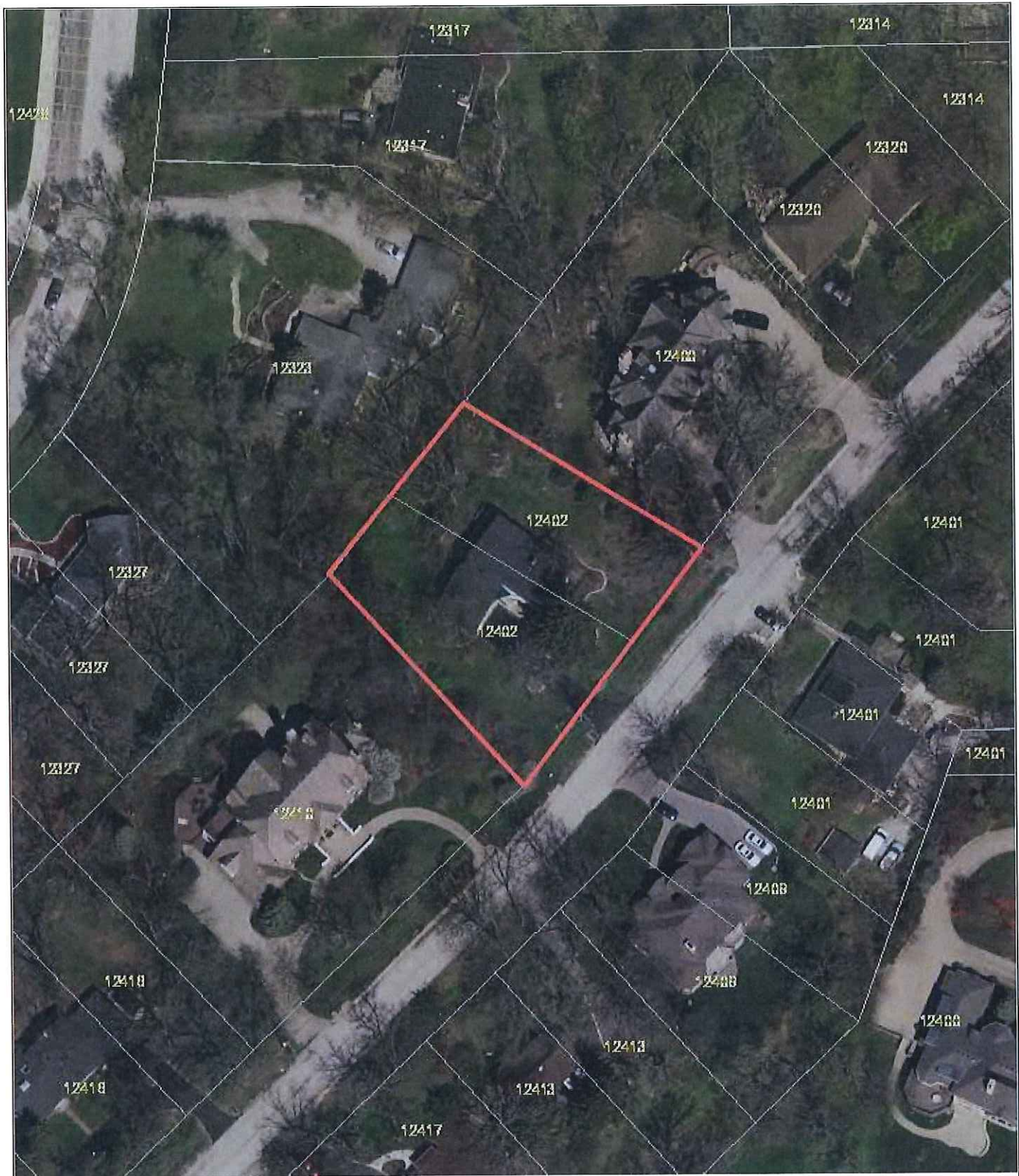
**Finding.** The applicant has stated that the proposed addition would be in keeping with the essential character of the 1923 home. Additionally, it's proposed location would preserve the existing natural open character of the property and surrounding area to a greater extent than if a conforming addition was built to the side of the existing dwelling.

#### **STAFF RECOMMENDATION**

The staff has reviewed the application and recommends *approval* of the 14.5 foot rear setback variance requested to construct an addition on the property commonly known as 12402 S. Ridge Avenue in the Village of Palos Park.

#### **RECOMMENDATION**

I move to recommend that the Village Council approve the requested 14.5 foot variation from the required 50 foot rear setback as required by Chapter 1268.02 (g) of the Village of Palos Park Code to allow the construction of an addition on the property commonly known as 12402 S. Ridge Avenue in the Village of Palos Park.



Village of Palos Park GIS  
 12402 S. Ridge Avenue



VILLAGE OF PALOS PARK  
 8999 West 123rd Street  
 Palos Park, IL 60464  
 (708) 671-3700

DISCLAIMER: The Village of Palos Park does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 94'

Print Date: 5/2/2018

Building Department  
8999 West 123<sup>rd</sup> Street  
Palos Park, IL 60464  
Phone: 708-671-3700  
Fax: 708-448-9542  
Web: www.palospark.org



Applic. Date: \_\_\_\_\_  
File #: \_\_\_\_\_  
Fee: \_\_\_\_\_

## Application for Zoning Board of Appeals

1. Applicant Wayne & Linda Kuhn Daytime Phone (708) 448-8820

Mailing Address 12402 S. Ridge Ave., Palos Park, IL 60464

Email Address WALKUHN44@gmail.com

2. Owner(s) of Record same Daytime Phone (708) 448-8820

Mailing Address same

3. Applicant is:  Owner  Attorney  Other Agent (please specify) \_\_\_\_\_  
(Note: A letter of authorization from the owner(s) of record must be attached)

4. Address/Location of Subject Property same

5. Permanent Index Number(s) of Subject Property 23-27-405-033 & 23-27-405-034

6. Present Zoning Classification R-1-A Proposed Zoning Classification (if applicable) \_\_\_\_\_

7. Zoning Designations and Uses of properties to the North R-1-A South R-1-A

East R-1-A West R-1-A

8. Current Use single family residence Proposed Use (if applicable) \_\_\_\_\_

9. Lot Square Footage 19,287.4 Building Square Footage 2,364.

10. Explanation of Relief requested We are seeking a variance to the rear yard setback.

11. Ordinance Section seeking Relief from: 1264.04 (e) or (s)

The rear yard setback of 50 ft. is appropriate for a 1 acre lot. We are asking for a variance based on the burden this places on an undersized lot of only .44 acres. It might be argued that a 22' setback might be proportional to this sized lot, however, we are asking for approval for 35' setback or an additional 9' from the existing structure.

### APPLICATION MUST BE FILED WITH ORIGINAL SIGNATURES

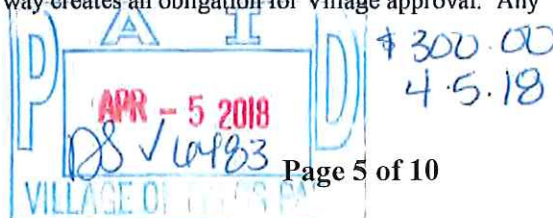
I hereby certify that the above statements and all accompanying statements and drawings are true and correct to the best of my knowledge. I hereby consent to the entry in or upon the premises described in this application by any authorized official of the Village of Palos Park for the purpose of securing information, posting, maintaining and removing such notices as may be required by law.

Linda S. Kuhn  
Applicant Signature

04/05/2018  
Date

Please note that advertisement of proposed projects prior to Village approval in no way creates an obligation for Village approval. Any advance promotion of a project is done at the risk of the petitioner.

Exhibit 2



# VARIANCE HARDSHIP CRITERIA

The following criteria (Village Code Section 1264.07) are used by the Village to help determine if property conditions are hardships that are sufficient to grant a zoning variance.

## A. Site Conditions

1. What are the unusual physical conditions of the site; such as size, shape, slope, or other natural or manmade features; that make it a substantial burden to use the property or develop the property?

   The residence was built in 1923 (before current codes were established) on a lot measuring .44 acres.

The site has an extreme slope at the rear of the existing residence & residence is set back toward the rear of the lot. (Approximately 44' from the rear lot line at the closest point.) \_\_\_\_\_

- a. Were these conditions created by current owners of the property?    No \_\_\_\_\_
- b. Are these conditions unavoidable or uncorrectable?    Yes \_\_\_\_\_
- c. Are these conditions worthy of preservation?    Yes \_\_\_\_\_
- d. Is the loss of value or reasonable return due to these conditions substantial?    No \_\_\_\_\_

## B. Development Design

1. Would the variation serve only the temporary social or personal convenience of the occupant?

   The variance would provide a long term solution to the deteriorating condition of the existing porch.

This residence was built in 1923 and there is no foundation under the rear porch. Over time, the rear supports have sunk and the porch slope is increasing. We wish to place a foundation with a basement level room under the new porch replacement which will be a four season room. To make the space more functional and to accommodate a therapy pool, we wish to extend it 10 feet toward the rear property line. \_\_\_\_\_

2. Is there another way to design the development that would be suitable for the permitted uses and that does not require a variance?

   The design could be extended toward the side lot line, but this would reduce the natural light and outward view from that side of the residence and have a negative impact on the open space appearance of the property. This option was considered by the architect and abandoned because of the topography and the need for extensive excavation and disruption to the natural drainage on the side of the property. Whereas, extending the new construction toward the rear property line will preserve the open space appearance of the property when viewed from the front (Ridge Ave.). In addition, the rear location will preserve the natural slope and drainage. \_\_\_\_\_

- A. Is this other design similar to other development in the neighborhood?    n/a \_\_\_\_\_

## C. Community Impact

1. Would the proposed development with the variance alter the essential character, scale, intensity, and open space patterns in the area?

   Development would be in keeping with the essential character of the home as built in 1923. It should be noted that the current owners have improved this home since purchase in 1980, including a second floor addition to gain living space without increasing the footprint. Newer homes on either side have consumed more yard space, thereby reducing the open space character.



April 17, 2018



Re: 12402 S. Ridge Avenue  
Palos Park, IL. 60464

BY: .....

Dear Ms. Pruss,

I reside at 12340 S. Ridge Avenue in Palos Park, IL. I am unable to attend the meeting on May 9, 2018. Therefore I would like to state the following:

I fully support the granting of the variance that is being requested by Wayne and Linda Kuhn at 12402 S. Ridge Avenue. If you have any questions I can be contacted at 708-417-0600.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert M. Fletcher". The signature is stylized and fluid.

Robert M. Fletcher  
12340 S. Ridge Avenue  
Palos Park, IL. 60464



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney  
Village Clerk Marie Arrigoni  
Commissioner James Pavlatos  
Commissioner Dan Polk  
Commissioner Nicole Milovich-Walters  
Commissioner G. Darryl Reed*

Meeting of: May 14, 2018

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Seal Coat and Stripe Bike Path in Palos Park

**BACKGROUND/HISTORY:**

The portion of the Bike Path installed in Palos Park almost three years ago needs to be sealed and then restriped. The area along Route 83 has been through NICOR main replacement and IDOT resurfacing of Route 83. Rather than just address that portion of the path PW recommends sealing the entire path at this time. Palos Heights is also looking into their section of the path along Southwest Highway. PW received a proposal from Jacks Sealcoating Plus to complete this work. The total cost to seal coat the path with two coats, and restripe it is \$ 7,175.00. This company has done work for the Village in the past at the Recreation Building, the Kaptur Center and METRA. The cost for this repair will be covered under the Street section of the ½ % Sales Tax Fund.

**STAFF RECOMMENDATION:**

Staff recommends approving the proposal submitted by Jacks Sealcoating in the amount of \$ 7,175.00 to seal coat and stripe the portion of the Bike Path in Palos Park.

**RECOMMENDED MOTION:**

I move to approve the proposal from Jacks Sealcoating Plus in the amount of \$ 7,175.00 to Seal Coat and Stripe the portion of the Cal Sag Trail in Palos Park.

# Jack's Sealcoating Plus, LTD

Asphalt • Concrete • Striping • Snow Plowing

P.O. Box 2314 | Bridgeview, IL 60455 | Phone: 708.599.0521 | Fax: 708.907.5225 | email: [jacksseal@comcast.com](mailto:jacksseal@comcast.com)  
[www.jackssealcoating.com](http://www.jackssealcoating.com)

Village of Palos Park  
Fidel Castillo  
8999 W 123<sup>rd</sup> ST  
Palos Park, Il. 60464  
Phone: 708-923-7170  
Fax 708-361-2735  
Email:

Date: 04/03/2018

RE: BIKE PATH PALOS PARK

Jack's Sealcoating Plus, Ltd. is pleased to submit this proposal to do the following work:

- Seal walking path along Route 83 53,210 sq. ft
- Seal (1) coat brushed on ~~\$5,300.00~~

**OPTION** → Seal (2) coats  
• **1 coat squeegeed on with machine & 1 coat sprayed on** \$6,000.00

- Stripe 1- 4" center line 5,321 sq.ft.
- 3 stop signs
- 5 stop bars
- 2 OBEY SIGNAL

\$1,175.00

7,175.00

**(excluding permit if needed):**

Stripping paint is seal master latex. Fast dry

Sealcoat material will be brush applied or squeegeed on over entire area to ensure proper and adequate coverage. We use SealMaster coal tar sealer and we are an authorized distributor. Payment terms: Net due 30 days from date of invoice. Late payments subject to 1.5% monthly interest, allowed by Illinois State Law, on unpaid balance. Buyer of services shall pay all attorney and collections expenses.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_



To: G. Darryl Reed, Building Dept. Commissioner  
 From: Building Department  
 Date: May 9, 2018  
 Subject: **Building Department Report for Council Meeting May 14, 2018**

**DECK & PORCH SAFETY**

The Village of Palos Park reminds homeowners and condominium owners to visually inspect porches, balconies, decks, and similar structures at least twice a year for safety. Residents should check for the following signs of an aging porch:

- Split wood, rotting wood, loose or missing nails or screws
- Loose or missing anchors where the porch attaches to a house or building
- Missing, damaged, or loose support beams and planking
- Wobbly handrails or guardrails

When building or repairing a porch, residents must get a building permit from the Building Department. Our Village inspector will then inspect your structure to make sure that it meets building safety codes.

**PERMITS**

The Building Department processed Twenty-Seven (27) permits from Apr. 18 – May 8, 2018 resulting in **\$10,473.60** of permit fees. Thirty (30) inspections were completed during this time.

8203 W. 125th Street	Tear off & Re-Roof	\$ 180.00
11615 Old Prague Path	Tear off & Re-Roof	\$ 180.00
13002 S. LaGrange Road	4 week temporary sign	\$ 25.00
10000 W. 127th Street	Tear off & Re-Roof	\$ 180.00
12511 Post Road	Paver patio	\$ 360.00
8515 W. 119th Street	Tear off & Re-Roof	\$ 180.00
8115 W. 123rd Street	Tear off, Re-Roof & gutters	\$ 240.00
10000 W. 127th Street	Door Replacement	\$ 110.00
9104 W. 125th Street	Roof & siding	\$ 240.00
9 Wild Cherry Lane	Bathroom Remodel	\$ 545.00
8101 W. 126th Street	Window replacement	\$ 110.00
12210 S. 86TH Avenue	Interior demolition	\$ 120.00
11909 S. 93rd Avenue	Tear off & Re-Roof	\$ 180.00
7900 W. Palos Avenue	Interior Remodel	\$ 740.00
11516 Old Prague Path	New furnace	\$ 100.00
13034 S. LaGrange	Commercial signage	\$ 345.00
11901 S. 92nd Avenue	Replace fence	\$ 180.00
9802 Wild Cherry Lane	Garage floor	\$ 360.00
31 N. Woodland Trail	Concrete walkway & patio	\$ 180.00
12600 S. 83rd Avenue	Replace A/C unit	\$ 60.00
12314 S. 86th Avenue	Replace HVAC	\$ 4,748.60
11530 S. Elbridge	Fence	\$ 180.00
13 S. Woodland Trail	Concrete walkway	\$ 180.00

7827 W. McCarthy Road	Concrete patio	\$ 180.00
11650 Walnut Ridge	Plumbing repairs	\$ 195.00
8002 W. 127th Street	Plumbing repairs	\$ 195.00
1 Wild Cherry	Drywall garage	\$ 180.00
	<b>TOTAL</b>	<b>\$ 10,473.60</b>
	<b>YEAR TO DATE TOTAL</b>	<b>\$ 38,748.96</b>



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney  
Village Clerk Marie Arrigoni  
Commissioner James Pavlatos  
Commissioner Dan Polk  
Commissioner Nicole Milovich-Walters  
Commissioner G. Darryl Reed*

Meeting of: May 14, 2018

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Consideration of the draft Village of Palos Park Bikeways and Trails Plan.

**BACKGROUND/HISTORY:**

The Village of Palos Park applied for the 2016 CMAP Local Technical Assistance (LTA) Program in June of 2015 for a Bikeway and Trails Plan partnering with the Forest Preserves of Cook County. The Village was awarded the LTA grant in October of 2015. Since that time, a Request for Proposals was issued with nine firms responding, and the contract was awarded to Sam Schwarz Engineering. A Steering Committee was formed to guide the development of the Plan which was comprised of representatives from the Village Business Community, the Forest Preserve District, the Illinois Department of Transportation, the Palos Peddlers and Plan Commission.

As part of the preparation of the Plan, numerous outreach activities were conducted and public input was provided. Additionally, the Plan was presented to the Plan Commission for their input on March 15. The result of this effort is the attached draft Plan which, if adopted, is intended to serve as a guide for future Village decisions regarding bike infrastructure, as well as a tool to engage with partner agencies regarding future regional infrastructure improvements. In addition to an overall path network with recommended implementation schedule, the Plan recommends three priority projects for the Village to work towards implementation in the short to mid-term (2-10 years): 119<sup>th</sup> Street, 121<sup>st</sup> Street/Timber Lane, and Willow Springs Road. Of these three projects, 119<sup>th</sup> Street was identified as the top priority project as connects a significant portion of the Village to the Forest Preserve trail system and it is scheduled for resurfacing in the State's FY2023.

**STAFF RECOMMENDATION:**

Staff recommends approval of the draft Village of Palos Park Bikeways and Trails Plan.

**RECOMMENDED MOTION:**

I move to authorize staff to prepare a resolution approving the Village of Palos Park Bikeways and Trails Plan.



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
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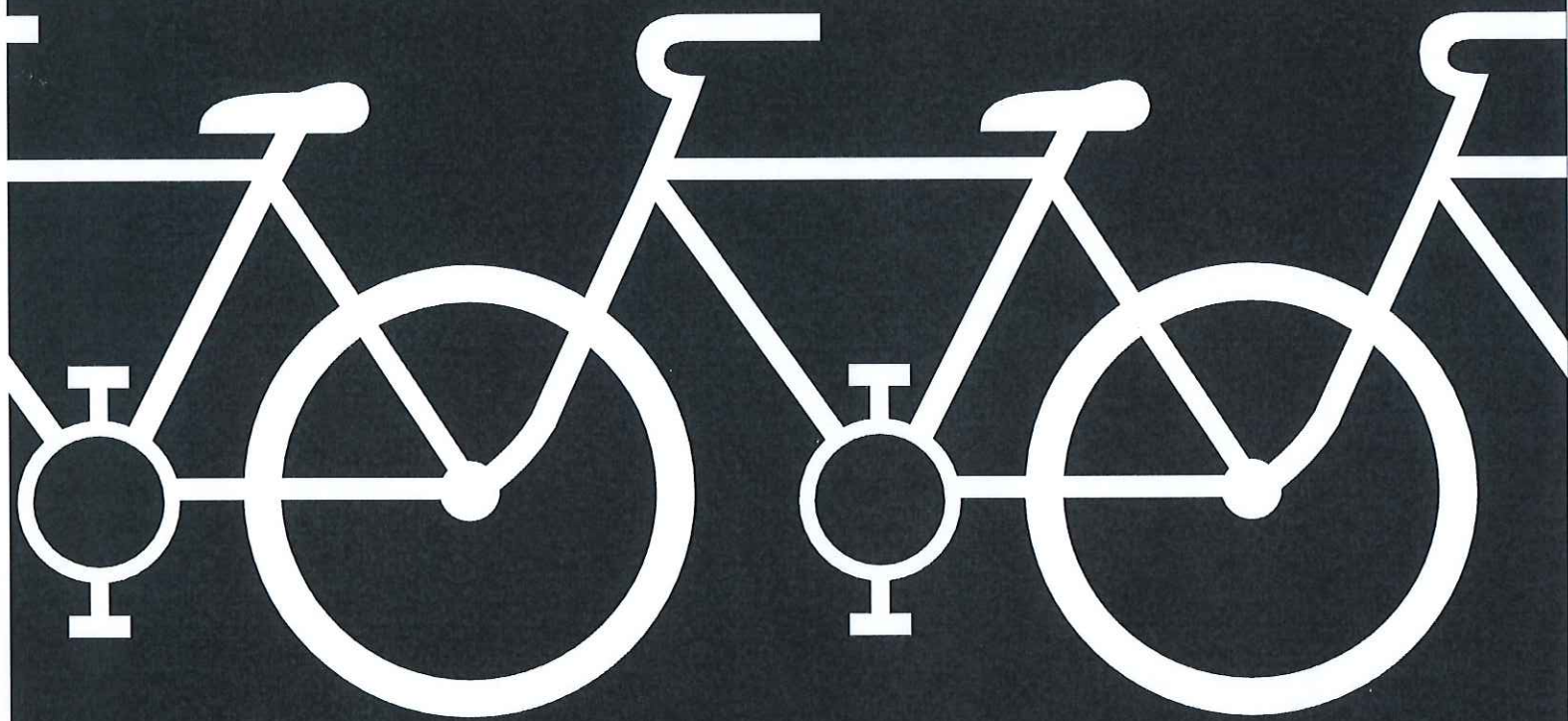
**RECOMMENDED MOTION:**

I move to authorize staff to prepare a resolution approving the Village of Palos Park Bikeways and Trails Plan.

VILLAGE OF PALOS PARK

# Bikeways and Trails Plan

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Spring 2018



## Clients:

Village of Palos Park  
Chicago Metropolitan Agency for Planning (CMAP)

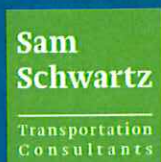
## Steering Committee:

John Mahoney	Mayor
Rick Boehm	Village Manager
Lauren Pruss	Community Development Director
Mike Sibrava	Public Works Department
Mose Rickey	Recreation & Parks Department
Evan Vogt	Recreation & Parks Department
Matt Dill	Plan Commission Member
Mike Masterson	Owner of Hackney's
John O'Neal	CMAP
Kindy Kruller	Forest Preserve District
Carlos Feliciano	IDOT
Don Finan	Palos Peddlers
Benet Haller	Cook County Department of Highways and Transportation

## Funding Acknowledgment:

This project was supported through the Chicago Metropolitan Agency for Planning's (CMAP) Local Technical Assistance (LTA) program, which is funded by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), U.S. Department of Housing and Urban Development (HUD), Illinois Department of Transportation (IDOT), and the Chicago Community Trust.

## Consultant Team:



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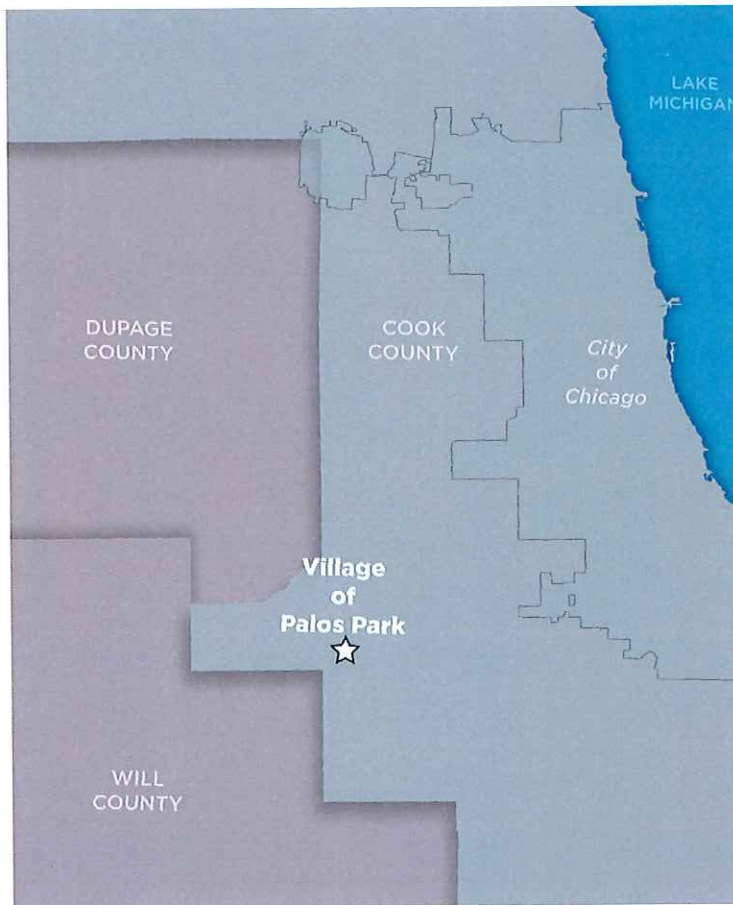
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# INTRODUCTION & REGIONAL CONTEXT

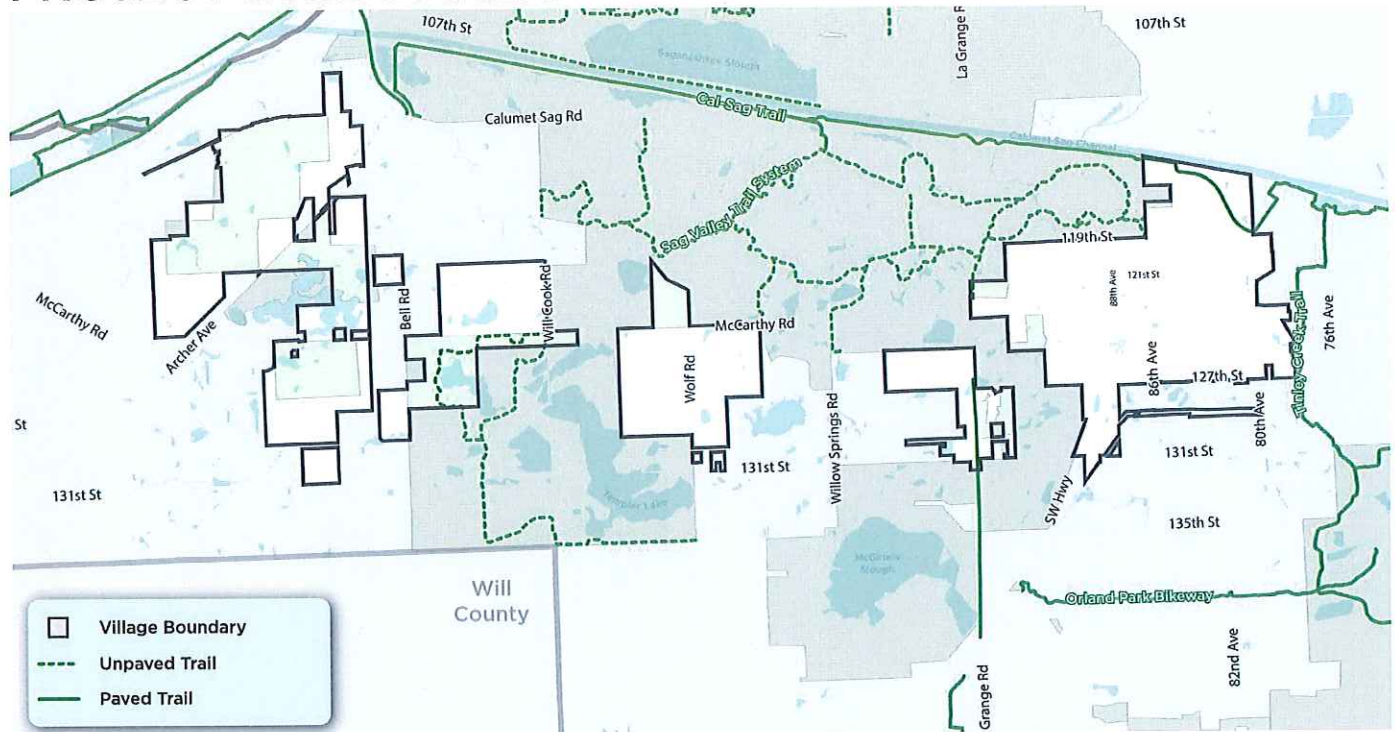


The Village of Palos Park is a growing municipality located approximately 18 miles southwest of downtown Chicago, neighboring both DuPage and Will County. The Village has a distinct advantage due to its topography and its abundance of forest preserves unique among communities in northwestern Illinois. The abundance of natural features and access to open space is a huge draw for residents and visitors alike. According to the 2014 American Community Survey five-year estimates, the Village grew 3.4% since 2000 with just under 5,000 residents. However, in early 2016, the Village annexed land just west of its previous boundaries and grew its land area 63% from 4.3 square miles to 7 square miles. This annexation resulted in the Village being composed of 5 major non-contiguous tracts that can be accessed through several major roadways and forest preserve trails.



The Forest Preserve District of Cook County (FPDCC) owns and manages the forest preserves that surround and separate major parts of the Village. These preserves are home to world class trail systems where local residents can access nature and enjoy the outdoors. Due to its close proximity to the City of Chicago, these trails also appeal to city dwellers and members of the surrounding communities looking to enjoy nature. The year-round trail systems are not only available to bikers and walkers, but select trails are enjoyed by horseback riders, mountain bikers, and even winter sport enthusiasts. The trails range from unpaved, single track trails geared towards mountain bikers to newly constructed trails such as the Cal-Sag Trail, a paved, multipurpose hiking and biking trail that can be enjoyed by families.

## PROJECT STUDY AREA



### Project Purpose

This Bikeways and Trails Plan aims to identify short- and long-term bikeway projects that will lead to a comprehensive, connected network to enable safe and comfortable travel by bicycle throughout the entire community. The data used in this plan was gathered from stakeholder meetings, public outreach events, field observations, national publications on bicycle and trail planning, and municipal and regional agencies including: The Village of Palos Park, The Forest Preserves of Cook County, The Illinois Department of Transportation, and The Cook County Department of Transportation and Highways. Overall, this is a long-term plan that is intended to serve as a guide to inform the Village’s policies and decisions regarding future infrastructure. The Village recognizes that many of the proposed improvements will require significant modifications to the existing conditions that are likely only possible with full reconstruction and significant coordination with external stakeholders.

### Project Goals

- Provide safe transportation networks that accommodate all modes
- Create safe access points and improve connectivity to the trail system for all modes of travel
- Attract visitors from the regional trail systems into the community
- Improve the visibility and safety of trail crossings
- Encourage the use of bicycles as a viable transportation option
- Improve connectivity between the east and west portions of the Village

## Project Components

### Existing Conditions

This report catalogs and analyzes the existing bicycle network, outlining the existing efforts previously undertaken and identifies opportunities to provide a more robust network.

### Priority Projects

Public feedback and discussions with the steering committee were used to identify three priority projects. A high and low impact solutions were designed for each project.

### Public Engagement

To reflect the suggestions and first hand knowledge of residents living in Palos Park, multiple outreach events were held over the course of the project. Opportunities to give feedback included: pop-up events, public meetings, and a project website.

### Recommendations

Final recommendations were developed from the analysis and public input. They focus on improving the Village's bikeability and connections to its paved trail system.

## Project Steering Committee

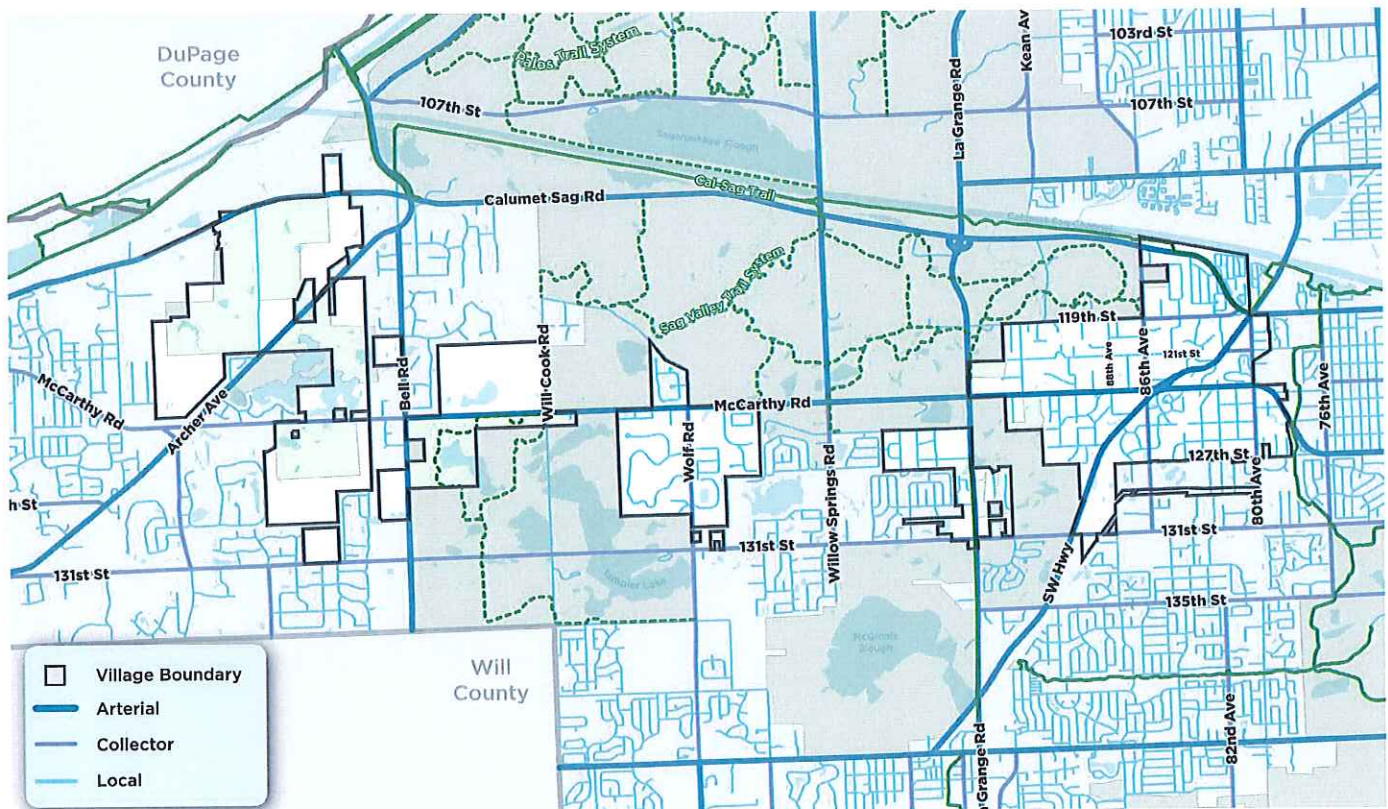
To ensure a diverse and representative voice of the community and major stakeholders, as well as a Steering Committee was assembled. The Steering Committee was comprised of

- Residents and representatives from private businesses
- The Village of Palos Park
- The Forest Preserve District of Cook County
- Cook County Department of Transportation and Highways
- Illinois Department of Transportation, and
- Palos Park Pedalers Bike Club

# EXISTING CONDITIONS SUMMARY



## EXISTING STREET NETWORK



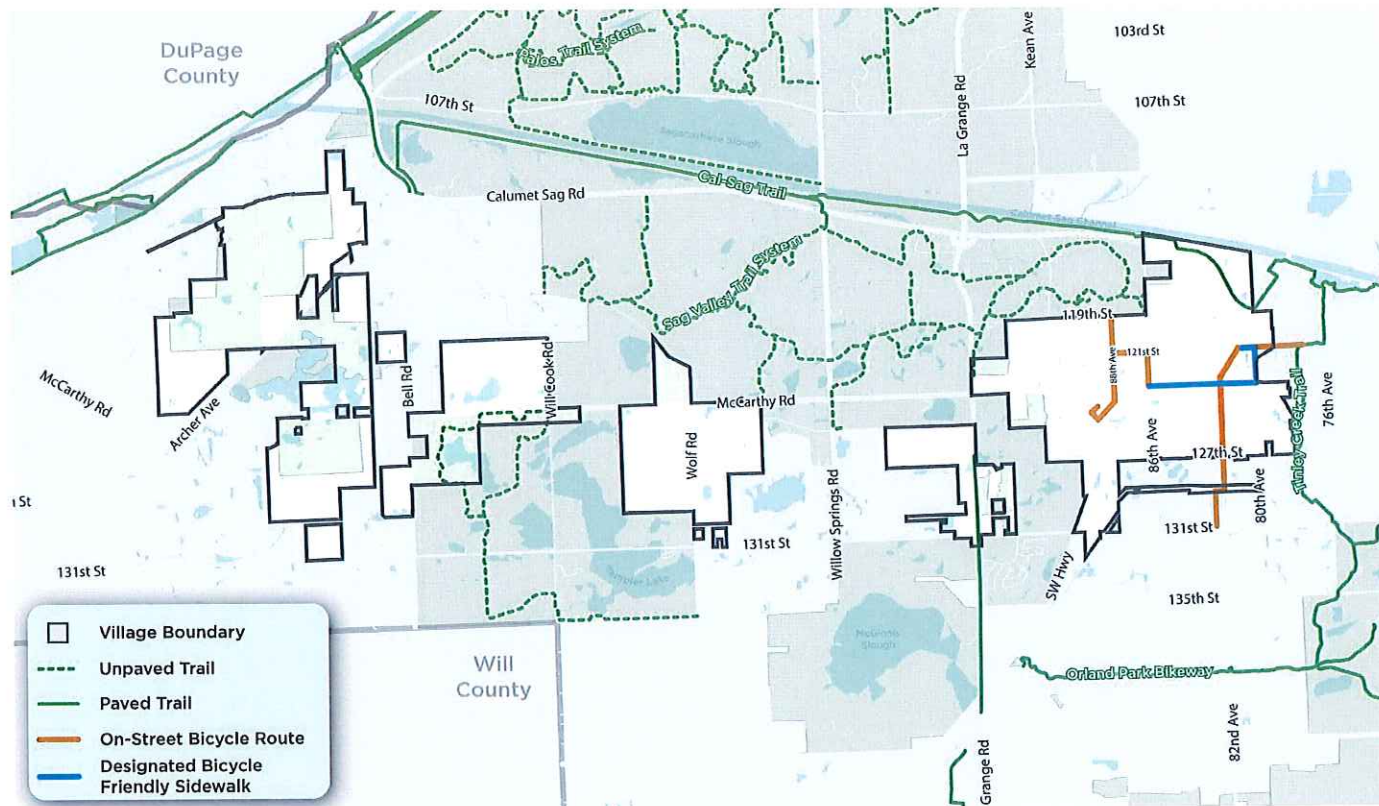
As with most communities, the majority of streets within Palos Park are local streets, carrying low traffic volumes at relatively low speeds. Most of these local streets allow bidirectional travel without centerlines or other striping, and do not have sidewalks. Bike riders typically prefer the low-traffic, low-speed conditions seen on local streets.<sup>1</sup>

Collector streets connect local streets to larger arterial streets. These roadways tend to have medium speeds and traffic volumes. To feel comfortable on collector streets, some separation between vehicles and cyclists is required for the average rider to feel comfortable, such as a paved shoulder or bike lane.

Arterials roads have higher speeds, more lanes, and heavy traffic flow, which typically require dedicated bike lanes for the average cyclist to feel comfortable and—depending on the traffic volume and speeds—may even require physically separated lanes. There are currently no bike lanes (standard or separated) in Palos Park.

<sup>1</sup>Small Town and Rural Multimodal Networks. US Department of Transportation Federal Highway Administration. December 2016. I-8

## EXISTING BICYCLE FACILITIES

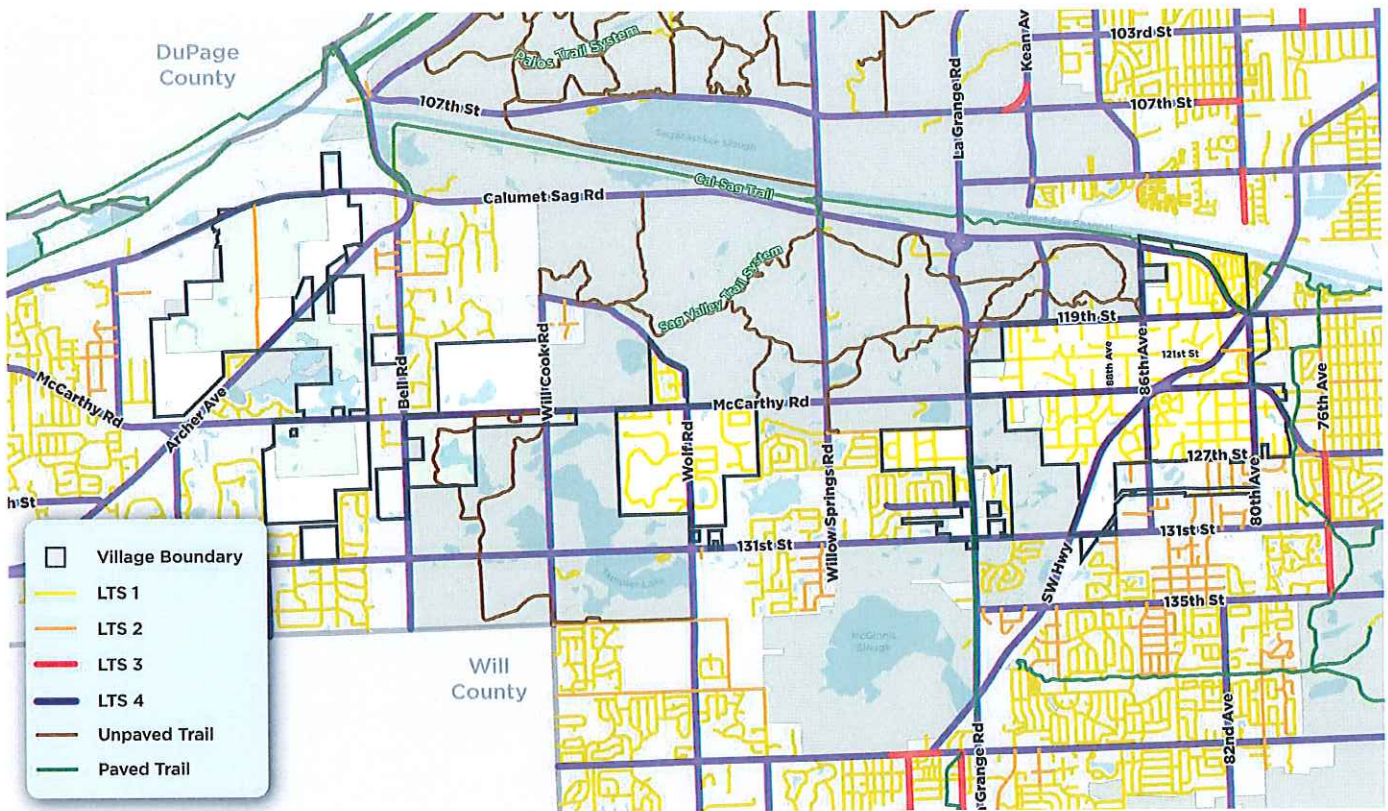


The five major, disconnected tracts that comprise the Village of Palos Park are separated by expanses of Forest Preserve, making it difficult to create a cohesive Village-wide bicycle network. However, the Village has pursued the following initiatives to improve and enhance biking conditions in Palos Park.<sup>1</sup>

- 1.** Per the 2009 Comprehensive plan, bicyclists are designated to use sidewalks along 123rd to foster off-road connections to the Metra Station and municipal buildings along McCarthy Road. But at 4 feet in width, balancing the safety of both pedestrians and bicyclists along these sidewalks is difficult.
- 2.** The Village has installed signs along what are considered bikeways opportunity streets after conducting a study in the fall of 2008. These signs indicate streets help create a network that connects Southwest Suburban Montessori, Palos East Elementary, and Palos South Middle Schools to the Metra Station and the Village Green.
- 3.** Forest Preserve Trails provide Palos Park with access to a larger, regional bicycle network, including the 26-mile Cal-Sag Trail<sup>2</sup> and the 33-mile Tinley Creek Trail. Where roadways are lacking or cannot provide safe bicycle travel, these trails can be used as a means of transportation for the residents of Palos Park and can be utilized as bicycle routes both to destinations within the Village and to Forest Preserve trails and other amenities.

<sup>1</sup>MUTCD guidance recommends a minimum of 8-feet, with 10-feet or more preferred.  
<sup>2</sup>3 miles existing; additional 13 programmed.

## BICYCLE LEVEL OF TRAFFIC STRESS ANALYSIS



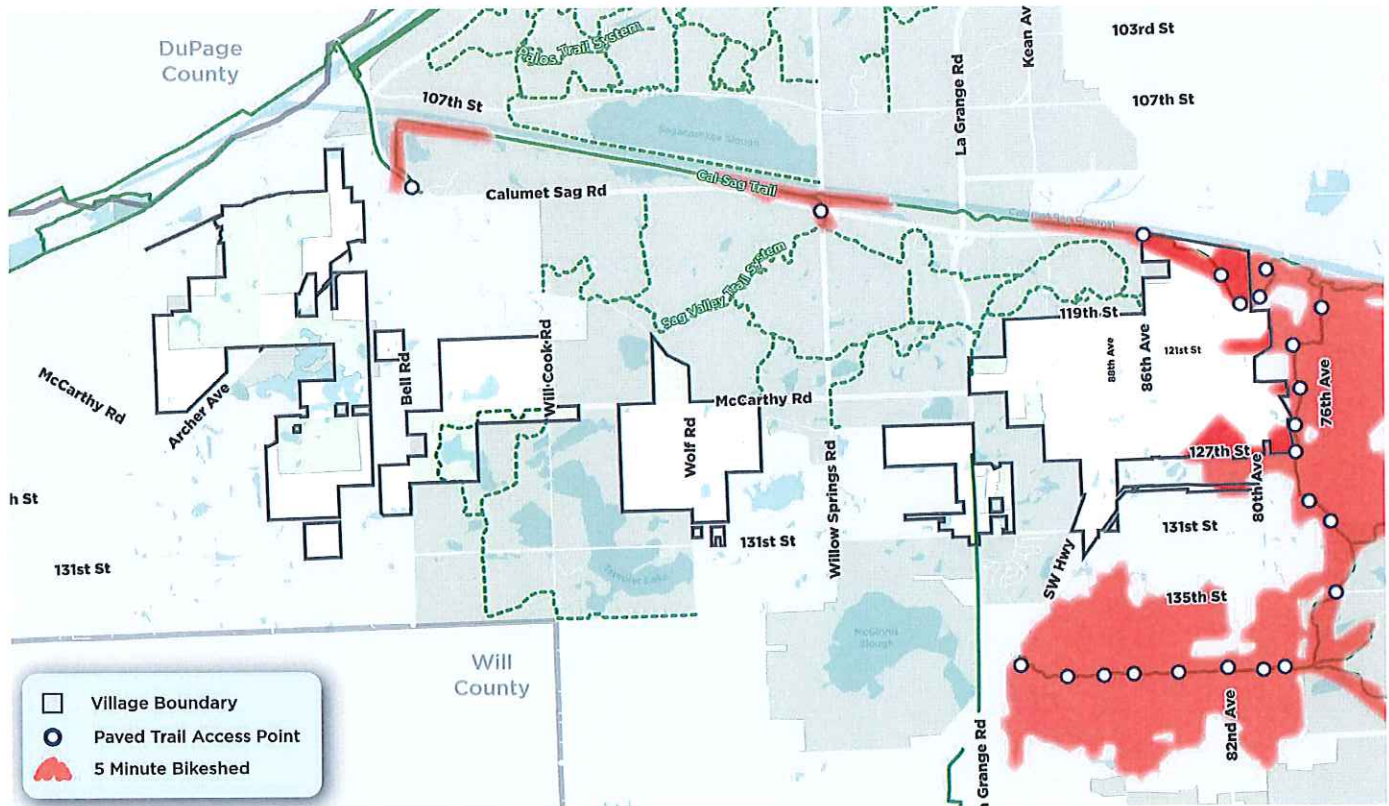
The Bicycle Level of Traffic Stress (LTS) analysis evaluates the level of stress perceived by bicyclists as they travel along a roadway, ranging from LTS 1, in which most people are comfortable on bike, to LTS 4, in which only very experienced and confident bicyclists are comfortable. This analysis was used to rate all streets in the Village of Palos Park area.

This analysis found that 67% (or 35 miles) of roadways in Palos Park are LTS 1 or 2, however they are clustered within residential neighborhoods and lack safe access to key community destinations, creating islands of internal connectivity. Although relatively few, LTS 3 and 4 roadways are the key connections that provide direct access across neighborhoods. Depending on speed limit and AADT, physically separated bicycle infrastructure is recommended to increase safety. Future bicycle improvements to LTS 3 and 4 roadways are vital to enhancing connectivity and accessibility in the region.

### Bicycle Level of Traffic Stress

Speed Limit	Street Width		
	2-3 Lanes	4-5 Lanes	6+ Lanes
Up to 25 mph	LTS 1 or 2	LTS 3	LTS 4
30 mph	LTS 2 or 3	LTS 4	LTS 4
35+ mph	LTS 4	LTS 4	LTS 4

## ACCESS POINT TO EXISTING TRAILS



Access to paved trails was identified by the public and stakeholders as one of the top priorities as a destination to reach by bike. To understand the baseline of access, an inventory of access points trails was used to create bike-sheds around each paved access point. These bikesheds, highlighted above in red, demonstrate the area that can be reached by roadways or existing trails within a 5-minute bike ride-along a comfortable route.

While there is some connectivity between the low-stress roadway network and trail access points exists, it is self-contained and does not connect to the Villages key destinations. The Cal-Sag Trail is a major asset, but short of driving, residents of neighboring Palos Heights have safer and better access than residents of Palos Park. This analysis demonstrates the lack of safe and comfortable access to paved trails the Village offers. The lack of connectivity hinders access for residents of the Village and could discourage regional bicyclists from exploring the Village.

# PUBLIC OUTREACH



To ensure the Plan’s final recommendations are aligned with the community’s needs, the project team conducted a variety of outreach events ranging from pop-up meetings, bike tours, and online engagement activities, the key findings of which are summarized below:

## ONLINE ENGAGEMENT

The project website was home to all relevant documents and photos, upcoming events promoting the project, and hosted online surveys and an Idea Map. Residents suggested improvements, connections, and designations through the site. The website was erected to educate the community and ensure residents who could not attend outreach events had an opportunity to voice their opinion. It also offered residents an opportunity to sign up to receive updates regarding the project. The online survey was accessible throughout the project timeline and advertised on the Village’s social media accounts and sent out in email blasts. Some of the key take aways was to increase/enhance facilities that connect to the Metra Station and Cal Sag Trail and to improve bicycle signage, particularly in relation to nearby Village streets and key destinations

The screenshot shows a web form with the following fields and options:

- What is your idea?**: A large text area for input.
- Have a photo to share?**: A "Choose File" button with "No file chosen" text.
- Would you like your comment/photo to be posted to the public idea section located on this page? \***: Radio buttons for "Yes" and "No".
- Name**: Input fields for "First" and "Last".
- Email \***: A single input field.
- Would you like to receive updates about this project via email? We promise not to spam. \***: Radio buttons for "Most definitely" (selected) and "No thanks".
- Share**: A button at the bottom.

## QUICK POLLS

Part of the website included a Quick Poll. Users were prompted with questions to understand trail trends, use characteristics, and level of comfort. The following represent feedback from this online polling. Some of the key findings are presented below and on the following page.

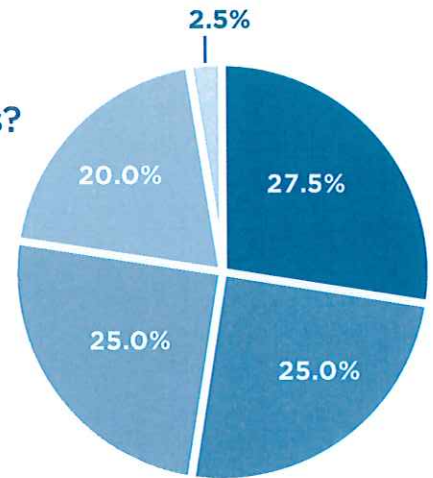
### What did residents have to say about biking in Palos Park?

**65% ride their bike one or more times a week**

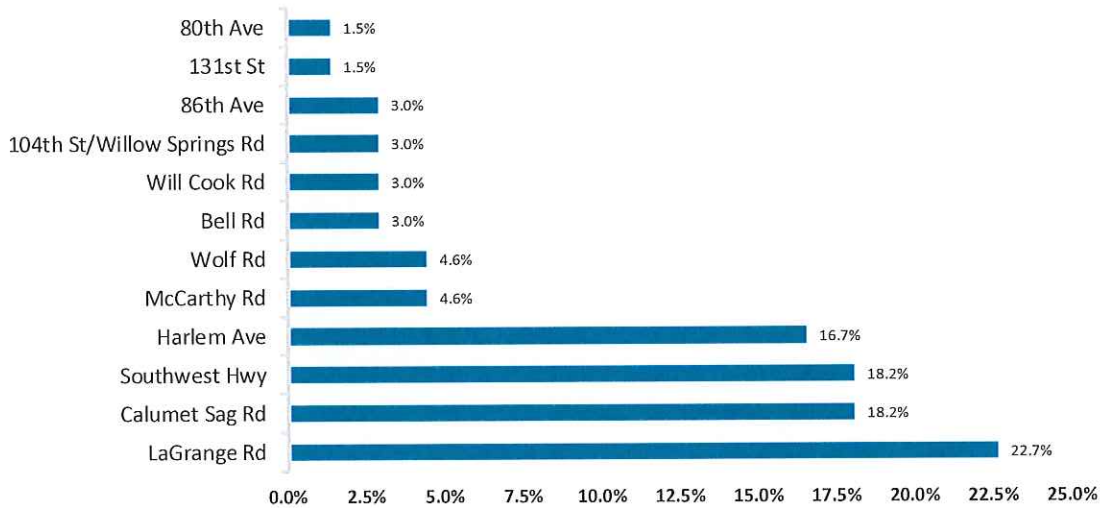
**78% ride their bike for recreation and exercise**

**65% feel safe biking throughout the community**

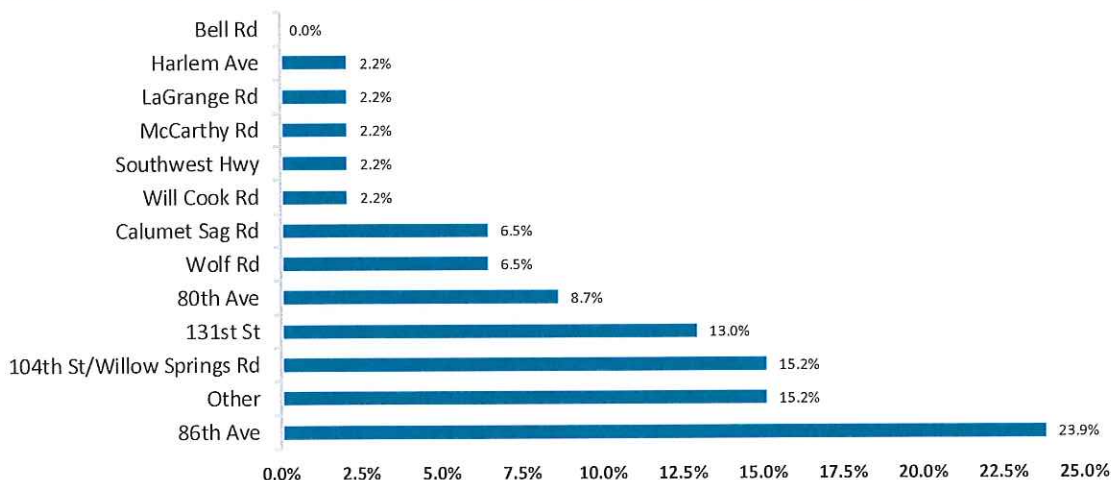
Considering that new bike facilities may impact roadway character, which roads are most ideal for improved bike connections to destinations and trails?



Which roadways are most difficult to cross on bicycle?



Based on the list below, please select the top 3 roadways you are most comfortable biking along:



## POP-UP MEETINGS

### Hot Dog Day

The first pop-up meeting was scheduled at one of the Village's summer events, National Hot Dog Day + Pet Parade on July 27th, 2017. Activities were conducted to understand where popular destinations are located, how people typically travel to them, and where barriers exist. Participants commented on an idea board. Key themes included:

- Incorporate new trails along existing roads
- Enhance access to regional trails
- Improved east-west connections



### Holiday Market

The second pop-up meeting was scheduled at one of the Village's winter events, the Palos Park Holiday Market on December 1st, 2017. At this event, residents were asked to vote on short term, mid term, and long term bicycle connections which informed the Plans priority projects. The majority of residents voted for the following projects:

- 80th Avenue/121st Street/Palos Park Metra Station
- 119th Street
- Willow Springs Road/104th Avenue



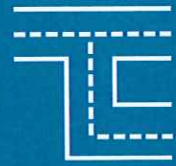
## PLAN COMMISSION MEETING

On March 15th, an update of the plans progress to date and potential solutions was presented to the Palos Park planning commission. Prior to and following this meeting an outreach activity was available to the public to gain insights regarding their preferences for potential solutions. High and low impact facility treatments were presented on poster boards for the three project identified at the Holiday Market: 119th Street, 121st Street, and Willow Springs Road. Attendants were given stickers and asked to vote on their preferred project.

- The majority of participants voted on high-impact solution
- There were safety concerns at the mid-block crossings
- Members of the public wanted to improve connections to the Cal Sag Trail



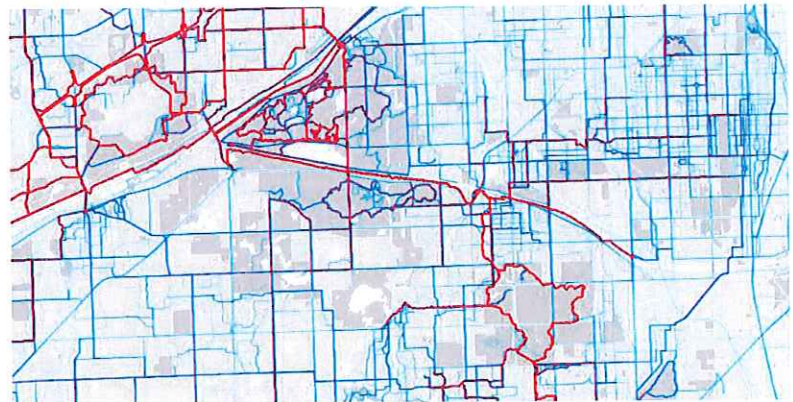
# PROPOSED NETWORK RECOMMENDATIONS



Feedback gained from the steering committee and the public was used as a starting point to identify opportunity roadways for bicycle facilities that could adequately balance the needs of all roadway users. The process of identifying these opportunity roadways is summarized below.

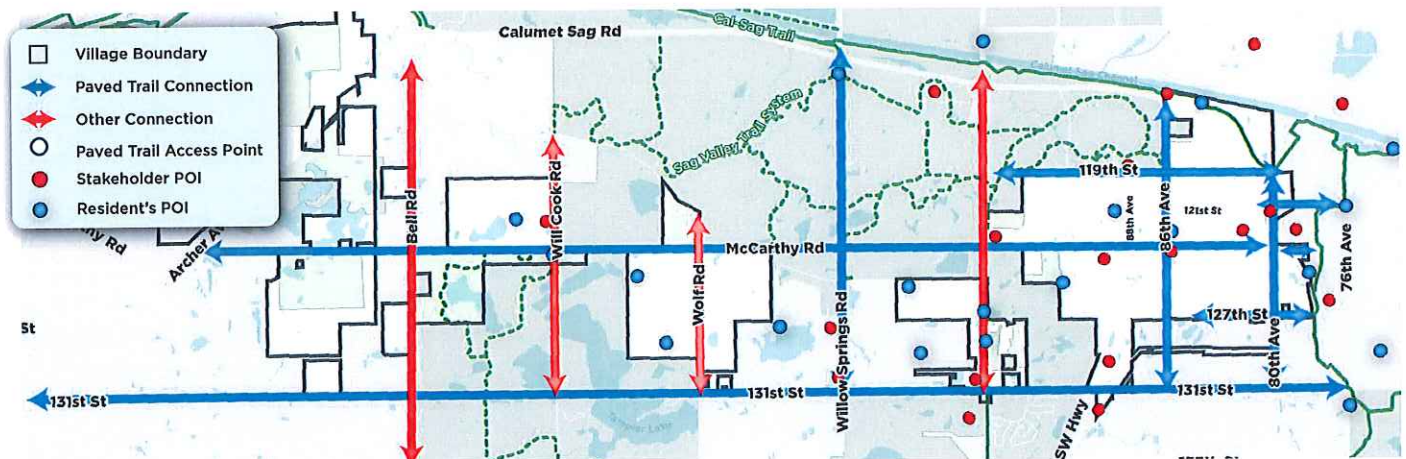
## 1. Existing bicycle demand

To better determine the existing demand (or lack thereof) of streets within the Village, a bicycle “heat map” was collected from Strava. Data regarding the time, distance, and speed traveled by cyclists within the Village from smart phone technology and compiles it to create a color intensity visualization of bicycle use, as seen in the corresponding map. This heatmap was a crucial first step in drafting the proposed bicycle network.



## 2. Distance to major destinations

To begin to identify a connected network, the full street network in Palos Park was categorized by its length and streets that less than 0.5 miles were removed from the network. This primarily separated the streets that serve small residential areas from the streets that connect those neighborhoods to each other, or regionally. Any remaining streets that were isolated from the network by eliminating the short segments were also removed, as they would lack the connectivity to the larger network.



### 3. Access to existing trails and roadway attributes

The resulting street network was analyzed for its potential to provide better connections to the paved trail system. Four Cal-Sag connections and five Tinley Creek Trail connections were identified as opportunities to make those connections. Each street that connects to those access points was cataloged, along with the conditions at the access point itself, such as crossing markings and trail signage. Data was collected for each street to understand the potential for a quality bicycle facility and compare among them. This helped to determine which streets were of a higher priority based on the importance and quality of the connection it makes, the role it would play in the network, and the likelihood of implementing a comfortable facility. With these priority connections as a base, additional bicycle routes were identified to further connect residents to destinations throughout the Village. A sample of this evaluation can be seen below:

Road Segment	West End	East End	Length (Miles)	Number of Lanes	Lane Width	Surface Width	Jurisdiction	Functional Class	AADT	Speed Limit	# of Paved Access Points	Key Destinations
121st Street	SW Hwy	Tinley Creek Trail	.48	2	15'	30'	Municipality	Local, Collector	1,650	20	1	1
123rd Place	McCarthy Avenue	Tinley Creek Trail	.19	2	9.5'	19'	Municipality	Local	-	20	1	1
127th Street	84th Avenue	Tinley Creek Trail	.77	2	12'	24'	Municipality	Local	850	20	1	0
131st Street	Archer Avenue	Tinley Creek Trail	9.46	2	12'	24'	IDOT, County, Local	Collector	5,700 - 10,500	20	1	5
McCarthy Road	Archer Avenue	Tinley Creek Trail	7.86	2	11' - 12'	22' - 24'	IDOT	Arterial	5,300 - 15,600	35 - 50	1	6

### 5. Bike facility identification

This step connects or matches the variety of roadway types within the Village, for which bikeways are proposed, with a range of bikeway types. In order to accommodate pedestrians and bicyclists on different roadways, each with its own geometric and operational characteristics, a range of bicycle facility types were examined for each. Bicycle facility types vary in the amount of separation from the roadway and its traffic, with greater separation providing safe and comfortable accommodation for a wider range of bicyclists (including less experienced and more cautious cyclists), as is outlined in the following section.

Advisory Shoulder

Bicycle Boulevard

Paved Shoulder

Bike Lane

Side Path

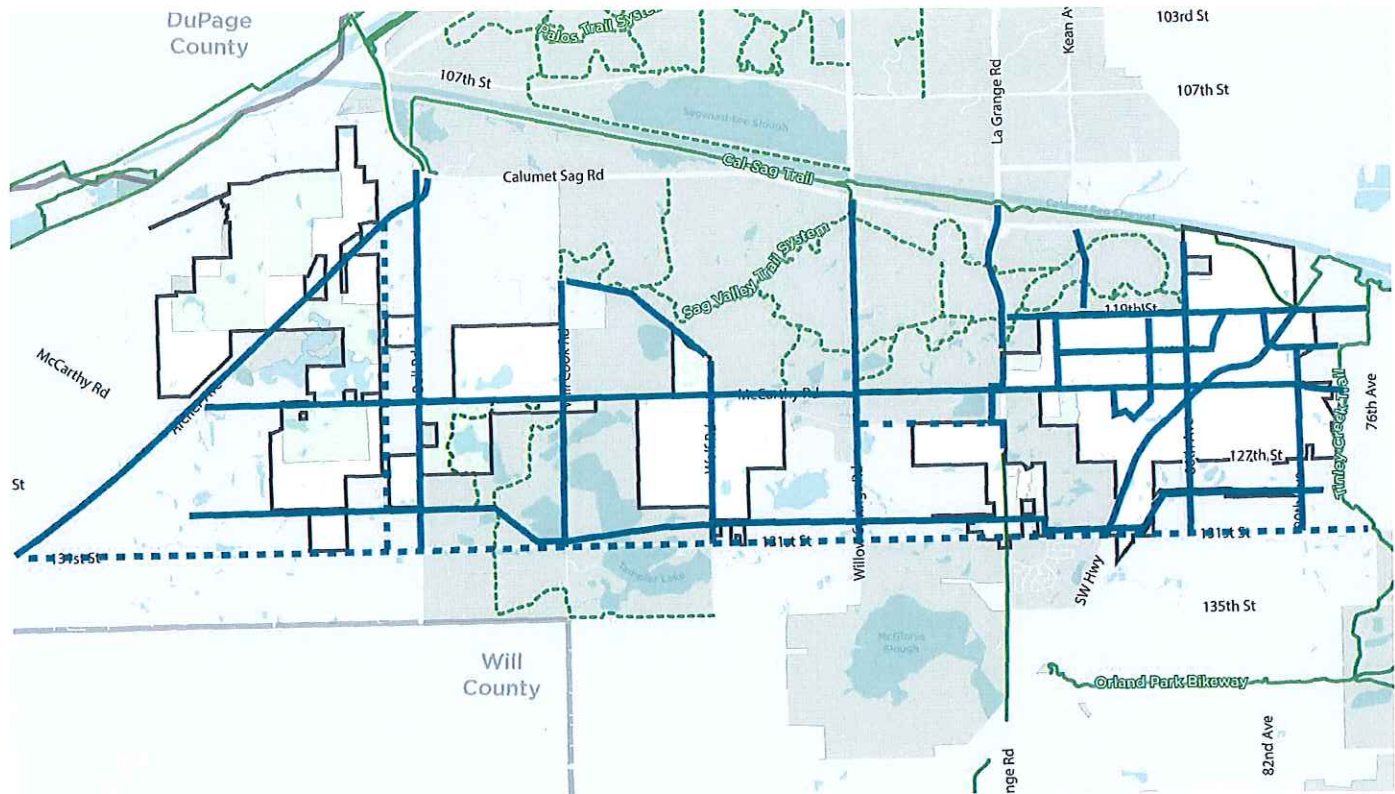


Least Separation

Most Separation



## PROPOSED NETWORK



## SIDEPATHS

Sidepaths are paths that parallel a roadway. They are at the sidewalk level, separated from vehicles by a curb and landscaped buffer. By design, they are similar to a trail, but are distinguished from a trail by nature of its location along a roadway and function as part of an on-street bicycle network, as opposed to following an independent route through open space. They provide greater physical separation for cyclists and pedestrians along corridors of high traffic volume and speed. The design of a sidepath distinguishes it from a sidewalk in width and material. This type of facility provides bicyclists and pedestrians with more comfort alongside higher volume roadways, such as arterial or collector streets.

### Characteristics

- Comfortable for all experience levels
- Can replace sidewalks and be shared by bicyclists and pedestrians.
- Provides off-road connections for recreation and commuting
- Can be difficult to get Right-of-Way
- Village must pay for maintenance
- Special design considerations needed at driveways and cross-streets

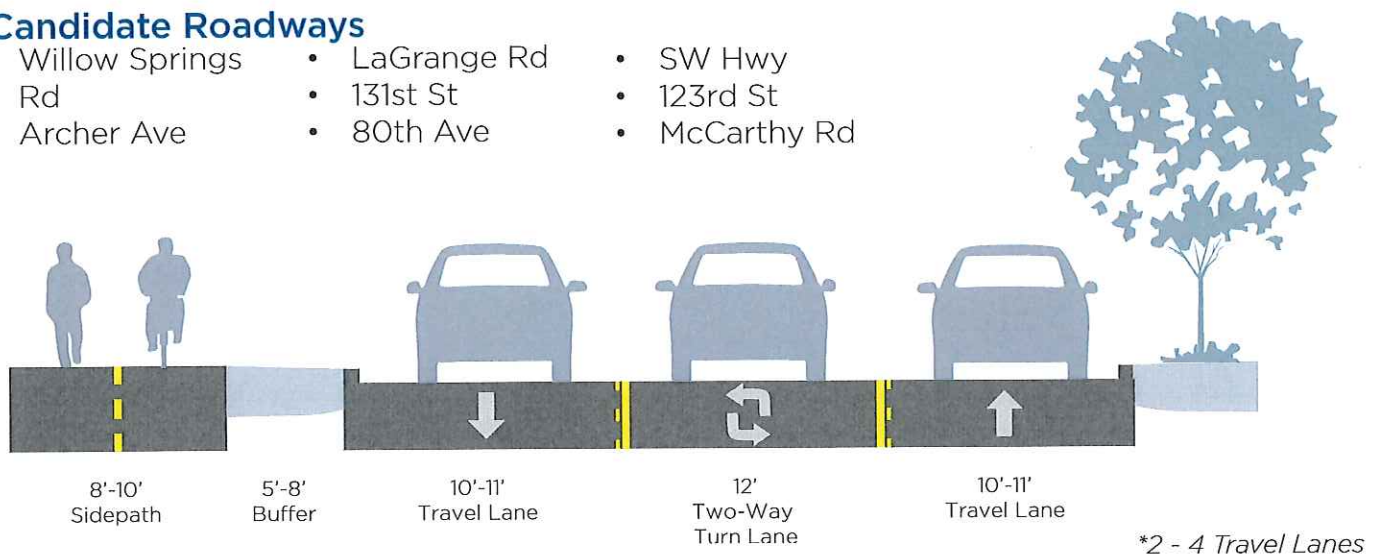
### Candidate Roadways

- |                     |               |               |
|---------------------|---------------|---------------|
| • Willow Springs Rd | • LaGrange Rd | • SW Hwy      |
| • Archer Ave        | • 131st St    | • 123rd St    |
|                     | • 80th Ave    | • McCarthy Rd |



### Design Guidelines

- 8 - 12-foot sidepath (10-foot preferred) with a minimum 5-foot separation between motorized travel lanes is recommended.
- A 3-foot clearance between landscaping and the sidepath is desirable.
- Striping and edging to denote two-way travel lanes and path width.
- Materials: Asphalt/Smooth Surface.



## BIKE LANES

Conventional bike lanes provide a designated on-street space for bicyclists that is separated from motorized traffic and designated by a solid white line. Buffered bike lanes provide greater separation from motorized traffic through the addition of a painted buffer space. This buffer separates the bike lane from motorized travel lanes. Both forms of bike lanes will have painted bicycle and arrow markings. Conventional bike lanes are appropriate on streets with low speeds and moderate traffic. As speeds and/or traffic volumes increase, a buffer should be added.

### Characteristics

- Creates separation between bicyclists and vehicles
- Appeals to a wider cross-section of users than bicycle routes on shared roadways
- Buffered lanes encourage greater distance between vehicles and bicyclists

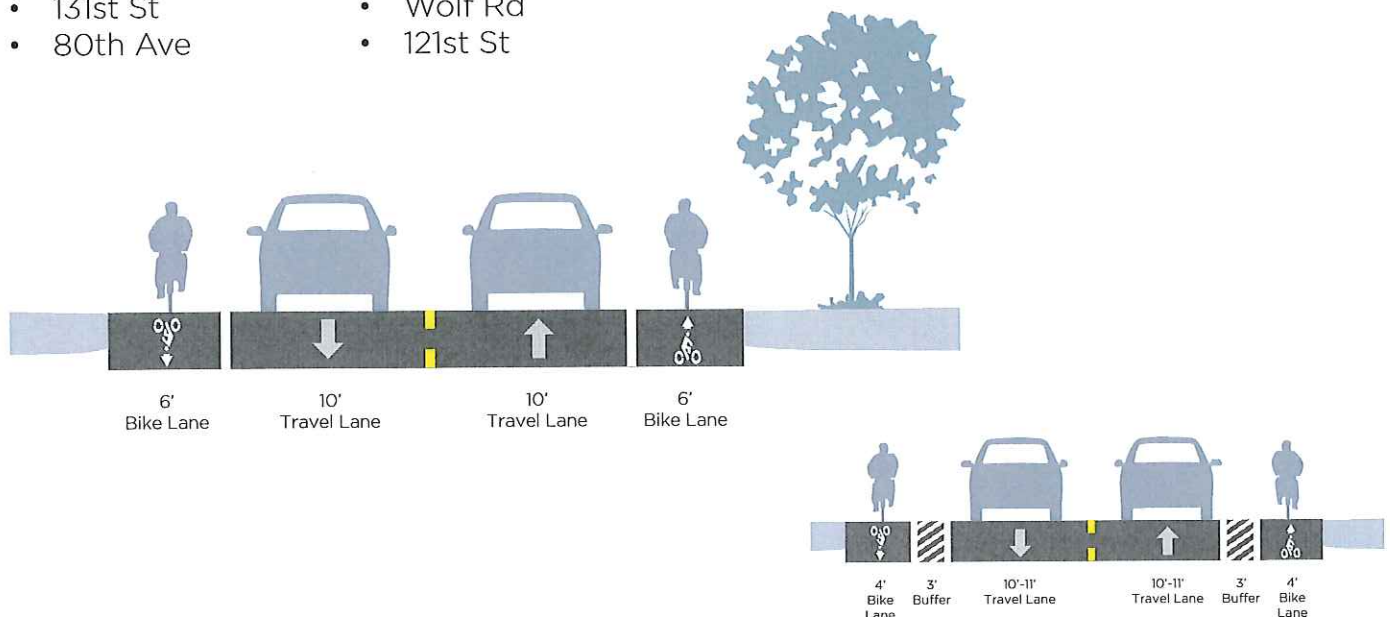
### Candidate Roadways\*

- Bell Rd
- 131st St
- 80th Ave
- 86th Ave
- Wolf Rd
- 121st St



### Design Guidelines

- 6-foot preferred, minimum 4-foot bike lanes on streets with no curb; 5-foot minimum on streets with curb
- 7 - 8-foot buffered bike lane preferred width.
- For buffers with a width greater than 3-feet, diagonal hatching is required. Otherwise buffers may be denoted by the use of two solid white lines.



\*NACTO guidelines recommend a minimum speed limit of 25mph for bike lanes. The Village should consider lowering speed limits along streets that exceed this speed limit.

## PAVED SHOULDER

Paved shoulders provide space for bicyclists when no other facility is available. Paved shoulders separate active modes from motorized traffic without requiring significant infrastructure. Paved shoulders are generally designated by the presence of a solid white line separating the shoulder and the travel lane. Paved shoulders are recommended where traffic speeds and volumes are low and where bike lanes are not an option and provide space for pedestrians where sidewalks don't exist.



### Characteristics

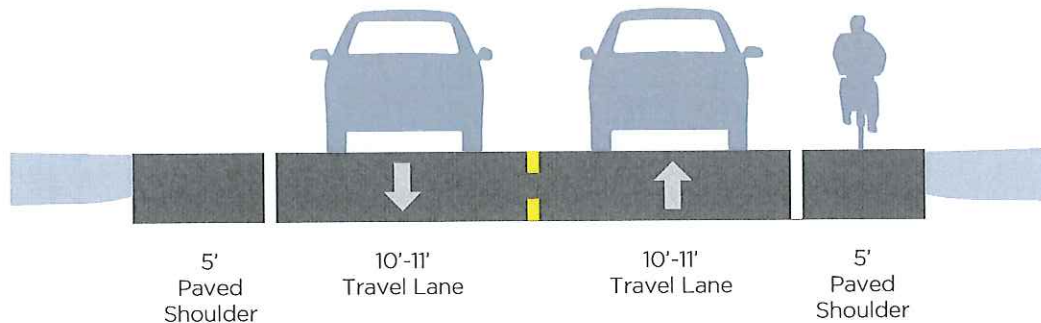
- Dedicated space for each mode improves all roadway users experience
- Provides stable surface off the roadway when sidewalks aren't present
- Can reduce struck-from-behind bicycle crashes
- Typically used on rural roadways
- Shoulders must be maintained to keep clean and free of debris for pedestrians and bicycle utilization

### Design Guidelines

- Minimum 5-foot width on streets with low AADT and speed; up to 8-foot minimum on streets with higher AADT and speed.
- Denoted by a solid white line.

### Candidate Roadways

- |                     |                |
|---------------------|----------------|
| • Willow Springs Rd | • 88th Ave     |
| • Bell Rd           | • Will Cook Rd |
| • 119th St          | • Ford Rd      |
| • McCarthy Rd       | • Wolf Rd      |
| • 121st St          | • 93rd Ave     |
| • SW Hwy            | • Kean Ave     |
| • 86th Ave          | • Powell Rd    |



## BICYCLE BOULEVARD

Bicycle boulevards are designated routes that prioritize bicycle travel over other modes of travel. Bicycle boulevards are designated by enhanced signage and pavement markings and typically provide intersection treatments to slow traffic and provide safe crossing for bicyclists.

Bicycle boulevards are recommended on roadways with an AADT of no more than 3,000 and speed limits are no higher than 25 mph. Bicycle boulevards can be branded through signature signage and/or pavement markings to create a visual, cohesive route and add character to the neighborhood bicycle facilities.

### Characteristics

- Indicates shared lane or shared roadway-environment for bicyclists and vehicles
- Alerts vehicles to presence of bicyclists
- Slows traffic

### Candidate Roadways

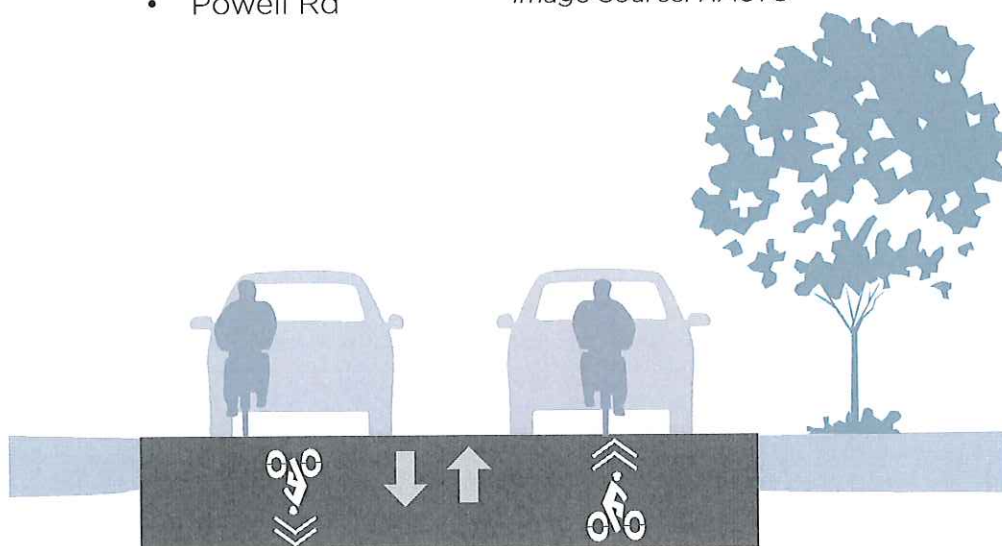
- 86th Ave
- 88th Ave
- 93rd Ave
- Powell Rd



### Design Guidelines

- Pavement markings such as shared lane markings that identify the presence of bicyclists
- Intersection and crossing treatments recommended including gateways treatments, pedestrians signs, and bicycle signs
- Speed management tools such as pavement markings, rumble strips, speed humps, chicanes, and chokers.

Image Source: NACTO



20'

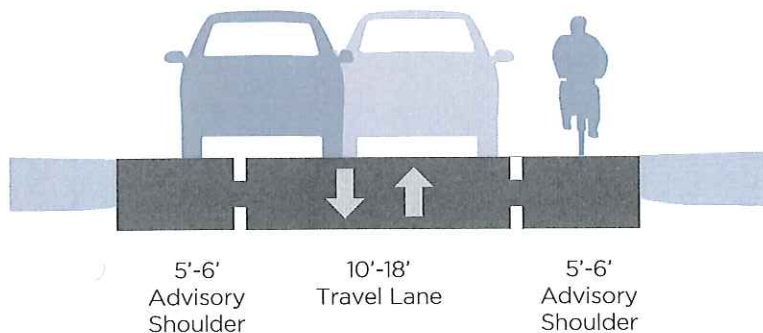
Bicycle Boulevard

## ADVISORY SHOULDER

Advisory shoulders, also known as dashed bike lanes by the Federal Highway Administration (FHWA), provide space for bicyclists on roadways that have insufficient space to accommodate conventional or buffered bike lanes. These shoulders are denoted by dashed lane markings and provide a dedicated space for bicyclists or pedestrians where no sidewalks are available, increasing the safety in the area. Advisory shoulders differ from conventional shoulders; they are included in the travel way and vehicular traffic may travel in the advisory shoulder when a bicyclist is not present. Advisory shoulders are currently an experimental treatment by the FHWA and are not included in the 2009 Manual on Uniform Traffic Control Devices (MUTCD). If these facilities are applied, consult the MUTCD website for updates on process and status. Approval is required from the FHWA if seeking federal funding.

### Shared Lane Markings

Shared lane markings are an alternative treatment to advisory shoulders and may also be used to designate shared travel space between bicyclists and motorized vehicles and are denoted by the presence of a bike and chevron pavement marking. Shared lane markings should be used to designate the preferred positioning on the roadway for bicyclists.



### Design Guidelines

- Single dashed lines denoting an advisory shoulder with a width no less than 4-feet.
- Center two-way lane must meet the 10-foot minimum.

Source: Rural Design Guide

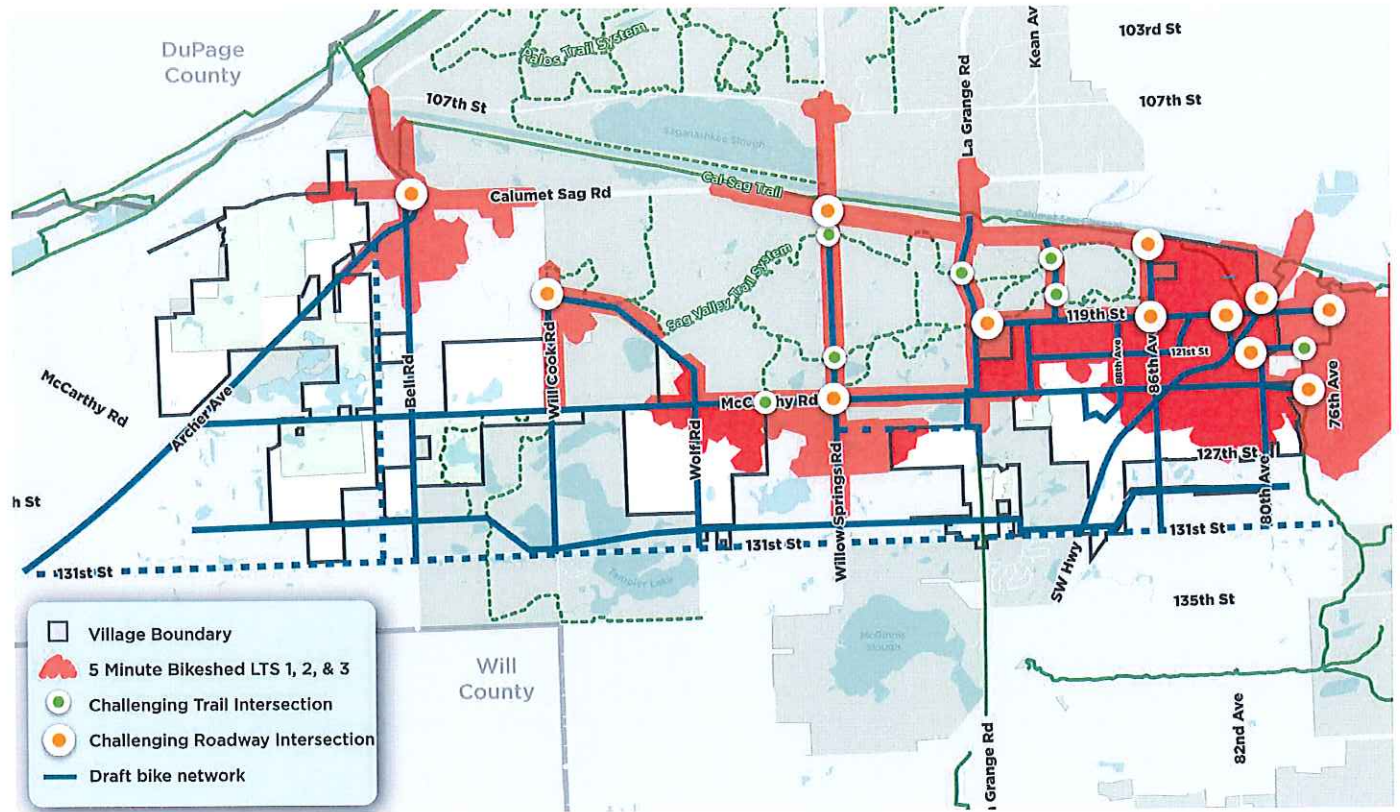
### Characteristics

- Indicates a delineated space for bicyclists when present.
- Alerts vehicles to presence of bicyclists.
- Provides space for pedestrian travel where no sidewalks are present

### Candidate Roadways

- 119th St
- 86th Ave
- 88th Ave
- Will Cook Rd
- Ford Rd
- 93rd Ave
- Kean Ave
- Powell Rd

## KEY INTERSECTIONS



Through field visits, using aerial photography, and Google Streetview, an inventory of access points and midblock crossings to both paved and unpaved trails were identified throughout the entire study area. Access points were classified as either a trailhead or where a trail crosses a roadway. A total of 39 access points were cataloged based upon the type of intersection control, and presence of a crosswalk, sidewalk, or signage.

The map above identifies key roadway and trail access points that are likely to be a challenge when implementing improvements to the proposed draft network. The map above also details the 5 minute bikeshed from the identified challenging roadway intersections, using only the draft bike network. A list of tools that can be applied to each of these—and other—intersections within the Village is outlined in the next section.

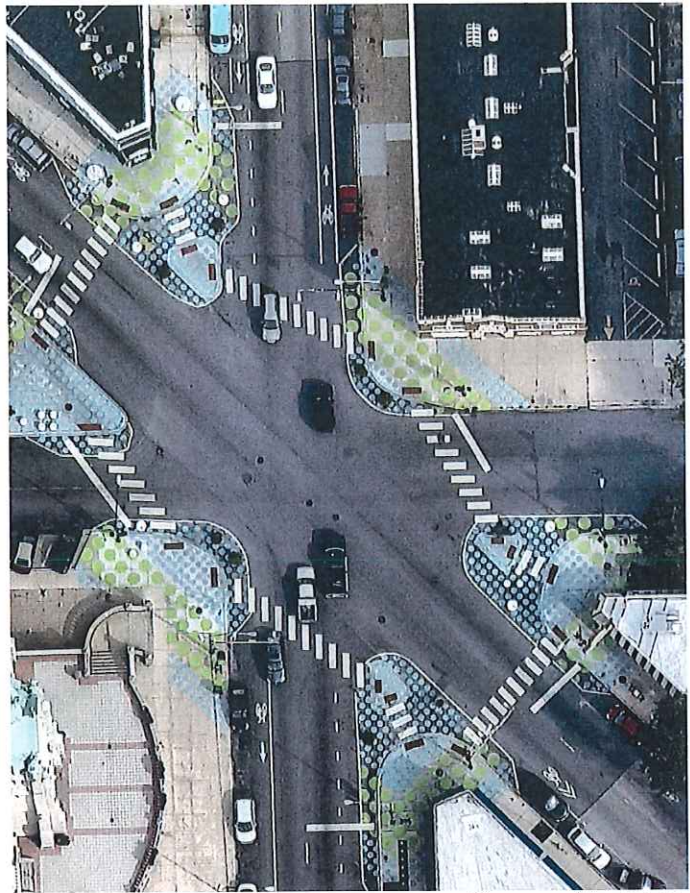
## INTERSECTION & CROSSING DESIGN TOOLS

Intersections should be designed to be predictable, clear, and safe for a variety of pedestrians, bicyclists, and vehicles. One of the most effective ways of achieving these goals is to reduce or minimize the radius of curb space at an intersection. The shape and dimensions of the curb radii has a significant effect on the overall operation and safety at any intersection. Reducing the crossing distance increases pedestrian visibility and decreases vehicle turning speed, ultimately increasing safety for pedestrians and cyclists. Even where concrete curbs are not present, there are alternative ways to reduce the radius of the curb including paint, vertical delineators, or bump-outs.

Along with reducing curb radii, there are other tools to enhance the safety of crossing at intersections that are addressed in this section. While reduced curb radii should be a standard for all roadways, the “candidate roadways” presented below were identified for shorter-term retrofit.

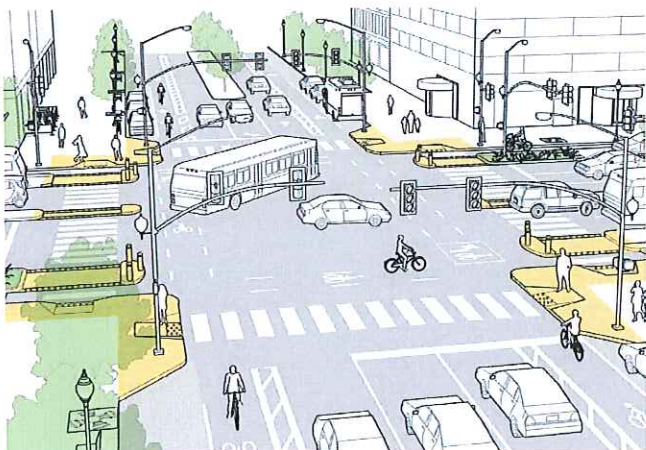
### Candidate Intersection

- 119th St & Cal Sag Rd
- Willow Springs Rd & Cal Sag Rd



Source: Nearmap

- Willow Springs Rd & 123rd St/McCarthy Rd



Source: NACTO



Source: NACTO

## SIGNALIZED CROSSING TOOLS

The following tools can be applied to signalized intersections. Signals are a powerful crossing tool, and should be used when applicable; if signals are not feasible at a specific intersection then crossing tools should be considered, as outlined below.

### Signal Installation

Signals are used at intersections that see pedestrian and bicyclist traffic, have moderate to high traffic volumes, have moderate to high traffic speeds, or have multiple lanes that pedestrians or bicyclists may not feel safe crossing. Signals must meet warrants per the Manual on Uniform Traffic Control Devices (MUTCD). They separate users in time to ultimately create a safe and comfortable intersection for multiple modes.

#### Candidate Intersection

- Cal Sag Rd & 86th St



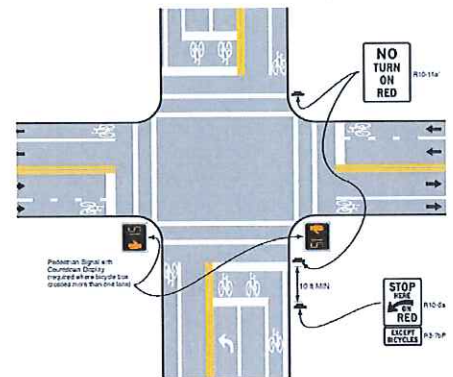
Source: AARoads

### No Right Turn on Red

When drivers look for gaps in oncoming traffic to make a right turn on red, they are not looking for pedestrians or bicyclists in the crosswalk and are more likely to hit them. Restricting right turns on red improve safety for pedestrians and bicyclists, particularly where there are frequent conflicts between right-turning vehicles and crossing pedestrians.

#### Candidate Intersection

- Willow Springs Rd & Cal Sag Rd
- Willow Springs Rd & 123rd St/McCarthy Rd



Source: USDOT

### Push Button for Bicycle

Similar to pedestrian push buttons, bicycle push buttons are installed on actuated signalized intersections, allowing bicyclists to press them for green light prioritization.

#### Candidate Intersection

- Willow Springs Rd & Calumet Sag Rd
- Willow Springs Rd & 123rd St/McCarthy Rd
- 119th St & Cal Sag Rd



Source: (L) Fit City, (R) Wordpress

### Leading Pedestrian Signal

A Leading Pedestrian Interval (LPI) gives pedestrians and bicyclists a 3-7 second head start when entering an intersection with a corresponding green light. MUTCD standards recommend a walking speed of 3.5 feet per second be used to calculate the Pedestrian Clearance Time to cross intersections. Pedestrian countdown signals are required to be used unless the pedestrian change interval is under 7 seconds in time.

#### Candidate Intersection

- 119th & Cal Sag Rd



Source: Safety Guide and Countermeasure Selection System

### Pedestrian Hybrid Beacons

A pedestrian hybrid beacon (PHB) is a flashing warning beacon that is activated by pedestrians when needed. PHB's are used to create intermittent control where a full signal is not warranted, and are particularly useful in locations where traditional crosswalk signings and markings do not result in adequate motorist yielding rates, such as mid-block crossings or uncontrolled mainline crossing points. PHBs have been shown to significantly reduce pedestrian crashes and are becoming increasingly popular with State and local transportation agencies to fill the gap between unprotected crosswalks and full traffic signals to serve pedestrians. Currently, IDOT District 1 does not allow the use of PHBs.



Source: FHWA

#### Candidate Intersection

- Mid-block crossing at Willow Springs Rd & Sag Valley Trail
- Mid-block crossing at SW Highway and 121st St
- 119th & 86th St
- Intersection at 119th St & LaGrange Rd

## CROSSING TOOLS

Crossing tools alert drivers of the presence of pedestrians or bicyclists, while giving them a designated space to cross a roadway. These tools should be used at intersections where more clearly defined space for pedestrians and vehicles is necessary.

### In-Street Signs

In-street signs are movable, flexible signs that can be placed on the center line of a roadway immediately before or on a crosswalk to remind drivers to stop for pedestrians and bicyclists crossing. Other signs that can be used for an in-street sign include “Turning Vehicles Yield to Pedestrians” and “School Crossing”, if applicable.

#### Candidate Intersection

- Willow Springs Rd & Sag Valley Trail
- 119th St & Cal Sag Rd
- Cal Sag Rd & 86th



Source: Bike Walk Lincoln Park

### Pedestrian-Actuated Conspicuity Enhancement

Formerly known as Rectangular Rapid Flash Beacon (RRFB), Pedestrian-Actuated Conspicuity Enhancement's (PACE) are flashing beacons that can be activated when needed. PACE's can enhance safety and reduce crashes between vehicles and pedestrians or bicyclists by increasing driver awareness of potential conflicts. RRFB's should be installed at intersections in which high volumes of pedestrian or bicyclist crossings are anticipated. Rectangular rapid flashing beacons (RRFB) can have sensors, be wirelessly synchronized when a pedestrian or bicyclist is entering the crosswalk, or be push-button activated.

#### Candidate Intersection

- 86th St & Cal Sag Rd
- 121st St & 80th St
- 121st St & SW Hwy



Source: Norwalk News

## Pedestrian Refuge Island

A pedestrian refuge island is a curb-protected space that simplifies the crossing by requiring the pedestrian or bicyclist to cross one direction of travel at a time. The island is placed between opposing traffic lanes and should maintain a minimum of 6-feet in width to accommodate two 2-foot detectable warning tiles with 2-feet of space between them.

### Candidate Intersection

- Willow Springs Rd & Cal Sag Rd
- Willow Springs Rd & 123rd St/McCarthy Rd
- 119th St & Calumet Sag Rd
- 121st St & SW Hwy



Source: Toronto Center for Active Transportation

## Raised Crosswalk

A raised crosswalk is a longer version of a speed hump with a flat surface that matches or exceeds the width of the crosswalk. A raised crosswalk gives priority to pedestrians and bicyclists by putting them above the roadway surface. The minimum recommended width for the surface of the raised crosswalk is 10-feet and should match the middle of the path leading up to it. Crosswalk markings mark the top and chevrons mark the slope to alert drivers of the grade changes. The raised crossings will help passively enforce drivers yielding to trail users.

### Candidate Intersection

- Willow Springs Rd & Sag Valley Trail
- 119th St & Cal Sag Rd
- 121st St & SW Hwy
- Timber Ln & 119th St



Source: SF Streetsblog

## Trail Crossing Signage

Trail crossing signage can be used as a supplementary tool to draw attention to a bicycle facility or pedestrian crossing. For example, a warning sign can be installed to alert turning drivers of the crossing, or bicycle/pedestrian crossing warning signs can be placed at the crossing, on the side street.

### Candidate Intersection

- Willow Springs Rd & 123rd St/McCarthy Rd
- 119th St & LaGrange Rd
- 119th St & 86th St
- 121st St & Tinley Creek Trail
- 121st St & SW Hwy
- Timber Ln & 119th St



Source: Richmond Times Dispatch

## Bicycle Crossing Markings

Bicycle intersection crossing markings indicate the intended path of bicyclists and guide bicyclists on a safe and direct path through intersections while communicating their path to drivers.

### Candidate Intersection

- Willow Springs Rd & Cal Sag Rd
- 119th St & LaGrange Rd
- 119th St & 86th St
- 119th St & Cal Sag Rd
- 121st St & SW Hwy
- Timber Ln & 119th St



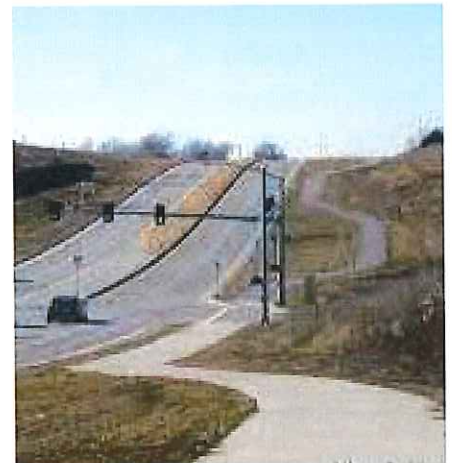
Source: Rural Design Guide

## Sidepath Geometry

Altering a sidepath's geometry away from the parallel roadway at an oncoming intersection slows bicyclists down before approaching an intersection and increases their distance from vehicles. The American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities recommends that the sidepath be moved away from the roadway, to a midblock location and then shift towards the intersection. A key objective of this design is to reduce speeds of both trail users and drivers at the crossing.

### Candidate Intersection

- Willow Springs Rd & Sag Valley Trail



Source: Kansas Cyclist

## High-Visibility Crosswalk

A high-visibility crosswalk is an effective way to communicate the need for slower speeds to drivers. High-visibility crosswalk markings typically use 2-foot wide white bars at 4-feet on center, and crosswalk warning signs. High visibility crosswalks should be used anywhere a crosswalk is marked.

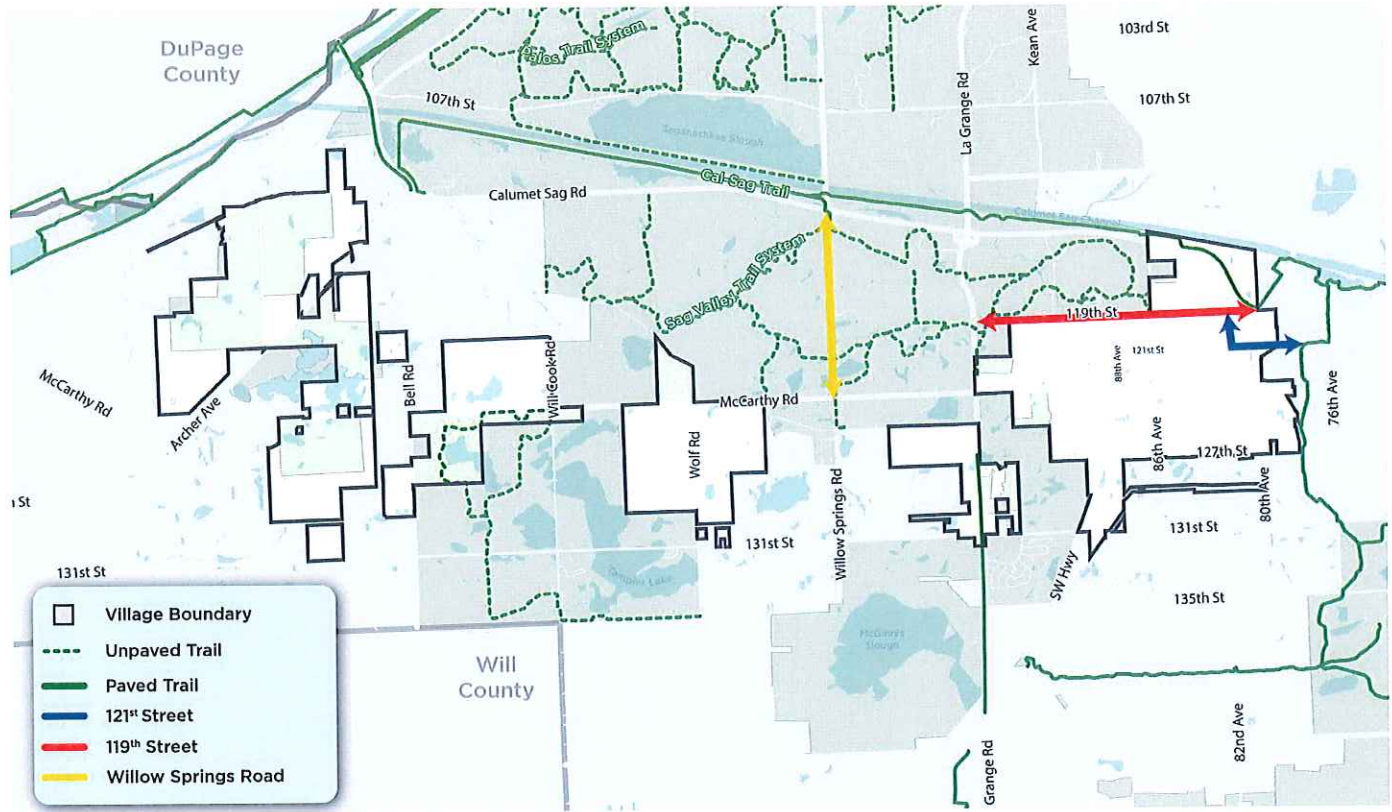
### Candidate Intersection

- Willow Springs Rd & 123rd St/McCarthy Rd
- 119th St & LaGrange Rd
- 119th St & 86th St
- 119th St & Cal Sag Rd
- 121st St & SW Hwy
- Timber Ln & 119th St



Source: StreetsblogNYC

## PRIORITY PROJECTS



Taking into account the data, analysis, and public feedback presented above, three priority projects were identified that, if implemented, can help to adequately balance the needs of all roadway users, improve accessibility to key community destinations, and capitalize upon the existing paved trail network. For each project, both “high impact” and “low impact” solutions were developed and feedback was sought from the public and stakeholders on which of these projects is of the highest priority for short-term implementation.

# PRIORITY PROJECTS

## 119<sup>TH</sup> STREET

### EXISTING CONDITIONS



**ADT:** 1,300

**Speed:** 35

**Number of lanes:** 2

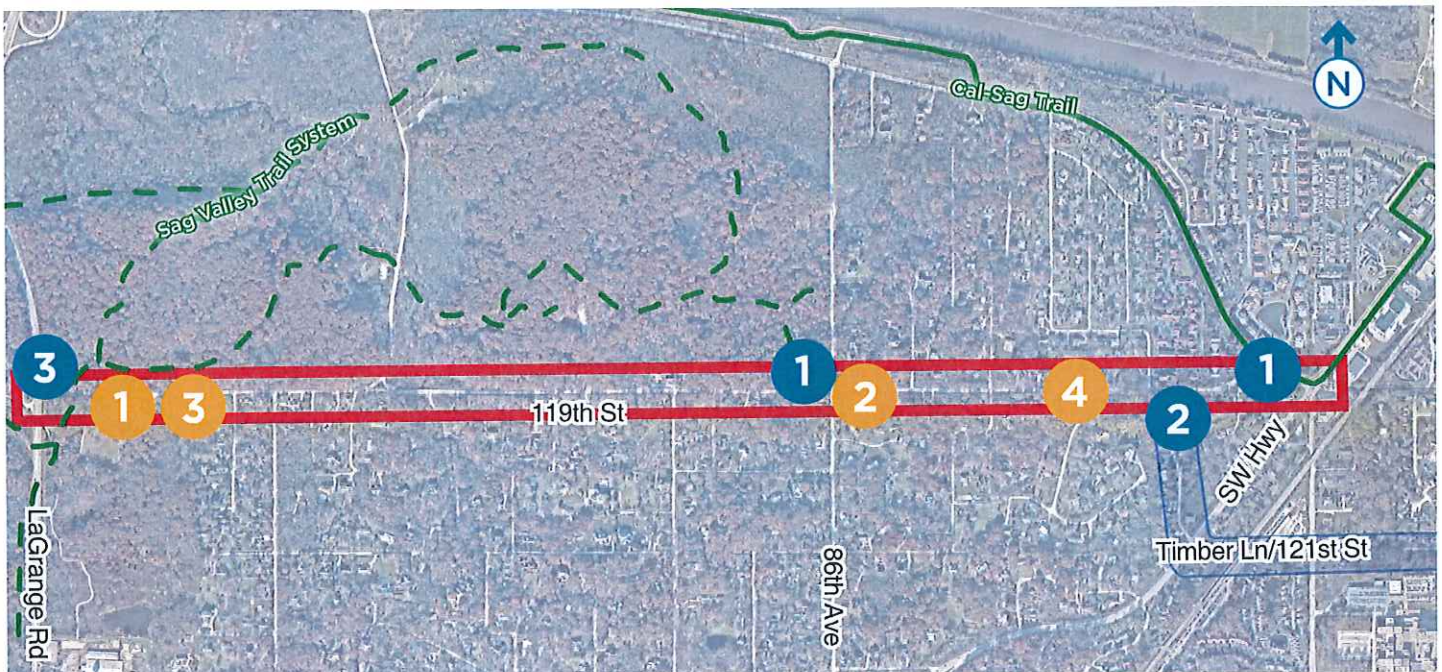
**Jurisdiction:** IDOT and Forest Preserve

### WHY IT'S IMPORTANT

- 1 Creates convenient access to the Cal Sag Valley Trail and Tinley Creek Trail
- 2 Connects to 121st Street priority project and Metra station
- 3 Provides cyclists with key corridor to access local roads south of the Forest Preserve

### KEY CHALLENGES

- 1 Narrow roadway along 119th Street
- 2 Un-signalized intersection on 119th Street and 86th Avenue
- 3 IDOT jurisdiction
- 4 Topography can prevent bikers/ pedestrians from being seen by vehicles



## PROPOSED SOLUTIONS

### Low-Impact



#### Key Attributes

This option adds shared lane markings to designate space for bicyclists.

#### Required Alterations

- Incorporate signage to slow vehicles
- Install high visibility crosswalk at intersection on 119th Street & 86th Avenue
- Discuss potential for design exceptions or a Jurisdictional Transfer from IDOT

### High-Impact



#### Key Attributes

This option extends the roadway to include paved shoulders which are utilized by pedestrians and bicyclists.

#### Required Alterations

- Widen roadway
- Install a striped shoulder
- Discuss potential for easements from the Forest Preserve
- Install high visibility crosswalk at intersection on 119th Street & 86th Avenue

# PRIORITY PROJECTS

## 121<sup>ST</sup> STREET/TIMBER LANE

### EXISTING CONDITIONS



**ADT:** 1,650

**Speed:** 20

**Number of lanes:** 2

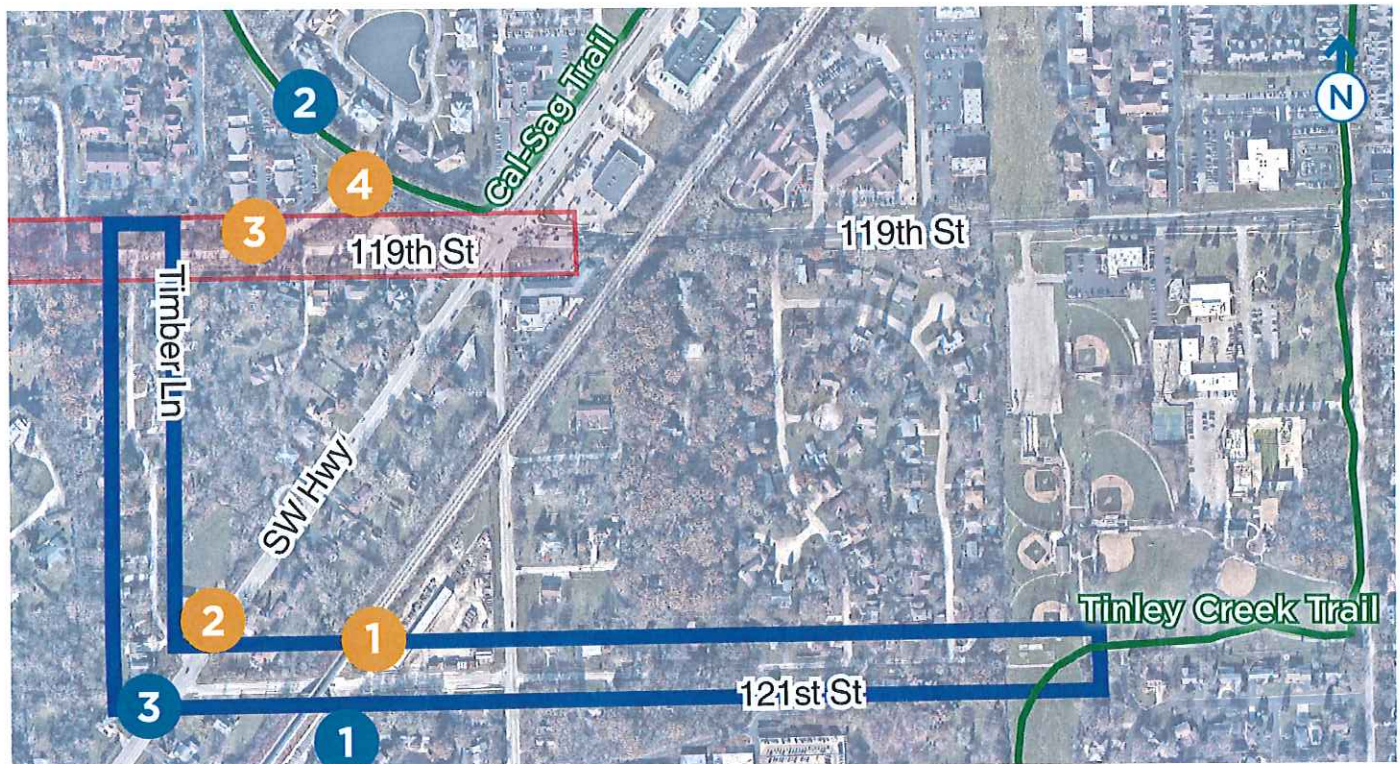
**Jurisdiction:** Village

### WHY IT'S IMPORTANT

- 1 Creates convenient bike access to the Metra station
- 2 Provides a seamless connection to regional trails
- 3 Creates safe mid-block crossing of SW Hwy

### KEY CHALLENGES

- 1 Bottleneck beneath Metra bridge on 121st Street and 119th Street
- 2 High traffic volumes on SW Hwy
- 3 Narrow street curve with low visibility on 119th Street
- 4 Difficulty crossing 119th at the Moritz intersection to get to Cal Sag Trail



## PROPOSED SOLUTIONS

### Low-Impact



#### Key Attributes

This option adds bike lanes or wide shoulders and widens the roadway. These facilities may be used by cyclists of all levels.

#### Required Alterations

- Narrow travel lanes
- Incorporate signage to slow vehicles
- Install bike lanes or paved shoulder

### High-Impact



#### Key Attributes

This option creates new curbs and an off-street sidepath on the south side of the street. These facilities may be used by cyclists, pedestrians, runners, and dog walkers.

#### Required Alterations

- Construct sidepath
- Discuss potential for easements to eliminate trees
- Construct sidepath geometry of trail when approaching key intersections
- Install signage approaching bridge to slow vehicles
- Install high visibility crosswalk at SW Hwy crossing
- Reduce/minimize curb radii or create narrow island with pedestrian/bike refuge at intersection of Moritz Avenue and 119th Street

# PRIORITY PROJECTS

## WILLOW SPRINGS ROAD

### EXISTING CONDITIONS



**ADT:** 4,050-9,100

**Speed:** 40-45

**Number of lanes:** 2

**Jurisdiction:** Forest Preserve and County

### WHY IT'S IMPORTANT

- 1 Connects cyclists to the Sag Valley Trail
- 2 Signalized intersection on Cal Sag Rd and Willow Springs Rd connecting to Cal Sag Trail
- 3 Centrally located North/South connection
- 4 Parking lot signifies key access point to trailhead

### KEY CHALLENGES

- 1 Large signalized intersection on McCarthy and Willow Springs Road
- 2 Narrow pavement width on Willow Springs
- 3 Outside Village incorporated limits and will require support from the County and Forest Preserve District



## PROPOSED SOLUTIONS

### Low-Impact



#### Key Attributes

This option extends and enhances the Sag Valley Trail pedestrian crossing pavement markings, adds crossing signage, and extends roadway to include paved shoulders for bicyclists and pedestrians.

#### Required Alterations

- Widen roadway
- Discuss potential for easements to eliminate trees
- Install high-visibility crosswalk at trail crosswalk
- Increase bike signage

### High-Impact



#### Required Alterations

- Gain approval from County to construct sidepath
- Install high-visibility crosswalk at trail crosswalk
- Increase bike signage
- Reduce/minimize curb radii or create narrow island with pedestrian/bike refuge at intersection of McCarthy/Cal Sag Road and Willow Springs Road

#### Key Attributes

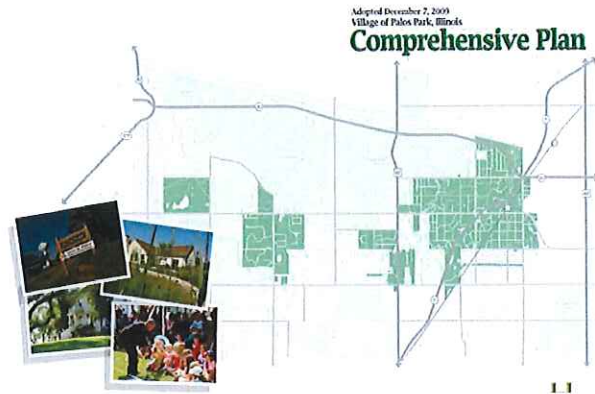
This option extends and enhances the Sag Valley Trail pedestrian crossing pavement markings, adds crossing signage, and includes a buffered sidepath to the east of Willow Springs Road.

# POLICY & PROGRAMS



## POLICIES

The Village of Palos Park's Code of Ordinances defers to the Comprehensive Plan (Plan) adopted in December 2009 to provide design guidelines for transportation infrastructure through subdivision regulations. The Plan identifies four functional classifications of streets including the Principal Arterial, Minor Arterial, Collector Streets, and Local Streets. Aside from arterial and collector streets, local streets will maintain a "rural cross section" according to the Plan. Many of these streets within Palos Park do not have curbs or gutters, and retain a width of 20-feet.



*Village of Palos Park Comprehensive Plan*

The goal of the transportation section of the Plan is to provide "safe and efficient movement of vehicles, bicycles, pedestrians, and equestrians." The Plan also highlights the need to increase accessibility for bicyclists and pedestrians to destinations across Palos Park, including the Metra Station. In addition to enhanced connections that encourage bicycle transportation to and from the Metra Station, the Station would benefit from encouraging and providing increased bicycle parking.

The remainder of the Code of Ordinances does not specifically address bicyclists and pedestrians, except to designate the utilization of streets to pedestrians and vehicles (Part 12, Title 4, §1240), and for new planned unit developments to include pathway accommodations for bicyclists and pedestrians (Part 12, Title 6, §1270).



*Village of Palos Park Metra Station*

It is intended that this document will serve to further the Village's policies and decisions regarding bike infrastructure.

## PREVIOUS PLANS

The following plans which were completed between 2008 and 2010 significantly impact the way pedestrians and bicyclists get around Palos Park. The plans include one regional plan and two municipality specific plans.

### Village of Palos Park Comprehensive Plan

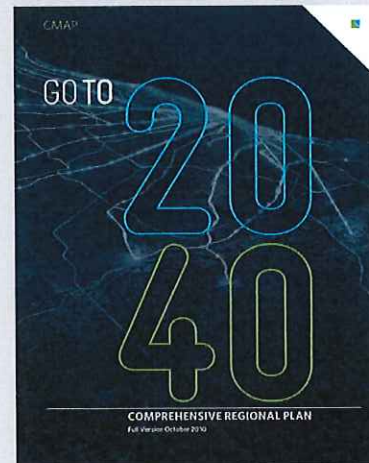
The Village of Palos Park’s Comprehensive Plan was adopted in December of 2009, and includes initiatives to enhance the current bicycle network by creating connections to the planned Cal-Sag Trail and new trails. The proposed trails in the Plan were prioritized to connect to high priority destinations by ways of paths, trails, routes, and lanes.



*Proposed Bikeways Plan from Village of Palos Park's Comprehensive Plan*

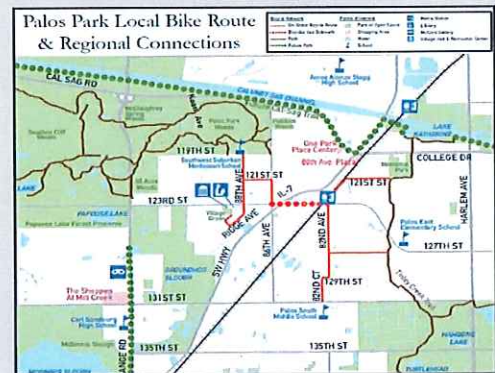
### GO TO 2040

In 2010 the Chicago Metropolitan Agency for Planning (CMAP) released their long-range comprehensive plan to guide the growth of the region’s 284 communities through addressing transportation, housing, economic development, open space, environmental issues, and quality of life issues. Promoting investment in active transportation will benefit all roadway users and increase access, mobility, and safety.



### Palos Park Bicycle Plan

In 2008, the Village worked with Chicago Bicycle Federation to create a prioritized network plan and a bikeway feasibility map of all proposed opportunities which resulted in the installation of signage along on-street routes and the designation of bicycle-use on selected sidewalks.



*Existing Bicycle Network recognized by the Village*

# IMPLEMENTATION



To improve the coordination and execution of the proposed recommendations, an implementation matrix was created for each roadway. As summarized in the table below, the jurisdiction and duration of implementation was categorized for each roadway. The implementation matrix was derived from discussions with the project steering committee, the roadway’s jurisdiction and characteristics, and other potential barriers that were identified throughout the project.

Name	Jurisdiction	Immediate (0-1 yr)	Short (2-5 yrs)	Mid (6-10 yrs)	Long (10+ yrs)
119th Street	IDOT		○		
121st Street	Township		○		
131st Street	County				○
80th Avenue	County			○	
86th Avenue	County		○	○	
88th Avenue	Township	○			
93rd Avenue	Township	○			
Archer Avenue	IDOT				○
Bell Road	County				○
Ford Road	County			○	
Keane Avenue	IDOT				○
LaGrange Road	IDOT				○
McCarthy Road	IDOT				○
Powell Road	Township	○			
SW Highway	IDOT				○
Will Cook Road	County			○	
Willow Springs Road	County			○	
Wolf Road	County				○

## COST ESTIMATE

An estimated cost of facility types is summarized in the table below. Factor's included in each of the costs include pavement marking lines, pavement marking letters/symbols, flexible delineators, landscaping restoration, and curb improvements.

Facility Type	Cost (1/8 mile)	Cost (per mile)
<b>Sharrow</b>	\$199	\$1,593
<b>Striped Bike Lane</b>	\$5,023	\$40,187
<b>Buffered Bike Lane</b>	\$24,584	\$196,678
<b>Widened Shoulder</b>	\$30,000	\$240,000
<b>Multi-Use Path</b>	\$154,685	\$1,237,480

## FUNDING OPPORTUNITIES

Significant bicycle facility projects may require grant funding. The primary grant programs that these types of projects are eligible for include the following:

- Congestion Mitigation and Air Quality Improvement Program (CMAQ), administered by CMAP
- Illinois Transportation Enhancements Program (ITEP), administered by IDOT
- Transportation Alternatives Program (ITAP), administered by CMAP
- Surface Transportation Program (STP), administered by Kane/Kendall Council of Mayors.
- Safe Routes to School Program (SRTS), administered by IDOT
- Community Development Block Grant (CDBG), administered by Kane County
- Recreational Trails Program, administered by Illinois Department of Natural Resources

## ACTION STEPS

Additionally, the Village should pursue the following key action items for their key priority projects:

### Immediate Projects

- Undertake a branding effort to design signage and pavement markings to be included in bicycle boulevards and potentially on signage throughout the Village.
- Begin public outreach along routes for bicycle boulevards

### 19th Street Priority Project

- Prepare and submit letter to IDOT to inform them of planned projects along roadways of IDOT jurisdiction.
- Identify ROW and pavement width needs
- Identify scope of environmental or structural remediation needed
- Begin coordination with Forest Preserve on any ROW or easement needs

### Sample Branding Signage



Berkeley, CA



Portland, OR



Burlington, VT



Portland, OR

# RESOURCES



**American Association of State Highway and Transportation Professionals (AASHTO)**  
<https://www.transportation.org/>

**Chicago Metropolitan Agency for Planning's (CMAP) Complete Streets Toolkit**  
<http://www.cmap.illinois.gov/programs/local-ordinances-toolkits/complete-streets/treatments-types-gallery>

**Federal Highway Administration (FHWA) Small Town and Rural Multimodal Networks**  
[https://www.fhwa.dot.gov/environment/bicycle\\_pedestrian/publications/small\\_towns/](https://www.fhwa.dot.gov/environment/bicycle_pedestrian/publications/small_towns/)

**Illinois Department of Transportation (IDOT) Bureau of Design & Environmental (BDE) Manual**  
<http://www.idot.illinois.gov/Assets/uploads/files/Doing-Business/Manuals-Guides-&-Handbooks/Highways/Design-and-Environment/Illinois%20BDE%20Manual.pdf>

**Manual on Uniform Traffic Control Devices (MUTCD)**  
<https://mutcd.fhwa.dot.gov/>

**National Association of City Transportation Officials (NACTO)**  
<https://nacto.org>

## **Palos Park Police Policy Revisions Emphasize Good police practices, thorough training,**

**Crafted after a yearlong review of all Palos Park police policies, the new and revised guidelines significantly enhance procedures and standardization of policies and procedures that serve as the first line of defense against risk and exposure.**

**Policy and procedure development is an essential part of our ability to assist officers with the critical and difficult task of policing today. Development and refining policy enables police officers to carry out their mission through policies based on research findings, input of leading subject matter experts and professional peer advisory direction, encased in practical field and management experience.**

**Palos Park Police have worked with village legal counsel, outside legal counsel, IRMA Palos Park's Insurance carrier, the Cook County State's Attorney, the Chief Judge of Cook County, Illinois Attorney General and recognized experts in the field and other practitioners.**

**The goal of policy review and revision is to have an end product steep in the contemporary thinking in the field, as a guide to assist officers in validating our policies with a contemporary policing model.**

**Carefully crafted policies and appropriate allocation of resources in Palos Park ensure public safety and promote fair and effective police practices.**

## **Palos Park Police participate in Cop on Top Friday, May 18th**

**Palos Park police officers will be exiled to the roof of Dunkin' Donuts later this month as the department participates in the annual "Cop on Rooftop" fundraiser for Special Olympics.**

**On Friday, May 18th from 5 a.m. to Noon., the Palos Park Police Department will join police agencies and officers will be spread out across the state at various Dunkin' Donuts locations to heighten awareness and raise money for the Law Enforcement Torch Run. Proceeds benefit Special Olympics Illinois.**

**Palos Park officers will be camped out on the roof of their two Dunkin' Donuts at 11901 80th Ave., and 13029 S. LaGrange Rd.**

**Police officers are scheduled to cover more than 170 Dunkin' Donuts rooftops to raise awareness and donations for the Law Enforcement Torch Run — an intrastate relay with more than 3,000 police officers covering 1,500 miles — to benefit Special Olympics.**

**Special Olympics Illinois is a not-for-profit organization offering year-round training and competition in 19 sports for nearly 21,500 athletes with intellectual disabilities and more than 18,500 Young Athletes ages 2-7 with and without intellectual disabilities.**

**Cop on a Rooftop will take place at all Dunkin' Donuts locations across the state.**

## **Palos Park Police Giving Away Bike Helmets**

**Again this year the police department will give out helmets to local children as part of the National Children-N-Safety program.**

**Palos Park Police will hand out free bicycle safety helmets to children in Palos Park. The helmets are being distributed as part of the National Children-N-Safety Program.**

**Head injuries and falls from bicycles are often times the main reason children visit emergency rooms during the summer months, said Chief Joe Miller in a press release. Police hope that by issuing the helmets they can prevent head injuries to children riding bicycles.**

**Helmets can be picked up at the Palos Park Police Department 8999 W. 123rd St. For more information, contact Chief Joe Miller at 708-671-3770.**

**The Bike helmets will be available early April 2017**

## **Palos Park Police use virtual training to better prepare for the worst in a realistic but safe environment**

Every member of the Palos Park Police Department is spending a portion of last week training in simulators that incorporate driving and situational virtual training with exceptional reality experiences with sensations and street noises such as a dog barking, a plane flying overhead or a door opening.

Police Commissioner Dan Polk said, "Preparing our officers via virtual reality training simulators creates a concept of immersing officers in a visual, auditory and physical experience which is known to enhance the learning curve. Using this format of training through sensory input stimulus and muscle action is very effective at improving officer reaction times, the critical decision making process and officer safety skills.

This is the second year Palos Park officers have sharpened their skills in hypervigilant surroundings, performing under extreme stress with exposure to real scenarios as an effective way to train to exert sound judgement and make critical decisions under stress.

The Virtual training simulators offer an avenue to make law enforcement personnel training more effective and efficient while delivering the most advanced training experience available to officers.

Several studies have shown that virtual reality simulations are more effective at training officers than classroom settings. Chief Joe Miller noted, "This virtual reality training allows you can design it for scenarios where officers in the past have failed, and we can give our officers the benefit of having been there in real situations other officers all over the country have encountered in the field, so the officers can find options to succeed.

<b>PALOS PARK POLICE DEPARTMENT</b>
<b>DEPARTMENTAL COMMENDATION</b>

**Well Done Officers Diana Campbell, Danielle Scaccia & Ross Chibe!**

**On May 6th Palos Park Police Department staff responded to a call from medical professionals from one of Chicago's major medical centers to assist with an emotionally distraught man threatening to hurt himself with a handgun.**

**The medical staff speaking with the man through his cell phone, advised the man related that he was going to harm himself as he sat in his home alone.**

**Palos Park Officers Ross Chibe and Danielle Scaccia responded to the man's home along with day shift Watch Commander Diana Campbell. As these officers approached the residence they were able to speak with the man through his doorway and convinced him to open the door to allow them to speak with him directly.**

**Once the officers were allowed into the man's home, they concentrated on working toward a solution with him and speaking with him for an extended period of time. The distraught man kept his distance and spoke with the officers for an extended period, explaining to the officers he was just tired of dealing with many of his issues and wanted help.**

**Officers Diana Campbell, Danielle Scaccia and Ross Chibe were able to convince the man that no matter what was bothering him right now, it wasn't something that could not be addressed with the help of medical professionals. Officer in Charge Campbell coordinated with the Chicago medical center staff to get the man the assistance he sought and convinced the man to take advantage of this opportunity for help.**

**After an hour the gentleman agreed to seek out help and peacefully go with paramedics to meet with the medical staff in Chicago he had been calling for help on the phone. He was subsequently transported by an ambulance to Chicago to seek treatment from the medical staff he had been working with.**

**The Palos Park Police Department salutes Officer Diana Campbell, Officer Danielle Scaccia and Officer Ross Chibe for their actions in the finest tradition of the police service. This was truly a TEAM Effort and we are proud of the exemplary job each of these officers did. The work done by these officers was in the finest tradition of the police service. On behalf of the people of Palos Park, Thank you.**

**THERE IS NO "I" IN DEPARTMENT!!!!!!!**

**Dan Polk, Police Commissioner**

**Joe Miller, Police Chief**



**Village Council**  
*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

**Meeting of: May 14, 2018**

**7:30 PM**

**Kaptur Administrative Center**

**AGENDA MATTER:**

Ratification of the 2018-2022 (Fiscal Year 2019-2022) Agreement between the Village of Palos Park and Metropolitan Alliance of Police, Palos Park Police Chapter #150

**BACKGROUND/HISTORY:**

The previous MAP contract expired on April 30, 2018. The Village and the bargaining unit met in late April and early May of 2018 to negotiate a new contract. A new contract has been negotiated and the agreement has been ratified by the local chapter members (the police officers).

At issue in this contract was the economic issues of: wages; shift supervisor, range officer, and field training officer compensation increase \$0.50/hour; an increase in the uniform allowance of \$50/annually; a \$0.50/hour shift differential for officers on the 6:00 PM – 6:00 AM shift; and an officer involved shooting testing and interview policy (to comply with State Statutes).

While the MAP unit had requested other matters be considered, the major contract changes are wages, and shift differential. Wages are set to increase each May 1<sup>st</sup> (with 2018 wages to be retroactive to May 1<sup>st</sup>). The wage increases are 2.5% in 2018, 2.5% in 2019, 2.75% in 2020, and 2.75% in 2021. If approved, this contract will expire on April 30, 2022. The wage structure will keep the Palos Park Police Officer pay in a competitive range.

**RECOMMENDED MOTION:**

**I move to ratify the 2018-2022 Agreement between the Village of Palos Park and Metropolitan Alliance of Police, Palos Park Police Chapter #150**

MAP 150 Tentative Agreements Draft

Subject to review

05/07/18

**AGREEMENT**

**BETWEEN**

**THE VILLAGE OF PALOS PARK, ILLINOIS**

**and**

**METROPOLITAN ALLIANCE OF POLICE**

**PALOS PARK POLICE**

**CHAPTER # 150**

**2014-2018**

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## PREAMBLE

THIS AGREEMENT is entered into by the Village and the Chapter this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ and has as its purpose the promotion of harmonious relations between the parties, the establishment of an orderly procedure for resolving differences arising out of the employment relationship and the establishment of rates of pay, hours of work, and other conditions of employment for employees of the Village in the unit described in Article I hereof.

## ARTICLE I RECOGNITION

### Section 1.1. Recognition of Bargaining Agency.

Pursuant to an election and certification by the Illinois Labor Relations Board, the Village agrees during the term of this Agreement to recognize the Metropolitan Alliance of Police as the sole and exclusive bargaining agent with respect to wages, hours, and conditions of employment for employees in the following units:

All "full-time sworn peace officers below the rank of sergeant" employed by the Village of Palos Park, excluding "sergeants and above, all supervisors, managerial employees and all other employees of the Village of Palos Park."

Unless the context indicates otherwise, the terms "Patrol Officer", "Patrol Officers" or "Patrol Persons", as used herein, shall refer exclusively to members of the above-described unit.

### Section 1.2. Labor-management Meetings.

The Chapter and the Employer agree that, in the interest of efficient management and harmonious employee relations, meetings may be held if mutually agreed between no more than two (2) Chapter representatives and responsible administrative representatives of the Employer. Such meetings may be requested by either party at least seven (7) days in advance by placing in writing a request to the other for a "labor management conference" and expressly providing the specific agenda for such conference.

- a) Discussion on the implementation and general administration of this agreement;
- b) A sharing of general information of interest to the parties; and
- c) Safety issues.

It is expressly understood and agreed that such conferences shall be exclusive of the grievance procedure. Specific grievances being processed under the grievance procedure shall not be considered at "labor-management conferences," nor shall

negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such conferences.

Attendance at labor-management conferences shall be voluntary on the employee's part; authorized representatives shall attend with proper notice. Attendance at such conferences shall not interfere with required duty time and attendance, if during duty time, is permitted only upon prior approval of the Chief of Police or his/her designee. The Commissioner of Public Safety or his/her designee in his/her sole discretion shall determine its representatives at such meetings.

#### Section 1.3. Chapter Bulletin Board.

The Village will make reasonable bulletin board space available in or proximate to the squad room for posting of Chapter announcements and other items of legitimate Chapter business, seniority roster, education opportunities, announcements and notice of extra duty opportunities.

#### Section 1.4. Representation Time.

A Patrol Person who, during his/her scheduled working hours, attends a meeting between the Chapter and the Village in a representative capacity for the purposes(s) of adjustments of grievances, or transmittal of notices, shall not suffer a loss in pay because of such attendance, provided that the Village must have agreed to hold the meeting at such time. A patrol officer appearing pursuant to this section while off-duty shall not be paid for such appearance. The Chapter recognizes the essential need to minimize lost work time and to avoid interference with the work of the Department.

#### Section 1.5. Probationary Period.

All newly employed police officers shall serve a probationary period of eighteen (18) months. Time spent in training at the police academy shall count toward satisfaction of the probationary period. Up to six (6) months of service as a part-time police officer for the Village of Palos Park shall count toward satisfaction of the probationary period. Time absent from work in excess of thirty (30) calendar days shall cause the probationary period to begin again. During the probationary period, the officer shall be an employee at will and may be disciplined and/or discharged without notice and without cause. With respect to discipline and/or discharge, the grievance procedure shall not be available to a probationary police officer.

#### Section 1.6. Fair Representation.

The Union recognizes its responsibility as bargaining agent and agrees fairly to represent all employees in the bargaining unit, whether or not they are members of the Union.

Section 1.7. Civil Emergency

If, in the discretion of the President of the United States, the Governor of Illinois, or the Mayor of Palos Park, it is determined that extreme civil emergency conditions exist, including but not limited to, riots, civil disorders, tornados, floods, or other similar catastrophes, the provisions of this Agreement may be suspended by the Mayor of Palos Park or designee during the time of declared emergency, provided that wage rates and monetary fringe benefits shall not be suspended. Should an emergency arise, the Mayor of Palos Park or designee shall advise the President of MAP Chapter #150, or the next highest officer of MAP Chapter #150 of the nature of the emergency. The Mayor or designee shall follow up said advice in writing as soon as practical and shall forward said written notice to the President of MAP Chapter #150.

## **ARTICLE II**

### **MANAGEMENT RIGHTS**

#### **Section 2.1. Village Authority and Management Rights.**

The parties agree that the Village has complete authority for the policies and administration of the Police Department, which it shall exercise under the provisions of law and in fulfilling its responsibilities under this Agreement. Said authority shall include the establishment of work rules and regulations not inconsistent with the terms of this Agreement. Any matter involving the management of governmental operations vested by law in the Village and not covered by this Agreement is, and shall remain, the province of the Village. The Village hereby retains and reserves unto itself all rights, powers, authority, duties, and responsibilities confirmed on it and vested in it by the laws and constitution of the State of Illinois and/or the United States of America.

The exercise of any such right, power, authority, duty, or responsibility (on the part of the Village) and the adoption (by the Village) of such rules, regulations, or policies as the Village may deem necessary, to the extent that such rules, regulations or policies apply to the members of Chapter 150 of the Metropolitan Alliance of Police, shall be limited only by the specific and express terms of this Agreement.

The Village expressly commits, however, to adherence to the procedures set forth in Section 7.13, Reopener, should the Village change the length of the work day or the current work schedule. Section 7.13 shall not apply to changes in the shift starting and ending times as long as the 12 hour shifts and days of work are not affected.

## **ARTICLE III**

### **PERSONNEL FILES**

#### **Section 3.1. Personnel Files and Notice of Disciplinary Action**

There shall be one official Disciplinary/Personnel file maintained in relation to each Patrol person employed by the Police Department. The disciplinary file shall include, (by way of illustration and not limitation), written evaluations, letters, memorandum, reports and other materials bearing on the quality of the Patrol person's professional service and any disciplinary measures taken in relation to said Patrol person's employment.

A Patrol person may inspect the contents of any and all files related to his/her employment with the Village at reasonable times with prior notice to the Chief of Police. No officer covered by this Agreement may request a review of employment-related files pursuant to this section more than one (1) time in any three (3) month period. The Patrol person shall examine all employment related files and only in the presence of the Chief of Police or in the presence of the Chiefs designee. To the

extent required by law, Patrol persons shall receive copies of those materials placed in their employment files, but shall be required to pay the normal fee for additional copies.

## ARTICLE IV UNION SECURITY

### Section 4.1. Fair Share.

During the term of this Agreement, Members who are not members of the Chapter shall, commencing sixty (60) days after the effective date of this Agreement, pay a fair share fee to the Union for collective bargaining and contract administration services tendered by the Union as the exclusive representative of the members covered by this Agreement. Such fair share fee shall be deducted by the Village from the earnings of non-members and remitted to the Union each month. The Union shall annually submit to the Village a list of the members covered by this Agreement who are not members of the Chapter and an affidavit that specifies the amount of the fair share fee, which shall be determined in accordance with the applicable law.

### Section 4.2. Indemnification.

The Metropolitan Alliance of Police shall indemnify and hold harmless the Village, its elected representatives, officers, administrators, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that arise out of or by reason of any action taken or not taken by the village for the purpose of complying with the provisions of this Article, or in reliance on any written check off authorization furnished under any of such provisions, provided that the Village does not initiate or prosecute such action.

### Section 4.3. Dues Check off.

All members covered by this Agreement shall tender their membership dues to the Union by signing the authorization cards (providing payroll deduction of Union dues) provided by the Union.

The employer agrees to deduct Union membership dues in accordance with the amount certified by the Union to the employer from the pay of all employees who have executed such authorization for payroll deduction of Union dues and maintain such deductions in accordance with the terms and conditions set forth by Agreement with the Union. The Union shall hold the employer harmless against any and all suits, claims, demands and liabilities arising out of any action of the employer in connection with payroll deductions of Union and/or other deductions (made pursuant to this Article).

Payroll deductions of Union dues shall become effective upon the date that the appropriate form designates or, if none, upon the date of its signing by the affected

employee. Pay deductions shall commence beginning within the next two (2) payroll periods.

The aggregate totals of all dues (deducted) shall be remitted separately each month to the Union at their address as supplied to the Village Clerk of the Village of Palos Park.

## **ARTICLE V** **SENIORITY**

### **Section 5.1. Layoff and Recall.**

The Village reserves the right to lay off police officers if economic circumstances require such action. All layoffs will be determined on a seniority basis, unless it is determined by the Chief of Police that a deviation from seniority is necessary for the proper operation of the Department. Those Police Officers with the lowest amount of seniority may be temporarily laid-off in the event that the Employer deems it necessary. When the force of the Police Department is reduced, the officer or member reduced in rank or removed from service of the Police Department shall have rights of reinstatement as provided for in the Illinois Revised Statutes. Upon determination that a vacancy exists and there are Police Officers who have been furloughed due to a reduction in force, the Police Officers on furlough shall be recalled to fill such position and seniority will prevail in determining which furloughed Employee shall have the right to be re-employed, if the Police Officer is otherwise qualified. If it is determined by the Chief of Police that a deviation from seniority recall is necessary for the proper operation of the Department, the Village may do so. The Employer will use its best effort, subject to the conditions hereinabove noted, to assure that there will be no layoffs or involuntary furloughs.

### **Section 5.2. Definition of Seniority**

Seniority shall be determined as the Police Officer's length of unbroken full-time service as a police officer in the Department. During the officer's period of employment with the Village, time spent in the armed forces, on military leaves of absence, and authorized leaves not to exceed one year, and time lost due to duty related disability shall be included.

### **Section 5.3. Seniority Lists**

A current up to date seniority list showing the names and length of service of each Police Officer shall be provided by the Union and certified by the Employer on January 1st and July 1st of each year and may be posted on a designated Bulletin Board provided by the Village.

#### Section 5.4. Application of Seniority

Seniority shall be relied upon in filling overtime assignments, (as set forth in Section 7.6, Overtime Assignments), selecting shifts, selecting vacations, and selecting floating holidays.

The Village may deviate from seniority should it be determined by the Chief of Police as necessary for the proper operation of the Department. The Employer, within its discretion, shall consider seniority as a factor in considering applicants for job vacancies and approval for educational reimbursement.

#### Section 5.5. Termination of Seniority

A Police Officer shall not accumulate seniority rights upon separation from the services due to dismissal, suspension time in excess of 15 continuous days, layoff, resignation or retirement. Full seniority rights shall be reinstated under the following conditions:

1. A Police Officer retires due to disability and is later medically certified to be capable of resuming his/her duties by an Village-appointed physician, and is returned to work by the Police Chief, said decision to be solely within the Chief's discretion.
2. A Police Officer is dismissed and later reinstated by court of competent jurisdiction.
3. A Police Officer is separated due to layoff or reduction-in-force and is later reinstated under the conditions provided for in the Illinois State Statutes.

#### Section 5.6. Seniority Credit

Seniority for purposes of wages for officers covered under this Agreement (Appendix A) is attached as Appendix C:

This represents seniority adjustments reflecting credit for all officers' actual past full-time employment with the Village. Any newly hired officers shall be placed in the steps as set forth in Appendix A. Longevity and vacation benefits shall be earned and accrued based on the officers' seniority as set forth in Appendix C.

As per 2010-2011 agreement officers who advanced wage steps during the previous contract year will receive their respective wage increase effective with a new contract dated 05/01/2011.

**ARTICLE VI**  
**GRIEVANCE PROCEDURE**

Section 6.1. Definition of Grievance.

A "grievance" is a complaint by the Union that the Village has violated, misapplied, or misinterpreted the express terms of this Agreement.

Section 6.2. Grievance Procedure.

Recognizing that grievances should be raised and settled promptly, a grievance must be raised within five (5) business days after the occurrence of the event or the Patrol person becoming aware of the event giving rise to the grievance in accord with the following procedure (a business day is any calendar day, except a Saturday, Sunday or holiday):

STEP ONE: Immediate Supervisor.

By written notification from the patrol person to his/her immediate shift supervisor: Said grievance to set forth the event giving rise to grievance, the contract provision(s) involved, the relief sought, and the name of the involved patrol person. The immediate supervisor shall answer the grievance in two (2) business days after hearing of the grievance and shall, if mutually agreeable between the parties, meet to discuss the grievance prior to answering it.

STEP TWO: Appealed to Chief.

If the grievance is not settled in Step One, or, if a reply is not given within the time provided therefore and the patrol person decides to appeal, the patrol person shall, within five, (5) business days from receipt of the step One reply, appeal, in writing, to the Chief. The patrol person, the Chapter representative and the Chief will discuss the grievance at a mutually agreeable time. If no Agreement is reached in such discussion, the Chief will give his/her reply, in writing, within five (5) business days of the conclusion of the discussion.

STEP THREE: Appeal to Commissioner of Public Safety.

If the grievance is not settled in Step Two and the patrol person decides to appeal further, said patrol person shall, within five (5) business days after receipt of the Chiefs reply (in Step Two), or, the expiration of time therefore, file a written appeal to the Commissioner of Public Safety. In response to such notice, the Commissioner of Public Safety shall meet with the patrol person and the Chapter representative. Such meeting shall be held at a mutually agreeable time for the purposes of hearing the patrol person's appeal. If no settlement is reached at this meeting, the Commissioner of Public Safety, or his/her designee shall give his/her reply in writing within ten (10) business days of the meeting.

STEP FOUR: Binding Arbitration.

If the grievance is not settled in accordance with the foregoing procedure, the

Chapter may refer the grievance to Binding Arbitration by giving written notice to the Chief of Police, within twenty-one (21) business days after receipt of the Commissioner of Public Safety's reply (in Step Three). In the event the parties are unable to agree upon an arbitrator, they shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) arbitrators. Upon receipt of the panel, the parties shall strike names alternately until only one name remains. The person whose name remains shall become the arbitrator, provided, that either party, before striking any names, shall have the right to reject one panel of arbitrators. The arbitrator shall be notified of his/her selection by a joint letter from the Village and the Chapter. In addition to providing notice of his/her appointment, such letter shall request that he set a time and a place for the hearing, subject to the availability of the Village and Chapter representative. The arbitrator shall not (in his/her decision or award), amend, modify, nullify, ignore, add to, or subtract from any provision of this Agreement. He shall consider and decide only the specific issue submitted to him/her. His/Her binding recommendation shall be binding and shall be based solely upon and interpretation of the meaning, or application, of the terms of this Agreement. In the event that the arbitrator finds that alleged grievance does not involve an interpretation or application of this Agreement, he shall remand the matter to the parties without comment. The decision of the arbitrator shall be final and binding on the parties. The costs of the arbitration, including the fee and expenses of the arbitrator shall be divided equally between the Village and the Chapter.

### Section 6.3. Time Limits

No grievance shall be entertained or processed unless it is filed within the time limits set forth in Section 6.2. If a grievance is not appealed within the time limits governing appeal it shall be deemed settled on the basis of the last answer of the Village, unless the Parties have mutually agreed in writing to extend a relevant time limit. If the Village fails to provide an answer within the time limits so provided, the Chapter may immediately appeal to the next Step.

### Section 6.4. Investigation and Discussion.

All grievance discussions and investigations shall take place in a manner which does not interfere with the orderly operation of the Village's Department of Police or other Village operations.

### Section 6.5. Representation of Grievant and Union.

The Chapter may appoint a patrol person, who may attend grievance meetings scheduled pursuant to Steps One, Two and Three. The Chapter shall notify the Chief of Police in writing of the name of the patrol person designated to do so, provided, that the Village shall not be required to recognize an Officer who has not completed his/her probation and/or suspension. Accredited non-patrol person representatives of the Chapter and/or the patrol person's legal counsel may participate in meetings held pursuant to Steps Two and Three of the grievance

procedure. The Village shall not be required to pay any patrol person's wages for grievance related work. However, should any officer be required by the Village, the Chief or the Chiefs designee to attend any meetings, conference or hearings related to the officer's grievance during that officer's regular hours of employment, that officer shall receive his regular rate of pay for such time spent?

## **ARTICLE VII** **HOURS OF WORK**

### **Section 7.1. Hours of Work.**

The parties agree that hours of work shall comply, in all respects where possible, with the Fair Labor Standards Act or other controlling legislation as determined by the State of Illinois (hereinafter referred to as the "Act") as said Act presently applies to the Village of Palos Park and the Village's past practices governing hourly employees.

The work day shall consist of twelve (12) hours. The parties agree that the work period as specified in this Agreement will be defined as a twenty-eight (28) day period (each work period encompassing two pay periods) that corresponds with the present twenty-six (26) Village pay periods. Officers covered by this Agreement, including the investigator, shall work fourteen (14) work days per every period, and shall have Friday, Saturday and Sunday as their scheduled days off on alternating weekends. Each pay period shall begin at 6:00 a. m. on the first day and run for fourteen (14) consecutive days thereafter. This provision may be modified by mutual agreement.

### **Section 7.2. Meal Times.**

Officers covered by this Agreement shall be entitled to sixty (60) minutes of paid meal time for each twelve (12) hour shift worked. Meal time may not be taken in more than four (4) separate blocks of time, for a total of sixty (60) minutes per shift. Officers may not travel more than three (3) miles straight line distance outside the Village limits during meal times. Where less than three officers are assigned to a shift, no officer may leave the Village limits for more than sixty (60) consecutive minutes for lunch.

Should an officer's meal time be interrupted based upon an emergency or other official assignment of work, that officer shall be entitled to complete his/her break in accordance with this section.

### **Section 7.3. Shift Selection.**

Covered employees shall be given the opportunity to select their shifts on an annual basis. This selection shall be done pursuant to officer seniority, with a blank schedule to be handed out in November for officers to complete by order of seniority.

Annual shift selections shall be made for periods of three months at a time. Covered officers may be required to switch partners quarterly. The Chief of Police may, with reasonable cause, adjust schedules selected pursuant to this section, if necessary for the efficient operation of the Department. All Shift selection requests must be submitted by 4:30 p. m. on the first Monday of December. The Chief of Police or his designee will make every effort to post the new schedule prior to the second Monday of December.

Section 7.4. Payday.

Officers covered by this Agreement shall be paid by the close of business, every other Friday.

Section 7.5. Overtime Pay.

Time worked by any patrol person in excess eighty-four hours in any fourteen (14) day pay period, shall be paid for at time and one-half the patrol person's regular straight time hourly rate. An officer covered by this Agreement shall be entitled to overtime compensation as part of the officer's bi-weekly pay or as compensatory time, as set forth in Section 7.9.

Overtime pay shall not be paid more than once for the same hours worked; there shall be no pyramiding of overtime; and, under no circumstances shall the Village be obligated to pay for time not actually worked by the patrol person claiming pay. For purposes of overtime calculation, time worked shall mean and include all hours actually worked, including but not limited to; vacation time, court time, general paid leave time, holiday time and any other authorized paid time off, but specifically excluding sick leave.

Section 7.6. Overtime Assignments.

The Village agrees that no overtime assignment requiring police certification and/or training shall be assigned to any employee not so certified and/or trained. The Village may offer available overtime slots to part-time officers first, if deemed necessary by the Chief. Should the Chief or his designee find it necessary to offer overtime assignments to full-time officers, the assignments shall be offered on a rotating seniority basis. If no officer volunteers for the overtime assignment, the Chief may order an officer to work said assignment. If an order-out is necessary, it shall be done by rotating reverse seniority, whenever practicable, at the discretion of the Chief.

Section 7.7. Court Time.

Any officer covered by this Agreement required to attend court shall receive a minimum of three (3) hours compensation at that officer's applicable straight or overtime rate of pay, depending upon the circumstances.

Section 7.8. Switching Shifts.

Any officer covered by this Agreement shall be allowed by the Village to switch shifts or partial shifts with any other covered employee, so long as the shifts to be switched occur within two pay periods of one another, and the officer has submitted a written request and obtained permission of the Chief of Police or his/her designee. Switching shifts may not result in overtime pay,

Section 7.9. Compensatory Time Option.

Compensatory time may be used by covered employees in lieu of monetary compensation for overtime. All such compensatory time hours used shall have the same value as they were earned (Example: An hour earned at one and one-half (1 ½) times an employee's regular rate of hourly pay shall allow that employee one and one-half (1 ½) hours absence due to compensatory time). All employees who desire to make use of earned compensatory time shall make proper application for such use. All such compensatory time absence from work shall be utilized as follows:

1. To utilize compensatory time, a part-time officer may be utilized to cover the shift and the officer requesting the time shall make the arrangements for the replacement whenever possible. When requested, a Sergeant may assist in finding replacement.
2. Compensatory time may, not exceed five (5) consecutive shifts, and must be requested in writing and approved by the Chief of Police. Partial shifts must be taken at the beginning or end of shifts only.
3. If a Compensatory Time is requested and authorized at least 7 days prior to the absence, the schedule maker will find a replacement.
4. Compensatory time may not be accumulated beyond four hundred eighty (480) hours and shall not result in overtime being incurred by the Village due to replacement.
5. Compensatory time may be carried over beyond the last pay period in any fiscal year. The carryover shall not result in the accrual of more than four hundred eighty (480) hours of total compensatory time.

Section 7.10. Part-time Officers.

It is expressly understood and agreed that the Village policy of utilizing part-time patrol officers shall remain in effect, providing that the Village shall abide by any and all state statutes governing said utilization, and that said utilization of part-time officers shall not interfere with the covered officers' normal scheduled hours.

Section 7.11. Full-time Officers.

Full time officers must be certified through a "full-time" police academy or equivalent if from another state.

Section 7.12. 80 hour pay /4 hours Compensatory Time Option.

Covered officers may choose to receive pay for 80 (eighty) hours from any 84 (eighty four) hour pay period, with the remaining four (4) hours added to their compensatory time bank to be used as outlined in Section 7.9.

Section 7.13. Reopener.

Should the Village change the length of work day or the days of work during the term of this Agreement, this Agreement shall be subject to reopen with respect to the following Articles: Article IX; Vacations; Article X, Holidays; Article XII, Sick Leave, Article XIV, Wages.

Section 7.14. Call-Backs.

A call back is defined as an official assignment of work, which does not continuously precede or follow an officer's regularly scheduled working hours. Employees reporting to the Employer's premises for a scheduled duty outside of their normal working hours shall be compensated for two (2) hours at the appropriate rate or be compensated for the actual time worked, whichever is greater. Employees reporting to the Employer's premises for non-scheduled duty outside of their normal working hours shall be compensated for three (3) hours at the appropriate rate or be compensated for the actual time worked, whichever is greater.

**ARTICLE VIII**  
**EDUCATION BENEFITS**

Section 8.1. On-Duty Training.

Police Officers attending training sessions required by the Department away from the Police Department shall either be provided transportation to and from the training location, if available, or shall be paid the prevailing rate mileage allowance for the use of their own vehicle. An officer who is assigned to attend a police related seminar as overtime will receive one and one-half times his/her regular hourly rate of pay for each hour spent in said seminar. Officers attending special schools or training academies outside of the Village shall be allowed to utilize a police department squad car, when available, for travel to and from the school or academy.

Section 8.2. Reimbursement of Training Expenses.

All necessary and reasonable expenses incurred by employees covered by this Agreement shall be reimbursed to said employee upon proof of expenditure within spending guidelines of the Village, which shall be mileage, regular pay, tolls and parking only.

Section 8.3. Scheduling of On-Duty Training.

All Police Officers assigned to in-house training shall, whenever practicable, be given notice of such training with a posting of the shift schedules. When training

outside the Department is scheduled for Officers covered herein' and Officers shall be given as much notice as possible as the Village receives notice from the training facilities.

#### Section 8.4. Educational Assistance Plan.

Tuition reimbursement shall be paid pursuant to the following procedures and requirements:

- a) Request Procedure/Tuition -Employees must submit a "Request for Training" form to the Chief of Police at least thirty (30) days prior to the registration deadline for such education or training. Only courses which are job related or a part of a police science curriculum and have been approved by the Chief as beneficial to the department prior to the officer commencing the course shall be eligible for reimbursement.

If the written request is pre-approved, the employee shall receive one hundred percent (100%) reimbursement for the reasonable costs of registration, tuition and materials, (books kept by employee not included), upon successful completion of the course(s) with a grade of "B" or better. The employee shall receive seventy-five percent (75%) reimbursement for the reasonable costs of registration, tuition and materials, (books kept by employee not included), upon successful completion of the course(s) with a grade of "C" or better. All reimbursement pursuant to this section is subject to the limitations set forth at subsection "d" of this section.

- b) Reimbursement Request -When the employee completes such classes, he shall provide an official transcript and an itemization of tuition expenses, with receipts for educational materials only.
- c) Separation Payback -If the employee is separated from Village service for any reason except involuntary dismissal within one (1) year of the date of reimbursement, the employee shall remit an amount equal to one hundred percent (100%) of the amount reimbursed within such year to the Village, and such amount shall be withheld from the employee's final paycheck; if the employee terminates for any reason except involuntary dismissal within two (2) years, the employee shall remit an amount equal to fifty percent (50%) of the amount reimbursed within such year to the Village, and such amount shall be withheld from the employee's final paycheck. If the employee's final paycheck does not cover the amount owed to the Village, the employee shall remit payment to the Village within thirty (30) days of separation. If the employee fails to remit the amount due under this section, the Village may bring an action to recover said amount, plus interest and costs in the Circuit Court of Cook County; if the employee is employed with the Village in excess of two (2) years after the

reimbursement of tuition, the Village shall make no claim for reimbursement of said amount.

- d) Maximum Reimbursement -When reimbursing officers pursuant to this section, the Village will pay 100%of the costs described herein, with a maximum reimbursement equal to the current average tuition being charged by the following colleges and/or universities: Northern Illinois University, Governor's State University, University of Illinois-Chicago, Western Illinois University and Illinois State University.

Section 8.5. Basic Training Reimbursement.

Any employee who voluntarily leaves his employment as a police officer of the Village of Palos Park within two years of his date of hire shall reimburse the Village for fifty percent (50%) of his/her basic training expenses, including all tuition and salary paid while attending the Police Training Institute or any Police Academy

Section 8.6. Educational Incentive

Each employee who has received a college degree from an approved, accredited college, shall receive the following annual academic achievement pay (for the highest degree) to be paid on the payday immediately before the anniversary date of the officer's date of hire as provided below:

Bachelors: \$1500.00  
Masters: \$2000.00.

**ARTICLE IX**  
**VACATIONS**

Section 9.1. Purpose.

Vacations are provided to patrol persons for rest, recreation and for personal and emergency purposes. Vacation year shall be defined as beginning January 1 and ending December 31.

Section 9.2. Eligibility and Allowances.

Only full-time employees shall earn vacation; moreover, such employees shall earn annual leave based upon the number of creditable years of service in accordance with the following schedule:

<u>LENGTH OF SERVICE</u>	<u>HOURS OF VACATION PER YEAR</u>
1 year or more but less than 5 years	84 hours
5 years or more but less than 10 years	144 hours
10 years or more	168 hours

Vacation time must be used in minimum blocks of twelve (12) hours (one (1) day).

### Section 9.3. Vacation Carryover.

Unused vacation time may be carried over at the end of the calendar year until the following December at the employee's request. Police officers shall be entitled to carryover up to forty-eight (48) hours of accumulated vacation time from year to year. These hours must be used by May 1 of the following year. Full-time patrol persons shall be credited at the beginning of the leave year with the total number of vacation hours that each will earn during that leave year, plus any accrued vacation time from the previous year; leave credit at the beginning of the leave year shall reflect any change contemplated in a patrol person's accrual rate for that year.

### Section 9.4. Authorization for Annual Leave.

Requests for annual leave must be made by February 15 of each year. Approval for annual leave requests shall not be unreasonably withheld, and shall be granted on a seniority basis. Any officer who fails to request annual leave by February 15 shall be granted such leave on a first come-first serve basis, provided that Department manpower requirements are not affected, (i.e., Christmas, year end, etc.) and provided the officer has given the Chief or his/her designee at least five (5) days advance notice.

### Section 9.5. Emergencies.

The Parties agree that an exception to the advance approval requirement as provided in Section 9.4 hereinabove, shall exist for "emergencies;" however, in such situations, the patrol person must notify the Police Chief (or his/her designee) as soon as possible as to the emergency and the expected duration of the absence. As soon as possible after return to duty, the patrol person must explain the reason for the emergency to the Police Chief (or his/her designee). The Police Chief (or his/her designee) shall then approve or disapprove the leave as requested. When the request is disapproved, the absence may be recorded as leave without pay (hereinafter referred to as "LWOP"). The Chapter recognizes that vacation granted pursuant to this section is for emergency purposes only. Abuse of leave granted pursuant to this section may be cause for discipline by the Chief of Police.

### Section 9.6. Application

Application for vacation shall be made in writing to the Police Chief.

### Section 9.7. Approval / Denial.

The Police Chief shall have the responsibility for approving or denying the application for annual leave. Such approval or denial must be communicated to the requesting officer within five (5) working days of the request or by February 15 if Section 9.4 is applicable. If the officer does not receive a response within five (5) business days, that officer may assume that his/her request for annual leave has been approved. In the event that the Chief shall fail to approve an application for

leave, the application shall be returned to the particular patrol person with the reasons for disapproval set forth in writing. All leave request forms shall be retained by the Police Chief for three (3) years from the date the leave was taken or disapproved. In the event that the leave is approved and the patrol person has insufficient leave balance, the Village shall automatically change such annual leave to LWOP when processing the employee's pay.

Section 9.8. Pro-rated Vacation.

Those employees hired after January 1 of any vacation year shall be given vacation covered time pro-rated as follows:

These hours shall accrue based upon the month of hire using the following schedule:

January:	78 hours
February:	72 hours
March:	66 hours
April:	60 hours
May:	54 hours
June:	48 hours
July:	42 hours
August:	36 hours
September:	30 hours
October:	24 hours
November:	18 hours
December:	12 hours

Section 9.9. Maximum Use of Combined Leave.

No officer will be allowed to use more than four (4) weeks (168 hours) of combined leave time (including compensatory time), except under extenuating circumstances and with the prior written approval of the Chief of Police.

**ARTICLE X**  
**HOLIDAYS**

Section 10.1. Holiday observance.

The following eight (8) days shall be observed as holidays by the Police Department:

New Year's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Eve
Labor Day	Christmas Day

All covered employees shall receive a total of eight (8) paid days off to compensate them for the aforementioned holidays, to be utilized at the employee's discretion, pending approval of the Chief. All paid holidays shall accrue on January 1 of each year. Where an employee has taken holidays prior to the actual date of the holiday, and the employee's employment with the Village is terminated, the Village will be entitled to reduce the employee's last paycheck to reflect reimbursement for any unearned holidays used.

Comp Time Option for Holidays worked: Officers who work on a Village recognized holiday shall have the option in lieu of being compensated at Time and a Half may take straight pay for hours worked and earned comp time for the half portion.

Example: Officer A works 12 hours on a designated holiday.

Officer A can be compensated at 1 and 1/2 rate of pay for those 12 hours (or)

Officer A can be compensated at 12 hours straight time and earn 6 hours comp time

Any covered employee who elects to call in sick and utilize sick time credit for the named normal holiday may be required to provide a doctor's verification of illness before being entitled to a paid day to compensate for that named holiday.

Holidays shall not be accrued or paid upon separation from the Police Department for any reason.

#### Section 10.2. Holiday Pay.

When required and scheduled to work on any of the above designated holidays, covered employees shall be paid time and one-half (1 ½) that officer's regular hourly rate of pay for all hours worked. This compensation is in addition to the paid holiday leave as described in Section 10.1.

#### Section 10.3. Floating Holidays.

In addition to the holidays named in Section 10.1, each covered employee shall receive two (2) floating paid holidays, to use at the employee's discretion, pending approval of the Chief of Police. Floating holidays shall accrue on January 1 of each year.

#### Section 10.4. Approval of Requests for Holidays and Floating Holidays.

Requests for use of holiday or floating holiday leave must be made at least five (5) days prior to the date of the leave. Approval of requests for such leave shall not be unreasonably withheld. Approval or denial must be communicated to the requesting officer within five (5) days of the request. If the officer does not receive a response within five (5) days, that officer may assume that his/her request for holiday leave has been approved.

Section 10.5. Carryover of Holiday Leave.

Any officer covered by this Agreement shall be entitled to carry over up to a maximum of forty-eight (48) hours of holiday and floating holiday leave from one year to the next, provided the officer uses the holiday leave prior to May 1 of the subsequent year, or said hours shall be forfeited.

Section 10.6. Pro-rated Holiday.

Those employees hired after January 1 of any year shall be entitled to holiday leave only for those holidays occurring after the employee's date of hire.

**ARTICLE XI**  
**INSURANCE AND RELATED HEALTH BENEFITS**

Section 11.1. Health Insurance

The Village agrees to provide health and dental insurance coverage to all covered employees, for the duration of this Agreement, of the same type, conditions and deductibles as that provided to all other Village employees, provided that the amount of contribution required of covered employees may not be more than the amounts set forth below:

- Plan (1) 20% of total premium for traditional deductible PPO and Dental
- Plan (2) 15% of total premium for \$1000 deductible PPO and Dental
- Plan (3) 15% of total premium for HMO and Dental
- Plan (4) 10% of total premium for HSA and Dental

For the PPO, the above premium contribution rate schedule will be applied to the lesser of the current policy's individual coverage rate (i.e. single, couple, single plus children, or family) premium contribution amount.

The Village may increase the contribution percentage of the bargaining member for the plan (2) 15% 1000 deductible PPO, the plan (3) 15%HMO and Plan (4) 10% HSA by no more than 5% total for the duration of this agreement. Under this limitation, Plan (2) may be increased to up to 20% of total premium, Plan (3) may be increased to up to 20% of total premium, and Plan (4) may be increased to up to 15% of total premium, provided that the Village also increases the cost sharing for all non-represented Village Employees by the same amount.

Insurance rates are retroactive to May 1, 2015 and any retroactive payments shall be withheld from the retroactive wage payment for bargaining unit members.

Section 11.2. Terms of Insurance Policies to Govern.

The extent of coverage under the insurance policies (including HMO and self-insured plans) referred to in this Agreement shall be governed by the terms and conditions set forth in said policies or plans. Any questions or disputes concerning said insurance policies or plans or benefits thereunder shall be resolved in accordance with the terms and conditions set forth in said policies or plans and shall not be subject to the grievance and arbitration procedure set forth in this

Agreement. The failure of any insurance carrier(s) or plan administrator(s) to provide any benefit for which it has contracted or is obligated shall result in no liability to the Village, nor shall such failure be considered a breach by the Village of any obligation undertaken under this or any other Agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier(s) or plan administrator(s) from any liability it may have to the Village, employee or beneficiary of any employee.

Section 11.3. Change in Insurance.

Should the Village deem it necessary to effect any change in insurance carriers, costs or coverage, it shall provide the Union with notice and an opportunity to comment on the proposed change, prior to implementing said change.

Section 11.4. Life Insurance.

The Village agrees to provide term life insurance coverage in the amount of fifty thousand (\$50,000) dollars for each full-time patrol person covered by the terms of this Agreement.

Section 11.5. Disability.

In the event of a partial or total disability, a covered employee and his/her dependents shall be entitled to continue to participate in the same health and hospitalization coverage that is in effect at the time of the disability, for a period of eighteen months. In addition, the disabled employee shall be entitled to any and all disability payments and/or benefits provided to any other Village employees, or provided by Illinois statute.

Section 11.6. Retirement Benefits.

Upon retirement, all covered employees reaching the age of fifty (50) years with at least twenty (20) years of service with the Police Department shall be entitled to a cash stipend of \$2,000.00. The Village will work with the retiree to have this payment applied to medical benefits, applied to a retirement annuity or other tax sheltered investment or otherwise treated in the way that the retiree finds most advantageous.

Section 11.7. Duty Related Exposures – Inoculations.

Inoculations for tetanus, tuberculosis, and hepatitis B are currently covered under the Village's group health insurance program. If the inoculations are not covered, the Village will reimburse the employee for the costs of obtaining the necessary inoculations or will make arrangements for inoculations.

Section 11.8. Light Duty.

The Village will make "Light Duty" available for employees suffering from work related injuries. Light duty is intended for employees to maintain a connection with the organization, and is not intended as a long-term reassignment.

Light duty shall be available to an employee for up to 45 calendar days with proper physician's release for light duty. Employee on light duty will be assigned to activities not more strenuous than his/her doctor's release permits. Light duty assignments may include work in any Village Department and will be meaningful work such as, but not limited to: filing, data entry, answering telephones, general office work, or any other assignment so long as the assignment is consistent with the physician's release.

## **ARTICLE XII** **SICK LEAVE**

### Section 12.1. Purpose.

The purpose of sick leave is to provide the employee with protection against loss of income due to personal sickness or injury, or for necessary care of an employee's immediate family, or for the purpose of obtaining medical (including dental or optical) examination or treatment. The phrase "immediate family member" shall mean husband, wife, father, mother, son or daughter of the patrol person.

### Section 12.2. Accrual and Crediting of Sick Leave.

All employees shall earn and be credited with one hundred twenty (120) hours of sick leave per year, to be credited on January 1.

All employees covered by this Agreement shall be entitled to carry over accrued sick leave from year to year.

### Section 12.3. Restrictions on Sick Leave Usage.

Any covered employee on sick leave shall take whatever steps are medically necessary to remedy his or her condition and shall not engage in social or commercial pursuits unless specifically authorized to do so by his/her physician. Any employee who engages in commercial or social pursuits on a sick day shall provide, upon request, proof of compliance with this provision, or be subject to disciplinary action.

### Section 12.4. Physician's Release.

A letter or report from a medical physician providing a release to return to work may be required from any covered employee when that employee is absent from work for at least three (3) consecutive shifts with a reported illness.

### Section 12.5. Pro-Rated Sick Time.

Those employees hired after January 1 of any calendar year shall be given sick covered time pro-rated at a rate of twelve (12) hours (i.e., one shift) for each forty-five (45) calendar day period worked during the preceding partial year. All

sick time for that year shall be made available to newly hired full time officers immediately upon hire

Section 12.6. Sick Time Incentive.

Employees that do not use any sick time within a given calendar year will be credited for one (1) additional shift (12 hours) vacation time on January 1 of the following year.

**ARTICLE XIII**  
**LEAVES OF ABSENCE**

Section 13.1. Maternity Leave: In General.

Maternity absence is not a separate type of leave. The parties agree that all policies and procedures generally applied to disability leave shall also apply to absence for maternity reasons. The term "pregnancy," as used in this Agreement refers to a condition which eventually requires the employee to be absent from the job because of child birth. For leave purposes, a period of absence covering pregnancy and confinement is to be treated like any other condition, which incapacitates the employee from the performance of duty. As a means of accommodating this temporary incapacitation, appropriate leave shall be made available to the affected employee.

Section 13.2. Maternity Leave Benefits.

Maternity absences may be a combination of sick leave, and annual leave, in the following particulars:

- a. Sick days to extent available, may be used to cover the time required for physical examinations and periods of incapacitation; and,
- b. Annual leave or LWOP not in excess of that provided in the federal Family and Medical Leave Act may be used to cover absence necessitated for reasons such as (i) the need for a period of adjustment following birth and recuperation; or, (ii) the need to make arrangements for the care of the child or children. Such leave will be granted only if requested by the employee and approved by the Police Chief.

Section 13.3. Maternity Leave Procedures.

In the interest of public safety, an employee should notify the Police Chief of her pregnancy as soon as practicable. An employee shall inform the Police Chief as soon as possible of their intention to request maternity leave. The request shall provide the reasons, indicate the type of leave desired, set forth approximate dates, and express an opinion as to the anticipated duration so as to allow the Police Chief adequate time to prepare for any staffing adjustments, which may be necessary. The length of absence from duty is a matter requiring joint involvement from the

employee, her physician and the Chief of Police, and shall not exceed the amount provided in the federal Family and Medical Leave Act. In the event that the employee requests light duty or temporary reassignment, the Chief of Police shall make every reasonable effort to accommodate such requests. All such requests shall be accompanied by appropriate medical recommendations, including a doctor's certificate indicating her physical ability to perform duty-related tasks, and specific time limitations after the second trimester.

Section 13.4. Absence for Paternity Reasons.

Male patrol officers shall be accorded to the right to paternity leave on terms equal to those offered to female officers for the purposes of assisting or caring for his minor child, children or mother, while she is incapacitated for maternity reasons. Each leave request shall be considered on its own merit and shall be approved provided such approval is consistent with other situations where leave is requested due to incapacitation of said employee's spouse. Leave granted pursuant to this Section shall not exceed the maximum amount of leave provided in the federal Family and Medical Leave Act.

Section 13.5. Bereavement Leave.

Each employee covered by this Agreement shall be entitled to three (3) days bereavement leave at full pay upon the death of the employee's husband, wife, father, mother, son, daughter, brother, sister, grandfather, grandmother, brother-or-sister-in-law, or parent-in-law.

Any officer may be entitled to an additional day of bereavement leave if that officer is scheduled to work three (3) consecutive shifts during the affected period,

Section 13.6. Jury Duty.

The Village recognizes that employees may be called to serve on a Jury. Employees covered by this agreement shall be entitled to three (3) days of Jury Duty leave to fulfill this obligation.

Section 13.7. Military Leave.

The Village will provide the required Military Leave benefits to covered officers consistent with the Military Leave of Absence Act (5 ILCS 325/) or other controlling legislation.

**ARTICLE XIV**  
**WAGES**

Section 14.1. Wage Schedule.

During the term of this Agreement, patrol persons shall be compensated for work as set forth in the attached Appendix A. Wage step increases for covered employees shall be effective on the first day of the pay period during which step

increases occur. All wages shall be retroactive to May 1, 2014, including overtime pay, longevity pay, shift supervisor compensation, and specialty pay. Covered employees shall receive a check representing retroactive wages within thirty (30) days of the execution of this Agreement.

New full-time employees who are hired after they have completed at least five years of full-time experience as a sworn law enforcement officer will advance to Step 2 of the wage scale after the successful completion of field training, or 90 days, whichever is longer. Seniority for these employees will not be affected by this advancement. Step raises will be on their anniversary date of their date of hire each year thereafter.

Section 14.2. Shift Supervisor Compensation.

An officer acts as a "shift supervisor" when he/she is designated by the Chief of Police or his designee. If the designated shift supervisor is unable to work due to illness or other unforeseeable absence, the most senior officer on his/her regular shift will be the shift supervisor. When two officers designated as shift supervisors are on the same shift due to overtime or shift exchanges, the shift supervisor on his/her "home" shift shall retain the shift supervisor responsibility. Any officer covered by this Agreement assigned to work as a shift supervisor shall receive as compensation ~~two~~ three dollars per hour (~~\$3.00~~ 2.50/hr.) in addition to his/her applicable rate of pay, for the entire shift that officer works, but shall not be considered for overtime computation. No patrol officer shall be entitled to shift supervisor compensation when a Sergeant is on duty, or when an officer of higher rank than sergeant is on patrol duty.

Section 14.3. Longevity Pay.

Any officer covered by this Agreement shall receive an annual longevity stipend included in the paycheck issued on the payday next following the anniversary date of that officer's date of hire as provided, based upon actual years of service as a full-time police officer in the Village of Palos Park:

TENURE STIPEND (hired before May 1, 2011)

On the anniversary of 8 years through completion of 10 years	\$700.00
On the anniversary of 11 years through the completion of 15 years	\$1,000
On the anniversary of 16 years through the completion of 19 years	\$1,300
On the anniversary of 20 years	

through the completion of 24 years \$1,600

On the anniversary of 25 years  
and thereafter \$2,000

TENURE STIPEND (hired after May 1, 2011)

On the anniversary of 8 years  
through completion of 10 years \$500.00

On the anniversary of 11 years  
through the completion of 15 years \$750.00

On the anniversary of 16 years  
through the completion of 19 years \$1,000

On the anniversary of 20 years  
And thereafter \$1,500

Each officer receiving Longevity pay shall receive their payment in a check separate from their regular pay.

Section 14.4. Range Officer and Field Training Officer Pay.

For an officer acting as Range Officer or Field Training Officer as designated by the Chief of Police, the Village will pay an additional \$3.00 ~~\$2.50~~ per hour. The covered time for a Range Officer includes the time that the Range Officer is coordinating or performing range duties to a maximum of 20 hours per quarter (3 months). The covered time for a Field Training Officer includes only the actual time working with the trainee in a Field Training Officer capacity.

Section 14.5. Special Duty Assignments.

The Chief of Police shall have the discretion to assign officers to Special Duty Assignments, including, but not limited to, Investigator, K-9 Unit, and Federal Agency assignments.

Section 14.6 Shift Differential

A shift differential shall be paid to all covered, full-time employees pursuant to the following schedule for all regularly scheduled hours occurring after 6:00 p.m. and prior to 6:00 a.m., in the amount of \$0.50 per hour for each hour worked.

## ARTICLE XV UNIFORMS

### Section 15.1. Uniforms.

Each newly hired employee shall receive an initial issue of uniform as set forth in Appendix B. Subsequent to the employee's date of hire, the Village will provide uniforms or equipment pursuant to a quartermaster system to each covered employee with an annual uniform allowance of seven hundred ~~00~~fifty dollars (\$~~700~~750) per year. Should the Village deem it necessary to expand or modify the required uniform for covered employees, the Village will be responsible for providing the new or modified equipment or uniform, at the Village's expense. Any new or modified uniform items or equipment required due to a promotion or change in assignment shall be provided to the affected officer at the Village's expense.

### Section 15.2. Vest Replacement

The Village agrees to replace, at its cost, each employee's ballistic vest, (body armor) at the expiration of the useful life of the vest as provided by the manufacturer.

### Section 15.3. Reimbursement For Property Destroyed in the Line of Duty.

The Village agrees to reimburse (to the particular patrol person) the actual cost of personal property damaged in the line of duty, provided that such damage has been caused as a result of sudden, unexpected or emergency-like event and damaged equipment is turned into the Police Department. The Village shall not be responsible for unreasonably expensive items carried by the employee while on duty. Reimbursement shall be for the actual cost of the item damaged, with a maximum reimbursement of three hundred dollars (\$300.00) for eyewear, and one hundred dollars (\$100.00) for all other items of personal property. This benefit is subject to a five hundred dollar (\$500.00) annual cap per officer per calendar year. The Chief of Police may authorize reimbursement in excess of five hundred dollars at his discretion.

Damage to personal property must be reported prior to the end of the shift during which the damage occurred, or there will be no reimbursement pursuant to this section.

### Section 15.4. Police Equipment.

The Village agrees to provide the use of the following items of equipment to all covered officers: Squad cars, portable radios, flash lights, and raincoats.

All items listed in this Section shall be repaired or replaced as officer safety requires.

**ARTICLE XVI**  
**DISCIPLINE PROCEDURES/OFFICER BILL OF RIGHTS**

Section 16.1. Officer Bill of Rights.

The Palos Park Police Officer Bill of Rights as presented below shall be a part of this Agreement.

Section 16.2. Purpose.

It is the policy of the Chief of Police to provide police officers with optimum protection during internal investigations and/or investigations concerning allegations of employee misconduct.

Section 16.3. Definitions.

- A. "Officer" means any peace officer, as defined by Section 2-13 of the Criminal Code of 196 1, as now or hereafter amended, who is employed by the Village of Palos Park. The term does not include crossing guards, dispatchers, social workers, reserve officers, or others without police powers.
- B. "Informal Inquiry" means correspondence with or a meeting by supervisory or administrative personnel with an officer upon whom an allegation of misconduct has come to the attention of such supervisor or command personnel, the purpose of which meeting is to mediate a violation of Department rule, regulation, policy and/or complaint and discuss the facts to determine whether a formal investigation would be commenced. An officer will be allowed reasonable time to consult with an attorney during questioning as long as it does not disrupt the daily activity of the Department.
- C. "Formal Investigation" means the process of investigation ordered by the Chief of Police during which the questioning of an officer is intended to gather evidence of misconduct as a result of a signed employee misconduct complaint or criminal offense which may be the basis for filing charges seeking his or her removal, discharge or suspension in excess of five (5) days.
- D. "Interrogation" means the questioning of an officer pursuant to the formal investigation in connection with an alleged violation which may be the basis for filing charges seeking his or her suspension, removal or discharge. The term does not include questioning: (1) as part of an informal inquiry; or (2) relating to minor infractions of agency rules which may be noted in the officer's record but which may not in themselves result on removal, discharge or suspension in excess of five (5) days.

Section 16.4. Bill of Rights.

Before any officer may be interrogated by or before any disciplinary board or departmental agent or investigator, for which the results of such formal investigation may be the basis for filing charges seeking suspension, removal or discharge, the following rules shall be in effect:

- A. The interrogation of the Police Officer shall be at a reasonable hour, preferably when the Police Officer is on duty, unless the exigencies of the investigation dictate otherwise, in which event reassignment of the Police Officer may be, utilized. If not on duty, the Police Officer shall be compensated for their time during the interrogation at the rate of time and one-half, with the exception of those instances where the officer has been placed on suspension with pay.
- B. The interrogation shall take place at a location designated by the Chief of Police. The interrogation will usually be held at the Police Station or at the location where the incident allegedly occurred.
- C. The Officer shall be informed to the allegations of the investigation and as to what rule, regulation, policy or illegal act they are alleged to have committed. Sufficient information, including the name of the complainant shall be provided to reasonably apprise the officer of the nature of the investigation. The officer shall be advised in writing the nature of the investigation and that his/her admissions made in the course of the interrogation may be used as the basis for seeking his/her suspension, removal or discharge. The officer shall sign a copy of this "written form" which will become part of the file in the investigation.
- D. The questioning shall be reasonable in length. Reasonable respites will be provided for personal necessities, meals, telephone calls and rest periods.
- E. The officer shall not be subject to any offensive language, nor shall be threatened with transfer, dismissal or other disciplinary punishment. No promise or reward shall be made as an inducement to answer questions. Nothing herein is to be construed as to prohibit the interrogating officer from informing the officer that his/her conduct and the nature of the offense is subject to disciplinary action if the officer refuses to obey a lawful order from the ranking officer.
- F. The complete interrogation of the Police Officer shall be recorded mechanically or by a stenographer at the expense of the Village of Palos Park. All recesses called during the questioning shall be recorded.
- G. If the officer is under arrest or is likely to be, that is, if he is the subject concerning a criminal investigation, the officer shall be fully advised of his/her rights pursuant to current decisions of all courts of competent jurisdiction including the United State Supreme Court. At the request of the officer under

interrogation for a criminal offense, he/she shall have the right to counsel, of their own choosing, present to advise them at any hearing or interrogation. Legal counsel will be at the expense of the requesting officer. No compensation is given to the officer if the circumstances above, i.e. subsection G, apply.

#### Section 16.5. Discipline.

All discipline shall be in accordance to the Laws of the State of Illinois, the Municipal Code of the Village of Palos Park, and the General Orders and Rules and Regulations of the Police Department of the Village of Palos Park.

Prior to imposing discipline, the Chief of Police or the Chiefs designee will set a meeting with the employee to advise the employee of the proposed discipline and the factual basis therefore, in writing. At the employee's request, the employee shall be entitled to Union representation at that meeting. After the conclusion of said meeting, the Chief or the Chiefs designee will issue a Decision to Discipline, in writing, as to the proposed discipline ("Decision to Discipline"), to the affected employee and the Union. At the employee's option, disciplinary action against the employee may be contested either through the arbitration procedure of this Agreement or through the Board of Fire and Police Commissioners ("BOFPC"), but not both. In order to exercise the arbitration option, an officer must execute an Election, Waiver and Release form ("Election Form" attached as Appendix B). This Election Form and disciplinary process is not a waiver of any statutory or common law right or remedy other than as provided herein. The Election Form shall be given to the officer by the employer, at the time the officer is formally notified of the Decision to Discipline.

The employee shall have three (3) calendar days to submit a copy of the Election Form and Decision to the Union for approval to arbitrate the discipline. The Union shall have an additional seven (7) calendar days to approve or deny the request for arbitration. If the Union authorizes an arbitration concerning the discipline, it shall notify the Chief or the Chief's designee in writing of the intent to arbitrate within ten (10) calendar days of the issuance of the Decision to Discipline. If approved by the Union for arbitration, the Election Form shall constitute a grievance which shall be deemed filed at the arbitration step of the grievance procedure. When a grievance is elected, the arbitrator will determine whether the discipline was imposed with just cause, and whether the discipline was excessive. If the arbitration is not approved by the Union within ten (10) calendar days of the Decision to Discipline, or is not elected by the employee, the employee retains his rights to appeal discipline before the Board of Fire & Police Commissioners in accordance with the Illinois Municipal Code, Division 2.1, Board of Fire and Police Commissioners, 65 ILCS 5/10-2.1 *et seq.*, as amended.

## ARTICLE XVII MISCELLANEOUS

### Section 17.1. Authority of the Commissioner of Public Safety.

This Agreement is intended and shall be construed in a manner so as to modify the statutory authority of the Commissioner of Public Safety as described within Article XVI; and, the parties hereto expressly recognize the authority of the Commissioner with respect to hiring, promoting, demoting, disciplining, and discharging Patrol Persons in accordance with applicable state law, other than as modified by Article XVI of this Agreement.

### Section 17.2. No Strike.

The Union agrees (on behalf of itself and the Patrol Persons for whom it speaks) not to engage in, induce, call, authorize, support, promote, condone or participate in any strike, work stoppage, intentional withholding of services, picketing of the Village of Palos Park, slow-down, sit-in, "blue-flu", or "ticket-blitz", or other acts or actions having the effect of exhibiting a refusal to work at any time for any reason.

### Section 17.3. No Lockout.

The Village will not "lockout" Patrol Persons, provided, however, that a reduction in force, curtailment of operations or any individual termination or suspension shall not be construed as a "lockout".

### Section 17.4. No Discrimination.

Neither the Village nor the Union shall discriminate against any Patrol Person in violation of any state or federal statute. The Union agrees to represent all Patrol Persons fairly and without regard to Chapter affiliation, non-affiliation, or dis-affiliation. The parties agree that, with the exception of charges of discrimination based upon union membership, no violation of this section shall be subject to the grievance procedure set forth herein.

### Section 17.5. Staffing.

The Village agrees to maintain the same minimum staffing levels if economically feasible as determined by the Village, including the scheduling of squad cars for specific shifts, as exists at the commencement of this Agreement.

### Section 17.6. Ratification and Amendment.

This Agreement shall become effective when ratified by the Union and the Village of Palos Park. Said Agreement may be amended and modified (during this term) only with mutual written consent of both parties.

Section 17.7. Savings Clause.

In the event any Article, section, subsection or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, section, subsection or portion thereof directly specified in the decision or order. Upon the issuance of such decision or order, the parties agree to immediately negotiate a substitute for the invalidated article, section, subsection or portion.

Section 17.8. Entire Agreement.

This Agreement constitutes the complete and entire Agreement between the parties and concludes collective bargaining between the parties for its term: It supersedes and cancels all prior practices and Agreements, whether written or oral, which conflict with the express terms of this Agreement. The parties acknowledge that during the negotiations process (leading to the formation of this Agreement), each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter not already determined by law and that the understandings and agreements expressed herein were reached after the fullest exercise of each parties' rights herein. The Union specifically waives any right it may have to impact or "effects" bargaining for the life of this Agreement.

Section 17.9. Outside Employment.

Employees shall not be employed by employers other than the Village, nor shall they contract for or accept anything of value in return for services, nor shall they otherwise be self-employed for remuneration, without the approval of the Chief of Police. Employees may hold outside jobs, including self-employment which will not:

- (1) result in a conflict of interest;
- (2) result in work for the Village;
- (3) result in outside work during an employee's work shift;
- (4) involve the use of Village equipment or supplies;
- (5) infringe on their ability to fully perform their job duties for the Village;
- (6) bring the image of the Village or Police Department into disrepute.

Employees seeking permission to perform outside employment shall apply in writing to the Chief of Police for approval on a form provided by the Village. Such application shall be approved or denied within a reasonable period of time.

Section 17.10. Line of Duty Injury.

- 1) Whenever a covered employee suffers any injury in the line of duty which causes him/her to be unable to perform his/her duties, he shall continue to be paid by the Village with no deduction from his/her accrued benefits pursuant to State Statutes relating to Police and Fire employees.

- 2) At any time during the period for which continuing compensation is required pursuant to this Section, the Village may order, at the Village's expense, physical or medical examinations of the covered employee to determine the degree of his/her disability.
- 3) During the period of disability, the injured person shall not be employed in any other manner with or without compensation.
- 4) Any salary due the employee from worker's compensation or any salary due him/her from any type of insurance carried by the Village shall revert to the Village during the time for which continuing compensation is paid to him/her under this Section.
- 5) The benefits set forth in this section are in addition to any benefits described in Section 11.5 to which the employee may be entitled.

Section 17.11. Minimum Performance Standards.

The Village and the Chapter shall agree to mutually acceptable minimum performance standards for covered employees. Said standards will be implemented after the execution of this Agreement. In order to facilitate the implementation of the minimum performance standards, the parties shall meet to create a mutually agreeable performance review evaluation for the purpose of measuring compliance with said standards. Said standards will then be set forth in the Village of Palos Park Police Department General Orders.

A three (3) month period will be allowed for officers to adjust their performance to come into compliance with the above-mentioned standards.

Subsequent to the three (3) month period, and based upon a 12-month evaluation period, repeated unsatisfactory performance review evaluations may result in counseling, re-training or progressive disciplinary action.

Section 17.12. POWER Testing.

It is agreed that the Village will not require members to participate in the physical fitness (POWER) testing.

Section 17.13. Duty Related Vehicle.

If a Village vehicle is available, the Chief, at his/her discretion, will permit the Investigator, K-9 officer or officer on special assignment with a Federal Agency to take home a vehicle to be used solely for work responsibilities, including driving to and from work or emergency call outs.

Section 17.14. Termination in 2018.

This Agreement shall be effective as of the 1<sup>st</sup> day of May, 2014, and shall

remain in force and effect until April 30, 2018. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing not less than one hundred and twenty (120) days prior to the termination date to the effect that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin not later than ninety (90) days prior to the termination date. This Agreement shall remain in full force and be effective during the negotiations and up to and until a new employment Agreement has been reached between the Parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, intending to be legally bound thereby.

METROPOLITAN ALLIANCE OF  
POLICE Palos Park Police Chapter  
#150

VILLAGE of Palos Park, an Illinois  
Municipal Corporation

\_\_\_\_\_  
President of Palos Park Police  
Chapter #150

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Joseph Andalina, President  
Metropolitan Alliance of Police

ATTEST:

APPENDIX A – Wages

EMPLOYEES HIRED BEFORE MAY 1, 2011

Step	FY14	FY15	FY16	FY17	FY17
		1.00%	6.50%	2.50%	2.75%
-					
A (1st 12 months)	\$50,422	\$50,926	\$54,236	\$55,592	\$57,121
B (12 months-2 yrs)	\$53,341	\$53,874	\$57,376	\$58,811	\$60,428
C (2-3 yrs)	\$56,395	\$56,959	\$60,661	\$62,178	\$63,888
D (3-4 yrs)	\$59,638	\$60,234	\$64,150	\$65,753	\$67,562
E (4-5 yrs)	\$63,070	\$63,701	\$67,841	\$69,537	\$71,450
F (5-6 yrs)	\$66,689	\$67,356	\$71,734	\$73,527	\$75,549
G (6-7 yrs)	\$70,527	\$71,232	\$75,862	\$77,759	\$79,897
H (Over 7 yrs)	\$75,111	\$75,862	\$80,793	\$82,813	\$85,090

Step	FY 18	FY 19	FY 20	FY 21	FY 22
	-	2.50%	2.50%	2.75%	2.75%
-	-	-	-	-	-
A (1st 12 months)	\$57,121	\$58,549	\$60,013	\$61,663	\$63,359
B (12 months-2 yrs)	\$60,428	\$61,939	\$63,487	\$65,233	\$67,027
C (2-3 yrs)	\$63,888	\$65,485	\$67,122	\$68,968	\$70,865
D (3-4 yrs)	\$67,562	\$69,251	\$70,982	\$72,934	\$74,940
E (4-5 yrs)	\$71,450	\$73,236	\$75,067	\$77,132	\$79,253
F (5-6 yrs)	\$75,549	\$77,438	\$79,374	\$81,556	\$83,799
G (6-7 yrs)	\$79,897	\$81,894	\$83,942	\$86,250	\$88,622
H (Over 7 yrs)	\$85,090	\$87,217	\$89,398	\$91,856	\$94,382

**EMPLOYEES HIRED AFTER MAY 1, 2011**

<b>Step</b>	<b>FY 14</b>	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		1.00%	6.50%	2.50%	2.75%
-					
<b>1 (1st 12 months)</b>	\$50,422	\$50,926	\$54,236	\$55,592	\$57,121
<b>2 (2-5 yrs)</b>	\$56,395	\$56,959	\$60,661	\$62,178	\$63,888
<b>3 (5-7 yrs)</b>	\$66,689	\$67,356	\$71,734	\$73,527	\$75,549
<b>4 (Over 7 yrs)</b>	\$75,111	\$75,862	\$80,793	\$82,813	\$85,090

<b>Step</b>	<b><u>FY</u> <u>1814</u></b>	<b><u>FY</u> <u>1915</u></b>	<b><u>FY</u> <u>2016</u></b>	<b><u>FY</u> <u>2117</u></b>	<b><u>FY</u> <u>2217</u></b>
	-	2.50%	2.50%	2.75%	2.75%
-	-	-	-	-	-
<b><u>1 (1st 12 months)</u></b>	<u>\$57,121</u>	<u>\$58,549</u>	<u>\$60,013</u>	<u>\$61,663</u>	<u>\$63,359</u>
<b><u>2 (2-5 yrs)</u></b>	<u>\$63,888</u>	<u>\$65,485</u>	<u>\$67,122</u>	<u>\$68,968</u>	<u>\$70,865</u>
<b><u>3 (5-7 yrs)</u></b>	<u>\$75,549</u>	<u>\$77,438</u>	<u>\$79,374</u>	<u>\$81,556</u>	<u>\$83,799</u>
<b><u>4 (Over 7 yrs)</u></b>	<u>\$85,090</u>	<u>\$87,217</u>	<u>\$89,398</u>	<u>\$91,856</u>	<u>\$94,382</u>

\* Annual wage is based upon 2184 hours, calculated at straight-time rate of pay.  
**Wages are retroactive to 05/01/14. 05/01/18**

## APPENDIX B – Equipment List

- (2) Pants
- (2) Long sleeve shirts
- (2) Short sleeve shirts
- (1) Leather jacket
- (1) "Ike" cloth jacket
- All necessary duty leather
- All necessary weapon and ammunition
- (1) Winter hat (plus badge)
- (1) Summer hat (plus badge)
- (2) Duty stars
- (1) Off duty star (plus case)
- (1) Winter sweater
- (1) Night stick/baton
- (2) Ties
- (2) Nametags
- (1) Set of collar insignia
- (1) Vest (body armor)

**APPENDIX C – Seniority List**

<b>Officer</b>	<b>Seniority Date</b>	<b>Years of Service on 01 May 18</b>	<b>Step FY19</b>	<b>Step FY20</b>	<b>Step FY21</b>	<b>Step FY22</b>
Campbell, Diana	4/16/2003	15 years 0 months	H	H	H	H
Kotsianis, Haralambos	11/1/2004	13 years 6 months	H	H	H	H
Caiazzo, Jason	1/7/2006	12 years 3 months	H	H	H	H
Chibe, Ross	9/26/2011	6 years, 8 months	3	4	4	4
Winter, John *	4/30/2012	6 years, 0 months	3	4	4	4
Kaczmarczyk, Derek	9/5/2017	0 years, 7 months	1	2	2	2
Sutko, John	5/12/2018	0 years, 0 months	1	2	2	2

**\* officer hired with two years credited service under Sec 14.1**

APPENDIX D

**ELECTION, WAIVER AND RELEASE FOR DISCIPLINARY PROCESS**

I, \_\_\_\_\_, a police officer in the Village of Palos Park, and a member of the Metropolitan Alliance of Police, Chapter 150 being proposed for discipline by the Village of Palos Park Police Department, have been informed of my options to dispute discipline in accordance with the Collective Bargaining Agreement between the Village of Palos Park and the Metropolitan Alliance of Police, Chapter 150. I understand that I may elect to pursue a grievance over such discipline (option A), or I may choose to dispute the discipline before the Village of Palos Park Board of Fire and Police Commissioners (option B), but not both. I understand that an election of one of these procedures is a waiver of my rights and remedies to the other.

**I have had an opportunity to discuss these options with a union representative and choose to dispute the proposed discipline before the following forum:**

**A. Grievance Arbitration**

By selecting the grievance process alternative, I acknowledge my understanding that the Village has the right to unilaterally impose the proposed discipline immediately, subject to possible later modification or reversal by an arbitrator should I or the Union choose to pursue a grievance through arbitration, provided that the Chief simultaneously provides me with a copy of all reports and evidence relied upon by the Chief to demonstrate the alleged rule violation, including mitigating and exculpatory evidence. An arbitrator will determine whether the discipline was imposed with just cause, and whether the discipline was excessive.

By election to file a grievance over my discipline I hereby release the Village of Palos Park, the Palos Park Board of Fire and Police Commissioners and the Metropolitan Alliance of Police, as well as their officers, directors, agents, employees, attorneys, and other representatives from any and all liability which flows as a consequence of my election.

**I hereby elect the grievance arbitration procedure and waive my rights to a hearing before the Village of Palos Park Board of Fire and Police Commissioners. This document will be considered my grievance.**

**Agreed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Witness:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**B. Board of Fire and Police Commissioners**

By selecting an appeal of discipline before the Village of Palos Park Board of Fire and Police Commissioners, I understand that I will have a hearing over such discipline before the Board of Fire and Police Commissioners of the Village of Palos Park in accordance with their rules and the laws of the State of Illinois as provided within the Illinois Municipal Code, Division 2.1, Board of Fire and Police Commissioners, 65 ILCS 5/10-2.1 *et seq.*, as amended. I agree that such hearing shall be a waiver of the grievance/ arbitration procedures of the collective bargaining agreement between the Village of Palos Park and the Metropolitan Alliance of Police.

By election to have a hearing before the Board of Fire and Police Commissioners over my suspension or discharge, I hereby release the Village of Palos Park, the Palos Park Board of Fire and Police Commissioners and the Metropolitan Alliance of Police, as well as their officers, directors, agents, employees, attorneys, and other representatives from any and all liability which flows as a consequence of my election. I understand that this hearing will be subject to the Rules and Regulations of the Village of Palos Park Board of Fire and Police Commissioners.

**I hereby elect a hearing before the Village of Palos Park Board of Police and Fire Commissioners and waive my rights to the grievance arbitration procedure. I hereby acknowledge that charges will be filed with the Board of Fire and Police Commissioners requesting my discipline. This document will be considered my request for a hearing concerning this discipline.**

Agreed: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

Received by the Chief of Police's Office: \_\_\_\_\_

## ARTICLE E.

### INVOLUNTARY TESTING AND INTERVIEWS FOLLOWING OFFICER INVOLVED SHOOTING.

- A. 50 ILCS 727/1-25 mandates the Employer enact a policy requiring all officers involved in an “officer involved shooting” (“OIS”) to be subject to drug and alcohol testing prior to the end of his or her shift. 50 ILCS 727/1-25 defines an “officer involved shooting” as any instance when a law enforcement officer discharges his or her firearm, causing injury or death to a person or persons, during the performance of his or her official duties or in the line of duty. ~~Should 50 ILCS 727/1-25 be repealed, stricken, or otherwise be found to be legally unenforceable, this Agreement shall be deemed unenforceable at the demand of the Union. Should 50 ILCS 727/1-25 be amended, the parties agree to bargain over the impacts and effects of the amendment(s) prior to them being implemented.~~
- B. This Article does not diminish any rights provided by an Employee or the Union in applicable portions of the Collective Bargaining Agreement (“CBA”), Illinois law (including but not limited to the Uniform Peace Officer Disciplinary Act), Federal law, and the constitutions of the United States and State of Illinois, or replace or supersede the Department’s existing Officer Involved Shooting Policy.
- C. For the purposes of clarity, the parties agree that a person “involved in” an officer involved shooting is defined to mean any officer who discharged a firearm thereby causing injury or death to a person or persons. If multiple officers discharged their firearm and it is unclear whose bullet struck the person or persons, then all officers who discharged their firearm in the direction of the subject shall be required to submit to drug and alcohol testing. The term “involved in” an officer-involved shooting does not include officers who did not discharge their weapon, even if they were providing other forms of support and assistance during the call. Nor does the term “involved in” include officers who discharged their weapons when it is undeniably clear their projectiles did not actually strike any person or persons.
- D. The collection of information, evidence, and data pursuant to this Article is intended to be used exclusively for administrative purposes. Unless ordered by lawful order of a court or administrative tribunal of competent jurisdiction, or required pursuant to the Freedom of Information Act (5 ILCS 140/1 *et. seq.*), or a subpoena or written agreement of the parties, Employer will not voluntarily share any physical evidence (or results of any testing) gathered from Employees pursuant to this Article with an outside entity.
- E. As soon as practicable, following an OIS, the Employee involved in the OIS will be ordered to go to a hospital for examination, care, and treatment. When prudent and reasonable, the Employee will be sent to a different hospital than any offender(s).
- F. No officer involved in an OIS shall be subject to a formal interrogation under the Uniform Peace Officer’s Disciplinary Act, until at least forty-eight (48) hours following the date/time of the OIS.

- G. Following an OIS, the Employee involved in an OIS shall be ordered to provide a urine sample, and absent a warrant or court order, the Employer will not compel an Employee involved in an OIS to provide blood, fluid (other than urine), skin, hair, feces, cheek swab, or any other sort of genetic or biological sample. Any drug or alcohol test required pursuant to this Agreement shall be considered a compelled, non-voluntary drug or alcohol test under threat of disciplinary action.
- H. All urine testing shall be administered by a vendor who conducts U.S. Department of Transportation testing (i.e. the type of testing outlined in 49 CFR, Part 40). All testing shall be of the employee's urine and will conform to U.S. Department of Transportation standards for specimen collection and analysis. ~~The Employer's failure to comply with all the terms required by this Article of the Agreement will result in the test results being deemed invalid, unreliable, and inadmissible in any subsequent proceeding.~~
- I. All chemical testing must account for legal prescription use and use of other legal substances.
- J. ~~A properly administered positive test will not be an independent cause for discipline. If the positive test result is correlated with independent evidence demonstrating the Employee was impaired in the performance of his/her duties, then it may constitute just cause for discipline.~~ The proper use of prescription and other legal substances is not cause for discipline.

**Side Letter Regarding Shift Differential**

It is understood between the parties that the Employer may implement a "Shift G," with a starting time earlier than 6:00pm. In this event, the Shift Differential incentive described within Section 14.6 will not apply to this shift.

Agreed: \_\_\_\_\_

\_\_\_\_\_  
Village of Palos Park

\_\_\_\_\_  
Palos Park Police Department  
MAP Chapter 150 President