



MEETING AGENDA

Village Council

Mayor John Mahoney

Village Clerk Marie Arrigoni

Commissioner Dan Polk

Commissioner Nicole Milovich-Walters

Commissioner G. Darryl Reed

Commissioner James Pavlatos

Monday, January 14, 2019

7:30 PM

Kaptur Administrative Center

1) CALL TO ORDER

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) APPROVAL OF MINUTES

A. Regular Council meeting of December 10, 2018

5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

A. Zoning Board of Appeals Appointment

- Patrick Melvin – to fill a vacancy expiring June 1, 2022

6) HEARINGS

7) CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To ratify payment of invoices on the Warrant List dated December 24, 2018 in the amount of \$59,951.22

B. To approve the proposal from Environmental Mechanical Services in the amount of \$9,800.00 to replace the hot water tank in the Kaptur Administrative Center

C. To approve payment to PATSE Bus Service for 261 rides provided to Palos Park residents from May 1, 2017 to April 30, 2018 in the amount of \$1,503.36

D. To acknowledge the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry

E. To approve payment of invoices on the Warrant List dated January 10, 2019 in the amount of \$197,212.90

F. To approve the Supplemental Warrant List dated January 10, 2019 for manual checks, payroll, and recurring wire transfers in the amount of \$374,868.25

8) OLD BUSINESS

9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS

10) INFORMATION & UPDATES

A. Public Works and Streets, Recreation Report

B. Building and Public Property Report

1. Building Department Report

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

E. Mayor's Report

F. Clerk's Report

G. Manager's Report

1. To approve the 2019 Intergovernmental Risk Management Agency (IRMA) Annual Insurance Contribution of \$73,715.00 and that a surplus credit of \$43,715 be used as an offset, resulting in a total payment of \$30,000.00

2. To waive bids and approve the MNS Agreement with Proven Business Systems, LLC for the maintenance of the Village IT System and Equipment in the amount of \$2,769.00 minimum monthly charge for a period of 36 months effective January 14, 2019 with monthly fees not being due or paid until April 19, 2019

3. To approve the hiring of StarEvents with a management fee not to exceed \$16,000 and sponsorship commission of 20% to produce and manage the Palos Park Art Fair in 2019

11) ANNOUNCEMENTS

12) CITIZENS AND VISITORS COMMENT PERIOD

13) ADJOURNMENT OF REGULAR MEETING

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON DECEMBER 10, 2018

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, December 10, 2018. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, Pavlatos, and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Lauren Pruss, Community Development Director; Barb Maziarek, Finance Director; Joe Miller, Police Chief; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON NOVEMBER 26, 2018: Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on November 26, 2018 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

POLICE PENSION FUND PRESENTATION: Lauderbach & Amen LLP, Village Auditors, reported the Police Pension Fund is administered by a Board of Trustees located in each municipality maintaining a pension fund for its police officers. Its duties are to control and manage the pension fund, to hear and determine applications for pensions, to authorize payment of pensions, to establish rules, to pay expenses, to invest funds, and to keep records. Employees contribute 9.910% of their salary. There are currently eight active members and four inactive members. Lauderbach & Amen LLP reviewed the Palos Park Police Pension Fund and to the best of their knowledge, all calculations were in accordance with the applicable funding requirements, and the procedures followed and presentation of results conform to generally accepted actuarial principles and practices. This fiscal year, the recommended contribution from the Village has increased \$58,099.00 from the prior year.

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. To pass a resolution authorizing the Village Clerk to make certain closed session minutes available for public inspection – Second Review 2018 – the resolution states the Village has reviewed closed session minutes and determined that a need for confidentiality still exists as to executive session minutes set forth on Exhibit “C”
- B. To approve payment of invoices on the Warrant List dated December 10, 2018 in the amount of \$126,860.08

C. To approve the Supplemental Warrant List dated December 10, 2018 for manual checks, payroll, and recurring wire transfers in the amount of \$424,690.29

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS: Commissioner Milovich-Walters had no formal report this evening.

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

BUILDING DEPARTMENT REPORT: Commissioner Reed reported the Building Department issued nine (9) permits from November 21, 2018 – December 4, 2018 resulting in \$12,282.60 in fees. Twenty-three (23) inspections were completed during this time. No occupancy permits were issued. No Exaction Fees were collected.

HR GREEN PROPOSAL: The Village previously determined HR Green to be the best suited to provide building and zoning inspection work. HR Green has been satisfactorily performing the necessary work for the Village and the Village desires to continue that relationship. The current agreement expires on December 31, 2018 and will need to be renewed in order to continue service. The agreement mirrors the previous one with the exception of minor increases in fees to reflect HR Green's 2019 billing rates.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to approve the resolution authorizing the execution of a Professional Services Agreement with HR Green relative to building plan review and inspection services.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioner Reed, Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 2,727 calls for service from November 12, 2018 through December 9, 2018. Palos Park Police also issued 64 adjudication tickets, 35 traffic tickets, 54 written warnings, 27 verbal warnings, completed 45 case reports, arrested 12 adults, 0 juveniles, 3 impounds, 29 senior checks, 49 citizen assists and 50 community contact hours.

SOUTHWEST MAJOR CRIMES TASK FORCE INTERGOVERNMENTAL AGREEMENT:

Commissioner Polk reported the Palos Park Police Department is asking Council to approve the Southwest Major Crimes Task Force Intergovernmental Agreement. Current members of the task force are Bedford Park, Crestwood, Chicago Ridge, Hometown, Indian Head Park, Justice, Moraine Valley Community College, Oak Forest, Palos Hills, Willow Springs, and Worth. The purpose of the task force is to provide comprehensive investigative services to all participating members on an on call basis.

Commissioner Polk moved, seconded by Commissioner Reed, to approve the execution of the Southwest Major Crimes Task Force Intergovernmental Agreement.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Reed, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:

2018 TAX LEVY: Commissioner Pavlatos reported the 2018 Tax Levy Ordinance is the Village's legal request to receive property taxes levied on parcels within the corporate boundaries of the Village of Palos Park. The tax levy specifies the type and amount of property taxes the Village intends to receive in property tax revenues from Cook County's collection of tax payments. In the Truth in Taxation Law, the Village is allowed to increase the tax levy by the lesser of 5% or the change in the CPI for the year. If the estimated tax levy exceeds 105% of last year's final levy, an additional notice published in the newspaper and a public hearing are required before the levy can be adopted. The Village will **not** hold a public hearing on the tax levy as the 4.99% tax increase is below the 105% extension cap.

Commissioner Pavlatos moved, seconded by Commissioner Milovich-Walters, to adopt an Ordinance levying taxes for all corporate purposes for the Village of Palos Park, Palos Park, Illinois for the Fiscal Year beginning May 1, 2018 and ending April 30, 2019 in the amount of \$1,968,338.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Pavlatos, Milovich-Walters, Reed, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

MAYOR'S REPORT:

WESTERN GROWTH AREA MASTER PLAN:

Mayor Mahoney reported the Village held an open house on December 4, 2018 to engage the community and gather information/ideas that would be used in the plan development for the Western Growth Area Master Plan. The area is largely undeveloped and approximately 1,500 acres in size and includes the properties of Gleneagles Country Club, Mid-Iron Golf Course, Cog Hill Country Club and Ludwig Farm. In April 2018, the Village of Palos Park hired Houseal Lavigne Associates to prepare a plan to guide future growth and development in the newly annexed areas west of the Village encompassing a detailed study of existing market conditions and regional real estate marketplace, a land-use plan, design guidelines framework, and a PUD ordinance update. Mayor Mahoney stated the open house was well attended with a number of elected officials, committee members, and residents in attendance. Houseal Lavigne Associates, John Houseal, was also on hand to answer questions.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening.

MANAGER'S REPORT:

CERTIFICATE OF COMMUNITY PARTNERSHIP: Manager Boehm reported the Village has received a Certificate of Community Partnership by the U.S. Environmental Protection Agency Green Power Partnership in recognition of efforts to help reduce the negative health impacts of air emissions through the use of green power.

CITIZENS AND VISITORS COMMENT PERIOD:

Maria Rogers – Mrs. Rogers expressed concern with future development in the Western Growth Area and whether Palos Park would collect impact fees. Mrs. Rogers also wished everyone a Merry Christmas.

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to adjourn the meeting at 8:31 p.m.

Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Milovich-Walters, Polk, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,

Cathy A. Gabel
Deputy Village Clerk



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: January 14, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Zoning Board of Appeals Appointment to fill a vacancy expiring June 1, 2022.

BACKGROUND/HISTORY:

Mayor Mahoney received an email from Patrick Melvin, a resident of Palos Park since 2012, stating an interest in serving on one of our committees should an opening become available. Patrick is a union sheet metal worker working on both residential and commercial/industrial projects providing him a vast array of knowledge in the construction industry. Patrick would like to become more involved in our community. Zoning Board of Appeals (ZBA) has a vacancy with a term to expire June 2022. Mr. Melvin would be an asset to ZBA.

MAYOR'S RECOMMENDATION:

To approve the appointment of Patrick Melvin to Zoning Board of Appeals (ZBA) to fill a vacancy expiring June 1, 2022.

RECOMMENDED MOTION:

To approve the appointment of Patrick Melvin to Zoning Board of Appeals (ZBA) to fill a vacancy expiring June 1, 2022.

Cathy Gabel

From: Rick Boehm
Sent: Friday, December 21, 2018 1:31 PM
To: Cathy Gabel
Cc: Sally Kinney
Subject: FW: Village Commission letter

The below individual will be put up for appointment to the ZBA at the January 14th meeting.

From: John Mahoney [<mailto:jmahoney@jfmlawoffice.com>]
Sent: Sunday, December 16, 2018 11:56 AM
To: Rick Boehm <rboehm@palospark.org>
Cc: John Mahoney <jmahoney@jfmlawoffice.com>
Subject: FW: Village Commission letter

Rick:

Below is information on Patrick Melvin. Patrick is a young man who moved into 8307 West Knollwood in 2012 and has done a beautiful job rehabbing this beautiful sprawling ranch home. He and his wife Amanda have a new baby daughter. I know Patrick through one of my long-time clients, Joe Ippolito and through Mirella's Aunt Jackie (nee Ippolito). Patrick is their nephew. Patrick and Amanda get to most of our Village events. Patrick is an energetic, positive young man, who moved to Palos to achieve a dream, bought the quintessential-style Palos Park home and understands the beauty and attraction of Palos Park. Please circulate to our council members for to get feedback regarding approval of this appointment at our next Council Meeting.

*John F. Mahoney, Mayor
Village of Palos Park
8999 West 123rd Street
Palos Park, Illinois 60464
(708) 671-3701 (Office)
(708) 341-7261 (Mobile)
jmahoney@palospark.org*



From: Pat Melvin <pattymel8@yahoo.com>
Sent: Saturday, December 15, 2018 7:29 PM
To: jmahoney@palospark.org
Subject: Village Commission letter

To whom it may concern;

I would like to express my desire to serve on a village commission. My 13 years of experience as a union sheet metal worker, working on both residential and commercial/industrial projects has provided me with a vast array of knowledge in any type of construction. I've seen how different types of building can affect the surrounding environment and neighborhoods.

As a resident of Palos Park since 2012, and a new father, I would like to use my expertise to become more involved in our community. I believe I can be a great asset to this community for years to come. I would be honored to be considered for any open positions.

Sincerely,
Patrick Melvin

8307 West Knollwood Dr.
708-275-3968

**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR DECEMBER 24, 2018**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

DATE: 12/20/18
 TIME: 11:22:34
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/24/2018

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1ST00001	1ST AYD CORPORATION							
PS11238929	12/18/18	01	EYEWASH STATION, REFILL	0127926711			12/24/18	45.80
		02	EYEWASH STATION, REFILL	0127916711				170.00
							INVOICE TOTAL:	215.80
							VENDOR TOTAL:	215.80
ACC00002	ACCURINT							
1241214-20181130	12/13/18	01	CONTRACT FEE/PHONE SRCH NOV	0122606990			12/24/18	32.50
							INVOICE TOTAL:	32.50
							VENDOR TOTAL:	32.50
AIR00001	AIRY'S INC.							
22805	12/18/18	01	RPR WTR MAIN BRK 11700 82ND CT	5224606750			12/24/18	3,286.67
							INVOICE TOTAL:	3,286.67
							VENDOR TOTAL:	3,286.67
AME00008	AMERICAN LEGAL PUBLISHING CORP							
0125207	12/18/18	01	CODE BK 2018-S-27 SPPMNT PGS	0120606580			12/24/18	566.00
							INVOICE TOTAL:	566.00
							VENDOR TOTAL:	566.00
ANI0001	ANIMAL WELFARE LEAGUE							
8512	12/13/18	01	STRAY CAT HELD 3 DAY 121829329	0122606840			12/24/18	306.00
							INVOICE TOTAL:	306.00
							VENDOR TOTAL:	306.00
ARB00001	ARBOR DAY FOUNDATION							
181218	12/18/18	01	MNBRSH/FOSTER 12/18-12/19	0124606810			12/24/18	10.00
							INVOICE TOTAL:	10.00
							VENDOR TOTAL:	10.00

-- Village of Palos Park --
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INVOICES DUE ON/BEFORE 12/24/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ARR00001	MARIE ARRIGONI							
181206	12/13/18	01	MNCPCL CLERKS DINNER MTG 12/6	0120606810			12/24/18	30.00
							INVOICE TOTAL:	30.00
							VENDOR TOTAL:	30.00
AUR00003	AURELIO'S PIZZA							
111014	12/18/18	01	PIZZA F/CONCESSIONS-HOLIDAY MX	0126707522			12/24/18	108.00
							INVOICE TOTAL:	108.00
111017	12/20/18	01	PIZZA CONCESSIONS HOLIDAY MRKT	0126707522			12/24/18	108.00
							INVOICE TOTAL:	108.00
							VENDOR TOTAL:	216.00
AWP00001	AWP CUSTOM UNIFORMS							
8685	12/20/18	01	3 LOGOS ON SAFETY HOODIES/UTIL	5224707300			12/24/18	9.75
		02	5 LOGOS ON SAFETY HOODIES/STRT	0124707300				16.25
							INVOICE TOTAL:	26.00
							VENDOR TOTAL:	26.00
BAL00007	B ALLAN GRAPHICS							
94439	12/20/18	01	250 BUSINESS CARDS/D. PISANO	0126707990			12/24/18	50.00
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	50.00
CAL00001	CALL ONE							
12/15/18	12/13/18	01	708-923-6021	12/15/18-01/14/19	5124707200		12/24/18	1,035.90
		02	708-923-6021	12/15/18-01/14/19	5224707200			258.98
		03	SCADA SYSTEM	12/15/18-01/14/19	5224707200			268.87
		04	T-1 LINE	12/15/18-01/14/19	0120707200			259.62
		05	T-1 LINE	12/15/18-01/14/19	0122707200			202.83
		06	T-1 LINE	12/15/18-01/14/19	0124707200			97.36

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CAL00001	12/15/18	07	T-1 LINE 12/15/18-01/14/19	0125707200			12/24/18	64.90
		08	T-1 LINE 12/15/18-01/14/19	0126707200				32.45
		09	T-1 LINE 12/15/18-01/14/19	0129707200				32.45
		10	T-1 LINE 12/15/18-01/14/19	5124707200				32.45
		11	T-1 LINE 12/15/18-01/14/19	5224707200				89.24
		12	ISDN LINE 12/15/18-01/14/19	0120606990				161.72
		13	ISDN LINE 12/15/18-01/14/19	0122606990				126.35
		14	ISDN LINE 12/15/18-01/14/19	0124606990				60.65
		15	ISDN LINE 12/15/18-01/14/19	0125606990				40.43
		16	ISDN LINE 12/15/18-01/14/19	0126606990				20.22
		17	ISDN LINE 12/15/18-01/14/19	0129606990				20.22
		18	ISDN LINE 12/15/18-01/14/19	5124606990				20.22
		19	ISDN LINE 12/15/18-01/14/19	5224606990				55.59
		20	LONG DISTANCE 12/15/18-1/14/19	0120707200				1.85
		21	LONG DISTANCE 12/15/18-1/14/19	0122707200				1.17
		22	LONG DISTANCE 12/15/18-1/14/19	0124707200				0.20
		23	LONG DISTANCE 12/15/18-1/14/19	0125707200				0.17
								INVOICE TOTAL: 2,883.84
								VENDOR TOTAL: 2,883.84
CAR00004	12/18/18	01	ROAD SALT 1 LOAD 21.03 TONS	2424707700			12/24/18	1,331.20
								INVOICE TOTAL: 1,331.20
CAR00022	12/18/18	01	4 LOADS OF ROAD SALT	2424707700			12/24/18	5,065.89
								INVOICE TOTAL: 5,065.89
								VENDOR TOTAL: 6,397.09
181211	12/13/18	01	HOLIDAY SING ALONG#142.15	0126606991			12/24/18	300.00
								INVOICE TOTAL: 300.00
								VENDOR TOTAL: 300.00

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CAS0001								
	12/13/18	01	AIP 2018 FOOD VOUCHER F/BANDS	0324606010			12/24/18	41.00
		02	GLOBE GLASS VASES F/VIL EVENTS	0120707990				19.00
		03	CREAM, WATER, MTL-EMPTY LUNCH	0120707990				47.88
		04	PD POSTAGE TO LAWYER/SUBPOENA	0122707040				6.70
		05	J. WOOD SR OF THE YR EVENT	0121707990				100.00
		06	POSTAGE VIL HLDY PARTY INVITES	0120707040				50.00
			INVOICE TOTAL:					264.58
			VENDOR TOTAL:					264.58
CHI00040			CHICAGO PARTS & SOUND, LLC					
	12/13/18	01	VEH#257-WIPER BLADES	0122606700			12/24/18	25.00
			INVOICE TOTAL:					25.00
	12/13/18	01	VEH#259-1 PIPE, FUEL FILTER	0122606700			12/24/18	77.24
			INVOICE TOTAL:					77.24
	12/13/18	01	VEH#257-REAR ARM WIPER/NUTS	0122606700			12/24/18	42.54
			INVOICE TOTAL:					42.54
			VENDOR TOTAL:					144.78
CIN00001			CINTAS CORPORATION #23K					
	12/18/18	01	TOWELS	0124606990			12/24/18	4.40
		02	UNIFORM RNTL W/E 12/10/18	5224707300				37.64
		03	UNIFORM RNTL W/E 12/10/18	0124707300				58.95
			INVOICE TOTAL:					100.99
	12/18/18	01	TOWELS, RUGS	0124606990			12/24/18	58.40
		02	UNIFORM RNTL W/E 12/17/18	5224707300				37.64
		03	UNIFORM RNTL W/E 12/17/18	0124707300				58.95
			INVOICE TOTAL:					154.99
			VENDOR TOTAL:					255.98

CIT00004 CITY OF PALOS HILLS COMMUNITY

-- Village of Palos Park --
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INVOICES DUE ON/BEFORE 12/24/2018

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CIT00004	CITY OF PALOS HILLS COMMUNITY							
181116	12/18/18	01	MIRACLE ON 34TH STREET#484.11	0126707522			12/24/18	439.38
							INVOICE TOTAL:	439.38
							VENDOR TOTAL:	439.38
CLI00001	CLIFFORD-WALD, A KIP COMPANY							
IN00112441	12/18/18	01	50% COST F/4 INKS, DELIVERY	0124707010			12/24/18	102.60
		02	50% COST F/4 INKS, DELIVERY	0126707020				102.59
							INVOICE TOTAL:	205.19
							VENDOR TOTAL:	205.19
COM00009	COM ED							
181130	12/18/18	01	10/30-11/30/18 123RD & SW HWY	0124606420			12/24/18	1,446.65
							INVOICE TOTAL:	1,446.65
							VENDOR TOTAL:	1,446.65
COM00017	COM ED							
181128	12/13/18	01	ELECTRIC/METRA 10/26-11/18/18	5324606400			12/24/18	48.13
							INVOICE TOTAL:	48.13
							VENDOR TOTAL:	48.13
COO0001	G COOPER OIL COMPANY INC							
31353	12/18/18	01	DIESEL TRUCK ENGINE OIL	0124606700			12/24/18	489.28
							INVOICE TOTAL:	489.28
							VENDOR TOTAL:	489.28
COV00001	COVERALL							
1010628576	12/13/18	01	JANITORIAL SVC-DEC METRA	5324606990			12/24/18	180.00
		02	JANITORIAL SVC-DEC KAPTUR	0127916990				885.00
							INVOICE TOTAL:	1,065.00

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COV00001			COVERALL					
1010629117	12/13/18	01	JANITORIAL SERVICE/DEC 2018	0127926990			12/24/18	654.00
							INVOICE TOTAL:	654.00
							VENDOR TOTAL:	1,719.00
CRA00003			CRAIN'S CHICAGO BUSINESS					
181204	12/13/18	01	ONE YEAR SUBSCRIPTION	0120707035			12/24/18	139.00
							INVOICE TOTAL:	139.00
							VENDOR TOTAL:	139.00
CRI00001			CRITICAL REACH, INC.					
19-395	12/13/18	01	ANNL FEE2019 SFTWR-INVSTGN CMP	2722606810			12/24/18	285.00
							INVOICE TOTAL:	285.00
							VENDOR TOTAL:	285.00
EBE0001			PALOS ACE HARDWARE					
295838	12/18/18	01	WENG CLTH,SQGEE,TSTR,CRCT,FSTN	5224606710			12/24/18	142.94
							INVOICE TOTAL:	142.94
295890	12/18/18	01	FUSE ELEMENT	5324606780			12/24/18	17.52
							INVOICE TOTAL:	17.52
295919	12/18/18	01	LAMP HOLDER	0127926711			12/24/18	16.48
		02	DUAL CHECK VOLT DETECTOR	0124606708				20.44
							INVOICE TOTAL:	36.92
295981	12/18/18	01	SMALL HEATER	5124707510			12/24/18	57.58
							INVOICE TOTAL:	57.58
							VENDOR TOTAL:	254.96
ENV00004			ENVIRONMENT MECHANICAL					
90702	12/20/18	01	AIR CONDITIONING REPAIR	0127926990			12/24/18	2,298.19
							INVOICE TOTAL:	2,298.19

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ENV00004	ENVIRONMENT MECHANICAL							
92194	12/18/18	01	11/26/18 3 REME HALO UV LIGHTS	0127916712			12/24/18	1,500.00
							INVOICE TOTAL:	1,500.00
							VENDOR TOTAL:	3,798.19
ENV0001	ETP LABS INC							
18-133534	12/18/18	01	COLIFROM SAMPLES 11/08&09/18	5224606620			12/24/18	54.00
							INVOICE TOTAL:	54.00
							VENDOR TOTAL:	54.00
FLE00001	FLEETPRIDE, INC.							
16513007	12/18/18	01	TRUCKS#1&2 FILTERS, ELEMENT	0124606700			12/24/18	211.38
							INVOICE TOTAL:	211.38
16527094	12/18/18	01	#58 DMP TRLR,FRM CLP,TUBE,CLMP	0124606708			12/24/18	7.70
							INVOICE TOTAL:	7.70
							VENDOR TOTAL:	219.08
G&H00001	G & H IMPORT AUTO PARTS INC.							
764417	12/13/18	01	VEH#250-1 BATTERY, 2 FILTERS	0122606700			12/24/18	152.21
							INVOICE TOTAL:	152.21
							VENDOR TOTAL:	152.21
G&L00001	G AND L CONSTRUCTION, INC.							
2858	12/18/18	01	PATCH HOLES IN ROOF	0127916712			12/24/18	1,200.00
							INVOICE TOTAL:	1,200.00
							VENDOR TOTAL:	1,200.00
GAB00001	CATHY GABEL							
181206	12/13/18	01	MNCPL CLERKS DINNER MTG 12/06	0120606810			12/24/18	30.00
							INVOICE TOTAL:	30.00

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GAB00001	CATHY GABEL							
181220	12/20/18	01	REIMB TRAVEL 10/03-12/19/18	0120707060			12/24/18	42.58
							INVOICE TOTAL:	42.58
							VENDOR TOTAL:	72.58
GAL00002	GALLAGHER MATERIALS, INC.							
8852	12/18/18	01	UPM COLD PATCH 3.16 TON	2424707700			12/24/18	391.84
							INVOICE TOTAL:	391.84
8951	12/20/18	01	3.02 TON UPM COLD PATCH	2424707700			12/24/18	374.48
							INVOICE TOTAL:	374.48
							VENDOR TOTAL:	766.32
GRA0001	W.W. GRAINGER							
9025181414	12/18/18	01	FUSE	5324606780			12/24/18	20.79
							INVOICE TOTAL:	20.79
							VENDOR TOTAL:	20.79
GRO00006	GROUNDSKEEPER LANDSCAP CARE, LLC							
156984	12/20/18	01	FALL CLEAN UP OF RAIN GARDEN	2328848020			12/24/18	157.00
							INVOICE TOTAL:	157.00
							VENDOR TOTAL:	157.00
HAW00004	HAWK BRIDGEVIEW							
139044	12/20/18	01	UNIT#30 GASKETS	0124606700			12/24/18	32.43
							INVOICE TOTAL:	32.43
							VENDOR TOTAL:	32.43
HRG00001	HR GREEN, INC							
122783	12/13/18	01	PLAN REVIEWS	0125606600			12/24/18	1,949.25

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HRG00001	12/13/18	02	INSPECTION SCHEDULING	0125606600			12/24/18	365.75
		03	INSPECTION/BRACE-24 ROMIGA LN	0125606630				80.00
		04	INSPCTN/BRACE-11910 S TMBRLN	0125606630				80.00
		05	INSPCTN/BRACE-12515 S 81ST AVE	0125606630				80.00
		06	INSPCTN/BRACE-11910 S TMBRLN	0125606630				80.00
		07	INSPCTN/SHISLER-24 ROMIGA LN	0125606630				60.00
		08	INSPCTN/SHISLER-11910 TMBRLN	0125606630				60.00
		09	INSPCTN/SHISLER-12515 S 81ST	0125606630				60.00
		10	INSPCTN/SHISLER-11910 TMBRLN	0125606630				120.00
		11	INSPCTN/SHISLER-2 BLACK WALNUT	0125606630				140.00
		12	INSPCTN/SHISLER-11820BROOKSIDE	0125606630				80.00
		13	INSPCTN/SHISLER-2 BLACK WALNUT	0125606630				160.00
		14	JDL INSPECTION-12515 S 81ST AV	0125606630				188.34
								INVOICE TOTAL: 3,503.34
								VENDOR TOTAL: 3,503.34
KIM00002	12/18/18	01	CAP SCREWS, WASHERS, RETURN	0124606708			12/24/18	23.28
								INVOICE TOTAL: 23.28
								VENDOR TOTAL: 23.28
KMI00002	12/20/18	01	5 GAL BUCKET ASPHALT RJVNTR	2328848060			12/24/18	214.14
								INVOICE TOTAL: 214.14
								VENDOR TOTAL: 214.14
KOB00002	12/18/18	01	HATHA VINYASA YOGA#408.42	0126606991			12/24/18	210.00
								INVOICE TOTAL: 210.00
								VENDOR TOTAL: 210.00
KON00006			KONICA MINOLTA BUSINESS					

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KON00006 KONICA MINOLTA BUSINESS								
9005199686	12/13/18	01	RGSTRN OFFICE-BXW COPIES	0126606990			12/24/18	2.90
		02	RGSTRN OFFICE-COLOR COPIES	0126606990				23.87
		03	STAFF OFFICE BXW COPIES	0126606990				2.16
		04	STAFF OFFICE-COLOR COPIES	0126606990				18.59
			INVOICE TOTAL:					47.52
9005203620	12/13/18	01	REGISTRATION OFFICE-SUPPORT	0126606990			12/24/18	13.20
		02	STAFF OFFICE-SUPPORT	0126606990				13.20
			INVOICE TOTAL:					26.40
			VENDOR TOTAL:					73.92
KUS00001 KUSTOM SIGNALS, INC.								
559086	12/13/18	01	RAPTOR/NEW VEHICLE #265	2728828030			12/24/18	1,237.00
			INVOICE TOTAL:					1,237.00
			VENDOR TOTAL:					1,237.00
LAU00004 DOREEN LAURENT								
181211	12/13/18	01	BALLOONS/BREAKFAST W/SANTA	0132606000			12/24/18	225.00
			INVOICE TOTAL:					225.00
181211A	12/13/18	01	FACE PANTING/BLLNS-HLDY MRKT	0132606000			12/24/18	300.00
			INVOICE TOTAL:					300.00
			VENDOR TOTAL:					525.00
LAW00005 LAW OFFICES OF JOHN Z. TOSCAS								
181205	12/20/18	01	ADJUDICATION HEARING 12/05/18	0122606540			12/24/18	425.00
			INVOICE TOTAL:					425.00
			VENDOR TOTAL:					425.00
LEH00001 LEHIGH HANSON								
5725143	12/20/18	01	3" STONE 20.28 TON	2424707700			12/24/18	391.40
			INVOICE TOTAL:					391.40
			VENDOR TOTAL:					391.40

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MED00003	MEDORA CORPORATION							
80279	12/18/18	01	SOLAR BEE KPR SYS 12/18-11/19	5224606712			12/24/18	2,668.00
			INVOICE TOTAL:					2,668.00
80280	12/18/18	01	SOLAR BEE KPR SYS 12/18-11/21	5224606990			12/24/18	7,605.00
			INVOICE TOTAL:					7,605.00
			VENDOR TOTAL:					10,273.00
MEN00005	MENARDS							
41645	12/18/18	01	TREE TOPPER STAR	0127926780			12/24/18	5.99
		02	TREE TOPPER INDOOR STAR	0127926780				6.99
			INVOICE TOTAL:					12.98
41769	12/18/18	01	CLOROX BLEACH WIPES	0127927990			12/24/18	27.45
		02	FOAMING CLEANER	0127927760				5.94
			INVOICE TOTAL:					33.39
42087	12/20/18	01	SOAP RFL, CHM ALRT, SLCN, PIT	0124606700			12/24/18	30.09
		02	SOAP RFL, CHM ALRT, SLCN, PIT	0127916711				35.80
		03	SOAP RFL, CHM ALRT, SLCN, PIT	0127936711				53.97
		04	SOAP RFL, CHM ALRT, SLCN, PIT	0127937760				7.64
			INVOICE TOTAL:					127.50
			VENDOR TOTAL:					173.87
MET00006	PAUL METCALF							
27489	12/20/18	01	REIMB FOR CABLE FOR 1137	0124606708			12/24/18	26.95
			INVOICE TOTAL:					26.95
			VENDOR TOTAL:					26.95
MET0001	METROPOLITAN INDUSTRIES INC							
INV000603	12/18/18	01	METRO CID DATA SRV/STATN-DEC18	5124606990			12/24/18	120.00
			INVOICE TOTAL:					120.00

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MET0001			METROPOLITAN INDUSTRIES INC					
INV111657/658	12/18/18	01	PUMP IMPLR,BLLWS,BRNG,PRB,CRD	5124606720			12/24/18	4,554.00
							INVOICE TOTAL:	4,554.00
							VENDOR TOTAL:	4,674.00
MID00003			MIDAMERICAN ENERGY COMPANY					
9058835	12/13/18	01	ELECTRIC/METRA 10/26-11/28/18	5324606400			12/24/18	71.96
							INVOICE TOTAL:	71.96
9058836	12/13/18	01	ELECTRIC/PW GAR 10/31-11/30/18	5324606400			12/24/18	323.49
							INVOICE TOTAL:	323.49
							VENDOR TOTAL:	395.45
NAT00012			NATIONAL SEED					
583471SI	12/20/18	01	98 BAGS-50LBS	0127916780			12/24/18	857.50
							INVOICE TOTAL:	857.50
							VENDOR TOTAL:	857.50
NIC0001			NICOR GAS					
181130	12/13/18	01	GAS/METRA 10/29/18-11/29/18	5324606410			12/24/18	111.11
							INVOICE TOTAL:	111.11
181130A	12/20/18	01	10/31/18-11/29/18 12410 91ST	5124606410			12/24/18	29.92
							INVOICE TOTAL:	29.92
181130B	12/20/18	01	10/29-11/28/18 121 SW HIGHWAY	5224606410			12/24/18	232.06
							INVOICE TOTAL:	232.06
181203	12/13/18	01	GAS/PW GAR 10/31/18-11/30/18	0127936410			12/24/18	320.60
							INVOICE TOTAL:	320.60
181203A	12/20/18	01	11/01-12/02/18 12222 WILL COOK	5124606410			12/24/18	100.88
							INVOICE TOTAL:	100.88

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NIC0001			NICOR GAS					
181203B	12/20/18	01	11/01-12/02/18 133 FOREST EDGE	5124606410			12/24/18	30.53
							INVOICE TOTAL:	30.53
181203C	12/20/18	01	11/01-12/02/18 40 RAMSGATE	5124606410			12/24/18	31.14
							INVOICE TOTAL:	31.14
181204	12/20/18	01	11/02-12/03/18 10057 W 125TH	5224606410			12/24/18	99.42
							INVOICE TOTAL:	99.42
181206	12/13/18	01	KAPTUR/GAS 11/05/18-12/05/18	0127916410			12/24/18	895.65
							INVOICE TOTAL:	895.65
181206A	12/13/18	01	GAS/REC CTR 10/31/18-11/30/18	0127926410			12/24/18	689.28
							INVOICE TOTAL:	689.28
181212	12/18/18	01	11/12-12/11/18 8201 W RT83	5124606410			12/24/18	29.93
							INVOICE TOTAL:	29.93
							VENDOR TOTAL:	2,570.52
NOL0001			CATHERINE R NOLAN					
5	12/13/18	01	FITNESS CLASS	0126606391			12/24/18	396.52
		02	FITNESS CLASS	0126606391				396.51
							INVOICE TOTAL:	793.03
							VENDOR TOTAL:	793.03
NOR0007			NORTH EAST MULTI-REGIONAL					
246097	12/13/18	01	2 DAY CLASS OPIOID OVRDS DEATH	0122606810			12/24/18	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
OFF004			OFFICE DEPOT					
238583007001	12/13/18	01	MISC OFFICE SUPPLIES	0126707010			12/24/18	83.29
							INVOICE TOTAL:	83.29
							VENDOR TOTAL:	83.29

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PAL00023			PALOS AREA CHAMBER OF COMMERCE					
658	12/20/18	01	CHAMBER DUES 2019	0120707990			12/24/18	180.00
							INVOICE TOTAL:	180.00
							VENDOR TOTAL:	180.00
PAL00027			PALOS LIONS CLUB					
181211	12/13/18	01	CHRISTMAS TREES/8QTY	0126707522			12/24/18	250.00
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00
PRU00002			LAUREN PRUSS					
181206	12/13/18	01	TRAVEL 10/24, 11/02, 11/15	0125707060			12/24/18	81.82
							INVOICE TOTAL:	81.82
181206A	12/13/18	01	CELL PHN STIPEND SEP2018-JAN19	0125707210			12/24/18	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	281.82
RIZ00002			RIZZA					
92515	12/20/18	01	UNIT#31 MOLDING	0124606700			12/24/18	112.47
							INVOICE TOTAL:	112.47
92599	12/20/18	01	UNIT#30 COOLER, GASKET	0124606700			12/24/18	687.17
							INVOICE TOTAL:	687.17
							VENDOR TOTAL:	799.64
ROS0001			ROSCOE					
1567678	12/13/18	01	MATS/REC CTR	0127926990			12/24/18	35.00
							INVOICE TOTAL:	35.00
1567679	12/13/18	01	MATS/METRA 12/05/18 DELIVERY	5324606990			12/24/18	188.99
							INVOICE TOTAL:	188.99

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ROS0001	12/13/18	01	MATS/KAC 12/05/18 DELIVERY	0127916990			12/24/18	466.70
							INVOICE TOTAL:	466.70
							VENDOR TOTAL:	690.69
ROY00004	12/18/18	01	BREAKFAST W/SANTA#702.11	0126707522			12/24/18	250.00
326							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00
SCH00005	12/20/18	01	REFUND DEMOLITION BOND, CHK1306	8000002102			12/24/18	1,000.00
1306							INVOICE TOTAL:	1,000.00
							VENDOR TOTAL:	1,000.00
SOU00004	12/18/18	01	PICKLEBALL CLASS#455.11	0126606991			12/24/18	33.60
181217							INVOICE TOTAL:	33.60
							VENDOR TOTAL:	33.60
SOU00007	12/13/18	01	ASSESSMENT/MMBERSHP DUES 2019	0122606810			12/24/18	1,000.00
181201							INVOICE TOTAL:	1,000.00
							VENDOR TOTAL:	1,000.00
SOU0010	12/13/18	01	ASSESSMENT/MMBERSHP DUES 2019	0122606810			12/24/18	750.00
181206							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	750.00
SUB00002			SUBURBAN TRUCK PARTS					

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SUB00002 SUBURBAN TRUCK PARTS								
65801	12/20/18	01	UNIT#42 MOWER, LUBE SPIN	0124606708			12/24/18	5.20
							INVOICE TOTAL:	5.20
							VENDOR TOTAL:	5.20
TRI00001 TRI-RIVER POLICE TRAINING REG								
4546	12/18/18	01	ADV INTRVW&INTRRGTN/HUGHES	0122606810			12/24/18	125.00
							INVOICE TOTAL:	125.00
							VENDOR TOTAL:	125.00
VER00001 VERIZON WIRELESS								
9819373633	12/18/18	01	11/02/18-12/01/18	5224707210			12/24/18	233.59
		02	11/02/18-12/01/18	5124707210				124.20
		03	11/02/18-12/01/18	0126707210				149.25
		04	11/02/18-12/01/18	0124707210				333.33
		05	11/02/18-12/01/18	0122707210				220.88
		06	11/02/18-12/01/18	0120707210				73.51
							INVOICE TOTAL:	1,134.76
							VENDOR TOTAL:	1,134.76
VIE00001 VIEWWRITE								
0130920-IN	12/18/18	01	28 LIGHTED CLLPSBL TRFFC CONES	0122707990			12/24/18	129.95
							INVOICE TOTAL:	129.95
							VENDOR TOTAL:	129.95
WIN00006 OFFICER JOHN WINTER								
181211	12/13/18	01	U/A WINTER-2 PAIR OF SHOES	0122707300			12/24/18	235.44
							INVOICE TOTAL:	235.44
							VENDOR TOTAL:	235.44
							TOTAL ALL INVOICES:	59,951.22

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
20	ADMINISTRATION DEPARTMENT		
AME00008	AMERICAN LEGAL PUBLISHING CORP	1,564.05	566.00
ARR00001	MARIE ARRIGONI	80.00	30.00
CAL00001	CALL ONE	19,274.46	423.19
CAS0001	CASH	11,093.22	116.88
CRA00003	CRAIN'S CHICAGO BUSINESS		139.00
GAB00001	CATHY GABEL	558.94	72.58
PAL00023	PALOS AREA CHAMBER OF COMMERCE		180.00
VER00001	VERIZON WIRELESS	8,844.00	73.51
	ADMINISTRATION DEPARTMENT		1,601.16
21	PUBLIC AFFAIRS DEPARTMENT		
CAS0001	CASH	11,093.22	100.00
	PUBLIC AFFAIRS DEPARTMENT		100.00
22	POLICE DEPARTMENT		
ACC00002	ACCURINT	233.50	32.50
ANI0001	ANIMAL WELFARE LEAGUE		306.00
CAL00001	CALL ONE	19,274.46	330.35
CAS0001	CASH	11,093.22	6.70
CHI00040	CHICAGO PARTS & SOUND, LLC	5,960.00	144.78
G&H00001	G & H IMPORT AUTO PARTS INC.	12,023.11	152.21
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS	2,975.00	425.00
NOR00007	NORTH EAST MULTI-REGIONAL		150.00
SOU00007	SOUTH SUBURBAN MAJOR CRIMES		1,000.00
SOU0010	SOUTHWEST MAJOR CASE UNIT		750.00
TRI00001	TRI-RIVER POLICE TRAINING REG	345.00	125.00
VER00001	VERIZON WIRELESS	8,844.00	220.88
VIE00001	VIEWWRITE		129.95
WIN00006	OFFICER JOHN WINTER	99.89	235.44
	POLICE DEPARTMENT		4,008.81
24	PUBLIC WORKS DEPARTMENT		
ARB00001	ARBOR DAY FOUNDATION		10.00
AWP00001	AWP CUSTOM UNIFORMS	766.10	16.25
CAL00001	CALL ONE	19,274.46	158.21

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 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/24/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
CIN00001	CINTAS CORPORATION #23K	4,135.66	180.70
CLI00001	CLIFFORD-WALD, A KIP COMPANY	2,369.92	102.60
COM00009	COM ED	10,320.87	1,446.65
COO0001	G COOPER OIL COMPANY INC	9,406.42	489.28
EBE0001	PALOS ACE HARDWARE	1,863.76	20.44
FLE00001	FLEETPRIDE, INC.	1,375.18	219.08
HAW00004	HAWK BRIDGEVIEW	264.13	32.43
KIM00002	KIMBALL MIDWEST	440.55	23.28
MEN00005	MENARDS	3,428.07	30.09
MET00006	PAUL METCALF	215.33	26.95
RIZ00002	RIZZA	2,401.79	799.64
SUB00002	SUBURBAN TRUCK PARTS	837.63	5.20
VER00001	VERIZON WIRELESS	8,844.00	333.33
	PUBLIC WORKS DEPARTMENT		3,894.13
25	BUILDING DEPARTMENT		
CAL00001	CALL ONE	19,274.46	105.50
HRG00001	HR GREEN, INC	21,832.63	3,503.34
PRU00002	LAUREN PRUSS	475.77	281.82
	BUILDING DEPARTMENT		3,890.66
26	RECREATION DEPARTMENT		
AUR00003	AURELIO'S PIZZA		216.00
BAL00007	B ALLAN GRAPHICS	1,935.00	50.00
CAL00001	CALL ONE	19,274.46	52.67
CAR00022	KIRSTEN CARROCCIA	3,502.00	300.00
CIT00004	CITY OF PALOS HILLS COMMUNITY	502.20	439.38
CLI00001	CLIFFORD-WALD, A KIP COMPANY	2,369.92	102.59
KOB00002	KATIE KOBILCA	665.00	210.00
KON00006	KONICA MINOLTA BUSINESS	629.65	73.92
NOL00001	CATHERINE R NOLAN	1,363.11	793.03
OFF0004	OFFICE DEPOT	278.45	83.29
PAL00027	PALOS LIONS CLUB		250.00
ROY00004	ROYALBERRY RESTAURANT		250.00
SOU00004	SOUTH SUBURBAN		33.60
VER00001	VERIZON WIRELESS	8,844.00	149.25
	RECREATION DEPARTMENT		3,003.73

DATE: 12/20/18
 TIME: 11:24:29
 ID: AP443000.WOW

-- Village of Palos Park --
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/24/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
27	PUBLIC GROUNDS		
1ST00001	1ST AYD CORPORATION	3,191.85	215.80
COV00001	COVERALL	12,033.00	1,539.00
EBE0001	PALOS ACE HARDWARE	1,863.76	16.48
ENV00004	ENVIRONMENT MECHANICAL	11,495.25	3,798.19
G&L00001	G AND L CONSTRUCTION, INC.	3,980.00	1,200.00
MEN00005	MENARDS	3,428.07	143.78
NAT00012	NATIONAL SEED	3,538.00	857.50
NIC0001	NICOR GAS	6,458.67	1,905.53
ROS0001	ROSCOE	5,701.97	501.70
	PUBLIC GROUNDS		10,177.98
29	FINANCE DEPARTMENT		
CAL00001	CALL ONE	19,274.46	52.67
	FINANCE DEPARTMENT		52.67
32	PALOS PARK FESTIVALS		
LAU00004	DOREEN LAURENT	1,150.00	525.00
	PALOS PARK FESTIVALS		525.00
SPECIAL EVENT FUND			
24	SPECIAL EVENT FUND		
CAS0001	CASH	11,093.22	41.00
	SPECIAL EVENT FUND		41.00
1/2% SALES TAX FUND			
28			
GRO00006	GROUNDSKEEPER LNDSKAP CARE, LLC		157.00
KMI00002	K M INTERNATIONAL	130.52	214.14
			371.14

DATE: 12/20/18
 TIME: 11:24:29
 ID: AP443000.WOW

-- Village of Palos Park --
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 12/24/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

MFT FUND			
24	MFT FUND		
CAR00004	CARGILL INC.		6,397.09
GAL00002	GALLAGHER MATERIALS, INC.	1,646.30	766.32
LEH00001	LEHIGH HANSON	7,350.96	391.40
	MFT FUND		7,554.81
POLICE ASSET FORFEITURE FUND			
22	ASSET FORFEITURE FUND		
CRI00001	CRITICAL REACH, INC.		285.00
	ASSET FORFEITURE FUND		285.00
28 CAPITAL EXPENDITURES			
KUS00001	KUSTOM SIGNALS, INC.	1,237.00	1,237.00
	CAPITAL EXPENDITURES		1,237.00
SEWER FUND			
24	SEWER FUND		
CAL00001	CALL ONE	19,274.46	1,088.57
EBE0001	PALOS ACE HARDWARE	1,863.76	57.58
MET0001	METROPOLITAN INDUSTRIES INC	5,056.50	4,674.00
NIC0001	NICOR GAS	6,458.67	222.40
VER00001	VERIZON WIRELESS	8,844.00	124.20
	SEWER FUND		6,166.75
WATER FUND			
24	WATER FUND		
AIR00001	AIRY'S INC.	129,214.51	3,286.67
AWP00001	AWP CUSTOM UNIFORMS	766.10	9.75
CAL00001	CALL ONE	19,274.46	672.68
CIN00001	CINTAS CORPORATION #23K	4,135.66	75.28
EBE0001	PALOS ACE HARDWARE	1,863.76	142.94
ENV0001	ETP LABS INC	1,244.00	54.00
MED00003	MEDORA CORPORATION		10,273.00

DATE: 12/20/18
TIME: 11:24:29
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 12/24/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
24	WATER FUND		
NIC0001	NICOR GAS	6,458.67	331.48
VER00001	VERIZON WIRELESS	8,844.00	233.59
	WATER FUND		15,079.39
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
COM00017	COM ED	1,095.71	48.13
COV00001	COVERALL	12,033.00	180.00
EBE0001	PALOS ACE HARDWARE	1,863.76	17.52
GRA0001	W.W. GRAINGER	371.68	20.79
MID00003	MIDAMERICAN ENERGY COMPANY	35,827.42	395.45
NIC0001	NICOR GAS	6,458.67	111.11
ROS0001	ROSCOE	5,701.97	188.99
	COMMUTER LOT FUND		961.99
ESCROW FUND			
00			
SCH00005	JERRY & JANET SCHULTZ		1,000.00
			1,000.00
	TOTAL ALL DEPARTMENTS		59,951.22



VILLAGE OF
PALOS PARK

Village Council

Mayor John Mahoney

Village Clerk Marie Arrigoni

Commissioner James Pavlatos

Commissioner Dan Polk

Commissioner Nicole Milovich-Walters

Commissioner G. Darryl Reed

Meeting of: January 14, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Emergency Repair of Kaptur Hot Water Heater

BACKGROUND/HISTORY:

On Friday December 28, 2018, the hot water heater in the Kaptur Administration Building went out. PW had a technician out on Monday December 31, 2018, to take a look. Since it was not firing some repairs to the gas delivery system and combustion motor were suggested. When the tech came back to the Village on January 2, 2019, it was found that the tank had rusted and there was water in the combustion area of the original tank and it would have to be replaced. Later that day the Village received a quote of \$ 9,800.00 from Environment Mechanical Services to replace the commercial grade, high efficiency, non-vented unit. The work was scheduled and completed on January 4, 2019.

STAFF RECOMMENDATION:

Staff recommends approving the proposal submitted by Environment Mechanical Services to replace the Kaptur hot water tank.

RECOMMENDED MOTION:

I move to approve the proposal from Environment Mechanical Services in the amount of \$ 9,800.00 to replace the hot water tank in the Kaptur Administrative Building.



2500 South 27th Avenue
Broadview, Illinois 60155

Main (708) 345-1555
Fax (708) 681-8574
Emergency (847) 267-9999

service@environmentmech.com
environmentmech.com

January 2, 2019

Village of Palos Park
8999 W 123rd Street
Palos Park, IL 60464

ATTN: Mike Sibrava
RE: New Hot Water Tank Install

Environment Mechanical Services is please to present this proposal for your review. The following scope of work includes:

- Removal of failed existing Hot Water Tank
- Provide New Hot Water Tank
- Install New Hot Water Tank labor/Material.

Total Price: \$ 9,800.00. Normal working hours from 7:00am to 3:30pm, Monday through Friday. This quote is subject to review after 30 days. If you have any questions or concerns, please feel free to contact me. Thank you.

Respectfully,

Tony Washlow
Director of Service Operations
Environment Mechanical Services
708-345-1555



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: January 14, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Financial support of PATSE Bus Service

BACKGROUND/HISTORY:

PATSE Bus Service provides safe, reliable, efficient and affordable transportation for senior adults and the disabled in Palos Township for medical care, groceries, and other needed services. For the time period May 1, 2017 to April 30, 2018 PATSE provided the elderly and disabled of **Palos Township** 4,304 rides of which 261 of those rides were for residents of Palos Park. Our "fair share" amount is \$5.76 per ride for a total contribution of \$1,503.36. This is an increase of 62 rides from the previous year.

STAFF RECOMMENDATION:

To approve payment of \$1,503.36 to PATSE Bus Service.

RECOMMENDED MOTION:

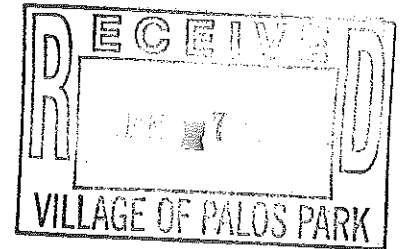
To approve the Warrant List for January 8, 2018 to include the \$1,503.36 payment to PATSE Bus Service for the 261 rides provided to Palos Park residents.



COMMUNITY RESOURCE & RECREATION DEPARTMENT

8455 W. 103rd Street, Palos Hills, IL 60465 (708) 430-4500 Fax (708) 430-8376 www.paloshillsweb.org

Village of Palos Park
8999 W. 123rd Street
Palos Park, IL 60464
Mayor John Mahoney



January 2, 2019

Mayor Mahoney,

On behalf of Mayor Gerald Bennett and the PATSE Bus Service, I am writing to request the financial support of **\$1,503.36** from The Village of Palos Park to offset the cost to operate the PATSE Bus Service. In our society transportation is a basic need. Without access to safe, reliable, efficient and affordable transportation, senior adults and the disabled may be unable to obtain medical care, groceries, banking services, or other needed services. A lack of transportation may isolate seniors and diminish their quality of life.

We are fortunate in Palos Township to have the PATSE Bus. In the last fiscal year, PATSE provided the elderly and disabled of Palos Township 4,304 rides, **261** of those rides (13 riders) are residents of Palos Park. **This number does not include those residents who reside in unincorporated Palos Park.** We have tried our best to keep operational costs at a minimum, the fair share amount equals to approximately \$5.76 per ride. Attached is a breakdown of the service and rider list for fiscal year May 1, 2017 to April 30, 2018 for your review.

Please review this list. If anyone resides in unincorporated Palos Park, please omit their rides and pay your Fair Share accordingly. Please highlight or circle the names of the resident you will be donating towards and send back to me with your contribution. Thank you.

Your contribution of **\$1,503.36** will make a difference. No one City or Village can provide this vital service to residents living outside its boundaries without the support from all those served. The financial assistance we are requesting of the Township and Fair Share amounts requested from all the communities served will continue this essential service and may empower the residents of our community to age in place, maintain and/or enhance their quality of life, reduce feeling of isolation, and allow the residents to stay an active part of their community.

Should you have any other questions or concerns this letter does not address, please call me at (708) 430-4500.

Sincerely,

Edward Jung, Supervisor

Total Vehicle Miles

Weekdays	2,103.0	1,972.0	1,483.0	1,647.0	1,621.0	1,739.0	1,591.0	1,704.0	1,604.0	1,329.0	1,656.0	1,438.0	19,887.00
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Vehicle Data - Hours

Total Revenue Hours

Weekdays	153.3	138.5	107.1	127.0	120.5	134.5	114.1	130.2	124.2	100.3	129.3	104.2	1,482.95
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Total Vehicle Hours

Weekdays	168.0	154.5	115.0	139.6	132.2	146.8	130.1	142.6	136.1	114.2	142.1	110.9	1,632.19
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Days in Service

Weekdays	22.0	22.0	20.0	23.0	20.0	22.0	20.0	19.0	21.0	19.0	21.0	21.0	250
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Monthly Ride Totals

Weekdays	463.0	410.0	318.0	373.0	354.0	400.0	372.0	373.0	379.0	278.0	363.0	320.0	4403
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VILLAGE OF
PALOS PARK

Village Council

Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: January 14, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Acknowledgement letter for the Chicago Southland Convention & Visitors Bureau.

BACKGROUND/HISTORY:

As part of the Fiscal Year 2020 state certification process, Chicago Southland Convention & Visitors Bureau is required to submit a letter from each of the 63 municipalities it represents designating the Chicago Southland CVC as their Convention & Visitors Bureau agency of record. They are funded from a variety of sources, including memberships and portions of the hotel/motel room tax, but their largest funding comes through the Local Tourism Convention Bureau Grant Program from the Illinois Department of Commerce and Economic Opportunity (DCEO). State grant dollars are specifically for national sales and marketing activities to bring outside dollars into our communities.

STAFF RECOMMENDATION

To acknowledge the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry

RECOMMENDED MOTION:

To acknowledge the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry

Mayor John Mahoney
Village of Palos Park
8999 West 123rd Street
Palos Park, IL 60464

To: State of Illinois
Department of Commerce and Economic Opportunity
Local Tourism and Convention Bureau Grant Program
Greg Mihalich, Tourism Grants Manager

From: Village of Palos Park
Mayor John Mahoney

Be it resolved that:

The Village of Palos Park hereby acknowledges the Chicago Southland Convention and Visitors Bureau as our Convention and Visitors Bureau of record for the marketing and promotion of the tourism industry.

Signed: _____

Title: _____

Date: _____



**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR JANUARY 14, 2019**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

-- Village of Palos Park --
 DETAIL BOARD REPORT

DATE: 01/08/19
 TIME: 15:21:53
 ID: AP441000.WOW

INVOICES DUE ON/BEFORE 01/14/2019

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1ST00001			1ST AYD CORPORATION					
PSI244651	01/03/19	01	ROLL TOWELS	0127936711			01/14/19	49.99
		02	BRAKE PARTS CLEANER	0124606700				230.16
								INVOICE TOTAL: 280.15
								VENDOR TOTAL: 280.15
AAT0001			A & A AUTO TRUCK SERVICE INC					
58833	01/08/19	01	TOW UNIT#42 HGHWD KMBR TO GAR	5224606700			01/14/19	125.00
								INVOICE TOTAL: 125.00
								VENDOR TOTAL: 125.00
ACM0001			ACME LOCK AND KEY					
21438	01/08/19	01	6 PADLOCKS	0124606708			01/14/19	174.00
								INVOICE TOTAL: 174.00
								VENDOR TOTAL: 174.00
AIR00001			AIRY'S INC.					
22836	01/03/19	01	PULLED PUMP AT SHADOW RIDGE	5124606720			01/14/19	644.15
								INVOICE TOTAL: 644.15
22837	01/03/19	01	DRVWY PAVE AT 8914 W 123RD ST	5224606750			01/14/19	2,425.50
								INVOICE TOTAL: 2,425.50
								VENDOR TOTAL: 3,069.65
ALT00003			ALTERNATIVE ENERGY SOLUTIONS,					
37040	01/03/19	01	SRV CALL 12/20-RPR HTR HSE&LBR	5224606990			01/14/19	623.20
								INVOICE TOTAL: 623.20
								VENDOR TOTAL: 623.20
ALT00004			ALTORFER INDUSTRIES, INC					
P35C0064652	01/03/19	01	UNIT#20-FILTERS & ELEMENTS	0124606708			01/14/19	115.72
								INVOICE TOTAL: 115.72
								VENDOR TOTAL: 115.72

DATE: 01/08/19
 TIME: 15:21:53
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-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/14/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ALV00002	ADRIAN ALVAREZ							
190103	01/03/19	01	CAFETERIA PLAN 2018	0100000401			01/14/19	350.00
							INVOICE TOTAL:	350.00
							VENDOR TOTAL:	350.00
AME00008	AMERICAN LEGAL PUBLISHING CORP							
0125202	01/03/19	01	2018 S-27 FOLIO SPPLMNT PAGES	0120606580			01/14/19	17.75
							INVOICE TOTAL:	17.75
0126106	01/08/19	01	DEC2018 S-28 EDITING	0120606580			01/14/19	108.00
							INVOICE TOTAL:	108.00
0126191	01/08/19	01	DEC2018 S-28 FOLIO/INTRNT EDIT	0120606580			01/14/19	11.70
							INVOICE TOTAL:	11.70
							VENDOR TOTAL:	137.45
ATT00001	AT&T							
7084489542	12	01/03/19	01	LOCAL DSL 12/19-1/18/19	0120707200		01/14/19	261.84
							INVOICE TOTAL:	261.84
							VENDOR TOTAL:	261.84
BAL00007	B ALLAN GRAPHICS							
94504	01/08/19	01	500 BUSINESS CARDS-RICK BOEHM	0120707990			01/14/19	60.00
							INVOICE TOTAL:	60.00
94505	01/08/19	01	250 BUSINESS CARDS-JOE WALTERS	0124707990			01/14/19	50.00
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	110.00
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.							
1901	01/08/19	01	EMPLYR HEALTH JAN2019	0120505310			01/14/19	2,941.59

DATE: 01/08/19
 TIME: 15:21:53
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/14/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1901	01/08/19	02	EMPLYR HEALTH JAN2019	0122505310			01/14/19	7,760.94
		03	EMPLYR HEALTH JAN2019	0124505310				1,846.22
		04	EMPLYR HEALTH JAN2019	0125505310				1,049.17
		05	EMPLYR HEALTH JAN2019	0126505310				1,760.26
		06	EMPLYR HEALTH JAN2019	0129505310				393.10
		07	EMPLYR HEALTH JAN2019	5124505310				1,315.11
		08	EMPLYR HEALTH JAN2019	5224505310				4,233.60
		09	EMPLYR HEALTH JAN2019	1100505310				2,077.06
		10	EMPLYEE HEALTH JAN2019-AD	0100000502				735.38
		11	EMPLYEE HEALTH JAN2019-PO	0100000502				1,876.38
		12	EMPLYEE HEALTH JAN2019-PW	0100000502				429.64
		13	EMPLYEE HEALTH JAN2019-BDG	0100000502				262.29
		14	EMPLYEE HEALTH JAN2019-RC	0100000502				408.14
		15	EMPLYEE HEALTH JAN2019-FN	0100000502				98.28
		16	EMPLYEE HEALTH JAN2019-LB	1100000502				519.26
		17	EMPLYEE HEALTH JAN2019	5100000502				328.76
		18	EMPLYEE HEALTH JAN2019	5200000502				1,058.38
		19	COUNCIL HEALTH INSUR JAN2019	0121505310				1,566.04
		20	EMPLYR DENTAL JAN2019	0120505310				267.22
		21	EMPLYR DENTAL JAN2019	0121505310				42.01
		22	EMPLYR DENTAL JAN2019	0122505310				753.09
		23	EMPLYR DENTAL JAN2019	0124505310				150.34
		24	EMPLYR DENTAL JAN2019	0125505310				33.61
		25	EMPLYR DENTAL JAN2019	0126505310				137.68
		26	EMPLYR DENTAL JAN2019	0129505310				52.84
		27	EMPLYR DENTAL JAN2019	1100505310				137.68
		28	EMPLYR DENTAL JAN2019	5124505310				145.03
		29	EMPLYR DENTAL JAN2019	5224505310				418.13
		30	EMPLYE DENTAL JAN2019-AD	0100000502				66.80
		31	EMPLYE DENTAL JAN2019-PO	0100000502				188.28
		32	EMPLYE DENTAL JAN2019-PW	0100000502				37.58
		33	EMPLYE DENTAL JAN2019-BD	0100000502				8.40
		34	EMPLYE DENTAL JAN2019-RC	0100000502				34.41
		35	EMPLYE DENTAL JAN2019-FN	0100000502				13.21

BLU00001 BLUE CROSS/BLUE SHIELD OF IL.

DATE: 01/08/19
 TIME: 15:21:53
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/14/2019

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BIJ00001			BLUE CROSS/BLUE SHIELD OF IL.					
1901	01/08/19	36	EMPLYE DENTAL JAN2019-LB	1100000502			01/14/19	34.41
		37	EMPLYE DENTAL JAN2019	5100000502				36.26
		38	EMPLYE DENTAL JAN2019	5200000502				104.52
								INVOICE TOTAL:
								33,321.10
								VENDOR TOTAL:
								33,321.10
BOE00001			RICHARD BOEHM					
190104	01/08/19	01	CAFETERIA PLAN 2018	01000009410			01/14/19	650.00
								INVOICE TOTAL:
								650.00
								VENDOR TOTAL:
								650.00
BTS00001			BTS SOLUTIONS					
11306	01/08/19	01	10/25/18-1/24/19	0120707200			01/14/19	202.26
		02	10/28/18-1/24/19	0122707200				156.61
		03	10/28/18-1/24/19	0124707200				69.52
		04	10/28/18-1/24/19	0125707200				43.31
		05	10/28/18-1/24/19	0126707200				16.66
		06	10/28/18-1/24/19	0129707200				16.66
		07	10/28/18-1/24/19	5124707200				16.66
		08	10/28/18-1/24/19	5224707200				63.32
								INVOICE TOTAL:
								585.00
								VENDOR TOTAL:
								585.00
CAS0001			CASH					
190108	01/08/19	01	KITCHEN & MISC SUPPLIES	0120707990			01/14/19	53.18
		02	2 RECEIPT BKS F/FRNT DSK, DVD	0120707010				35.31
		03	SPLY & COOKIES HACKNEY PARTY	0121707990				53.00
								INVOICE TOTAL:
								141.49
								VENDOR TOTAL:
								141.49
CHI00040			CHICAGO PARTS & SOUND, LLC					

INVOICES DUE ON/BEFORE 01/14/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CHI00040	CHICAGO PARTS & SOUND, LLC							
1-0040846	01/08/19	01	VEH#252-VALVE VAPORS	0122606700			01/14/19	57.90
			INVOICE TOTAL:					57.90
1-0042418	01/08/19	01	VEH#256-1 SENSOR	0122606700			01/14/19	63.90
			INVOICE TOTAL:					63.90
1-0042842	01/08/19	01	VEH#256-1 HOUSING UNIT	0122606700			01/14/19	166.48
			INVOICE TOTAL:					166.48
			VENDOR TOTAL:					288.28
CIN00001	CINTAS CORPORATION #23K							
23K166901	01/03/19	01	TOWELS	0124606990			01/14/19	4.40
		02	UNIFORM RNTL W/E 12/24/18	5224707300				37.64
		03	UNIFORM RNTL W/E 12/24/18	0124707300				58.95
			INVOICE TOTAL:					100.99
23K168634	01/03/19	01	MATS & TOWELS	0124606990			01/14/19	58.40
		02	UNIFORM RNTL W/E 12/31/18	5224707300				37.64
		03	UNIFORM RNTL W/E 12/31/18	0124707300				58.95
			INVOICE TOTAL:					154.99
23K170333	01/08/19	01	TOWELS	0124606990			01/14/19	4.40
		02	UNIFORM RNTL W/E 01/07/19	5124707300				37.64
		03	UNIFORM RNTL W/E 01/07/19	0124707300				58.95
			INVOICE TOTAL:					100.99
			VENDOR TOTAL:					356.97
COM00009	COM ED							
190103	01/08/19	01	123RD & SW HWY 10/30-1/03/19	0124606420			01/14/19	1,620.98
			INVOICE TOTAL:					1,620.98
			VENDOR TOTAL:					1,620.98
COM00017	COM ED							

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DAV00004	DAV-COM ELECTRIC, INC							
204898	01/03/19	01	RPLC BALLAST/CNCL RM, CHNG LMP	0127916712			01/14/19	248.00
							INVOICE TOTAL:	248.00
204899	01/08/19	01	ELECTRICAL REPAIR WORK	0127926990			01/14/19	277.00
							INVOICE TOTAL:	277.00
							VENDOR TOTAL:	1,576.00
DEL00011	DE LAGE LANDEN FINANCIAL							
61274536	01/08/19	01	NOV2018 COPIER LEASE	0120606990			01/14/19	76.93
		02	NOV2018 COPIER LEASE	0129606990				79.00
		03	NOV2018 COPIER LEASE	0125606990				79.00
		04	NOV2018 COPIER LEASE	0124606990				79.00
							INVOICE TOTAL:	313.93
61748357	01/08/19	01	DEC2018 COPIER LEASE	0120606990			01/14/19	76.93
		02	DEC2018 COPIER LEASE	0129606990				79.00
		03	DEC2018 COPIER LEASE	0125606990				79.00
		04	DEC2018 COPIER LEASE	0124606990				79.00
							INVOICE TOTAL:	313.93
61841604	01/03/19	01	CNTRCT PYMT CPR 12/15-1/14/19	0122606990			01/14/19	154.88
							INVOICE TOTAL:	154.88
							VENDOR TOTAL:	782.74
EBE0001	PALOS ACE HARDWARE							
296005	01/03/19	01	CAULK F/VILLAGE HALL WINDOWS	0127916711			01/14/19	10.04
							INVOICE TOTAL:	10.04
296101	01/03/19	01	MNSTR CMPTR, SIGN, TGGLE BOLTS	0124606708			01/14/19	46.39
							INVOICE TOTAL:	46.39
							VENDOR TOTAL:	56.43
ENV00004	ENVIRONMENT MECHANICAL							

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ENV00004 ENVIRONMENT MECHANICAL								
92058	01/08/19	01	SERVICE AT RENTAL HOUSE	0130606990			01/14/19	315.00
							INVOICE TOTAL:	315.00
92233	01/03/19	01	PREV MAINT, INSTL UV LGHT, RPR	0127916712			01/14/19	4,155.51
							INVOICE TOTAL:	4,155.51
							VENDOR TOTAL:	4,470.51
FIS00004 MARIE FISCHER								
2003775.002	01/03/19	01	REFUND/FISCHER	0100003000			01/14/19	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
FOR00003 FOREST AWARDS & ENGRAVING								
84460	01/08/19	01	FIDEL CASTILLO VPP NAME BADGE	0125707510			01/14/19	19.08
		02	DONNY PISANO VPP NAME BADGE	0126707990				19.07
							INVOICE TOTAL:	38.15
							VENDOR TOTAL:	38.15
FPM00001 FP MAILING SOLUTIONS								
R1103842613	01/08/19	01	MISC SUPPLIES	0120707040			01/14/19	186.40
							INVOICE TOTAL:	186.40
							VENDOR TOTAL:	186.40
FUL00001 FULLER'S CAR WASH								
181231	01/08/19	01	DEC2018 CAR WASHES/PO	0122606700			01/14/19	174.50
		02	DEC2018 CAR WASHES/PW	0124606700				200.00
							INVOICE TOTAL:	374.50
							VENDOR TOTAL:	374.50
FUR00001 DONNA FURMANEK								

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FUR0001			DONNA FURMANEK					
181218	01/03/19	01	YOGA SKILL IN ACTION/14	0126606991			01/14/19	490.00
							INVOICE TOTAL:	490.00
							VENDOR TOTAL:	490.00
G&H00001			G & H IMPORT AUTO PARTS INC.					
765036	01/03/19	01	UNIT#32 BLT,WTR PMP,THRMST,HSG	5224606700			01/14/19	285.16
							INVOICE TOTAL:	285.16
765366	01/03/19	01	UNIT#31 BRAKE PAD SET	0124606700			01/14/19	96.37
							INVOICE TOTAL:	96.37
765381,735523	01/03/19	01	UNIT#31 BRK HRDWR,CLPRS,CR RTN	0124606700			01/14/19	130.33
							INVOICE TOTAL:	130.33
765710	01/03/19	01	UNIT#236 BRAKE PAD SET	0124606700			01/14/19	58.69
							INVOICE TOTAL:	58.69
766055	01/08/19	01	FILTERS/SUPPLIES	0122606700			01/14/19	63.77
							INVOICE TOTAL:	63.77
766064	01/08/19	01	VEH#240 GYPSY VAN-SPARK PLUG	0122606700			01/14/19	20.64
							INVOICE TOTAL:	20.64
766065	01/08/19	01	24 ANTI FREEZE-SUPPLIES	0122606700			01/14/19	42.96
							INVOICE TOTAL:	42.96
766068	01/08/19	01	VEH#240 GYPSY VAN-1 FUEL FLTR	0122606700			01/14/19	22.12
							INVOICE TOTAL:	22.12
766084	01/08/19	01	EMRGNCY EXIT RPLMNT BULBS	0127936711			01/14/19	27.90
							INVOICE TOTAL:	27.90
766090	01/08/19	01	GREASE FOR MACHINES	0124606708			01/14/19	41.14
							INVOICE TOTAL:	41.14

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G&H00001			G & H IMPORT AUTO PARTS INC.					
766135	01/08/19	01	RPR REC GLD EXPLR OIL FILTER	0126606700			01/14/19	6.86
							INVOICE TOTAL:	6.86
							VENDOR TOTAL:	795.94
G&L00001			G AND L CONSTRUCTION, INC.					
2878	01/03/19	01	RPR TO EPDM/VIL HALL 12/22/18	0127916710			01/14/19	850.00
							INVOICE TOTAL:	850.00
							VENDOR TOTAL:	850.00
GAL00002			GALLAGHER MATERIALS, INC.					
9018	01/03/19	01	7.99 TON UPM COLD PATCH	2424707700			01/14/19	990.76
							INVOICE TOTAL:	990.76
							VENDOR TOTAL:	990.76
GAL0002			GALLS, LLC					
011525248	01/08/19	01	10 DEPT FLEECE CAPS	0122707300			01/14/19	147.80
							INVOICE TOTAL:	147.80
							VENDOR TOTAL:	147.80
GRA0001			W.W. GRAINGER					
9038585197	01/03/19	01	BLOWER	5224606708			01/14/19	387.20
							INVOICE TOTAL:	387.20
							VENDOR TOTAL:	387.20
HAC00002			HACKNEY'S					
0091	01/03/19	01	VILL OF PALOS PRK HOLIDAY PRTY	0121606810			01/14/19	1,557.60
							INVOICE TOTAL:	1,557.60
							VENDOR TOTAL:	1,557.60
HAR00010			HARRIS COMPUTER SYSTEMS					

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HAR00010 HARRIS COMPUTER SYSTEMS								
XT00006652	01/08/19	01	50% COST 10,000 ENV W/PRMT#13	5224707020			01/14/19	303.58
		02	50% COST 10,000 ENV W/PRMT#13	5124707020				303.57
			INVOICE TOTAL:					607.15
XT00006653	01/08/19	01	50% COST#10 ENV-LT NOT-NO STMP	5224707020			01/14/19	102.41
		02	50% COST#10 ENV-LT NOT-NO STMP	5124707200				102.41
			INVOICE TOTAL:					204.82
			VENDOR TOTAL:					811.97
HOM00001 HOME DEPOT CREDIT SERVICES								
2022307	01/08/19	01	REFLECTIVE MARKERS	0124606708			01/14/19	30.08
		02	THRMTR, ALARM, HAND SANITIZER	0127916711				73.05
			INVOICE TOTAL:					103.13
4011115	01/08/19	01	CHROME WIRE SHELF	0127916711			01/14/19	99.97
			INVOICE TOTAL:					99.97
			VENDOR TOTAL:					203.10
HOU00001 HOUSEAL LAVIGNE ASSOCIATES								
3957	01/08/19	01	WESTERN GRWTH AREA MSTR PLAN	0125606620			01/14/19	30,974.07
			INVOICE TOTAL:					30,974.07
			VENDOR TOTAL:					30,974.07
HUG00002 CHRISTOPHER HUGHES								
515497	01/08/19	01	REIMB-PRSNL CELL PHONE DSTRYD	0122707200			01/14/19	583.31
			INVOICE TOTAL:					583.31
			VENDOR TOTAL:					583.31
IMA00005 IMAGE SYSTEMS & BUSINESS								
275167	01/08/19	01	11/29-12/18/18	0120606990			01/14/19	144.57

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IMA00005 IMAGE SYSTEMS & BUSINESS								
275167	01/08/19	02	11/29-12/18/18	0129606990			01/14/19	146.00
		03	11/29-12/18/18	0125606990				146.00
		04	11/29-12/18/18	0124606990				146.00
								582.57
INVOICE TOTAL:								
276660	01/08/19	01	12/19/18-1/18/19	0120606990			01/14/19	105.00
		02	12/19/18-1/18/19	0129606990				105.00
		03	12/19/18-1/18/19	0125606990				105.00
		04	12/19/18-1/18/19	0124606990				105.01
								420.01
INVOICE TOTAL:								
276661	01/03/19	01	CONTRACT 12/15-1/14/19	0122606990			01/14/19	147.50
INVOICE TOTAL:								
277317	01/03/19	01	B/W CHARGE 11/07-12/06/18	0122606990			01/14/19	38.20
INVOICE TOTAL:								
VENDOR TOTAL:								
38.20								
1,188.28								
INT00007 INTERGOVERNMENTAL RISK								
2019 ANNUAL CONTRIBU	01/08/19	01	2019 ANNUAL IRMA CONTRIBUTION	0120606000			01/14/19	3,150.00
		02	2019 ANNUAL IRMA CONTRIBUTION	0121606000				300.00
		03	2019 ANNUAL IRMA CONTRIBUTION	0122606000				12,300.00
		04	2019 ANNUAL IRMA CONTRIBUTION	0124606000				3,300.00
		05	2019 ANNUAL IRMA CONTRIBUTION	0125606000				1,650.00
		06	2019 ANNUAL IRMA CONTRIBUTION	0126606000				2,400.00
		07	2019 ANNUAL IRMA CONTRIBUTION	0127916000				900.00
		08	2019 ANNUAL IRMA CONTRIBUTION	0129606000				1,050.00
		09	2019 ANNUAL IRMA CONTRIBUTION	5124606000				2,100.00
		10	2019 ANNUAL IRMA CONTRIBUTION	5224606000				2,400.00
		11	2019 ANNUAL IRMA CONTRIBUTION	5324606000				450.00
INVOICE TOTAL:								
30,000.00								
VENDOR TOTAL:								
30,000.00								

INT00017 INTERNATIONAL SOCIETY OF

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INT00017 INTERNATIONAL SOCIETY OF								
190130	01/03/19	01	RNWL D. FOSTER ISA ARBORIST	0124606788			01/14/19	180.00
			INVOICE TOTAL:					180.00
			VENDOR TOTAL:					180.00
JCM00001 JCM UNIFORMS INC.								
749210	01/03/19	01	U/A HUGHES -PANTS & SHIRT	0122707300		UA	01/14/19	131.94
			INVOICE TOTAL:					131.94
			VENDOR TOTAL:					131.94
KIN00007 SALLY KINNEY								
181231	01/08/19	01	CELL PHONE STIPEND NOV&DEC2018	0120707210			01/14/19	100.00
			INVOICE TOTAL:					100.00
			VENDOR TOTAL:					100.00
KLE0001 KLEIN, THORPE, AND JENKINS LTD								
181229	01/08/19	01	LEGAL FEES-NOV2018	0120606540			01/14/19	4,949.44
		02	LEGAL FEES-NOV2018	0122606540				1,681.00
		03	LEGAL FEES-NOV2018	0125606540				1,118.00
		04	LEGAL FEES-NOV2018	5224606540				752.70
			INVOICE TOTAL:					8,501.14
			VENDOR TOTAL:					8,501.14
KON00006 KONICA MINOLTA BUSINESS								
9005114798	01/03/19	01	DIGITAL SUPPORT-RGSTRN OFF	0126606990			01/14/19	13.20
		02	DIGITAL SUPPORT-STAFF OFFICE	0126606990				13.20
			INVOICE TOTAL:					26.40
			VENDOR TOTAL:					26.40
LAR0001 LARRY'S BRAKE SERVICE								
181220	01/03/19	01	NOV INSPCTNS TRK 31,1,55,2,42	0124606700			01/14/19	155.00
			INVOICE TOTAL:					155.00
			VENDOR TOTAL:					155.00

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LAU00003	LAUTERBACH & AMEN,LLP							
32387	01/08/19	01	POL PNSN FUND-FY2018 ACTUARIAL	0129606560			01/14/19	2,250.00
							INVOICE TOTAL:	2,250.00
							VENDOR TOTAL:	2,250.00
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS							
190102	01/08/19	01	ADJUDICATION HEARING	01/02/19	0122606540		01/14/19	425.00
							INVOICE TOTAL:	425.00
							VENDOR TOTAL:	425.00
LEH00001	LEHIGH HANSON							
5726536	01/03/19	01	24.57 TON 3" STONE	2424707700			01/14/19	474.20
		02	23 TON 3" STONE	2424707700				443.90
							INVOICE TOTAL:	918.10
							VENDOR TOTAL:	918.10
MAL00001	DOLORES MALDONADO							
190103	01/08/19	01	FINAL PYMT CAFETERIA PLAN 2018	0100000407			01/14/19	210.00
							INVOICE TOTAL:	210.00
							VENDOR TOTAL:	210.00
MEN00005	MENARDS							
42316	01/03/19	01	CEILING TILES	0127926711			01/14/19	38.90
							INVOICE TOTAL:	38.90
43040	01/08/19	01	BINS F/CHRISTMAS GARLAND	0124707510			01/14/19	270.24
							INVOICE TOTAL:	270.24
							VENDOR TOTAL:	309.14
MET00006	PAUL METCALF							
49958-12	01/03/19	01	REIMB/HARDWARE PURCH	12/26/18	0124606700		01/14/19	30.75
							INVOICE TOTAL:	30.75
							VENDOR TOTAL:	30.75

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MEU00002	RICHARD MEURIS							
2003774.002	01/03/19	01	REFUND/MEURIS	0100003000			01/14/19	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
MIC00004	MICRO-EYE SECURITY SYSTEMS INC							
46411,46416,46418	01/03/19	01	REC-ANNL2018 FIRE ALRM INSPECT	0127926710			01/14/19	238.50
		02	KPATUR SRV CALL MTR DCTR&BTFR	0127916710				390.50
		03	KAPTUR INSTR HOW USE CLD SFTWR	0127916710				178.00
							INVOICE TOTAL:	807.00
							VENDOR TOTAL:	807.00
MID00003	MIDAMERICAN ENERGY COMPANY							
9114213	01/03/19	01	10101 125TH ST 11/15-12/18/18	5224606400			01/14/19	605.15
							INVOICE TOTAL:	605.15
9114214	01/03/19	01	9 PARTRIDGE 11/15-12/18/18	5124606400			01/14/19	126.17
							INVOICE TOTAL:	126.17
9114215	01/03/19	01	48 OLD CREEK RD 11/15-12/18/18	5124606400			01/14/19	100.52
							INVOICE TOTAL:	100.52
9114216	01/03/19	01	12701 KINVARRA 11/15-12/18/18	5124606400			01/14/19	232.84
							INVOICE TOTAL:	232.84
9114217	01/03/19	01	9540 123RD ST 11/15-12/18/18	5224606400			01/14/19	62.83
							INVOICE TOTAL:	62.83
9114218	01/03/19	01	9301 123RD ST 11/15-12/18/18	5124606400			01/14/19	54.80
							INVOICE TOTAL:	54.80
9114219	01/03/19	01	12355 WOLF RD 11/15-12/18/18	5124606400			01/14/19	34.06
							INVOICE TOTAL:	34.06

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MID00003 MIDAMERICAN ENERGY COMPANY								
9114220	01/03/19	01	40 RAMSGATE 11/15-12/18/18	5124606400			01/14/19	300.32
							INVOICE TOTAL:	300.32
9114221	01/03/19	01	12101 SW HWY 11/15-12/28/18	5224606400			01/14/19	2,269.11
							INVOICE TOTAL:	2,269.11
9114222	01/03/19	01	12410 91ST ST 11/15-12/18/18	5124606400			01/14/19	119.50
							INVOICE TOTAL:	119.50
9114223	01/03/19	01	8812 120TH PL 11/15-12/18/18	5124606400			01/14/19	84.94
							INVOICE TOTAL:	84.94
9114224	01/03/19	01	8201 RT83 11/15-12/18/18	5124606400			01/14/19	193.27
							INVOICE TOTAL:	193.27
9114225	01/03/19	01	24 1/2 ROMIGA LN 11/15-12/18	5124606400			01/14/19	89.02
							INVOICE TOTAL:	89.02
9133980	01/03/19	01	12222 WILL COOK RD 11/21-12/26	5124606400			01/14/19	214.59
							INVOICE TOTAL:	214.59
9145015	01/08/19	01	135 FOREST EDGE 11/27-12/27/18	5124606400			01/14/19	103.49
							INVOICE TOTAL:	103.49
							VENDOR TOTAL:	4,590.61
NIC0001 NICOR GAS								
181130C	01/08/19	01	GAS SERVICE RENTAL HOUSE	0130606990			01/14/19	35.67
							INVOICE TOTAL:	35.67
181231	01/08/19	01	121ST & SW HWY 11/29-12/30/18	5224606410			01/14/19	227.52
							INVOICE TOTAL:	227.52
190102	01/08/19	01	12410 91ST AV 11/30/18-1/1/19	5124606410			01/14/19	29.86
							INVOICE TOTAL:	29.86

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NIC0001			NICOR GAS					
190103	01/08/19	01	40 RAMSGATE 12/3/18-1/2/19	5124606410			01/14/19	31.10
			INVOICE TOTAL:					31.10
190103A	01/08/19	01	133 FOREST EDGE 12/3/18-1/2/19	5124606410			01/14/19	30.49
			INVOICE TOTAL:					30.49
190103B	01/08/19	01	12222 WILL COOK 12/3/18-1/2/19	5124606410			01/14/19	99.63
			INVOICE TOTAL:					99.63
			VENDOR TOTAL:					454.27
NOR0007			NORTH EAST MULTI-REGIONAL					
246988	01/08/19	01	PT PWR TST-MAJEWSKI, MIETUS	0122606810			01/14/19	74.00
			INVOICE TOTAL:					74.00
			VENDOR TOTAL:					74.00
PAR0008			PARAMONT-EO, INC.					
S700787442.001	01/08/19	01	TRBLSHT ATC-600 AT PUMP STAT	5224606990			01/14/19	1,800.00
			INVOICE TOTAL:					1,800.00
			VENDOR TOTAL:					1,800.00
PIZ0001			PIZZO AND ASSOCIATES, LTD					
21050	01/08/19	01	WORK 10/15/18 AT PUMP STATION	5224606990			01/14/19	408.03
			INVOICE TOTAL:					408.03
21051	01/08/19	01	WORK 11/26/18 AT PUMP STATION	5224606990			01/14/19	397.47
			INVOICE TOTAL:					397.47
			VENDOR TOTAL:					805.50
PMI0001			PMI PHOTOGRAPHY INC					
700	01/03/19	01	SHOOT FEE	0126606991			01/14/19	150.00
			INVOICE TOTAL:					150.00
			VENDOR TOTAL:					150.00

INVOICES DUE ON/BEFORE 01/14/2019

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT	
PRA00007 PRAXAIR DISTRIBUTION-963									
86734466	01/03/19	01	CYLINDER RENT 11/20-12/20/18	0124606708			01/14/19	29.15	
								INVOICE TOTAL:	29.15
								VENDOR TOTAL:	29.15
PRI00009 PRINCIPAL FINANCIAL GROUP									
1901	01/03/19	01	LIFE INSURANCE JAN2019	0120505320			01/14/19	37.35	
		02	LIFE INSURANCE JAN2019	0122505320				106.70	
		03	LIFE INSURANCE JAN2019	0124505320				38.80	
		04	LIFE INSURANCE JAN2019	0125505320				29.10	
		05	LIFE INSURANCE JAN2019	0126505320				19.40	
		06	LIFE INSURANCE JAN2019	0129505320				7.28	
		07	LIFE INSURANCE JAN2019	1100505320				29.10	
		08	LIFE INSURANCE JAN2019	5224505320				62.07	
								INVOICE TOTAL:	329.80
								VENDOR TOTAL:	329.80
PRO00013 PRODUCTION DISTRIBUTION									
0062246-IN	01/03/19	01	EXIT LIGHT BULBS	0127916711			01/14/19	110.00	
		02	EXIT LIGHT BULBS & BATTERIES	0127936711				143.31	
								INVOICE TOTAL:	253.31
								VENDOR TOTAL:	253.31
QUI0002 QUILL CORPORATION									
3621616	01/03/19	01	1099 MISC LASER FORMS W/ENV	0129707020			01/14/19	67.32	
								INVOICE TOTAL:	67.32
								VENDOR TOTAL:	67.32
RAY0001 RAY O'HERRON CO., INC.									
1869253-IN	01/03/19	01	U/A FLORES-1 PAIR OF PANTS	0122707300			01/14/19	49.99	
								INVOICE TOTAL:	49.99
								VENDOR TOTAL:	49.99

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
REA0001			READY REFRESH BY NESTLE					
0127398840	01/08/19	01	WATER FOR OFFICE	0126707010			01/14/19	51.73
			INVOICE TOTAL:					51.73
			VENDOR TOTAL:					51.73
REG0001			THE REGIONAL NEWS					
8990	01/03/19	01	PBLC HRNG AD PLN CMSN MTG 1/17	0125606590			01/14/19	156.72
			INVOICE TOTAL:					156.72
			VENDOR TOTAL:					156.72
REN0001			RENDEL'S GMC, INC					
193404	01/03/19	01	UNIT#43 MWR-BLT, MNT, CLTH, KT, WH	0124606708			01/14/19	540.25
			INVOICE TOTAL:					540.25
			VENDOR TOTAL:					540.25
RIZ0002			RIZZA					
92650	01/03/19	01	UNIT#32 HOSE	5224606700			01/14/19	121.67
			INVOICE TOTAL:					121.67
92705	01/03/19	01	UNIT#31 GASKET	0124606700			01/14/19	11.83
			INVOICE TOTAL:					11.83
			VENDOR TOTAL:					133.50
ROS0001			ROSCOE					
1569775	01/03/19	01	MATS/REC 12/18/18	0127926990			01/14/19	35.00
			INVOICE TOTAL:					35.00
1571870	01/08/19	01	MATS/REC 01/02/19	0126606990			01/14/19	35.00
			INVOICE TOTAL:					35.00
1571871	01/08/19	01	MATS/METRA 01/02/19	5324606990			01/14/19	188.99
			INVOICE TOTAL:					188.99

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ROS0001	ROSCOE							
1571872	01/08/19	01	MATS/KAC 01/02/19	0127916990			01/14/19	466.70
							INVOICE TOTAL:	466.70
							VENDOR TOTAL:	725.69
SHA00016	SHARK SHREDDING, INC							
39560	01/03/19	01	ONSITE MONTHLY SHREDDING	0122707990			01/14/19	42.00
							INVOICE TOTAL:	42.00
							VENDOR TOTAL:	42.00
SOU0001	SOUTHWEST CENTRAL DISPATCH							
181215	01/03/19	01	JAN2019 MTHLY CHR 2 GI TBLTS	2728828010			01/14/19	84.88
							INVOICE TOTAL:	84.88
181215A	01/03/19	01	DISPATCH PYMT/JAN2019	0122606800			01/14/19	16,183.39
							INVOICE TOTAL:	16,183.39
							VENDOR TOTAL:	16,268.27
SQU00001	SQUAD CAR SERVICES, INC.							
387-262	01/08/19	01	VEH#262-RPR SPOT LIGHT HANDLE	0122606700			01/14/19	88.25
							INVOICE TOTAL:	88.25
							VENDOR TOTAL:	88.25
STA00016	STAPLES BUSINESS ADVANTAGE							
8051964598	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	174.90
							INVOICE TOTAL:	174.90
8052069060	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	441.32
							INVOICE TOTAL:	441.32
8052151539	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	565.33
							INVOICE TOTAL:	565.33

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
STA00016	STAPLES BUSINESS ADVANTAGE							
8052396273	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	117.43
							INVOICE TOTAL:	117.43
8052482100	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	91.79
							INVOICE TOTAL:	91.79
8052566099	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	585.00
							INVOICE TOTAL:	585.00
8052566103	01/03/19	01	CLN -UP PK, 10 YR CLNDR,TP,PPR	0122707010			01/14/19	467.86
							INVOICE TOTAL:	467.86
8052648543	01/08/19	01	MISC SUPPLIES	0120707011			01/14/19	326.93
							INVOICE TOTAL:	326.93
8052648553	01/08/19	01	DSK CLNDRS,PLNDR,PPR,ENV	0122707010			01/14/19	166.93
		02	BLDBRN PTHGN,PRSNL EQUIP/OFFCR	0122707090				284.90
							INVOICE TOTAL:	451.83
							VENDOR TOTAL:	3,222.39
SUB00002	SUBURBAN TRUCK PARTS							
66524	01/03/19	01	UNIT#1&2 FF/WS CART	0124606700			01/14/19	29.98
							INVOICE TOTAL:	29.98
							VENDOR TOTAL:	29.98
SUR00004	ANDREW SURMA							
2003773.002	01/03/19	01	REFUND F/PICKLEBALL LESSONS	0106353502			01/14/19	70.00
							INVOICE TOTAL:	70.00
							VENDOR TOTAL:	70.00
SWI00002	NANCY SWINGLE							
2003777.002	01/08/19	01	REFUND/CHAIR YOGA	0106353502			01/14/19	35.50
							INVOICE TOTAL:	35.50
							VENDOR TOTAL:	35.50

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380452139	01/08/19	01	SERVICE METRA	5324606990			01/14/19	49.00
							INVOICE TOTAL:	49.00
380903260	01/08/19	01	SERVICE/POLICE	0127916780			01/14/19	78.00
							INVOICE TOTAL:	78.00
381261452	01/08/19	01	SERVICE METRA	5324606990			01/14/19	49.00
							INVOICE TOTAL:	49.00
381842472	01/08/19	01	SERVICE/POLICE	0127916780			01/14/19	78.00
							INVOICE TOTAL:	78.00
							VENDOR TOTAL:	254.00
TH000011	ELIZABETH THOMPSON, PSY.D.							
190102	01/08/19	01	FNSS F/DUTY EVAL-J. VAN HOWE	0122707920			01/14/19	375.00
							INVOICE TOTAL:	375.00
							VENDOR TOTAL:	375.00
TRI00001	TRI-RIVER POLICE TRAINING REG							
4504	01/08/19	01	LD HMCD INVSTGN CLASS 10/15-19	0122606810			01/14/19	300.00
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00
UNI00006	UNITED RADIO COMMUNICATIONS							
204001035-1	01/08/19	01	VEH#265-MISCELLANEOUS	0122606700			01/14/19	494.08
							INVOICE TOTAL:	494.08
							VENDOR TOTAL:	494.08
USP00001	U.S. POST							
20181214	01/08/19	01	MLBX INSTALL-11625 HOLMES	2624606991			01/14/19	595.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
USP00001	U.S. POST							
20181214	01/08/19	02	MLBX INSTALL-12310 SEMINOLE	2624606991			01/14/19	595.00
		03	MLBX INSTALL-9919 SOMERSET	2624606991				295.00
		04	MLBX INSTALL-14 BLACK WALNUT	2624606991				595.00
			INVOICE TOTAL:					2,080.00
			VENDOR TOTAL:					2,080.00
USP0001	US POSTMASTER							
181226	01/03/19	01	POSTAGE F/JAN2019 UB ACCOUNTS	5224707040			01/14/19	515.00
			INVOICE TOTAL:					515.00
			VENDOR TOTAL:					515.00
VIL0003	VILLAGE OF PALOS PARK							
11/20/2018	01/03/19	01	METRA U.B. PYMT 9/21-11/20/18	5324606420			01/14/19	111.98
		02	METRA U.B. PYMT 9/21-11/20/18	5324606420				641.16
			INVOICE TOTAL:					753.14
			VENDOR TOTAL:					753.14
VOG00001	EVAN VOGT							
181219	01/03/19	01	BREAKFAST W/SANTA SUPPLIES	0126707522			01/14/19	58.47
			INVOICE TOTAL:					58.47
			VENDOR TOTAL:					58.47
			TOTAL ALL INVOICES:					197,212.90

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00	GENERAL FUND		
ALV00002	ADRIAN ALVAREZ		350.00
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	4,158.79
BOE00001	RICHARD BOEHM	263.96	650.00
FIS00004	MARIE FISCHER		200.00
MAL00001	DOLORES MALDONADO	1,090.00	210.00
MEU00002	RICHARD MEURIS		200.00
	GENERAL FUND		5,768.79
06	RECREATION DEPT		
SUR00004	ANDREW SURMA		70.00
SWI00002	NANCY SWINGLE	67.80	35.50
	RECREATION DEPT		105.50
20	ADMINISTRATION DEPARTMENT		
AME00008	AMERICAN LEGAL PUBLISHING CORP	2,130.05	137.45
ATT00001	AT&T	2,041.19	261.84
BAL00007	B ALLAN GRAPHICS	1,985.00	60.00
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	3,208.81
BTS00001	BTS SOLUTIONS	1,755.00	202.26
CAS0001	CASH	11,357.80	88.49
DEL00011	DE LAGE LANDEN FINANCIAL	4,219.36	153.86
FPM00001	FP MAILING SOLUTIONS	638.52	186.40
IMA00005	IMAGE SYSTEMS & BUSINESS	4,715.19	249.57
INT00007	INTERGOVERNMENTAL RISK	20,414.87	3,150.00
KIN00007	SALLY KINNEY	1,440.00	100.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	78,134.35	4,949.44
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	37.35
STA00016	STAPLES BUSINESS ADVANTAGE	9,754.87	2,302.70
	ADMINISTRATION DEPARTMENT		15,088.17
21	PUBLIC AFFAIRS DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	1,608.05
CAS0001	CASH	11,357.80	53.00
HAC00002	HACKNEY'S		1,557.60
INT00007	INTERGOVERNMENTAL RISK	20,414.87	300.00
	PUBLIC AFFAIRS DEPARTMENT		3,518.65

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
22	POLICE DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	8,514.03
BTS00001	BTS SOLUTIONS	1,755.00	156.61
CHI00040	CHICAGO PARTS & SOUND, LLC	6,104.78	288.28
DEL00011	DE LAGE LANDEN FINANCIAL	4,219.36	154.88
FUL0001	FULLER'S CAR WASH	2,319.50	174.50
G&H00001	G & H IMPORT AUTO PARTS INC.	12,175.32	149.49
GAL0002	GALLS, LLC	2,165.98	147.80
HUG00002	CHRISTOPHER HUGHES	363.94	583.31
IMA00005	IMAGE SYSTEMS & BUSINESS	4,715.19	185.70
INT00007	INTERGOVERNMENTAL RISK	20,414.87	12,300.00
JCM00001	JCM UNIFORMS INC.	301.74	131.94
KLE0001	KLEIN, THORPE, AND JENKINS LTD	78,134.35	1,681.00
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS	3,400.00	425.00
NOR00007	NORTH EAST MULTI-REGIONAL	150.00	74.00
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	106.70
RAY0001	RAY O'HERRON CO., INC.	6,137.24	49.99
SHA00016	SHARK SHREDDING, INC	648.00	42.00
SOU0001	SOUTHWEST CENTRAL DISPATCH	130,146.16	16,183.39
SQU00001	SQUAD CAR SERVICES, INC.	3,947.96	88.25
STA00016	STAPLES BUSINESS ADVANTAGE	9,754.87	919.69
THO00011	ELIZABETH THOMPSON, PSY.D.	300.00	375.00
TRI00001	TRI-RIVER POLICE TRAINING REG	470.00	300.00
UNI00006	UNITED RADIO COMMUNICATIONS	1,153.15	494.08
	POLICE DEPARTMENT		43,525.64
24	PUBLIC WORKS DEPARTMENT		
1ST00001	1ST AYD CORPORATION	3,407.65	230.16
ACM0001	ACME LOCK AND KEY	212.96	174.00
ALT00004	ALTORFER INDUSTRIES, INC		115.72
BAL00007	B ALLAN GRAPHICS	1,985.00	50.00
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	1,996.56
BTS00001	BTS SOLUTIONS	1,755.00	69.52
CIN00001	CINTAS CORPORATION #23K	4,391.64	244.05
COM00009	COM ED	11,767.52	1,620.98
COM00017	COM ED	1,143.84	64.06
DEL00011	DE LAGE LANDEN FINANCIAL	4,219.36	158.00
EBE0001	PALOS ACE HARDWARE	2,118.72	46.39
FUL0001	FULLER'S CAR WASH	2,319.50	200.00
G&H00001	G & H IMPORT AUTO PARTS INC.	12,175.32	326.53
HOM00001	HOME DEPOT CREDIT SERVICES	2,321.45	30.08
IMA00005	IMAGE SYSTEMS & BUSINESS	4,715.19	251.01

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
INT00007	INTERGOVERNMENTAL RISK	20,414.87	3,300.00
INT00017	INTERNATIONAL SOCIETY OF		180.00
LAR0001	LARRY'S BRAKE SERVICE	155.00	155.00
MEN00005	MENARDS	3,601.94	270.24
MET00006	PAUL METCALF	242.28	30.75
PRA00007	PRAXAIR DISTRIBUTION-963	824.35	29.15
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	38.80
REN00001	RENDEL'S GMC, INC	572.38	540.25
RIZ00002	RIZZA	3,201.43	11.83
SUB00002	SUBURBAN TRUCK PARTS	842.83	29.98
	PUBLIC WORKS DEPARTMENT		10,163.06
25	BUILDING DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	1,082.78
BTS00001	BTS SOLUTIONS	1,755.00	43.31
DEL00011	DE LAGE LANDEN FINANCIAL	4,219.36	158.00
FOR00003	FOREST AWARDS & ENGRAVING		19.08
HOU00001	HOUSEAL LAVIGNE ASSOCIATES	31,813.78	30,974.07
IMA00005	IMAGE SYSTEMS & BUSINESS	4,715.19	251.00
INT00007	INTERGOVERNMENTAL RISK	20,414.87	1,650.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	78,134.35	1,118.00
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	29.10
REG0001	THE REGIONAL NEWS	3,020.26	156.72
	BUILDING DEPARTMENT		35,482.06
26	RECREATION DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	1,897.94
BTS00001	BTS SOLUTIONS	1,755.00	16.66
FOR00003	FOREST AWARDS & ENGRAVING		19.07
FUR0001	DONNA FURMANEK	1,458.29	490.00
G&H00001	G & H IMPORT AUTO PARTS INC.	12,175.32	6.86
INT00007	INTERGOVERNMENTAL RISK	20,414.87	2,400.00
KON00006	KONICA MINOLTA BUSINESS	703.57	26.40
PMI00001	PMI PHOTOGRAPHY INC		150.00
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	19.40
REA00001	READY REFRESH BY NESTLE	103.76	51.73
ROS0001	ROSCOE	6,392.66	35.00
VOG00001	EVAN VOGT		58.47
	RECREATION DEPARTMENT		5,171.53

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
27	PUBLIC GROUNDS		
1ST00001	1ST AYD CORPORATION	3,407.65	49.99
COV00001	COVERALL	13,752.00	885.00
DAV00004	DAV-COM ELECTRIC, INC	8,936.00	525.00
EBE00001	PALOS ACE HARDWARE	2,118.72	10.04
ENV00004	ENVIRONMENT MECHANICAL	15,293.44	4,155.51
G&H00001	G & H IMPORT AUTO PARTS INC.	12,175.32	27.90
G&L00001	G AND L CONSTRUCTION, INC.	5,180.00	850.00
HOM00001	HOME DEPOT CREDIT SERVICES	2,321.45	173.02
INT00007	INTERGOVERNMENTAL RISK	20,414.87	900.00
MEN00005	MENARDS	3,601.94	38.90
MIC00004	MICRO-EYE SECURITY SYSTEMS INC	3,229.00	807.00
PRO00013	PRODUCTION DISTRIBUTION	1,269.78	253.31
ROS00001	ROSCOE	6,392.66	501.70
TER00005	TERMINIX PROCESSING CENTER	877.00	156.00
	PUBLIC GROUNDS		9,333.37
29	FINANCE DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	445.94
BTS00001	BTS SOLUTIONS	1,755.00	16.66
DEL00011	DE LAGE LANDEN FINANCIAL	4,219.36	158.00
IMA00005	IMAGE SYSTEMS & BUSINESS	4,715.19	251.00
INT00007	INTERGOVERNMENTAL RISK	20,414.87	1,050.00
LAU00003	LAUTERBACH & AMEN,LLP	21,355.00	2,250.00
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	7.28
QUI0002	QUILL CORPORATION	111.96	67.32
	FINANCE DEPARTMENT		4,246.20
30	SLUIS PROPERTY		
COM00017	COM ED	1,143.84	66.00
ENV00004	ENVIRONMENT MECHANICAL	15,293.44	315.00
NIC00001	NICOR GAS	9,029.19	35.67
	SLUIS PROPERTY		416.67
LIBRARY FUND			
00	LIBRARY FUND		

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
LIBRARY FUND			
00	LIBRARY FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	2,768.41
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	29.10
	LIBRARY FUND		2,797.51
MFT FUND			
24	MFT FUND		
GAL00002	GALLAGHER MATERIALS, INC.	2,412.62	990.76
LEH00001	LEHIGH HANSON	7,742.36	918.10
	MFT FUND		1,908.86
BEAUTIFICATION FUND			
24	BEAUTIFICATION FUND		
USP00001	U.S. POST	3,975.00	2,080.00
	BEAUTIFICATION FUND		2,080.00
POLICE ASSET FORFEITURE FUND			
28	CAPITAL EXPENDITURES		
CUR00004	CURRIE MOTORS		28,034.00
SOU0001	SOUTHWEST CENTRAL DISPATCH	130,146.16	84.88
	CAPITAL EXPENDITURES		28,118.88
SEWER FUND			
00	SEWER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	365.02
	SEWER FUND		365.02
24	SEWER FUND		
AIR00001	AIRY'S INC.	132,501.18	644.15
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	1,460.14

DATE: 01/08/19
TIME: 15:49:48
ID: AP443000.WOW

-= Village of Palos Park =-
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 01/14/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SEWER FUND			
24	SEWER FUND		
BTS00001	BTS SOLUTIONS	1,755.00	16.66
CIN00001	CINTAS CORPORATION #23K	4,391.64	37.64
HAR00010	HARRIS COMPUTER SYSTEMS	17,873.24	405.98
INT00007	INTERGOVERNMENTAL RISK	20,414.87	2,100.00
MID00003	MIDAMERICAN ENERGY COMPANY	36,222.87	1,653.52
NIC0001	NICOR GAS	9,029.19	191.08
	SEWER FUND		6,509.17
WATER FUND			
00	WATER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	1,162.90
	WATER FUND		1,162.90
24	WATER FUND		
AAT0001	A & A AUTO TRUCK SERVICE INC	960.00	125.00
AIR00001	AIRY'S INC.	132,501.18	2,425.50
ALT00003	ALTERNATIVE ENERGY SOLUTIONS,	1,102.00	623.20
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	165,500.00	4,651.73
BTS00001	BTS SOLUTIONS	1,755.00	63.32
CIN00001	CINTAS CORPORATION #23K	4,391.64	75.28
COR00011	CORE & MAIN LP	24,728.27	65.86
DAV00004	DAV-COM ELECTRIC, INC	8,936.00	609.00
G&H00001	G & H IMPORT AUTO PARTS INC.	12,175.32	285.16
GRA0001	W.W. GRAINGER	392.47	387.20
HAR00010	HARRIS COMPUTER SYSTEMS	17,873.24	405.99
INT00007	INTERGOVERNMENTAL RISK	20,414.87	2,400.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	78,134.35	752.70
MID00003	MIDAMERICAN ENERGY COMPANY	36,222.87	2,937.09
NIC0001	NICOR GAS	9,029.19	227.52
PAR00008	PARAMONT-EO, INC.	95.72	1,800.00
PIZ00001	PIZZO AND ASSOCIATES, LTD	2,042.50	805.50
PRI00009	PRINCIPAL FINANCIAL GROUP	9,113.38	62.07
RIZ00002	RIZZA	3,201.43	121.67
USP0001	US POSTMASTER	3,740.00	515.00
	WATER FUND		19,338.79

DATE: 01/08/19
TIME: 15:49:48
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 01/14/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
COV00001	COVERALL	13,752.00	180.00
DAV00004	DAV-COM ELECTRIC, INC	8,936.00	442.00
INT00007	INTERGOVERNMENTAL RISK	20,414.87	450.00
ROS0001	ROSCOE	6,392.66	188.99
TER00005	TERMINIX PROCESSING CENTER	877.00	98.00
VIL0003	VILLAGE OF PALOS PARK	7,384.84	753.14
	COMMUTER LOT FUND		2,112.13
	TOTAL ALL DEPARTMENTS		197,212.90

**THE VILLAGE OF PALOS PARK
SUPPLEMENTAL WARRANT LIST
FOR JANUARY 14, 2019**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING SUPPLEMENTAL WARRANT LIST FOR MANUAL
CHECKS, PAYROLL AND RECURRING WIRE TRANSFERS.**

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

SUPPLEMENTAL WARRANT LIST

January 14, 2019

COUNCIL MEETING

MANUAL CHECK: (Pre-authorized payments not coinciding with Warrant List schedule)

DATE	CHECK#	PAYEE	AMOUNT
12/20/2018	176080	Hackney's/VOIDED	\$0.00
TOTALS:			\$0.00

PAYROLL REQUIREMENTS: (Regular & agency checks, tax liabilities & Paylocity invoice)

Pay Date:		12/13/2018	\$135,386.48
Pay Date:		12/27/2018	126,554.48
Pay Date:			
TOTALS:			\$261,940.96

RECURRING WIRE TRANSFERS:

DESCRIPTION	TRANSFERRED TO:	AMOUNT
VOPP-Wtr Purch Oak Lawn	Marquette Bank	\$54,055.72
Regional True Up 2017	Marquette Bank	\$3,886.00
Wow	On-Line	801.12
Wex Gas Purchase	On-Line	739.53
Shell Gas Purchase	On-Line	3,973.59
American Express	J. P. Morgan Chase Bank	
Best Buy		-129.99
Best Buy		-99.99
USPS		207.91
3 Points, LLC		1,493.75
Bloomingfields		72.87
Amazon. Com		17.99
Amazon Marketplace		169.49
3 Points, LLC		7,462.00
Dollar Tree		17.56
Party City		136.05
Jack & Pat's		275.00
3 Points, LLC		6,267.00
Amazon Marketplace		118.97
3 Points, LLC		610.00
Amazon Marketplace		34.72
4 Imprint		313.18
Republic Services		29,578.77
Amazon Marketplace		33.74
Alsip Nursery		1,240.00
Pella		150.00
Alsip Nursery		275.00
Ready Refresh		81.77
Pella		863.13
Microsoft		10.61
Adobe		47.78
Dyn		55.00

IGFOA			15.00
Amazon Prime			12.99
Visa		First Midwest Bank	
Buona			83.85
Ritter Technology			57.18
TOTALS:			\$112,927.29

TOTAL SUPPLEMENTAL WARRANT LIST: \$374,868.25

Payroll Summary

Check Date: 12/13/2018

Page 1 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2018121301

Pay Period: 11/24/2018 to 12/07/2018

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	69	0.00	76,079.56	76,079.56	
	Regular	11	5,145.70	0.00	5,145.70	
Totals		80	5,145.70	76,079.56	81,225.26	→ 81,225.26

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	11	14,163.72	5,403.95	19,567.67	
Totals			11	14,163.72	5,403.95	19,567.67	→ 19,567.67

Total Net Payroll Liability				19,309.42	81,483.51	100,792.93	→ 100,792.93
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Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EB Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	108,769.46	108,769.46	11,907.26		
Medicare	36-6006039		Semi-Weekly	117,508.52	117,508.52	1,703.88		
Medicare - Employer	36-6006039		Semi-Weekly	117,508.52	117,508.52		1,703.87	
OASDI	36-6006039		Semi-Weekly	117,508.52	111,018.04	6,883.11		
OASDI - Employer	36-6006039		Semi-Weekly	117,508.52	111,018.04		6,883.12	
Totals						20,494.25	8,586.99	→ 29,081.24

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EB Amount	ER Amount	
Illinois SITW	3660060390007		Semi-Weekly	108,769.46	108,769.46	5,455.02		
Totals						5,455.02	0.00	→ 5,455.02

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EB Amount	ER Amount	
Illinois SUI	0800854	0.005250	Quarterly	117,508.52	10,912.98		57.29	
Totals						0.00	57.29	→ 57.29

Total Tax Liability						25,949.27	8,644.28	→ 34,593.55
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Total Payroll Liability						135,386.48		→ 135,386.48
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
104574341	12/13/2018	282.24				282.24	
Totals		282.24		0.00		282.24	→ 282.24

Transfers



Paylocity Corporation
(847) 956-4850 Fax (847) 956-1926

User: Company Rpt Admin

Run on 12/11/2018 at 2:36 PM

Payroll Summary

Check Date: 12/13/2018

Page 2 of 2

Process: 2018121301

VILLAGE OF PALOS PARK (1868)

Pay Period: 11/24/2018 to 12/07/2018

Type	Date	Source Account	Amount	
Billing	12/13/2018	1405470*	282.24	
Dir Dep	12/12/2018	1405470*	76,079.56	
Tax	12/12/2018	1405470*	34,593.55	
Totals Transfers			110,955.35	110,955.35

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	12/19/2018	29,081.24
(Deposit made by Service Bureau)	Illinois SITW	12/19/2018	5,455.02
(Deposit made by Service Bureau)	Illinois SUI	1/31/2019	57.29
	Total Tax Deposits		34,593.55



Payroll Summary

Check Date: 12/27/2018

Page 1 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2018122701

Pay Period: 12/08/2018 to 12/21/2018

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	61	0.00	72,744.47	72,744.47	
	Regular	7	2,701.98	0.00	2,701.98	
Totals		68	2,701.98	72,744.47	75,446.45	→ 75,446.45

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	10	13,445.74	5,396.38	18,842.12	
Totals			10	13,445.74	5,396.38	18,842.12	→ 18,842.12

Total Net Payroll Liability				16,147.72	78,140.85	94,288.57	→ 94,288.57
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Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	101,067.46	101,067.46	11,055.85		
Medicare	36-6006039		Semi-Weekly	109,655.70	109,655.70	1,589.99		
Medicare - Employer	36-6006039		Semi-Weekly	109,655.70	109,655.70		1,590.01	
OASDI	36-6006039		Semi-Weekly	109,655.70	103,865.22	6,439.59		
OASDI - Employer	36-6006039		Semi-Weekly	109,655.70	103,865.22		6,439.64	
Totals						19,085.43	8,029.65	→ 27,115.08

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	3660060390007		Semi-Weekly	101,067.46	101,067.46	5,104.23		
Totals						5,104.23	0.00	→ 5,104.23

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.005250	Quarterly	109,655.70	8,876.52		46.60	
Totals						0.00	46.60	→ 46.60

Total Tax Liability						24,189.66	8,076.25	→ 32,265.91
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Total Payroll Liability						126,554.48		→ 126,554.48
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
104624853	12/27/2018	218.54				218.54	
Totals		218.54		0.00		218.54	→ 218.54

Transfers



Paylocity Corporation
(847) 956-4850 Fax (847) 956-1926

User: Company Rpt Admin

Run on 12/26/2018 at 11:11 AM

Payroll Summary

Check Date: 12/27/2018

Page 2 of 2

Process: 2018122701

VILLAGE OF PALOS PARK (1868)

Pay Period: 12/08/2018 to 12/21/2018

Type	Date	Source Account	Amount	
Billing	12/27/2018	1405470*	218.54	
Dir Dep	12/26/2018	1405470*	72,744.47	
Tax	12/26/2018	1405470*	32,265.91	
Totals Transfers			105,228.92	→ 105,228.92

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	1/3/2019	27,115.08
(Deposit made by Service Bureau)	Illinois SITW	1/3/2019	5,104.23
(Deposit made by Service Bureau)	Illinois SUI	1/31/2019	46.60
	Total Tax Deposits		32,265.91



Building Department
 8999 West 123rd Street
 Palos Park, IL 60464
 www.palospark.org



Phone: (708) 671-3730
 Fax: (708) 448-9542

To: G. Darryl Reed, Building Dept. Commissioner
 From: Building Department
 Date: January 9, 2019
 Subject: **Building Department Report for Council Meeting January 14, 2019**

BUILDING DEPARTMENT 2018 RE-CAP

- 370 building permits were issued throughout the calendar year totaling \$148,014.57 in permit fees. By working with the Village, obtaining a permit and scheduling inspections, you are ensuring that your home meets building codes, local ordinances and project specifications.
- 729 inspections (building, mechanical, electrical and plumbing) were completed during the calendar year. Homeowners can be assured that inspections are done to ensure compliance.
- 13 Certificates of Occupancy were issued: 4 interior home remodels, 3 home additions, 2 new home construction after demolition, and 4 new commercial businesses.

In addition, the Building Department also staffs the Plan Commission, Zoning Board of Appeals and Historic Preservation Committees. During the 2018 calendar year, the Plan Commission met 7 times hearing 6 different cases, the Zoning Board of Appeals met 5 times hearing 4 different cases and the Historic Preservation Committee did not meet. The Building Department thanks all the Commission Members for their time and dedication.

PERMITS

The Building Department processed Thirteen (13) permits from Dec 5 - 31, 2018 resulting in \$4,171.59 of permit fees. Fifty-one (51) inspections were completed during this time.

13 Black Walnut	Replace windows	\$ 110.00
8154 Brookside, #101	Replace windows	\$ 110.00
8409 Winslow	Shed demolition	\$ 167.99
8710 W. 123rd Street	Chicken coop	\$ 88.50
8313 W. 126th Street	Window replacement	\$ 110.00
11855 Archer Avenue	Fire Alarm System	\$ 1,065.10
27 Ramsgate	Window replacement	\$ 110.00
12401 S. 90th Avenue	Drain tile	\$ 255.00
12801 S. 94th Avenue	Window replacement	\$ 110.00
50 Elizabeth Lane	Replace gutters	\$ 120.00
29 Laughry Lane	Interior Remodel	\$ 1,535.00
98 Old Creek Road	Replace furnace	\$ 90.00
12423 Southwest Hwy	Tear off, Re-Roof & Siding	\$ 300.00
	TOTAL	\$ 4,171.59
	2018 TOTAL PERMIT FEES	\$ 148,014.57

**Palos Park Police will be updating business emergency notification listings
this January**

**In an effort to better serve the business community, the Palos Park Police
Department will be providing business owners with the annual update
documents for their emergency notification list.**

**We ask that business' answer every question thoroughly and they attempt to
list four different people to contact in case of an emergency during non-
business hours. We ask they give consideration to the proximity these
individuals live from your business because of the possibility they may be
required to respond to the business in the middle of the night.**

**The completed emergency contact form can be mailed, faxed to, picked up
or dropped off to the Palos Park Police Department. Please feel free to
contact the police department if we can be of any assistance to you and your
business with any special needs or problems.**

Palos Park Police warn residents to beware of calls from scam artists pretending to be with the Social Security Administration and attempting to fool people into giving them their Social Security number and money. The Federal Trade Commission has received a large number of complaints from consumers targeted by the Social Security scam.

Scam artist tell the would-be victim that their Social Security number has been used in a crime and they must pay a fee to reactivate it or to get a new number. Then, during the call, the person is asked to give their Social Security number.

Other versions used by scammers include individuals being told that their bank accounts have been seized and they should transfer their money to the caller for safekeeping, or that they could lose their Social Security benefits because their Social Security number was used to apply for credit cards.

Palos Park Police remind residents that the Social Security Administration will never call and ask for a person's Social Security number, request money or threaten someone's benefits. Be sure to follow these tips from the FTC:

- Never give your Social Security number to anyone who contacts you.**
- Don't confirm the last 4 digits.**
- Don't give a bank account or credit card number to anybody who contacts you asking for it.**
- Don't be fooled by caller ID showing the SSA's real phone number (1-800-772-1213). Computers make it easy for scam artists to show any number on caller ID, a technique called spoofing.**
- Remember that anyone who calls and tells you to wire money, pay with a gift card or send cash is a scammer, no matter who they say they are.**

If you get an unsolicited call from someone who claims to be from the SSA, get off the phone. Then call the real SSA at 1-800-772-1213. A recorded message at the number cautions about scams and tells callers to call the office of inspector general at 1-800-269-0271 or visit oig.ssa.gov/report to report scams.

Palos Park Police Offer Storm Safety Tips for Drivers

Palos Park Police is reminding motorists of several basic strategies to stay safe in snowy weather and keep these tips to keep in mind.

Stay Informed: Anytime there is a possibility of power outages, make sure your devices are fully charged.

Take Note of the Local Forecast: We encourage motorists to take note of local forecasts and plan accordingly for adverse weather conditions.

Vehicle Preparation: With a forecast of inclement weather, motorists should ensure that their vehicles are well maintained and properly equipped for winter driving.

Reduce Speed: Anticipate delays. Most snow- and ice-related crashes are caused by spin-outs and vehicles sliding off the road because they are traveling at speeds too great for the road and weather conditions.

Leave Extra Space Between Vehicles: Under optimal driving conditions, motorists should leave at least one car length for every ten miles per hour between them and the vehicle in front of them.

Black Ice: Transparent ice may form on the roadway. If you notice ice forming on any objects, assume that it is forming on the road surface as well. Bridges are usually the first surfaces to freeze.

Drive slowly and, if possible, avoid driving on iced-over surfaces.

Buckle Up: Ensuring everyone in your vehicle is properly restrained is the single most effective thing that motorists can do to keep themselves and their loved ones safe on the roads.

Dial 911 in Roadway Emergencies: In any weather conditions, motorists who become disabled or encounter an emergency on the roadways should dial 911 on their cellular phones to immediately be connected to a Police Communications Center.



Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: January 14, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Intergovernmental Risk Management Agency (IRMA) 2019 Annual Insurance Contributions

BACKGROUND/HISTORY:

IRMA has calculated the Village's 2019 annual contribution at \$73,715. Last year the contribution was \$72,141; this is a \$1,574 increase from the 2018 contribution (the 2017 contribution was \$82,362).

Overall the Village's annual payments for non-health related insurance coverage through IRMA has decreased by \$36,947 or 33.4% since January 2011. In 2011 the cost of insurance was \$110,662; 2012 was \$116,388; 2013 was \$113,391; 2014 was \$97,464; 2015 was \$89,658; 2016 was \$93,001; 2017 was \$82,362; 2018 was \$72,141; and 2019 is \$73,715. Meanwhile, the Village's surplus credit has increased from \$30,813 in 2011 to \$193,336 in 2019 even though the Council has opted to use a portion of the surplus credit as an offset to the insurance payment since 2015.

The Village has a surplus credit available of \$193,336 (the surplus was \$155,206 in 2018, \$155,508 in 2017, and \$153,012 in 2016). These monies may be used to offset the 2019 contributions or left in the IRMA account to earn investment income at the same rate as IRMA's investment portfolio to act as a cushion should a deductible(s) be needed in the remaining months of our FY19 or in a portion of FY20. Last year the Village used \$42,141 of the surplus credit as an offset to the 2018 contribution, resulting in a premium paid of \$30,000.

For 2019, staff recommends that the Council use \$43,715 of the reserve amount for an out of pocket contribution of \$30,000. The Village would still have \$149,621 left on reserve to cover any needed deductibles during the year. Once again, the Village will not need to budget for deductibles in the FY20 budget.

BUDGET IMPACT:

The Village's current FY19 budget contains \$30,000 for IRMA contributions.

STAFF RECOMMENDATION:

It is recommended that the Council approve the IRMA 2019 annual contribution of \$73,715, and that a surplus credit of \$43,715 be used as an offset for a payment of \$30,000.

RECOMMENDED MOTION:

I move to approve the IRMA 2019 annual contribution of \$73,715, and that a surplus credit of \$43,715 be used as an offset, resulting in a total payment of \$30,000.



December 18, 2018

Village of Palos Park

STATEMENT OF 2019 ANNUAL CONTRIBUTION

Initial Contribution computed at a rate of \$2.040 per \$100 of five-year average Revenue Base	\$123,083
Plus or Minus Loss Fund Adjustments	
Plus or Minus the Experience Modifier -24.19%	(\$29,773)
2019 Contribution Before Optional Deductible Credit	\$93,310
Credit for Deductible of \$25,000	(\$19,595)
2019 ANNUAL CONTRIBUTION DUE	\$73,715
Excess Surplus Credit Available (can be used to pay all or part of the contribution)	\$193,336

Please make checks payable to Intergovernmental Risk Management Agency and enclose the completed and signed Statement of Payment. If you prefer to pay by wire transfer or ACH, contact us and we'll send the instructions. As part of our internal controls, we need the signed Statement of Payment either returned with the check, faxed to 708-236-6336, or emailed to ritab@irmarisk.org

Payment is due on or before February 1, 2019. According to Bylaw Article IV Section 4.01, any payments which are more than fifteen days late shall incur an interest penalty fee equal to 1% per month or portion thereof. **Please do not make your payment prior to January 1st.**

An option is available for members choosing a deductible higher than the \$2,500 minimum to pay the contribution amount before the optional deductible credit and place the optional deductible amount in a reserve fund with IRMA. See the Optional Deductible Credit Reserve Fund Policy for more information.

Members may enter into an Installment Payment Agreement, per Bylaws Section 3.02. Please contact Rita for additional information.

Rita Boserup
Director, Financial Services & Administration
(708) 236-6335



VILLAGE OF PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: January 14, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Approve an IT Maintenance Agreement with Proven Business Systems, LLC

BACKGROUND/HISTORY:

3Points has been maintaining the Village's IT equipment since July 2010. From time to time, it is a good practice to review the vendors working for the Village. Staff had three (3) IT Companies submit proposals on the maintenance contract, each company was also interviewed. Proven Business Systems, LLC came in at the lowest cost of \$2,769.00 a month for 36 months. The other vendors the Village considered were the incumbent firm 3Points, and Impact. The monthly fee is based on the current system node count, the fee may be slightly higher, or lower, depending on the Village adding or removing computers, and/or servers.

The contract was reviewed by the Village Attorney, and Village Manager, all suggested modifications have been adopted into the document. In addition to laying out the services to be provided by Proven, the agreement allows the Village to terminate the agreement at any time, with a 30 day notice. All insurance and indemnification language has also been thoroughly reviewed and approved.

In order to allow for a smooth transition process, Proven will begin providing system monitoring, and working with 3Points, at no cost on February 1, 2019 through 3Points last day serving the Village which will be March 31, 2019. Proven would start billing the Village for IT services on April 1, 2019

STAFF RECOMMENDATION:

Staff recommends Proven Business System, LLC's IT maintenance agreement. Below is what is included in the maintenance plan:

I. MNS SERVICES

Essential Plan

- Network Support
 - 24x7 network monitoring and management
 - Proactive network alerts
 - Events, Warnings and SNMP Traps
 - Monitor and manage wireless networks
 - Centralized log reporting
 - Configuration backups

- Workstations, Laptops, Hosts and Servers Support
 - 24x7 hardware monitoring
 - Centralized anti-virus management / definition updates
 - Proactive monitoring of all internal components
 - CPU usage
 - Memory Utilization
 - Hard drive health status
 - Failed services, alerts and Event log history
 - Windows Updates and Patch Management
 - Daily backups of all managed network managed devices such as routers, switches, firewalls, and wireless controllers.
- Help Desk Support
 - Phone Support Mon-Fri 7am-6pm CST
 - 24x7 monitoring and management
 - Onsite Support: billed at \$150/hour Mon-Fri 8am-5pm CST \$225/Hour Afterhours
- Maintenance
 - Monthly remote
 - Quarterly on-site
 - Server room check and audit
 - Onboarding documentation review
 - Reporting
 - Anti-virus health
 - Network health
 - Hardware health
- Virtual Chief Information Officer (vCIO) Consulting
 - Strategic technology consulting and summary
 - Vendor assessment / review
 - Business continuity planning
 - Technology education
 - Budget / Phased technology plan
- Onboarding Documentation
- Datto B1000 1TB BDR Solution (1-yr Cloud Retention)

RECOMMENDED MOTION:

I move to waive the formal bid process, and approve the MNS Agreement with Proven Business Systems, LLC. for the maintenance of the Village IT System, and Equipment in the amount of \$2,769.00 minimum monthly charge for a period of 36 months effective January 14, 2019, monthly fees will not be due or paid until April 1, 2019.

PROVEN BUSINESS SYSTEMS

MNS AGREEMENT

This Proven Business Systems MNS Agreement (“**Agreement**”) is entered into as of January 14, 2019 (“**Effective Date**”) by and between Proven Business Systems, LLC, an Illinois limited liability company (“**Proven Business Systems**”), and the following “**Customer**”:

Customer Legal Name: Village of Palos Park
Customer Representative: Rick Boehm
Customer Business Address: 8999 West 123rd Street
Palos Park, IL 60464
Customer Phone: (708) 671-3770

RECITALS

WHEREAS, Proven Business Systems has the capability and capacity to provide certain IT support services described on Exhibit A attached hereto and made part hereof (“**Services**”); and

WHEREAS, Customer desires to retain Proven Business Systems to provide the Services, under the terms and conditions hereinafter set forth, and Proven Business Systems is willing to perform such Services;

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Proven Business Systems and Customer agree as follows:

1. THE SERVICES.

1.1 Recitals. The Recitals set forth above are incorporated herein by reference.

1.2 **General.** Proven Business Systems shall provide the Services to Customer in accordance with the terms and subject to the conditions set forth in this Agreement.

1.3 **Additional Product or Service Requests.** If Customer wishes to order certain products or other services (other than the Services) (“**Additional Products or Services**”), Customer must contact Proven Business Systems and provide a written request describing the Additional Products or Services desired (“**Additional Product or Service Request**”). Additional Product or Service Requests shall be deemed accepted only if agreed to in writing by the Virtual Chief Information Officer (vCIO) and the Customer Representative (both defined below). This Agreement governs each Additional Product or Service Request and any conflict or inconsistency between the terms of this Agreement and an Additional Product or Service Request will be resolved in favor of this Agreement. Additional Products or Services will be billed separately by Proven Business Systems as negotiated between the parties. This Agreement does not obligate Customer to engage Proven Business Systems to perform any Additional Products or Services, nor does it obligate Proven Business Systems to perform any Additional Products or Services, until both Parties have signed a Change Authorization (as defined below), and then only for the Additional Products or Services specified in the Additional Product or Service Request, subject to the terms and conditions contained herein. If Proven Business Systems commences Additional Products or Services for Customer in the absence of an Change Authorization, the terms and conditions of this Agreement will nevertheless apply, unless otherwise in writing

signed by both parties. Proven Business Systems will perform the Additional Products or Services in accordance with any schedule set forth in an agreed upon Change Authorization. In the event there is no schedule set forth in a Change Authorization, Proven Business Systems will perform the Additional Products or Services promptly using commercially reasonable diligence and efforts.

2. OBLIGATIONS OF THE PARTIES.

2.1 **Proven Business Systems Obligations.** Proven Business Systems shall: (a) appoint a primary contact to act as its authorized representative with respect to all matters pertaining to this Agreement (the “**Virtual Chief Information Officer or (vCIO)**”) and a sufficient number of employees or agents to perform the Services, (collectively, with vCIO, the “**Provider Representatives**”), (b) assign only qualified, legally authorized Provider Representatives to provide the Services, and (c) comply with, and ensure that all of its Provider Representatives comply with all applicable laws and regulations in providing the Services.

2.2 **Customer Obligations.** Customer shall designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Customer Representative**”), with such designation to remain in force unless and until a successor Customer Representative is appointed and communicated to Proven Business Systems in writing. The Customer Representative shall (a) respond to any reasonable requests from Proven Business Systems for instructions, information or approvals required by Proven Business Systems to provide the Services, (b) approve billable time charges submitted by Proven Business Systems, (c) coordinate and schedule on-site appointment requests from Proven Business Systems, (d) change back-up tapes, toner cartridges and other miscellaneous services requested by Proven Business Systems, to help improve Customer’s efficiency concerning its computer systems, and (e) provide access to customer’s premises and hardware installations to enable Proven Business Systems with the opportunity to provide the Services.

3. **CHANGES TO SERVICES / ADDITIONAL PRODUCT OR SERVICE REQUEST.** Customer may request changes to Services and/or any Additional Product or Service Request at any time. If Proven Business Systems or Customer determines that such change request will affect Proven Business Systems’ fees (total amount or the basis for calculating the fee) or the time schedule for such Services as previously agreed upon, then Proven Business Systems shall submit its responsive proposal as soon as possible, and in good faith will specify the components and amounts by which its fee, the time schedule, as well as any other material terms of this Agreement or Additional Product or Service Request would change. If Customer accepts the proposal in writing, Proven Business Systems shall prepare a written description of the agreed changes, including all changes in compensation, schedules, and other terms (“**Change Authorization**”), which will become effective when signed by the vCIO and the Customer Representative. For the avoidance of doubt, no Change Authorization shall amend or waive any of the terms and conditions of this Agreement. If Customer does not accept all of the terms of Proven Business Systems’ responsive proposal, Customer may require Proven Business Systems to proceed with Customer’s requested changes, pending agreement of the final terms of the Change Authorization. If the Parties are unable to reach an agreement on the terms of the Change Authorization, and Proven Business Systems has proceeded with Customer’s requested changes pursuant to the previous sentence, Customer shall pay a commercially reasonable amount for the Services performed and liabilities incurred by Proven Business Systems, determined by the Parties in good faith.

4. REPORTS; PAYMENT FOR SERVICES AND REIMBURSABLE EXPENSES.

4.1 **Reports.** To the extent practicable, Proven Business Systems shall give periodic reports to Customer for all Services and Additional Products or Services performed, including (a) the time spent to date and during the previous month by each of its Provider Representatives, (b) its progress toward completion of any outstanding Services and/or Additional Products or Services, and (c) its current work plan for completion of any outstanding Services and/or Additional Products or Services.

4.2 **Fees.** For the Services to be performed hereunder, Customer shall pay Proven Business Systems the fees set forth on Exhibit A. Fees for Additional Products or Services will be separately negotiated and agreed upon by the Parties.

4.3 **Reimbursable Expenses.** Customer acknowledges that Proven Business Systems (a) may enter into contracts with third-party providers in conjunction with providing the Services and/or Additional Products or Services hereunder as a means to augment the level of Services and/or Additional Products or Services that can be provided by its own staff, and (b) may not have entered into such contracts had Customer not engaged Proven Business Systems to provide the Services and/or Additional Products or Services hereunder ("Reimbursable Expenses"). Such third-party contracts may require (a) payment of a set fee amount, (b) ongoing subscription fees payable at regular intervals, or (c) payment pursuant to another fee arrangement. Regardless, Customer agrees that all fees and expenses incurred in connection with said third-party service providers shall be the sole obligation of Customer and that Proven Business Systems shall have no liability related thereto, provided, however, Proven Business Systems has advised the Customer of the terms and conditions of any such contracts with third parties, in writing, and customer has consented, in writing, to Proven Business Systems entering into said contracts with third parties. Customer shall remain liable for said fees and expenses to third-party service providers regardless of whether such fees and expenses are incurred during the term of this Agreement or such fees and expenses arise after this Agreement has been terminated. Customer acknowledges this obligation and agrees to be bound by it. Customer shall reimburse Proven Business Systems for all expenses incurred in accordance with any (a) Services, and/or (b) Additional Product or Service Request within sixty (60) days of receipt by Customer of an invoice from Proven Business Systems accompanied by receipts and supporting documentation.

4.4 **Invoices; Interest.** Payment to Proven Business Systems for services set forth on Exhibit A will need to be made as follows: (a) ACH form to be debited from Customer's account on the 1st of the month and (b) last month of agreement payment to be provided in advance to Effective Date to be provided as a retainer. Invoices will describe, with respect to the relevant payment period: (a) the Services and/or Additional Products or Services performed, itemized by task, (b) the number of hours expended performing Services and/or Additional Products or Services, (c) the work product created, if any, and (d) any Reimbursable Expenses. Any payment not made within Sixty (60) days of the invoice date shall bear interest at the rate of one and one-half percent (1 ½%) per month or fraction thereof, accrued from the date of delinquency until the date of payment.

5. CONFIDENTIALITY, NO SOLICITATION OF PERSONNEL.

5.1 **Scope of Obligation.** In connection with the Services performed under this Agreement, the Parties may have access to the other Party's Confidential Information. "**Confidential Information**" means non-public information that the disclosing Party designates as being confidential or which under the circumstances surrounding disclosure ought to be treated as confidential and information received from others that the disclosing Party is obligated to treat as confidential. Confidential Information includes, without limitation, information relating to the disclosing Party's software or hardware products which may include source code, data files, documentation, specifications, databases, networks, system design, file layouts, tool combinations and development methods, as well as, information relating to the disclosing Party's business or financial affairs, which may include business methods, marketing strategies, pricing, competitor information, product development strategies and methods, customer lists and financial results. Confidential Information includes all tangible materials which contain Confidential Information whether written or printed documents, computer disks or tapes whether user or machine readable. The parties agree to maintain the confidentiality of the Confidential Information and any portion of the other Party's Confidential Information by preventing any unauthorized copying, use, distribution, installation or transfer of possession of such information. Each Party agrees to maintain at least the same procedures regarding Confidential Information that it maintains with respect to its own Confidential Information, but in no event less than a reasonable standard of care. A Party's Confidential Information may only be used by the other Party in order to fulfill its obligations under this Agreement.

5.2 **Exceptions.** Confidential Information shall not include any information that: (a) is already known to the receiving Party or its affiliates, to be free of any obligation to keep it confidential, (b) is or becomes publicly known through no wrongful act of the receiving Party or its affiliates, (c) is received by the receiving Party from a third party without any restriction on confidentiality, (d) is independently developed by the receiving Party or its affiliates, (e) is disclosed to third parties by the disclosing Party without any obligation of confidentiality, (f) is approved for release by prior written authorization of the disclosing Party, (g) is required to be disclosed by the customer pursuant to the Illinois Freedom of Information Act. 5 ILCS 140/et.seq.

5.3 **Irreparable Harm.** Both Parties acknowledge that any use or disclosure of the other Party's Confidential Information in a manner inconsistent with the provisions of this Agreement may cause the non-disclosing

Party irreparable damage for which remedies other than injunctive relief may be inadequate, and both Parties agree that the non-disclosing Party may request injunctive or other equitable relief seeking to restrain such use or disclosure.

5.4 **Personnel.** Customer acknowledges that Proven Business Systems makes a significant investment in its personnel and agrees that Customer will not, directly or indirectly, solicit for employment any current or former employee of Proven Business Systems nor take any action that would encourage an employee to quit in order to be hired by Customer; provided that if an employee of Proven Business Systems has left his or her employment and twelve (12) months have lapsed, Customer will not be precluded from hiring this person, and Customer is not prohibited from general solicitation directed to the public and not specifically intended for one of Proven Business Systems former employees.

6. TERM AND TERMINATION.

6.1 **Term.** This Agreement begins on the Effective Date and will, unless sooner terminated under Section 6.2 or Section 6.2, end on the thirty-six (36) month anniversary of the Effective Date of this Agreement (“Term”). The Term will renew for one (1) month periods at the end of the initial Term unless either Party gives the other Party written notice of termination at least sixty (60) days before the end of the then current Term.

6.2 **Termination without Cause.** Customer, in its sole discretion, may terminate this Agreement or any Additional Product or Service Request, in whole or in part, at any time for any or no reason, and without liability except for required payment for (a) Services and/or Additional Products or Services rendered, and (b) reimbursement for all expenses incurred or to be incurred by Proven Business Systems to third-parties related to this Agreement, by providing at least thirty (30) days' prior written notice to Proven Business Systems. Notwithstanding the foregoing, in the event that Customer terminates this Agreement within the initial thirty-six (36) month Term, Customer shall nevertheless be liable to pay for all expenses incurred or to be incurred by Proven Business Systems to third-parties related to this Agreement. Ex: If any services are provided from a third party vendor (i.e. Office 365, Amazon Web services, Software Subscriptions) but included in Proven Business Systems' monthly support plan, the Customer shall be liable to complete the term with third party vendor upon cancellation.

6.3 **Termination for Cause by Either Party.** Either Party may terminate this Agreement, or any applicable Additional Product or Service Request, effective upon written notice to the other Party (the “Defaulting Party”) and without liability except for required payment for Services and/or Additional Products or Services rendered, and reimbursement for all expenses incurred or to be incurred by Proven Business Systems to third-parties related to this Agreement, if the Defaulting Party: (a) materially breaches this Agreement, and such breach is incapable of cure, or with respect to a material breach capable of cure, the Defaulting Party does not cure such breach within sixty (60) days after receipt of written notice of such breach, (b) becomes insolvent or admits its inability to pay its debts generally as they become due, (c) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty five (45) days after filing, (d) is dissolved or liquidated or takes any corporate action for such purpose, (e) makes a general assignment for the benefit of creditors, or (f) has a receiver, trustee, custodian or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

6.4 **Obligations upon Expiration or Termination.** Upon expiration or termination of this Agreement or of a pending Additional Product or Service Request for any reason, Proven Business Systems shall, upon the written request of Customer, promptly: (a) deliver to Customer all documents, work product and other materials, whether or not complete, prepared by or on behalf of Proven Business Systems in the course of performing the Services and/or Additional Products or Services for which Customer has paid, (b) return to Customer all Customer-owned property, equipment or materials in Proven Business Systems' possession or control, at Customer's expense, (c) remove any Proven Business Systems-owned property, equipment or materials located at Customer's locations, (d) deliver to Customer, all documents and tangible materials containing, reflecting, incorporating or based on Customer's Confidential Information, (e) provide reasonable cooperation and assistance to Customer upon Customer's written request in transitioning the Services and/or Additional Products or Services to an alternate Proven Business Systems, (f) on a pro rata basis, repay all fees and expenses paid in advance for any Services which have not been provided, and (g) permanently erase all of Customer's Confidential Information from Proven Business Systems' computer systems.

7. **INDEPENDENT CONTRACTOR.** It is understood and acknowledged that the Services and Additional Products or Services which Proven Business Systems will provide to Customer hereunder shall be in the capacity of an independent contractor and not as an employee or agent of Customer. Proven Business Systems shall control the conditions, time, details and means by which Proven Business Systems and the Provider Representatives perform the Services. Proven Business Systems has no authority to commit, act for or on behalf of Customer or to bind Customer to any obligation or liability. Proven Business Systems and the Provider Representatives shall not be eligible for and shall not receive any employee benefits from Customer and shall be solely responsible for the payment of all taxes, FICA, federal and state unemployment insurance contributions, state disability premiums and all similar taxes and fees relating to the fees earned by Proven Business Systems hereunder.

8. **PROVIDER REPRESENTATIVES.** Proven Business Systems shall use Provider Representatives who have the required skill, experience, qualifications and ability to perform the Services and/or Additional Products or Services in accordance with the terms and conditions of this Agreement. All Provider Representatives furnished by Proven Business Systems to provide Services and/or Additional Products or Services are employees, agents or subcontractors of Proven Business Systems and are not employees, agents or subcontractors of Customer. If Proven Business Systems delegates any of its obligations to one or more subcontractors or affiliates of Proven Business Systems, then Proven Business Systems shall cause and ensure that any such subcontractor or affiliate will be bound to the terms of this Agreement. Notwithstanding the existence or terms of any subcontract, Proven Business Systems shall remain responsible for the full performance of the Services and/or Additional Products or Services. The terms and conditions of this Agreement are binding upon Proven Business Systems' employees, agents, subcontractors and affiliates.

9. **REPRESENTATIONS AND WARRANTIES.** Proven Business Systems represents and warrants that: (a) it has all right, power and authority to enter into this Agreement and perform its obligations hereunder, (b) it will perform the Services and/or Additional Products or Services in a timely, competent, workmanlike and professional manner in accordance with industry standards in Proven Business Systems' field, (c) the Services and/or Additional Products or Services and work product will substantially conform to the specification or other requirements of Customer, (d) to its knowledge, the Services and/or Additional Products or Services and work product will not violate or infringe any third party's proprietary rights, (e) to its knowledge, it and the Provider Representatives are, and will be, in compliance with all laws, rules, regulations and orders of any governmental authority having jurisdiction, (f) to its knowledge, Proven Business Systems has and shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

10. **INDEMNIFICATION.** Customer acknowledges that by entering into and performing its obligations under this Agreement, Proven Business Systems will not assume and should not be exposed to the business and operational risks associated with Customer's business, and Customer therefore agrees, to the extent permitted by Illinois Law to indemnify, defend and hold Proven Business Systems, its representatives, successors and assigns harmless from any and all third party claims, actions, damages, liabilities, costs and expenses (including attorneys' fees and expenses) arising out of or related to the conduct of Customer's business, including, without limitation, the use by Customer of the Services or Additional Products or Services. Proven Business Systems acknowledges that by entering into and performing its obligations under this Agreement, the Customer will not assume and should not be exposed to the business and operational risks associated with Proven Business Systems' business and Proven Business Systems therefore agree to indemnify, defend, and hold Customer and its elected officials, officers, agents, and employees harmless from any and all third party claims, actions, damages, liabilities, costs and expenses (including attorneys' fees and expenses) arising out of or related to the conduct of Proven Business Systems, or its officers, agents, or employees.

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11. **LIMITATION OF LIABILITY.** TO THE MAXIMUM EXTENT PERMITTED BY LAW, OTHER THAN DAMAGES PROXIMATELY CAUSED BY REASON OF WILLFUL MISCONDUCT OR GROSS NEGLIGENCE ON THE PART OF PROVEN BUSINESS SYSTEMS, PROVEN BUSINESS SYSTEMS, ITS REPRESENTATIVES, SUCCESSORS AND ASSIGNS DO NOT ACCEPT LIABILITY BEYOND THE REMEDIES SET FORTH HEREIN, INCLUDING ANY LIABILITY CAUSED BY THE SERVICES NOT BEING AVAILABLE FOR USE OR FOR LOST OR CORRUPTED DATA OR SOFTWARE, BUSINESS INTERRUPTION, COMPUTER FAILURE OR MALFUNCTION, LOSS, OR OTHERWISE FOR THE PROVISION OF SERVICES AND SUPPORT, EVEN IF NEGLIGENT. CUSTOMER ACKNOWLEDGES THIS

ALLOCATION OF RISK BY EXECUTION OF THIS AGREEMENT AND/OR BY THE PAYMENT OF FEES TO PROVEN BUSINESS SYSTEMS. IN NO EVENT WILL PROVEN BUSINESS SYSTEMS BE LIABLE FOR LOST PROFITS, LOSS OF BUSINESS OR OTHER CONSEQUENTIAL, SPECIAL, INCIDENTAL, EXEMPLARY, INDIRECT, OR PUNITIVE DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY CLAIM BY ANY THIRD PARTY EXCEPT AS EXPRESSLY PROVIDED HEREIN. OTHER THAN AS EXPRESSLY PROVIDED IN THIS AGREEMENT, PROVEN BUSINESS SYSTEMS MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED. IN NO EVENT SHALL PROVEN BUSINESS SYSTEMS' LIABILITY UNDER THIS AGREEMENT OR ADDITIONAL PRODUCT OR SERVICE REQUEST EXCEED THE FULL AMOUNT OF THE CONTRACT OR FULL AMOUNT OF AVAILABLE INSURANCE COVERAGE, WHICHEVER IS GREATER.

12. INSURANCE.

12.A. During the term of this Agreement, Proven Business Systems shall provide the following types of insurance in not less than the specified amounts:

1. Comprehensive General Liability - \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate;
2. Motor Vehicle Liability – Combined Single Limit Amount of \$1,000,000.00 on any Proven Business Systems-owned and/or hired and/or non-owned motor vehicles engaged in operations under the scope of this Agreement;
3. Workers Compensation – Statutory; Employer's Liability \$1,000,000.00 (the policy shall include a "waiver of subrogation"); and
4. Umbrella Coverage - \$30,000,000.00

B. Proven Business Systems shall furnish the Customer with satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the Customer. Said certificates shall contain a clause to the effect that, for the duration of this Agreement, cancellation relative to each policy shall be as provided in the policy; however, the Customer must be named as a cancellation recipient. In addition, said certificates shall list the customer and its elected officials, officers, agents, and employees as additional insureds on all required insurance policies, and said insurance policies shall be considered primary to any insurance carried by the Customer, without contribution from any insurance carried by the Customer.

C. Proven Business Systems shall require subcontractors, if any, not protected under Proven Business Systems' policies, to take out and maintain insurance of the same nature, in amounts, and under the same terms, as required of Proven Business Systems.

12. GENERAL.

12.1 **Assignment.** No Party may assign, transfer, delegate or subcontract any of its rights or obligations under this Agreement without the prior written consent of the other Party. Any purported assignment or delegation in violation of this section shall be null and void.

12.2 **Successors and Assigns.** This Agreement is binding on and inures to the benefit of the Parties and their respective successors and permitted assigns.

12.3 **Choice of Law.** This Agreement and all matters arising out of or relating to this Agreement, is governed by, and is to be construed in accordance with, the laws of the State of Illinois, without regard to the conflict of law provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Illinois.

12.4 **Choice of Forum.** Each Party irrevocably and unconditionally agrees that it will not commence any action, litigation or proceeding of any kind whatsoever against the other Party in any way arising from or relating to this Agreement in any forum other than the United States District Court of the Northern District of Illinois or, if such court does not have jurisdiction, the courts of the State of Illinois sitting in Cook County, Illinois, and any appellate

12.12 **Counterparts.** This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Notwithstanding anything to the contrary contained herein, a signed copy of this Agreement delivered by facsimile, email or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, this Agreement has been executed by the Parties below as of the Effective Date.

PROVEN BUSINESS SYSTEMS:

Proven Business Systems, LLC, an
Illinois Limited Liability Company

By: _____
Name: _____
Its: _____

CUSTOMER:

Village of Palos Park

By: _____
Name: _____
Its: _____

EXHIBIT A
PROVEN BUSINESS SYSTEMS
MNS SERVICES

I. FEES:

Initial Optimization Fee:	N/A
Monthly Fee*:	\$2,769.00
Mileage/Travel Fee:	No Charge, included in Monthly Fee.
Hardware and other goods:	To be paid in full by Customer, prior to ordering.

* Quarterly Audit. Monthly Fees are based on a total Node count for the Technology System (defined below). Invoices will be processed each calendar quarter to account for new Nodes added / Nodes deleted to the Technology System, in addition to the Monthly Fee payable. Current Node Count - 28 (27 Workstations and 1 Server)

II. MNS SERVICES

Essential Plan

- Network Support
 - 24x7 network monitoring and management
 - Proactive network alerts
 - Events, Warnings and SNMP Traps
 - Monitor and manage wireless networks
 - Centralized log reporting
 - Configuration backups
- Workstations, Laptops, Hosts and Servers Support
 - 24x7 hardware monitoring
 - Centralized anti-virus management / definition updates
 - Proactive monitoring of all internal components
 - CPU usage
 - Memory Utilization
 - Hard drive health status
 - Failed services, alerts and Event log history
 - Windows Updates and Patch Management
 - Daily backups of all managed network managed devices such as routers, switches, firewalls, and wireless controllers.
- Help Desk Support
 - Phone Support Mon-Fri 7am-6pm CST
 - 24x7 monitoring and management
 - Onsite Support: billed at \$150/hour Mon-Fri 8am-5pm CST \$225/Hour Afterhours
- Maintenance
 - Monthly remote
 - Quarterly on-site
 - Server room check and audit
 - Onboarding documentation review

- Reporting
 - Anti-virus health
 - Network health
 - Hardware health
- Virtual Chief Information Officer (vCIO) Consulting
 - Strategic technology consulting and summary
 - Vendor assessment / review
 - Business continuity planning
 - Technology education
 - Budget / Phased technology plan
- Onboarding Documentation
- Datto B1000 1TB BDR Solution (1-yr Cloud Retention)

Each additional user/node (defined in the MNS Agreement) added to the customer's technology system will add **\$90.00** to the monthly premium. The cost is offset if any nodes are removed from the environment.

Proven Business Systems prides itself on being able to offer the absolute highest standards of service available in the industry. With an Essential Plan, the following is a list of services is included in the monthly flat-rate fee:

1. Virtual Chief Information Officer (vCIO)

- a. Your vCIO will seamlessly become a member of your staff when needed to advise, recommend, and direct the business outcomes of the Technology System.
- b. You as the owner/manager of your business may contact your vCIO to ask their advice regarding your "Technology System". Quarterly meetings with the vCIO are included in the Advanced Plan. Any additional on-site visits will be agreed upon in writing by the Customer Representative and billed at \$275/hour.
- c. At your request, the vCIO can determine the best way to handle technical decisions (i.e. Corporate Usage Policy, Employee Training, Accounting Systems, CRM Applications, Bar-coding systems, Telephone Service Providers, Telephone Systems, etc.)

2. Needs Assessment and Inventory Services

- a. Proven Business Systems will document an inventory of all computers, computer-related equipment, all business-critical software, devices connected to the Technology System owned by Customer, whether it is currently being used or not.
- b. Proven Business Systems will assess what Technology System the Customer has, intends to procure, and what they are trying to accomplish. From this assessment, Proven Business Systems will make recommendations to Customer to improve, enhance, and/or better utilize the Technology System in order to benefit Customer overall.

3. Research and Screening Services

- a. Proven Business Systems is constantly researching new and better ways for businesses to utilize technology to match business outcomes. Proven Business Systems will share its research with Customer so that Customer may make informed decisions to improve its success.
- b. In addition to Proven Business Systems' continual research, Customer may request that Proven Business Systems research a particular facet of a technology solution such as a new device, or software application. Proven Business Systems will research this new technology and report within approximately 10 business days to Customer with its findings.
- c. Generally, after making such findings, Customer will wish to interact with providers and resellers of such technology. Proven Business Systems will help Customer by being available to perform screening of such providers and resellers. If the provider/reseller proves the importance of a meeting with Customer, then Proven Business Systems can arrange such a meeting and attend as well. After

the meeting, Proven Business Systems is available to debrief with Customer and to give its opinion of the technology and service to be provided.

4. Design and Planning Services

- a. If Customer does not have a Technology System or is planning a major upgrade to the existing Technology System, Proven Business Systems will assist in the plan and design the Technology System or changes for the Customer. This Technology System may include but is not limited to hardware, software, LAN configuration, ISP/WAN implementation, VPN setup and Technology System room layout.
- b. If Customer already has an existing Technology System, Proven Business Systems will determine the best use of the Technology System and make recommendations. Recommendations will pertain to creating the best layout of the Technology System according to the industries best practices and to incorporate the most efficient use of resources.
- c. The vCIO can be called upon to provide information for management meetings about its Technology System and to discuss planned major upgrades to the Technology System including ERP, CRM solutions etc.

5. Remote Help Desk Support Services

- a. Proven Business Systems provides full time engineers on staff who have documentation of the Customer's site(s) and know Customer's Technology System. These engineers are available by telephone, facsimile, and electronic messaging during normal business hours to answer questions from Customer during normal business hours of 7am – 6pm, Monday through Friday. Any on-site visits will be agreed upon in writing by the Customer Representative and will be billed at \$150/hour.
- b. Customer receives a phone number as well as a Customer Service Portal to create tickets and track incidents. Proven Business Systems will respond according to the response times outlined in Section III. Response Times, below.
- c. In addition to traditional support, Proven Business Systems will set up the ability to remotely connect to the Customer employees' approved work device (not including mobile devices) and remotely help/train the employee to use the Technology System with their current task and reported issue.
- d. Proven Business Systems reserves the right to notify Customer's management team that a particular employee may need professional training in the event that the employee is not capable of using the Technology System.

6. On-site Maintenance Support Services

- a. A Proven Business Systems engineer will visit Customer's main site every quarter to perform routine maintenance such as a server room check and audit. The engineer may also be asked to attend management meetings and planning sessions during this visit.
- b. In addition, the engineer will perform a walk through to make sure that each and every knowledge worker who uses the Technology System is able to work efficiently. If there are problems they will assess the degree and either perform an on-site fix, have a Remote Support Engineer contact the employee as soon as possible or take measures to resolve the problem themselves by bringing in Third Party Support Providers.
- c. Disaster Recovery measures will also be performed by the engineer. The engineer will train the computer Liaison to rotate backup media everyday so that critical data will get backed up. In addition, the engineer will bring in and take out backup media to a bank vault so that in the event of a complete disaster at the site, a backup of the critical data will still be available. Proven Business Systems reserves the right to troubleshoot and exhaust resources remotely before on-site support is required.

7. Off-Site Maintenance Services

- a. A Proven Business Systems engineer will perform remote monthly maintenance of the Technology

System of the Customer by monitoring the Technology System for problems such as virus infection, internal and external security breaches, low system resources, improper employee usage, system failures etc.

8. Technology System Monitoring Services

- a. Proven Business Systems will help Customer management by discreetly supervising employee's use of the Internet and other services that are connected to the Technology System such as printing for personal use etc.
- b. If the Technology System fails, is breached or is infected Proven Business Systems will dispatch support, including Third Party Support Providers, to try to repair, clean, or shutdown the problem.
- c. Proven Business Systems monitors the usage of the Technology System's capabilities. If the capabilities are getting close to being used at full capacity, Proven Business Systems will make recommendations to Customer.

9. Training Services

- a. Proven Business Systems will provide Field Medic Level Training to Customer's employees on the industry standard software and hardware that Customer employs in its Technology System.
- b. Proven Business Systems will train Customer employees to have a better understanding of Customer's Technology System acceptable usage policy.
- c. Proven Business Systems will train Customer's employees on how to access and use the new technologies that are being inserted into the Technology System such as Internet access, electronic messaging, etc.

III. RESPONSE TIMES

Proven Business Systems will guarantee that at least 90% of the time it will be able to respond to tickets from the Customer Service Portal in the following manner:

- Low Priority Ticket: Respond within 4 business hours; Attempt to resolve within 3 business days.
- Medium Priority Ticket: Respond within 2 hours; Attempt to resolve within 24 business hours.
- High Priority Ticket: Respond within 30 minutes; Attempt to resolve the problem within 8 hours.

Note: The above resolution times assume that replacement equipment is either on hand at customer's site or can be ordered and received such that labor can be performed to meet the MNS Agreement.

IV. SERVICES OUTSIDE OF SCOPE

Installation and Upgrade Services

- a. If there is an installation or major upgrade to the Technology System and the design and layout has been planned, proposed and approved by Customer, Proven Business Systems will at the Customer's convenience perform the installations and upgrades for the scope of work in the defined proposal. In most cases, Proven Business Systems will try to schedule this work during normal business hours however, after-business-hours and weekends are also available at EXTRA CHARGE to Customer. This is not part of the MNS Agreement service and is not included in the monthly flat rate fee.
- b. In some cases, it may be better judgment by Customer to have a Third Party Support Provider install or upgrade a piece of the Technology System. However, Proven Business Systems will be available to oversee the Third Party Support Provider's install or upgrade. Proven Business Systems can help the Third Party Support Provider from making mistakes and damaging the Technology System and thus encourages this practice heavily.

APPLICABLE DEFINITIONS

- "**Technology System**" as used in this Agreement refers to the hardware and software owned by Customer which is used to operate the business.
- "**User**" is an employee, intern or contractor hired by the Customer that will be accessing the Technology System for business directed by the Customer.
- "**Customer Service Portal**" is defined as an electronic address for technical support, used to track incidents and send requests for support to the Proven Business Systems help desk.
- "**Disaster Recovery**" is defined as Datto ITB Disaster Recovery Monthly Cloud Backup with up to 1 Year off-site retention.
- "**Remote Support Engineer**" is defined as a full time Proven Business Systems engineer on staff who has documentation of the Customer's site(s) and knows their Technology System.
- "**ERP**" is defined as Enterprise Resource Planning. An ERP solution is a technology tool which can maintain inventory, track assets, manage human resource functions etc. It is basically a high-end accounting system with modular functionality that can be added depending on the type of business it is serving.
- "**CRM**" is defined as Customer Relationship Management. A CRM solution is a technology tool which helps organizations manage their customers and provide better service and response time.
- "**VPN**" is defined as Virtual Private Network – This allows a User to connect to the main Technology System via a remote PC and temporarily join this Technology System as a member thus giving this remote PC access to services in the Technology System.
- "**Third Party Support Providers**" is defined as companies or entities that customer is currently in agreement with to provide other various support such as ERP, CRM, Telephony Systems, and/or ISP/Telephony Connection support.
- "**Vendor Management**" is the process of contact by Proven Business Systems engineers on behalf of the customer to Third Party Support Providers with valid active agreements that are attached to the Technology System.
- "**Field Medic Level Training**" is defined as basic training on standard office software in order to get the employee to a relatively proficient state of productivity.
- "**Liaison**" is defined as the contact person between Proven Business Systems and Customer. Responsibilities include:
 - Responsible for approving billable time and on-site appointments
 - Responsible for changing back-up tapes, toner cartridges, etc.
 - Trained by Proven Business Systems to discern basic User or computer problems or to call Proven Business Systems for technical support.
 - Other miscellaneous functions related to helping the Customer improve its efficiency concerning computer systems.



VILLAGE OF
PALOS PARK

Village Council

Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: 1/14/19

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

To consider the hiring of StarEvents to facilitate the “Love The Park” Fine Arts Fair held on the Village Green for the weekend of May 18-19, 2019.

BACKGROUND/HISTORY:

The “Love The Park” Fine Arts Fair was started in 2016 to create an ongoing art fair that would highlight the Village of Palos Parks appreciation of cultural arts and its admiration of all art mediums. This event is free for any person wanting to visit and view the different artist’s displays. Historically the art fair has featured 30 to 40 artists, with several different states being represented in the event. The art fair is a two day event in which visiting artists have the opportunity to showcase and sell their art works. The fair also is inclusive of live music, food trucks and community art projects.

After the conclusion of the 2018 Art Fair, discussions were started with community partners, Mayor Mahoney, Commissioner Milovich-Walters, Village Manager Boehm and Recreation Director Rickey to find a highly respected professional special events company to facilitate the growth of the event. Staff reached out to representatives on 5/29/18 to begin this search. Staff along with Mayor Mahoney and Commissioner Milovich-Walters started initial meetings with interested companies on 7/9/18.

Staff requested a written proposal at the conclusion of the 7/19/18 meeting from Special Events Management. On 10/9/18 despite a number of follow up emails and calls, the requested information had not been received and staff made the decision to move forward with investigating other professional special events companies to utilize for the upcoming 2019 Art Fair.

Staff reached out on 11/13/18 to StarEvents in order to gauge their interest in our Art Fair. After speaking with the company on 11/15/18 staff felt this company would be beneficial to help expand and improve the Village’s Art Fair. Staff then requested a written proposal and it was received on 12/6/18. StarEvents has 25 years’ experience working in the special events business. Some of the events they manage are Ramenfest, Taste of Randolph Street, Southport Art Festival, Riotfest, and Hyde Park Jazz Festival to name a few. StarEvents has also raised over 15 million dollars for charities. StarEvents has relationships with sponsors such as McDonalds, Google, Lyft, PNC Bank, Chicago Tribune and Xfinity to name a few.

STAFF RECOMMENDATION:

To hire StarEvents and enter into a partnership to produce and manage the Palos Park Art Fair in 2019. In the interest of increasing revenue growth, by utilizing StarEvents existing artist pool to increase awareness of the event and the number of participating artists as well as increasing corporate sponsorship.

RECOMMENDED MOTION:

To accept the recommendation of staff to hire StarEvents with a management fee not to exceed \$16,000 and sponsorship commission of 20% to produce and manage the Palos Park Art Fair in 2019.

Palos Park Art Fair

Date Submitted: November 27th, 2018

Proposal by:



Introduction

StarEvents

Your reputation depends on external perceptions of your company. A well-executed event can boost your credibility with clients, prospects, media and other stakeholders, but a flawed event can often cause irreparable damage.

For that reason, hiring a professional event management company to orchestrate your event is critical. You need experts who can: (1) map out an end-to-end event plan; (2) execute the many logistical tasks required to deliver a quality event; and (3) measure event outcomes.

As your event management partner, StarEvents will oversee every step in the event process. Outsourcing labor-intensive event logistic management to us lets your team stay focused on strategic activities and engagement with your audience.

Event Summary

Our Understanding of your Needs

Every event is different – and special. Each has its own distinct audience, tone, personality, and objectives. From day one, StarEvents focuses on streamlining logistics so that your event's unique qualities shine through.

We have reviewed your initial requirements and understand the following key facts about your events:

- **Event Name: Palos Park Art Fair**
- **Location: Palos Park**

In addition, we understand the following to be your primary outcomes:

Your Key Objectives:

Pre and Post Event Coordination

1. Increase awareness of Palos Park and the Art Fair
2. Increase amount and quality of participating artists

We align our proven practices with your needs in each step of the process to ensure your desired outcomes stay at the forefront of every decision.

Our Services What We Do For You

You can rely on us to manage end-to-end logistics for your event. Our responsibilities will include:

- **Event Management** – maintain a task plan that thoroughly details all event milestones
- **Event Budget Management** – develop and manage a central event budget and record all relevant expenses. Any line item that exceeds proposed amount by more than 10% would need prior approval.
- **Sponsorship** – StarEvents is known by major brands that we reach out to every year with our new season of events. This broad database of thousands of new and returning sponsors makes it easy to bring in sponsorship income and bring great experiences to the attendees. We have a sponsorship retention rate of 90% year over year.
- **On-Site Management** – ensure venue setup meets all safety regulations and aesthetic expectations. Train onsite staff to monitor crowd control and consumption. Provide customer service to vendors and attendees.
- **Logistical Management** – coordinate and contract any and all items needing rental for the event series. We secure the lowest pricing in the industry by negotiating with vendors in which we've held long term relationships. Multiple bids for each category will ensure the most cost effective pricing for your fest. Will place all logistical rentals on map with prior approval for site map.
- **Talent Procurement** – Working with local, regional, and nationally known acts, we coordinate all aspects of talent: Concept and program design, solicitation, budgets, negotiation, stage management, and much more.
- **Vendor Procurement and Selection** – create and post custom online application after approving all pricing with the client. We then promote the event through our extensive email lists of vendors, along with posting to our large social media following. We offer a digital jury to hand select each artist, merchant, non-profit and food vendor. After the initial jury, vendors may be put on the wait list. If this occurs, the vendors will be notified if a spot opens up. All vendors are charged their booth fee upon acceptance. All vendors must apply with full payment.

CURRENT PARTNERS

Taste of Randolph

- Carla Agostinelli, Executive Director, West Loop Community Organization
Contact: carla@westloop.org

Edge Fest

- Katrina Balog, Executive Director, Edgewater Chamber of Commerce
Contact: katrina@edgewater.org

Retro on Roscoe

- Nina Buik, President, Roscoe Village Neighbors
Contact: ninabuik@yahoo.com