



MEETING AGENDA

Village Council

Mayor John Mahoney

Village Clerk Marie Arrigoni

Commissioner Dan Polk

Commissioner Nicole Milovich-Walters

Commissioner G. Darryl Reed

Commissioner James Pavlatos

Monday, February 25, 2019

7:30 PM

Kaptur Administrative Center

1) CALL TO ORDER

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) APPROVAL OF MINUTES

A. Regular Council meeting of January 28, 2019

5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

A. Presentation by Forest Preserve District of Cook County

B. Citizens on Patrol Service (COPS) donation to Palos Park Police Cadets Scholarship Fund

C. Zoning Board of Appeals Appointment

- Vanetta Wiegman – to fill a vacancy expiring June 1, 2019

6) HEARINGS

7) CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To approve payment of invoices on the Warrant List dated February 25, 2019 in the amount of \$51,631.49

8) OLD BUSINESS

9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS

10) INFORMATION & UPDATES

A. Public Works and Streets, Recreation Report

B. Building and Public Property Report

1. Building Department Report

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

1. To award Lauterbach and Amen, LLP the auditing contract for auditing services and CAFR Preparation for Fiscal Years 2019 through 2022 with a base cost of \$22,200.00 for FY 2019

E. Mayor's Report

F. Clerk's Report

G. Manager's Report

1. To approve the Management Agreement for Festival Services between the Village of Palos Park and StarEvents with a base management fee of \$15,995.00 plus 20% commission on sponsorship monies raised plus an amount equal to 20% of the net profit of the Event

11) ANNOUNCEMENTS

12) CITIZENS AND VISITORS COMMENT PERIOD

13) ADJOURNMENT OF REGULAR MEETING

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON FEBRUARY 11, 2019

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, February 11, 2019. Mayor Mahoney called the meeting to order at 7:32 p.m. Answering to roll call were Commissioners Milovich-Walters, Reed, Polk, and Mayor Mahoney. Commissioners Polk and Pavlatos were not in attendance.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Lauren Pruss, Community Development Director; Mike Sibrava, Public Works Director; Joe Miller, Police Chief; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 28, 2019: Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to approve the minutes of the Regular Council Meeting held on January 28, 2019 as presented.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Milovich-Walters, Reed, and Mayor Mahoney

NAYS: -0-

ABSENT: -2- Commissioners Polk and Pavlatos

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS: None

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. pass a resolution appointing and removing alternate Freedom of Information Officers for the Village of Palos Park Police Department – the resolution states that Virginia Humble be removed as alternate FOIA Officer as she is no longer employed with the Palos Park Police Department and Jessica Stafford and Michael Majewski, part-time Clerks with the Palos Park Police Department are hereby selected as alternative representatives to serve as FOIA officers to receive and comply with requests if Dolores Maldonado, full-time Clerk with the Palos Park Police Department, is unable to carry out her duties as a FOIA officer for the Palos Park Police Department.
- B. approve payment of invoices on the Warrant List dated February 11, 2019 in the amount of \$103,231.38
- C. approve the Supplemental Warrant List dated February 11, 2019 for manual checks, payroll, and recurring wire transfers in the amount of \$360,482.49

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Reed, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -2- Commissioners Polk and Pavlatos

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

METRA INTERGOVERNMENTAL FUNDING AGREEMENT: Commissioner Milovich-Walters reported damage to the soffit at the METRA Station was substantial enough to warrant a roofing contractor to check for any other issues. It was found that one section of the roof needed to be repaired and shingles were missing in several locations. The contractor submitted a proposal to the Village to make repairs. The Village reviewed the proposal with METRA. METRA has determined that they are contractually responsible for the roof and fascia repair and will provide Palos Park the necessary grant funding for the performance of the work once an Intergovernmental Agreement is signed. METRA agrees to provide funding to Palos Park in an amount up to and not to exceed Two Thousand Five Hundred Dollars (\$2500) to pay the costs for the completion of the project. The roof repairs have been completed but the soffit work has yet to be completed due to weather.

Commissioner Milovich-Walters moved, seconded by Commissioner Reed, to approve the Intergovernmental Agreement with METRA to pay for the repair of the roof and soffit at the Metra Station.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Milovich-Walters, Reed, and Mayor Mahoney

NAYS: -0-

ABSENT: -2- Commissioners Polk and Pavlatos

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

COLD WEATHER TIPS: Commissioner Reed reported residents should take preventative action during cold weather with their homes. Tips include keeping garage doors closed if there are water supply lines in the garage, opening kitchen and bathroom cabinet doors to allow warmer air to circulate around the plumbing, and when temperatures outside are well below freezing, running water through a pipe – even at a trickle – helps prevent pipes from freezing.

BUILDING DEPARTMENT REPORT: Commissioner Reed reported the Building Department issued nine (9) permits from January 23, 2019 – February 5, 2019 resulting in \$3,497.70 in fees. Eighteen (18) inspections were completed during this time. No occupancy permits were issued. No Exaction Fees were collected.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: In Commissioner Polk's absence, Mayor Mahoney reported the Police Department received 1,524 calls for service from January 28, 2019 through February 10, 2019. Palos Park Police also issued 46 adjudication tickets, 7 traffic tickets, 31 written warnings, 33 verbal warnings, completed 18 case reports, arrested 1 adult, 0 juveniles, 0 impounds, 32 senior checks, 37 citizen assists and 30 community contact hours.

SPECIAL OLYMPICS FUNDRAISING RECOGNITION: Palos Park Police Officers Joe Walters and John Sutko attended the 2019 Special Olympics conference held on February 1 at Illinois State University. The conference is a unique opportunity to network with Torch Run officers and law enforcement personnel from all over Illinois who work with Special Olympics Illinois. Palos Park Police raised \$30,584.58 in 2018 for Special Olympics and were recognized for their dedication to those athletes with intellectual disabilities.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS: Commissioner Pavlatos was not in attendance this evening.

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening however, he read several announcements.

CLERK'S REPORT:

PALOS PARK SENIOR CLUB: Clerk Arrigoni reported Senior Club met today with quite a few in attendance. Lunch was served followed by a presentation from M. Colleen Klimczak, Certified Professional Organizer. Ms. Klimczak helps hundreds of people find peace of mind getting a handle on their space and stuff.

MANAGER'S REPORT:

LAGRANGE ROAD (RT. 45) RESURFACING: Manager Boehm reported the Illinois Department of Transportation (IDOT) is finalizing plans to resurface LaGrange Road (Rt. 45) from just south of Black Walnut Trail to Rt. 83. It is anticipated that construction/resurfacing will begin early summer.

CITIZENS AND VISITORS COMMENT PERIOD: None

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:54 p.m.

Upon voice vote, the motion passed with 3 yes votes.

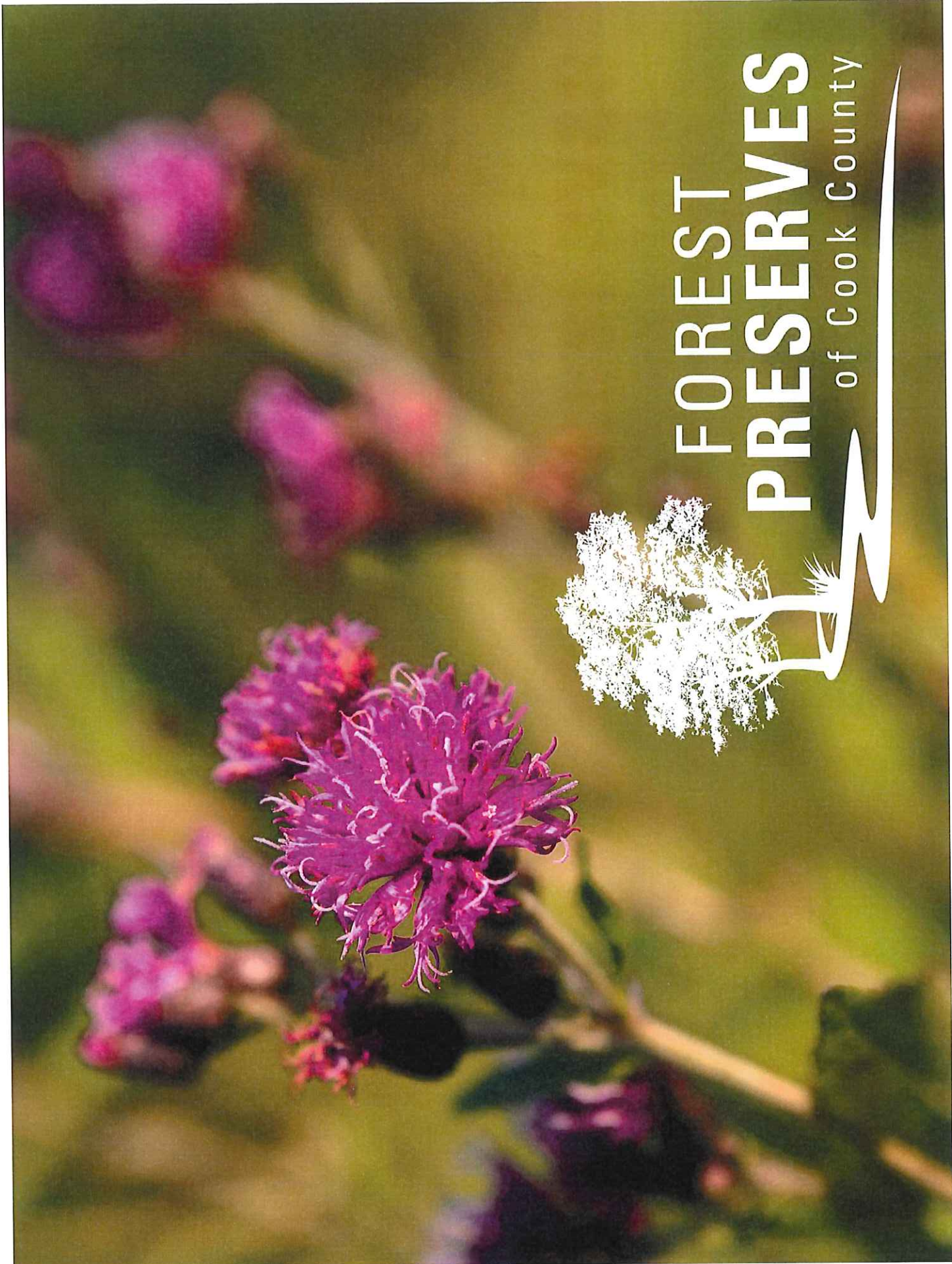
AYES: -3- Commissioners Reed, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

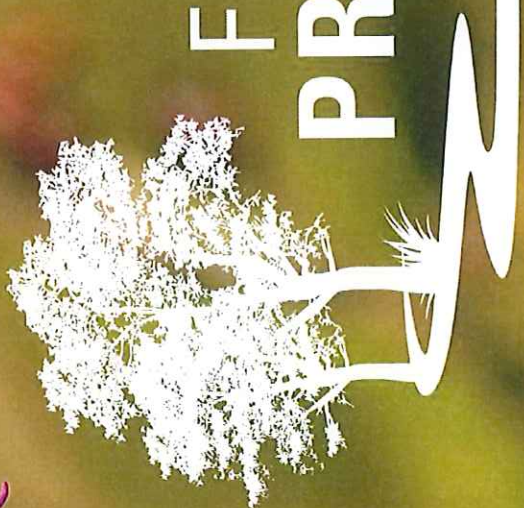
ABSENT: -2- Commissioners Polk and Pavlatos

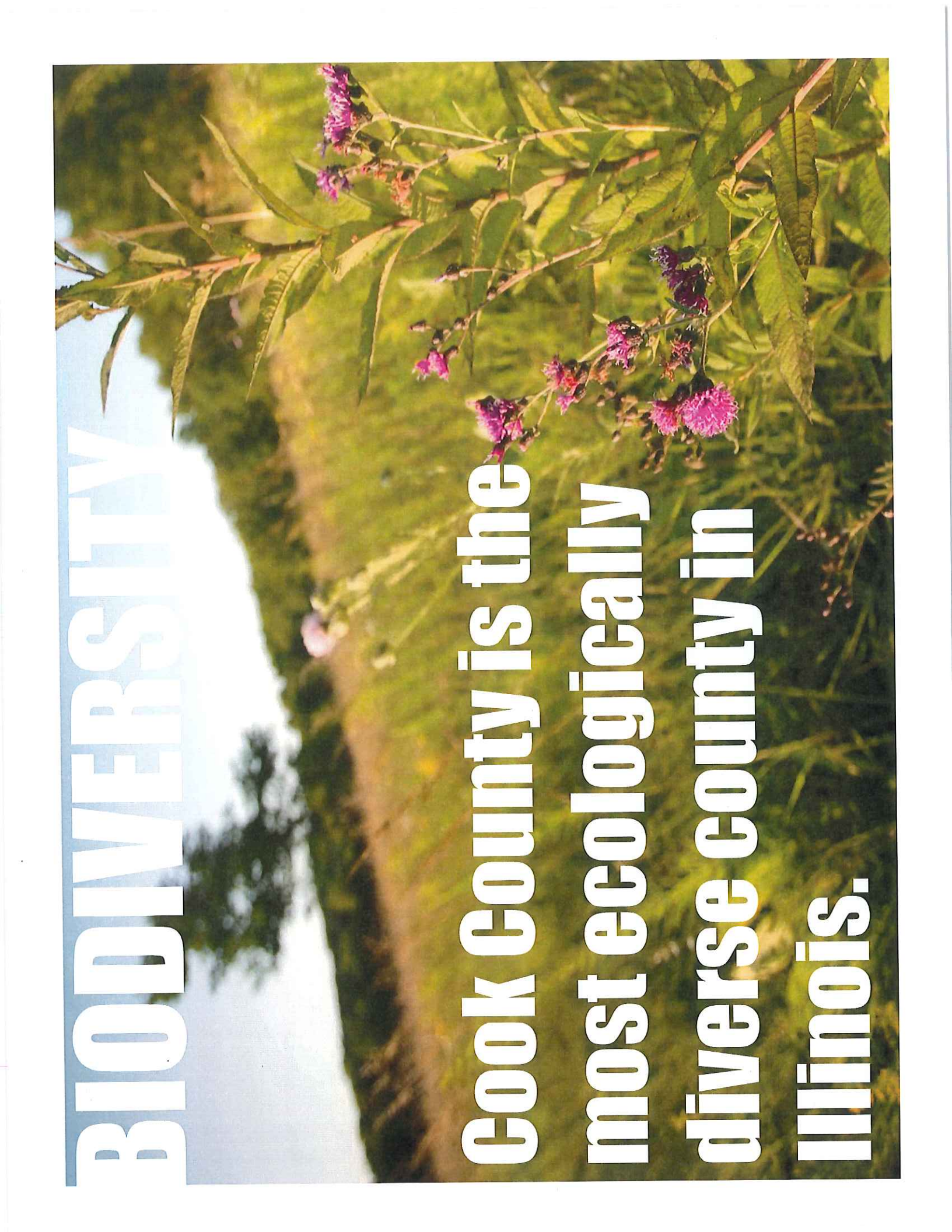
Respectfully submitted,

Cathy A. Gabel
Deputy Village Clerk



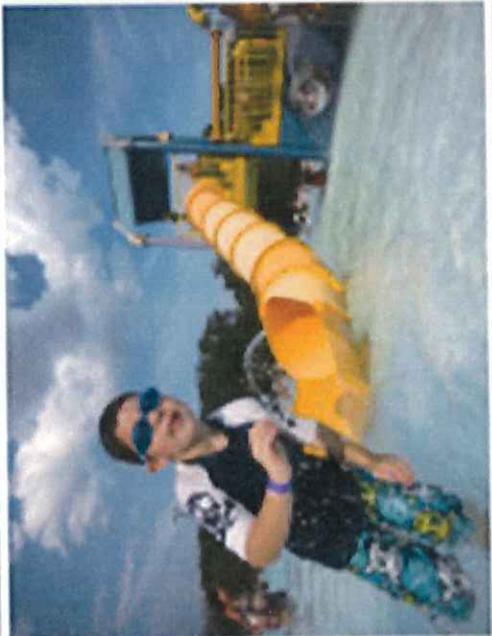
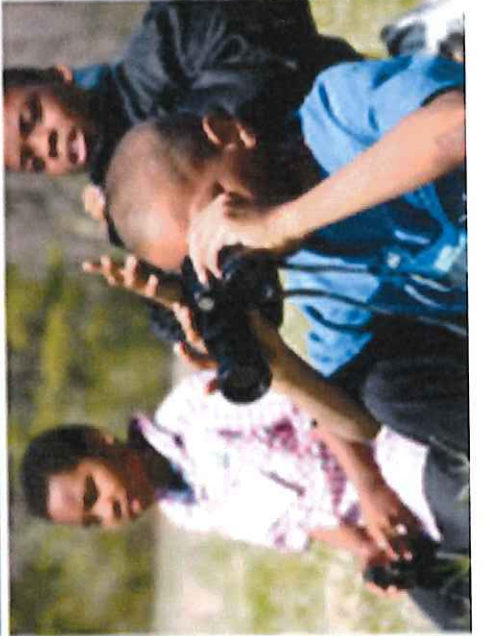
FOREST
PRESERVES
of Cook County





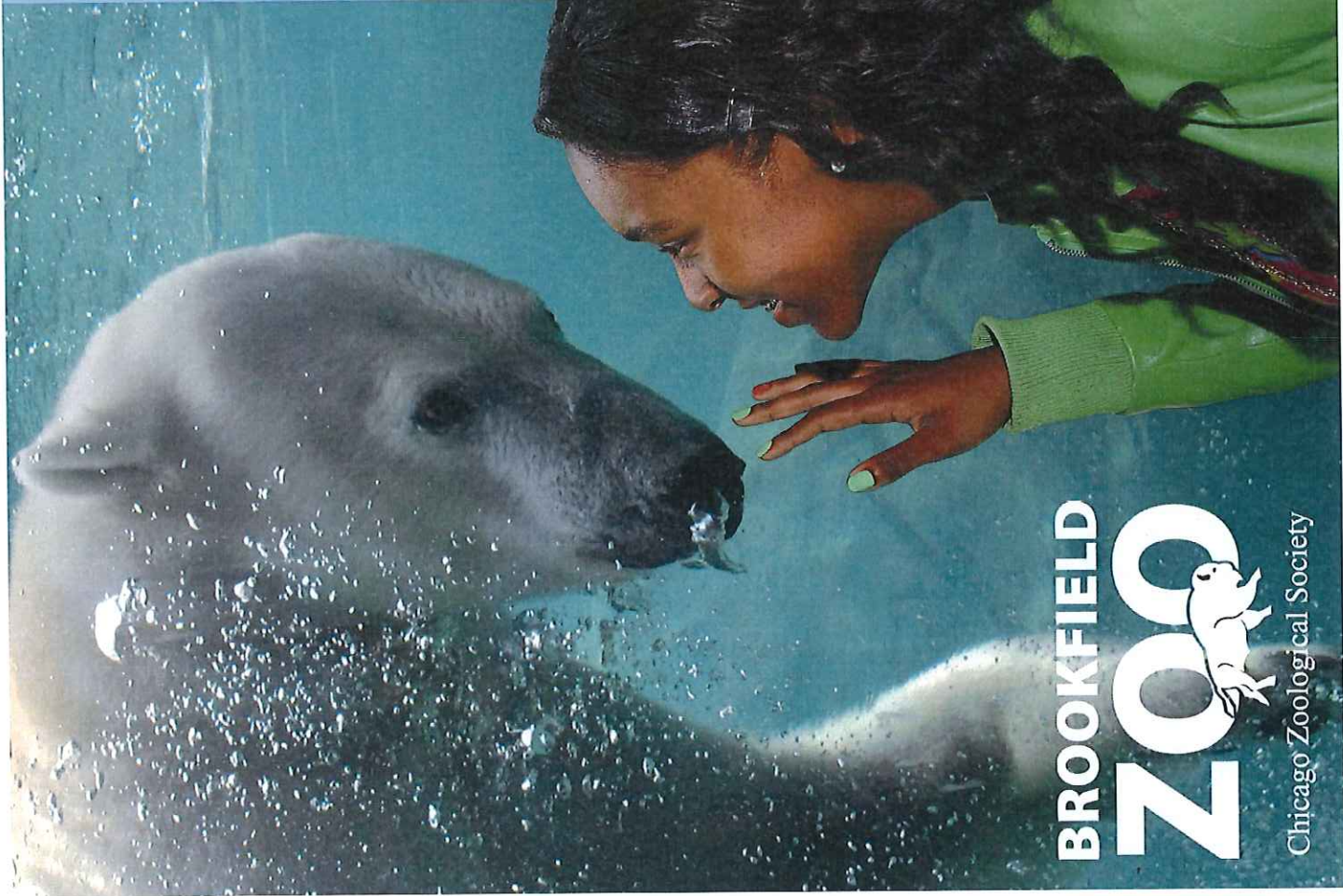
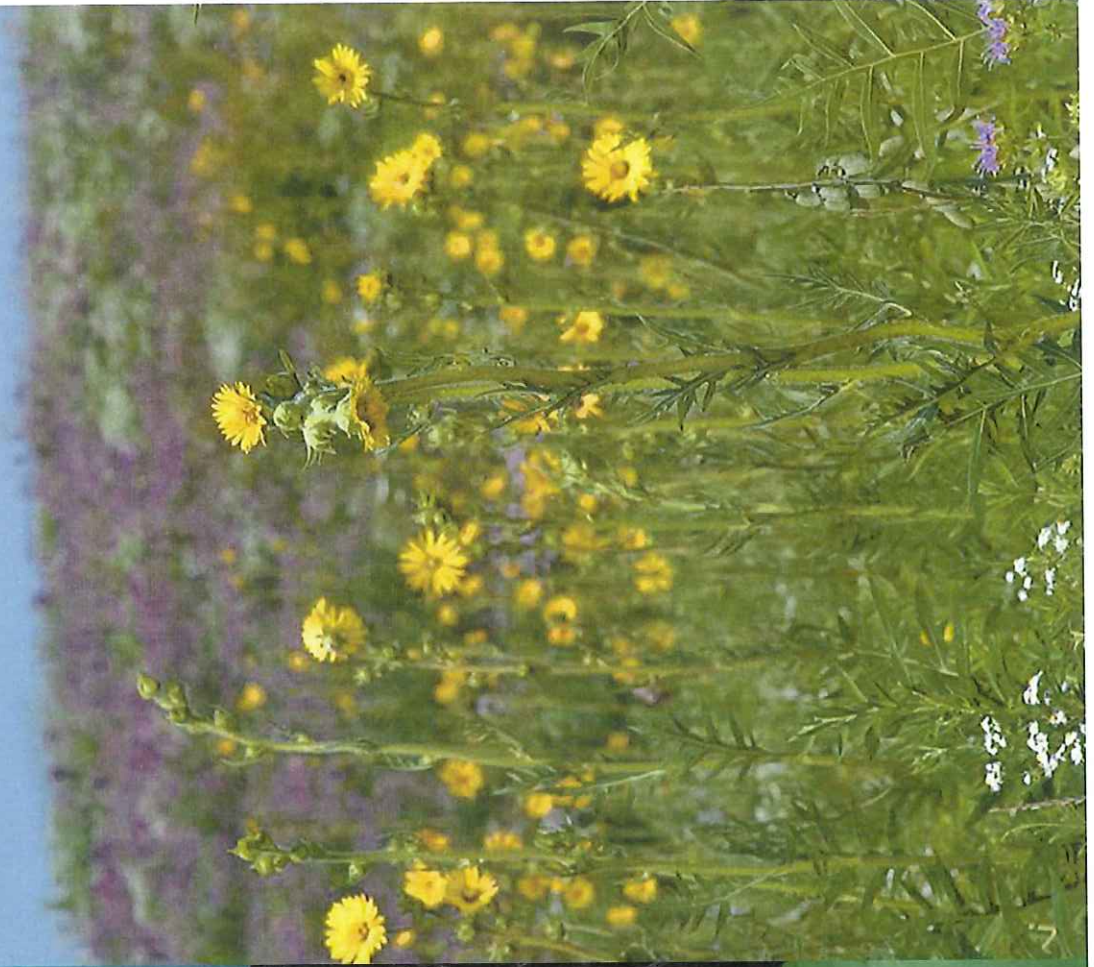
BIODIVERSITY

**Cook County is the
most ecologically
diverse county in
Illinois.**





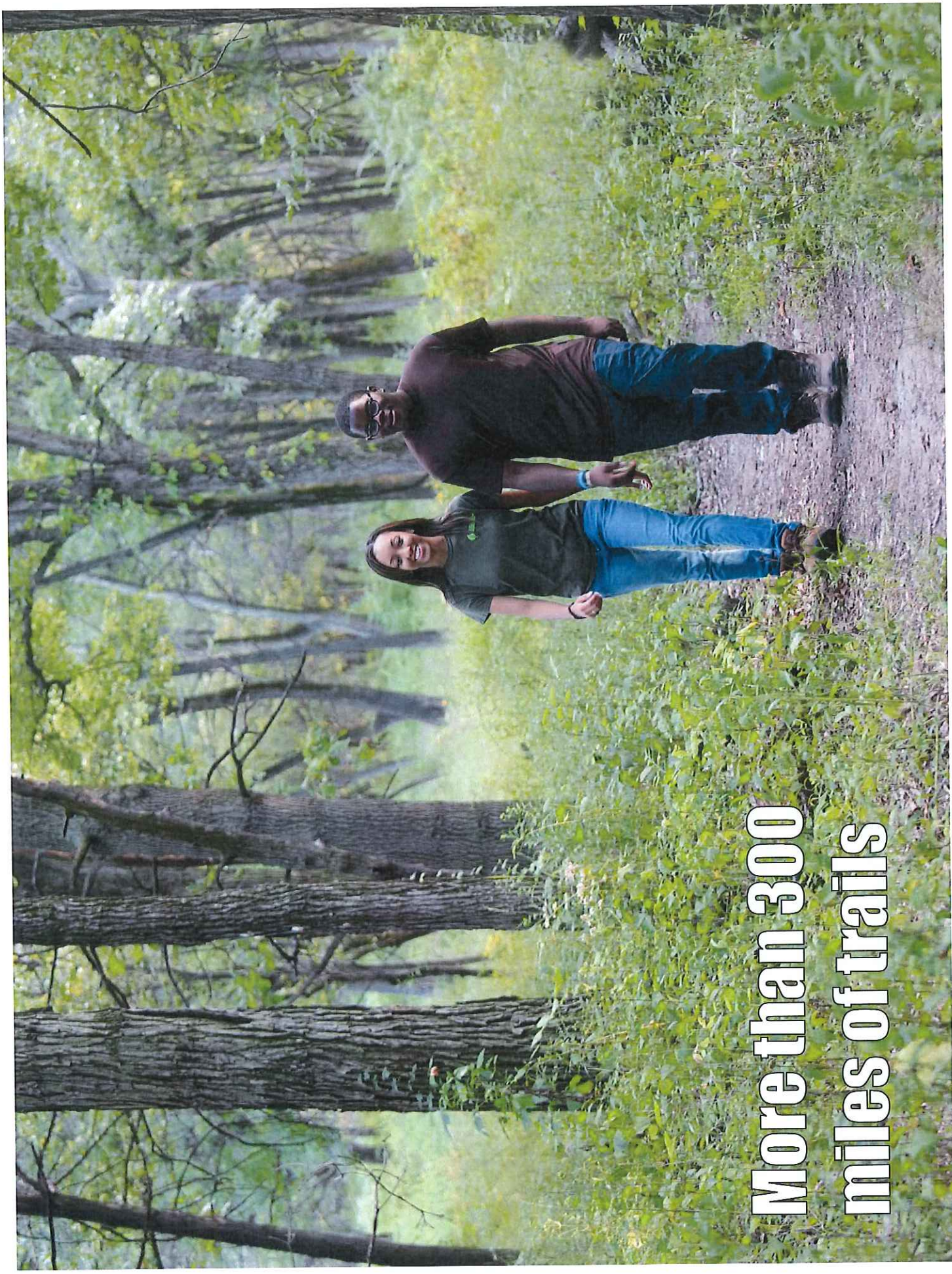
CHICAGO BOTANIC GARDEN



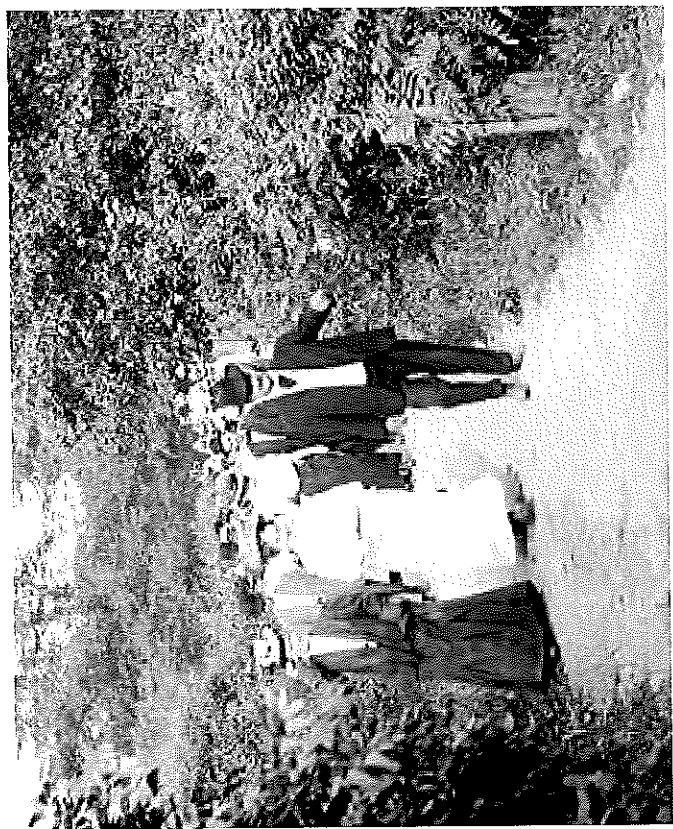
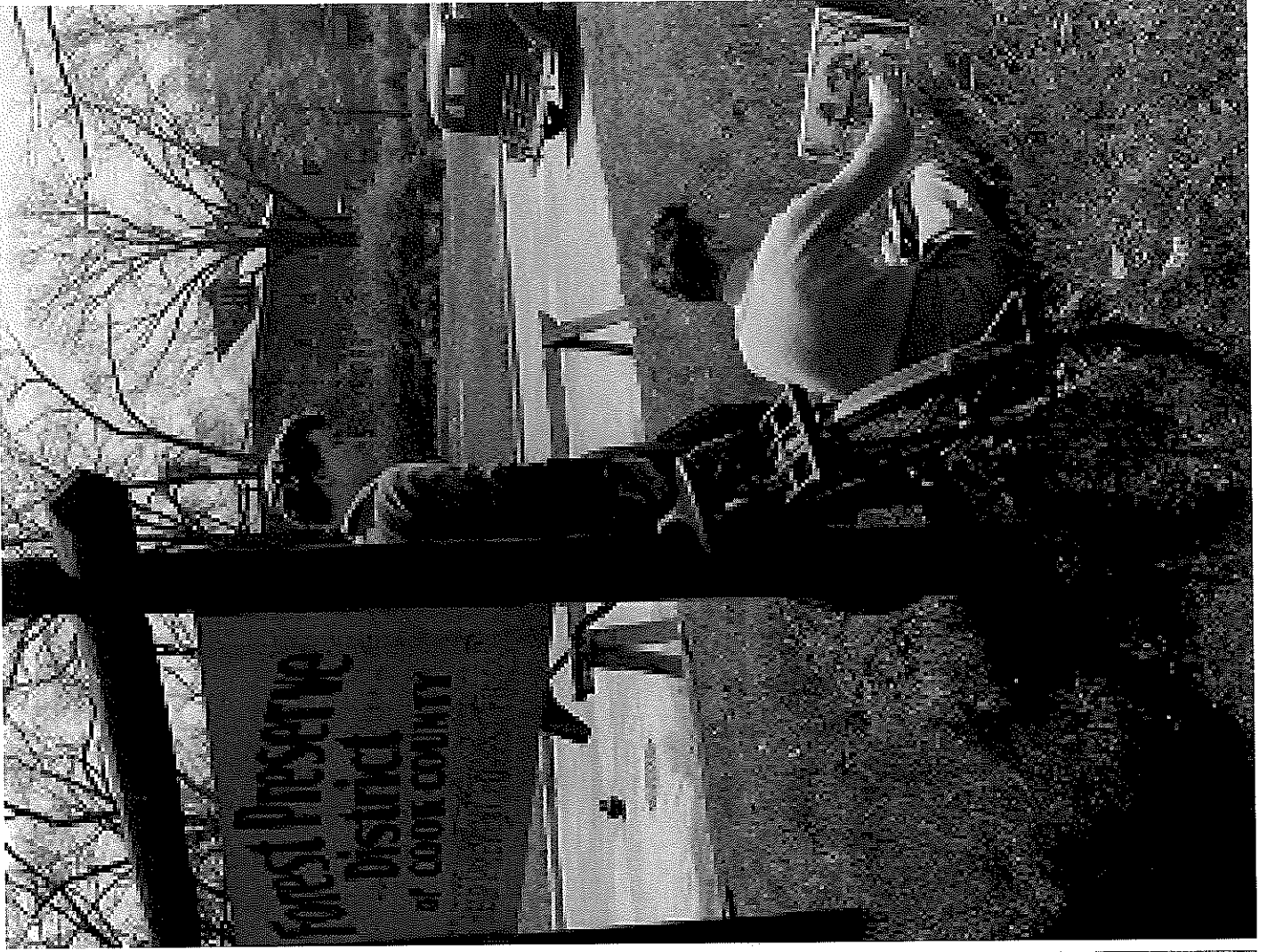
**BROOKFIELD
ZOO**

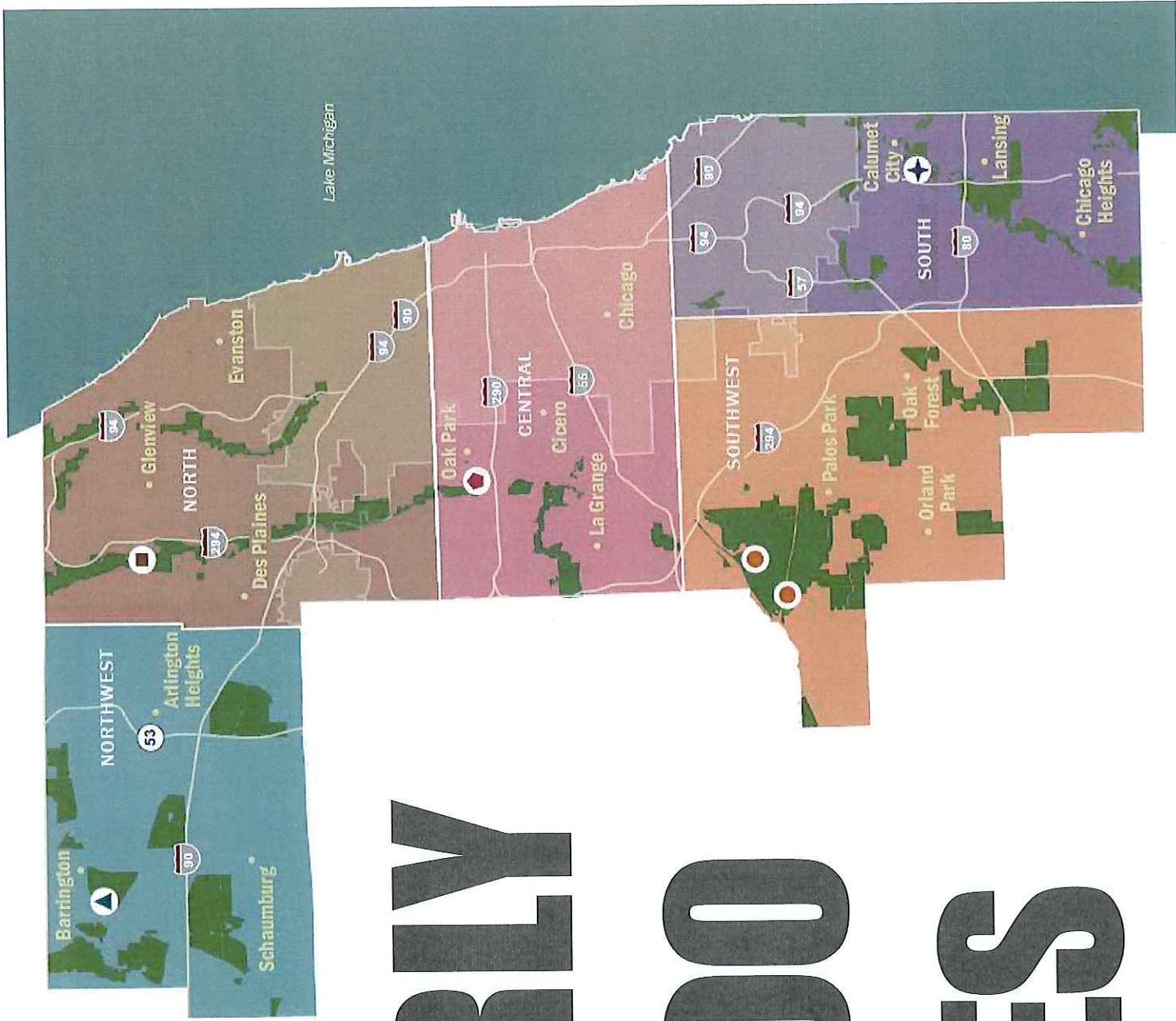


Chicago Zoological Society

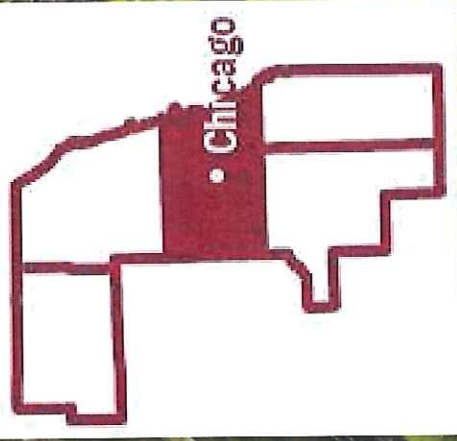


**More than 300
miles of trails**





NEARLY 70,000 ACRES

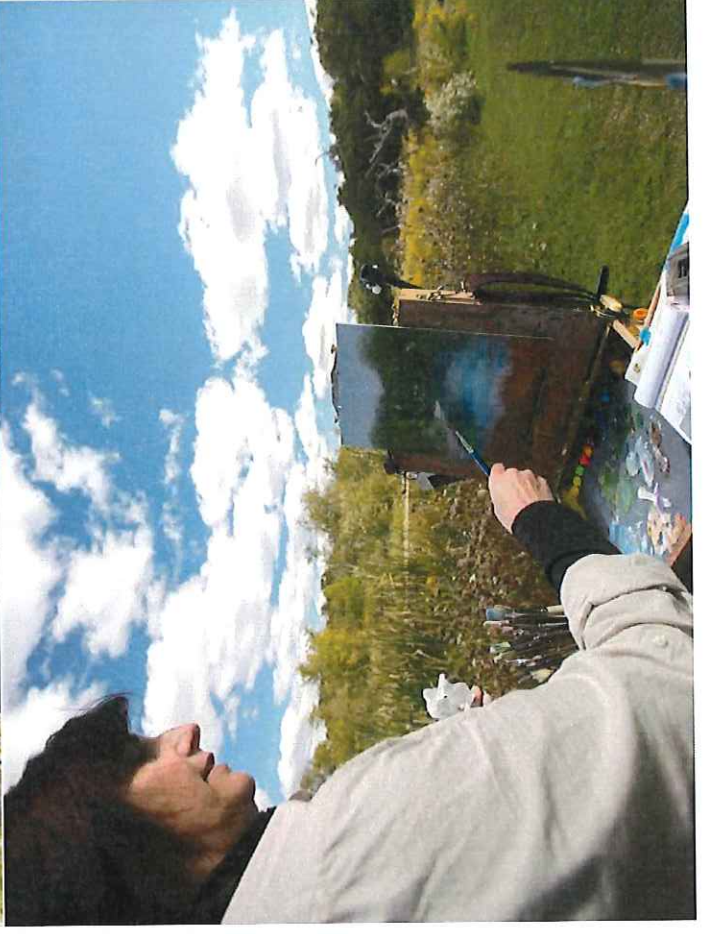
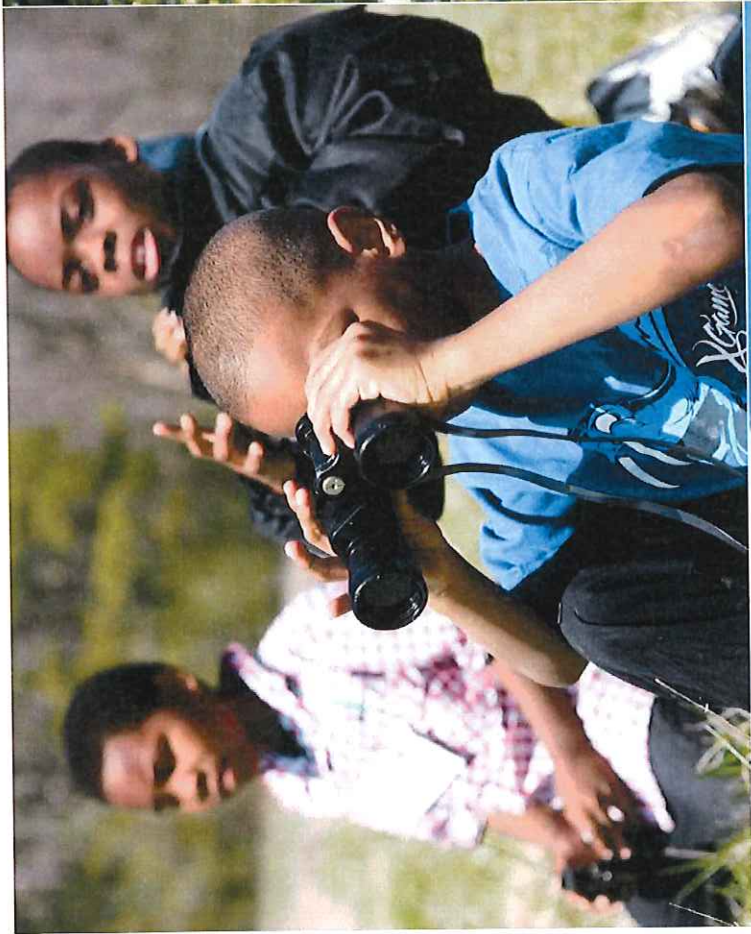


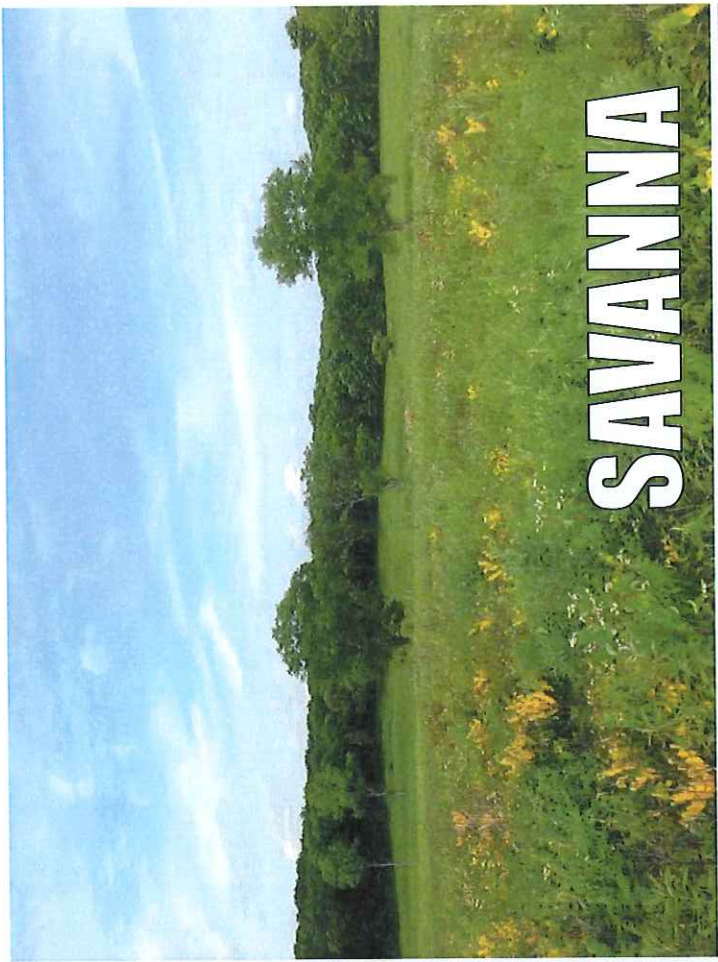
Nearby Amenities In Southwest Zor

- Cal-Sag Trail
- Little Red School House
- Sagawau Canyon Nature Preserve
- Breman Off-Leash Dog Area
- Bullfrog Campground
- Swallow Cliff
- Maple Lake & Tampier Boathouses
- REI Kayaking at Saganashkee Slough
- Camp Sullivan

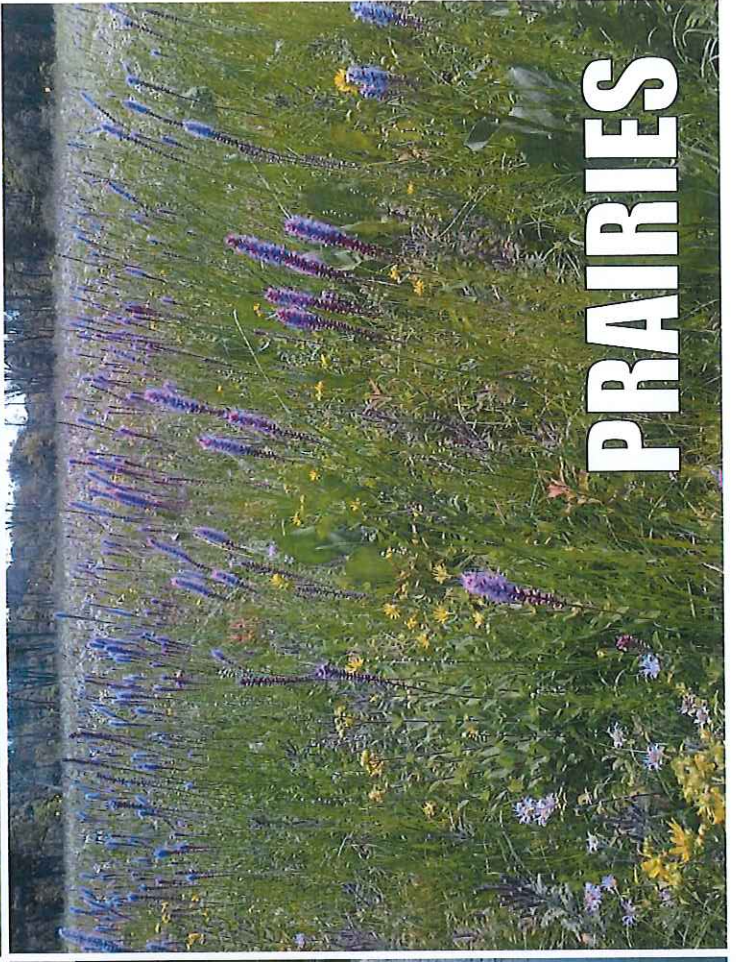


- **Camping**
- **Zip-lining**
- **Picnicking**
- **Using trails**
- **Events & Programs**
- **And more**

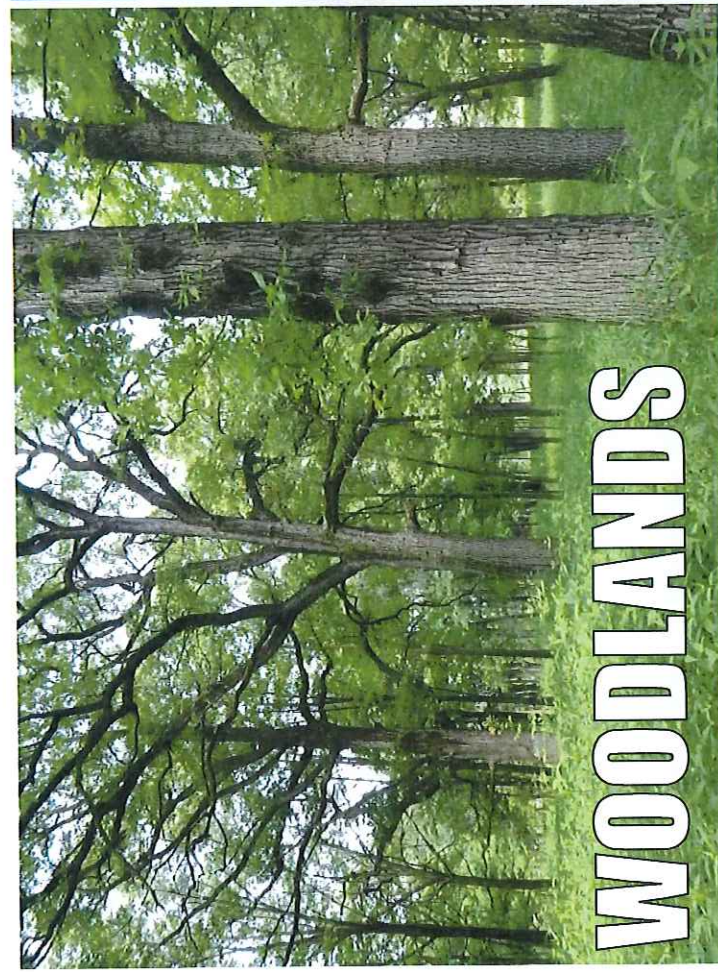




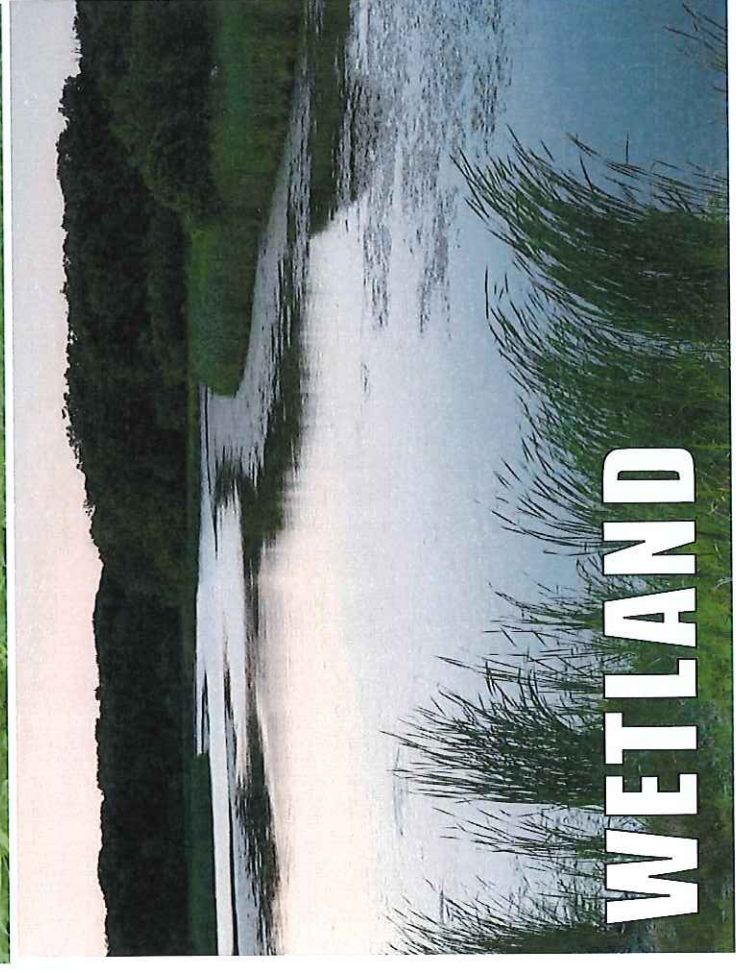
SAVANNA



PRAIRIES



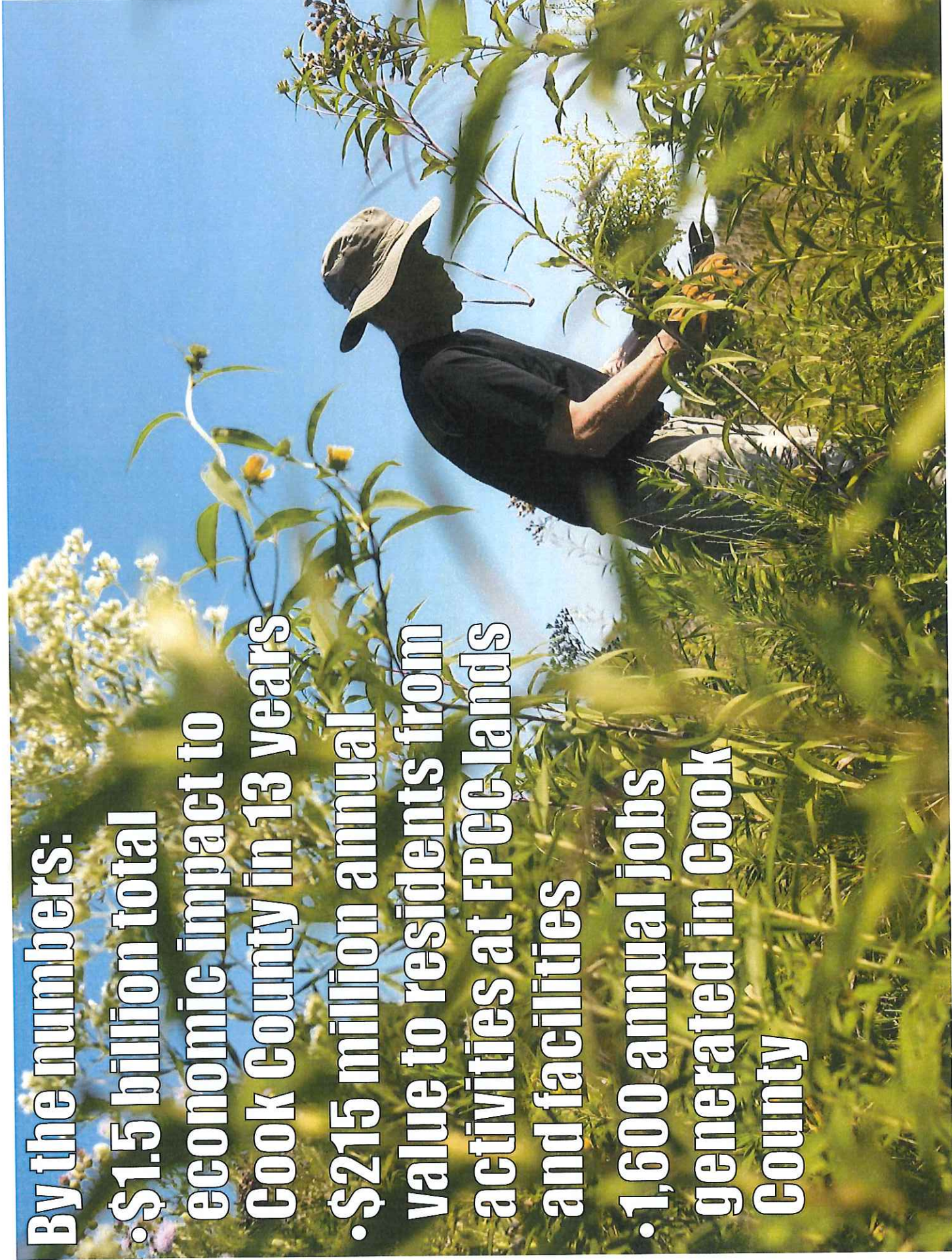
WOODLANDS

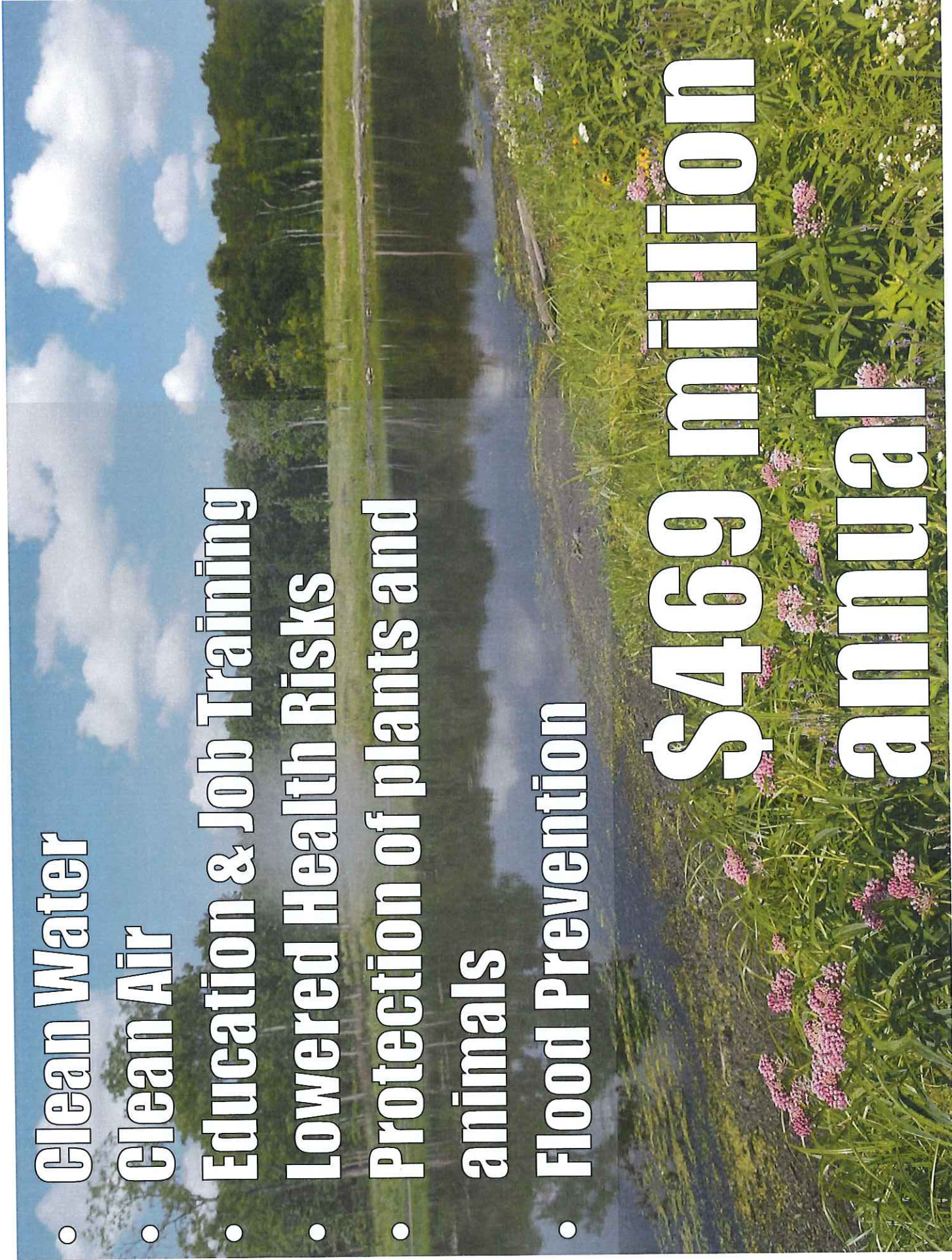


WETLAND

By the numbers:

- **\$1.5 billion total economic impact to Cook County in 13 years**
- **\$215 million annual value to residents from activities at FPCC lands and facilities**
- **1,600 annual jobs generated in Cook County**



- 
- **Clean Water**
 - **Clean Air**
 - **Education & Job Training**
 - **Lowered Health Risks**
 - **Protection of plants and animals**
 - **Flood Prevention**

**\$469 million
annual**

PARTICIPATE

Experience nature at your local preserve, attend events, volunteer, follow the Forest Preserves online

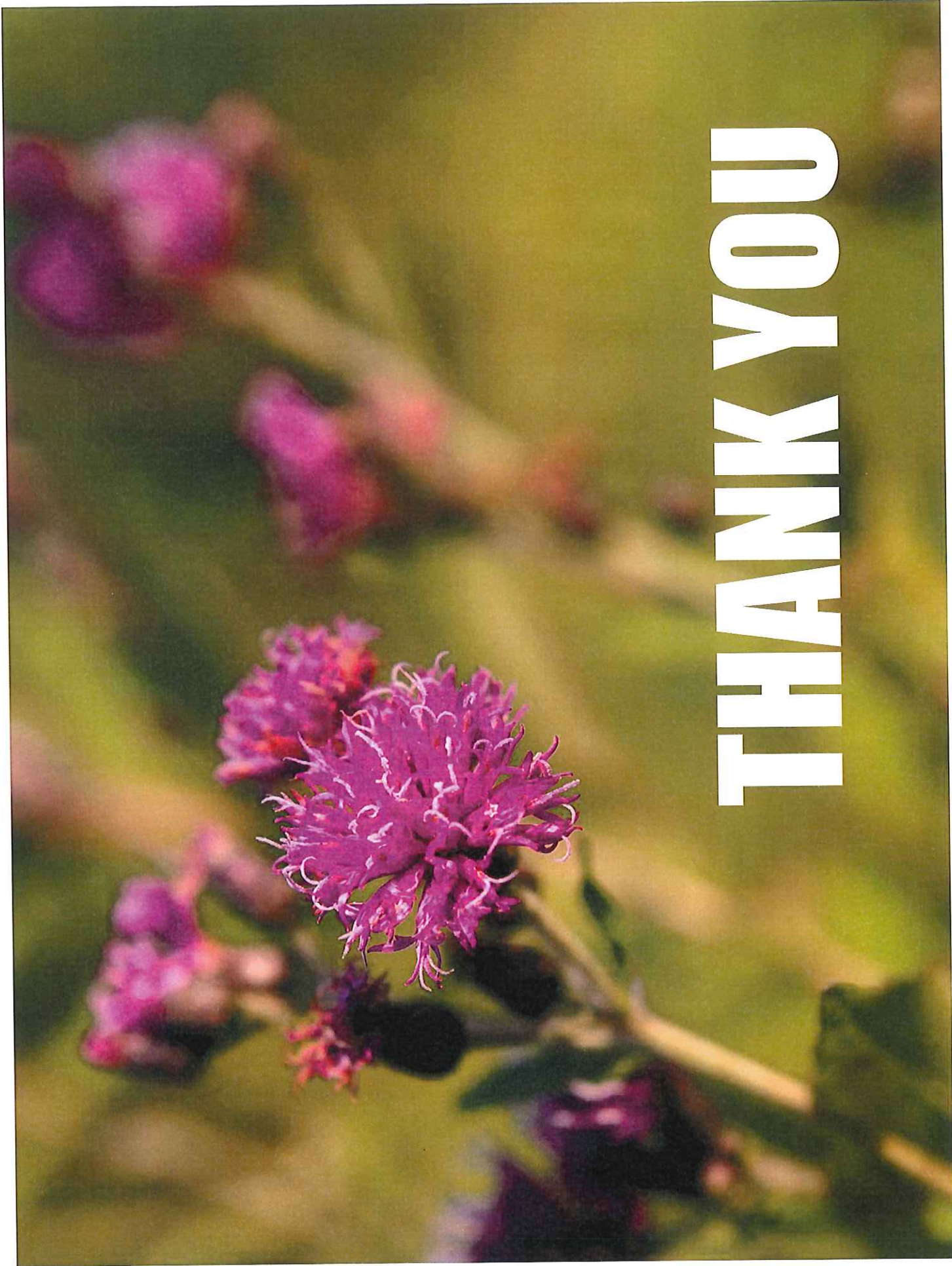
ADVOCATE

Tell your friends & family, talk to elected officials

SUPPORT

Volunteer time, donate to the Forest Preserve Foundation and other non-profits





THANK YOU



VILLAGE OF
PALOS PARK

Village Council

Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: February 25, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Zoning Board of Appeals Appointment to fill a vacancy expiring June 1, 2019.

BACKGROUND/HISTORY:

Mayor Mahoney received an email from Vanetta Wiegman, a lifelong resident of Palos Park, stating an interest in serving on the Zoning Board of Appeals. Vanetta is a retired social worker and teacher and feels now is the time to give back to Palos Park. Zoning Board of Appeals has a vacancy with a term to expire June 1, 2019.

MAYOR'S RECOMMENDATION:

To approve the appointment of Vanetta Wiegman to Zoning Board of Appeals (ZBA) to fill a vacancy expiring June 1, 2019.

RECOMMENDED MOTION:

To approve the appointment of Vanetta Wiegman to Zoning Board of Appeals (ZBA) to fill a vacancy expiring June 1, 2019.

From: Vanetta Wiegman <s4wt2p0@gmail.com>

Sent: Friday, February 15, 2019 1:56 PM

To: jmahoney@palospark.org

Subject: Opening on the Zoning Board

Dear John,

It has come to my attention that there is an opening on the Village of Palos Park Zoning Board of Appeals. I would like to be appointed to this Zoning Board.

Palos Park is a wonderful bedroom community to live in and I should know, I was born and raised here. Having returned in my adult life to raise my family, I have been back for 31 years. My vision is to keep the high living standards we are accustomed to.

I am retired from my duties as a social worker as well as my second career as a teacher.

I am no stranger to service to my community and feel now is the time to give back to the Village that entertained me as a child at parties at the Village Hall and most recently brings joy to my granddaughters who participate in our library and recreation activities.

It would be my honor to be given the chance to sit on the zoning board under your supervision as our Mayor.

I look forward to hearing from you.

Respectfully submitted,
Vanetta Wiegman
52 Romiga Lane

**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR FEBRUARY 25, 2019**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.MOM

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ACC00002	ACCURINT							
1241214-20181231	02/14/19	01	CNTRCT FEE, PHONE SRCH DEC2018	01222606990			02/25/19	34.50
			INVOICE TOTAL:					34.50
1241214-20190131	02/14/19	01	CNTRCT FEE, PHONE SEARCHES/JAN	01222606990			02/25/19	34.50
			INVOICE TOTAL:					34.50
			VENDOR TOTAL:					69.00
ALT00003	ALTERNATIVE ENERGY SOLUTIONS,							
37246	02/19/19	01	SRV RPR GENERAC 10050 125TH	5224606708			02/25/19	430.00
			INVOICE TOTAL:					430.00
			VENDOR TOTAL:					430.00
AMM00001	A/M WELDING							
3775	02/19/19	01	UIT#2 SNW PLW REPAIRS, CHAIN	0124606708			02/25/19	275.00
			INVOICE TOTAL:					275.00
3776	02/19/19	01	UNIT#1 SNW PLW RPR, WELD CHAIN	0124606708			02/25/19	275.00
			INVOICE TOTAL:					275.00
			VENDOR TOTAL:					550.00
ANI0001	ANIMAL WELFARE LEAGUE							
8556	02/14/19	01	HANDLED STRAY DOG/3DAYS 1/2/19	01222606840			02/25/19	306.00
			INVOICE TOTAL:					306.00
			VENDOR TOTAL:					306.00
AXO00001	AXON ENTERPRISE INC							
SI-1574478	02/14/19	01	TARGETS F/TASER TRAINING/RANGE	01222707110			02/25/19	66.00
			INVOICE TOTAL:					66.00
			VENDOR TOTAL:					66.00
BTS00001	BTS SOLUTIONS							

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-= Village of Palos Park =-
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BTS00001	BTS SOLUTIONS							
11871	02/19/19	01	01/25/19-4/24/19 MAINT	0120707200			02/25/19	202.26
		02	01/25/19-4/24/19 MAINT	0122707200				156.61
		03	01/25/19-4/24/19 MAINT	0124707200				69.52
		04	01/25/19-4/24/19 MAINT	0125707200				43.31
		05	01/25/19-4/24/19 MAINT	0126707200				16.66
		06	01/25/19-4/24/19 MAINT	0129707200				16.66
		07	01/25/19-4/24/19 MAINT	5124707200				16.66
		08	01/25/19-4/24/19 MAINT	5224707200				63.32
								585.00
								585.00

INVOICE TOTAL:
 VENDOR TOTAL:

CAL00001 CALL ONE

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
02/15/19	02/19/19	01	708-923-6021 2/15-3/14/19	5124707200			02/25/19	1,118.53
		02	708-923-6021 2/15-3/14/19	5224707200				279.63
		03	SCADA SYSTEM 2/15-3/14/19	5224707200				273.09
		04	T-1 LINE 2/15-3/14/19	0120707200				251.41
		05	T-1 LINE 2/15-3/14/19	0122707200				196.42
		06	T-1 LINE 2/15-3/14/19	0124707200				94.28
		07	T-1 LINE 2/15-3/14/19	0125707200				62.85
		08	T-1 LINE 2/15-3/14/19	0126707200				31.43
		09	T-1 LINE 2/15-3/14/19	0129707200				31.43
		10	T-1 LINE 2/15-3/14/19	5124707200				31.43
		11	T-1 LINE 2/15-3/14/19	5224707200				86.42
		12	ISDN LINE 2/15-3/14/19	0120606990				168.40
		13	ISDN LINE 2/15-3/14/19	0122606990				131.56
		14	ISDN LINE 2/15-3/14/19	0124606990				63.15
		15	ISDN LINE 2/15-3/14/19	0125606990				42.10
		16	ISDN LINE 2/15-3/14/19	0126606990				21.05
		17	ISDN LINE 2/15-3/14/19	0129606990				21.05
		18	ISDN LINE 2/15-3/14/19	5124606990				21.05
		19	ISDN LINE 2/15-3/14/19	5224606990				57.89
		20	LONG DISTANCE 2/15-3/14/19	0120707200				1.94
		21	LONG DISTANCE 2/15-3/14/19	0122707200				1.23

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOM

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CAL00001	CALL ONE							
	02/15/19	22	LONG DISTANCE 2/15-3/14/19	0124707200			02/25/19	0.21
		23	LONG DISTANCE 2/15-3/14/19	0125707200				0.16
			INVOICE TOTAL:					2,986.71
			VENDOR TOTAL:					2,986.71
CAR00004	CARGILL INC.							
	02/19/19	01	46.03 TON ROAD SALT 2/6/19	2424707700			02/25/19	2,913.70
			INVOICE TOTAL:					2,913.70
2904587970								
	02/19/19	01	146.86 TON ROAD SALT 2/7/19	2424707700			02/25/19	9,296.25
			INVOICE TOTAL:					9,296.25
			VENDOR TOTAL:					12,209.95
CAS00001	CASE LOTS, INC.							
	02/19/19	01	LG TRASH CAN LINERS	0127927760			02/25/19	159.40
		02	SML TRASH CAN LINERS	0127927760				115.60
		03	TOILET PAPER	0127927760				113.80
			INVOICE TOTAL:					388.80
			VENDOR TOTAL:					388.80
CHI00040	CHICAGO PARTS & SOUND, LLC							
	02/14/19	01	UNIT#31-CONNECTOR TRANS FLUID	0124606700			02/25/19	32.98
			INVOICE TOTAL:					32.98
1-0049747								
	02/14/19	01	UNIT#31-PIPE ASSBLY-TRAN FLUID	0124606700			02/25/19	63.47
			INVOICE TOTAL:					63.47
1-0049805								
	02/14/19	01	WIPEER BLADES FOR ALL TRUCKS	0124606700			02/25/19	109.50
			INVOICE TOTAL:					109.50
1-0050101								
	02/14/19	01	UNIT#18-STOCK, FILTERS	0124606700			02/25/19	50.59
			INVOICE TOTAL:					50.59

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CHI00040 CHICAGO PARTS & SOUND, LLC								
1-0050603	02/14/19	01	VEH#2604261 1 BOOT IGN, 1 WIPR	0122606700			02/25/19	18.24
INVOICE TOTAL:								18.24
1-0051391	02/19/19	01	UNIT#32 HANDLE	5224606700			02/25/19	71.42
INVOICE TOTAL:								71.42
1-0051823	02/19/19	01	UNIT#32 HANDLE	5224606700			02/25/19	92.16
INVOICE TOTAL:								92.16
VENDOR TOTAL:								438.36
CIN00001 CINTAS CORPORATION #23K								
23K179006	02/14/19	01	MATS, TOWELS	0124606990			02/25/19	58.40
INVOICE TOTAL:								58.40
23K180716	02/19/19	01	TOWELS	0124606990			02/25/19	4.40
INVOICE TOTAL:								4.40
VENDOR TOTAL:								60.29
CLE00003 CLEAR LOSS PREVENTION INC								
6392	02/19/19	01	SERVICE CALL AT POLICE-DVR	0127916990			02/25/19	762.50
INVOICE TOTAL:								762.50
VENDOR TOTAL:								762.50
COM00009 COM ED								
190204	02/14/19	01	123RD & SW HWY 1/3-2/4/19	0124606420			02/25/19	1,628.14
INVOICE TOTAL:								1,628.14
VENDOR TOTAL:								1,628.14

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
COM00017	COM ED							
190204	02/19/19	01	RNTL HOUSE 12/31/18-1/31/19	0130606990			02/25/19	18.94
								INVOICE TOTAL: 18.94
								VENDOR TOTAL: 18.94
COR00011	CORE & MAIN LP							
K130317	02/19/19	01	1 1/2" WTR MTR/RPLCMNT 123-80	5224707515			02/25/19	1,335.41
								INVOICE TOTAL: 1,335.41
K133126	02/19/19	01	54 510M FLEXNET READING DEVICE	5224606752			02/25/19	6,926.56
								INVOICE TOTAL: 6,926.56
								VENDOR TOTAL: 8,261.97
COV00001	COVERALL							
1010632565	02/14/19	01	JANITORIAL SVC-FEB 2019	0127926990			02/25/19	654.00
								INVOICE TOTAL: 654.00
								VENDOR TOTAL: 654.00
CRO00009	CROWN TROPHY							
35271	02/19/19	01	TROPHIES F/CHILLI COOK-OFF	0132707001			02/25/19	89.80
								INVOICE TOTAL: 89.80
								VENDOR TOTAL: 89.80
DAH00002	KRISTIN DAHNER							
190218	02/19/19	01	PEOPLE'S CHOICE WINNER	0132707001			02/25/19	100.00
								INVOICE TOTAL: 100.00
								VENDOR TOTAL: 100.00
DEL00011	DE LAGE LANDEN FINANCIAL							
61974300	02/19/19	01	JAN2019 LEASE F/COPIER	0120606990			02/25/19	76.93

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P. O. #	PROJECT	DUE DATE	ITEM AMT
DELO0011 DE LAGE LANDEN FINANCIAL								
61974300	02/19/19	02	JAN2019 LEASE F/COPPER	0129606990			02/25/19	79.00
		03	JAN2019 LEASE F/COPPER	0125606990				79.00
		04	JAN2019 LEASE F/COPPER	0124606990				79.00
			INVOICE TOTAL:					313.93
			VENDOR TOTAL:					313.93
EBE0001 PALOS ACE HARDWARE								
296626	02/14/19	01	PAINT	0127916711			02/25/19	28.76
			INVOICE TOTAL:					28.76
			VENDOR TOTAL:					28.76
ENV00004 ENVIRONMENT MECHANICAL								
92459	02/14/19	01	12/20/18 SERV CALL-CONTROLLER	0127916712			02/25/19	1,345.19
			INVOICE TOTAL:					1,345.19
92460	02/14/19	01	BOOSTER STATION-NEW BLOWER	5224606990			02/25/19	406.00
			INVOICE TOTAL:					406.00
92462	02/14/19	01	REPLACED WATER BURNER TUBE	0127916712			02/25/19	650.00
			INVOICE TOTAL:					650.00
92497	02/19/19	01	1/3/19 INSTLL VLV F/WTR HEATER	0127916712			02/25/19	859.72
			INVOICE TOTAL:					859.72
			VENDOR TOTAL:					3,260.91
FLE00001 FLEETPRIDE, INC.								
20430796	02/19/19	01	HYDRAULIC LINE HOSE COUPLERS	0124606708			02/25/19	53.18
			INVOICE TOTAL:					53.18
			VENDOR TOTAL:					53.18

FOR00010 FORMAX, A DIVISION OF

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOM

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
FOR00010 FORMAX, A DIVISION OF								
98541	02/14/19	01	SRV CONTRACT 3/19/19-3/19/20	5224606990			02/25/19	730.00
			INVOICE TOTAL:					730.00
			VENDOR TOTAL:					730.00
G&H00001 G & H IMPORT AUTO PARTS INC.								
768238	02/19/19	01	UNIT#34 BATTERY	5224606700			02/25/19	259.52
			INVOICE TOTAL:					259.52
768256	02/19/19	01	4 HALOGEN LAMPS/SUPPLIES	0122606700			02/25/19	41.76
			INVOICE TOTAL:					41.76
768403	02/19/19	01	UNIT#31 AUTO TRAN FLUID	0124606700			02/25/19	60.28
			INVOICE TOTAL:					60.28
768718	02/19/19	01	VEH#262-2 BRAKE ROTORS	0122606700			02/25/19	167.28
			INVOICE TOTAL:					167.28
			VENDOR TOTAL:					528.84
GAL00002 GALLAGHER MATERIALS, INC.								
9195	02/14/19	01	2.99 TONS OF UPM COLD PATCH	2424707700			02/25/19	370.76
			INVOICE TOTAL:					370.76
			VENDOR TOTAL:					370.76
HAM00004 HAWK BRIDGEVIEW								
140547	02/19/19	01	UNIT#31 PIPE	0124606700			02/25/19	40.03
			INVOICE TOTAL:					40.03
			VENDOR TOTAL:					40.03
HIC0001 HICKORY HILLS PARK DISTRICT								
190208	02/14/19	01	MEDALS & ENGRAVINGS	0126707310			02/25/19	30.55

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
HIC0001 HICKORY HILLS PARK DISTRICT								
190208	02/14/19	02	T-SHIRTS	0126707300			02/25/19	57.85
								INVOICE TOTAL: 88.40
								VENDOR TOTAL: 88.40
HOU00001 HOUSEAL LAVIGNE ASSOCIATES								
4057	02/14/19	01	WESTERN GROWTH AREA MSTR PLN	0125606620			02/25/19	465.00
								WST GROWTH 02/25/19
								INVOICE TOTAL: 465.00
								VENDOR TOTAL: 465.00
IMA00005 IMAGE SYSTEMS & BUSINESS								
279228	02/19/19	01	MONTHLY MAINTENANCE	0120606990			02/25/19	69.02
								69.02
								02
								MONTHLY MAINTENANCE
								03
								MONTHLY MAINTENANCE
								04
								MONTHLY MAINTENANCE
								0124606990
								INVOICE TOTAL: 276.08
								VENDOR TOTAL: 276.08
IND00003 INDUSTRIAL SYSTEMS, LTD								
21762	02/14/19	01	2500 GAL THERMA PT R, SPLIT LOAD	2424707700			02/25/19	2,725.00
								INVOICE TOTAL: 2,725.00
								VENDOR TOTAL: 2,725.00
ING00001 INGALLS OCCUPATIONAL HEALTH								
275876	02/14/19	01	PHYSICAL PT OFC MARANO	0122707920			02/25/19	172.00
								142.00
								02
								PHYSICAL PT OFC VAN WAGNER
								0122707920
								INVOICE TOTAL: 314.00
								VENDOR TOTAL: 314.00
JCM00001 JCM UNIFORMS INC.								
752829	02/19/19	01	U/A WINTER-HNDCEFFS, GLV, RINGER	0122707300			02/25/19	190.84
								190.84
								INVOICE TOTAL: 190.84
								VENDOR TOTAL: 190.84

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOM

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
KOB00002 KATIE KOBIICA									
7		02/19/19	01	YOGA CLASS	0126606991			02/25/19	210.00
INVOICE TOTAL:									210.00
VENDOR TOTAL:									210.00
KON0005 KONICA MINOLTA BUSINESS SOL									
33039803		02/19/19	01	STAFF OFFICE-INSURANCE	0126606990			02/25/19	7.30
			02	STAFF OFFICE-LATE CHARGES	0126606990				10.98
			03	STAFF OFFICE-PAYMENT	0126606990				114.71
			04	RGSTRIN OFFICE-INSURANCE	0126606990				6.62
			05	RGSTRIN OFFICE-LATE CHARGES	0126606990				9.97
			06	RGSTRIN OFFICE-PAYMENT	0126606990				104.11
INVOICE TOTAL:									253.69
VENDOR TOTAL:									253.69
LAW00005 LAW OFFICES OF JOHN Z. TOSCAS									
190206		02/14/19	01	ADJUDICATION HEARING 02/06/19	0122606540			02/25/19	425.00
INVOICE TOTAL:									425.00
VENDOR TOTAL:									425.00
MEN00005 MENARDS									
39741		02/14/19	01	CIOROX CLEAN UP	0127927760			02/25/19	8.97
			02	LAMINATE CLEANER	0127927760				21.94
INVOICE TOTAL:									30.91
44500,44447		02/14/19	01	REPIRATORS	0127927990			02/25/19	62.94
			02	BLACK SATIN SPRAY PAINT	0127926711				15.92
			03	GRAY PRIMER	0127926711				14.82
			04	SWIFFER PADS 12 PACK	0127927760				15.58
			05	100 OZ PINESOL	0127927760				5.88
INVOICE TOTAL:									115.14
44987		02/14/19	01	LIGHT	0124707510			02/25/19	79.94

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MENARD'S								
44987	02/14/19	02	RUST DEFENSE	0127936711			02/25/19	55.76
		03	WATER HEATER, UNION, VALVE	0127926710				355.94
								491.64
								637.69
MICRO-EYE SECURITY SYSTEMS INC								
46614	02/14/19	01	KAPTUR ANNL CNTRL STAT MTRG	0127916710			02/25/19	240.00
		02	MCCRD ANNL CNTRL STAT MTRG	5420606711				240.00
								480.00
								480.00
MIDAMERICAN ENERGY COMPANY								
9244749	02/14/19	01	METRA 12/31/18-1/31/19	5324606400			02/25/19	132.33
								132.33
9244753	02/14/19	01	METRA 12/31/18-1/31/19	5324606400			02/25/19	804.34
								804.34
								936.67
MONROE TRUCK EQUIPMENT, INC.								
323916	02/14/19	01	UNIT#2 & 42 SPINNER DISC, BOLT	0124606700			02/25/19	185.94
								185.94
								185.94
NATIONAL SEED								
58415851	02/14/19	01	ICE MELT	0127926780			02/25/19	400.00
		02	ICE MELT	0127916780				457.50
								857.50
								857.50
NICOR GAS								

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.MOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
NIC0001			NICOR GAS					
190204	02/19/19	01	RNTL HOUSE 1/2/19-1/31/19	0130606990		INVOICE TOTAL:	02/25/19	335.87
190204A	02/14/19	01	12222 WILL COOK 1/3-2/1/19	5124606410		INVOICE TOTAL:	02/25/19	100.28
190204B	02/14/19	01	12410 91ST 1/2-2/1/19	5124606410		INVOICE TOTAL:	02/25/19	30.48
190204C	02/14/19	01	40 RAMSGATE 1/3-2/3/19	5124606410		INVOICE TOTAL:	02/25/19	41.94
190205	02/14/19	01	10057 W 125TH 1/4-2/4/19	5224606410		INVOICE TOTAL:	02/25/19	109.58
190213	02/19/19	01	01/14-02/12/19 8201 RT83	5124606410		INVOICE TOTAL:	02/25/19	31.19
1980204	02/14/19	01	133 FOREST EDGE 1/3-2/3/19	5124606410		INVOICE TOTAL:	02/25/19	30.52
						VENDOR TOTAL:		679.86
NOR00001 NORTHERN SAFETY CO., INC.								
903314902	02/14/19	01	SAFETY LIGHT	0124707510		INVOICE TOTAL:	02/25/19	108.12
						VENDOR TOTAL:		108.12
PAL00030 PALOS PARK SENIOR CLUB								
190214	02/14/19	01	PALOS PRK SENIOR CLUB 2/11/19	0121606990		INVOICE TOTAL:	02/25/19	155.50
						VENDOR TOTAL:		155.50

PRA00007 PRAKXAIR DISTRIBUTION-963

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P. O. #	PROJECT	DUE DATE	ITEM AMT
PRA00007 PRAKAIR DISTRIBUTION-963								
87485644	02/19/19	01	WELDING SUPPLIES	0124606708			02/25/19	106.00
								INVOICE TOTAL: 106.00
								VENDOR TOTAL: 106.00
Q010002 QWILL CORPORATION								
3276330	02/14/19	01	1 YEARLY PLANNER/CHIEF	0122707010			02/25/19	14.99
								INVOICE TOTAL: 14.99
3314766	02/14/19	01	MEDIUM BINDR CLIPS	0122707010			02/25/19	47.76
								INVOICE TOTAL: 47.76
								VENDOR TOTAL: 62.75
RDB00001 RDB MOBILE TOOLS LLC								
021419787	02/19/19	01	ENGINE STARTER	0124707510			02/25/19	389.00
								INVOICE TOTAL: 389.00
								VENDOR TOTAL: 389.00
RED00001 RED WING SHOE STORE								
20190210010992	02/14/19	01	SAFETY BOOTS/DAVID KWAK	0124707300			02/25/19	211.49
								INVOICE TOTAL: 211.49
								VENDOR TOTAL: 211.49
REG00003 REGIONAL TRUCK EQUIPMENT								
202881	02/14/19	01	UNIT#55 PIVOT BAR, FRAME	0124606700			02/25/19	748.84
								INVOICE TOTAL: 748.84
202992	02/19/19	01	UNIT#55 PLOW REPAIR	0124606708			02/25/19	43.42
								INVOICE TOTAL: 43.42
								VENDOR TOTAL: 792.26
ROS0001 ROSCOE								

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.WOW

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ROS0001	ROS0001	02/19/19	01	MATS/REC 02/13/19	0127926990			02/25/19	35.00
									INVOICE TOTAL: 35.00
									VENDOR TOTAL: 35.00
RUE00001	RUEKERT & MIELKE, INC.	02/14/19	01	50% COST UPD&DT SHP FLS-COOK	5224606990			02/25/19	225.75
			02	50% COST UPD&DT SHP FLS-COOK	5124606990				225.75
									INVOICE TOTAL: 451.50
									VENDOR TOTAL: 451.50
RUS000015	RUSSO POWER EQUIPMENT	02/19/19	01	POWER MELT	0127926780			02/25/19	172.50
			02	POWER MELT	0127916780				685.00
									INVOICE TOTAL: 857.50
									VENDOR TOTAL: 857.50
STA00005	STATE TREASURER	02/14/19	01	10/20-12/20/18 MAIN RT83@119TH	0124606731			02/25/19	292.50
									INVOICE TOTAL: 292.50
									VENDOR TOTAL: 292.50
STA00016	STAPLES BUSINESS ADVANTAGE	02/19/19	01	MISC SUPPLIES	0120707010			02/25/19	278.26
									INVOICE TOTAL: 278.26
									VENDOR TOTAL: 278.26
8052877664		02/19/19	01	MISC SUPPLIES	0120707010			02/25/19	171.51
									INVOICE TOTAL: 171.51
									VENDOR TOTAL: 171.51
8052964502		02/19/19	01	MISC SUPPLIES	0120707010			02/25/19	274.45
									INVOICE TOTAL: 274.45
									VENDOR TOTAL: 274.45

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.MCM

-- Village of Palos Park --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
STA00016 STAPLES BUSINESS ADVANTAGE								
8053049780	02/19/19	01	MISC SUPPLIES	0120707010			02/25/19	431.03
			INVOICE TOTAL:					431.03
8053049781	02/14/19	01	20 SPILL CLEAN UP PACKS F/OFC	0122707990			02/25/19	219.80
			INVOICE TOTAL:					219.80
8053151942	02/19/19	01	MISC SUPPLIES	0120707010			02/25/19	33.98
			INVOICE TOTAL:					33.98
			VENDOR TOTAL:					1,409.03
SUB00002 SUBURBAN TRUCK PARTS								
68469	02/14/19	01	UNIT#1 BACK UP ALARM	0124606700			02/25/19	53.04
			INVOICE TOTAL:					53.04
68471	02/14/19	01	OIL DRY PREMIUM	0124606708			02/25/19	35.85
			INVOICE TOTAL:					35.85
68483	02/14/19	01	UNIT#1 & 2 FF/WS CART	0124606700			02/25/19	15.29
			INVOICE TOTAL:					15.29
68572	02/14/19	01	UNIT#31 CLAMP, SEAL	0124606700			02/25/19	10.46
			INVOICE TOTAL:					10.46
			VENDOR TOTAL:					114.64
TER00005 TERMINIX PROCESSING CENTER								
382067743	02/19/19	01	PEST CONTROL METRA	5324606990			02/25/19	49.00
			INVOICE TOTAL:					49.00
382574308	02/19/19	01	PEST CONTROL/POLICE	0127916780			02/25/19	78.00
			INVOICE TOTAL:					78.00
			VENDOR TOTAL:					127.00

TIR0001 TIRE SERVICES COMPANY

DATE: 02/19/19
 TIME: 14:46:27
 ID: AP441000.MOM

-= Village of Palos Park =-
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/25/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT	

TIR0001	TIRE SERVICES COMPANY								
246849	02/19/19	01	VEH#256-FLAT REPAIR	0122606700			02/25/19	21.50	
								INVOICE TOTAL:	21.50
								VENDOR TOTAL:	21.50

VER00001	VERIZON WIRELESS								
9823248922	02/14/19	01	01/02/19-02/01/19	5224707210			02/25/19	264.47	
		02	01/02/19-02/01/19	5124707210				154.93	
		03	01/02/19-02/01/19	0126707210				1,043.24	
		04	01/02/19-02/01/19	0124707210				341.57	
		05	01/02/19-02/01/19	0122707210				296.06	
		06	01/02/19-02/01/19	0120707210				73.56	
								INVOICE TOTAL:	2,173.83
								VENDOR TOTAL:	2,173.83

WYR00001	FRANK WYROSTEK								
190213	02/19/19	01	ENTRNMNT F/TPS CHILI IN PARK	0132606000			02/25/19	325.00	
								INVOICE TOTAL:	325.00
								VENDOR TOTAL:	325.00

ZEB00001	ZACK ZEBROWSKI								
190211	02/14/19	01	CAMPBELL SISTERS 1-24-19	0126606220			02/25/19	57.00	
		02	KATIE CAMPBELL 2-4-19	0126606220				28.50	
		03	JEFF KIRSCHER 1-24-19	0126606220				28.50	
		04	JEFF KIRSCHER 2-4-19	0126606220				28.50	
								INVOICE TOTAL:	142.50
								VENDOR TOTAL:	142.50
								TOTAL ALL INVOICES:	51,631.49

DATE: 02/19/19
 TIME: 14:53:15
 ID: AP443000.WOW

- Village of Palos Park -
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
20	ADMINISTRATION DEPARTMENT		
BTS00001	BTS SOLUTIONS	2,340.00	202.26
CAL00001	CALL ONE	25,050.96	421.75
DEL00011	DE LAGE LANDEN FINANCIAL	5,164.28	76.93
IMA00005	IMAGE SYSTEMS & BUSINESS	6,089.17	69.02
STA00016	STAPLES BUSINESS ADVANTAGE	13,239.59	1,189.23
VER00001	VERIZON WIRELESS	11,273.20	73.56
	ADMINISTRATION DEPARTMENT		2,032.75
21	PUBLIC AFFAIRS DEPARTMENT		
PAL00030	PALOS PARK SENIOR CLUB	736.25	155.50
	PUBLIC AFFAIRS DEPARTMENT		155.50
22	POLICE DEPARTMENT		
ACC00002	ACCURINT	266.00	69.00
ANI0001	ANIMAL WELFARE LEAGUE	306.00	306.00
AXO00001	AXON ENTERPRISE INC		66.00
BTS00001	BTS SOLUTIONS	2,340.00	156.61
CAL00001	CALL ONE	25,050.96	329.21
CHI00040	CHICAGO PARTS & SOUND, LLC	6,550.78	18.24
G&H00001	G & H IMPORT AUTO PARTS INC.	13,888.11	209.04
ING00001	INGALLS OCCUPATIONAL HEALTH	1,512.00	314.00
JCM00001	JCM UNIFORMS INC.	433.68	190.84
LAW00005	LAW OFFICES OF JOHN Z. TOSCAS	3,825.00	425.00
QUI0002	QUILL CORPORATION	179.28	62.75
STA00016	STAPLES BUSINESS ADVANTAGE	13,239.59	219.80
TIR0001	TIRE SERVICES COMPANY	7,985.04	21.50
VER00001	VERIZON WIRELESS	11,273.20	296.06
	POLICE DEPARTMENT		2,684.05
24	PUBLIC WORKS DEPARTMENT		
AMW00001	A/M WELDING	2,350.00	550.00
BTS00001	BTS SOLUTIONS	2,340.00	69.52
CAL00001	CALL ONE	25,050.96	157.64
CHI00040	CHICAGO PARTS & SOUND, LLC	6,550.78	256.54
CIN00001	CINTAS CORPORATION #23K	5,247.18	183.38

DATE: 02/19/19
 TIME: 14:53:16
 ID: AP443000.WOW

-- Village of Palos Park --
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
COM00009	COM ED	13,388.50	1,628.14
DEL00011	DE LAGE LANDEN FINANCIAL	5,164.28	79.00
FLE00001	FLEETPRIDE, INC.	1,594.26	53.18
G&H00001	G & H IMPORT AUTO PARTS INC.	13,888.11	60.28
HAW00004	HAWK BRIDGEVIEW	296.56	40.03
IMA00005	IMAGE SYSTEMS & BUSINESS	6,089.17	69.02
MEN00005	MENARDS	4,044.01	79.94
MON0002	MONROE TRUCK EQUIPMENT, INC.	4,717.53	185.94
NOR00001	NORTHERN SAFETY CO., INC.	1,057.24	108.12
PRA00007	PRAAIR DISTRIBUTION-963	853.50	106.00
RDB00001	RDB MOBILE TOOLS LLC		389.00
RED00001	RED WING SHOE STORE	954.85	211.49
REG00003	REGIONAL TRUCK EQUIPMENT	1,017.44	792.26
STA00005	STATE TREASURER	877.50	292.50
SUB00002	SUBURBAN TRUCK PARTS	1,249.95	114.64
VER00001	VERIZON WIRELESS	11,273.20	341.57
	PUBLIC WORKS DEPARTMENT		5,768.19
25	BUILDING DEPARTMENT		
BTS00001	BTS SOLUTIONS	2,340.00	43.31
CAL00001	CALL ONE	25,050.96	105.11
DEL00011	DE LAGE LANDEN FINANCIAL	5,164.28	79.00
HOU00001	HOUSEAL LAVIGNE ASSOCIATES	71,760.49	465.00
IMA00005	IMAGE SYSTEMS & BUSINESS	6,089.17	69.02
	BUILDING DEPARTMENT		761.44
26	RECREATION DEPARTMENT		
BTS00001	BTS SOLUTIONS	2,340.00	16.66
CAL00001	CALL ONE	25,050.96	52.48
HIC0001	HICKORY HILLS PARK DISTRICT		88.40
KOB00002	KATIE KOBILCA	875.00	210.00
KON0005	KONICA MINOLTA BUSINESS SOL	2,257.55	253.69
VER00001	VERIZON WIRELESS	11,273.20	1,043.24
ZEB00001	ZACK ZEBROWSKI	142.50	142.50
	RECREATION DEPARTMENT		1,806.97

DATE: 02/19/19
TIME: 14:53:16
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
27	PUBLIC GROUNDS		
CAS00001	CASE LOTS, INC.	628.60	388.80
CLE00003	CLEAR LOSS PREVENTION INC	7,032.06	762.50
COV00001	COVERALL	16,536.00	654.00
EBE0001	PALOS ACE HARDWARE	2,500.02	28.76
ENV00004	ENVIRONMENT MECHANICAL	29,563.95	2,854.91
MEN00005	MENARDS	4,044.01	557.75
MIC00004	MICRO-EYE SECURITY SYSTEMS INC	6,609.50	240.00
NAT00012	NATIONAL SEED	4,395.50	857.50
ROS0001	ROSCOE	7,809.04	35.00
RUS00015	RUSSO POWER EQUIPMENT	3,745.49	857.50
TER00005	TERMINIX PROCESSING CENTER	1,326.00	78.00
	PUBLIC GROUNDS		7,314.72
29	FINANCE DEPARTMENT		
BTS00001	BTS SOLUTIONS	2,340.00	16.66
CAL00001	CALL ONE	25,050.96	52.48
DEL00011	DE LAGE LANDEN FINANCIAL	5,164.28	79.00
IMA00005	IMAGE SYSTEMS & BUSINESS	6,089.17	69.02
	FINANCE DEPARTMENT		217.16
30	SLUIS PROPERTY		
COM00017	COM ED	1,716.40	18.94
NIC0001	NICOR GAS	10,500.05	335.87
	SLUIS PROPERTY		354.81
32	PALOS PARK FESTIVALS		
CRO00009	CROWN TROPHY		89.80
DAH00002	KRISTIN DAHNERT		100.00
WYR00001	FRANK WYROSTEK		325.00
	PALOS PARK FESTIVALS		514.80
MFT FUND			
24	MFT FUND		

DATE: 02/19/19
TIME: 14:53:16
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

MFT FUND			
24	MFT FUND		
CAR00004	CARGILL INC.	19,639.45	12,209.95
GAL00002	GALLAGHER MATERIALS, INC.	3,403.38	370.76
IND00003	INDUSTRIAL SYSTEMS, LTD		2,725.00
	MFT FUND		15,305.71
SEWER FUND			
24	SEWER FUND		
BTS00001	BTS SOLUTIONS	2,340.00	16.66
CAL00001	CALL ONE	25,050.96	1,171.01
NIC0001	NICOR GAS	10,500.05	234.41
RUE00001	RUEKERT & MIELKE, INC.	4,700.00	225.75
VER00001	VERIZON WIRELESS	11,273.20	154.93
	SEWER FUND		1,802.76
WATER FUND			
24	WATER FUND		
ALT00003	ALTERNATIVE ENERGY SOLUTIONS,	2,155.20	430.00
BTS00001	BTS SOLUTIONS	2,340.00	63.32
CAL00001	CALL ONE	25,050.96	697.03
CHI00040	CHICAGO PARTS & SOUND, LLC	6,550.78	163.58
CIN00001	CINTAS CORPORATION #23K	5,247.18	75.74
COR00011	CORE & MAIN LP	25,144.13	8,261.97
ENV00004	ENVIRONMENT MECHANICAL	29,563.95	406.00
FOR00010	FORMAX, A DIVISION OF	806.00	730.00
G&H00001	G & H IMPORT AUTO PARTS INC.	13,888.11	259.52
NIC0001	NICOR GAS	10,500.05	109.58
RUE00001	RUEKERT & MIELKE, INC.	4,700.00	225.75
VER00001	VERIZON WIRELESS	11,273.20	264.47
	WATER FUND		11,686.96
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
MID00003	MIDAMERICAN ENERGY COMPANY	46,297.08	936.67
TER00005	TERMINIX PROCESSING CENTER	1,326.00	49.00
	COMMUTER LOT FUND		985.67

DATE: 02/19/19
TIME: 14:53:16
ID: AP443000.WOW

-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

MCCORD FUND			
20			
MIC00004	MICRO-EYE SECURITY SYSTEMS INC	6,609.50	240.00
			240.00
	TOTAL ALL DEPARTMENTS		51,631.49

Building Department
 8999 West 123rd Street
 Palos Park, IL 60464
 www.palospark.org



Phone: (708) 671-3730
 Fax: (708) 448-9542

To: G. Darryl Reed, Building Dept. Commissioner
 From: Building Department
 Date: February 20, 2019
 Subject: **Building Department Report for Council Meeting February 25, 2019**

Why a homeowner should pay attention to ice or icicles hanging from their homes

- Ice dams can cause serious damage to your roof. The re-frozen water along the roof edge creates an ice dam and melting snow running down the roof begins to back up underneath the roof covering. This water will soak the roof sheathing and leak into the attic unless there is a barrier above the sheathing.
- Check for water stains or moisture in the attic. Water stains and moisture may indicate that an ice dam has formed.

To help prevent ice dams

- Keep attics well insulated and well ventilated
- When replacing a roof, make sure to install a water repellent barrier underneath the shingles. This acts as an extra layer of protection that helps prevent water from seeping inside the building.

PERMITS

The Building Department processed Six (6) permits from Feb. 6 - 19, 2019 resulting in \$4,127.05 of permit fees. Eleven (11) inspections were completed during this time. Tree Bank Fees of \$11,800.00 were also collected.

8909 W. 121st Street	Interior demo	\$ 200.00
11901 Southwest Hwy	Ground sign	\$ 740.00
204 Forest Edge Dr.	Engineering & New Home Review Fee	\$ 1,000.00
70 Elizabeth Lane	Engineering & New Home Review Fee	\$ 1,000.00
11903 S. 89th Court	Home demolition	\$ 947.05
11903 S. 89th Court	Tree removal only	\$ 240.00
	TOTAL	\$ 4,127.05
	2019 YEAR TO DATE FEES	\$ 9,760.35

Palos Park Citizens on Patrol Service (COPS) Help Fund the Palos Park Police Cadet Scholarship Fund

On Monday February 20, 2019 Palos Park Citizen on Patrol Service members (COPS), will be on hand to present a check to the Palos Park Police Cadets Scholarship Fund recipients.

The COPS group members work to raise money for the scholarship program year round, as well as number of Palos Park residents who serve as community partners in funding the program.

We thank everyone for their continued support of the Palos Park Police Cadets. The money raised for the Palos Park Police Cadet Scholarship Fund allows active members in the cadet program access to financial assistance.

Police Commissioner Dan Polk noted that in order to be an effective police agency, we cannot operate alone, we must have the active support and assistance of our citizens and community members.

The Palos Park Police Department truly recognizes that no single factor has been more crucial to reducing crime than the partnership between law enforcement agencies and the communities they serve. heir college courses while pursuing a degree in Public Safety.

Special Olympics 2019 annual Polar Plunge

Palos Park officers will charge into frigid waters in Manteno, Illinois On March 2nd, 2019 from 12pm-5pm as part of the Special Olympics 2019 annual Polar Plunge

The Polar Plunge is a state-wide event where participants jump into a freezing body of water to raise money for Special Olympics. Participants can jump solo or with a team.

The funds that raised provide those with intellectual disabilities the opportunity to compete in year round sporting competitions at no cost to the family. The money the officers raise through the registration and donations will provide free sports training, competition, health screenings and inclusive programs for children and adults with intellectual disabilities.

All donations received go directly to Special Olympics and residents can donate any pledge amount by visiting the PPPD donation page. Please support the PPPD Polar Plunge Team by contacting Officer John Sutko at 708 671 3770.

Park Police Encourage residents to take part in the “BLOCK WATCH” program

The Palos Park Police Department “BLOCK WATCH” program, is looking to enlist new members, residents who have home outdoor video cameras to help us solve neighborhood crimes.

Often times police investigators have found when canvassing a neighborhood after a crime has occurred, that a home video system may have captured a picture of a suspect or vehicle. This can be a valuable lead that can help in an investigation and may even lead to an arrest.

The BLOCK WATCH program is a voluntary program that asks our residents who have outdoor surveillance cameras to register their cameras with the Police Department. In the event a crime occurs in the neighborhood, we will ask you to check your camera system to see if you captured a picture that may aid in our investigation.

There is no charge to participate in this program and program participants will be kept confidential.

Anyone interested in the BLOCK WATCH program or anyone having questions concerning this program, please contact Sergeant Chris Hughes at 708-671-3770



VILLAGE COUNCIL
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: *February, 25, 2019*

7:30 PM

Kaptur Administrative Center

AGENDA MATTER

Approve Lauterbach and Amen, LLP of Naperville, Illinois as Village Auditors for Fiscal Years April 30, 2019 through 2022.

BACKGROUND AND DISCUSSION

Proposals (RFPs) were sent to six auditing firms in December, with only four firms responding and submitting proposals. Those firms who submitted proposals were:

- | | |
|---|----------------------------|
| • <i>John Kasperek Co., Inc. Calumet City, IL</i> | BASE COST: \$29,800 |
| • <i>Sikich, LLP, Naperville, IL</i> | BASE COST: \$30,550 |
| • <i>Mueller Orland Park, IL</i> | BASE COST: \$33,200 |
| • <i>Lauterbach and Amen, Naperville, IL</i> | BASE COST: \$22,200 |

Two firms declined submitting a proposal. Audit proposals were submitted to the Village on February 8, 2019, and are attached. Since all the responding firms were professional and very well qualified, it was decided that selecting the firm with lowest bid was recommended.

STAFF RECOMMENDATION

Staff recommends approving Lauterbach and Amen, LLP of Naperville, Illinois as Village Auditors for Fiscal Years ending 2019 through 2022 for submitting the lowest audit proposal. The base cost for the FY2019 audit is \$22,200, less \$2,500 if a Single Audit Report is not performed. Preparation of the Pension Fund Annual Report is included in the base price. Attached are the four proposal cost summaries submitted by the responding firms.

Lauterbach and Amen, LLP is well qualified to perform the audit, based on their extensive experience in the field of governmental accounting and auditing. They currently serve as auditors for a substantial number of municipalities, townships, library, park, and special districts. They are committed to meeting and exceeding our expectations with regard to quality, technical expertise, and timing of their services.

RECOMMENDED MOTION

Award Lauterbach and Amen, LLP the auditing engagement contract for auditing services and CAFR preparation for Fiscal Years 2019 through 2022.

ATTACHMENT B

PROPOSAL COST SUMMARY

The base proposal should be provided including the specific fees for each service listed below. Separate fees may also be provided for additional services which may not be included in the final contract.

Firm Submitting Proposal: John Kasperek Co., Inc.

<u>BASE PROPOSAL</u>	<u>FISCAL YEAR ENDED APRIL 30,</u>			
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Financial Statements (CAFR)	<u>\$23,600</u>	<u>\$24,200</u>	<u>\$24,800</u>	<u>\$25,400</u>
Management Letter	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Single Audit Report *	<u>\$2,000</u>	<u>\$2,050</u>	<u>\$2,100</u>	<u>\$2,150</u>
Annual Financial Report to the State Comptroller	<u>\$800</u>	<u>\$820</u>	<u>\$840</u>	<u>\$860</u>
Review of the Pension Fund Annual Reports	<u>\$900</u>	<u>\$920</u>	<u>\$940</u>	<u>\$960</u>
Copy and Binding of Reports	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL BASE PROPOSAL COST	<u>\$27,300</u>	<u>\$27,990</u>	<u>\$28,680</u>	<u>\$29,370</u>
<i>*If necessary</i>				
<u>ADDITIONAL SERVICES</u>				
Preparation of Pension Fund Annual Reports	<u>\$1,500</u>	<u>\$1,540</u>	<u>\$1,580</u>	<u>\$1,620</u>



Signature of Authorized Representative



Date

ATTACHMENT B

PROPOSAL COST SUMMARY

The base proposal should be provided including the specific fees for each service listed below. Separate fees may also be provided for additional services which may not be included in the final contract.

Firm Submitting Proposal: Sikich LLP

BASE PROPOSAL	Fiscal Year Ended April 30,			
	2019	2020	2021	2022
Financial Statements (CAFR)	\$ 23,950	\$ 24,670	\$ 25,410	\$ 26,170
Management Letter	*	*	*	*
Single Audit Report**	2,500	2,580	2,660	2,740
Annual Financial Report to State Comptroller	650	700	750	800
Review of the Pension Fund Annual Report	500	550	600	650
Copy and Binding of Reports*	*	*	*	*
GASB Statement No. 75***	750	-	-	-
TOTAL BASE PROPOSAL COST	\$ 28,350	\$ 28,500	\$ 29,420	\$ 30,360
ADDITIONAL SERVICES				
Preparation of Pension Fund Annual Report	\$ 2,200	\$ 2,300	\$ 2,400	\$ 2,500



Signature of Authorized Representative

February 8, 2019

Date

* These items are an integral part of our audit process and fees have been included in the cost of the financial statement audit.

** If necessary

*** This fee is for the implementation of GASB Statement No. 75, Accounting and Financial Reporting for Other Postemployment Benefit Plans, effective for the Village's fiscal year ended April 30, 2019.

These fees assume that the Village of Palos Park will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger, and will prepare certain schedules of account analysis and confirmations of account balances.

We want to invest in what we hope will become a long-lasting relationship with the Village of Palos Park, which is why we will absorb the costs of the orientation and nonrecurring procedures required in an initial engagement. We estimate these costs to be 20% of our first year fees.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due within 60 days of receipt of an invoice. Invoices not paid within 60 days are assessed a finance charge of 1 percent per month (12 percent annually).



Appendix C: Proposal Cost Summary

PROPOSAL COST SUMMARY

The base proposal should be provided including the specific fees for each service listed below. Separate fees may also be provided for additional services which may not be included in the final contract.

Firm Submitting Proposal: Mueller & Co., LLP

FISCAL YEAR ENDED APRIL 30,

<u>BASE PROPOSAL</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Financial Statements (CAFR)	<u>\$25,500</u>	<u>\$26,300</u>	<u>\$27,100</u>	<u>\$27,900</u>
Management Letter	<u>\$200</u>	<u>\$205</u>	<u>\$215</u>	<u>\$220</u>
Single Audit Report *	<u>\$4,000</u>	<u>\$4,100</u>	<u>\$4,200</u>	<u>\$4,300</u>
Annual Financial Report to the State Comptroller	<u>\$600</u>	<u>\$620</u>	<u>\$640</u>	<u>\$660</u>
Review of the Pension Fund Annual Reports	<u>\$800</u>	<u>\$825</u>	<u>\$850</u>	<u>\$875</u>
Copy and Binding of Reports	<u>\$100</u>	<u>\$105</u>	<u>\$110</u>	<u>\$115</u>
TOTAL BASE PROPOSAL COST *If necessary	<u>\$31,200</u>	<u>\$32,155</u>	<u>\$33,115</u>	<u>\$34,070</u>
<u>ADDITIONAL SERVICES</u>				
Preparation of Pension Fund Annual Reports	<u>\$2,000</u>	<u>\$2,100</u>	<u>\$2,200</u>	<u>\$2,300</u>

Edward T. McCormick
Signature of Authorized Representative

February 1, 2019
Date

ATTACHMENT B

PROPOSAL COST SUMMARY

The base proposal should be provided including the specific fees for each service listed below. Separate fees may also be provided for additional services which may not be included in the final contract.

Firm Submitting Proposal: Lauterbach & Amen, LLP

	<u>FISCAL YEAR ENDED APRIL 30,</u>			
<u>BASE PROPOSAL</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Financial Statements (CAFR)	<u>\$18,200</u>	<u>\$18,600</u>	<u>\$19,000</u>	<u>\$19,400</u>
Management Letter	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Single Audit Report *	<u>\$2,500</u>	<u>\$2,600</u>	<u>\$2,700</u>	<u>\$2,800</u>
Annual Financial Report to the State Comptroller	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Review of the Pension Fund Annual Reports	<u>\$1,500</u>	<u>\$1,530</u>	<u>\$1,560</u>	<u>\$1,590</u>
Copy and Binding of Reports	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
TOTAL BASE PROPOSAL COST	<u>\$22,200</u>	<u>\$22,730</u>	<u>\$23,260</u>	<u>\$23,790</u>
<i>*if necessary</i>				
 <u>ADDITIONAL SERVICES</u>				
Preparation of Pension Fund Annual Reports	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Ronald J. Amen
Signature of Authorized Representative

2/1/2019
Date



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: February 25, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Approve the Management Agreement for Art Festival Services

BACKGROUND/HISTORY:

On January 14, 2019, the Village Council approved hiring StarEvents to produce and manage the 2019 Palos Park Art Festival. The approval also included a management fee not to exceed \$16,000 and 20% sponsorship commission of sponsors they bring in.

The Management Agreement is the contract between the Village and StarEvents, Inc. this document has been reviewed and commented on by the Village Attorney and the head of legal at IRMA.

STAFF RECOMMENDATION:

Recommend approval of Management Agreement with StarEvents, Inc.

RECOMMENDED MOTION:

I Move to Approve the Management Agreement for Festival Services between the Village of Palos Park and StarEvents, Inc.



VILLAGE OF PALOS PARK

Village Council

Mayor John Mahoney

Village Clerk Marie Arrigoni

Commissioner James Pavlatos

Commissioner Dan Polk

Commissioner Nicole Milovich-Walters

Commissioner G. Darryl Reed

Meeting of: 1/14/19

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

To consider the hiring of StarEvents to facilitate the "Love The Park" Fine Arts Fair held on the Village Green for the weekend of May 18-19, 2019.

BACKGROUND/HISTORY:

The "Love The Park" Fine Arts Fair was started in 2016 to create an ongoing art fair that would highlight the Village of Palos Parks appreciation of cultural arts and its admiration of all art mediums. This event is free for any person wanting to visit and view the different artist's displays. Historically the art fair has featured 30 to 40 artists, with several different states being represented in the event. The art fair is a two day event in which visiting artists have the opportunity to showcase and sell their art works. The fair also is inclusive of live music, food trucks and community art projects.

After the conclusion of the 2018 Art Fair, discussions were started with community partners, Mayor Mahoney, Commissioner Milovich-Walters, Village Manager Boehm and Recreation Director Rickey to find a highly respected professional special events company to facilitate the growth of the event. Staff reached out to representatives on 5/29/18 to begin this search. Staff along with Mayor Mahoney and Commissioner Milovich-Walters started initial meetings with interested companies on 7/9/18.

Staff requested a written proposal at the conclusion of the 7/19/18 meeting from Special Events Management. On 10/9/18 despite a number of follow up emails and calls, the requested information had not been received and staff made the decision to move forward with investigating other professional special events companies to utilize for the upcoming 2019 Art Fair.

Staff reached out on 11/13/18 to StarEvents in order to gauge their interest in our Art Fair. After speaking with the company on 11/15/18 staff felt this company would be beneficial to help expand and improve the Village's Art Fair. Staff than requested a written proposal and it was received on 12/6/18. StarEvents has 25 years' experience working in the special events business. Some of the events they manage are Ramenfest, Taste of Randolph Street, Southport Art Festival, Riotfest, and Hyde Park Jazz Festival to name a few. StarEvents has also raised over 15 million dollars for charities. StarEvents has relationships with sponsors such as McDonalds, Google, Lyft, PNC Bank, Chicago Tribune and Xfinity to name a few.

STAFF RECOMMENDATION:

To hire StarEvents and enter into a partnership to produce and manage the Palos Park Art Fair in 2019. In the interest of increasing revenue growth, by utilizing StarEvents existing artist pool to increase awareness of the event and the number of participating artists as well as increasing corporate sponsorship.

RECOMMENDED MOTION:

To accept the recommendation of staff to hire StarEvents with a management fee not to exceed \$16,000 and sponsorship commission of 20% to produce and manage the Palos Park Art Fair in 2019.

Palos Park Art Fair

Date Submitted: November 27th, 2018

Proposal by:



Introduction

StarEvents

Your reputation depends on external perceptions of your company. A well-executed event can boost your credibility with clients, prospects, media and other stakeholders, but a flawed event can often cause irreparable damage.

For that reason, hiring a professional event management company to orchestrate your event is critical. You need experts who can: (1) map out an end-to-end event plan; (2) execute the many logistical tasks required to deliver a quality event; and (3) measure event outcomes.

As your event management partner, StarEvents will oversee every step in the event process. Outsourcing labor-intensive event logistic management to us lets your team stay focused on strategic activities and engagement with your audience.

Event Summary

Our Understanding of your Needs

Every event is different – and special. Each has its own distinct audience, tone, personality, and objectives. From day one, StarEvents focuses on streamlining logistics so that your event's unique qualities shine through.

We have reviewed your initial requirements and understand the following key facts about your events:

- **Event Name: Palos Park Art Fair**
- **Location: Palos Park**

In addition, we understand the following to be your primary outcomes:

Your Key Objectives:

Pre and Post Event Coordination

1. Increase awareness of Palos Park and the Art Fair
2. Increase amount and quality of participating artists

We align our proven practices with your needs in each step of the process to ensure your desired outcomes stay at the forefront of every decision.

Our Services What We Do For You

You can rely on us to manage end-to-end logistics for your event. Our responsibilities will include:

- **Event Management** – maintain a task plan that thoroughly details all event milestones
- **Event Budget Management** – develop and manage a central event budget and record all relevant expenses. Any line item that exceeds proposed amount by more than 10% would need prior approval.
- **Sponsorship** – StarEvents is known by major brands that we reach out to every year with our new season of events. This broad database of thousands of new and returning sponsors makes it easy to bring in sponsorship income and bring great experiences to the attendees. We have a sponsorship retention rate of 90% year over year.
- **On-Site Management** – ensure venue setup meets all safety regulations and aesthetic expectations. Train onsite staff to monitor crowd control and consumption. Provide customer service to vendors and attendees.
- **Logistical Management** – coordinate and contract any and all items needing rental for the event series. We secure the lowest pricing in the industry by negotiating with vendors in which we've held long term relationships. Multiple bids for each category will ensure the most cost effective pricing for your fest. Will place all logistical rentals on map with prior approval for site map.
- **Talent Procurement** – Working with local, regional, and nationally known acts, we coordinate all aspects of talent: Concept and program design, solicitation, budgets, negotiation, stage management, and much more.
- **Vendor Procurement and Selection** – create and post custom online application after approving all pricing with the client. We then promote the event through our extensive email lists of vendors, along with posting to our large social media following. We offer a digital jury to hand select each artist, merchant, non-profit and food vendor. After the initial jury, vendors may be put on the wait list. If this occurs, the vendors will be notified if a spot opens up. All vendors are charged their booth fee upon acceptance. All vendors must apply with full payment.

CURRENT PARTNERS

Taste of Randolph

- Carla Agostinelli, Executive Director, West Loop Community Organization
Contact: carla@westloop.org

Edge Fest

- Katrina Balog, Executive Director, Edgewater Chamber of Commerce
Contact: katrina@edgewater.org

Retro on Roscoe

- Nina Buik, President, Roscoe Village Neighbors
Contact: ninabuik@yahoo.com

Management Agreement For Festival Services

THIS MANAGEMENT AGREEMENT FOR FESTIVAL SERVICES (“Agreement”) is made and entered into this 25th day of February, 2019 (the “Effective Date”) by and between StarEvents, Inc with its principal business office at 1609 W. Belmont, Chicago, IL (the “Manager”), and the Village of Palos Park, an Illinois municipal corporation, having an address at 8999 W. 123rd Street, Palos Park, Illinois (“Festival”). Manager and Festival are sometimes referred to herein individually as a “Party” and collectively as the “Parties”.

WITNESSETH:

WHEREAS, Festival is organizing the Palos Park Art Festival, (the “Event”) to be held on the Palos Park Village Green, located at 8901 W 123rd Street, Palos Park, Illinois (the “Event Location”) scheduled to occur from May 18th, 2019 through May 19th, 2019 (the “Event Date”); and

WHEREAS, Manager has expertise in consulting with, organizing, producing and marketing events, and the logistics, operations and management of special events such as the Event (“Event Services”); and

WHEREAS, Festival is desirous of Manager providing the Event Services for the Event, and Manager is willing to provide the Event Services to Festival in accordance with this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual promises of the Parties, the Parties agree as follows:

1. Manager’s Obligations and Responsibilities

A. Event Development. Manager shall develop the Event plan in consultation with and subject to the Festival’s approval, which will include, without limitation, operational functions; site event planning; a marketing plan and its implementation; identifying and securing sponsors; identifying and securing talent (music and other artists); identifying and assisting with other festival activities such as children’s games, carnival rides, sports activities and other activities that will apply to the Festival or the culture of the Event.

B. Identify Needs. Manager shall determine and identify parking needs; signage plans; sponsor branding; local ingress/egress plan; equipment; news items for release; equipment such as tents, porta lets, tables, chairs, decor, lighting; sound; staging; identify and supplying (upon approval of Festival) staff positions, vendors and suppliers; liaison with law enforcement, venue and local government officials; liaison with Festival staff; and such other items as Manager determines to be necessary or sufficient for the Event.

C. Meetings. Manager shall meet as necessary with Festival staff, governmental agencies, local businesses, vendors, local police and/or public safety officials in order to obtain their input in all operations, mitigation measures and the planning of the Event. Festival will at all times reasonably cooperate with Manager.

D. Equipment. Subject to Festival's written approval, which shall not be unreasonably withheld or delayed, Manager shall be responsible for identifying, securing and procuring on behalf of Festival the appropriate latest model equipment for the Event, properly registered, licensed, and meeting the standards for the Event.

E. Publications. Subject to Festival's written approval, which shall not be unreasonably withheld or delayed, Manager shall develop and assist in preparing written publications for Festival to produce and distribute, and for placement on Festival's website.

F. Insurance. During the Term, as defined below, Festival shall maintain, in full force and effect, current workmen's compensation, auto and comprehensive general liability insurance and, if alcoholic beverages will be available at the Event, dram shop insurance (collectively, the "Policies"). The Manger shall be allowed to purchase, and pay for a TULIP policy through IRMA for the Event.

G. Coordination. Manager will coordinate its efforts pursuant to and in accordance with instructions and directions of the representative of Festival specified by Festival.

H. Revenue/Expenses. Manager shall collect all revenue from all sources inuring to the Festival from the Event, including, but not limited to all sponsor monies, contracts, and barter deals it obtains in connection with the Event, and hold, or use such funds for the production and benefit of the Event only, and remit to Festival, all excess revenue, after the payment of all expenses and fees, together with Manager's accounting of the receipts and disbursements. Any deficiency of revenue necessary to pay all such expenses and fees will be promptly remitted by Festival to Manager for payment of such expenses, or paid directly by Festival to the respective creditors. Festival shall indemnify and hold Manager harmless from the payment of expenses owed by Festival and those to be paid directly by Festival.

I. Management Fee. Manager shall be paid a base management fee for managing the Event of \$15,995. 00 (the "Base Management Fee"), plus 20% commission on sponsorship monies raised by the Manager (the "Sponsorship Fee"), plus an amount equal to 20% of the net profit of the Event (the "Net Profit Management Fee"). For purposes of this paragraph, "Net Profit" means the gross revenue received or receivable by the Event, minus all expenses of the Event including the Base Management Fee but not including the Net Profit Management Fee, calculated on an accrual basis.

1. The Base Management Fee is payable in the following installments:
\$5,995.00 upon the signing of this Agreement, and \$2,000.00 on the
1st day of March, 2019 and the first day of each month thereafter until the
Base Management Fee is paid in full.
2. The Sponsorship Fees shall be retained by the Manager upon receipt of a sponsorship and shall be accounted for by the Manager in writing to the Festival.

3. The Net Profit Management Fee, if applicable, will be payable in a lump sum on the thirtieth (30th) day of the month following the month in which the last day of the Event occurred, accompanied by an accounting of all revenue received and receivable from all sources, and of all expenses (including the Base Management Fee and the Sponsorship Fees, but not the Net Profit Management Fee), on an accrual accounting basis.

late 4. A payment made more than ten (10) business days after its due date will incur a payment fee of 10% of the amount due, until paid.

5. If a Net Profit Management Fee is payable under this Agreement, then upon the request of Manager, Manager and its agents shall have the right to audit and copy the books and records of Festival to determine the accuracy and completeness of the accountings and payments made or to be made to Manager. If the audit reflects the underpayment or non-payment of more than 2% of any amounts due Manager, Festival will reimburse Manager on demand for its costs of such audit.

J. Manager's Non-Exclusive Time. It is acknowledged by Festival that Manager and its affiliates may perform similar services to events Manager or its affiliates may manage or produce for itself or themselves and for third Parties. Notwithstanding the foregoing, Manager shall diligently devote such time and effort as is reasonably required by Festival in the performance of the Event Services and shall perform its services conscientiously, efficiently, and in compliance with industry standards.

K. Supervision. Manager shall supervise the operations of the Event as detailed on General Terms and Conditions attached hereto as Exhibit "A" attached hereto and made a part of this Agreement (the "Manager Responsibility").

2. Festival Obligations and Responsibilities

A. History. Festival will provide Manager with the history of Festival's previous events, its expectations and goals for the Event, and with such documents as it may have as requested by Manager. With the information provided by the Festival, Manager will propose improvements to the Event from previous years, if applicable, and propose Manager's procedures to meet the Festival's goals for the Event. Manager will work with Festival staff to determine the type of information that will be generated by Festival from the Event, the ways to inform the public, VIP's and other invited guest and attendees of Festival options and other special procedures, which the Festival may adopt.

B. Documents. Festival agrees to provide Manager with original or copies of all relevant documents, schedules, itineraries, materials, maps, diagrams, accreditations, credentials or products as requested by Manager for Manager to perform its duties under this Agreement.

C. Exclusivity of Manager. Festival agrees that Manager is the exclusive manager of the Event, and will state in all its written materials, announcements and publications which refer

to the Event, including a prominent statement on its websites, that Manager is the “Official Exclusive Manager” of the Event, shall display on its uniforms, in such publications, signage and websites the name and logo of Manager in a manner reasonably acceptable to both Parties, and Manager shall be allowed to display on its uniforms, signage, in publications and websites the logos of Festival and references to Festival in a manner reasonably acceptable to Festival. Festival further agrees to allow Manager to market the Event and its sponsors on Manager’s and its affiliated companies’ websites.

3. Term and Termination

A. Term. The term of this Agreement (“Term”) shall be for the period beginning with the Effective Date and ending on or about July 1st, 2019 (the “Termination Date”), or for such longer period as shall be necessary for each Party to perform its obligations under this Agreement.

B. Breach. Except as provided in paragraph 4, this Agreement may be terminated by a Party before the Termination Date only “for cause” if the other Party breaches any of its material obligations under this Agreement (including the failure to perform under professional standards of service), provided that the non-defaulting Party shall give written notice to the defaulting party specifying in sufficient detail the nature and extent of such default, and if such default is not cured within thirty (30) calendar days after such notice is received, or if not curable in such period, the cure is not undertaken within such period and diligently pursued to completion by the sixtieth (60th) day after such notice, this Agreement shall terminate. Notwithstanding the foregoing, if a payment due Manager under Section 1 is not made within fifteen (15) days after its due date, Manager may, at its election and upon notice to Festival, suspend further performance of its duties until payment in full is received, or terminate this Agreement on five (5) days prior notice after such 15 day period, without fault or penalty. All obligations of the Parties, which by their terms are to be performed after termination, will survive termination of this Agreement.

4. Force Majeure

The performance of this Agreement is subject to termination without liability to either Party upon the occurrence of any circumstance beyond the control of such Party, such as acts of God, war, government, disasters, strikes, inclement weather preventing the Event from occurring or unreasonably delaying the completion of Manager’s obligations, or civil disorder. If termination occurs prior to the Event Date by reason of a Force Majeure, the Base Management Fee will be prorated in the following manner, monthly retainers already paid will not be refunded and all expenses of Manager will be reimbursed; but if termination occurs after the Event is open to the public, but is terminated before the scheduled completion of the Event, the sum due under Section 1 the Base Management Fee and all outstanding Sponsorship Fees and commissions will be paid in full.

5. Additional Services

At the request of Festival, and upon such terms as the Parties shall agree in writing, Manager may perform additional services for Festival.

6. Confidentiality

Each party acknowledges and agrees that in performing its obligations under this Agreement, such party may have access to and become familiar with various trade secrets, confidential information, proprietary information and records of the other party (the “Confidential Information”). Each Party agrees that it shall treat all such Confidential Information, which is not in the public domain in the strictest confidence, and shall not disclose the same without prior written consent of Festival. The reproduction, dissemination and/or distribution of this Agreement in any form by Manager or Festival, without the express written permission of the other Party, is strictly prohibited, except as may be necessary for a Party to perform its obligations or to enforce this Agreement, or as may be required by law.

7. General Terms and Conditions

The attached General Terms and Condition, as set forth on exhibit “B” attached hereto, are part of this Agreement and are incorporated herein by reference.

8. Miscellaneous.

A. This Agreement may not be assigned by either party without the written consent of the other Party.

B. This Agreement will be binding upon and inure to the benefit of the respective permitted successors and assigns of the Parties.

C. This Agreement shall be performed and construed in accordance with Illinois law, without reference to its conflicts of laws.

D. Notices: Any notice, demand, or communication required or permitted to be given by any provision of this Agreement shall be deemed to have been sufficiently given or served for all purposes when delivered personally or by reputable overnight courier to the Party or to an executive officer of the party to whom the same is directed or, if sent by registered or certified mail, postage and charges prepaid, addressed to the address as set forth in the opening paragraph of this Agreement, or by email or fax with confirmed receipt. Except as otherwise provided herein, any such notice shall be deemed to be given two business days after the date on which the same was deposited in the United States mail, addressed and sent as aforesaid.

E. This Agreement may be amended only in writing executed by both Parties. No waiver or any provision of the Agreement will be effective unless in writing and signed by the waiving party.

F. This Agreement may be executed in counterparts, with separate signatures appended to separate counterparts, all of which will constitute one agreement. Fax, electronic and PDF signatures will constitute original signatures.

G. The Parties hereby waive trial by jury. The exclusive venue and jurisdiction for all litigation between the Parties will be in the courts located in Cook County, Illinois.

IN WITNESS WHEREOF, the Parties hereto have caused Agreement to be executed as of the Effective Date.

MANAGER

FESTIVAL

Name

Name

By: _____
John Barry, CEO

By: _____
Title

Exhibit "A"

Manager Responsibilities

- 1 Vendor & Hospitality Tents
- 2 Chairs and Furniture
- 3 Adirondack Chairs, Picnic Tables & Bleachers
- 4 Entertainment & Green Rooms
- 5 Sound, Props, Build-out
- 6 Production Office
- 7 Mobile Stages
- 8 Talent, Bands, other acts
- 9 Risers
- 10 Portable Toilets
- 11 ADA Services
- 12 Event Services
- 13 Sanitation & Green Initiatives
- 14 Waste Hauling
- 15 Signage
- 16 General Signage
- 17 Chain Link Fencing, other fencing
- 18 Contingency Plans
- 19 Truss (East & West Entrances) & Press Walls
- 20 Two-way Radio Rentals
- 21 Photography & Video
- 22 Security
- 23 Contract Labor
- 24 Safety & Paramedics
- 25 Cleaning
- 26 Printing, Programs, Flyers
- 27 Volunteer/Staff Uniforms
- 28 Graphic Design
- 29 Production Assistants
- 30 Production Managers
- 31 Management
- 32 Transportation & Parking
- 33 Food & Beverage
- 34 Alcoholic Beverages
- 35 Arts and Culture
- 36 Admin & Legal
- 37 Scheduling
- 38 Stakeholder Relations
- 39 Sponsor Relations
- 40 Sports & Games
- 41 Mobilization & Set-up
- 42 Carnival Operations
- 43 Vendor/Booth Operations
- 44 Public Relations
- 45 Marketing
- 46 Wristbands
- 47 Insurance
- 48 City Permit and License Fees
- 49 City/Police Departments
- 50 Media Relations

EXHIBIT "B"
GENERAL TERMS AND CONDITIONS

1. Festival acknowledges that Manager and its manager, members, officers, employees, agents, contractors, and representatives have made no promise, representation, warranty or guarantee, neither expressed nor implied, with respect to the effectiveness of any security measure implemented and/or recommended by Manager pursuant to the Agreement. Further, Festival acknowledges that Manager cannot identify nor eliminate all areas of risk, in any security or event capacity in which it may be engaged under the Agreement, and thus, cannot be held liable for the failure to prevent the occurrence of any incident which it has been engaged to prevent, excepting the negligent or willful misconduct of Manager or Manager's manager, officers, members, employees, agents, contractors or representatives.
2. Festival acknowledges that Manager and its manager, members, officers, employees, agents, and representatives shall not be held liable to Festival or any other party for loss of, or damage to property, injury or loss of life, loss of profits, general, special, incidental or consequential damages, arising out of this contractual relationship, except for the negligent or willful misconduct of Manager or Manager's manager, officers, members, employees, agents, contractors or representatives.
3. Title to and ownership of all proprietary, copyrighted or patented methodologies, methods, processes, and materials, as well as intellectual proprietary rights and materials including computer software created or fixed in any tangible medium of expression owned by a Party prior to date hereof shall remain the property of such Party (the "Owner"), and the property of the Owner shall not be shared by the other Party in any form with anyone without the consent of the Owner, nor used by the other Party for any purposes not related to the services provided to Festival by Manager, without the express permission of the Owner. The results of the services performed for Festival by Manager, regardless of form, shall be proprietary to Festival.
4. All fees and compensation quoted by Manager to Festival in this Agreement are based upon negotiations between the Festival and Manager prior to commencement of the Agreement. For extra work orders or new elements of the festival that will require significant costs, Manager will get written approval from Festival prior to starting those elements. Festival agrees to pay Manager for all other services provided by Manager beyond the original engagement based on quotes provided by Manager and approved by Festival.
5. Nothing contained in the Agreement shall create a joint venture or partnership between the Parties or a contractual relationship with or cause of action in favor of any third party against either the Festival or Manager. Manager's services under the Agreement are being performed solely for the benefit of Festival, and

no other person or entity shall have any claim against Manager because of the Agreement of the performance or non-performance of Event Services hereunder.

6. The Parties to the Agreement agree that any right to trial by jury is specifically waived.
7. This Agreement shall be binding upon and shall insure to the benefit of the Parties hereto, and their respective successors and assigns.
8. This Agreement contains the entire agreement between the Parties relating to the transactions contemplated hereby. No modification or amendment of this Agreement or any waiver or any provision hereof shall be effective unless the same is in writing signed by the Parties to the Agreement.
9. If any term of the Agreement is found by any court of competent jurisdiction to be invalid or unenforceable, it may be severable from the balance of the Agreement, and the remaining terms and provisions herein shall remain in full force and effect, as if such invalid term or provision had never been made a part hereof. Additionally, if any provision is found to be unenforceable, the Parties authorize any court or arbitrator of competent jurisdiction to modify the provision, so that it is deemed enforceable within the context of the Agreement.
10. In any action at law or in equity relative to this Agreement, the prevailing Party shall be entitled to reimbursement for all of its reasonable attorney's fees. Both Parties retain the right to enjoin any conduct, which in the enjoining Party's opinion, violates a provision of the Agreement and such violation would entitle such Party to injunctive relief.
11. The validity of the Agreement and any of its terms or provisions, as well as the rights and duties of the Parties herein, shall be governed by the laws of the State of Illinois, notwithstanding any and all applicable federal laws.
12. The terms of the Agreement shall not be construed against Manager due to the fact that the Agreement was initially drafted or prepared by Manager.
13. Any right of recovery that Festival has against Manager shall be offset by any monies received from insurance policies covering Festival's loss. Manager shall have the right to set off from any sums it owes Festival any amounts owed by Festival to Manager.
14. Any changes to the scope or nature of the work to be performed for the Festival by Manager must be agreed upon in writing by both Parties in advance, including any modifications to cost. In the event that both Parties agree orally to the change but documentation is not immediately possible, this documentation shall be made as soon as practicable thereafter.