



MEETING AGENDA

Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed
Commissioner James Pavlatos

REVISED MARCH 8, 2019

Monday, March 11, 2019	7:30 PM	Kaptur Administrative Center
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1) CALL TO ORDER

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) APPROVAL OF MINUTES

A. Regular Council meeting of February 25, 2019

5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

A. Palos Park Police Foundation presentation by Carolyn Baca

6) HEARINGS

7) CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To waive bidding and approve the proposal from Airy's in the amount of \$29,261.00 to complete an emergency repair of the piping and valves in the Kimber Trails Lift Station

B. To approve corrections/updates to the Village of Palos Park Safety Policy Manual

C. To approve payment of invoices on the Warrant List dated March 11, 2019 in the amount of \$315,373.02

D. To approve the Supplemental Warrant List dated March 11, 2019 for manual checks, payroll, and recurring wire transfers in the amount of \$378,819.25

8) OLD BUSINESS

9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS

10) INFORMATION & UPDATES

A. Public Works and Streets, Recreation Report

1. To approve the proposal from Suez Utility Service Co., Inc. in the amount of \$5,833.00 to replace the logo on the elevated water storage tank
2. To waive bidding and approve the proposal from Concentric Integration in the amount of \$35,750.00 to provide all equipment and labor necessary to upgrade and replace the SCADA System server that controls the Village water system

B. Building and Public Property Report

1. Building Department Report
2. To adopt an Ordinance extending the time period for compliance with Section 1274.05(g)(4) of the Palos Park Village Code by twelve (12) months, with respect to the Commercial Planned Development approved pursuant to Ordinance No. 2017-33, adopted December 11, 2017, entitled “An Ordinance approving a Commercial Planned Development in the B-2 General Retail and Wholesale Business District, granting Commercial Development Construction and Landscaping criteria approval and granting certain landscaping variations in relation thereto (9520 West 131st Street)” – the ordinance states the owner of the property was obligated to begin construction within fifteen (15) months of the Commercial Planned Development approval and complete construction within thirty (30) months of approval. The owner has filed a timely request and shown good cause for a twelve (12) month extension request as provided for in Section 1274.05(g)(7) of the Palos Park Village Code (the “Extension Request”)
3. To adopt an Ordinance amending Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code in Regard to Legal Nonconforming Uses – the ordinance states Village Council approves and adopts the findings and recommendations of the Plan Commission by adding a new subsection stating a second-floor addition may be constructed in relation to a single-family residence without need for any side yard, rear yard and/or front yard setback variations provided that no portion of said second floor addition encroaches into the required side yard rear yard and/or front yard setback any more than the existing single-family residence, the encroachment into the side yard does not exceed the encroachment limitation that would be allowed and the encroachment into the rear yard does not exceed the encroachment limitation that would be allowed

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

E. Mayor’s Report

F. Clerk’s Report

G. Manager’s Report

11) ANNOUNCEMENTS

12) CITIZENS AND VISITORS COMMENT PERIOD

13) ADJOURNMENT OF REGULAR MEETING

MINUTES OF THE BOARD OF COMMISSIONERS' MEETING

HELD ON FEBRUARY 25, 2019

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, February 25, 2019. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney. Commissioner Reed was not in attendance.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Lauren Pruss, Community Development Director; Barb Maziarek, Finance Director; Mike Sibrava, Public Works Director; Joe Miller, Police Chief; Mose Rickey, Recreation & Parks Director; Kathy May, Administrative Analyst; and Cathy Gabel, Deputy Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON FEBRUARY 11, 2019: Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on February 11, 2019 as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

FOREST PRESERVE DISTRICT OF COOK COUNTY (FPDCC): The Forest Preserve District of Cook County presented a slideshow highlighting the nearly 70,000 acres of forest preserves throughout Cook County. It is the largest forest preserve district in the United States. It receives an estimated 62 million visits each year, providing insight into a world teeming with wildlife and rich with outdoor recreation and environmental education opportunities. The preserves offer oak woodlands, savannas, tall grass prairies, 22 dedicated nature preserves, 40 managed lakes, 7 major waterways, and 300 miles of marked trails. The Village of Palos Park has also partnered with the FPDCC to provide several opportunities to "Fish the Park" at area lakes with prizes awarded to different age groups. For more information about the district or a calendar of events please contact the Forest Preserve District at www.fpdcc.com.

CITIZENS ON PATROL SERVICE (COPS): Citizens on Patrol Service (COPS) members Phyllis Adams, Larry Wiles, and Tom Crowhurst were on hand to present a check to members of the Palos Park Police Cadets for the Cadet Scholarship Fund. Monies raised for the scholarship fund allows active members in the cadet program access to financial assistance as they pursue a college degree in Public Safety

ZONING BOARD OF APPEALS (ZBA) APPOINTMENT: Zoning Board of Appeals members are appointed to serve five (5) year terms with the option of being reappointed at the conclusion of the term or appointed to complete the term of a vacancy. Mayor Mahoney entertained a motion to appoint Vanetta Wiegman to complete the term of a vacancy to expire June 1, 2019.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk, to approve the appointment of Vanetta Wiegman to Zoning Board of Appeals to complete the term of a vacancy to expire June 1, 2019.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. To approve payment of invoices on the Warrant List dated February 25, 2019 in the amount of \$51,631.49

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

STAREVENTS MANAGEMENT AGREEMENT: Commissioner Milovich-Walters reported Village Council approved hiring StarEvents to produce and manage the 2019 Palos Park Art Festival. The approval included a management fee not to exceed \$16,000.00, 20% commission on sponsorship monies raised plus an amount equal to 20% of the net profit of the Event. The Management Agreement has been reviewed by the Village Attorney and the legal department at IRMA.

Commissioner Milovich-Walters moved, seconded by Commissioner Pavlatos, to approve the Management Agreement for Festival Services between the Village of Palos Park and StarEvents with a base management fee of \$15,995.00 plus 20% commission on sponsorship monies raised plus an amount equal to 20% of the net profit of the Event.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Milovich-Walters, Pavlatos, Polk, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:

ICE DAMS: Residents are reminded that ice dams can cause serious damage to roofs. Ice dams may form when water from melting snow freezes into ice at the edge of your roofline. Without proper roof snow removal, the ice that develops may grow large enough to prevent water from melting snow from properly draining off the roof. When the water is unable to drain from the roof, it may back up underneath roof shingles and make its way into your home. Some tips to help prevent ice dams include keeping attics well insulated and well ventilated, and when replacing a roof, install a water-repellent barrier underneath the shingles.

BUILDING DEPARTMENT REPORT: In Commissioner Reed's absence, Mayor Mahoney reported the Building Department issued six (6) permits from February 6, 2019 – February 19, 2019 resulting in \$4,127.05 in fees. Tree Bank Fees of \$11,800.00 were also collected. Eleven (11) inspections were completed during this time. No occupancy permits were issued. No Exaction Fees were collected.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 1,543 calls for service from February 11, 2019 through February 24, 2019. Palos Park Police also issued 60 adjudication tickets, 5 traffic tickets, 17 written warnings, 24 verbal warnings, completed 20 case reports, arrested 5 adults, 0 juveniles, 0 impounds, 30 senior checks, 29 citizen assists and 31 community contact hours.

POLAR PLUNGE: Palos Park Police Officers will participate in the 2019 Special Olympics Annual Polar Plunge on March 2, 2019 in Manteno, IL. The Polar Plunge is a state-wide event where participants jump into a freezing body of water to raise money for Special Olympics. The funds raised provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.

COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:

AUDIT SERVICES: Commissioner Pavlatos reported the Village sent proposals (RFPs) to six (6) auditing firms in December for auditing services and the preparation of the Comprehensive Annual Financial Report (CAFR) for Fiscal Years 2019 through 2022. Four (4) firms responded. Since all the firms were professional and very well qualified and experienced, it was decided that selecting the firm with the lowest bid was recommended. Lauterbach and Amen, LLP of Naperville, IL are being recommended as Village Auditors for Fiscal Years 2019 through 2022. The base cost for the FY2019 audit is \$22,000.00, less \$2,500.00 if a Single Audit Report is not performed. Preparation of the Pension Fund Annual Report is included in the base price. Lauterbach and Amen, LLP currently serve as auditors for a substantial number of municipalities, townships, library, park, and special districts. They are committed to meeting and exceeding the Village's expectations with regard to quality, technical expertise, and timing of their services.

Commissioner Pavlatos moved, seconded by Commissioner Polk, to award Lauterbach and Amen, LLP the auditing contract for auditing services and CAFR preparation for Fiscal Year 2019 through 2022 with a base cost of \$22,200.00 for FY 2019.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Pavlatos, Polk, Milovich-Walters, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

MAYOR'S REPORT:

ABBY KASCH ON THE VOICE: Abby Kasch, a resident of Palos Park is competing on the hit television show "The Voice". Abby is a 2016 graduate of Stagg High School and moved to Nashville in 2018 to pursue a career in music. On behalf of everyone in Palos Park, Mayor Mahoney said we are proud of you and wish you the best of luck at this exciting time in your life and career.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening however, she read several announcements.

MANAGER'S REPORT: Manager Boehm had no formal report this evening.

CITIZENS AND VISITORS COMMENT PERIOD:

Tom Crowhurst – Mr. Crowhurst acknowledged Chief Joe Miller for his twenty years with the Citizens on Patrol Service (COPS).

Joseph Murphy – Mr. Murphy introduced himself as a Trustee for Moraine Valley Community College and running for re-election.

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Reed moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:27 p.m.

Upon voice vote, the motion passed with 4 yes votes.

AYES: -4- Commissioners Milovich-Walters, Polk, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -1- Commissioner Reed

Respectfully submitted,

Cathy A. Gabel
Deputy Village Clerk

Palos Park Police Foundation 2019 Update

Committed to improving police technology, transparency and analytic efficiencies

A presentation by Palos Park Police Foundation President

Carolyn A. Baca, Attorney at Law

As Illinois' first Police Foundation, the Palos Park Police Foundation has truly been a secret weapon of philanthropy to support and pioneer public-safety enhancements.

Palos Park Police Foundation members see policing as a vital governmental function that can, with proper training, equipment and commitment resolve problems through communication skills, technology, transparency and accountability.

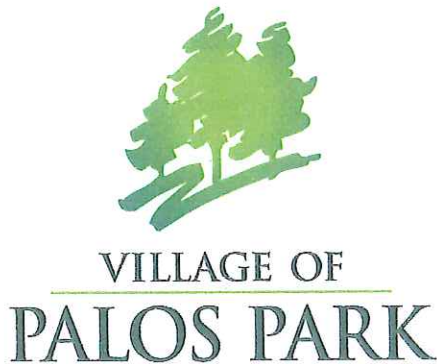
A critical factor in the success of the Palos Park Department's mission is the support and collaboration we receive from our elected leadership, our business community and the Palos Park Police Foundation.

The Palos Park Police Foundation (PPPF) is an independent, nonprofit organization that serves as a community partner to the Palos Park Police Department to provide resources and play a critical role in taking public safety beyond what our government tax dollars will allow.

In 2019, as the PPPF kicks off their fundraising efforts, they are laser focused on the rapidly evolving technology and equipment initiatives that require funding. The Palos Park Police Foundation awards 100% of monies raised in their efforts to ensure our officers have the best training, equipment and programs to perform at their highest level.

Consider donating today and make a visible difference in the quality of life of Palos Park through an investment in public safety.

<https://www.palosparkpolicefoundation.com/>



Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 11, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Emergency Sanitary Lift Station Repair

BACKGROUND/HISTORY:

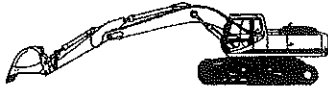
Early last week Public Works staff noticed the Kimber Trails Lift Station had pumps running much more than normal. Staff had Airy's out on Tuesday to pull the pumps and check them out. They found that there were issues with both risers in the wet well. One riser had a crack at the 90 degree bend that was limiting the amount of sewage that was leaving the wet well. The other riser that had a larger split that was delivering almost all the sewage back into the wet well which was causing the pumps to run more as the water was just recirculating. Airy's drained down the wet well and found the base elbows, which connect the pumps to the risers, were also in poor condition. At that point a simple repair was ruled out. Since the station was going to be down PW decided to also replace the piping and valves through the valve vault as they were also original and in poor condition. PW asked for, and received, a proposal from Airy's to install bypass pumps, replace the base elbows, all of the piping in the wet well, the piping from the wet well to the valve vault, and the piping in the valve vault including the two plug valves, and the two check valves. They began the work on Thursday morning and finished about 5:00 AM on Saturday morning. The cost for the work was \$29,261.00.

STAFF RECOMMENDATION:

Staff recommends approving the proposal submitted by Airy's for the repair of the Kimber Trails Lift Station.

RECOMMENDED MOTION:

I move to waive the bidding process and approve the proposal from Airy's in the amount of \$ 29,261.00 to complete an emergency repair of the piping and valves in the Kimber Trails Lift Station.



7455 W. Duvan Drive • Tinley Park, IL 60477-3714
(708) 429-0660 www.airys.com Fax: (708) 429-0795

PROJECT PROPOSAL & CONTRACT

To:
Mr. Mike Sibrava
Village of Palos Park
8901 W 123rd Street
Palos Park, IL 60464

Date: 2/28/2019
Job Number:
E9-519
Job Name/Location
Kimber Trail Lift Station
Near Rt-83 & 82nd Ave
Palos Park, IL

Phone:
708-671-3720
Fax/e-mail:
msibrava@palospark.org

We hereby submit specifications and estimates per plans dated: None

- 10 Re-pipe Kimber Trail Lift Station.
 - Replace base elbows
 - Replace interior piping
 - Replace plug valves
 - Replace check valves
 - Install wall sleeves with link seals

TOTAL BASE BID \$29,261.00

The referenced amount reflects our Lump Sum bid for the referenced project

The following considerations are made as part of the bid and contract documents

- No permits, bonds, taxes, licenses, or fees
- Airy's and their subcontractors to be held harmless from utility construction in any areas requiring permit(s)/easements for construction.
- On site and Off site restoration by others
- Staking & layout by others
- Televising of existing or proposed sewers is not included unless expressly mentioned in this proposal.
- Vacuum testing of structures is not included unless expressly mentioned in this proposal.
- Contaminated groundwater/storm water handling or disposal is not included.
- Not responsible for the Excavation, Handling, Hauling, or Disposal of any contaminated soils. Airy's may work in other areas, or suspend construction until such material is removed or cleaned.
- Disposal of unsuitable materials not included.
- Owner to allow for the extension of time to the project in the event of revisions, additions, or the changes in the scope of the project without adverse effects to Airy's or their subcontractors.
- In the event soil erosion is provided in a bid line, we will provide the initial installation. Further maintenance is to be provided by others.
- Dewatering is excluded.
- Rock excavation is excluded.
- Traffic control by others.
- Tree removal/trimming by others.
- All pavement or curb sawing, removal, and disposal is excluded.
- Not responsible for damage to privately owned utility lines. Locating will be responsibility of the property owner.
- This Proposal is based on 2019 Labor Rates.

In the event another contract format is used, these pages shall be considered as an exhibit.
We propose to furnish material and labor - complete in accordance with the plans and specifications listed above:
This exhibit is for the sole purpose of determining value of installed utilities for the monthly payments and to determine

the price of additions or deletions from the plans and specifications. It is agreed and understood by the parties hereto that all utilities covered under this contract shall be installed per plans and specifications as listed above for the completed price of:

Twenty-nine thousand two hundred sixty-one and no/100----- Dollars \$29,261.00

Payment to be made monthly as work progresses, as billed, per units installed, no retention. Net amount due by 10th of the month following month in which work was performed. Should any other contract document be used, this form shall be considered an exhibit to the contract. Should discrepancies between drawings, specs, and/or contract occur, scope of work noted in this document to super-sede. All work to be in compliance with the Standard Specifications for Water and Sewer Main Construction in Illinois. Any alteration or deviation from specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the contract amount. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature_____

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. All fees for collection including, but not limited to court costs, arbitrator fees, and attorney fees are the sole responsibility of the customer.

Signature_____

Date of Acceptance_____

Signature_____



VILLAGE OF PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

MEETING OF: March 11, 2019

7:30pm

Kaptur Administrative Center

AGENDA MATTER:

Changes/Updates to the Safety Policy Manual

BACKGROUND/HISTORY:

The current Safety Policy Manual was originally approved on February 13, 2006 by the Village Council. The manual is comprised from information received from the Intergovernmental Risk Management Agency (IRMA), the Village's risk and casualty insurance pool. The Safety Policy Manual was last updated in 2010.

STAFF RECOMMENDATION:

Staff recommends the Village Council approve the corrections/updates to the Village of Palos Park Safety Policy Manual.

RECOMMENDED MOTION:

I move to approve corrections/updates to the Village of Palos Park's Safety Policy Manual.

I. RISK MANAGEMENT PLAN

I. PURPOSE

The employees of *Village of Palos Park* are our most valuable assets. Their safety and well-being are essential to the success of our public service operations. The *Village of Palos Park* Risk Management Policy is implemented to provide a systematic risk management program that will minimize the risk of injury to employees, and the general public, and prevent damage to property.

II. OBJECTIVE

The objective of this policy is to protect the *Village of Palos Park* human and financial assets by ensuring a safe environment for employees, equipment, and for members of the general public by reducing or eliminating the unsafe acts and/or conditions that cause accidents. Our safety committee system will assist in these activities and facilitate effective communication between employees and management about workplace safety and loss control issues.

III. RISK MANAGEMENT

Risk management is a part of management. Risk Management incorporates the basic tenets of management, including the processes of planning, leading, organizing, and controlling personnel and processes in order to meet the objectives of an organization. Risk management also incorporates decisional aspects, which focuses on the following:

- Identifying and analyzing potential loss exposures.
- Identifying risk management techniques/solutions.
- Selecting and implementing the chosen solution.
- Re-evaluating to determine if the solution is effective.

IV. RESPONSIBILITIES

The success of any risk management program depends on support from key individuals such as the Mayor/President, Council/Board, or administrator, etc. It is also essential that department heads, supervisors and all employees be actively involved with the day-to-day aspects of safety, loss control and risk reduction.

The general responsibilities and duties for the *Village of Palos Park* day-to-day Risk Management Program are as follows:

Village Manager/Assistants -- the member manager directs the overall Risk Management Program for the member. Specific responsibilities include:

- Leads safety program through example, encouragement and establishing accountability.

- Oversee establishment of annual goals and objectives of the risk management program.
- Develop a strong commitment in department heads to support the organizations risk management objectives and ensure a clear understanding of their respective safety related duties and training responsibilities.
- Participate in the executive safety committee and to guide the committee towards achieving the goals set forth in the overall risk management program.
- Reviews accident review board findings and ensures recommendations are completed.
- Select appropriate risk management techniques for resolving exposure and loss issues.
- Assist in identifying adverse organizational loss trends.
- To review the annual risk management program audits and to appraise the effectiveness of the program.
- Holds department heads accountable for risk management.

Department Heads -- Department heads have full responsibility and authority for creating and maintaining a safe and healthful work environment within their departments. To achieve such a work environment, it is necessary to put into place operating procedures that will promote, to the highest degree possible, the safety of their employees and that of the general public. Specific responsibilities include:

- Demonstrates importance of safety through actions.
 - Develop and actively support a departmental safety program that will effectively control the frequency and severity of accidents. This includes the scheduling of regularly held safety training and awareness sessions at which attendance by employees is mandatory.
 - To appoint representatives to serve on the employee safety committee.
 - Confirms that Accident Review Board recommendations for their department are completed.
 - Develops specific risk management objectives for supervisors.
 - Ensure thorough and consistent job and safety training for all employees assigned to or working for the department.
 - To establish, maintain, and use Job Safety Analysis in order to develop appropriate operating procedures and assist in proper training.
 - Appropriately budget for needed safety expenditures.
 - To hold Supervisors accountable for implementing both department and organizational-wide risk management programs and activities.
 - To review all incidents involving their area of responsibility, and cooperate and coordinate with other staff in the disposition and resolution of claims and recommendations for improvements, including adherence to *[member name]* Early-Return-To-Work Program.

Supervisors -- Supervisors have authority and responsibility for communicating and maintaining safe and healthful work environments for the employee's assigned to them.

Supervisors will ensure all employees assigned to them are fulfilling risk management procedures. Supervisors also act as a liaison between department heads and employees regarding safety issues. Specific responsibilities include:

- To monitor and enforce compliance with established safety rules and procedures and to discipline violators in accordance with the provisions of the Member's Personnel Manual.
- Demonstrate, by example, good safety practices and a positive attitude towards safety.
- Conduct "safety talks" for the purpose of planning and laying out daily work assignments, and to make frequent, individual contacts with employees emphasizing potential hazards and pointing out proper procedures for avoiding them on established schedule.
- Inspect the design of new equipment and vehicles and to ensure that operators have been properly trained before they operate them.
- Conducts and signs off on safety orientation for new employees.
- Ensure safety equipment, protective devices, and proper clothing are provided and used by employees in accordance with *[member name]* policy.
- To investigate thoroughly the causes of all accidents and to take whatever action is necessary to prevent their occurrence, even if there was no personal injury. All accident and on the job injury reports and accompanying documentation must be forwarded promptly to the safety coordinator.
- To inform all employees, whether on permanent or temporary assignment to the department, to report immediately all injuries or accidents.
- Develops and implements employee specific risk management responsibilities.
- To assist in the implementation of *Village of Palos Park* Early-Return-To-Work/Light-Duty Program by ensuring employees work within established restrictions.

Employees -- As a condition of employment, each employee is responsible for securing his or her own safety, the safety of fellow workers and that of the general public to the extent to which the general public is affected by an act carried out by an employee. Specific duties include:

- To accept willingly, follow, and support actively all approved safety rules and/or procedures.
- To anticipate safety hazards which can arise out of a particular situation not contemplated by the written rules or procedures.
- To consult with a supervisor before proceeding with a particular job, if the appropriate procedure for handling the job is questionable or unknown.
- To concentrate on the job at hand, work on the job at a reasonable pace, and use the precautions necessary to avoid exposure to injury.
- To notify a supervisor promptly of an unsafe condition, actively, or procedure the employee has observed.

- To participate actively in the safety effort by making safety suggestions either to the departmental safety committee representative or to the supervisor.
- To keep the work areas clean and orderly.
- To use the proper tool or equipment to do a job.
- To operate no equipment without having obtained proper authorization.
- To refrain from engaging in horseplay, which can lead to serious injury and disciplinary action.
- To avoid distracting others while they are at work.
- To wear protective equipment as required either by rule, practice, or common sense.
- To arrive at work suitably attired for the job to be performed.
- Participate in accident investigation by identifying correctable causes and preventing their recurrence.
- Report to their immediate supervisor any incident, injury, occupational illness, or vehicular accident, regardless of the degree of severity, immediately, but no later than end of their work shift.

V. **GOALS/OBJECTIVES**

Based on review of our loss history by the Safety Committee, the following goals and objectives have been established during quarterly meetings. It is the responsibility of each and every employee within the Village of Palos Park to perform their job responsibilities in a manner necessary to assist in accomplishing these goals and objectives. The Safety Committee will review and revise these goals and objectives annually, based on identified loss trends and/or potential loss exposures. These goals and objectives will be distributed to all Village of Palos Park employees at least annually, with periodic status updates provided throughout the applicable year.

Village of Palos Park

2019

RISK MANAGEMENT GOALS AND OBJECTIVES

Entity-Wide Goals:

Goal 1. _____

Activity/Action _____

Projected Completion Date: _____

Goal 2. _____

Activity/Action _____

Projected Completion Date: _____

Goal 3. _____

Activity/Action _____

**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR MARCH 11, 2019**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICES DUE ON/BEFORE 03/11/2019

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
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AIR00001 AIRY'S INC.

22947	02/28/19	01	CHMCLY GRT WELL 12669 KINVARA	5124606708			03/11/19	2,129.16
								INVOICE TOTAL:
								2,129.16
								VENDOR TOTAL:
								2,129.16

ATT00001 AT&T

7084489542	2	02/28/19	01 LOCAL DSL 02/19-03/18/19	0120707200			03/11/19	290.34
								INVOICE TOTAL:
								290.34
								VENDOR TOTAL:
								290.34

BLU00001 BLUE CROSS/BLUE SHIELD OF IL.

1903	03/05/19	01	EMPLYR HEALTH INSUR MAR2019	0120505310			03/11/19	2,941.59
		02	EMPLYR HEALTH INSUR MAR2019	0122505310				7,760.94
		03	EMPLYR HEALTH INSUR MAR2019	0124505310				1,846.22
		04	EMPLYR HEALTH INSUR MAR2019	0125505310				1,049.17
		05	EMPLYR HEALTH INSUR MAR2019	0126505310				1,760.26
		06	EMPLYR HEALTH INSUR MAR2019	0129505310				393.10
		07	EMPLYR HEALTH INSUR MAR2019	5124505310				1,315.11
		08	EMPLYR HEALTH INSUR MAR2019	5224505310				4,233.60
		09	EMPLYR HEALTH INSUR MAR2019	1100505310				2,576.33
		10	EMPLYR HEALTH INSUR MAR2019	010000502				735.38
		11	EMPLYR HEALTH INSUR MAR2019	010000502				1,876.38
		12	EMPLYR HEALTH INSUR MAR2019	010000502				429.64
		13	EMPLYR HEALTH INSUR MAR2019	010000502				262.29
		14	EMPLYR HEALTH INSUR MAR2019	010000502				408.14
		15	EMPLYR HEALTH INSUR MAR2019	010000502				98.28
		16	EMPLYR HEALTH INSUR MAR2019	110000502				644.08
		17	EMPLYR HEALTH INSUR MAR2019	510000502				328.76
		18	EMPLYR HEALTH INSUR MAR2019	520000502				1,058.38
		19	COUNCIL HEALTH INSURANCE	0121505310				1,566.04
		20	EMPLYR DENTAL MAR2019	0120505310				267.22
		21	EMPLYR DENTAL MAR2019	0121505310				42.01
		22	EMPLYR DENTAL MAR2019	0122505310				753.09

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BLU000001 BLUE CROSS/BLUE SHIELD OF IL.

1903	03/05/19	23	EMPLYR DENTAL MAR2019	0124505310			03/11/19	150.34
		24	EMPLYR DENTAL MAR2019	0125505310				33.61
		25	EMPLYR DENTAL MAR2019	0126505310				137.68
		26	EMPLYR DENTAL MAR2019	0129505310				52.84
		27	EMPLYR DENTAL MAR2019	1100505310				192.26
		28	EMPLYR DENTAL MAR2019	5124505310				145.03
		29	EMPLYR DENTAL MAR2019	5224505310				418.13
		30	EMPLYR DENTAL MAR2019 AD	0100000502				66.80
		31	EMPLYR DENTAL MAR2019 PO	0100000502				188.28
		32	EMPLYR DENTAL MAR2019 PM	0100000502				37.58
		33	EMPLYR DENTAL MAR2019 BD	0100000502				8.40
		34	EMPLYR DENTAL MAR2019 RC	0100000502				34.41
		35	EMPLYR DENTAL MAR2019 FN	0100000502				13.21
		36	EMPLYR DENTAL MAR2019	1100000502				48.06
		37	EMPLYR DENTAL MAR2019	5100000502				36.26
		38	EMPLYR DENTAL MAR2019	5200000502				104.52
INVOICE TOTAL:								34,013.42
VENDOR TOTAL:								34,013.42

BRA000008 BRAKE TEC, INC

190219007	02/28/19	01	UNIT#31 REPLACE BROKEN AXLE	0124606700			03/11/19	1,493.65
INVOICE TOTAL:								1,493.65
VENDOR TOTAL:								1,493.65

CAR000004 CARGILL INC.

2904606341	02/28/19	01	31.6 TONS ROAD SALT	5324606902			03/11/19	2,000.00
		02	72.13 TONS ROAD SALT	2424707700				4,566.12
INVOICE TOTAL:								6,566.12

2904606343	02/28/19	01	102.74 TONS ROAD SALT	2424707700			03/11/19	6,503.44
INVOICE TOTAL:								6,503.44
VENDOR TOTAL:								13,069.56

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COM00017 COM ED								
190220	02/28/19	01	01/22-02/20/19 1 SAINT MORITZ	0124606731			03/11/19	16.18
							INVOICE TOTAL:	16.18
190226	03/05/19	01	01/28-02/26/19 12900 LAGRANGE	0124606731			03/11/19	44.46
							INVOICE TOTAL:	44.46
							VENDOR TOTAL:	60.64
COO0001 G COOPER OIL COMPANY INC								
755000	03/05/19	01	27% DIESEL FUEL 02/25/19	5224707080			03/11/19	548.32
		02	13% DIESEL FUEL 02/25/19	5124707080				264.00
		03	60% DIESEL FUEL 02/25/19	0124707080				1,218.49
							INVOICE TOTAL:	2,030.81
							VENDOR TOTAL:	2,030.81
COV00001 COVERALL								
1010633762	03/05/19	01	JANITORIAL SVC-MAR2019 METRA	5324606990			03/11/19	180.00
		02	JANITORIAL SVC-MAR2019 KAPTUR	0127916990				885.00
							INVOICE TOTAL:	1,065.00
							VENDOR TOTAL:	1,065.00
CUR00003 CURALLINC, LLC								
8589	02/28/19	01	EMPLOYEE ASSIST OCT-DEC2018	0120505340			03/11/19	28.89
		02	EMPLOYEE ASSIST OCT-DEC2018	0122505340				88.75
		03	EMPLOYEE ASSIST OCT-DEC2018	0124505340				22.70
		04	EMPLOYEE ASSIST OCT-DEC2018	0125505340				20.64
		05	EMPLOYEE ASSIST OCT-DEC2018	0126505340				12.38
		06	EMPLOYEE ASSIST OCT-DEC2018	0129505340				12.38
		07	EMPLOYEE ASSIST OCT-DEC2018	5124505340				10.33
		08	EMPLOYEE ASSIST OCT-DEC2018	5224505340				10.33
							INVOICE TOTAL:	206.40
9833	03/05/19	01	EMPLOYEE ASSISTANCE APR-JUN2019	0120505340			03/11/19	28.89

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CUR00003 CURALINC, LLC

9833	03/05/19	02	EMPLOYEE ASSISTANCE APR-JUN2019	0122505340			03/11/19	88.75
		03	EMPLOYEE ASSISTANCE APR-JUN2019	0124505340				22.70
		04	EMPLOYEE ASSISTANCE APR-JUN2019	0125505340				20.64
		05	EMPLOYEE ASSISTANCE APR-JUN2019	0126505340				12.38
		06	EMPLOYEE ASSISTANCE APR-JUN2019	0129505340				12.38
		07	EMPLOYEE ASSISTANCE APR-JUN2019	5124505340				10.33
		08	EMPLOYEE ASSISTANCE APR-JUN2019	5224505340				10.33
INVOICE TOTAL:								206.40
VENDOR TOTAL:								412.80

DEL00011 DE LAGE LANDEN FINANCIAL

62654915	03/05/19	01	COPIER CONTRACT 02/15-3/14/19	01222606990			03/11/19	154.88
INVOICE TOTAL:								154.88
VENDOR TOTAL:								154.88

EBE0001 PALOS ACE HARDWARE

296805	02/28/19	01	DUCT TAPE	01224606708			03/11/19	4.49
INVOICE TOTAL:								4.49

296906	03/05/19	01	MTL STRP, MSKG TAPE, RLLR COVR	0120707011			03/11/19	13.30
		02	CAULK, PNT BRSHS, TRX, SMDPPR	0127916711				78.66
INVOICE TOTAL:								91.96
VENDOR TOTAL:								96.45

ENV00004 ENVIRONMENT MECHANICAL

92735	03/05/19	01	RPLCD FAN, CANNCTNS, PLT W/GSKTG	52224606708			03/11/19	272.00
INVOICE TOTAL:								272.00
VENDOR TOTAL:								272.00

ENV00001 ETP LABS INC

18-133651	02/28/19	01	COLIFORM SAMPLES01/06 & 01/17	52224606620			03/11/19	54.00
INVOICE TOTAL:								54.00

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HAN00015 HANCOCK ENGINEERING

19-066	02/28/19	01	ENG SRV W/MTG NEW DSGN ENGINR	0125606605			03/11/19	199.50
								INVOICE TOTAL: 199.50
								VENDOR TOTAL: 199.50

HAW00003 HAWKINS, INC.

4444306	02/28/19	01	75 GAL AZONE 15, FRT, FRT CHRGE	5224606990			03/11/19	247.50
								INVOICE TOTAL: 247.50
								VENDOR TOTAL: 247.50

HRG00001 HR GREEN, INC

124710	02/28/19	01	PLAN REVIEWS	0125606600			03/11/19	1,392.00
		02	INSPECTION SCHEDULING	0125606600				211.75
		03	INSPECT SRV/BRACE 9109 W 120TH	0125606630				80.00
		04	INSPECT SRV/BRAC 25 S WDLND TRL	0125606630				80.00
		05	INSPECT SRV/SHISLER 9109 W 120	0125606630				40.00
		06	INSPECT SRV/SHISLER 12949 S 94	0125606630				60.00
		07	INSPECT/SHISLER 11650 WINT RDGE	0125606630				60.00
		08	INSPECT/SHISLER 11650 WINT RDGE	0125606630				40.00
								INVOICE TOTAL: 1,963.75
								VENDOR TOTAL: 1,963.75

ILL00005 ILLINOIS MUNICIPAL LEAGUE

190423	03/05/19	01	OPIOID EPDMC IL WRKSHP/MILLER	01222606810			03/11/19	35.00
								INVOICE TOTAL: 35.00
								VENDOR TOTAL: 35.00

ILL00042 ILLINOIS STATE POLICE

190228	03/05/19	01	REIMB TO ILLINOIS STATE POLICE	2722707990			03/11/19	30.00
								INVOICE TOTAL: 30.00
								VENDOR TOTAL: 30.00

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ILLINOIS OFFICE OF THE								
190228	03/05/19	01	REIMB IL ATRNY SX OPENDR AWAR	27222707990			03/11/19	30.00
			INVOICE TOTAL:					30.00
			VENDOR TOTAL:					30.00
IMA00005 IMAGE SYSTEMS & BUSINESS								
280638	02/28/19	01	CONTRACT 02/15/19-03/14/19	01222606990			03/11/19	147.50
			INVOICE TOTAL:					147.50
280649	02/28/19	01	B/W CHARGE 02/07-03/06/19	01222606990			03/11/19	38.20
			INVOICE TOTAL:					38.20
			VENDOR TOTAL:					185.70
IMA00002 IMAGE PACT								
216038	02/28/19	01	1,000 BUSINESS CARD F/PT OFFRC	01222707020			03/11/19	30.00
			INVOICE TOTAL:					30.00
			VENDOR TOTAL:					30.00
IND00003 INDUSTRIAL SYSTEMS, LTD								
21830	02/28/19	01	2500 GALS THERMAPOINT	2424707700			03/11/19	2,725.00
			INVOICE TOTAL:					2,725.00
			VENDOR TOTAL:					2,725.00
INT00007 INTERGOVERNMENTAL RISK								
IVC0011034	02/28/19	01	VOLUNTEER CVRG 11/1/18-11/1/19	0120606000			03/11/19	850.00
			INVOICE TOTAL:					850.00
			VENDOR TOTAL:					850.00
KEV00004 KEVIN BOWERS CONSTRUCTION								
021119	02/28/19	01	RMVERPL WATER HTR, 2 BAD VALVE	0127926710			03/11/19	634.62
			INVOICE TOTAL:					634.62
			VENDOR TOTAL:					634.62

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MID00003 MIDAMERICAN ENERGY COMPANY								
9307782	03/05/19	01	01/22-02/20/19 12101 SW HWY	5224606400			03/11/19	2,359.51
							INVOICE TOTAL:	2,359.51
9308982	03/05/19	01	01/22-02/20/19 10100 125TH ST	5224606400			03/11/19	627.93
							INVOICE TOTAL:	627.93
9308983	03/05/19	01	01/22-02/20/19 9 PARKRIDGE LN	5124606400			03/11/19	140.86
							INVOICE TOTAL:	140.86
9308984	03/05/19	01	01/22-02/20/19 68 OLD CREEK RD	5124606400			03/11/19	106.81
							INVOICE TOTAL:	106.81
9308985	03/05/19	01	01/22-02/20/19 12701 KINVARRA	5124606400			03/11/19	200.72
							INVOICE TOTAL:	200.72
9308986	03/05/19	01	01/22-02/20/19 9540 123RD ST	5224606400			03/11/19	105.78
							INVOICE TOTAL:	105.78
9308987	03/05/19	01	01/22-02/20/19 9301 W 123RD ST	5124606400			03/11/19	46.07
							INVOICE TOTAL:	46.07
9308988	03/05/19	01	01/22-02/20/19 12355 WOLF RD	5124606400			03/11/19	29.53
							INVOICE TOTAL:	29.53
9308989	03/05/19	01	01/22-02/20/19 40 RAMSGATE	5124606400			03/11/19	313.36
							INVOICE TOTAL:	313.36
9308990	03/05/19	01	01/22-02/20/19 12410 91ST AVE	5124606400			03/11/19	120.49
							INVOICE TOTAL:	120.49
9308991	03/05/19	01	01/22-02/20/19 8812 120TH PL	5124606400			03/11/19	72.33
							INVOICE TOTAL:	72.33
9308992	03/05/19	01	01/22-02/20/19 8201 RT83	5124606400			03/11/19	308.48
							INVOICE TOTAL:	308.48

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MID00003 MIDAMERICAN ENERGY COMPANY

9308993	03/05/19	01	01/22-02/20/19 24 1/2 ROMIGA	5124606400			03/11/19	89.88
INVOICE TOTAL:								89.88

9318533	03/05/19	01	01/28-2/26/19 12222 WILL COOK	5124606400			03/11/19	292.34
INVOICE TOTAL:								292.34
VENDOR TOTAL:								4,814.09

NIC0001 NICOR GAS

190228	03/05/19	01	01/29-02/27/19 12101 SW HWY	5224606410			03/11/19	259.95
INVOICE TOTAL:								259.95
VENDOR TOTAL:								259.95

NOL00001 CATHERINE R NOLAN

6	03/05/19	01	MIND BODY	0126606991			03/11/19	358.27
		02	STRENGTH TRAINING	0126606991				358.60
INVOICE TOTAL:								716.87
VENDOR TOTAL:								716.87

POL00005 POLICE ONE.COM

52521	02/28/19	01	TSER CEW INSTR CRTFCTN/CAIAZZO	0122606810			03/11/19	495.00
INVOICE TOTAL:								495.00
VENDOR TOTAL:								495.00

PRI00009 PRINCIPAL FINANCIAL GROUP

1903	02/28/19	01	LIFE INSURANCE PREM MAR2019	0120505320			03/11/19	37.35
		02	LIFE INSURANCE PREM MAR2019	0122505320				106.70
		03	LIFE INSURANCE PREM MAR2019	0124505320				38.80
		04	LIFE INSURANCE PREM MAR2019	0125505320				29.10
		05	LIFE INSURANCE PREM MAR2019	0126505320				29.10
		06	LIFE INSURANCE PREM MAR2019	0129505320				7.28

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PRI00009 PRINCIPAL FINANCIAL GROUP								
1903	02/28/19	07	LIFE INSURANCE PREM MAR2019	1100505320			03/11/19	29.10
		08	LIFE INSURANCE PREM MAR2019	5224505320				62.07
								339.50
								339.50

REA00001 READY REFRESH BY NESTLE								
09B0127398840	02/28/19	01	ICE MNTN WTR, 5GAL, FEE, RENT	0126707010			03/11/19	47.09
								47.09
								47.09

RED00001 RED WING SHOE STORE								
52876	02/28/19	01	50% COST WORKBOOTS/J. WALTERS	5224707300			03/11/19	110.25
		02	50% COST WORKBOOTS/J. WALTERS	5124707300				110.24
								220.49
								220.49
52877	02/28/19	01	50% COST WORKBOOTS/CHLBBEK	5224707300			03/11/19	110.25
		02	50% COST WORKBOOTS/CHLBBEK	5124707300				110.24
								220.49
								220.49

ROS0001 ROSCOE								
1580266	03/05/19	01	MATS/REC 02/27/19	0127926990			03/11/19	35.00
								35.00
								35.00

RUS00015 RUSSO POWER EQUIPMENT								
5693386	03/05/19	01	TRIANGLE WARNING 3 PACK	5224606700			03/11/19	79.96
								79.96
								79.96

SHA00016 SHARK SHREDDING, INC								

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SHA00016 SHARK SHREDDING, INC									
40318		02/28/19	01	ONSITE MONTHLY SHREDDING	0122707990			03/11/19	42.00
				INVOICE TOTAL:					42.00
				VENDOR TOTAL:					42.00
SHA0002 SHARE CORP.									
83528		02/28/19	01	12 PRCTR TWL, 12 GLMR CAR CLNR	0122707090			03/11/19	436.42
				INVOICE TOTAL:					436.42
				VENDOR TOTAL:					436.42
SHE00010 SHERWIN-WILLIAMS									
4341-3		03/05/19	01	PAINT F/FOYER	0127916711			03/11/19	51.98
				INVOICE TOTAL:					51.98
				VENDOR TOTAL:					51.98
SOU0001 SOUTHWEST CENTRAL DISPATCH									
190215		02/28/19	01	MAR2019 CHRG F/2 GI TABLETS	2728828010			03/11/19	84.88
				INVOICE TOTAL:					84.88
190215A		02/28/19	01	ASSESSMENT/MARCH2019	0122606800			03/11/19	16,183.39
				INVOICE TOTAL:					16,183.39
				VENDOR TOTAL:					16,268.27
SOU00011 SOUTHWEST CONFERENCE OF MAYORS									
190227		03/05/19	01	7 ATTENDEES SCM IGLSLTV BRKFST	0121606810			03/11/19	105.00
				INVOICE TOTAL:					105.00
				VENDOR TOTAL:					105.00
SOU00018 DAILY SOUTHTOWN									
190211		02/28/19	01	DAILY SUBSCRIPTION THRU 05/13	0120707035			03/11/19	57.60
				INVOICE TOTAL:					57.60
				VENDOR TOTAL:					57.60

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STA00016 STAPLES BUSINESS ADVANTAGE

8053396724	03/05/19	01	2 PAPER, 100 DVD, 100 CD	0122707090			03/11/19	142.76
								142.76
								142.76

TER00005 TERMINIX PROCESSING CENTER

383167001	02/28/19	01	PEST CONTROL	0127926990			03/11/19	70.00
								70.00
								70.00

THE00015 THE BANK OF NEW YORK MELLON

PALSPB01-2019	02/28/19	01	S.A. 96-1B SRS1999 FNL BND PYT	6570585800			03/11/19	135,000.00
		02	S.A. 96-1B SRS1999 FNL BND PYT	6570585801				6,480.00
								141,480.00

PALSPB99SUP-2019

	02/28/19	01	S.A. 96-1A SRS1999 FNL BND PYT	6370585800			03/11/19	70,000.00
		02	S.A. 96-1A SRS1999 FNL BND PYT	6370585801				3,710.00
								73,710.00
								215,190.00

TRE00005 TREASURER OF THE STATE OF

190228	03/05/19	01	REIMB SEX OFFNDR MNGMNT BOARD	2722707990			03/11/19	5.00
								5.00
								5.00

UNI00006 UNITED RADIO COMMUNICATIONS

109018995-1	02/28/19	01	DIAGNOSTIC ON RADIO	0122707300			03/11/19	45.00
								45.00
								45.00

USP0001 US POSTMASTER

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USP0001 US POSTMASTER

190228	02/28/19	01	POSTAGE F/MARCH2019 UB CYCLE	5124707040			03/11/19	250.00
		02	POSTAGE F/MARCH2019 UB CYCLE	5224707040				250.00
								500.00
								500.00

INVOICE TOTAL: 500.00
 VENDOR TOTAL: 500.00

VIL0003 VILLAGE OF PALOS PARK

01/21/2019	02/28/19	01	11/20/18-01/21/19 UB PAYMENT	5324606420			03/11/19	111.98
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INVOICE TOTAL: 111.98
 VENDOR TOTAL: 111.98

WEX00001 WEX BANK

57924478	02/28/19	01	FUEL PURCHASES THRU 02/23/19	0122707080			03/11/19	716.85
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INVOICE TOTAL: 716.85
 VENDOR TOTAL: 716.85

TOTAL ALL INVOICES: 315,373.02

DATE: 03/05/19
 TIME: 14:59:10
 ID: AP443000.WOW

- Village of Palos Park -
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/11/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00	GENERAL FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	4,158.79
	GENERAL FUND		4,158.79
20	ADMINISTRATION DEPARTMENT		
ATT00001	AT&T	2,606.15	290.34
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	3,208.81
CAS0001	CASH	11,599.82	49.38
CUR00003	CURALINC, LLC	562.80	57.78
EBE0001	PALOS ACE HARDWARE	2,528.78	13.30
INT00007	INTERGOVERNMENTAL RISK	57,501.15	850.00
KIN00007	SALLY KINNEY	1,540.00	100.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	92,517.79	2,403.00
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	37.35
SOU00018	DAILY SOUTHTOWN	305.54	57.60
	ADMINISTRATION DEPARTMENT		7,067.56
21	PUBLIC AFFAIRS DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	1,608.05
SOU00011	SOUTHWEST CONFERENCE OF MAYORS	5,895.00	105.00
	PUBLIC AFFAIRS DEPARTMENT		1,713.05
22	POLICE DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	8,514.03
CAR00005	MICHAEL CARROLL	2,056.25	175.00
CHI00040	CHICAGO PARTS & SOUND, LLC	6,989.14	79.45
CUR00003	CURALINC, LLC	562.80	177.50
DEL00011	DE LAGE LANDEN FINANCIAL	5,478.21	154.88
FBI00002	FBI-LEEDA		50.00
FUL0001	FULLER'S CAR WASH	2,923.00	258.00
G&H00001	G & H IMPORT AUTO PARTS INC.	14,416.95	323.30
ILL00005	ILLINOIS MUNICIPAL LEAGUE	575.00	35.00
IMA00005	IMAGE SYSTEMS & BUSINESS	6,365.25	185.70
IMA0002	IMAGE PACT	755.25	30.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	92,517.79	1,701.00
POL00005	POLICE ONE.COM		495.00

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= Village of Palos Park =
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 03/11/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
22	POLICE DEPARTMENT		
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	106.70
SHA00016	SHARK SHREDDING, INC	732.00	42.00
SHA0002	SHARE CORP.		436.42
SOU0001	SOUTHWEST CENTRAL DISPATCH	162,682.70	16,183.39
STA00016	STAPLES BUSINESS ADVANTAGE	14,648.62	142.76
UNI00006	UNITED RADIO COMMUNICATIONS	2,252.61	45.00
WEX00001	WEX BANK		716.85
	POLICE DEPARTMENT		29,851.98
24	PUBLIC WORKS DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	1,996.56
BRA00008	BRAKE TEC, INC	1,733.10	1,493.65
CIN00001	CINTAS CORPORATION #23K	5,506.30	183.38
COM00017	COM ED	1,735.34	60.64
COO0001	G COOPER OIL COMPANY INC	15,818.83	1,218.49
CUR00003	CURALINC, LLC	562.80	45.40
EBE0001	PALOS ACE HARDWARE	2,528.78	4.49
G&H00001	G & H IMPORT AUTO PARTS INC.	14,416.95	539.94
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	38.80
	PUBLIC WORKS DEPARTMENT		5,581.35
25	BUILDING DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	1,082.78
CUR00003	CURALINC, LLC	562.80	41.28
HAN00015	HANCOCK ENGINEERING	11,494.00	199.50
HRG00001	HR GREEN, INC	28,338.76	1,963.75
KLE0001	KLEIN, THORPE, AND JENKINS LTD	92,517.79	528.00
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	29.10
	BUILDING DEPARTMENT		3,844.41
26	RECREATION DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	1,897.94
CUR00003	CURALINC, LLC	562.80	24.76
KLE0001	KLEIN, THORPE, AND JENKINS LTD	92,517.79	616.00
NOL00001	CATHERINE R NOLAN	2,156.14	716.87

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-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 03/11/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
26	RECREATION DEPARTMENT		
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	29.10
REA00001	READY REFRESH BY NESTLE	155.49	47.09
	RECREATION DEPARTMENT		3,331.76
27	PUBLIC GROUNDS		
COV00001	COVERALL	17,190.00	885.00
EBE0001	PALOS ACE HARDWARE	2,528.78	78.66
KEV00004	KEVIN BOWERS CONSTRUCTION	1,500.00	634.62
MEN00005	MENARDS	4,681.70	38.03
ROS0001	ROSCOE	7,844.04	35.00
SHE00010	SHERWIN-WILLIAMS	525.21	51.98
TER00005	TERMINIX PROCESSING CENTER	1,453.00	70.00
	PUBLIC GROUNDS		1,793.29
29	FINANCE DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	445.94
CUR00003	CURALINC, LLC	562.80	24.76
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	7.28
	FINANCE DEPARTMENT		477.98
LIBRARY FUND			
00	LIBRARY FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	3,460.73
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	29.10
	LIBRARY FUND		3,489.83
MFT FUND			
24	MFT FUND		
CAR00004	CARGILL INC.	31,849.40	11,069.56
IND00003	INDUSTRIAL SYSTEMS, LTD	2,725.00	2,725.00
	MFT FUND		13,794.56

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-- Village of Palos Park --
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 03/11/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

POLICE ASSET FORFEITURE FUND			
22	ASSET FORFEITURE FUND		
ILL00042	ILLINOIS STATE POLICE	185.00	30.00
ILL00045	ILLINOIS OFFICE OF THE		30.00
TRE00005	TREASURER OF THE STATE OF		5.00
	ASSET FORFEITURE FUND		65.00
28	CAPITAL EXPENDITURES		
SOU0001	SOUTHWEST CENTRAL DISPATCH	162,682.70	84.88
	CAPITAL EXPENDITURES		84.88
SEWER FUND			
00	SEWER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	365.02
	SEWER FUND		365.02
24	SEWER FUND		
AIR00001	AIRY'S INC.	135,570.83	2,129.16
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	1,460.14
CIN00001	CINTAS CORPORATION #23K	5,506.30	37.87
COO0001	G COOPER OIL COMPANY INC	15,818.83	264.00
CUR00003	CURALINC, LLC	562.80	20.66
FLO0001	FLOW-TECHNICS	597.00	1,428.72
MET0001	METROPOLITAN INDUSTRIES INC	9,970.50	3,373.00
MID00003	MIDAMERICAN ENERGY COMPANY	47,233.75	1,720.87
RED00001	RED WING SHOE STORE	1,166.34	220.48
USP0001	US POSTMASTER	4,670.00	250.00
	SEWER FUND		10,904.90
WATER FUND			
00	WATER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	1,162.90
	WATER FUND		1,162.90

DATE: 03/05/19
 TIME: 14:59:10
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- Village of Palos Park -
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/11/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
24	WATER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL.	233,526.84	4,651.73
CIN00001	CINTAS CORPORATION #23K	5,506.30	37.87
COO0001	G COOPER OIL COMPANY INC	15,818.83	548.32
CUR00003	CURALINC, LLC	562.80	20.66
ENV00004	ENVIRONMENT MECHANICAL	32,824.86	272.00
ENV0001	ETP LABS INC	1,898.00	108.00
HAW00003	HAWKINS, INC.	2,332.23	247.50
KLE0001	KLEIN, THORPE, AND JENKINS LTD	92,517.79	132.00
MID00003	MIDAMERICAN ENERGY COMPANY	47,233.75	3,093.22
NIC0001	NICOR GAS	11,179.91	259.95
PRI00009	PRINCIPAL FINANCIAL GROUP	9,782.68	62.07
RED00001	RED WING SHOE STORE	1,166.34	220.50
RUS00015	RUSSO POWER EQUIPMENT	4,602.99	79.96
USP0001	US POSTMASTER	4,670.00	250.00
	WATER FUND		9,983.78
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
CAR00004	CARGILL INC.	31,849.40	2,000.00
COV00001	COVERALL	17,190.00	180.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	92,517.79	220.00
VIL0003	VILLAGE OF PALOS PARK	9,017.18	111.98
	COMMUTER LOT FUND		2,511.98
96-1A WATER ASSESSMENT FUND			
70	ASSESSMENTS		
THE00015	THE BANK OF NEW YORK MELLON	129,180.00	73,710.00
	ASSESSMENTS		73,710.00
96-1B ASSESSMENT FUND			
70	ASSESSMENT		
THE00015	THE BANK OF NEW YORK MELLON	129,180.00	141,480.00
	ASSESSMENT		141,480.00
	TOTAL ALL DEPARTMENTS		315,373.02

**THE VILLAGE OF PALOS PARK
SUPPLEMENTAL WARRANT LIST
FOR MARCH 11, 2019**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING SUPPLEMENTAL WARRANT LIST FOR MANUAL
CHECKS, PAYROLL AND RECURRING WIRE TRANSFERS.**

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

SUPPLEMENTAL WARRANT LIST

March 11, 2019

COUNCIL MEETING

MANUAL CHECK: (Pre-authorized payments not coinciding with Warrant List schedule)

DATE	CHECK#	PAYEE	AMOUNT
2/5/2019	176084	USPS	\$700.00
TOTALS:			\$700.00

PAYROLL REQUIREMENTS: (Regular & agency checks, tax liabilities & Paylocity invoice)

Pay Date:		2/7/2019	\$141,277.33
Pay Date:		2/21/2019	134,576.18
Pay Date:			
TOTALS:			\$275,853.51

RECURRING WIRE TRANSFERS:

DESCRIPTION	TRANSFERRED TO:	AMOUNT
VOPP-Wtr Purch Oak Lawn	Marquette Bank	\$54,945.36
Wow	On-Line	845.74
Wex Gas Purchase	On-Line	740.53
Shell Gas Purchase	On-Line	3,243.29
American Express	J. P. Morgan Chase Bank	
Bloomingfields		89.33
Commercial Coffee		649.72
Best Buy		34.98
Amer Soc Of Civil Eng		99.00
FP Mailing Solutions		824.50
3 Points, LLC		4,152.00
Pella Chicago		75.00
NIU Outreach		225.00
Illinois Rec Association		235.00
Scranton Gillette Co		235.00
Amazon. Com		139.99
IGFOA		25.00
IPRA		279.00
Republic Services		29,578.77
Commercial Coffee		50.45
Constant Contact		798.00
3 Points, LLC		4,327.00
Microsoft		10.61
Adobe		47.78
Amazon Marketplace		104.98
Commerical Coffee		50.45
Manager Tools, LLC		64.50
Amazon Prime		12.99
Visa	First Midwest Bank	
Dunkin		47.31
Papa Joes		50.00
Dunkin		26.73

Buona			49.04
McDivots			87.64
Dunkin			25.92
Buona			49.40
Buona			20.20
Dunkin			25.53
TOTALS:			\$102,265.74

TOTAL SUPPLEMENTAL WARRANT LIST: \$378,819.25

Payroll Summary

VILLAGE OF PALOS PARK (1868)

Check Date: 02/07/2019

Process: 2019020701

Pay Period: 01/19/2019 to 02/01/2019

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	66	0.00	80,699.05	80,699.05	
	Regular	9	3,502.62	0.00	3,502.62	
Totals		75	3,502.62	80,699.05	84,201.67	→ 84,201.67

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	11	13,745.31	5,309.86	19,055.17	
Totals			11	13,745.31	5,309.86	19,055.17	→ 19,055.17

Total Net Payroll Liability				17,247.93	86,008.91	103,256.84	→ 103,256.84
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Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	113,657.34	113,657.34	12,794.58		
Medicare	36-6006039		Semi-Weekly	122,554.40	122,554.40	1,777.03		
Medicare - Employer	36-6006039		Semi-Weekly	122,554.40	122,554.40		1,777.04	
OASDI	36-6006039		Semi-Weekly	122,554.40	122,554.40	7,598.40		
OASDI - Employer	36-6006039		Semi-Weekly	122,554.40	122,554.40		7,598.37	
Totals						22,170.01	9,375.41	→ 31,545.42

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	3660060390007		Semi-Weekly	113,657.34	113,657.34	5,697.72		
Totals						5,697.72	0.00	→ 5,697.72

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.006750	Quarterly	122,554.40	115,163.04		777.35	
Totals						0.00	777.35	→ 777.35

Total Tax Liability						27,867.73	10,152.76	→ 38,020.49
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Total Payroll Liability						141,277.33		→ 141,277.33
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
104770637	2/7/2019	961.84				961.84	
Totals		961.84		0.00		961.84	→ 961.84

Transfers



Paylocity Corporation
(847) 956-4850 Fax (847) 956-1926

User: Company Rpt Admin

Run on 2/5/2019 at 2:50 PM

Payroll Summary

VILLAGE OF PALOS PARK (1868)

Check Date: 02/07/2019

Process: 2019020701

Page 2 of 2

Pay Period: 01/19/2019 to 02/01/2019

Type	Date	Source Account	Amount	
Billing	2/7/2019	1405470*	961.84	
Dir Dep	2/6/2019	1405470*	80,699.05	
Tax	2/6/2019	1405470*	38,020.49	
Totals Transfers			119,681.38	→ 119,681.38

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	2/13/2019	31,545.42
(Deposit made by Service Bureau)	Illinois SITW	2/13/2019	5,697.72
(Deposit made by Service Bureau)	Illinois SUI	4/30/2019	777.35
	Total Tax Deposits		38,020.49



Payroll Summary

VILLAGE OF PALOS PARK (1868)

Check Date: 02/21/2019

Process: 2019022101

Pay Period: 02/02/2019 to 02/15/2019

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	65	0.00	76,562.74	76,562.74	
	Regular	9	3,958.25	0.00	3,958.25	
Totals		74	3,958.25	76,562.74	80,520.99	→ 80,520.99

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	10	13,051.65	5,347.70	18,399.35	
Totals			10	13,051.65	5,347.70	18,399.35	→ 18,399.35

Total Net Payroll Liability				17,009.90	81,910.44	98,920.34	→ 98,920.34
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Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	108,103.47	108,103.47	11,776.82		
Medicare	36-6006039		Semi-Weekly	116,881.67	116,881.67	1,694.78		
Medicare - Employer	36-6006039		Semi-Weekly	116,881.67	116,881.67		1,694.78	
OASDI	36-6006039		Semi-Weekly	116,881.67	116,881.67	7,246.66		
OASDI - Employer	36-6006039		Semi-Weekly	116,881.67	116,881.67		7,246.66	
Totals						20,718.26	8,941.44	→ 29,659.70

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	3660060390007		Semi-Weekly	108,103.47	108,103.47	5,431.87		
Totals						5,431.87	0.00	→ 5,431.87

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.006750	Quarterly	116,881.67	83,596.09		564.27	
Totals						0.00	564.27	→ 564.27

Total Tax Liability						26,150.13	9,505.71	→ 35,655.84
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Total Payroll Liability						134,576.18		→ 134,576.18
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
104815928	2/21/2019	231.44				231.44	
Totals		231.44		0.00		231.44	→ 231.44

Transfers



Paylocity Corporation
(888) 873-8205

User: Company Rpt Admin

Run on 2/19/2019 at 2:23 PM

Payroll Summary

Check Date: 02/21/2019

Page 2 of 2

Process: 2019022101

VILLAGE OF PALOS PARK (1868)

Pay Period: 02/02/2019 to 02/15/2019

Type	Date	Source Account	Amount	
Billing	2/21/2019	1405470*	231.44	
Dir Dep	2/20/2019	1405470*	76,562.74	
Tax	2/20/2019	1405470*	35,655.84	
Totals Transfers			112,450.02	→ 112,450.02

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	2/27/2019	29,659.70
(Deposit made by Service Bureau)	Illinois SITW	2/27/2019	5,431.87
(Deposit made by Service Bureau)	Illinois SUI	4/30/2019	564.27
	Total Tax Deposits		35,655.84





VILLAGE OF
PALOS PARK

Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 11, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Approve proposal from Suez, Utility Service Company, to change the logo on the elevated water tank.

BACKGROUND/HISTORY:

In 2008 the Village signed an agreement with Utility Service Company to paint and maintain the elevated water storage tank located on the Hackneys property. As part of the agreement the tank is inspected every year and painted every ten years. This spring is the scheduled painting of the tank. If the tank is repainted in the same way there is no cost as the agreement and yearly payments cover the price. The Village asked for and received a price to change out the logo. The lettering will remain the same with the tree changed to the tree currently used in the Village logo. The cost for the change is \$ 5,833.00. Attached are pictures of the existing tank logo and the proposed logo.

STAFF RECOMENDATION:

Staff recommends approving the proposal from Suez to change the elevated tank logo to match the current Village logo.

RECOMMENDED MOTION:

I move to approve the proposal from Suez in the amount of \$ 5,833.00 to replace logo on the elevated water storage tank.



Proposal From
UTILITY SERVICE CO., INC.

1230 Peachtree St NE · Suite 1100 - Promenade · Atlanta, GA 30309
 Toll-free: 855-526-4413 | Fax: 478-987-2991
 utilityservice.com

Date: February 22, 2019

Submitted by: **Bill Murfree**

Local Phone: **815-761-6190**

SFID: 59,173

CN:

SO:

Proposal Submitted To: Village of Palos Park, Illinois			Phone Number: 708-448-2700	Fax Number:	
Street Address: 8999 123rd Street			Description of Work to be Performed: Tank Repairs / Disinfection		
City: Palos Park	State: IL	Zip Code: 60464	Tank Name: 123rd STREET TANK		
Accounts Payable Contact Name: Mike Sibrava	Email: msibrava@palospark.org		Job Site Address: 9540 W 123rd STREET		
Job Contact (Inspection Reports): Dan Foster	Email: dfoster@palospark.org		County / Parish: COOK	Tank Size: IL	Tank Style: PEDISPHERE

Utility Service Co., Inc. agrees to provide all labor, equipment, and materials needed to complete the following:

1. Change to new logo design.

Please sign and date this proposal and fax one copy to our office.

Five Thousand, Eight Hundred and Thirty-Three-----00/100 Dollars \$5,833.00

Payment to be made as follows:

Payment Due in Full Upon Completion of Work – plus all applicable taxes

Remittance Address: Utility Service Co., Inc., P O Box 674233, Dallas, TX 75267-4233

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
USCI Signature

Note:

This proposal may be withdrawn by us if not accepted within Sixty (60) days.

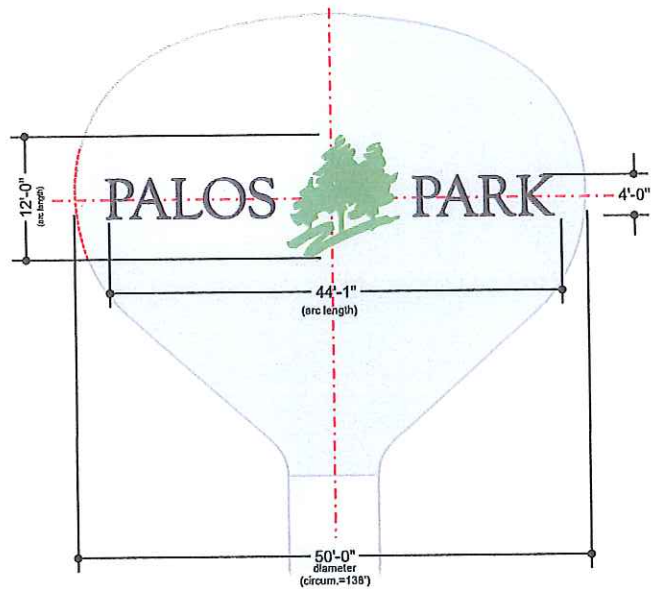
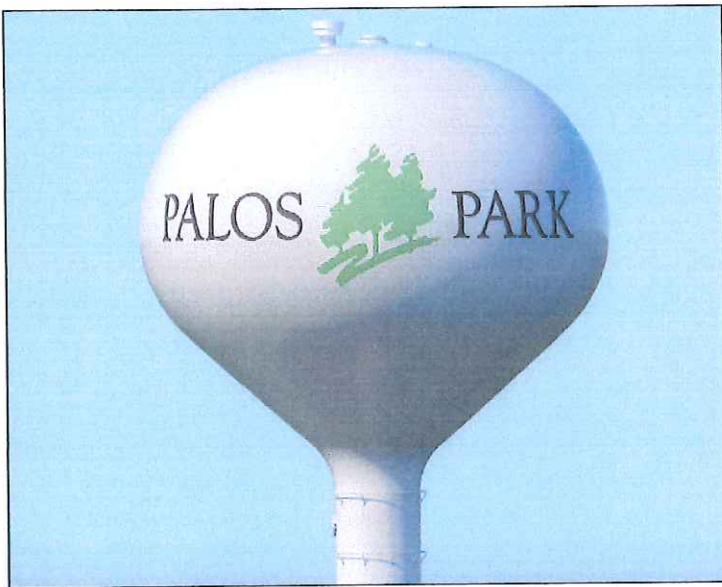
Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Fiscal Yr Beginning Month _____

Signature _____

Date of Acceptance _____

Printed Name _____



- Tnemec Dark Green PMS 350
- Tnemec Tank White 15BL
- Tnemec Light Green PMS 376

Village of Palos Park, IL
500,000 Gallon Single Pedestal Water Tower

Revision Date: 5/8/18

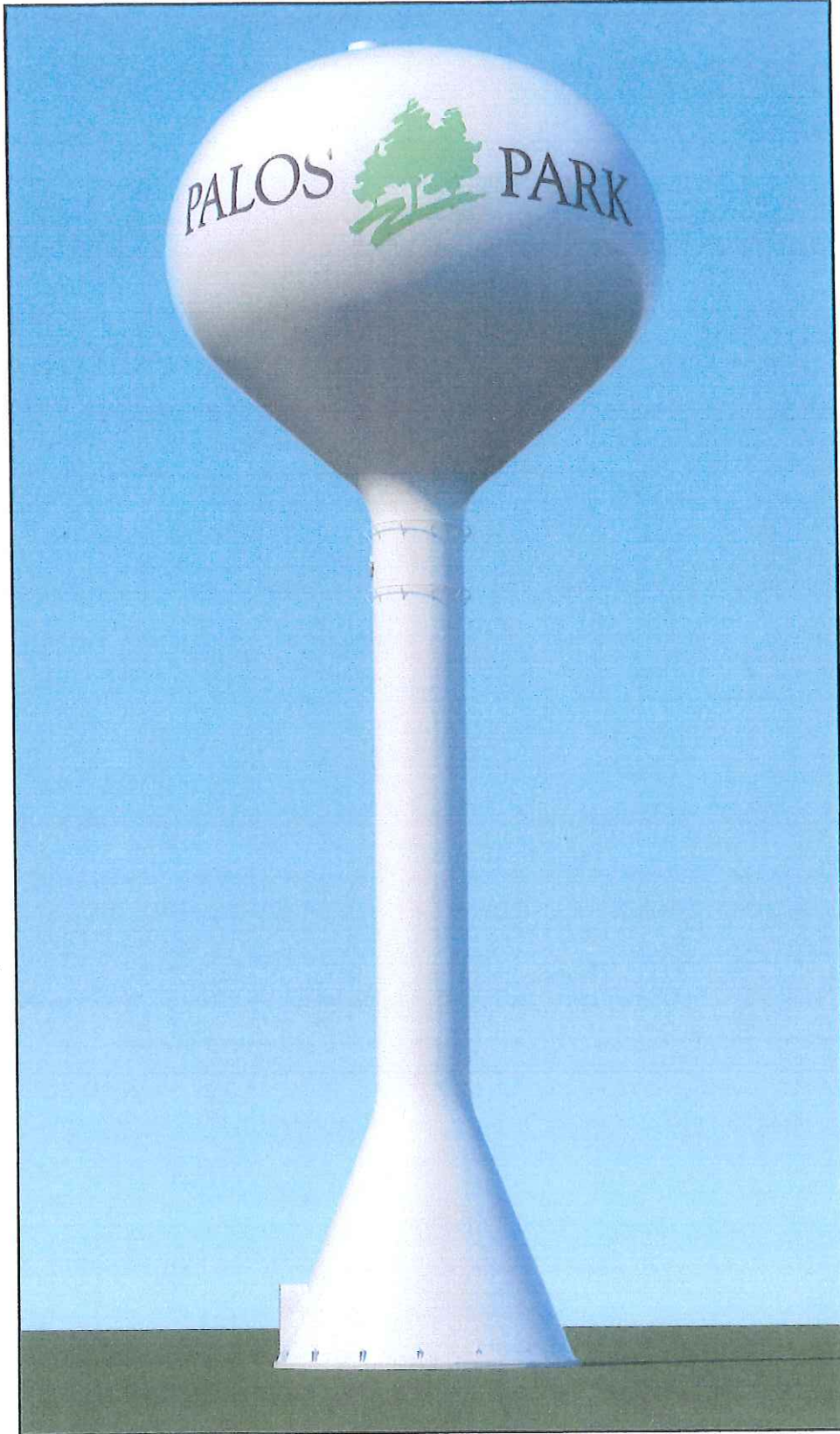
Approval

Signature _____

Name _____ Date _____

PAGE
1
 OF
2





Village of Palos Park, IL
500,000 Gallon Single
Pedestal Water Tower

Revision Date: 5/8/18

Approval

Signature _____

Name _____ Date _____

PAGE
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OF
2


Water | Advanced Solutions
Utility Service Co., Inc.



PARK



PALOS



VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: March 11, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Approve proposal from Concentric Integration to install a new Dell Precision T1700 workstation at the Water Pump Station to serve as the SCADA (Supervisory Control and Data Acquisition) server for the Village Water Distribution System.

BACKGROUND/HISTORY:

In 2016 the Village entered into an agreement with Concentric Integration, formerly Baxter & Woodman Control Systems, to evaluate and perform maintenance on our SCADA Control System at the reservoir and pump station. Since that time they have performed yearly maintenance, and completed minor improvements. With the first evaluation of our system they gave the Village a list of projects that would need to be implemented over time to update and upgrade our system. In last year's budget \$75,000.00 was put in the Water Fund to complete the first of these improvements on the list, replace the server for our SCADA. Our current server will no longer be eligible for the Dell hardware warranty after October of 2019. The server is running Windows 7 which will not be supported after 2019. In addition the industrial computer is running Windows XP which is no longer supported. The budget number was based on estimates that were given to us by Concentric. They estimated the server and computer cost to be between \$40,000 and \$50,000. In January we asked for a formal proposal from Concentric to complete the project. The proposal attached was provided to complete the work at a cost of \$ 35,750.00 which was under their estimate and \$39,250.00 below what was budgeted..

STAFF RECOMMENDATION:

Staff recommends approving the proposal from Concentric Integration to complete all work necessary to upgrade the SCADA Server at the Water Pump Station.

RECOMMENDED MOTION:

I move to waive the bidding process and approve the proposal from Concentric Integration in the amount of \$ 35,750.00 to provide all equipment and labor necessary to upgrade and replace our SCADA system server that controls the Village water system.



February 8, 2019

Mr. Mike Sibrava
Director of Public Works
Village of Palos Park
8999 West 123rd Street
Palos Park, IL 60464

Subject: SCADA Server Upgrade

Concentric Project Number: 190216.50

Dear Mr. Sibrava:

The Dell Precision T1700 workstation that serves as the SCADA server at the Village's Main Pump Station is approaching five years old and will no longer be eligible for Dell's hardware warranty as of October, 2019. It is also running Windows 7, which will not be supported by Microsoft after January 2020. In addition, the industrial computer is running Windows XP, which Microsoft has already stopped supporting. Once an operating system is no longer supported by Microsoft, it does not receive security patches, application updates, or any other kind of support. Following is Concentric Integration's proposal to replace both of these machines.

Scope of Services

Equipment

Equipment Description

1. One (1) Dell Precision Tower 7810 Workstation
 - a. Intel Xeon E5-2603 v4 1.7GHz Processor
 - b. Windows 10 Pro for Workstations
 - c. Nvidia NVS 310 Video Card
 - d. 16GB (4x4GB) 2400MHz DDR4 RDIMM
 - e. Two (2) 500GB 3.5" Serial-ATA (7,200 RPM) Hard Drives in RAID 1
 - f. 3-year ProSupport 24x7x4-hr Warranty
2. Microsoft Office Pro Plus
3. One (1) Yeastar S20 (or equal) VoIP PBX device (replaces Dialogic board for WIN-911 alarming)



4. One (1) 15" Pro-face America Panel Computer (or similar)
5. One (1) WIN-911 alarm software license upgrade to the Intermediate version, which includes Mobile-911 (including adding to the support contract).

Labor

Project Management

1. Plan, schedule, and coordinate the activities that must be performed to complete the Project.

SCADA Workstation and Panel Computer Implementation

1. Set up and configure Windows 10 Workstation for use as SCADA workstation computer. Physically install SCADA workstation computer at Main Pump Station.
2. Migrate existing remote access software to enable remote access to the newly installed SCADA workstation.
3. Migrate the existing Wonderware InTouch application to the newest version (2014 R2) and load on the new SCADA workstation. All SCADA graphic functionality to remain as is.
4. Publish Wonderware InTouch application to Panel Computer.
5. Test and confirm the functionality of the Wonderware InTouch software migration on both the SCADA workstation and Panel Computer.

WIN-911 Alarm Software Programming

1. Migrate the existing WIN-911 alarm software application to the new software version. All existing alarming will remain as is.
2. Install Yeastar VoIP PBX in place of the existing Dialogic card. The existing POTS line will be connected to the PBX and the WIN-911 software will communicate via a SIP call to place phone calls.
3. Test and confirm the functionality of the WIN-911 software migration.

Concentric Assumptions / Owner Responsibilities

1. Owner will provide site access for installation, programming, and startup during Owner's normal business hours. Work outside of Owner's normal business hours can be agreed upon as needed, provided Concentric can secure the site(s) upon departure.



2. Owner understands that all existing equipment to remain is assumed to be in good, working order. In the event that any other equipment does not perform as-expected, Concentric will work with the Owner to repair, as-needed, under a separate contract.
3. Owner will dispose of/recycle any removed equipment.
4. Owner understands that warranty on materials will be provided strictly by the manufacturer. No additional labor or materials warranties are provided by Concentric.

Annual Support

This project will add additional hardware and software to the Owner, some of which has support or maintenance associated with it. Concentric recommends the Owner maintain any applicable support agreements once the initial support/warranty periods expire. On this project, we have included the following support agreements, that all begin approximately at the date the product is shipped (not necessarily the date it is onsite) and last for periods varying from one year to three years.

Following is the recommended support and estimated amounts for renewals each year (this is provided solely for budgetary purposes and will need to be quoted at the time of renewal):

Description	2019-20	2020-21	2021-22	2022-23
Dell SCADA Server Workstation	Included	Included	Included	\$275
Total	\$0	\$0	\$0	\$275
Manufacturer standard warranty on all other hardware				

Project Schedule

Our estimated project schedule will be agreed upon at the project kickoff meeting.

Warranty

The warranty listed in the attached Standard Terms & Conditions document (Paragraph 13):

- DOES apply
- DOES NOT apply



Fee

Our fee for the above scope is a lump sum of \$35,750.

This agreement is valid for 90 days from the date of this proposal.

Terms & Conditions

Refer to attached Standard Terms & Conditions document.

Acceptance

If this proposal is acceptable, please sign one copy and return to us. Feel free to contact me if you have any questions.

Sincerely,

CONCENTRIC INTEGRATION, LLC

Michael D. Klein, PE
Vice President of Operations
MDK

Christopher T. Sosnowski, PE
President
CTS

VILLAGE OF PALOS PARK

ACCEPTED BY: _____

TITLE: _____

DATE: _____

Above signature implies acceptance of the attached **STANDARD TERMS & CONDITIONS**



Standard Terms & Conditions

1. The submitted proposal and these Standard Terms & Conditions constitute and are herein referred to as the Agreement.
2. Concentric Integration, LLC is herein referred to as Concentric, and the party with whom Concentric is entering into this Agreement with is herein referred to as Owner.
3. Concentric may submit requests for periodic progress payments for services rendered. Payments shall be due and owing by the Owner upon receipt of Concentric's invoice for services. Payments to Concentric after sixty (60) consecutive calendar days from the date of Concentric's invoice for services shall include an additional late payment charge computed Owner an annual rate of twelve percent (12%) from date of Concentric's invoice; and Concentric may, after giving seven (7) days written notice to the Owner, suspend services under this Agreement until Concentric has been paid in full all amounts due for services, expenses, and late payment charges.
4. This Agreement may be terminated, in whole or in part, by either party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party; or the Owner may terminate this Agreement, in whole or in part, for its convenience. However, no such termination may be effected unless the terminating party gives the other party: (1) not less than ten (10) calendar days written notice by certified mail of intent to terminate, and (2) an opportunity for a meeting with the terminating party before termination. If this Agreement is terminated by either party, Concentric shall be paid for services performed to the effective date of termination, including reimbursable expenses. In the event of contract termination, the Owner shall receive reproducible copies of Drawings, Custom Developed Applications and other documents completed by Concentric.
5. Concentric agrees to hold harmless and indemnify the Owner and each of its officers, agents and employees from any and all liability claims, losses, or damages, to the extent that such claims, losses, or damages are caused by Concentric's negligence in the performance of the services under this Agreement, but not including liability that may be due to the sole negligence of the Owner or other consultants, contractors or subcontractors working for the Owner, or their officers, agents and employees. In the event claims, losses, or damages are caused by the joint or concurrent negligence of Concentric and the Owner they shall be borne by each party in proportion to its negligence.
6. The Owner acknowledges that Concentric is a Limited Liability Company and not a Professional Service Corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees.
7. The Owner and Concentric agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.
8. For the duration of the project, Concentric shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, alleged to arise from Concentric's negligence in the performance of services under this Agreement. The Owner shall be named as an additional insured on Concentric's general liability insurance policy. The limits of liability for the insurance required by this Subsection are as follows:

Workers Compensation:	Statutory Limits	Excess Umbrella Liability:	\$5,000,000 per claim and aggregate
General Liability:	\$1,000,000 per claim / \$2,000,000 aggregate	Professional Liability:	\$5,000,000 per claim
Automobile Liability:	\$1,000,000 combined single limit		\$5,000,000 aggregate
9. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Concentric and their owners, officers, directors, employees, agents, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty expressed or implied of Concentric or their officers, directors, employees, agents or any of them, hereafter referred to as the "Owner's Claims", shall not exceed the total insurance proceeds available to pay on behalf of or to Concentric by their insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Concentric's insurance policies applicable thereto, including all covered payments made by those insurers for fees, costs and expenses of investigation, claims adjustment, defense and appeal.
10. Concentric is responsible for the quality, technical accuracy, timely completion, and coordination of all Designs, Drawings, Custom Developed Applications and other services furnished or required under this Agreement, and shall endeavor to perform such services with the same skill and judgment which can be reasonably expected from similarly situated professionals.
11. The Owner may, at any time, by written order, make changes within the general scope of this Agreement in the services to be performed by Concentric. If such changes cause an increase or decrease in Concentric's fee or time required for performance of any services under this Agreement, whether or not changed by any order, an equitable adjustment shall be made and this agreement shall be modified in writing accordingly. No service for which an additional compensation will be charged by Concentric shall be furnished without the written authorization of the Owner.
12. All Drawings, Custom Developed Applications, and other documents prepared or furnished by Concentric pursuant to this Agreement are instruments of service in respect to the project, and Concentric shall retain the right of reuse of said documents and electronic media by and at the discretion of Concentric whether or not the project is completed. Electronic copies of Concentric's documents for information and reference in connection with the use and occupancy of the project by the Owner and others shall be delivered to and become the property of the Owner; however, Concentric's documents are not intended or represented to be suitable for reuse by the Owner or others on additions or extensions of the project, or on any other project. Any such reuse without verification or adaptation by Concentric for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to Concentric, and the Owner shall indemnify and hold harmless Concentric from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.
13. Concentric warrants that the services provided for under this Agreement will be completed in a good and workmanlike manner in accordance with applicable codes, ordinances, regulations or other legal Owner. For a period of one (1) year after the Owner receives beneficial use of the installation, Concentric will provide a limited warranty to the Owner for any defect due to improper materials or workmanship supplied by Concentric. Any such warranty provided to Owner shall be provided by Concentric without expense to the Owner for the one (1) year period described herein. **CONCENTRIC'S WARRANTY IS A LIMITED WARRANTY FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF BENEFICIAL USE OF THE INSTALLATION.** This warranty is limited to only defects in material and workmanship on products purchased and fully installed by Concentric and excludes defects caused by improper use, abuse, accident, acts-of-God (including but not limited to lightning), alteration, or other conditions beyond Concentric's control, as determined by Concentric, and all manufacturer's products or workmanship as covered by their respective warranties. For manufacturer's products or workmanship, Concentric will deliver to Owner all manufacturers' warranties of products. **IN CONSIDERATION OF THE LIMITED WARRANTY CONTAINED HEREIN THE OWNER AGREES AND ACKNOWLEDGES THAT SUCH WARRANTY REPLACES ALL OTHER WARRANTIES EITHER EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Concentric's warranty is limited to repair or replacement of a defective product without cost to the Owner. **OWNER WAIVES ALL CLAIMS TO INCIDENTAL OR CONSEQUENTIAL DAMAGES.** This limited warranty extends only to the Owner and not to subsequent buyers/owners. Owner must give written notice of a defect within the one (1) year warranty period described above. In the event of any dispute between the Owner and Concentric, such dispute shall be resolved in accordance with these Standard Terms & Conditions and the Agreement.
14. Any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
15. This Agreement contains and embodies the entire and integrated agreement between parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral.

Building Department
8999 West 123rd Street
Palos Park, IL 60464
www.palospark.org



Phone: (708) 671-3730
Fax: (708) 448-9542

To: G. Darryl Reed, Building Dept. Commissioner
From: Building Department
Date: March 5, 2019
Subject: **Building Department Report for Council Meeting March 11, 2019**

HELP KEEP PALOS PARK CLEAN

All homeowners are being asked to take inventory of their property and pick up all litter and wind-blown debris that may have accumulated over the winter. If we all work together picking up litter in our neighborhood, we can make a tremendous impact and keep Palos Park a pristine community.

PERMITS

The Building Department processed Six (6) permits from Feb. 20 - March 5, 2019 resulting in \$1,974.00 of permit fees. Nineteen (19) inspections were completed during this time.

12547 S. 100th Avenue	Permit Extension	\$ 210.00
6 Commons Dr.	Window replacement	\$ 110.00
8301 W. 123rd Street	Solar panel install	\$ 414.00
13023 S. LaGrange Road	HVAC replacement	\$ 1,130.00
8901 W. 123rd Street	Temporary sign	\$ -
1 Wild Cherry Lane	Window replacement	\$ 110.00
	TOTAL	\$ 1,974.00
	2019 YEAR TO DATE FEES	\$ 11,734.35



Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 11, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

PC 2017 – 03: Approval Extension for a Commercial Planned Development in the B-2 General Retail and Wholesale Business District pursuant to Chapter 1274.05 with a variance from the required landscaping for a commercial building; and a Commercial Construction and Landscaping Review pursuant to Chapter 1461.01 to construct a 6,459 square foot retail/office building on the property commonly known as 9520 West 131St Street in Palos Park.

BACKGROUND/HISTORY:

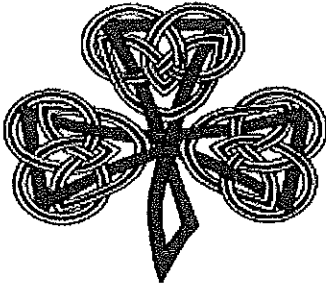
On December 11, 2017, the Mayor and Village Council approved Ordinance 2017-33 Authorizing A Commercial Planned Development in The B-2 General Retail and Wholesale Business District, Granting Commercial Development Construction and Landscaping Criteria Approval and Granting Certain Landscaping Variations. The applicant filed a building permit with the Village on June 8, 2018, but the permit has not yet been issued due to unaddressed review comments. Pursuant to Sections 1274.05 (4) and (7), the approval becomes null and void if construction does not commence within 15 months of approval, unless an extension is granted by the Village Council. The extension request may be granted by the Village Council for good cause shown by the applicant, provided a written request is filed with the Village at least four weeks prior to the respective deadline. A letter requesting a twelve month extension was filed by the applicant with the Village on February 11, 2019.

COUNCIL ACTION:

On December 11, 2017, the Village Council considered application PC2017-03, and upon a motion to approve the application subject to the condition that all landscape yards, with the exception to the wetland area be sprinklered, the vote was 4 yes, 0 no, 1 absent.

RECOMMENDED MOTIONS:

I move to approve the Ordinance Extending the Time Period for Compliance with Section 1274.05(G)(4) of the Palos Park Village Code by Twelve (12) Months, with respect to the Commercial Planned Development Approved Pursuant to Ordinance No. 2017-33, adopted December 11, 2017.



J.P. Doyle Construction

8134 W. 131st Street

Palos Park IL, 60464

708-296-3877

Date: February 11, 2019

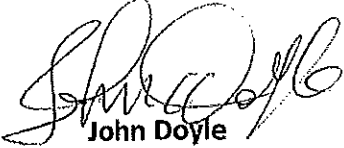
Submitted To: Ms. Lauren Pruss
Community Development Director
Kaptur Administrative Center
Palos Park, IL 60464

Subject: 9520 W. 131st Street
Palos Park, IL 60464

Dear Ms. Pruss,

As you are aware I applied for and was issued a building permit for the subject property in 2018, the permit expires on March 11, 2019. We have been working to secure tenants and or a buyer for the proposed building, several potential customers have fallen through and we continue to work on securing a contract. The winter market has been slow and we expect an increase of activity in the spring and summer months. Therefore, pursuant to code section 1274.05(f) (4) and (7) I would like to formally request an extension of the commercial planned unit development approval for an additional 12 months. If you have any questions please do not hesitate to contact me.

Sincerely,


John Doyle
Owner

FEB 11th 19

ORDINANCE NO. _____

AN ORDINANCE EXTENDING THE TIME PERIOD FOR COMPLIANCE WITH SECTION 1274.05(g)(4) OF THE PALOS PARK VILLAGE CODE BY TWELVE (12) MONTHS, WITH RESPECT TO THE COMMERCIAL PLANNED DEVELOPMENT APPROVED PURSUANT TO ORDINANCE NO. 2017-33, ADOPTED DECEMBER 11, 2017, ENTITLED “AN ORDINANCE APPROVING A COMMERCIAL PLANNED DEVELOPMENT IN THE B-2 GENERAL RETAIL AND WHOLESALE BUSINESS DISTRICT, GRANTING COMMERCIAL DEVELOPMENT CONSTRUCTION AND LANDSCAPING CRITERIA APPROVAL AND GRANTING CERTAIN LANDSCAPING VARIATIONS IN RELATION THERETO (9520 West 131st Street)”

WHEREAS, pursuant to Ordinance No. 2017-33, adopted December 11, 2017, entitled “AN ORDINANCE APPROVING A COMMERCIAL PLANNED DEVELOPMENT IN THE B-2 GENERAL RETAIL AND WHOLESALE BUSINESS DISTRICT, GRANTING COMMERCIAL DEVELOPMENT CONSTRUCTION AND LANDSCAPING CRITERIA APPROVAL AND GRANTING CERTAIN LANDSCAPING VARIATIONS IN RELATION THERETO (9520 West 131st Street)” (the “Commercial Planned Development Ordinance”), the Village Council approved a Commercial Planned Development relative to the property legally described as follows:

LOT 1 IN CONNELL’S RESUBDIVISION OF LOT 8 IN DOWD’S SUBDIVISION OF THE WEST 35 ACRES OF THE NORTHWEST 1/4 OF SECTION 34, TOWNSHIP 37 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT RECORDED JULY 10, 1953 AS DOCUMENT 15665835, IN COOK COUNTY, ILLINOIS;

PIN: 23-34-100-022-0000;

Common Address: 9520 West 131st Street, Palos Park, Illinois 60464;

(hereinafter the “Subject Property”); and

WHEREAS, pursuant to Section 1274.05(g)(4) of the Palos Park Village Code, the owner of the Subject Property was obligated to commence construction within fifteen (15) months of the aforementioned Commercial Planned Development approval, and complete construction within thirty (30) months of the aforementioned Commercial Planned Development approval; and

WHEREAS, the owner of the Subject Property has filed a timely request for a twelve (12) month extension, relative to compliance with the aforementioned provisions of Section 1274.05(g)(4) of the Palos Park Village Code, as provided for in Section 1274.05 (g)(7) of the Palos Park Village Code (the "Extension Request"); and

WHEREAS, the Village Council finds that, based on the information provided in the Extension Request, the owner of the Subject Property has shown good cause for the approval of the Extension Request;

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

SECTION 1: That, pursuant to Section 1274.05(g)(7) of the Palos Park Village Code, the owner of the Subject Property is given a twelve (12) month extension for compliance with the provisions of Section 1274.05(g)(4) of the Palos Park Village Code, such that construction shall commence, relative to the Commercial Planned Development approved pursuant to the Commercial Planned Development Ordinance, on or before March 11, 2020, and construction shall be completed, relative to the Commercial Planned Development approved pursuant to the Commercial Planned Development Ordinance, on or before June 11, 2021.

SECTION 2: That all other provisions of the Commercial Planned Development Ordinance shall remain in full force and effect, as if set forth herein.

SECTION 3: That this Ordinance shall be in full force and effect from and after its adoption and approval, as provided by law.

ADOPTED this 11th day of March, 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 11th day of March, 2019.

John F. Mahoney, Mayor

ATTEST:

Marie Arrigoni, Village Clerk



VILLAGE OF PALOS PARK

Village Council

Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: March 11, 2019

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

PC 2018 – 01: An Ordinance Amending Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code in Regard to Legal Nonconforming Uses.

BACKGROUND/HISTORY:

In 2018, the Zoning Board of Appeals (ZBA) considered three variances to permit additions to single family homes that are nonconforming with respect to setbacks. All three properties were smaller than the Village's one acre minimum lot size. It is staff's opinion that the imposition of setbacks based upon a lot size of one acre on smaller lots creates an undue burden that makes the strict application of the code unreasonable. This is an excellent basis for a variation.

However, the need for a variation should be a unique circumstance. The repeated processing of a variance of the same code standard is evidence that the standard is unreasonable and should be amended. As such, at the October 22, 2018 Village Council meeting, Commissioner Reed directed staff to identify options to provide a less burdensome process for variances to structures that are nonconforming with respect to setbacks.

Staff presented the following three potential solutions to the ZBA at their November 19, 2018 regular meeting:

1. Amend the code to expressly permit second story additions that do not alter the existing nonconforming setbacks of a structure.
2. Minor Variance. Create a process that permits staff approval of a minor variance for such circumstances, or for minor alterations to the building footprint. The process could include neighbor notification and subject the variance to review by the ZBA in the event of an objection.
3. Amend the Zoning Ordinance to provide alternative setback requirements for lots smaller than one acre.

After discussion, the ZBA determined that they could find no situation in which they would not recommend approval of a variance to permit a second floor addition that does not alter the existing nonconforming setbacks of a structure, and provided their support for amending the Village Code accordingly.

Upon direction of the Zoning Board of Appeals, staff consulted with the Village Attorney to prepare the draft amendment and presented the proposed text amendment to the Plan Commission at their regular meetings of January 17 and February 21, 2019. After discussion, the Plan Commission noted that they would prefer that there be a limitation to how close a second story addition could be located from a side or rear lot line. It was determined that the limitation should be consistent with the maximum allowable variation by lot size. The maximum allowable variation from a side or rear setback is 33% for lots over one acre in size, and 60% for lots under one acre in size.

RECOMMENDATIONS

Staff recommends approval of the proposed text amendment. On a motion to approve the proposed text amendment, the Plan Commission voted 5-0-2 to recommend approval of the proposed text amendment.

RECOMMENDED MOTION:

I move to approve the An Ordinance Amending Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code in Regard to Legal Nonconforming Uses.

Attachments:

1. Ordinance 2019 – 06
2. February 21, 2019 Plan Commission Staff Report
3. Draft Minutes of the February 21, 2019 Plan Commission Meeting
4. January 17, 2019 Plan Commission Staff Report
5. Approved Minutes of the January 17, 2019 Plan Commission Meeting
6. November 19, 2018 Zoning Board of Appeals Staff Memorandum
7. Draft Minutes of the November 19, 2018 Zoning Board of Appeals Meeting.

ORDINANCE NO. 2019 – 06

**AN ORDINANCE AMENDING PART TWELVE,
TITLE SIX, CHAPTER 1280, SECTION 1280.08
OF THE PALOS PARK VILLAGE CODE
IN REGARD TO LEGAL NONCONFORMING USES**

BE IT ORDAINED by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

SECTION 1:

- A. That, on January 17, 2019 and February 21, 2019, the Plan Commission of the Village of Palos Park (the “Plan Commission”) held a public hearing, pursuant to proper notice, relative to the Zoning Code amendment set forth below.
- B. That, on February 21, 2019, the Plan Commission recommended the Zoning Code amendment, hereinafter set forth, to the Village Council.
- C. The Village Council approves and adopts the findings and recommendations of the Plan Commission, and incorporates such findings and recommendations herein by reference as if they were fully set forth herein.

SECTION 2: That Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code is hereby amended by adding a new subsection (c) thereto, which shall read in its entirety as follows:

“(c) Notwithstanding subsection (b) above, a second floor addition may be constructed in relation to a single-family residence covered by subsection (a) above, without need for any side yard, rear yard and/or front yard setback variations, provided that:

- (1) no portion of said second floor addition encroaches into the required side yard, rear yard and/or front yard setback any more than the existing single-family residence;

- (2) the encroachment into the side yard does not exceed the encroachment limitation that would be allowed, if a maximum side yard setback variation, as limited by Section 1264.04(e) or Section 1264.04(s) of this Code, whichever is applicable based on the size of the underlying lot, were to be granted; and
- (3) the encroachment into the rear yard does not exceed the encroachment limitation that would be allowed, if a maximum rear yard setback variation, as limited by Section 1264.04(e) or Section 1264.04(s) of this Code, whichever is applicable based on the size of the underlying lot, were to be granted.

Any such second floor addition shall not be considered a legal nonconforming use under this Chapter.”

SECTION 3: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form, as provided by law.

ADOPTED this ____ day of _____, 2019, pursuant to a roll call vote as follows.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2019.

John F. Mahoney, Mayor

ATTEST:

Marie Arrigoni, Village Clerk

Published by me in pamphlet form this ____ day of _____, 2019.

Marie Arrigoni, Village Clerk



TO: Village of Palos Park Plan Commission
HEARING DATE: February 21, 2019 at 7:00pm
FROM: Building Department
SUBJECT: Staff Report

PROJECT TITLE

PC 2019 – 01: The Village of Palos Park is proposing a Text Amendment to Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code by adding a new subsection (c) thereto, which shall permit second story additions to certain nonconforming structures.

APPLICANT INFORMATION

APPLICANT(s): Village of Palos Park
8999 W. 123rd Street
Palos Park, Illinois 60464

EXHIBITS:

1. Draft Zoning Ordinance Amendment

PUBLIC HEARING NOTICE: The notice for this hearing was published in *The Regional News* on December 27, 2018 in accordance with the Village Zoning Ordinance.

NEIGHBORHOOD COMMENT: At this time, no public comment has been received by staff.

ANALYSIS

BACKGROUND

At the January 21, 2019 Plan Commission meeting, a public hearing was held regarding a proposed text amendment to permit second story additions on nonconforming single family dwellings. The Commission voted to continue the hearing to the February 21, 2019 meeting to allow staff to make revisions to the proposed amendment. Specifically, the Commission wanted to only permit additions on structures that were no closer to the side lot line than would be permitted by a variance pursuant to Section 1264.04(s) which permits up to a 60% variance of the side yard setback, or as close as six (6) feet.

Following the hearing, staff remained unclear as to whether the Commission wanted the amendment to apply to all lots, or just lots under one acre in size. As such, staff directed the Village attorney to prepare two ordinances – one that applies to all lots, and one that applies to lots under one acre in size as follows:

1. Ordinance applicable to all lots: lots one acre and larger would be permitted to add a second story so long as the existing side yard is not less than 10.05 feet (as currently permitted pursuant a variance granted by Section 1264.04e), and lots less than one acre would be permitted to add a second story so long as the existing side yard is not less than 6 feet (as currently permitted pursuant a variance granted by Section 1264.04s).
2. Ordinance applicable to lots less than one acre in size: permitted to add a second story so long as the existing side yard is not less than 6 feet (as currently permitted pursuant a variance granted by Section 1264.04s).

RECOMMENDATION

The staff recommends *approval* of the proposed amendment to the Zoning Ordinance to permit second story additions on certain nonconforming structures.

RECOMMENDED MOTION

I make a motion to recommend that the Village Council approve the proposed amendment to Section 1280.08 of the Palos Park Village Code is hereby amended by adding a new subsection (c) thereto, which shall permit second story additions to certain nonconforming structures (either on all lots, or just lots less than one acre in size).



VILLAGE OF
PALOS PARK

VILLAGE OF PALOS PARK
PLAN COMMISSION – SPECIAL MEETING
THURSDAY, FEBRUARY 21, 2019 AT 7:05PM
DRAFT MEETING MINUTES

- I. Roll Call:** Chair: Mary O'Connor
- Members:** Ed Marcyn Phil Wegele
Julie Kay Dan McCarthy
- Absent:** Rich DeBoer Matt Dill
- Staff:** Lauren Pruss, Community Development Director
Theresa Lizzio, Building Department Coordinator

Audience:

II. Approval of Prior Regular Meeting Minutes:

Chair O'Connor called for a motion to approve the minutes of the last Plan Commission meeting held on January 17, 2019. Motion was made by Kay, second by Marcyn to approve the minutes. Motion was approved as follows:

Upon roll call:

AYES: (5) Kay, Marcyn, McCarthy, Wegele, O'Connor

NAYS: (0)

ABSENT: (2) DeBoer, Dill

III. New Business: PC 2019-01: The Village of Palos Park is proposing a Text Amendment to Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code by adding a new subsection (c) thereto, which shall permit second story additions to certain nonconforming structures.

Chair O'Connor introduced the public hearing and then asked Lauren Pruss to provide a recap of last month's discussion and the staff report.

Lauren Pruss said recent ZBA variances granted due to the hardship of property less than an acre, are an undue hardship for the homeowner. This part of the Village Code is not working for development patterns in town.

Member Marcyn reiterated that there is a hardship for neighbors whose home is located close to the property line and this is a need for lots over an acre. Member McCarthy clarified that this pertains to existing homes and only in residential areas. He questioned an addition above a detached garage to which Lauren Pruss answered no, it does not apply to detached garages, only principal buildings, single family residences.

Member Wegele asked if this one ordinance covers everything and if there is a need for two separate amendments for lots less than an acre and those lots over an acre. Lauren Pruss answered no due to the different setback requirements of either six feet for lots less than an acre or 10.05 feet for lots over an acre. She

also suggested to the Members that it is up to them to include the rear yards to the text amendment.

Member Wegele stated that Palos Park lots are irregular with homes located closer to rear and side yard. He suggests protecting neighbors from the rear yard as well yet still provide relief for those wanting to do additions.

Member Marcyn gave example of home with a rear yard of only five feet and we should not allow an addition to go straight up. If we adopt this text amendment, then there would be limits for the rear and side yard setbacks. Lauren Pruss stated that she has come across homes with homes with very small rear yards and this amendment would be applicable.

Motion made by Member Marcyn, second by Member Wegele to recommend that the Village Council approved the amendment to Section 1280.08 of the Palos Park Village Code is hereby amended by adding a new subsection (c) thereto, which shall permit second story additions to certain nonconforming structures on all lots subject to provisions in the language that also applies to rear lot lines.

Upon roll call:

AYES: (5) Marcyn, Wegele, Kay, McCarthy, O'Connor

NAYS: (0)

ABSENT: (2) DeBoer, Dill

IV. Other Business: Lauren Pruss explained that Mayor Mahoney would like the Village of Palos Park to be designated as a Solsmart Community, which provides transparency in building requirements for solar installations. These regulations are not currently in the Code so there will have to be an analysis of the zoning Code. She is asking for discussion and feedback and presented the staff report.

Lauren Pruss began saying the current zoning requirements interpret solar panels as accessory structures. Ground mounted solar can be located fifteen (15) feet from any lot line. Based on your recommendations, it would be helpful to have definitions, define the size of installation and regulate the size in Palos Park.

Small scale solar installations are defined as less than 1,750 square feet in size and approximately 10 kilowatt per output. Large scale solar installations are over 1,750 square feet and would have to go through special use install. The small and large installations apply to any zoning lot.

Member McCarthy suggested these solar panels could be obsolete in a few years as technology is always changing. It is a changing dynamic because the solar batteries started out very large and have decreased in size and will continue to do so. He stated the future is going towards solar panels and he does support it but doesn't like to look at it and suggests having regulations in place for Palos Park.

Member Marcyn agreed saying that TV satellite dishes started out big then reduced in size over the years. However, he is concerned with having solar panels fill in yards.

Member Wegele concerned that a small install of 1,750 square feet is about a 40x45 square foot flat area, covering approximately an area from the back door to the rear lot line and as wide. He questioned if they really want that in Palos Park and suggested it seems to be outdated technology to catch solar energy. Lauren Pruss suggested reducing the size and brought to their attention that the city of Chicago only allows roof-mounted solar installations, prohibits ground mounted.

Member Wegele believes there are too many trees, too shady, and the different roof lines may make it difficult. He said it is not practical in Palos Park. Chair O'Connor agreed and said it may encourage residents to get rid of trees. She is



TO: Village of Palos Park Plan Commission
HEARING DATE: January 17, 2018 at 7:00pm
FROM: Building Department
SUBJECT: Staff Report

PROJECT TITLE

PC 2019 – 01: The Village of Palos Park is proposing a Text Amendment to Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code is hereby amended by adding a new subsection (c) thereto, which shall permit second story additions to certain nonconforming structures.

APPLICANT INFORMATION

APPLICANT(s): Village of Palos Park
8999 W. 123rd Street
Palos Park, Illinois 60464

EXHIBITS:

1. Draft Zoning Ordinance Amendment

PUBLIC HEARING NOTICE: The notice for this hearing was published in *The Regional News* on December 27, 2018 in accordance with the Village Zoning Ordinance.

NEIGHBORHOOD COMMENT: At this time, no public comment has been received by staff.

ANALYSIS

BACKGROUND

Last year, the Zoning Board of Appeals (ZBA) considered three variances to permit additions to single family homes that were nonconforming with respect to setbacks. Of these applications, two were for second story additions where no modification to the existing footprint was proposed. However, variances were needed for construction, because the properties were smaller than the Village's one acre minimum lot size and the existing buildings did not conform to the required setbacks. It is staff's opinion that the imposition of setbacks based upon a lot size of one acre on smaller lots creates an undue burden that makes the strict application of the code unreasonable. This is an excellent basis for a variation.

However, the need for a variation should be a unique circumstance. The repeated processing of a variance of the same code standard is evidence that the standard is unreasonable and should be amended. As such, at the October 22, 2018 Village Council meeting, Commissioner Reed directed staff to identify options to provide a less burdensome process for variances to structures that are nonconforming with respect to setbacks. At the December 2018 Zoning Board of Appeals meeting, Staff presented the following options to address the issue:

1. Amend the code to expressly permit second story additions that do not alter the existing nonconforming setbacks of a structure.
2. Minor Variance. Create a process that permits staff approval of a minor variance for such circumstances, or for minor alterations to the building footprint. The process could include neighbor notification, and subject the variance to review by the ZBA in the event of an objection.

3. Amend the Zoning Ordinance to provide alternative setback requirements for lots smaller than one acre.

Following discussion, the Zoning Board of Appeals unanimously supported option #1.

DISCUSSION

Upon direction of the Zoning Board of Appeals, staff consulted with the Village Attorney to prepare the draft amendment. After review of the Village Code, the Village Attorney advised staff that it was impossible to amend Chapter 1280 Nonconforming Uses in a manner that would provide relief for all nonconforming structures. Instead, staff was advised that Chapter 1280.08 which provides exceptions for those properties that were annexed to the Village on or after July 10, 1952, could be amended as requested. As such, the amendment will not apply those portions of the Village that were within the corporate limits prior to this date.

RECOMMENDATION

The staff recommends *approval* of the proposed amendment to the Zoning Ordinance to permit second story additions on certain nonconforming structures.

RECOMMENDED MOTION

I make a motion to recommend that the Village Council approve the proposed amendment to Section of the Palos Park Village Code is hereby amended by adding a new subsection (c) thereto, which shall permit second story additions to certain nonconforming structures.



**VILLAGE OF PALOS PARK
PLAN COMMISSION – SPECIAL MEETING
THURSDAY, JANUARY 17, 2019 AT 7:00PM
MEETING MINUTES**

- I. Roll Call:** Interim Chair: Ed Marcyn
- Members:** Matt Dill Rich DeBoer Phil Wegele
Julie Kay
- Absent:** Dan McCarthy Mary O'Connor
- Staff:** Lauren Pruss, Community Development Director
Theresa Lizzio, Building Department Coordinator
- Audience:** Maria Rogers

II. Approval of Prior Regular Meeting Minutes:

Interim Chair Marcyn called for a motion to approve the minutes of the last Plan Commission meeting held on November 1, 2018. Motion was made by DeBoer, second by Kay to approve the minutes. Motion was approved as follows:

Upon roll call:

AYES: (5) DeBoer, Kay, Dill, Wegele, Marcyn

NAYS: (0)

ABSENT: (2) McCarthy, O'Connor

III. New Business: PC 2019-01: The Village of Palos Park is proposing a Text Amendments to Part Twelve, Title Six, Chapter 1280, Section 1280.08 of the Palos Park Village Code is hereby amended by adding a new subsection (c) thereto, which shall read in its entirety as follows:

“(c) Notwithstanding subsection (b) above, a second floor addition may be constructed in relation to a single-family residence covered by subsection (a) above, without need for any side yard, rear yard and/or front yard setback variations, provided that no portion of said second floor addition encroaches into the required side yard, rear yard and/or front yard setback any more than the existing single-family residence. Any such second floor addition shall not be considered a legal nonconforming use under this Chapter.”

Interim Chair Marcyn introduced the public hearing agenda and then asked Lauren Pruss to explain the staff report.

Member Wegele stated this is a straight-forward approach since it is not changing the footprint of the home.

Member DeBoer asked if all three variances were approved would it still be considered if not all of the setbacks were met.

Interim Chair Marcyn suggested if someone had a 2-story home with a one story garage and proposed an addition over the garage-area only. He sees the need for an addition but has concerns about homes with attached garages that are very close to the side yard lot line, for example three (3) feet. Member Marcyn is concerned with the side-yard encroachment and possibly putting a limit of ten (10) feet from the side yard lot line. Concerned that the possible addition would create a wall to the neighbors, especially the homes that sit twisted on the lots. Member DeBoer understands these concerns but it is hard to envision because each home is unique.

Lauren Pruss reminded the Members that allowable variances for setback is a maximum of 33% of the requirement for one acre lots. The maximum setback for lots under an acre for the side and rear yard is up to 60%.

Member Wegele suggests putting yourself in the homeowner's position and if in ten years they wanted to add on to the house, why limit it now. He stated that he understands the concerns brought up by Member Marcyn.

Member Dill stated the overall goal is to promote fixing up and enhancing the homes, not to bog down residents with the meeting process. Otherwise, they will go elsewhere.

Interim Chair Marcyn wants to see investments in properties, wants to see development in Palos Park.

Member Kay commented that it would be better to improve the existing home rather than take it down and building new, and then fit that home within the setbacks on a smaller lot. Older homes are charming and it works if they are not changing the footprint.

Member DeBoer said this gives more leeway to building additions but suggests not closer than six feet from the side yard. He believes there is a limited number of homes this would effect. Member Wegele agreed and stated this almost still allows everything to go through without a variance.

Member Wegele posed the questions if a home had a five foot side yard setback and wanted to do an addition. Lauren Pruss explained that homeowner would not be able to go up from the existing footprint, it would have to be moved inward to meet the side yard setback. Lauren Pruss advised the Members to make a motion to continue this item until next month so that the exact language can be written by the Village attorney for the Code.

Motion made by Member DeBoer, second by Member Wegele to continue the discussion to February 21, 2019 for the proposed amendment to Section 1280.08 of the Palos Park Village Code.

Upon roll call:
AYES: (5) DeBoer, Wegele, Kay, Dill, Marcyn
NAYS: (0)
ABSENT: (2) McCarthy, O'Connor

IV. Other Business: Lauren Pruss explained that Mayor Mahoney would like the Village of Palos Park to be designated as a Solsmart Community, which provides transparency in building requirements for solar installations. These regulations are not currently in the Code so there will have to be an analysis of the zoning Code and recommendations for clarity; define different types of installations and the setback requirements could make it difficult.

Staff is currently analyzing the permit processes, making all solar install information on the Village website, list the detailed requirements for permitting



Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed

Meeting of: November 19, 2018

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Discussion regarding potential text amendment to permit additions to nonconforming single family dwellings.

BACKGROUND/HISTORY:

This year, the Zoning Board of Appeals (ZBA) has considered three variances to permit additions to single family homes that are nonconforming with respect to setbacks. All three properties were smaller than the Village's one acre minimum lot size. It is staff's opinion that the imposition of setbacks based upon a lot size of one acre on smaller lots creates an undue burden that makes the strict application of the code unreasonable. This is an excellent basis for a variation.

However, the need for a variation should be a unique circumstance. The repeated processing of a variance of the same code standard is evidence that the standard is unreasonable and should be amended. As such, at the October 22, 2018 Village Council meeting, Commissioner Reed directed staff to identify options to provide a less burdensome process for variances to structures that are nonconforming with respect to setbacks. Staff is looking for the ZBA to provide input on the following potential options.

1. Amend the code to expressly permit second story additions that do not alter the existing nonconforming setbacks of a structure.
2. Minor Variance. Create a process that permits staff approval of a minor variance for such circumstances, or for minor alterations to the building footprint. The process could include neighbor notification, and subject the variance to review by the ZBA in the event of an objection.
3. Amend the Zoning Ordinance to provide alternative setback requirements for lots smaller than one acre.

Staff is looking for your input on these options, and is seeking your guidance prior to preparing any code amendment. Please feel free to contact me with any questions prior to the meeting.



VILLAGE OF
PALOS PARK

ZONING BOARD OF APPEALS

*MONDAY, NOVEMBER 19, 2018 AT 7:31PM
(RESCHEDULED FROM WEDNESDAY, NOVEMBER 14, 2018)*

DRAFT MEETING MINUTES

- I. ROLL CALL:** The meeting of the Zoning Board of Appeals of the Village of Palos Park, Cook County, Illinois was called to order at 7:31PM.

Chairman: David Lencioni

Members: Nancy Konior John Marsh Jack Martin

Absent: Phyllis Adams

Staff: Lauren Pruss, Community Development Director
Theresa Lizzio, Building Department Coordinator

Audience: Marco Sanchez Alex Sanchez Magda Oktaba
Neil Sorenson

II. APPROVAL OF PRIOR ZBA MEETING MINUTES:

Chair Lencioni called for a motion to approve the minutes of the last Zoning Board of Appeals meeting. Motion was made by Member Marsh, second by Member Martin to approve the minutes of the October 10, 2018 meeting.

Upon roll call vote, the motion carried as follows:

AYES: -3 Marsh, Martin, Lencioni

NAYS: -0

ABSENT: -1 Adams

ABSTAIN: -1 Konior

III. PUBLIC HEARING:

ZBA 2018 - 05: An application has been filed requesting a variation from the requirements of Chapter 1268.02 (e) Front Yards to permit a second story addition to an existing non-conforming single family residence. Where the required front yard setback is 50 feet, the applicant is requesting a front yard setback of 43.07 feet at the property commonly known as 7949 W. 121st Street in Palos Park, IL.

Chair Lencioni introduced the public hearing and asked the applicant to address the Members with his variance requests and hardship. Mr. Marco Sanchez stated that the house currently is too small and wants to do a 2nd story addition. He would like it to look similar to other homes in the area. Mr. Sanchez said that he is only going straight up with the addition, following the existing layout of the house.

Chair Lencioni reminded the petitioner that the ZBA is a recommending body and the Village Council will vote on it at the next meeting on November 26, 2018.

IV. NEW BUSINESS:

Discussion regarding potential text amendment to permit additions to nonconforming single family dwellings.

Lauren Pruss stated there were three variances this year the ZBA considered for single family additions with lots smaller than the Village's one-acre minimum lot size, which became the standard in the 1950's. Commissioner Reed directed staff to provide options for a less burdensome process for variations to nonconforming buildings with respect to setbacks. Lauren explained the Code is not tailored to fit the needs of those with existing lots less than an acre. It has the possibility to depress values of property when these limitations are placed upon the applicant. Lauren concluded saying there is no guarantee the variance request will get approved because there is an element of risk at public hearings. She provided three possible options for them to consider.

Member Martin stated he disagreed and that back in the late 80's when the Plan Commission set the setback requirements, they took many things into consideration. If it takes a variance request, then there is a reason for it and is designed not to give an oversight to the process.

Member Martin explained there was a huge house built some years ago and people were very upset, so there were restrictions made to the variation requests and it has since worked.

Member Marsh agreed with Option #1 and said that Options #2 and #3 would be up for negotiation due to the varied lot sizes.

Lauren Pruss explained the average setback works but it is a challenge for residents because staff cannot tell the resident what the actual number is therefore, they need to get an expensive survey done to calculate the average setback of the block.

Member Martin expressed a problem with Option #2 if any neighbors did not like the proposed variance which would not be fair to the applicant. Lauren Pruss pointed out that there was a trend for government to be more controlling and Palos has done followed that concept.

Lauren further explained that Palos has zoned properties as residential with special use, which is a forced control. The neighbors are engaged but the community is inviting an element of risk. There is a hindrance in the community going through a review process.

Chair Lencioni asked what percentage of applicants do not want to take the variance request to a public hearing and Lauren answered that most people do go for the variance process. Chair Lencioni then stated he prefers Option #1 as long as it conforms or does not increase the nonconformity.

Member Marsh agreed and said he could not think of a case where they would not approve to which Member Martin agreed.

Member Martin suggested that the Village come up with a list of requirements to go over with residents to make the process easier. Lauren explained that we do a pre-application meeting for residents looking to do bigger projects. Theresa Lizzio added that the department created an informational packet a few years ago that outlines as well as gives specific information about the submittal requirements, especially for demolitions, home additions, and new construction.

V. AUDIENCE COMMENTS: None

VI. ADJOURNMENT:

There being no further business, Member Martin made a motion, second by Member Konior, to adjourn the meeting at 8:15PM. Upon voice vote, the motion carried unanimously.

The foregoing minutes were approved by the Zoning Board of Appeals on

_____, 2018.

Building Department Coordinator

Palos Park Police Citizens breakfast meeting

March 12th 9 am

Join us March 12th 9 am come out and join our Palos Park Citizen on Patrol Service (COPS) breakfast meeting this morning at Cog Hill Country Club 12294 Archer Palos Park.

Police Commissioner Dan Polk noted that this was a perfect opportunity to meet, ask questions and learn about the day to day operation of the Palos Park Police Department.

The Palos Park Police Department continues to host a monthly community meetings in an effort to provide valuable information and offer an opportunity to interact with all segments of our community.

**Help us to keep Palos Park's roads the safest in the nation
by planning ahead to stay safe.**

Palos Park Police are encouraging folks to plan ahead for a safe ride home and urge everyone to have a plan this St. Patrick's Day. If you plan on drinking, designate a sober driver. A day of celebrating can quickly turn to tragedy because of impaired driving.

St. Patrick's Day is one of the deadliest holidays due to the number of drunk drivers on the road. In 2017, 59 people were killed in drunk driving crashes over the St. Patrick's Day holiday period (from 6:00 p.m. on March 16 through 5:59 a.m. on March 18), according to the National Highway Traffic Safety Administration.

Choosing to drive drunk can ruin or end the life of the driver and others around them. If you are in Palos Park and had too much to drink, call us we will get you home safely, you can contact Chief Joe Miller's Cell phone at 259 1035 and he will get you home safely.

Palos Park Police and National Highway Traffic Safety Administration recommends the following these steps for enjoying a safe holiday without jeopardizing lives on the road.

- Before the festivities begin, plan a way to safely get home at the end of the night.**
- Before you start drinking, designate a sober driver and leave your car keys at home.**
- If you're impaired, use a taxi, call a sober friend or family member, use public transportation, or contact Chief Joe Miller's Cell phone at 259 1035 if you are in Palos Park and he will get you home safely.**