



## MEETING AGENDA

### Village Council

*Mayor John Mahoney*

*Village Clerk Marie Arrigoni*

*Commissioner Dan Polk*

*Commissioner Nicole Milovich-Walters*

*Commissioner G. Darryl Reed*

*Commissioner James Pavlatos*

**REVISED 8/21/2020**

**Monday, August 24, 2020**

**7:30 PM**

**Kaptur Administrative Center**

**1) CALL TO ORDER**

**2) ROLL CALL**

**3) PLEDGE OF ALLEGIANCE**

**4) APPROVAL OF MINUTES**

A. Regular Council meeting of August 10, 2020

**5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

A. To proclaim September 6, 2020 through September 12, 2020 *National Payroll Week*

B. To proclaim September 17, 2020 through September 23, 2020 *Constitution Week*

**6) HEARINGS**

**7) CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To approve payment of invoices on the Warrant List dated August 24, 2020 in the amount of \$40,629.81

**8) OLD BUSINESS**

**9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS**

**10) INFORMATION & UPDATES**

A. Public Works and Streets, Recreation Report

1. To approve the proposal from Heat Engineering for a new duct furnace system at the water reservoir and pump station in the amount of \$7,352.00

2. To approve the License Agreement between The Village of Palos Park and School District 118 for use of the Recreation Center during the month of September 2020

B. Building and Public Property Report

1. Building Department Report
2. To adopt an Ordinance approving a Plat of Consolidation (Kitching - 9308 West 122<sup>nd</sup> Street and part of 12116 South 93<sup>rd</sup> Avenue)
3. Authorization for staff to prepare an amended contract with Houseal Lavigne Associates for the preparation and completion of the Western Growth Area Master Plan in the amount of \$24,020; \$17,020 for work already performed and \$7,000 for the preparation and completion of the Design Guidelines and PUD Ordinance

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

E. Mayor's Report

F. Clerk's Report

G. Manager's Report

**11) ANNOUNCEMENTS**

**12) CITIZENS AND VISITORS COMMENT PERIOD**

**13) ADJOURNMENT OF REGULAR MEETING**

## **MINUTES OF THE BOARD OF COMMISSIONERS' MEETING**

**HELD ON AUGUST 10, 2020**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, August 10, 2020. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners Milovich-Walters, Polk, Pavlatos, Reed and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Tom Bayer, Village Attorney; Howard Jablecki, Assistant Village Attorney; Lauren Pruss, Community Development Director; Allen Altic, Finance Director; Joe Miller, Police Chief; Kathie May, Community Development Coordinator; and Lisa Boyle, Deputy Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JULY 13, 2020:** Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on July 13, 2020 as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Pavlatos, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

### **RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**COMMITTEE APPOINTMENT:** Zoning Board of Appeals Chairman, David Lencioni, retired and resigned from the Zoning Board of Appeals leaving a vacancy. John Marsh is a long-time resident and has served on the Zoning Board since 2013. Mayor Mahoney made a recommendation to approve the appointment of John Marsh to the Zoning Board of Appeals to fill the Chairman vacancy expiring June 1, 2025.

Commissioner Reed moved, seconded by Commissioner Polk, to approve the appointment of John Marsh as Zoning Board of Appeals Chairman for a term to expire June 1, 2025.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Milovich-Walters, Pavlatos and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**HEARINGS:** None

### **CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Polk moved, seconded by Commissioner Milovich-Walters to:

- A. ratify payment of invoices on the Warrant List dated July 27, 2020 in the amount of \$41,433.59

- B. pass resolution 2020-R-11 approving an Intergovernmental Agreement with Cook County for Coronavirus Relief Funds. The resolution states that the Village of Palos Park enter in to an Intergovernmental Agreement with Cook Count to participate in the County’s allocation of Coronaviurs Relief Funds received under the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). Cook County received approximately \$429 million of Coronavirus Relief Funds from the United States Treasury under the CARES Act. Cook County is allocating \$51 million of the \$429 million to suburban municipalities to reimburse them for direct expenses related to COVID-19. The Village’s allocable share is \$168,866.08. Cook County requires the signing of an Intergovernmental Agreement prior to release of funds for direct expenses to the Village.
- C. approve payment of invoices on the Warrant List dated August 10, 2020 in the amount of \$40,034.90
- D. approve the Supplemental Warrant List dated August 10, 2020 for manual checks, payroll, and recurring wire transfers in the amount of \$393,292.11

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Pavlatos, Reed and Mayor Mahoney  
 NAYS: -0-  
 ABSENT: -0-

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:**

**PLAN COMMISSION RECOMMENDATION FOR PC 2020-01 DENIAL:** Commissioner Reed presented. The Plan Commission held a public hearing on July 16, 2020 and recommended a motion for denial for PC 2020-01 in regard to an application filed by Ramon Ceballos requesting that the Village vacate both halves of the 84<sup>th</sup> Avenue ROW that is adjacent to the west property line of 11548 south Walnut Ridge Drive, south of Calumet Sag Road, and north of 116<sup>th</sup> Street in Palos Park, IL. Further finding, the Plan Commission Board motioned for the Village Council to review pricing and language regarding the current ROW Vacation Code to be based on the size of the property.

Commissioner Pavlatos made a comment that this affects the neighbors and forces them to purchase the other half when they did not plan to do so. Also, he added that an addition is not being built that would affect a setback and he agrees with the neighbors in their disapproval. Commissioner Polk agreed with Commissioner Pavlatos on his statements.

Commissioner Reed made two (2) motions: 1. To adopt the findings of the Plan Commission to deny the application of the occupant pursuant to Section 1020.02 (c)(2) 2. To adopt the findings of the Plan Commission and the staff that additional analysis is required regarding the pricing for the sale of a ROW as outlined in Section 1020.02 (c)(2) of the Village Code in that staff bring this matter to further discussion to the Council at a later meeting.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Polk, Milovich-Walters, Pavlatos, and Mayor Mahoney  
 NAYS: -0-  
 ABSENT: -0-

Mayor Mahoney recommended the time frame of the first Council meeting in October for the staff to outline to the Council issues involved with the potential Ordinance regarding the review of street vacations and pricing. Residents will be informed of the timeline and progress accordingly.

**INFORMATION & UPDATES:****COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:**

**2020 WATER MAIN SYSTEM LEAK SURVEY:** The Illinois Department of Natural Resources requires the Village to report Lake Michigan water usage on an annual basis for the purpose of reducing the amount of unaccounted water flow. Palos Park has maintained a low number, however, as our water main ages the Village needs to be more vigilant in its efforts to determine locations where water is being lost through defects in the water mains, fittings, or hydrants. Public Works is seeking approval to have 24.8 miles of pipe surveyed for leaks which is approximately 50% of our system. By being proactive we can stay ahead of IDNR requirements, and the Village can reduce the costs of operating our water system. Even a small leak over time will result in a loss of revenue. Public Works requested proposals from three companies that have worked in our area for the 2020 program. Two proposals were submitted. The first is from M.E. Simpson who completed the last leak survey in 2018. Their all-inclusive cost was \$5,925.00. The second proposal was from Associated Technical Services (ATS) who typically does our emergency leak locates. Their proposed all-inclusive cost was \$6,550.00. This work was budgeted for and would be paid for from the Water Fund under yearly maintenance items.

Commissioner Milovich-Walters moved, seconded by Commissioner Polk to approve the 2020 Water Main Leak Survey proposal from M.E. Simpson for a cost of \$5,925.00.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Polk, Pavlatos, Reed and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, G. DARRYL REED:**

**BETTER BUSINESS BUREAU:** When looking to hire a trust-worthy business, you can always contact the Better Business Bureau. The BBB helps people find and recommend businesses they can trust. There are thousands of websites that offer a range of information, including reviews, reports, directories, listings, and gripe sites. BBB is the one place you can find it all. Contact the BBB at (312) 832-0500 or [www.bbb.org](http://www.bbb.org).

**BUILDING DEPARTMENT REPORT:** Commissioner Reed reported the Building Department processed thirty-four (34) permits from July 8, 2020 – August 4, 2020 resulting in \$54,375.79 in permit fees. Thirty-four (34) inspections were completed during this time period. Year to date total in fees \$326,913.19

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

**POLICE ACTIVITY REPORT:** Commissioner Polk reported the Police Department received 3,298 calls for service from July 13, 2020 through August 9, 2020. Palos Park Police also issued 91 adjudication tickets, 11 traffic tickets, 71 written warnings, 65 verbal warnings, completed 43 case reports, arrested 8 adults, 1 juvenile, 2 impounds, 57 senior checks, 95 citizen assists and numerous community contacts.

**2020 COP ON TOP SPECIAL OLYMPICS FUNRAISING UPDATE:** Due to Covid-19, the main fundraising event of the year, Cop On Top, has been cancelled. In order to continue to raise funds for Illinois Special Olympics, Law Enforcement Torch Run t-shirts, hats and pins are available for purchase at the Police Department at the Kaptur Center.

**CAREER DAY - WOMEN & POLICING:** On Thursday, August 13, 2020 at 11:00 am in the Village Council Room, Palos Park Police Officers will offer an overview in a career in law enforcement for young men and women.

**COMMISSIONER OF ACCOUNTS AND FINANCES, JAMES PAVLATOS:** Commissioner Pavlatos had no formal report this evening.

**MAYOR'S REPORT:** Mayor Mahoney had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni had no formal report this evening.

**MANAGER'S REPORT:** Manager Boehm was not present and no formal report this evening.

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 7:57 p.m.

Upon voice vote, the motion passed with 5 yes votes.

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Pavlatos, and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,

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Lisa M. Boyle  
Deputy Village Clerk



VILLAGE OF  
**PALOS PARK**

JOHN F. MAHONEY  
Mayor

JAMES PAVLATOS  
Accounts & Finances

NICOLE MILOVICH-WALTERS  
Public Works & Streets, Recreation

DAN POLK  
Public Health & Safety

G. DARRYL REED  
Building & Public Property

MARIE ARRIGONI  
Village Clerk

RICHARD B. BOEHM  
Village Manager

**PROCLAMATION DECLARING  
SEPTEMBER 6-12, 2020 NATIONAL PAYROLL WEEK**

WHEREAS, the American Payroll Association and its more than 20,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

WHEREAS, payroll professionals in Palos Park, IL play a key role in maintaining the economic health of Palos Park, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

WHEREAS, payroll departments collectively spend more than \$2.2 trillion annually complying with myriad federal and state wage and tax laws; and Whereas payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

WHEREAS, payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

WHEREAS, payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

WHEREAS, the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby give additional support to the efforts of the people who work in Palos Park, IL and of the payroll profession by proclaiming the first full week of September Payroll Week for Palos Park, IL.

In witness whereof I have hereunto set my hand this 24<sup>th</sup> day of August, 2020 and caused this seal to be affixed.

\_\_\_\_\_  
John F. Mahoney, Mayor

Attest:

\_\_\_\_\_  
Marie Arrigoni, Village Clerk



VILLAGE OF  
**PALOS PARK**

JOHN F. MAHONEY  
Mayor

JAMES PAVLATOS  
Accounts & Finances

NICOLE MILOVICH-WALTERS  
Public Works & Streets, Recreation

DAN POLK  
Public Health & Safety

G. DARRYL REED  
Building & Public Property

MARIE ARRIGONI  
Village Clerk

RICHARD B. BOEHM  
Village Manager

**PROCLAMATION  
CONSTITUTION WEEK  
SEPTEMBER 17-23, 2020**

WHEREAS, it is the privilege and duty of the American people to commemorate September 17, 2020 as the two hundred thirty third anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week; and

THEREFORE, I, John F. Mahoney, by virtue of the authority vested in me as Mayor of the Village of Palos Park do hereby proclaim the week of September 17 through 23 as CONSTITUTION WEEK and urge all citizens to study the Constitution and reflect on the privilege of being an American citizen with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Village to be affixed this 24<sup>th</sup> day of August 2020.

\_\_\_\_\_  
John F. Mahoney, Mayor

ATTEST:

\_\_\_\_\_  
Marie Arrigoni, Village Clerk



Daughters of the American Revolution  
Swallow Cliff Chapter

Mayor John F. Mahoney  
8999 W. 123rd Street  
Palos Park, IL 60464

August 1, 2020

Dear Mayor Mahoney,

It is once again my honor to bring to the attention of the leaders of our community the commemoration of Constitution Week, September 17-23. As a nation, we are fortunate to have inherited a document reflective of the wisdom of our early leaders and established as a written record of the principles of our government. The National Society Daughters of the American Revolution, along with its local chapters, such as the Swallow Cliff Chapter in Palos Heights, supports the recognition and celebration of the Constitution each year. To that end, I am requesting that you and your community adopt the enclosed proclamation, making September 17th through September 23rd Constitution Week.

The concept of Constitution Week began with a DAR resolution in 1955. Congress later followed suit in 1956, passing Public Law 915. The observation of these seven days is not only the law of the land but also an annual opportunity for public education. As you sign the proclamation enclosed, you bring attention to the durability of our founding document. That can further be enhanced by asking your community to ring bells, large and small, on September 17, Constitution Day, at 3:00 PM to celebrate the day the Constitution was completed.

Once you have signed the proclamation, please return it to me at the address below.

Sincerely,

Gale Shafer  
Constitution Week Committee  
Past Chapter Regent  
Swallow Cliff Chapter  
10425 Emilie Lane  
Orland Park, IL 60467

**THE VILLAGE OF PALOS PARK**  
**ACCOUNTS PAYABLE WARRANT**  
**FOR AUGUST 24, 2020**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED  
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

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MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

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VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE # /ENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
LST00001 1ST AYD CORPORATION								
PSI387102	08/18/20	01	COVID WIPES, TWLS, EYE WASH	0127936711			08/24/20	159.94
		02	COVID WIPES, TWLS, EYE WASH	0127916711				159.94
			INVOICE TOTAL:					319.88
			VENDOR TOTAL:					319.88
ACC00002 ACCURINT								
1241214-20200731	08/13/20	01	JUL CNTRCT FEE, 7 PHONE SEARCH	01222606990			08/24/20	33.50
			INVOICE TOTAL:					33.50
			VENDOR TOTAL:					33.50
AIR00001 AIRY'S INC.								
24018	08/13/20	01	RPR WTR MAIN BRK-11516 EDLWSS	5224606750			08/24/20	6,599.83
			INVOICE TOTAL:					6,599.83
			VENDOR TOTAL:					6,599.83
3EA00001 BEARY LANDSCAPE MANGEMENT INC								
168923	08/13/20	01	AUG2020 METRA LAWN MAINTENANCE	5324606990			08/24/20	590.00
			INVOICE TOTAL:					590.00
168924	08/13/20	01	AUG2020 PUMP STAT LAWN MAINT	5224606990			08/24/20	98.00
			INVOICE TOTAL:					98.00
168925	08/13/20	01	AUG LAGRANGE MEDIANS/BI-WKLY	2328848060			08/24/20	234.00
			INVOICE TOTAL:					234.00
			VENDOR TOTAL:					922.00
3IE00005 BI RENTAL								
101978-1	08/18/20	01	STIHL WOODCUTTER HELMET	0124707300			08/24/20	105.90
			INVOICE TOTAL:					105.90
			VENDOR TOTAL:					105.90

DATE: 08/18/20  
 TIME: 14:52:15  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BRA00008	08/18/20	01	VEH#266-FREON, DRIER,CMPRS,OIL	0122606700			08/24/20	713.60
								713.60
								VENDOR TOTAL: 713.60
BUI00003	08/13/20	01	VALVE REPLACEMENT	0127916712			08/24/20	3,850.00
								3,850.00
								VENDOR TOTAL: 3,850.00
CAL00001	08/13/20	01	708-923-6021 8/15-9/14/20	5124707200			08/24/20	2,038.58
		02	708-923-6021 8/15-9/14/20	5224707200				509.65
		03	SCADA SYSTEM 8/15-9/14/20	5224707200				285.20
		04	T-1 LINE 8/15-9/14/20	0120707200				290.95
		05	T-1 LINE 8/15-9/14/20	0122707200				227.31
		06	T-1 LINE 8/15-9/14/20	0124707200				109.11
		07	T-1 LINE 8/15-9/14/20	0125707200				72.74
		08	T-1 LINE 8/15-9/14/20	0126707200				36.37
		09	T-1 LINE 8/15-9/14/20	0129707200				36.37
		10	T-1 LINE 8/15-9/14/20	5124707200				36.37
		11	T-1 LINE 8/15-9/14/20	5224707200				100.02
		12	ISDN LINE 8/15-9/14/20	0120606990				1.87
		13	LONG DISTANCE 8/15-9/14/20	0120707200				1.19
		14	LONG DISTANCE 8/15-9/14/20	0122707200				0.21
		15	LONG DISTANCE 8/15-9/14/20	0124707200				0.16
		16	LONG DISTANCE 8/15-9/14/20	0125707200				4,422.89
								VENDOR TOTAL: 4,422.89
CAR0001	08/13/20	01	PVMT RPR-12702 MISTY HARBOUR	5224606750			08/24/20	815.00
								815.00
								VENDOR TOTAL: 815.00

CAR0001 CARLSON ASPHALT COMPANY INC

200804

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CAS0001	CASH							
200806	08/13/20	01	ADM KITCHN SUPPL, ORDER IN LNCH	0120707990			08/24/20	105.07
							INVOICE TOTAL:	105.07
							VENDOR TOTAL:	105.07
CHI00040	CHICAGO PARTS & SOUND, LLC							
1-0156428	08/18/20	01	VEH#256&266-12 GEN, 2 OIL FLTR	0122606700			08/24/20	61.70
							INVOICE TOTAL:	61.70
							VENDOR TOTAL:	61.70
CIN00001	CINTAS							
4058251427	08/13/20	01	TOWELS	0124606990			08/24/20	8.55
		02	UNIFORM RNTL W/E 08/10/20	5224707300				51.13
		03	UNIFORM RNTL W/E 08/10/20	0124707300				86.40
							INVOICE TOTAL:	146.08
4058873353	08/18/20	01	TOWELS	0124606990			08/24/20	8.55
		02	UNIFORM RNTL W/E 08/17/20	5224707300				51.13
		03	UNIFORM RNTL W/E 08/17/20	0124707300				86.40
							INVOICE TOTAL:	146.08
							VENDOR TOTAL:	292.16
COM00009	COM ED							
200731	08/13/20	01	07/01-07/31/20 123RD & SW HWY	0124606420			08/24/20	1,778.70
							INVOICE TOTAL:	1,778.70
							VENDOR TOTAL:	1,778.70
COM00017	COM ED							
200731	08/18/20	01	06/29-07/29/20 ELECTRIC	0130606990			08/24/20	193.90
							INVOICE TOTAL:	193.90
							VENDOR TOTAL:	193.90

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
COR00011 CORE & MAIN LP								
M742736	08/13/20	01	BLUE MARKING PAINT	5224606708			08/24/20	117.00
			INVOICE TOTAL:					117.00
			VENDOR TOTAL:					117.00
DYN00004 DYNEGY ENERGY SERVICES								
373517820081	08/13/20	01	METRA 6/29-7/28/20	5324606400			08/24/20	337.87
			INVOICE TOTAL:					337.87
373518520081	08/13/20	01	METRA 6/29-7/28/20	5324606400			08/24/20	29.94
			INVOICE TOTAL:					29.94
			VENDOR TOTAL:					367.81
ENV00004 ENVIRONMENT MECHANICAL								
96408	08/13/20	01	KAC RPL PLY, CMPRSSR, HNDLR, CND	0127916712			08/24/20	2,115.00
			INVOICE TOTAL:					2,115.00
			VENDOR TOTAL:					2,115.00
ENV0001 ETP LABS INC								
20-134690	08/18/20	01	COLIFORM SAMPLES 07/06&07/16	5224606620			08/24/20	57.00
			INVOICE TOTAL:					57.00
			VENDOR TOTAL:					57.00
FLE00001 FLEETPRIDE, INC.								
57651857	08/18/20	01	TAG#1-LED LAMP	0126606700			08/24/20	79.92
			INVOICE TOTAL:					79.92
			VENDOR TOTAL:					79.92
FRO00002 JIM FROEHLICH								
2004121.002	08/18/20	01	REFUND/FROEHLICH	0100003000			08/24/20	200.00

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
FRO00002 JIM FROEHLICH								
2004121.002	08/18/20	02	FEE FOR MARQUEE	0106161620			08/24/20	25.00
							INVOICE TOTAL:	225.00
							VENDOR TOTAL:	225.00
FUL0001 FULLER'S CAR WASH								
200731	08/13/20	01	JULY 2020 CAR WASHES	01222606700			08/24/20	294.50
							INVOICE TOTAL:	294.50
							VENDOR TOTAL:	294.50
3AL00002 GALLAGHER MATERIALS, INC.								
16151	08/13/20	01	6.03 TON COLD PATCH	2424707700			08/24/20	747.72
							INVOICE TOTAL:	747.72
							VENDOR TOTAL:	747.72
3EK00001 G.E. KLOOS MATERIAL CO.								
S00731, S00828, S008	08/13/20	01	S00847 07/24 12400 HOBART	2328848020			08/24/20	478.80
		02	S00828 07/22 12400 HOBART	2328848020				155.70
		03	S00731 07/09 VILLAGE HALL	2328848020				4,807.74
							INVOICE TOTAL:	5,442.24
							VENDOR TOTAL:	5,442.24
HAW00002 HAWK FORD								
614103A	08/13/20	01	VEH257 HUB ASY/KNCKL-BAL DUE	01222606700			08/24/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
LEA00006 LEAF								
10897121	08/18/20	01	PW GARAGE PRINTER HP	0124606990			08/24/20	124.62
		02	MIKE SIBRAVA PRINTER HP	0124606990				124.62



INVOICES DUE ON/BEFORE 08/25/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MON0002	MONROE TRUCK EQUIPMENT, INC.							
R78099	08/13/20	01	SCSSR LFT RPR, INSTL ASMBLY FR	0124606700			08/24/20	2,957.12
							INVOICE TOTAL:	2,957.12
							VENDOR TOTAL:	2,957.12
NIC0001	NICOR GAS							
200803	08/13/20	01	07/02-07/31/20 12410 91ST AVE	5124606410			08/24/20	39.44
							INVOICE TOTAL:	39.44
200803A	08/18/20	01	GAS 07/02-08/01/20	0130606990			08/24/20	20.84
							INVOICE TOTAL:	20.84
200804	08/13/20	01	8999 W 131ST 07/02-08/3/20	0127936410			08/24/20	41.60
							INVOICE TOTAL:	41.60
200804A	08/13/20	01	07/05-08/01/20 12222 WILL COOK	5124606410			08/24/20	123.29
							INVOICE TOTAL:	123.29
200804B	08/13/20	01	07/04-08/01/20 133 FOREST EDGE	5124606410			08/24/20	39.94
							INVOICE TOTAL:	39.94
200804C	08/13/20	01	07/04-08/01/20 40 RAMSGATE	5124606410			08/24/20	40.90
							INVOICE TOTAL:	40.90
200806	08/13/20	01	07/07-08/04/20 10057 W 125TH	5224606410			08/24/20	127.87
							INVOICE TOTAL:	127.87
							VENDOR TOTAL:	433.88
OFF0008	THE OFFICE CONNECTION							
737236-0	08/13/20	01	HGHLTRS, PAD, SPRY, FLG, TISSUE	0120707010			08/24/20	84.41
		02	PAPER TOWELS, C-FOLD TOWELS	0127917760				91.97
							INVOICE TOTAL:	176.38
							VENDOR TOTAL:	176.38

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
PIZZO AND ASSOCIATES, LTD								
23568	08/13/20	01	VISIT#3-AUG2020 GNRL STWRDHP	5224606990			08/24/20	648.75
			INVOICE TOTAL:					648.75
			VENDOR TOTAL:					648.75
RAY O'HERRON CO., INC.								
2043188-IN/2043751-C	08/13/20	01	LIGHTS FOR SQUADS	0122707300			08/24/20	24.09
			INVOICE TOTAL:					24.09
			VENDOR TOTAL:					24.09
THE REGIONAL NEWS								
157001	08/18/20	01	PBLC HRNG AD/PLAN COMMISSION	0125606590			08/24/20	88.16
			INVOICE TOTAL:					88.16
			VENDOR TOTAL:					88.16
SHARK SHREDDING, INC								
47384	08/18/20	01	MONTHLY SHREDDING/AUG2020	0122606990			08/24/20	42.00
			INVOICE TOTAL:					42.00
			VENDOR TOTAL:					42.00
STATE TREASURER								
59395	08/13/20	01	RT83@119TH MAINT APR-JUN2020	0124606731			08/24/20	341.64
			INVOICE TOTAL:					341.64
			VENDOR TOTAL:					341.64
STRAUGHN FARM, INC								
7982	08/13/20	01	SEMI LOAD PULVERIZED TOPSOIL	2328848020			08/24/20	385.00
			INVOICE TOTAL:					385.00
			VENDOR TOTAL:					385.00
8085	08/18/20	01	1 SEMI LOAD PULVERIZED TOPSOIL	2328848020			08/24/20	385.00
			INVOICE TOTAL:					385.00
			VENDOR TOTAL:					770.00

INVOICES DUE ON/BEFORE 08/25/2020

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
SUB00002 SUBURBAN TRUCK PARTS								
96930	08/18/20	01	TAG#2 30/30 LS PB	0124606700			08/24/20	64.25
							INVOICE TOTAL:	64.25
							VENDOR TOTAL:	64.25
TIR0001 TIRE SERVICES COMPANY								
257170	08/18/20	01	TAG#51 GRASSHOPPER-RPR FLAT	0124606708			08/24/20	18.00
							INVOICE TOTAL:	18.00
							VENDOR TOTAL:	18.00
TOS00001 TOSCAS LAW GROUP								
200806	08/18/20	01	ADJUDICATION COURT-AUG2020	0122606540			08/24/20	450.00
							INVOICE TOTAL:	450.00
							VENDOR TOTAL:	450.00
USA00003 USA BLUEBOOK								
311565	08/13/20	01	COVID 20Z HAND SNTZR BOTTLES	5124707990			08/24/20	58.27
							INVOICE TOTAL:	58.27
319253	08/18/20	01	COVID 12 8OZ HAND SNTZR BTTLs	5124707990			08/24/20	216.83
							INVOICE TOTAL:	216.83
							VENDOR TOTAL:	275.10
USP00001 U.S. POST								
2020714	08/18/20	01	HICKORY MAILBOX-11607 S ALPINE	2624606991			08/24/20	150.00
		02	HICKORY MAILBOX-2514 S 87TH AV	2624606991				150.00
							INVOICE TOTAL:	300.00
							VENDOR TOTAL:	300.00
VER00001 VERIZON WIRELESS								
98597772079	08/13/20	01	MBL TLCMMNCTNS 7/2-8/1/20	5224707210			08/24/20	280.52



DATE: 08/18/20  
TIME: 14:57:48  
ID: AP443000.WOW

-- Village of Palos Park --  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
00	GENERAL FUND		
FRO00002	JIM FROEHLICH		200.00
	GENERAL FUND		200.00
06	RECREATION DEPT		
FRO00002	JIM FROEHLICH		25.00
	RECREATION DEPT		25.00
20	ADMINISTRATION DEPARTMENT		
CAL00001	CALL ONE	13,370.11	969.61
CAS0001	CASH	453.80	105.07
LEA00006	LEAF	5,338.70	498.48
OFF00008	THE OFFICE CONNECTION	2,390.23	84.41
VER00001	VERIZON WIRELESS	3,344.40	83.59
	ADMINISTRATION DEPARTMENT		1,741.16
21	PUBLIC AFFAIRS DEPARTMENT		
VER00001	VERIZON WIRELESS	3,344.40	216.06
	PUBLIC AFFAIRS DEPARTMENT		216.06
22	POLICE DEPARTMENT		
ACC00002	ACCURINT	108.50	33.50
BRA00008	BRAKE TEC, INC	2,328.08	713.60
CAL00001	CALL ONE	13,370.11	228.50
CHI00040	CHICAGO PARTS & SOUND, LLC	419.90	61.70
FUL0001	FULLER'S CAR WASH	1,207.01	294.50
HAW00002	HAWK FORD	692.34	40.00
LEA00006	LEAF	5,338.70	811.50
RAY0001	RAY O'HERRON CO., INC.	218.66	24.09
SHA00016	SHARK SHREDDING, INC	363.00	42.00
TOS00001	TOSCAS LAW GROUP	450.00	450.00
VER00001	VERIZON WIRELESS	3,344.40	150.97
WOR00003	WORTH MOR DOORS		140.00
	POLICE DEPARTMENT		2,990.36

DATE: 08/18/20  
TIME: 14:57:48  
ID: AP443000.WOW

-- Village of Palos Park --  
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
24	PUBLIC WORKS DEPARTMENT		
BIE00005	BI RENTAL	23.48	105.90
CAL00001	CALL ONE	13,370.11	109.32
CIN00001	CINTAS	2,545.36	189.90
COM00009	COM ED	5,310.55	1,778.70
LEA00006	LEAF	5,338.70	249.24
MON0002	MONROE TRUCK EQUIPMENT, INC.		2,957.12
STA00005	STATE TREASURER	341.64	341.64
SUB00002	SUBURBAN TRUCK PARTS	347.15	64.25
TIR0001	TIRE SERVICES COMPANY	1,401.76	18.00
VER00001	VERIZON WIRELESS	3,344.40	217.40
	PUBLIC WORKS DEPARTMENT		6,031.47
25	BUILDING DEPARTMENT		
CAL00001	CALL ONE	13,370.11	72.90
LEA00006	LEAF	5,338.70	124.62
REG0001	THE REGIONAL NEWS	597.52	88.16
	BUILDING DEPARTMENT		285.68
26	RECREATION DEPARTMENT		
CAL00001	CALL ONE	13,370.11	36.37
FLE00001	FLEETPRIDE, INC.	226.99	79.92
LEA00006	LEAF	5,338.70	249.24
MEN00005	MENARDS	252.85	44.90
VER00001	VERIZON WIRELESS	3,344.40	82.18
	RECREATION DEPARTMENT		492.61
27	PUBLIC GROUNDS		
1ST00001	1ST AYD CORPORATION	4,120.07	319.88
BUI00003	BUILDING AUTOMATION SOLUTIONS	3,250.00	3,850.00
ENV00004	ENVIRONMENT MECHANICAL	8,870.27	2,115.00
MEN00005	MENARDS	252.85	178.43
NIC0001	NICOR GAS	4,915.99	41.60
OFF00008	THE OFFICE CONNECTION	2,390.23	91.97
	PUBLIC GROUNDS		6,596.88

DATE: 08/18/20  
TIME: 14:57:48  
ID: AP443000.WOW

-- Village of Palos Park --  
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
29	FINANCE DEPARTMENT		
CAL00001	CALL ONE	13,370.11	36.37
	FINANCE DEPARTMENT		36.37
30	SLUIS PROPERTY		
COM00017	COM ED	873.87	193.90
NIC0001	NICOR GAS	4,915.99	20.84
	SLUIS PROPERTY		214.74
1/2% SALES TAX FUND			
28			
BEA00001	BEARY LANDSCAPE MANGEMENT INC	2,766.00	234.00
GEK00001	G.E. KLOOS MATERIAL CO.	356.00	5,442.24
STR00009	STRAUGHN FARM, INC		770.00
			6,446.24
MFT FUND			
24	MFT FUND		
GAL00002	GALLAGHER MATERIALS, INC.	875.44	747.72
	MFT FUND		747.72
BEAUTIFICATION FUND			
24	BEAUTIFICATION FUND		
USP00001	U.S. POST	1,195.00	300.00
	BEAUTIFICATION FUND		300.00
SEWER FUND			
24	SEWER FUND		
CAL00001	CALL ONE	13,370.11	2,074.95
NIC0001	NICOR GAS	4,915.99	243.57

DATE: 08/18/20  
TIME: 14:57:48  
ID: AP443000.WOW

-- Village of Palos Park --  
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
SEWER FUND			
24	SEWER FUND		
USA00003	USA BLUEBOOK	15.23	275.10
VER00001	VERIZON WIRELESS	3,344.40	177.10
	SEWER FUND		2,770.72
WATER FUND			
24	WATER FUND		
AIR00001	AIRY'S INC.	19,619.54	6,599.83
BEA00001	BEARY LANDSCAPE MANGEMENT INC	2,766.00	98.00
CAL00001	CALL ONE	13,370.11	894.87
CAR0001	CARLSON ASPHALT COMPANY INC		815.00
CIN00001	CINTAS	2,545.36	102.26
COR00011	CORE & MAIN LP	4,017.65	117.00
ENV0001	ETP LABS INC	298.00	57.00
LEH00001	LEHIGH HANSON	5,040.72	835.89
NIC0001	NICOR GAS	4,915.99	127.87
PIZ00001	PIZZO AND ASSOCIATES, LTD	1,297.50	648.75
VER00001	VERIZON WIRELESS	3,344.40	280.52
	WATER FUND		10,576.99
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
BEA00001	BEARY LANDSCAPE MANGEMENT INC	2,766.00	590.00
DYN00004	DYNEGY ENERGY SERVICES	16,662.02	367.81
	COMMUTER LOT FUND		957.81
	TOTAL ALL DEPARTMENTS		40,629.81



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

Meeting of: August 24, 2020

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Replacement of Duct Furnace at Reservoir and Pump Station

**BACKGROUND/HISTORY:**

The duct furnace system at the water reservoir and pump station needs to be replaced prior to the winter. Public Works sought three proposals to do the work. We received proposals from Dykstra \$ 7,268.00, Environmental Mechanical \$ 9,860.00 and Heat Engineering \$ 7,352.00. Public Works would like to have the proposal of Heat Engineering approved. Their cost is \$ 84.00 higher, but they have a larger commercial division and they have done work at the station before so are familiar with the existing system. \$ 20,000.00 was budgeted in the Water Fund for this work.

**STAFF RECOMMENDATION:**

Approval of the proposal from Heat Engineering.

**RECOMMENDED MOTION:**

I move to approve the proposal from Heat Engineering for a new duct furnace system at the water reservoir and pump station in the amount of \$ 7,352.00.

# Proposal

## the HEAT engineering co.



6500 JOLIET ROAD  
 COUNTRYSIDE, ILLINOIS 60525  
 (708) 246-3300 FAX (708) 579-0264

PROPOSAL SUBMITTED TO <b>Village of Palos Park</b>		PHONE	DATE <b>7/6/2020</b>
STREET <b>12101 SW Highway</b>		JOB NAME <b>Pumping Station</b>	
CITY, STATE AND ZIP CODE <b>Palos Park</b>		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

Disconnect and remove the old Reznor duct furnace, haul away. Replace with new as follows:

1. Reznor X-250 replacement duct heater. Unit to be equipped with 409 Stainless heat exchanger per Reznor recommendation.
2. Complete install. All necessary electric, sheet metal, new flue piping. New Honeywell T-6 thermostat.
3. Start and test. 1 year warranty.

Installed-----\$7352.00

EXCLUSIONS: Permits, Overtime,

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars ( \_\_\_\_\_ ).

Payment to be made as follows:

**in full at completion**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature **Charles Mueller**

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_



Village of Palos Park PH: 708-935-2296 7/24/20  
8999 West 123<sup>rd</sup> Street Palos Park IL 60464 Contact: Joe Walters Email: [jwalters@palospark.org](mailto:jwalters@palospark.org)

RE: Pumping Station 12101 Southwest Hwy

We propose to furnish and install one new Reznor duct furnace as follows as follows:

- \* One Reznor X-250 indoor duct furnace with 250,000 BTU's gravity vented 115 volt electric
- \* New flue piping from duct heater to the B-Vent chimney
- \* Supply ductwork as needed to connect to the new unit, and necessary lift
- \* All necessary hanging materials, threaded rod and bracketing
- \* All high and low voltage electric with new switch
- \* One new Honeywell digital heating thermostat
- \* System start-up and check operation
- \* Remove existing equipment from the premises

**TOTAL JOB COST \$5,677.00**

**OPTION:** One Reznor X-250 indoor duct furnace with stainless steel heat exchanger and burners the same as above.

**TOTAL JOB COST \$7,268.00**

**WARRANTY:** One year all parts and labor

**PAYMENT UPON COMPLETION  
PRICES GUARANTEED FOR THIRTY DAYS FROM DATE OF CONTRACT.  
DOES NOT INCLUDE PERMIT FEE, IF NECESSARY.**

ACCEPTED AS CONTRACT SIGNED \_\_\_\_\_ DATED: \_\_\_\_\_

RESPECTFULLY SUBMITTED BY: Mark Spiekhout Cell:708-546-7047 Email:  
[mark.spiekhout@dykstrahs.com](mailto:mark.spiekhout@dykstrahs.com)



- X Model # X-250
- Options: AA1 UNIT EQUIPPED FOR NATURAL GAS  
AB1 BURNER ORIFICES FOR ELEVATIONS 0-2000  
FEET  
AC1 ALUMINIZED STEEL HEAT EXCHANGER  
AD1 ALUMINIZED STEEL BURNER  
AE1 NONE  
AF1 ALUMINIZED STEEL DRIP PAN/BOTTOM -  
FURNACE SECTION  
AG1 SINGLE-STAGE VALVE (HEATING ONLY)  
AGA US CERTIF TO ANSI STD AGA  
AH2 SPARK-IGNITED, INTERMITTENT SAFETY PILOT  
WITH ELECTRONIC FLAME SUPERVISION  
AJ1 LEFT SIDE CONTROL LOCATION (FACING  
AIRSTREAM) (STANDARD)  
AK1 115/1/60 SUPPLY VOLTAGE  
SWD1 SHW N/C SMOKE/ALARM CONTACT-WD

---

Signature

---

Date

This is the "Product Description" referred to in the body of your quote. Please review it carefully, as it lists what options are included from the factory. When you are ready to order, we will need this sheet signed, dated and returned to us.



## Proposal Rev

06-03-20

Purchaser:  
Palos Park  
Attn: Matt Chlebek

### **RE: Pump Station Duct Furnace Replacement**

Environment Mechanical Services is pleased to submit the following proposal to furnish the necessary labor, equipment, and materials to perform the following:

- Disconnect and remove existing duct furnace. Disposal by others.
- Furnish and install new duct furnace. Like size and capacity.
- Reconnect power, controls, flue, and duct.
- Furnish, install, and wire new thermostat.
- Start up and test all new systems operation.

#### **Exclusions:**

Fees and Permits; Overtime Work; Gas Company Fees, Meters or Service to Buildings;  
Repair or Guarantee of Existing Equipment or Components or Equipment or Components  
Furnished by Others; Responsibility for Design by Others or Information from Others;  
All Warrantee and Guarantees Exclude Normal Maintenance, Abuse or Acts of God;  
Control Wiring Conduit;

**The purchaser agrees to pay Environment Mechanical Services the sum of: \$9860.00**  
Nine thousand eight hundred sixty dollars

Thank You,  
Mike Gale  
Service Manager

David DiBennardi  
Senior Project Manager



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney*  
*Village Clerk Marie Arrigoni*  
*Commissioner James Pavlatos*  
*Commissioner Dan Polk*  
*Commissioner Nicole Milovich-Walters*  
*Commissioner G. Darryl Reed*

Meeting of: August 24, 2020

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

License Agreement for use of the Palos Park Recreation Center by Palos Community Consolidated School District 118

**BACKGROUND/HISTORY:**

Palos School District 118 wishes to use a portion of the lower level of the Palos Park Recreation Center for education programs and remote learning to be operated by the District's contractor Kids Fit Foundation (Ivy League Kids). The agreement covers the period of September 8, 2020 through September 30, 2020 on weekdays Monday – Friday 6:00 AM to 6:00 PM (17 Days). The District will pay the Village \$4,532 (\$266.59/day) as the fee for use of a portion of the recreation facility. This agreement will allow SD 118 to rent space to be able to offer a learning center for children of its teachers who may not have other options to be in a learning environment.

There is a potential for this type of program to continue past the end of September whereby the District or its contractor, Ivy League Kids, will rent space for additional months in a like, or expanded offering to other parents in the community.

**RECOMMENDATION:**

Approve the License Agreement between The Village of Palos Park and School District 118 for use of the Recreation Center during the month of September 2020.

**RECOMMENDED MOTION:**

**I Move to Approve a License Agreement for Use of Recreation Center**

**LICENSE AGREEMENT  
FOR USE OF RECREATION CENTER**

This License Agreement for Use of the Palos Park Recreation Center (the "License Agreement") is entered into this \_\_\_ day of \_\_\_\_\_, 2020, by and between the Village of Palos Park, an Illinois municipal corporation (the "Village") and the Board of Education of Palos Community Consolidated School District No. 118, Cook County, Illinois an Illinois public school district (the "Licensee"). The Village and the Licensee are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

**WITNESSETH**

**WHEREAS**, the Village owns and maintains the Recreation Center located at 8901 West 123<sup>rd</sup> Street, Palos Park, Illinois (the "Subject Property"); and

**WHEREAS**, the Licensee desires to use a portion of the Subject Property, specifically certain multi-purpose rooms commonly known as the Community Room and the Prairie Room (the "Licensed Premises") for educational programs and remote learning; and

**WHEREAS**, the Village has determined that it is in the best interests of the Village to enter into an agreement to allow the Licensee to utilize the Licensed Premises, subject to certain terms and conditions;

**NOW, THEREFORE**, in consideration of the foregoing and the mutual covenants, representations and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the Parties hereto agree as follows:

**SECTION 1: LICENSE AND LIMITATIONS**

- 1.1 Grant of License.** The Village hereby grants to Licensee a revocable license (the "License") to occupy and use, subject to all of the terms, conditions and restrictions contained herein, the Licensed Premises for educational programs and remote learning, to be operated by Licensee's contractor, Kids Fit Foundation (Ivy League Kids), of 8500 W. 191<sup>st</sup> Street, Mokena, IL 60448 (the "Contractor").
- 1.2 License Fee.** Upon execution of this License Agreement, the Licensee shall pay the total sum of FOUR THOUSAND THREE HUNDRED FIFTY TWO DOLLARS AND NO/100 (\$4532.00) (the "License Fee"), which shall constitute the entire fee for the Term of the License, as set forth in Section 1.4 of this License Agreement.
- 1.3 Scope and Limitations of License.** Said License shall permit Licensee and/or the Contractor to use and occupy the Licensed Premises for educational programs and

remote learning only, subject to the restrictions and requirements imposed by this License Agreement, and the Palos Park Village Code (the "Village Code"), including, but not limited to, the following restrictions and requirements:

- A. Neither the Licensee nor the Contractor shall construct, build or place, or cause to be constructed, built or placed, any structures, permanent or otherwise, on the Licensed Premises.
- B. The Licensee and the Contractor shall be permitted to install signs designating their use of the Licensed Premises only during its hours of active operation, as set forth in this License Agreement. Any such signs shall be subject to the approval of the Village.
- C. During the term of this License, the Licensee and the Contractor shall be permitted to store materials necessary for the educational programs and remote learning on the Licensed Premises, subject to final approval of such storage by the Village.
- D. The Licensee and the Contractor shall refrain from using the Licensed Premises in any unreasonable, unsafe and/or illegal manner, and shall at all times use the Licensed Premises in full compliance with all applicable provisions of this License Agreement and the Village Code.

**1.4 Term of License.** Said License provided for herein shall be granted by the Village for the period of September 8, 2020 through September 30, 2020 on weekdays (Monday through Friday) during the hours of 6:00 A.M. to 6:00 P.M.

**1.5 Nonassignability of License.** Said License is personal and shall not be assigned and/or transferred to any other person or entity without the expressed written consent of the Village.

## **SECTION 2: TERMINATION AND EXPIRATION**

**2.1 Termination.** This License Agreement shall terminate by its terms at its effective date of expiration. Prior to its expiration, the License provided herein is revocable at will by either Party. Said License is for the temporary permissive use of the Licensed Premises only and creates no property and/or other interest in the Licensed Premises on the part of, or for the benefit of, the Licensee and/or the Contractor

**2.2 Notice of Termination.** No written or other notice shall be required when this License Agreement expires. Where termination is at the request of either Party prior to the expiration of this License Agreement, the Party terminating this License Agreement shall

serve written notice on the other Party not less than seven (7) days before the termination is to take effect.

### **SECTION 3: NOTICES**

**3.1 Delivery and Effective Date.** All notices given in relation to this License Agreement shall be deemed to have been effectively given, in accordance with the terms and conditions of this License Agreement, when personally delivered, whether by overnight carrier or otherwise, or on the third day after mailing said notice, via certified mail, return receipt requested, addressed as follows:

A. If to the Licensee:

Superintendent  
Palos Community Consolidated School District No. 118  
8800 West 119<sup>th</sup> Street  
Palos Park, Illinois 60464

B. If to the Village:

Village Manager  
Village of Palos Park  
8999 West 123<sup>rd</sup> Street  
Palos Park, Illinois 60464

or to such other address, or additional parties, as either Party may from time to time designate in a written notice to the other Party.

### **SECTION 4: MISCELLANEOUS PROVISIONS**

**4.1 Indemnification and Insurance.** Licensee covenants and agrees to indemnify the Village and its elected officials, officers, agents and employees from and against any and all claims, losses, lawsuits, actions, injuries, accidents, costs and/or expenses (including reasonable attorneys' fees) for damages to person(s) or property arising out of or in relation to the acts or omissions of the Licensee, or the Licensee's officers, agents, contractors or employees, including, but not limited to, the Contractor, or the Contractor's officers, agents, contractors or employees, relative to the use, maintenance or repair of the Licensed Premises, for the term of this License Agreement, but not for acts or omissions occurring after the early termination of this License Agreement by either Party. Licensee shall maintain liability insurance coverage relative to the activities taking place on the Licensed Premises from the commencement of the term of this License Agreement until its termination, in an amount acceptable to the Village, and shall provide the Village with a certificate of insurance describing such insurance coverage within three (3) days after the commencement of the term of this License

Agreement, and shall update same, as necessary thereafter, during the term of this License Agreement. Such insurance coverage shall name the Village, its elected officials, officers, agents and employees as additional insureds, and shall provide that the insurance coverage provided by the Licensee shall be primary to any insurance coverage of the Village. Failure of the Licensee to provide such insurance certificate, shall terminate this License Agreement without further action by either Party. As a condition of this License Agreement, Licensee shall also require Contractor to name the Village, and its elected officials, officers, agents and employees, as additional insureds under the same terms and conditions set forth herein for the Licensee, on any insurance policies required by the Licensee from the Contractor..

**4.2 Severability of Agreement.** The terms and conditions set forth in this License Agreement shall be severable. In the event that any of the provisions contained herein are declared by a court of competent jurisdiction to be inconsistent with federal, state or local law, or otherwise unenforceable for any reason whatsoever, the remaining provisions shall remain in full force and effect as to the Parties.

**4.3 Merger Clause.** This License Agreement constitutes the entire understanding between the Parties and supersedes any prior understandings and/or agreements between the Parties. Any representations, agreements, promises or understandings not expressly set forth herein are hereby rendered null, void and of no legal effect.

**4.4 Choice of Law.** This License Agreement is entered into under, and shall be governed for all purposes by, the laws of the State of Illinois, and venue in relation to any court action relating in any way to this License Agreement shall be in Cook County, Illinois.

**THE REMAINDER OF THIS PAGE  
HAS INTENTIONALLY BEEN LEFT BLANK.**

**IN WITNESS WHEREOF**, the Parties have executed this License Agreement as of the date of the last signatory below, which date shall be inserted on page 1 of this License Agreement.

**Village of Palos Park,**  
an Illinois municipal corporation

**Licensee:**  
**Board of Education of Palos Community  
Consolidated School District No. 118,  
Cook County, Illinois**

By: \_\_\_\_\_  
John Mahoney  
Mayor

By: \_\_\_\_\_  
Name: Nadine Scodro  
Title: President

Date: \_\_\_\_\_, 2020

Date: \_\_\_\_\_, 2020

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Marie Arrigoni  
Village Clerk

\_\_\_\_\_  
Name: Michael Pizur  
Title: Secretary

Date: \_\_\_\_\_, 2020

Date: \_\_\_\_\_, 2020

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK    )

**ACKNOWLEDGMENT**

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that John Mahoney and Marie Arrigoni, personally known to me to be the Mayor and the Village Clerk, respectively, of the Village of Palos Park, Cook County, Illinois, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that, as such Mayor and Village Clerk, they signed and delivered the said instrument and caused the corporate seal of the Village of Palos Park to be affixed thereto, pursuant to authority given by the Village Council of said municipal corporation, as their free and voluntary act, and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_

Notary Public

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK    )

**ACKNOWLEDGMENT**

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that Nadine Scodro and Michael Pizur, personally known to me to be the President and the Secretary, respectively, of the Board of Education of Palos Community Consolidated School District No. 118, Cook County, Illinois, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that, as such President and Secretary, they signed and delivered the said instrument and caused the corporate seal of said School District to be affixed thereto, pursuant to authority given by the Board of Trustees of said School District, as their free and voluntary act, and as the free and voluntary act and deed of the School District, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

**Building Department**  
 8999 West 123<sup>rd</sup> Street  
 Palos Park, IL 60464  
 www.palospark.org



Phone: (708) 671-3730  
 Fax: (708) 448-9542

To: G. Darryl Reed, Building Dept. Commissioner  
 From: Building Department  
 Date: August 19, 2020  
 Subject: **Building Department Report for Council Meeting August 24<sup>th</sup>, 2020**

**BUILDING PERMIT INSPECTIONS**

Residents who have an open Building Permit, please remember to call in all final inspections that may be required for your project. The purpose of these inspections is to ensure the following:

- Project meets building codes, local ordinances, zoning regulations, and contract specifications
- Monitor construction sites periodically to ensure overall compliance
- Inspect plumbing, electrical, and other systems to ensure that they meet code
- Issue violation notices and stop-work orders until site is compliant

**PERMITS**

The Building Department processed Forty-Six (46) permits from August 9-August 19 resulting in **\$12,315.35** in permit fees. Twenty-two (22) inspections were completed during this time.

McCord Trace	(35) Roof	\$7,650.00
12000 S 90 <sup>th</sup> Avenue	Roof	\$225.00
12109 Spring Drive	Addition	\$2,010.35
70 Elizabeth	Masonry	\$430.00
9114 W. 121 <sup>st</sup> Street	Roof	\$225.00
24 N. Woodland Trail	Paving	\$225.00
8020 W. 127 <sup>th</sup> Street	Concrete	\$225.00
6 Partridge Lane	Roof	\$300.00
12209 S. 86 <sup>th</sup> Avenue	Trench	\$150.00
11548 Walnut Ridge	Grading	\$350.00
8321 W. 126 <sup>th</sup> Street	Concrete	\$225.00
6 Dan Mar Trail	Roof	\$300.00
	<b>TOTAL</b>	<b>\$12,315.35</b>
	<b>PREVIOUS REPORT</b>	<b>\$326,913.19</b>
	<b>YEAR TO DATE</b>	<b>\$339,228.54</b>



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney  
Village Clerk Marie Arrigoni  
Commissioner James Pavlatos  
Commissioner Dan Polk  
Commissioner Nicole Milovich-Walters  
Commissioner G. Darryl Reed*

Meeting of: August 24, 2020

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Ordinance approving a Plat of Consolidation for 9308 West 122<sup>nd</sup> Street and part of 12116 South 93<sup>rd</sup> Avenue.

**BACKGROUND/HISTORY:**

The Kitchings recently purchased a property in Palos Park consisting of two parcels with two separate addresses and property identification numbers (P.I.N.s). The property consists of the primary residence at 9308 W. 122<sup>nd</sup> Street and a vacant parcel addressed as 12116 S. 93<sup>rd</sup> Avenue. The owners have applied for a building permit for a three-season room addition and a driveway that will cross over the parcel line dividing the two parcels.

Section 1286.02 (c) of the Village Code states that when any portion of an adjacent lot is used to qualify for a permitted use under the requirements of the use district in which such lot is located, or when two or more lots are used for such purpose, the person requesting the use shall submit a plat of consolidation showing the total area used as one zoning lot. Although the newly consolidated lot will not total one acre, no lot area variance is required as the consolidation joins as one lot the existing two parcel zoning lot and does not increase the nonconformity of the zoning lot. In addition, the new lot will still qualify as a buildable lot under the various lot area exceptions within the code.

**RECOMMENDATION:**

Staff recommends *approval* of the proposed Plat of Consolidation.

**RECOMMENDED MOTIONS:**

I move to approve the Ordinance Approving a Plat of Consolidation for 9308 W. 122<sup>nd</sup> Street and a Part of 12116 S. 93<sup>rd</sup> Avenue.

Att: Ordinance 2020 – 19 Approving a Plat of Consolidation for 9308 W. 122<sup>nd</sup> Street and a Part of 12116 S. 93<sup>rd</sup> Avenue

**ORDINANCE NO. 2020 – 19**

**AN ORDINANCE APPROVING A PLAT OF CONSOLIDATION  
(KITCHING –9308 WEST 122<sup>ND</sup> STREET AND PART OF 12116 SOUTH 93<sup>RD</sup> AVENUE)**

**WHEREAS**, a petition has been filed with the Village, requesting that certain land, as hereinafter described, be consolidated into a single lot; and

**WHEREAS**, the Village Council of the Village deems it to be in the best interests of the Village that said consolidation be authorized and allowed;

**NOW, THEREFORE, BE IT ORDAINED** by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

**SECTION 1:** That the consolidation, legally described as follows:

Legal Description: KITCHING CONSOLIDATION OF PART OF THE WEST HALF OF BLOCK 11 IN MONSON AND SMITH'S THIRD ADDITION TO PALOS PARK, A SUBDIVISION OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 37 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

P.I.N.s: 23-27-111-005 and -011;

Common Address: 9308 West 122nd Street, and  
Part of 12116 South 93<sup>rd</sup> Avenue,  
Palos Park, Illinois 60464;

is hereby approved.

**SECTION 2:** That the Mayor and Village Clerk are hereby authorized to sign and attest to the Plat of Consolidation, attached hereto as Exhibit A and made part hereof, and are further authorized to cause a copy of the Plat of Consolidation to be recorded with the Cook County Recorder of Deeds.

**SECTION 3:** That this Ordinance shall be in full force and effect from and after its adoption and approval, as provided by law.

**ADOPTED** this 24th day of August, 2020, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**APPROVED** by me this 24th day of August, 2020.

---

John F. Mahoney, Mayor

**ATTEST:**

---

Marie Arrigoni, Village Clerk

**Exhibit A**

**Plat of Consolidation**

(attached)





VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor John Mahoney  
Village Clerk Marie Arrigoni  
Commissioner James Pavlatos  
Commissioner Dan Polk  
Commissioner Nicole Milovich-Walters  
Commissioner G. Darryl Reed*

Meeting of: August 24, 2020

7:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Authorization to amend the contract amount for the preparation and completion of the Western Growth Area Master Plan.

**BACKGROUND/HISTORY:**

On April 18, 2018, the Village Council approved an “Agreement for Professional Services Between the Village of Palos Park, Illinois and Houseal Lavigne Associates.” The Agreement outlined the contract amount of \$85,000 and detailed the scope of services to be provided under the contract. During the course of the project, staff and the consultant determined that additional work was necessary for a more cohesive process, that was not provided within the original scope of services. Further, the consultant did not invoice the Village for several months of work. As such, the Village was unaware that project budget overages were occurring. Under the terms of the contract, the consultant should have made the Village aware of the work being performed outside of the contract, as well as the budget overages.

The attached memorandum details the costs related to the work performed out of contract, as well as the budget overages. The following work was performed outside of the scope of work:

- Additional meetings with Village officials and presentations to Village Council:
  - One Plan Commission hearing was budgeted, but three Plan Commission hearings occurred
  - One Council meeting was budgeted, but two Council meetings were held.
  - One community meeting was budgeted, but two community meetings were held.
  - One round of meetings with the property owners was budgeted, but two rounds were conducted.

The additional work added \$17,020 to the overall project budget. In addition to this amount, the consultant has billed the Village for \$11,228.98 in work covered under the approved scope of services above the contracted \$85,000. Finally, the consultant is anticipating an additional \$5,000 - \$7,000 for preparation of

the Design Guidelines and PUD Ordinance. These were to be deliverables that were included in the original \$85,000 project budget.

During the past few years, the Village has looked to Houseal Lavigne to assist us in the Western Growth Area Master Plan (WGAMP), some preliminary discussions with property owners, and work on the fiscal impact analysis tables. The later work likely caused some of the overages as noted above. In addition, during the WGAMP process three different project managers from HL were involved.

In order to move forward with an arrangement to pay some of the known overages and finalize the PUD Ordinance and Design Guidelines of the project; the Village could agree to paying what we can quantify, and the consultant would agree to absorb some of its other costs. The Village could agree to amend its contract with Houseal Lavigne for additional work requested and performed under the WGAMP of \$17,020 plus \$7,000 to complete the Design Guidelines and PUD Ordinance for a contract amendment of \$24,020. The consultant would absorb \$11,228.98 of its fees.

**RECOMMENDED MOTION:**

To authorize staff to prepare an amended contract with Houseal Lavigne Associates for the preparation and completion of the Western Growth Area Master Plan in the amount of \$24,020; \$17,020 for work already performed and \$7,000 for the preparation and completion of the Design Guidelines and PUD Ordinance.

Att.: Memorandum from Houseal Lavigne Associates, dated July 2, 2020



# MEMORANDUM

**TO:** Village of Palos Park  
Rick Boehm, Village manager  
Lauren Pruss, Community Development Director

**FROM:** Houseal Lavigne Associates  
John Houseal, Principal  
Brandon Nolin, Principal Associate

**DATE:** Thursday, July 2, 2020

**RE:** Western Area Growth Master Plan  
Budget Update

This memorandum summarizes work completed for the Western Growth Area Master Plan, including additional work completed at the request of the Village, and includes a request to amend the project budget.

## Invoice Summary

Houseal Lavigne has two current contracts with the Village, 1) Annexation Development Services, and 2) Western Growth Area Master Plan. To date, under these contracts Houseal Lavigne has prepared a detailed fiscal analysis and developed the Western Growth Area Master Plan adopted by the Village on February 24, 2020 and incorporated into the Comprehensive Plan. Delivery of those two products, including additional analysis and meetings undertaken at the Village's request, has resulted in additional work completed at the cost of \$17,020.00 outside of the contracted scope of services.

### Additional Work

Additional work as directed/requested by the Village represents a total of \$17,020.00. As these tasks were not included in the original agreement for scope of services, we are requesting that the project budget be amended from \$85,000 to \$102,020 to accommodate the Village requested additional work.

<b>Additional Work</b>	<b>Description</b>	<b>Cost</b>	<b>Hours</b>
Additional Meetings	Meetings with Village officials and presentations to Village Council.	\$2,835.00	17.0
Open House 2 – Conversation Hub	Preparation of collateral and presentation at a conversation hub event on July 16, 2019 including website content.	\$9,283.75	68.0
Property Owner Meetings	Meetings with property owners in May 2019 in addition to previously scoped meetings undertaken as part of the market analysis phase of the project.	\$1,865.00	12.0
Public Hearing Meetings	Presentations at two meetings in addition one scoped meeting.	\$3,036.25	19.5
<b>Total Additional Work</b>		<b>\$17,020.00</b>	

HOUSEAL LAVIGNE  
ASSOCIATES, LLC

CHICAGO, IL  
188 West Randolph Street, Suite 200  
Chicago, Illinois 60601  
(312) 372-1008

www.hlplanning.com  
info@hlplanning.com

**Annexation Services**

In addition to the additional work documented above, some of the work completed in November 2019 was undertaken as an extension of work completed under the Annexation Development Services contract (Village Acct. 121606600). This work was completed in concert with the Western Growth Area Master Plan (Village Acct. 125606620). \$300 was also invoiced to the Annexation Development Services contract under separate invoice for work requested by the Village.

**Outstanding Invoices**

There are currently eight pending invoices totaling \$ \$32,588.98 for time spent developing the Master Plan and undertaking additional annexation development services between October 2019 and April 2020. There is also \$1,800 in remaining in the Western Growth Area Master Plan contract. Should the Village pay the remaining contract amount (\$1,800), amend the project budget to \$102,020, and pay the work related to annexation development services (\$2,540) as requested, there will be a remaining project overage of only \$11,228.98.

Invoice No.	Invoice Date	Invoice Period	Amount	Payment	Outstanding	Contract
4509	11/10/2019	10/1/2019-10/31/219	\$ 17,155.71		\$ 17,155.71	WGAMP
4397	12/17/2019	11/1/2019-11/30/2019	\$ 7,433.88		\$ 7,433.88	WGAMP
4435	1/22/2020	12/1/2019-12/31/2019	\$ 1,218.75		\$ 1,218.75	WGAMP
4490	2/13/2020	1/1/2020-1/31/2020	\$ 2,357.65		\$ 2,357.65	WGAMP
4537	4/24/2020	2/1/2020 - 2/29/2020	\$ 1,097.50		\$ 1,097.50	WGAMP
4576	4/16/2020	3/1/2020-3/31/2020	\$ 1,800.00	\$ 1,800.00	\$ -	Annexation Services
4578	4/16/2020	3/1/2020-3/31/2020	\$ 2,363.75	\$ 400.76	\$ 1,962.99	WGAMP
4604	5/13/2020	4/1/2020 - 4/30/2020	\$ 300.00		\$ 300.00	Annexation Services
4610	5/13/2020	4/1/2020 - 4/30/2020	\$ 1,062.50		\$ 1,062.50	WGAMP
<b>Outstanding Invoices</b>					<b>\$ 32,588.98</b>	

Contract Remaining	\$ 1,800.00
Annexation Services - Invoice 4604	\$ 300.00
Annexation Services - Part of Invoice 4397	\$ 2,240.00
Additional Work	\$ 17,020.00
<b>Remaining Overage</b>	<b>\$ 11,228.98</b>

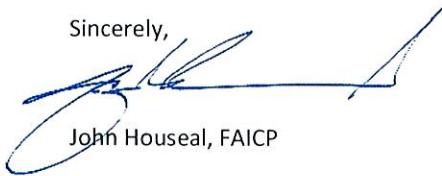
**Remaining Work**

At this time, we anticipate that the Western Growth Area Master Design Guidelines and PUD Ordinance Update will be completed within two (2) months. The estimated cost for undertaking the tasks outlined in the proposed scope of work is \$5,000.00 to \$7,000, including direct expenses.

We will continue to provide our services to complete the scope of work, but we appreciate any assistance the Village can offer in addressing the anticipated project overage. We appreciate your business and look forward to continuing to work with you on these important project and other planning, development, economic, and zoning related matters as they arise. We have had a great working relationship with Palos Park for more than two decades and truly feel as though we are part of the Palos Park team.

We look forward to continuing to work together and serving the Village in the future. If you have any questions, please do not hesitate to contact me. Thank you!

Sincerely,



John Houseal, FAICP

## **Palos Park Police Foundation (PPPF)**

**Thank you A Auto of Palos Park for helping to reenergize the 2020 fund raising efforts of the Palos Park Police Foundation (PPPF) during this pandemic, with a \$1,000 donation to help provide resources and programs that help police officers serve at their highest level!**

**The Palos Park Police Foundation works to provide resources and support to the Palos Park Beach Police Department, the Foundation plays a critical role in taking public safety beyond what our government tax dollars will allow. Technology is rapidly evolving and equipment gets worn. The Palos Park Police Foundation helps provide funding our department so our men and women have the best training, equipment and programs to perform at their highest level.**

**The Palos Park Foundation is a proud community partner that seeks to continue to do great things to improve public safety for the Palos Park!**

## **PPPD Note**

**While this certainly isn't the first day of school planning we all hoped for, we know that soon enough, we will be able to be back together, learning and growing.**

**As we head into the school year we are all somewhat anxious, it will be a very new and different kind of back to school year. We are reminding all to put "Safety over Speed" We realize that for many families, back to school planning will look different this year than it has in previous years. None the less, we are ready to start a new school year, and now is a good rime to emphasize the importance of "Safety over Speed"**

**Remember, regardless of where our desks are, or what our classroom looks like, here's to a great school year, in various forms, (In-Person , Remote & Hybrid learning).**

**Reports of those "Unsolicited mystery seeds from China" being delivered to Palos Park homes.**

**The U.S. Department of Agriculture began warning the public to not plant the seeds last month after it was established that these mailings were not isolated incidents. Several species have been successfully identified by the agency's Animal and Plant Health Inspection Service. Thousands of citizens throughout the country have been contacted the USDA regarding unsolicited seeds.**

**Since most of the seeds are coming from China, the USDA is working with its counterparts in the country in addition to the Chinese postal service to help identify the senders of these unsolicited packets. The USDA does know the name of the companies shipping out the seeds "but we don't know the background information about these companies and that's why we're working with our counterparts in China to follow up on some of these senders.**

**The U.S. Customs and Border Protection officials are working with the USDA to "to intercept any future packages being shipped to the United States,. The seeds have been shipped to other countries. Invasive plant species or pests could be harmful to domestic agriculture**