



MEETING AGENDA

Village Council

Mayor John Mahoney

Village Clerk Marie Arrigoni

Commissioner G. Darryl Reed

Commissioner Nicole Milovich-Walters

Commissioner Dan Polk

Commissioner Mike Wade

REVISED 9/9/2022

Monday, September 12, 2022

7:30 PM

Kaptur Administrative Center

1) CALL TO ORDER

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) APPROVAL OF MINUTES

A. Regular Council meeting of August 8, 2022

5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

6) HEARINGS

7) CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To ratify payment of invoices on the Warrant List dated August 22, 2022 in the amount of \$165,450.36

B. To approve the payment of invoices on the Warrant List dated September 12, 2022 in the amount of \$148,340.00

C. To approve the Supplemental Warrant List dated September 12, 2022 for manual checks, payroll, and recurring wire transfers in the amount of \$577,657.77

8) OLD BUSINESS

9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS

10) INFORMATION & UPDATES

A. Public Works and Streets, Recreation Report

1. To approve the proposal from Dykstra Heating and Cooling in the amount of \$8,760.00 to replace the two furnace and AC units at the METRA Station

B. Building and Public Property Report

1. Building Department Report

2. To move to refer the matter to the Plan commission for consideration and recommendation of amendments to the Zoning Code regarding the regulation of short-term rentals in the Village of Palos Park

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

1. To approve Resolution 2022-R-06 – A Resolution Authorizing the Execution of a Software as a Service Agreement Between the Village of Palos Park and BS&A for the Implementation and Use of an Enterprise Resource Planning System

E. Mayor's Report

F. Clerk's Report

G. Manager's Report

1. To approve the contract with Proven Business Systems, LLC for the maintenance of the Village IT Equipment in the amount of \$4,160.00/monthly for a period of 36 months which includes the current 32 devices. The price will only increase if any new device is added for a cost of \$130.00 per device

11) ANNOUNCEMENTS

12) CITIZENS AND VISITORS COMMENT PERIOD

13) ADJOURNMENT OF REGULAR MEETING

**MINUTES OF THE BOARD OF COMMISSIONERS'
REGULAR MEETING
HELD ON AUGUST 8, 2022**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, August 8, 2022. Mayor Mahoney called the meeting to order at 7:30 p.m. Answering to roll call were Commissioners, Reed, Wade, Milovich-Walters, Polk, and Mayor Mahoney.

Also in attendance were Marie Arrigoni, Village Clerk; Rick Boehm, Village Manager; Lance Malina, Village Attorney; Mark Herman, Community Development Director; Mike Sibrava, Public Works Director; Joe Miller, Police Chief; Kathie May; Community Development Coordinator, and Lisa Boyle, Deputy Village Clerk.

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON July 11, 2022: Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to approve the minutes of the Regular Council Meeting held on July 11, 2022, as presented.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:

PALOS PARK WOMEN'S CLUB 120TH ANNIVERSARY PRESENTATION: Mayor Mahoney presented the Palos Park's Women's Club with a framed Proclamation that was passed at the July 11, 2022 Council Meeting; proclaiming August 21, 2022 to September 17, 2022 as Palos Park Women's Club 120th Anniversary Month. Several members were present, and pictures were taken. Mayor Mahoney thanked the members past and present for their dedication and contributions to the Village of Palos Park. Palos Park Women's Club president, Sue Peterson, thanked the Village and accepted the framed Proclamation.

NATIONAL PAYROLL WEEK: Mayor Mahoney proclaimed September 5-9, 2022 National Payroll Week.

CONSTITUTION WEEK: Mayor Mahoney proclaimed September 17-23, 2022 Constitution Week which began with a DAR (Daughters of the American Revolution) resolution in 1955.

HEARINGS: None

CONSENT AGENDA

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Reed moved, seconded by Commissioner Milovich-Walters to:

- A. To approve payment of membership dues to the Southwest Conference of Mayors in the amount of \$6,000.00 for Fiscal Year 2023 (July 1, 2022 – June 30, 2023)

- B. To adopt an Ordinance declaring certain personal property owned by the Village as surplus and authorizing the donation of same to Assistive Technology Exchange Network – the ordinance states the Village has outdated IT equipment which are is longer necessary or useful, and that the best interest of the Village would be served by the donation of same to Assistive Technology Exchange Network.
- C. To ratify payment of invoices on the Warrant List dated July 25, 2022 in the amount of \$114,615.55
- D. To approve the payment of invoices on the Warrant List dated August 8, 2022 in the amount of \$141,959.43
- E. To approve the Supplemental Warrant List dated August 8, 2022 for manual checks, payroll, and recurring wire transfers in the amount of \$416,009.96

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Reed, Milovich-Walters, Wade, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

OLD BUSINESS: None

BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS: None

INFORMATION & UPDATES:

COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, NICOLE MILOVICH-WALTERS:

ROADWAY AND DRAINAGE PROJECT AWARD: Commissioner Milovich-Walters requested to award the 2022 Roadway and Drainage Project to K-5 Construction in the amount of \$1,100,259.90. Bids were taken on August 4, 2022 and read at 10:00 AM. The low bidder was K-5 Construction of Westmont. Though their bid of \$1,100,252.90 was higher than the estimate, it is the recommendation of the Public Works department that the project be awarded to K-5. This is the first year of the 3-year, \$3,000,000.00 bond project.

Commissioner Milovich-Walters moved, seconded by Commissioner Wade to award the 2022 Roadway and Drainage Project to K-5 Construction in the amount of \$1,100,252.90.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Milovich-Walters, Wade, Reed, Polk and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

CHIPPER SERVICE: Commissioner Milovich-Walters informed residents that the next Chipper Service will be Monday, August 29th. The Chipper will start on the West side of the Village and will continue East until all public streets have been serviced. The list of dates and regulations for the entire season are on the Village website.

AUTUMN IN THE PARK: Commissioner Milovich-Walters reminded residents of the upcoming Autumn In The Park Festival on September 16th & 17th.

COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:

LANDSCAPER REGISTRATION: Commissioner Wade reminded residents that landscapers need to be registered with the Village of Palos Park to work on properties within the Village. This includes a two-page Contractor Registration Form, Certificate of Insurance and a \$100 registration fee.

BUILDING DEPARTMENT REPORT: Commissioner Wade reported that the Building Department processed twenty-three (23) permits from July 5, 2022 to August 2, 2022 resulting in \$17,586.00 in permit fees. Twenty (20) inspections were completed during this time period.

COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 1841 calls for service from July 25, 2022, through August 7, 2022. Palos Park Police also issued 46 traffic stops/L5060, 13 moving violations, 5 adjudication tickets, 36 speeding tickets, 16 case reports, 6 accident reports, 2 adult arrests, 0 juvenile, 0 impounds, and 22 citizen assists.

COFFEE WITH A COP: Commissioner Polk informed residents that the Palos Park Police Department Coffee with a Cop will be held at the Plush Horse on Wednesday August 17th at 11:00 AM. Officer Frank Flores will be the guest speaker to discuss CERT program.

CERT TRAINING: Commissioner Polk informed residents the 20-hour basic Community Emergency Response Team (CERT) training will start on Wednesday, September 7, 2022. The course is free and will be held on seven Wednesday evenings from 7 to 9 PM with the final exercise and graduation on Saturday, October 29, 2022 from 8 AM until 1 PM. Contact Officer Fernando "Frank" Flores for registration at fflores@palospark.org for more information. Registration closes on August 22, 2022.

COP ON A ROOFTOP FUNDRAISER: Palos Park officers joint effort to raise awareness for Special Olympics Illinois is on Friday, August 19, 2022 at 5 AM till Noon at the Dunkin Donuts at 130th and Route 45. Donations will be rewarded with a coupon for a free donut. Guests who donate \$10 or more will receive a LETR/Dunkin' branded travel mug (while supplies last) and a coupon for a free medium hot coffee.

ROAD CLOSURE FOR AUTUMN IN THE PARK: Commissioner Polk informed residents that McCarthy Road will be closed between 96th Ave (Rt 45) and 80th Ave. from 9am until 1pm for the Palos Park Parade and Autumn in The Park Festival and stated alternate routes.

COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED: Commissioner Reed had no formal report this evening.

MAYOR'S REPORT: Mayor Mahoney had no formal report this evening.

CLERK'S REPORT: Clerk Arrigoni had no formal report this evening.

MANAGER'S REPORT:

CONTINUE CONSIDERATION OF A NEW IT MAINTENANCE AGREEMENT: Manager Boehm presented a continuation of an IT Maintenance Agreement to the September 12, 2022 council meeting to gather bids from other IT companies.

Commissioner Polk moved, seconded by Commissioner Reed to continue the consideration of a new IT Maintenance Agreement to the September 12, 2022 Council meeting.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Reed, Wade, Milovich-Walters and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

AGREEMENT BETWEEN VILLAGE OF PALOS PARK AND METROPOLITAN ALLIANCE OF POLICE: Manager Boehm presented the 2022-2025 Metropolitan Alliance of Police (MAP) contract for 2022-2025. The current contract expired on April 30, 2022. The Village and bargaining unit formally met four times between February and May. Contract changes are wages, investigations pay, and fitness stipend.

Commissioner Polk moved, seconded by Commissioner Reed to ratify the 2022-2025 Agreement between the Village of Palos Park and Metropolitan Alliance of Police, Palos Park Police Chapter #150.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Reed, Wade, Milovich-Walters and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

CITIZENS AND VISITORS COMMENT PERIOD: None

ADJOURNMENT OF REGULAR COUNCIL MEETING: There being no further business, Commissioner Polk moved, seconded by Commissioner Milovich-Walters, to adjourn the meeting at 8:00 p.m.

On the call of the roll, the vote was as follows:

AYES: -5- Commissioners Polk, Milovich-Walters, Reed, Wade and Mayor Mahoney

NAYS: -0-

ABSENT: -0-

Respectfully submitted,

Lisa M. Boyle, Deputy Village Clerk

**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR AUGUST 22, 2022**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.**

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICES DUE ON/BEFORE 08/22/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
T00001 1ST AYD CORPORATION								
SI1549120	08/11/22	01	AEROSOL DSPNSRS/REC BTHRMS	0127926711			08/22/22	152.29
		02	GARBAGE BAGS	0127936711				268.36
			INVOICE TOTAL:					420.65
SI1549453	08/16/22	01	GLVS, PGSKN<HR, SFTY VESTS	0124707300			08/22/22	375.03
			INVOICE TOTAL:					375.03
			VENDOR TOTAL:					795.68
C00002 ACCURINT								
241214-20220731	08/11/22	01	CONTRACT FEE/JUL, 3 PHN SRCH	0122606990			08/22/22	31.50
			INVOICE TOTAL:					31.50
			VENDOR TOTAL:					31.50
R00001 AIRY'S INC.								
6671	08/16/22	01	RPLC TRSNDR LBR& MTL OLD CRK	5124606740			08/22/22	506.73
			INVOICE TOTAL:					506.73
			VENDOR TOTAL:					506.73
T00004 ALTORFER INDUSTRIES, INC								
58C0016435	08/16/22	01	TAG#26 BACKHOE PARTS	2328808040			08/22/22	23,999.84
			INVOICE TOTAL:					23,999.84
58C0017021	08/16/22	01	BOLT, WASHER, NUT BUMPER	0124606708			08/22/22	60.78
			INVOICE TOTAL:					60.78
			VENDOR TOTAL:					24,060.62
E00008 AMERICAN LEGAL PUBLISHING CORP								
8574	08/11/22	01	JULY2022 S-33 EDITING	0120606580			08/22/22	126.00
			INVOICE TOTAL:					126.00
8635, 16741	08/11/22	01	JUL2022 S-33 FOLIO/INTRNT EDIT	0120606580			08/22/22	13.65

-- Village of Palos Park --
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
E00008			AMERICAN LEGAL PUBLISHING CORP					
8635, 16741	08/11/22	02	INTERNET RENEWL 06/6/22-6/6/23	0120606580			08/22/22	250.00
							INVOICE TOTAL:	263.65
							VENDOR TOTAL:	389.65
L00007			B ALLAN GRAPHICS					
9108	08/16/22	01	BUILDING INSPECTION REPORTS	0125707020			08/22/22	160.00
							INVOICE TOTAL:	160.00
							VENDOR TOTAL:	160.00
T00003			BETTENHAUSEN					
69025	08/11/22	01	VEH#265, 266-AA NOZZLE WI	0123606700			08/22/22	60.82
							INVOICE TOTAL:	60.82
							VENDOR TOTAL:	60.82
G00001			BIG TENT EVENTS					
6297	08/11/22	01	FULL PYMT F/TENT ETC/AIP	0324606830			08/22/22	17,848.50
							INVOICE TOTAL:	17,848.50
							VENDOR TOTAL:	17,848.50
E00001			RICHARD BOEHM					
20809	08/11/22	01	REIMB F/COOLER-AUTUMN IN PARK	0324606010			08/22/22	138.12
							INVOICE TOTAL:	138.12
							VENDOR TOTAL:	138.12
U00003			BOUNCE HOUSES R US					
20801	08/11/22	01	BALANCE DUE F/ADDED KIDS ITEMS	0324606001			08/22/22	862.05
							INVOICE TOTAL:	862.05
							VENDOR TOTAL:	862.05
R0001			CARLSON ASPHALT COMPANY INC					

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
R0001			CARLSON ASPHALT COMPANY INC					
20802	08/11/22	01	RPR AFTR WATER MAIN BREAKS	5224606750			08/22/22	4,375.00
							INVOICE TOTAL:	4,375.00
							VENDOR TOTAL:	4,375.00
S0001			CASH					
20815	08/16/22	01	MONEY FROM HOT DOG DAY	0132707001			08/22/22	63.83
		02	POSTAGE P/MAP, LTR/D. FOSTER	0120707040				17.10
		03	ADMIN KITCHEN SUPPLIES	0120707010				36.04
		04	GOAL LUNCH/BOEHM, MAHONEY	0121707990				16.51
							INVOICE TOTAL:	133.48
							VENDOR TOTAL:	133.48
P00001			CG PROFESSIONAL SERVICES					
542	08/11/22	01	91ST ST LS GENERATOR MAINT	5124606708			08/22/22	537.22
							INVOICE TOTAL:	537.22
543	08/11/22	01	KIMBER TRLS LS GNRTR MAINT	5124606708			08/22/22	537.22
							INVOICE TOTAL:	537.22
							VENDOR TOTAL:	1,074.44
I00040			CHICAGO PARTS & SOUND, LLC					
-0051189	08/16/22	01	28 QUARTS OIL, 4 OIL FILTERS	0122606700			08/22/22	259.10
							INVOICE TOTAL:	259.10
-0051241	08/16/22	01	VEH#259-1 PURGE VALVE	0122606700			08/22/22	39.62
							INVOICE TOTAL:	39.62
-0051249	08/16/22	01	3 PCV VALVES/POLICE STOCK	0122606700			08/22/22	18.96
							INVOICE TOTAL:	18.96
							VENDOR TOTAL:	317.68
N00001			CINTAS					

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
N00001 CINTAS								
125653165	08/11/22	01	TOWELS, MATS 07/18/22	0124606990			08/22/22	79.39
		02	UNIFORM RNTL W/E 07/18/22	5124707300				52.81
		03	UNIFORM RNTL W/E 07/18/22	0124707300				103.27
			INVOICE TOTAL:					235.47
126950735	08/11/22	01	TOWELS, MATS 08/01/22	0124606990			08/22/22	79.39
		02	UNIFORM RNTL W/E 08/01/22	5224707300				52.81
		03	UNIFORM RNTL W/E 08/01/22	0124707300				103.27
			INVOICE TOTAL:					235.47
127648571	08/11/22	01	TOWELS 08/8/22	0124606990			08/22/22	10.40
		02	UNIFORM RNTL W/E 08/8/22	5224707300				52.81
		03	UNIFORM RNTL W/E 08/8/22	0124707300				103.27
			INVOICE TOTAL:					166.48
			VENDOR TOTAL:					637.42
N00002 CINTAS								
119292604	08/11/22	01	RESTOCK FIRST AIDE KIT-RBC	0127926711			08/22/22	14.03
			INVOICE TOTAL:					14.03
119292633	08/11/22	01	RESTOCK FIRST AIDE KIT KAC	0127916711			08/22/22	23.27
			INVOICE TOTAL:					23.27
119292649	08/11/22	01	RESTOCK FIRST AIDE KIT-PW GAR	0127936711			08/22/22	61.19
			INVOICE TOTAL:					61.19
			VENDOR TOTAL:					98.49
M00009 COM ED								
20802	08/16/22	01	06/28-07/28/22 123RD & SW HWY	0124606420			08/22/22	1,313.52
			INVOICE TOTAL:					1,313.52
			VENDOR TOTAL:					1,313.52
M00017 COM ED								

-- Village of Palos Park --
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
400017	COM ED							
20729	08/11/22	01	06/29-07/29/22 METRA	5324606400			08/22/22	73.40
							INVOICE TOTAL:	73.40
							VENDOR TOTAL:	73.40
M00020	COMPASS MINERALS AMERICA							
020492	08/16/22	01	STONE F/BACKFILL & SHOULDER	2424707700			08/22/22	11,860.28
							INVOICE TOTAL:	11,860.28
							VENDOR TOTAL:	11,860.28
30002	COOK COUNTY CLERK							
9107312022	08/16/22	01	UTILITY LIEN 23261110040000	0120606570			08/22/22	88.00
							INVOICE TOTAL:	88.00
							VENDOR TOTAL:	88.00
R00011	CORE & MAIN LP							
277778	08/11/22	01	1 1/2" METER/11918 WINSLOW RD	5224707515			08/22/22	1,269.46
							INVOICE TOTAL:	1,269.46
							VENDOR TOTAL:	1,269.46
R00012	SHANNON CORCORAN							
	08/11/22	01	#409.31 STRENGTH TRAINING	0126606991			08/22/22	500.00
		02	#403.31 MIND & BODY FUSION	0126606991				500.00
							INVOICE TOTAL:	1,000.00
							VENDOR TOTAL:	1,000.00
V00001	COVERALL							
010699204	08/11/22	01	METRA CLEANING/AUG2022	5324606710			08/22/22	210.00
		02	KAPTUR CLEANING/AUG2022	0127916710				1,007.00
							INVOICE TOTAL:	1,217.00
							VENDOR TOTAL:	1,217.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
V00004	DAV-COM ELECTRIC, INC							
05932	08/16/22	01	FURNISH&INSTALL LIGHT FIXTURES	2328848110			08/22/22	2,387.00
							INVOICE TOTAL:	2,387.00
05943	08/11/22	01	PW GRG CMPRSSR RPR-SWTH,MTR	0124606708			08/22/22	1,958.00
							INVOICE TOTAL:	1,958.00
							VENDOR TOTAL:	4,345.00
J00001	DE JONG EQUIPMENT CO., INC.							
R43276	CR42988	08/11/22	01 TAG#51 GRSSHPPR DRV MOUNT/RTN	0124606708			08/22/22	431.87
							INVOICE TOTAL:	431.87
							VENDOR TOTAL:	431.87
B00001	DNB CONCRETE RAISING							
208-0512-0139	08/11/22	01	126 FEET WALK AT CURB	5324606990			08/22/22	4,250.00
							INVOICE TOTAL:	4,250.00
							VENDOR TOTAL:	4,250.00
K00003	DYKSTRA HOME SERVICES							
076681	08/11/22	01	INSTALL 2 TON AC UNIT/REC	0127926712			08/22/22	3,752.00
							INVOICE TOTAL:	3,752.00
							VENDOR TOTAL:	3,752.00
N00004	DYNEGY ENERGY SERVICES							
73517822081	08/11/22	01	METRA 06/29-07/28/22	5324606400			08/22/22	107.42
							INVOICE TOTAL:	107.42
73517922071	08/11/22	01	06/27-07/26/22 135 FOREST EDGE	5124606400			08/22/22	44.35
							INVOICE TOTAL:	44.35
73518022071	08/11/22	01	06/24-07/25/22 12222 WILL COOK	5124606400			08/22/22	102.45
							INVOICE TOTAL:	102.45

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INVOICE # NDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
N00004	DYNEGY ENERGY SERVICES							
73518522081	08/11/22	01	METRA 06/29-07/28/22	53224606400			08/22/22	49.88
							INVOICE TOTAL:	49.88
							VENDOR TOTAL:	304.10
T00003	ENTERPRISE NETWORK							
10317	08/11/22	01	FULL PYMT SMILEY TILLMON BAND	03224606000			08/22/22	1,000.00
							INVOICE TOTAL:	1,000.00
							VENDOR TOTAL:	1,000.00
V0001	ETP LABS INC							
2-136053	08/11/22	01	COLIFORM TEST 06/06 & 06/20/22	52224606620			08/22/22	90.00
							INVOICE TOTAL:	90.00
							VENDOR TOTAL:	90.00
F00002	FIFTH THIRD BANK							
20718	08/16/22	01	SUBPOENA RESEARCH PEARON CASE	0122606990			08/22/22	39.46
							INVOICE TOTAL:	39.46
							VENDOR TOTAL:	39.46
000006	FERNANDO FLORES							
20816	08/16/22	01	CAFETERIA PLAN 2022	0100000403			08/22/22	580.64
							INVOICE TOTAL:	580.64
							VENDOR TOTAL:	580.64
A00011	RYAN FRANCAZAK							
20815	08/16/22	01	U/A FRANCAZAK-SHRTS, PNTS, FLSH	0122707300		UA	08/22/22	160.40
							INVOICE TOTAL:	160.40
							VENDOR TOTAL:	160.40
IL0001	FULLER'S CAR WASH							

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L0001	FULLER'S CAR WASH							
20731	08/11/22	01	JULY2022 CAR WASHES	0122606700			08/22/22	290.00
							INVOICE TOTAL:	290.00
							VENDOR TOTAL:	290.00
H00001	G & H IMPORT AUTO PARTS INC.							
40289	08/16/22	01	VEH#250-BATTERY	0122606700			08/22/22	145.95
							INVOICE TOTAL:	145.95
							VENDOR TOTAL:	145.95
L0002	GALLS, LLC							
21650007	08/11/22	01	U/A HUGHES-BOOTS	0122707300		UA	08/22/22	121.75
							INVOICE TOTAL:	121.75
							VENDOR TOTAL:	121.75
O00005	GLOEAL INDUSTRIAL							
19415892	08/16/22	01	PICNIC TABLES, WOOD PLANKS	0127987990			08/22/22	4,983.99
							INVOICE TOTAL:	4,983.99
							VENDOR TOTAL:	4,983.99
L00001	GOLDY LOCKS, INC							
2686127	08/11/22	01	FRST RM&BSMNT KTCHN NW DR LCK	0127926712			08/22/22	2,145.50
							INVOICE TOTAL:	2,145.50
3577009	08/16/22	01	KEYS FOR DOOR LOCKS	0127926711			08/22/22	39.00
							INVOICE TOTAL:	39.00
							VENDOR TOTAL:	2,184.50
L00002	GOLD COAST ARMORY							
200006623	08/16/22	01	2000 ROUNDS 9MM	0122707110			08/22/22	1,080.43
							INVOICE TOTAL:	1,080.43
							VENDOR TOTAL:	1,080.43

INVOICES DUE ON/BEFORE 08/22/2022

INVOICE # NDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
C00003			HACH COMPANY					
3158580	08/11/22	01	CHLORINE, FREIGHT	5224707510			08/22/22	264.81
							INVOICE TOTAL:	264.81
							VENDOR TOTAL:	264.81
N00015			HANCOCK ENGINEERING					
2-0639	08/11/22	01	2022 PAVING SPECIFICATIONS	2328848060			08/22/22	4,265.00
							INVOICE TOTAL:	4,265.00
							VENDOR TOTAL:	4,265.00
W00002			HAWK FORD					
66927	08/11/22	01	HOSE, 3 KETKIT, 2 FLTS/POL STK	01222606700			08/22/22	89.85
							INVOICE TOTAL:	89.85
							VENDOR TOTAL:	89.85
X00002			HAYES BEER DISTRIBUTING CO.					
46799	08/11/22	01	BER, BRRL DPST, TNK, CPS, SRV CHR	0324707002			08/22/22	11,013.25
							INVOICE TOTAL:	11,013.25
							VENDOR TOTAL:	11,013.25
M00001			HOME DEPOT CREDIT SERVICES					
514122	08/16/22	01	HEDGE TRIMMER	2328808010			08/22/22	179.00
							INVOICE TOTAL:	179.00
615778	08/16/22	01	CHAINSAW	2328808010			08/22/22	499.00
							INVOICE TOTAL:	499.00
695513	08/16/22	01	18 VOLT FUEL BATTERY	2328808040			08/22/22	608.00
							INVOICE TOTAL:	608.00
973400	08/16/22	01	PRIMER, GLOSS PAINT	0127976780			08/22/22	32.88

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
000001			HOME DEPOT CREDIT SERVICES					
1973400	08/16/22	02	QUIKRETE CEMEN & WATER STOP	2328848020			08/22/22	301.75
							INVOICE TOTAL:	334.63
1617616	08/16/22	01	18 VOLT HIGH OUTPUT BATTERY	2328808010			08/22/22	359.00
							INVOICE TOTAL:	359.00
							VENDOR TOTAL:	1,979.63
1A00004			IMAGE RECORDS, INC.					
120917	08/11/22	01	FULL PYMT MIKE & JOE BAND/AIP	0324606000			08/22/22	4,500.00
							INVOICE TOTAL:	4,500.00
							VENDOR TOTAL:	4,500.00
1R00008			NICHOLAS W KARAS					
120601	08/11/22	01	ADJUDICATION 06/01/22	0122606540			08/22/22	400.00
							INVOICE TOTAL:	400.00
120706	08/11/22	01	ADJUDICATION 07/06/22	0122606540			08/22/22	400.00
							INVOICE TOTAL:	400.00
120803	08/11/22	01	ADJUDICATION 08/03/22	0122606540			08/22/22	400.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	1,200.00
1S00001			KRS UPROAR, INC					
120916	08/11/22	01	FULL PYMT HAIRBANGERS BALL	0324606000			08/22/22	4,000.00
							INVOICE TOTAL:	4,000.00
							VENDOR TOTAL:	4,000.00
1A00005			DAVE KWAK					
120815	08/16/22	01	CELL PHONE STPND 5/2020-7/2022	0124707210			08/22/22	1,350.00
							INVOICE TOTAL:	1,350.00
							VENDOR TOTAL:	1,350.00

INVOICES DUE ON/BEFORE 08/22/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
3547561	08/16/22	01	PW GARAGE PRINTER HP	0124606990			08/22/22	125.67
		02	SERRAVA PRINTER HP	0124606990				125.67
		03	BOEHM PRINTER HP	0120606990				125.67
		04	KINNEY PRINTER HP	0120606990				125.67
		05	MAIN ADMIN COPIER-TOSHIBA	0120606990				125.67
		06	COMMUNITY DEV COPIER TOSHIBA	0125606990				125.67
		07	POLICE MAIN COPIER TOSHIBA	0122606990				125.67
		08	CHIEF PRINTER HP	0122606990				125.67
		09	HUGHES PRINTER HP	0122606990				125.67
		10	ROLL CALL PRINTER HP	0122606990				125.67
		11	KOTSIANIS PRINTER HP	0122606990				125.67
		12	INVESTIGATIONS PRINTER HP	0122606990				125.67
		13	REC STAFF PRINTER TOSHIBA	0126606990				125.67
		14	REC MAIN HP	0126606990				314.23
		15	ADMINISTRATIONS	0120606990				2,073.61
							INVOICE TOTAL:	38.27
3547562	08/11/22	01	PATROL ROOM	0122606990			08/22/22	38.27
							INVOICE TOTAL:	38.27
							VENDOR TOTAL:	2,111.88
B00001			LOBOS TREE & LANDSCAPING SERV					
006A	08/11/22	01	PRUNE ASH TREE/METRA	0124606786			08/22/22	750.00
							INVOICE TOTAL:	750.00
007	08/11/22	01	EMERGENCY TREE REMOVALS	0124606786			08/22/22	5,200.00
							INVOICE TOTAL:	5,200.00
008	08/16/22	01	REMOVED 2 RED OAK & 1 ASH TREE	0124606786			08/22/22	3,000.00
							INVOICE TOTAL:	3,000.00
							VENDOR TOTAL:	8,950.00

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VOICE # IDOR #	INVOICE # DATE	ITEM # DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
100005 MENARDS							
103	08/11/22	01 BLEACH, MURETIC ACID/BIKE TRL	0127987990			08/22/22	14.17
		02 TAG#244-SPRAY PAINT	0124606700				15.96
						INVOICE TOTAL:	30.13
104	08/11/22	01 WHEEL BARREL RPR-HANDLE, EPOXY	0124606708			08/22/22	25.43
						INVOICE TOTAL:	25.43
1321	08/11/22	01 RHINO RAMPS	0124606708			08/22/22	55.05
						INVOICE TOTAL:	55.05
1460	08/16/22	01 PL, SPNG, PNT, CLRCT, CVR, TP, STD	0127926711			08/22/22	99.53
						INVOICE TOTAL:	99.53
1536/11537	08/16/22	01 ALL PURPOSE PAIL, RTN KNIFE	0127926711			08/22/22	6.98
						INVOICE TOTAL:	6.98
1538	08/16/22	01 GRIP TAPING KNIFE	0127926711			08/22/22	10.98
						INVOICE TOTAL:	10.98
1650	08/16/22	01 TRIMMER SPOOLS	0124606708			08/22/22	92.62
						INVOICE TOTAL:	92.62
5730	08/16/22	01 PRESSURE WASHER EXT POLE	2328808010			08/22/22	198.97
						INVOICE TOTAL:	198.97
						VENDOR TOTAL:	519.69
N0002 MONROE TRUCK EQUIPMENT, INC.							
37923	08/16/22	01 TRUCK CABLE	0124606700			08/22/22	35.19
						INVOICE TOTAL:	35.19
						VENDOR TOTAL:	35.19
C0001 NICOR GAS							
20729	08/11/22	01 METRA 06/30-07/29/22	5324606410			08/22/22	120.55
						INVOICE TOTAL:	120.55

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INVOICE # IDOR #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
208051	08/16/22	01	NICOR GAS	0127926410			08/22/22	210.08
						INVOICE TOTAL:		210.08
20805A	08/16/22	01	PW GARAGE GAS	0127936410			08/22/22	56.71
						INVOICE TOTAL:		56.71
20805B	08/16/22	01	07/07-08/03/22 10057 125TH ST	5224606410			08/22/22	172.18
						INVOICE TOTAL:		172.18
20805C	08/16/22	01	06/29-07/29/22 121ST SW HWY	5224606410			08/22/22	167.27
						INVOICE TOTAL:		167.27
20805D	08/16/22	01	07/01-08/01/22 12410 91ST ST	5124606410			08/22/22	49.21
						INVOICE TOTAL:		49.21
20805E	08/16/22	01	07/05-08/03/22 12222 WILL COOK	5124606410			08/22/22	166.35
						INVOICE TOTAL:		166.35
20805F	08/16/22	01	07/05-08/02/22 135 FOREST EDGE	5124606410			08/22/22	52.63
						INVOICE TOTAL:		52.63
20805G	08/16/22	01	07/05-08/02/22 40 RAMSGATE	5124606410			08/22/22	55.98
						INVOICE TOTAL:		55.98
20808	08/16/22	01	GAS/KAPTUR 07/07-08/05/22	0127916410			08/22/22	319.01
						INVOICE TOTAL:		319.01
						VENDOR TOTAL:		1,369.97
F00008			THE OFFICE CONNECTION					
68440-0	08/11/22	01	PAPER TOWELS	5224606711			08/22/22	95.86
						INVOICE TOTAL:		95.86
						VENDOR TOTAL:		95.86

G00002 P & G KEENE

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
300002 P & G KEENE								
24460	08/11/22	01	TAG#30 GMC PICKUP-STARTER	0124606700			08/22/22	285.00
							INVOICE TOTAL:	285.00
							VENDOR TOTAL:	285.00
300001 PEERLESS NETWORK, INC								
48812	08/16/22	01	708-923-6021 8/15-9/14/22	5224707200			08/22/22	206.58
		02	T-1 LINE 8/15-9/14/22	0120707200				333.67
		03	T-1 LINE 8/15-9/14/22	0122707200				260.68
		04	T-1 LINE 8/15-9/14/22	0124707200				125.13
		05	T-1 LINE 8/15-9/14/22	0125707200				83.42
		06	T-1 LINE 8/15-9/14/22	0126707200				41.71
		07	T-1 LINE 8/15-9/14/22	0129707200				41.71
		08	T-1 LINE 8/15-9/14/22	5224707200				41.71
		09	T-1 LINE 8/15-9/14/22	5224707200				114.70
		10	ISDN LINE 8/15-9/14/22	0120707200				710.76
		11	LONG DISTANCE 8/15-9/14/22	0120707200				1.84
		12	LONG DISTANCE 8/15-9/14/22	0122707200				1.16
		13	LONG DISTANCE 8/15-9/14/22	0124707200				0.20
		14	LONG DISTANCE 8/15-9/14/22	0125707200				0.16
							INVOICE TOTAL:	1,963.43
							VENDOR TOTAL:	1,963.43
T00002 PIT STOP								
S472488	08/11/22	01	HANDICAP RESTROOM/VILLAGE GRN	0127976990			08/22/22	90.00
		02	HANDICAP RESTROOM/CNTNNL PRK	0127956990				83.00
							INVOICE TOTAL:	173.00
							VENDOR TOTAL:	173.00
Z00001 PIZZO AND ASSOCIATES, LTD								
80-2	08/16/22	01	RESERVOIR BERM STEWARDSHIP	5224606710			08/22/22	648.75
							INVOICE TOTAL:	648.75
							VENDOR TOTAL:	648.75

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
200003			RECORD-A-HIT-ENTERTAINMENT					
21721A	08/11/22	01	BALANCE DUE ON TOT TOWN/AIP	0324606001			08/22/22	1,310.00
							INVOICE TOTAL:	1,310.00
							VENDOR TOTAL:	1,310.00
200002			RIZZA					
7268	08/16/22	01	TAG#31 GMC DUMP CBL, CNTRL, LVR	0124606700			08/22/22	248.24
							INVOICE TOTAL:	248.24
7;207	08/11/22	01	TAG#32 GMC VAN-LAMP	0126606700			08/22/22	70.84
							INVOICE TOTAL:	70.84
							VENDOR TOTAL:	319.08
50001			ROSCOE					
759931	08/16/22	01	MATS/REC	0127926990			08/22/22	43.38
							INVOICE TOTAL:	43.38
							VENDOR TOTAL:	43.38
A00016			SHARK SHREDDING, INC					
7663	08/16/22	01	MONTHLY SHREDDING AUG2022	0122606990			08/22/22	46.20
							INVOICE TOTAL:	46.20
							VENDOR TOTAL:	46.20
R00001			NANCY SAVINO SORIA					
809	08/11/22	01	REFUND ESCROW BOND #20210388	8000002100			08/22/22	3,500.00
							INVOICE TOTAL:	3,500.00
							VENDOR TOTAL:	3,500.00
U00011			SOUTHWEST CONFERENCE OF MAYORS					
20712	08/11/22	01	FY2023 MUNICIPAL DUES	0121606810			08/22/22	6,000.00
							INVOICE TOTAL:	6,000.00
							VENDOR TOTAL:	6,000.00

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VOICE #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
100021				SOUND WORKS PRODUCTIONS					
9091	08/11/22	01		FULL PYMT F/SOUND-AIP	0324606000			08/22/22	3,200.00
				INVOICE TOTAL:					3,200.00
				VENDOR TOTAL:					3,200.00
300002				SUBURBAN TRUCK PARTS					
10689	08/16/22	01		INFLATOR GAUGE F/ALL EQUIPMENT	0124606708			08/22/22	72.99
				INVOICE TOTAL:					72.99
11113	08/16/22	01		CUT OFF WHEELS	0124606708			08/22/22	29.06
				INVOICE TOTAL:					29.06
				VENDOR TOTAL:					102.05
300001				SUNSET SEWER & WATER INC					
222-127	08/11/22	01		8/2/22 FIRE HYDRNT RPLCMNT/REC	5224606755			08/22/22	4,610.00
				INVOICE TOTAL:					4,610.00
222-186	08/11/22	01		7/27/22 RPR LEAKING FR HYDRANT	5224606755			08/22/22	3,002.00
				INVOICE TOTAL:					3,002.00
				VENDOR TOTAL:					7,612.00
R0001				TIRE SERVICES COMPANY					
70581	08/11/22	01		VEH#269, 250-FLAT TIRE REPAIR	0122606700			08/22/22	47.90
				INVOICE TOTAL:					47.90
70582	08/11/22	01		TAG#43 HUSTLER REPAIR-FLAT	0124606708			08/22/22	27.50
				INVOICE TOTAL:					27.50
70701	08/11/22	01		VEH#269-FLAT TIRE REPAIR	0122606700			08/22/22	26.95
				INVOICE TOTAL:					26.95
				VENDOR TOTAL:					102.35
S00001				TOSCAS LAW GROUP					

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
00001	08/11/22	01	ADJUDICATION 08/03/22	0122606540			08/22/22	350.00
							INVOICE TOTAL:	350.00
							VENDOR TOTAL:	350.00
00001	08/11/22	01	MAILBOX-KRYSZTOF SMOKA	2624606991			08/22/22	400.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	400.00
00001	08/11/22	01	MENTAL HEALTH SCREENINGS 8/4	0122707920			08/22/22	2,600.00
							INVOICE TOTAL:	2,600.00
							VENDOR TOTAL:	2,600.00
00013	08/16/22	01	U/A VAN HOWE-NATO R SD CHRNG	0122707300		UA	08/22/22	190.63
							INVOICE TOTAL:	190.63
							VENDOR TOTAL:	190.63
0002	08/11/22	01	RPLCMNT LTTR F/METRA LOT SIGN	5324707701			08/22/22	288.00
							INVOICE TOTAL:	288.00
							VENDOR TOTAL:	288.00
00001	08/11/22	01	07/02-08/01/22	5224707210			08/22/22	153.24
		02	07/02-08/01/22	5124707210				124.89
		03	07/02-08/01/22	0126707210				101.26
		04	07/02-08/01/22	0125707210				25.80

INVOICES DUE ON/BEFORE 08/22/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00	GENERAL FUND		
FLO00006	FERNANDO FLORES		580.64
ZAR00002	CYNTHIA ZARGOZA		200.00
	GENERAL FUND		780.64
20	ADMINISTRATION DEPARTMENT		
AME00008	AMERICAN LEGAL PUBLISHING CORP	418.95	389.65
CAS0001	CASH	997.18	53.14
COO0002	COOK COUNTY CLERK		88.00
LEA00006	LEAF	5,754.16	691.24
PEE00001	PEERLESS NETWORK, INC	5,818.64	1,046.27
VER00001	VERIZON WIRELESS	7,142.38	33.75
	ADMINISTRATION DEPARTMENT		2,302.05
21	PUBLIC AFFAIRS DEPARTMENT		
CAS0001	CASH	997.18	16.51
SOU00011	SOUTHWEST CONFERENCE OF MAYORS	250.00	6,000.00
VER00001	VERIZON WIRELESS	7,142.38	229.29
	PUBLIC AFFAIRS DEPARTMENT		6,245.80
22	POLICE DEPARTMENT		
ACC00002	ACCURINT	96.50	31.50
BET00003	BETTENHAUSEN	271.35	60.82
CHI00040	CHICAGO PARTS & SOUND, LLC	11,658.19	317.68
FIF00002	FIFTH THIRD BANK		39.46
FRA00011	RYAN FRANZAK		160.40
FUL0001	FULLER'S CAR WASH	1,330.08	290.00
G&H00001	G & H IMPORT AUTO PARTS INC.	2,577.97	145.95
GAL0002	GALLS, LLC	159.32	121.75
GOL00002	GOLD COAST ARMORY		1,080.43
HAW00002	HAWK FORD	741.55	89.85
KAR00008	NICHOLAS W KARAS	400.00	1,200.00
LEA00006	LEAF	5,754.16	792.29
PEE00001	PEERLESS NETWORK, INC	5,818.64	261.84
SHA00016	SHARK SHREDDING, INC	468.48	46.20
TIR0001	TIRE SERVICES COMPANY	3,287.94	74.85

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
22	POLICE DEPARTMENT		
TOS00001	TOSCAS LAW GROUP	1,000.00	350.00
V&R00001	V&R BEHAVIORAL HEALTH SERVICES		2,600.00
VAN00013	JAMES VAN HOWE	559.37	190.63
VER00001	VERIZON WIRELESS	7,142.38	254.76
	POLICE DEPARTMENT		8,108.41
24	PUBLIC WORKS DEPARTMENT		
1ST00001	1ST AYD CORPORATION	3,919.31	375.03
ALT00004	ALTORFER INDUSTRIES, INC	2,598.48	60.78
CIN00001	CINTAS	2,544.28	478.99
COM00009	COM ED	4,134.65	1,313.52
DAV00004	DAV-COM ELECTRIC, INC	6,870.00	1,958.00
DEJ00001	DE JONG EQUIPMENT CO., INC.	192.78	431.87
KWA00005	DAVE KWAK		1,350.00
LEA00006	LEAF	5,754.16	251.34
LOB00001	LOBOS TREE & LANDSCAPING SERV	12,702.00	8,950.00
MEN00005	MENARDS	2,309.36	189.06
MON0002	MONROE TRUCK EQUIPMENT, INC.		35.19
P&G00002	P & G KEENE		285.00
PEE00001	PEERLESS NETWORK, INC	5,818.64	125.33
RIZ00002	RIZZA	63.77	248.24
SUB00002	SUBURBAN TRUCK PARTS	1,545.52	102.05
TIR0001	TIRE SERVICES COMPANY	3,287.94	27.50
VER00001	VERIZON WIRELESS	7,142.38	246.96
	PUBLIC WORKS DEPARTMENT		16,428.86
25	BUILDING DEPARTMENT		
BAL00007	B ALLAN GRAPHICS	1,425.00	160.00
LEA00006	LEAF	5,754.16	125.67
PEE00001	PEERLESS NETWORK, INC	5,818.64	83.58
VER00001	VERIZON WIRELESS	7,142.38	25.80
	BUILDING DEPARTMENT		395.05
26	RECREATION DEPARTMENT		
COR00012	SHANNON CORCORAN		1,000.00

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
26	RECREATION DEPARTMENT		
LEA00006	LEAF	5,754.16	251.34
PEE00001	PEERLESS NETWORK, INC	5,818.64	41.71
RIZ00002	RIZZA	63.77	70.84
VER00001	VERIZON WIRELESS	7,142.38	101.26
	RECREATION DEPARTMENT		1,465.15
27	PUBLIC GROUNDS		
1ST00001	1ST AYD CORPORATION	3,919.31	420.65
CIN00002	CINTAS	318.88	98.49
COV00001	COVERALL	3,651.00	1,007.00
DYK00003	DYKSTRA HOME SERVICES	34,791.00	3,752.00
GLO00005	GLOBAL INDUSTRIAL		4,983.99
GOL00001	GOLDY LOCKS, INC	420.00	2,184.50
HOM00001	HOME DEPOT CREDIT SERVICES	1,764.91	32.88
MEN00005	MENARDS	2,309.36	131.66
NIC0001	NICOR GAS	6,849.30	585.80
PIT00002	PIT STOP	173.00	173.00
ROS0001	ROSCOE	1,719.61	43.38
	PUBLIC GROUNDS		13,413.35
29	FINANCE DEPARTMENT		
PEE00001	PEERLESS NETWORK, INC	5,818.64	41.71
	FINANCE DEPARTMENT		41.71
32	PALOS PARK FESTIVALS		
CAS0001	CASH	997.18	63.83
	PALOS PARK FESTIVALS		63.83
SPECIAL EVENT FUND			
24	SPECIAL EVENT FUND		
BIG00001	BIG TENT EVENTS		17,848.50
BOE00001	RICHARD BOEHM		138.12

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/22/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SPECIAL EVENT FUND			
24	SPECIAL EVENT FUND		
BOU0003	BOUNCE HOUSES R US		862.05
ENT00003	ENTERPRISE NETWORK		1,000.00
HAY00002	HAYES BEER DISTRIBUTING CO.		11,013.25
IMA00004	IMAJE RECORDS, INC.		4,500.00
KRS00001	KRS UPROAR, INC		4,000.00
REC00003	RECORD-A-HIT-ENTERTAINMENT	1,310.00	1,310.00
SOU00021	SOUND WORKS PRODUCTIONS	1,320.00	3,200.00
VIC00001	VICTOR INSURANCE MANAGERS INC		1,036.00
	SPECIAL EVENT FUND		44,907.92
1/2% SALES TAX FUND			
28			
ALT00004	ALTORFER INDUSTRIES, INC	2,598.48	23,999.84
DAV00004	DAV-COM ELECTRIC, INC	6,870.00	2,387.00
HAN00015	HANCOCK ENGINEERING	7,234.00	4,265.00
HOM00001	HOME DEPOT CREDIT SERVICES	1,764.91	1,946.75
MEN00005	MENARDS	2,309.36	198.97
			32,797.56
MFT FUND			
24	MFT FUND		
COM00020	COMPASS MINERALS AMERICA		11,860.28
	MFT FUND		11,860.28
BEAUTIFICATION FUND			
24	BEAUTIFICATION FUND		
USP00001	U.S. POST	3,305.00	400.00
	BEAUTIFICATION FUND		400.00
SEWER FUND			
24	SEWER FUND		
AIR00001	AIRY'S INC.	64,830.37	506.73

INVOICES DUE ON/BEFORE 08/22/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
SEWER FUND			
24	SEWER FUND		
CGP00001	CG PROFESSIONAL SERVICES	873.49	1,074.44
CIN00001	CINTAS	2,544.28	52.81
DYN00004	DYNEGY ENERGY SERVICES	12,860.80	146.80
NIC0001	NICOR GAS	6,849.30	324.17
PEE00001	PEERLESS NETWORK, INC	5,818.64	41.71
VER00001	VERIZON WIRELESS	7,142.38	124.89
	SEWER FUND		2,271.55

WATER FUND			
24	WATER FUND		
CAR0001	CARLSON ASPHALT COMPANY INC	11,415.00	4,375.00
CIN00001	CINTAS	2,544.28	105.62
COR00011	CORE & MAIN LP	18,634.09	1,269.46
ENV0001	ETP LABS INC	180.00	90.00
HAC00003	HACH COMPANY	264.81	264.81
NIC0001	NICOR GAS	6,849.30	339.45
OFF00008	THE OFFICE CONNECTION	1,528.90	95.86
PEE00001	PEERLESS NETWORK, INC	5,818.64	321.28
PIZ00001	PIZZO AND ASSOCIATES, LTD	648.75	648.75
SUN00001	SUNSET SEWER & WATER INC	5,525.01	7,612.00
VER00001	VERIZON WIRELESS	7,142.38	246.72
	WATER FUND		15,368.95

COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
COM00017	COM ED	562.96	73.40
COV00001	COVERALL	3,651.00	210.00
DNB00001	DNB CONCRETE RAISING		4,250.00
DYN00004	DYNEGY ENERGY SERVICES	12,860.80	157.30
NIC0001	NICOR GAS	6,849.30	120.55
VAN0002	VAN BRUGGEN SIGNS		288.00
	COMMUTER LOT FUND		5,099.25

ESCROW FUND
00

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INVOICES DUE ON/BEFORE 08/22/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ESCROW FUND 00			
SOR00001	NANCY SAVINO SORIA		3,500.00
			3,500.00
TOTAL ALL DEPARTMENTS			165,450.36

**THE VILLAGE OF PALOS PARK
ACCOUNTS PAYABLE WARRANT
FOR SEPTEMBER 12, 2022**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.**

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
3T00001			1ST AYD CORPORATION					
PS1552108	09/01/22	01	TOILET PAPER FOR METRA	5324707990			09/12/22	200.85
							INVOICE TOTAL:	200.85
PS1553201	09/06/22	01	PPR TWL, TLT PAPER, GRBG LINER	0127916711			09/12/22	571.95
							INVOICE TOTAL:	571.95
							VENDOR TOTAL:	772.80
CR00001			AIRY'S INC.					
36698	09/01/22	01	RPR FIRE HYDRANT 11920SW HWY	5224606755			09/12/22	504.57
							INVOICE TOTAL:	504.57
36699	09/01/22	01	RPR WTR MAIN BRK PARTIDGE LN	5224606750			09/12/22	6,511.76
							INVOICE TOTAL:	6,511.76
36700	09/01/22	01	RPR WTR MAIN BRK 12511 POST RD	5224606750			09/12/22	6,405.32
							INVOICE TOTAL:	6,405.32
36701	09/01/22	01	RPR WTR MAIN BRK 6 ST MORITZ	5224606750			09/12/22	2,328.49
							INVOICE TOTAL:	2,328.49
36703	09/01/22	01	RPR WTR SRV 123RD & 88TH	5224606750			09/12/22	450.79
							INVOICE TOTAL:	450.79
36739	09/06/22	01	93RD AVE LIFT STATION CLEANING	5124707520			09/12/22	1,151.48
							INVOICE TOTAL:	1,151.48
36740	09/06/22	01	STRM SWR CLNNG MOHAWK&DRPTH	2328848020			09/12/22	575.74
							INVOICE TOTAL:	575.74
							VENDOR TOTAL:	17,928.15
3T00003			ALTERNATIVE ENERGY SOLUTIONS,					
3045	09/01/22	01	GNRTR RPR 12410 91ST AV IS	5124606708			09/12/22	1,026.21
							INVOICE TOTAL:	1,026.21
							VENDOR TOTAL:	1,026.21

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE # NDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
U00001			BLUE CROSS/BLUE SHIELD OF IL					
209	09/06/22	05	EMPLYR HEALTH INSUR SEP2022	1100505310			09/12/22	1,983.45
		06	EMPLYR HEALTH INSUR SEP2022	5124505310				1,714.63
		07	EMPLYR HEALTH INSUR SEP2022	5224505310				4,194.39
		08	EMPLOYEE HEALTH SEP2022-AD	0100000502				819.56
		09	EMPLOYEE HEALTH SEP2022-PO	0100000502				2,740.75
		10	EMPLOYEE HEALTH SEP2022-PW	0100000502				493.28
		11	EMPLOYEE HEALTH SEP2022-BD	0100000502				1,145.91
		12	COUNCIL INSUR REIMB SEP2022	0100181801				753.22
		13	EMPLOYEE HEALTH INSUR SEP2022	1100000502				495.87
		14	EMPLOYEE HEALTH INSUR SEP2022	5100000502				428.66
		15	EMPLOYEE HEALTH INSUR SEP2022	5200000502				1,048.58
								38,329.06
								38,329.06
I00001			CASH					
20823	09/06/22	01	CASH F/TICKET BOXS-AIP	0100000007			09/12/22	5,300.00
								5,300.00
								5,300.00
I00001			CG PROFESSIONAL SERVICES					
2590	09/06/22	01	PARTS F/PRESSURE WASHER	0124606708			09/12/22	19.13
								19.13
								19.13
I00008			CHICAGO TRIBUNE					
20808	09/06/22	01	SUBSCRIPTION THRU 10/03/22	0120707035			09/12/22	229.77
								229.77
								229.77
I00040			CHICAGO PARTS & SOUND, LLC					
200051305	09/06/22	01	VEH#34-FUEL FILTER	5224606700			09/12/22	56.90
								56.90
								56.90

INVOICE TOTAL:
 VENDOR TOTAL:

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INVOICE # NDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
I00040			CHICAGO PARTS & SOUND, LLC					
-0051327	09/01/22	01	TAG#34 TV VAN FUEL FILTER	5224606700			09/12/22	106.69
							INVOICE TOTAL:	106.69
-0051424	09/01/22	01	VEH#262-2 SENSORS	0122606700			09/12/22	114.26
							INVOICE TOTAL:	114.26
							VENDOR TOTAL:	277.85
N00001			CINTAS					
.128369199	09/01/22	01	08/15/22 TOWELS AND MATS	0124606990			09/12/22	79.39
		02	UNIFORM RNTL W/E 08/15/22	5224707300				52.81
		03	UNIFORM RNTL W/E 08/15/22	0124707300				103.27
							INVOICE TOTAL:	235.47
.128996594	09/06/22	01	TOWELS 08/22/22	0124606990			09/12/22	10.40
		02	UNIFORM RNTL W/E 08/22/22	5224707300				52.81
		03	UNIFORM RNTL W/E 08/22/22	0124707300				103.27
							INVOICE TOTAL:	166.48
.129708961	09/06/22	01	TOWELS & MATS 08/25/22	0124606990			09/12/22	79.39
		02	UNIFORM RNTL W/E 08/29/22	5224707300				52.81
		03	UNIFORM RNTL W/E 08/29/22	0124707300				103.27
							INVOICE TOTAL:	235.47
1130407839	09/06/22	01	TOWELS 09/06/22	0124606990			09/12/22	12.68
		02	UNIFORM RNTL W/E 09/06/22	5124707300				62.74
		03	UNIFORM RNTL W/E 09/06/22	0124707300				120.52
							INVOICE TOTAL:	195.94
							VENDOR TOTAL:	833.36
.E00003			CLEAR LOSS PREVENTION INC					
59260	09/01/22	01	JUL-SEP MAINT AGREEMENT-ADMIN	0122606990			09/12/22	80.00
		02	JUL-SEP MAINT AGREEMENT-METRA	5324606990				80.00

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ED00003	09/01/22	03	CLEAR LOSS PREVENTION INC	5224606990			09/12/22	80.00
			JUL-SEP MAINT AGREEMENT-PUMP	5224606990			INVOICE TOTAL:	240.00
							VENDOR TOTAL:	240.00
MO00017	09/06/22	01	COM ED	5324606400			09/12/22	3.52
			METRA ELECTRIC 7/29-8/29/22	5324606400			INVOICE TOTAL:	3.52
							VENDOR TOTAL:	3.52
NO00010	09/01/22	01	CONCENTRIC INTERGRATION ILLC	5224606990			09/12/22	2,521.63
			2022 SPPT SRV-WNDRWR SFTWR	5224606990			INVOICE TOTAL:	2,521.63
							INVOICE TOTAL:	4,275.00
			2023 SUPPORT SERVICES	5224606990			VENDOR TOTAL:	6,796.63
NO00003	09/06/22	01	COOK COUNTY DEPARTMENT	0120606990			09/12/22	2,100.00
			FOOD ESTABLISHMENT INSPS	0120606990			INVOICE TOTAL:	2,100.00
							VENDOR TOTAL:	2,100.00
RO00011	09/06/22	01	CORE & MAIN LP	5224606750			09/12/22	216.00
		02	50% BLUE&GREEN MRKNG PAINT	5224606750			INVOICE TOTAL:	216.00
			50% BLUE&GREEN MEKNG PAINT	5124606740			VENDOR TOTAL:	432.00
								432.00
VO00001	09/06/22	01	COVERALL	5324606710			09/12/22	210.00
			JANITORIAL SVC-METRA SEPT2022	5324606710				

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
V00001	COVERALL							
010700593	09/06/22	02	JANITORIAL SVC-KAPTUR SEPT2022	0127916710			09/12/22	1,007.00
							INVOICE TOTAL:	1,217.00
							VENDOR TOTAL:	1,217.00
R00003	CURALINC, LLC							
8167	09/06/22	01	EMPLOYEE ASSIST OCT-DEC2022	0120505340			09/12/22	28.89
		02	EMPLOYEE ASSIST OCT-DEC2022	0122505340				88.75
		03	EMPLOYEE ASSIST OCT-DEC2022	0124505340				22.70
		04	EMPLOYEE ASSIST OCT-DEC2022	0125505340				20.64
		05	EMPLOYEE ASSIST OCT-DEC2022	0126505340				12.38
		06	EMPLOYEE ASSIST OCT-DEC2022	0129505340				12.38
		07	EMPLOYEE ASSIST OCT-DEC2022	5124505340				10.33
		08	EMPLOYEE ASSIST OCT-DEC2022	5224505340				10.33
							INVOICE TOTAL:	206.40
							VENDOR TOTAL:	206.40
V00004	DAV-COM ELECTRIC, INC							
05961	09/01/22	01	VILL HALL AIR HADLER 2 TRBLSHT	0127916712			09/12/22	472.00
							INVOICE TOTAL:	472.00
05962	09/01/22	01	REC CTR WATER FOUNTAIN REPAIR	0127926712			09/12/22	643.00
							INVOICE TOTAL:	643.00
05963	09/01/22	01	REC CTR-AIR CONDITIONER REPR	0127926712			09/12/22	2,687.00
							INVOICE TOTAL:	2,687.00
							VENDOR TOTAL:	3,802.00
A00004	DEARBORN NATIONAL LIFE							
209	09/01/22	01	VOLUNTARY LIFE SEPTEMBER2022	010000200			09/12/22	325.27
		02	LIFE INSURANCE SEPT2022	0120505320				31.96
		03	LIFE INSURANCE SEPT2022	0122505320				143.59

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INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
N00004			DYNEGY ENERGY SERVICES					
73518122081	09/01/22	01	07/20-08/17/22 9301 W 123RD ST	5124606400			09/12/22	31.97
							INVOICE TOTAL:	31.97
73518222081	09/01/22	01	07/20-08/17/22 9 PARTRIDGE LS	5124606400			09/12/22	48.52
							INVOICE TOTAL:	48.52
73518322081	09/01/22	01	07/20-08/17/22 12101 SW HWY	5224606400			09/12/22	1,122.90
							INVOICE TOTAL:	1,122.90
73518422081	09/01/22	01	07/20-08/17/22 12701 KINVARRA	5124606400			09/12/22	99.55
							INVOICE TOTAL:	99.55
73518622081	09/01/22	01	07/20-08/17/22 9540123RD ST	5224606400			09/12/22	52.33
							INVOICE TOTAL:	52.33
73518722081	09/01/22	01	07/20-08/18/22 10101 125TH	5224606400			09/12/22	442.48
							INVOICE TOTAL:	442.48
73518822081	09/01/22	01	07/20-08/17/22 68 OLD CREEK	5124606400			09/12/22	42.82
							INVOICE TOTAL:	42.82
73518922081	09/01/22	01	07/20-08/17/22 40 RAMSGATE	5124606400			09/12/22	214.51
							INVOICE TOTAL:	214.51
73519022081	09/01/22	01	07/20-08/17/22 8812 120TH PL	5124606400			09/12/22	29.84
							INVOICE TOTAL:	29.84
73519222081	09/01/22	01	07/20-08/17/22 8201 RT 83	5124606400			09/12/22	65.11
							INVOICE TOTAL:	65.11
73519422081	09/06/22	01	07/20-08/17/22 12355 WOLF RD	5124606400			09/12/22	23.03
							INVOICE TOTAL:	23.03
							VENDOR TOTAL:	2,270.65

G00001 THE EAGLE UNIFORM CO., INC.

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
AG00001 THE EAGLE UNIFORM CO., INC.								
INV-9672	09/01/22	01	U/A WINTER-BKPK, BLT, MSK, BRCLT	0122707300		UA	09/12/22	218.99
							INVOICE TOTAL:	218.99
							VENDOR TOTAL:	218.99
3E0001 PALOS ACE HARDWARE								
208062	09/06/22	01	RPR EXT WINDOWS UNDER PORTICO	0127926711			09/12/22	51.70
							INVOICE TOTAL:	51.70
							VENDOR TOTAL:	51.70
JU00001 EJ USA, INC.								
110220056670	09/01/22	01	24" BOX RISER & HYDRNT EXT ASY	5224606755			09/12/22	702.36
							INVOICE TOTAL:	702.36
110220061212	09/01/22	01	FH NOZZLE WRENCH	5224606755			09/12/22	135.00
							INVOICE TOTAL:	135.00
							VENDOR TOTAL:	837.36
NV0001 ETP LABS INC								
22-136108	09/01/22	01	COLIFORM SAMPLES 07/06 & 07/19	5224606620			09/12/22	90.00
							INVOICE TOTAL:	90.00
							VENDOR TOTAL:	90.00
L000005 FERNANDO FLORES								
220823	09/01/22	01	CAFETERIA PLAN 2022	0100000403			09/12/22	691.50
							INVOICE TOTAL:	691.50
							VENDOR TOTAL:	691.50
UR0001 DONNA FURMANEK								
220719	09/01/22	01	YOGA#404.31 SKILL IN ACTION	0126606220			09/12/22	280.00

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
IR0001	DONNA FURMANEK							
20719	09/01/22	02	YOGA#404.32 SKILL IN ACTION	0126606220			09/12/22	280.00
			INVOICE TOTAL:					560.00
			VENDOR TOTAL:					560.00
HO0001	G & H IMPORT AUTO PARTS INC.							
40432	09/01/22	01	11 OIL FILTERS/POLICE STOCK	0122606700			09/12/22	52.08
			INVOICE TOTAL:					52.08
40437	09/01/22	01	2 OIL FILTER/POLICE STOCK	0122606700			09/12/22	9.26
			INVOICE TOTAL:					9.26
			VENDOR TOTAL:					61.34
AS0002	GASVODA & ASSOCIATES, INC							
INV2MSR0228CHF	09/01/22	01	CHLORINE PUMP MAINTENANCE	5224606708			09/12/22	284.15
			INVOICE TOTAL:					284.15
			VENDOR TOTAL:					284.15
JO0005	GLOBAL INDUSTRIAL							
119508371	09/01/22	01	1 LOCKER	0122707510			09/12/22	169.94
			INVOICE TOTAL:					169.94
			VENDOR TOTAL:					169.94
RO0006	GROUNDSKEEPER LANDSCAP CARE, LLC							
161852	09/01/22	01	REMOVED 4 OAK TREES & 1 ASH	0124606786			09/12/22	4,150.00
			INVOICE TOTAL:					4,150.00
			VENDOR TOTAL:					4,150.00
AC0003	HACH COMPANY							
13190182	09/01/22	01	PUMP STATION FIELD SERVICES	5224606990			09/12/22	3,000.00
			INVOICE TOTAL:					3,000.00
			VENDOR TOTAL:					3,000.00

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INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
100015	09/01/22	01	PREPARE YRLY REPORT F/MWRD	5124606990			09/12/22	2,432.50
							INVOICE TOTAL:	2,432.50
2-0767	09/01/22	01	PRP ENG SPECS F/2022 RDWY&DRNG	2328808060			09/12/22	222.00
							INVOICE TOTAL:	222.00
							VENDOR TOTAL:	2,654.50
300016	09/06/22	01	SUMMER 2022 SERVICES	0127926712			09/12/22	377.99
							INVOICE TOTAL:	377.99
							VENDOR TOTAL:	377.99
400002	09/01/22	01	VEH#256-STRAP ASY	0122606700			09/12/22	40.25
							INVOICE TOTAL:	40.25
57110	09/01/22	01	VEH#256-STRAP ASY FRONT	0122606700			09/12/22	34.02
							INVOICE TOTAL:	34.02
							VENDOR TOTAL:	74.27
600003	09/01/22	01	55 GAL ZAONE 15, FRT, FRT CHR	5224606990			09/12/22	250.58
							INVOICE TOTAL:	250.58
260275	09/06/22	01	AZON 15-70 GAL,S, FRT, FRT CHR	5224606990			09/12/22	300.37
							INVOICE TOTAL:	300.37
							VENDOR TOTAL:	550.95
600001	09/01/22	01	PLN RWWS/INTK/MLG-JULY2022	0125606600			09/12/22	5,522.00
							INVOICE TOTAL:	5,522.00

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
100006	LEAF							
3670684	09/06/22	01	HP PW GARAGE	0124606990			09/12/22	125.67
		02	HP PRINTER SIBRAVA	0124606990				125.67
		03	HP BOEHM	0120606990				125.67
		04	HP KINNEY	0120606990				125.67
		05	TOSHIBA MAIN COPER	0120606990				125.67
		06	TOSHIBA COMMUNITY DEV	0125606990				125.67
		07	TOSHIBA POLICE MAIN	0122606990				125.67
		08	HP PRINTER CHIEF	0122606990				87.40
		09	HP PRINTER HUGHES	0122606990				125.67
		10	HP PRINTER ROLL CALL	0122606990				125.67
		11	HP PRINTER KOTSIANNIS	0122606990				125.67
		12	HP PRINTER INVESTIGATIONS	0122606990				125.67
		13	TOSHIBA REC STAFF	0126606990				125.67
		14	HP REC MAIN	0126606990				125.72
		15	ADMIN	0120606990				1,846.83
							INVOICE TOTAL:	70.16
3670685	09/06/22	01	PATROL ROOM 08/31/22	0122606990			09/12/22	70.16
							INVOICE TOTAL:	70.16
							VENDOR TOTAL:	1,916.99
000003	LINDE GAS & EQUIPMENT INC							
0733508	09/06/22	01	WELDING SUPPLIES	0124606708			09/12/22	139.54
							INVOICE TOTAL:	139.54
							VENDOR TOTAL:	139.54
000001	LOBOS TREE & LANDSCAPING SERV							
009	09/01/22	01	LAGRANGE RD ISLAND MAINTENANCE	2328848060			09/12/22	1,800.00
							INVOICE TOTAL:	1,800.00
010	09/01/22	01	LAGRANGE RD ISLAND MAINTENANCE	2328848060			09/12/22	2,200.00
							INVOICE TOTAL:	2,200.00
							VENDOR TOTAL:	4,000.00

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
JD00001 LUDWIG'S INC.								
220906	09/06/22	01	60 BALES OF STRAW @ \$9.00 EACH	0324606010			09/12/22	540.00
							INVOICE TOTAL:	540.00
							VENDOR TOTAL:	540.00
AR00048 MICHELLE MARANO								
220822	09/01/22	01	U/A MARANO-2 TOURNIQUETS	0122707300			09/12/22	71.43
							INVOICE TOTAL:	71.43
							VENDOR TOTAL:	71.43
EN00005 MENARDS								
11795	09/01/22	01	METRA CURB & SIDEWALK REPAIR	5324606780			09/12/22	121.87
		02	REC CENTER LIGHT BULBS	0127926711				32.97
							INVOICE TOTAL:	154.84
12716	09/06/22	01	WASHERS, BOLTS, CAUTION TAPE	0124606708			09/12/22	39.53
							INVOICE TOTAL:	39.53
							VENDOR TOTAL:	194.37
ES00001 M.E. SIMPSON COMPANY, INC.								
39093	09/06/22	01	LEKA LOCATION F/7 ST MORITZ	5224606750			09/12/22	1,145.00
							INVOICE TOTAL:	1,145.00
							VENDOR TOTAL:	1,145.00
ET00008 METROPOLITAN LIFE INSURANCE CO								
2209	09/01/22	01	EMPLYR DENTAL AUG2022	0120505310			09/12/22	235.90
		02	EMPLYR DENTAL AUG2022	0122505310				805.28
		03	EMPLYR DENTAL AUG2022	0124505310				140.61
		04	EMPLYR DENTAL AUG2022	0125505310				284.82
		05	EMPLYR DENTAL AUG2022	1100505310				97.53
		06	EMPLYR DENTAL AUG2022	5124505310				119.72

- Village of Palos Park -
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE # NDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
T00008 METROPOLITAN LIFE INSURANCE CO								
209	09/01/22	07	EMPLYR DENTAL AUG2022	5224505310			09/12/22	285.92
		08	EMPLOYEE DENTAL AUG2022-AD	0100000502				58.97
		09	EMPLOYEE DENTAL AUG2022-PA	0100000502				40.64
		10	EMPLOYEE DENTAL AUG2022-PO	0100000502				201.31
		11	EMPLOYEE DENTAL AUG2022-PW	0100000502				35.16
		12	EMPLOYEE DENTAL AUGS022-BD	0100000502				71.20
		13	EMPLOYEE DENTAL AUG2022	1100000502				24.39
		14	EMPLOYEE DENTAL AUG2022	5100000502				29.92
		15	EMPLOYEE DENTAL AUG2022	5200000502				71.48
								INVOICE TOTAL: 2,502.85
								VENDOR TOTAL: 2,502.85
T0001 METROPOLITAN INDUSTRIES INC								
NV041831	09/01/22	01	METRO CLOUD DATA SERVICE/AUG	5124606990			09/12/22	195.00
								INVOICE TOTAL: 195.00
								VENDOR TOTAL: 195.00
T00002 MOTOROLA								
744053	09/01/22	01	VEH#271-CAMERA SYSTEM	0122606700			09/12/22	4,995.00
								INVOICE TOTAL: 4,995.00
								VENDOR TOTAL: 4,995.00
N00013 MUNICIPAL RESEARCH SERVICE INC								
20817	09/06/22	01	FY22 AUDIT STATISTICAL RSRCH	0129606565			09/12/22	300.00
								INVOICE TOTAL: 300.00
								VENDOR TOTAL: 300.00
C0001 NICOR GAS								
20805H	09/01/22	01	GAS SERVICE 07/01-08/02/22	0130606410			09/12/22	53.75
								INVOICE TOTAL: 53.75

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 DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 09/12/2022

INVOICE # NDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
C0001			NICOR GAS					
20812	09/01/22	01	07/15-08/11/22 8201 RT83	5124606410			09/12/22	52.75
							INVOICE TOTAL:	52.75
20829	09/06/22	01	METRA GAS 7/29-8/29/22	5324606410			09/12/22	57.99
							INVOICE TOTAL:	57.99
20829A	09/06/22	01	07/30-08/28/22 121ST & SW HWY	5224606410			09/12/22	166.91
							INVOICE TOTAL:	166.91
							VENDOR TOTAL:	331.40
R00001			NORTHERN SAFETY CO., INC.					
04899320	09/01/22	01	LATEX & NITRILE GLOVES	0124707300			09/12/22	31.29
							INVOICE TOTAL:	31.29
04908684	09/01/22	01	BAN SAW, BLADES, BATTERY	5124707510			09/12/22	606.15
							INVOICE TOTAL:	606.15
							VENDOR TOTAL:	637.44
F00008			THE OFFICE CONNECTION					
69577-0	09/01/22	01	NOTE PADS	0124707010			09/12/22	18.99
		02	BINDER CLIPS, COPY PAPER	0120707010				212.30
							INVOICE TOTAL:	231.29
							VENDOR TOTAL:	231.29
C00005			PACE ANALYTICAL SERVICES					
9526300	09/01/22	01	TEST & ANALYZE WATER SAMPLES	5224606620			09/12/22	217.20
							INVOICE TOTAL:	217.20
							VENDOR TOTAL:	217.20
T00002			PLT STOP					
S480041	09/01/22	01	HANDICAP RESTROOM/VILL GREEN	0127976990			09/12/22	92.00

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
T00002			PIT STOP					
5480041	09/01/22	02	HANDICAP RESTROOM/CNTNNL PRK	0127956990			09/12/22	92.00
							INVOICE TOTAL:	184.00
							VENDOR TOTAL:	184.00
00008			PRECISION AUTOCRAFT					
999875	09/01/22	01	VEH#42-REPAIR BODY OF TRUCK	0124606700			09/12/22	1,180.00
							INVOICE TOTAL:	1,180.00
							VENDOR TOTAL:	1,180.00
00014			PROVEN IT					
30438	09/06/22	01	COMPUTER P/MORANO	0122707011			09/12/22	1,891.27
							INVOICE TOTAL:	1,891.27
132662	09/06/22	01	JULY2022 IT SERVICES	0120606011			09/12/22	775.28
		02	JULY2022 IT SERVICES	0122606011				1,392.09
		03	JULY2022 IT SERVICES	0124606011				560.26
		04	JULY2022 IT SERVICES	0125606011				474.11
		05	JULY2022 IT SERVICES	0126606011				474.07
		06	JULY2022 IT SERVICES	0129606011				215.48
		07	JULY2022 IT SERVICES	5124606011				215.48
		08	JULY2022 IT SERVICES	5224606011				215.48
							INVOICE TOTAL:	4,322.25
							VENDOR TOTAL:	6,213.52
00001			RDB MOBILE TOOLS LLC					
9012254453	09/06/22	01	RING PLIERS SET	0124606708			09/12/22	295.00
							INVOICE TOTAL:	295.00
							VENDOR TOTAL:	295.00
00002			REFRESHING GREAT LAKES					
EB101364	09/06/22	01	2 BX STARBUCKS, 2 8 O'CLOCK	0120707990			09/12/22	241.20
							INVOICE TOTAL:	241.20
							VENDOR TOTAL:	241.20

INVOICES DUE ON/BEFORE 09/12/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
LZ00001			JOE RIZZA					
135844	09/01/22	01	VEH#262-2 GSKT, 6 NTS, 6 STUDS	0122606700			09/12/22	53.46
							INVOICE TOTAL:	53.46
							VENDOR TOTAL:	53.46
DS0001			ROSCOE					
1761801/CL762615	09/01/22	01	MATS/REC 08/24/22 & CRDT 8/25	0127926990			09/12/22	20.00
							INVOICE TOTAL:	20.00
							VENDOR TOTAL:	20.00
IG00001			SIGNS BY DESIGN					
18085	09/01/22	01	4 PRS MGNT SIGN F/AIP CMMSS CR	0324707000			09/12/22	340.00
							INVOICE TOTAL:	340.00
							VENDOR TOTAL:	340.00
JU00018			DAILY SOUTHTOWN					
220809	09/06/22	01	DAILY DELIVERY THRU 10/4/22	0120707035			09/12/22	113.33
							INVOICE TOTAL:	113.33
							VENDOR TOTAL:	113.33
RA0001			TRAFFIC CONTROL & PROTECTION					
112381	09/01/22	01	30" HIP DO NOT ENTER & SHPNG	0124707710			09/12/22	91.00
							INVOICE TOTAL:	91.00
							VENDOR TOTAL:	91.00
SP00001			U.S. POST					
2022810/1	09/01/22	01	MAILBX INSTLL-7826 W 123RD PL	2624606991			09/12/22	175.00
		02	MAILBX INSTLL-12736 S 80TH AVE	2624606991				175.00
							INVOICE TOTAL:	350.00
2022825	09/06/22	01	MLBX INSTALL-MICHAEL CURTIN	2624606991			09/12/22	175.00

INVOICES DUE ON/BEFORE 09/12/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00	GENERAL FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	5,952.72
CAS0001	CASH	1,130.66	5,300.00
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	325.27
FLO00006	FERNANDO FLORES	580.64	691.50
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	407.28
VSP00001	VSP OF ILLINOIS, NFP	1,257.19	240.73
	GENERAL FUND		12,917.50
20	ADMINISTRATION DEPARTMENT		
ATT00001	AT&T	4,198.22	1,334.16
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	3,997.79
CHI00008	CHICAGO TRIBUNE	227.42	229.77
COO0003	COOK COUNTY DEPARTMENT		2,100.00
CUR00003	CURALINC, LLC	206.40	28.89
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	31.96
KIN00007	SALLY KINNEY	1,420.70	107.75
KLE0001	KLEIN, THORPE, AND JENKINS LTD	21,805.24	1,616.10
LEA00006	LEAF	7,866.04	502.73
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	235.90
OFF00008	THE OFFICE CONNECTION	1,624.76	212.30
PRO00014	PROVEN IT	21,982.88	775.28
REF00002	REFRESHING GREAT LAKES		241.20
SOU00018	DAILY SOUTHTOWN	105.50	113.33
	ADMINISTRATION DEPARTMENT		11,527.16
22	POLICE DEPARTMENT		
BET00003	BETTENHAUSEN	332.17	60.82
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	11,286.01
CHI00040	CHICAGO PARTS & SOUND, LLC	11,975.87	114.26
CLE00003	CLEAR LOSS PREVENTION INC		80.00
CUR00003	CURALINC, LLC	206.40	88.75
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	143.59
EAG00001	THE EAGLE UNIFORM CO., INC.	110.00	218.99
G&H00001	G & H IMPORT AUTO PARTS INC.	2,723.92	61.34
GLO00005	GLOBAL INDUSTRIAL	4,983.99	169.94
HAW00002	HAWK FORD	831.40	74.27
KEV00003	KEVRON PRINTING & MAILING INC	159.00	130.00
KLE0001	KLEIN, THORPE, AND JENKINS LTD	21,805.24	1,989.00

INVOICES DUE ON/BEFORE 09/12/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
22	POLICE DEPARTMENT		
LEA00006	LEAF	7,866.04	785.91
MAR00048	MICHELLE MARANO	453.05	71.43
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	805.28
MOT00002	MOTOROLA		4,995.00
PRO00014	PROVEN IT	21,982.88	3,283.36
RIZ00001	JOE RIZZA		53.46
	POLICE DEPARTMENT		24,411.41
24	PUBLIC WORKS DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	2,643.24
CGP00001	CG PROFESSIONAL SERVICES	1,947.93	19.13
CIN00001	CINTAS	3,181.70	612.19
CUR00003	CURALINC, LLC	206.40	22.70
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	59.82
DEJ00001	DE JONG EQUIPMENT CO., INC.	624.65	43.18
GRO00006	GROUNDSKEEPER LNDSCAP CARE,LLC	16,640.00	4,150.00
LEA00006	LEAF	7,866.04	251.34
LIN00003	LINDE GAS & EQUIPMENT INC		139.54
MEN00005	MENARDS	2,829.05	39.53
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	140.61
NOR00001	NORTHERN SAFETY CO., INC.	1,300.22	31.29
OFF00008	THE OFFICE CONNECTION	1,624.76	18.99
PRE00008	PRECISION AUTOCRAFT	1,745.17	1,180.00
PRO00014	PROVEN IT	21,982.88	560.26
RDB00001	RDB MOBILE TOOLS LLC		295.00
TRA0001	TRAFFIC CONTROL & PROTECTION	87.05	91.00
	PUBLIC WORKS DEPARTMENT		10,297.82
25	BUILDING DEPARTMENT		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	4,583.72
CUR00003	CURALINC, LLC	206.40	20.64
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	32.67
HRG00001	HR GREEN, INC	21,263.07	6,360.00
LEA00006	LEAF	7,866.04	125.67
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	284.82
PRO00014	PROVEN IT	21,982.88	474.11
	BUILDING DEPARTMENT		11,881.63

INVOICES DUE ON/BEFORE 09/12/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
26	RECREATION DEPARTMENT		
CUR00003	CURALINC, LLC	206.40	12.38
FUR0001	DONNA FURMANEK		560.00
LEA00006	LEAF	7,866.04	251.34
PRO00014	PROVEN IT	21,982.88	474.07
	RECREATION DEPARTMENT		1,297.79
27	PUBLIC GROUNDS		
1ST00001	1ST AYD CORPORATION	4,714.99	571.95
COV00001	COVERALL	4,868.00	1,007.00
DAV00004	DAV-COM ELECTRIC, INC	11,215.00	3,802.00
DEL00012	DELUXE PLUMBING, INC	1,675.00	465.00
DYK00003	DYKSTRA HOME SERVICES	38,543.00	204.00
EBE0001	PALOS ACE HARDWARE	1,400.39	51.70
HAN00016	HANSEN LANDSCAPES		377.99
MEN00005	MENARDS	2,829.05	32.97
PIT00002	PIT STOP	346.00	184.00
ROS0001	ROSCOE	1,762.99	20.00
	PUBLIC GROUNDS		6,716.61
29	FINANCE DEPARTMENT		
CUR00003	CURALINC, LLC	206.40	12.38
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	8.81
LAU00003	LAUTERBACH & AMEN,LLP	8,000.00	9,400.00
MUN00013	MUNICIPAL RESEARCH SERVICE INC		300.00
PRO00014	PROVEN IT	21,982.88	215.48
	FINANCE DEPARTMENT		9,936.67
30	SLUIS PROPERTY		
NIC0001	NICOR GAS	8,219.27	53.75
	SLUIS PROPERTY		53.75
SPECIAL EVENT FUND			
24	SPECIAL EVENT FUND		

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INVOICES DUE ON/BEFORE 09/12/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SPECIAL EVENT FUND			
24	SPECIAL EVENT FUND		
BAL00007	B ALLAN GRAPHICS	1,585.00	165.00
LUD00001	LUDWIG'S INC.		540.00
SIG00001	SIGNS BY DESIGN	1,613.16	340.00
	SPECIAL EVENT FUND		1,045.00
LIBRARY FUND			
00	LIBRARY FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	2,479.32
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	35.25
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	121.92
	LIBRARY FUND		2,636.49
1/2% SALES TAX FUND			
28			
AIR00001	AIRY'S INC.	65,337.10	575.74
HAN00015	HANCOCK ENGINEERING	11,499.00	222.00
JAC00002	JACK'S SEALCOATING PLUS, LTD	575.00	475.00
LOB00001	LOBOS TREE & LANDSCAPING SERV	21,652.00	4,000.00
			5,272.74
BEAUTIFICATION FUND			
24	BEAUTIFICATION FUND		
USP00001	U.S. POST	3,705.00	1,000.00
	BEAUTIFICATION FUND		1,000.00
SEWER FUND			
00	SEWER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	428.66
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	29.92
	SEWER FUND		458.58

INVOICES DUE ON/BEFORE 09/12/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SEWER FUND			
24	SEWER FUND		
AIR00001	AIRY'S INC.	65,337.10	1,151.48
ALT00003	ALTERNATIVE ENERGY SOLUTIONS,	8,198.20	1,026.21
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	1,714.63
CIN00001	CINTAS	3,181.70	62.74
COR00011	CORE & MAIN LP	19,903.55	216.00
CUR00003	CURALINC, LLC	206.40	10.33
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	21.51
DYN00004	DYNEGY ENERGY SERVICES	13,164.90	652.94
HAN00015	HANCOCK ENGINEERING	11,499.00	2,432.50
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	119.72
MET0001	METROPOLITAN INDUSTRIES INC	7,284.00	195.00
NIC0001	NICOR GAS	8,219.27	52.75
NOR00001	NORTHERN SAFETY CO., INC.	1,300.22	606.15
PRO00014	PROVEN IT	21,982.88	215.48
	SEWER FUND		8,477.44
WATER FUND			
00	WATER FUND		
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	1,048.58
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	71.48
	WATER FUND		1,120.06
24	WATER FUND		
AIR00001	AIRY'S INC.	65,337.10	16,200.93
AME00014	AMERICAN WATER WORKS ASSOC.		238.00
BAX00001	BAXTER & WOODMAN, INC.	1,861.81	421.25
BLU00001	BLUE CROSS/BLUE SHIELD OF IL	151,319.74	4,194.39
CHI00040	CHICAGO PARTS & SOUND, LLC	11,975.87	163.59
CIN00001	CINTAS	3,181.70	158.43
CLE00003	CLEAR LOSS PREVENTION INC		80.00
CON00010	CONCENTRIC INTERGRATION LLC	14,552.99	6,796.63
COR00011	CORE & MAIN LP	19,903.55	216.00
CUR00003	CURALINC, LLC	206.40	10.33
DEA00004	DEARBORN NATIONAL LIFE	2,707.39	50.03
DYN00004	DYNEGY ENERGY SERVICES	13,164.90	1,617.71
EJU00001	EJ USA, INC.	4,330.55	837.36
ENV0001	ETP LABS INC	270.00	90.00
GAS0002	GASVODA & ASSOCIATES, INC	910.00	284.15

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INVOICES DUE ON/BEFORE 09/12/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
24	WATER FUND		
HAC00003	HACH COMPANY	529.62	3,000.00
HAW00003	HAWKINS, INC.	1,206.33	550.95
MES00001	M.E. SIMPSON COMPANY, INC.		1,145.00
MET00008	METROPOLITAN LIFE INSURANCE CO	9,442.55	285.92
NIC0001	NICOR GAS	8,219.27	166.91
PAC00005	PACE ANALYTICAL SERVICES	450.00	217.20
PRO00014	PROVEN IT	21,982.88	215.48
USP0001	US POSTMASTER	1,870.00	450.00
VUL00001	VULCAN CONSTRUCTION MTL5 LLC	2,137.56	1,108.68
	WATER FUND		38,498.94
COMMUTER LOT FUND			
24	COMMUTER LOT FUND		
1ST00001	1ST AYD CORPORATION	4,714.99	200.85
CLE00003	CLEAR LOSS PREVENTION INC		80.00
COM00017	COM ED	636.36	3.52
COV00001	COVERALL	4,868.00	210.00
MEN00005	MENARDS	2,829.05	121.87
NIC0001	NICOR GAS	8,219.27	57.99
VIL0003	VILLAGE OF PALOS PARK	3,672.24	116.18
	COMMUTER LOT FUND		790.41
TOTAL ALL DEPARTMENTS			148,340.00

**THE VILLAGE OF PALOS PARK
SUPPLEMENTAL WARRANT LIST
FOR SEPTEMBR 12, 2022**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK
APPROVE THE FOLLOWING SUPPLEMENTAL WARRANT LIST FOR MANUAL
CHECKS, PAYROLL AND RECURRING WIRE TRANSFERS.**

MAYOR JOHN F. MAHONEY SIGNATURE

ATTEST:

VILLAGE CLERK MARIE ARRIGONI SIGNATURE

SUPPLEMENTAL WARRANT LIST/SEPTEMBER 12, 2022 COUNCIL MEETING
MANUAL CHECK: (Pre-authorized payments not coinciding with Warrant List schedule)

DATE	CHECK#	PAYEE	AMOUNT
TOTALS:			\$0.00

PAYROLL REQUIREMENTS: (Regular & agency checks, tax liabilities & Paylocity invoice)

Pay Date:		8/4/2022	\$148,501.99
Pay Date:		8/18/2022	143,882.70
Pay Date:		9/1/2022	148,461.00
TOTALS:			\$440,845.69

RECURRING WIRE TRANSFERS:

DESCRIPTION	TRANSFERRED TO:	AMOUNT
VOPP Wtr PurchOakLawn	Old National	\$87,597.43
Reg Water Unused Cmmtnmt	Old National	\$2.87
Wintrust Int Pymt/2nd Qtr	Old National	\$803.72
Wex Bank	On-Line	7,317.25
RCN	On-Line	3,422.75
Wex Gas Purchase	On-Line	2,361.38
American Express	J. P. Morgan Chase Bank	
Paypal		352.99
Paypal NECIS		15.00
Chalet Florist		60.95
OH Chp Intl Society/Bltmr		20.00
Georgia Arborist		20.00
Mem Rwed Annl Rnwl Fee		55.00
Adobe Acropro		191.12
Georgia Arborist Association		168.00
Zoom		149.90
Ready Refresh		366.05
Dyn.Com		5.00
Amazon Marketplace		78.29
Adobe Acropro		15.93
Dyn.Com		5.00
Best Buy		999.99
Office Depot		37.47
AT&T		749.29
Mizu Sushi		67.64
ILPRA.Org		270.00
Republic Services		30,666.94
Etsy.Com		78.84
Amazon Marketplace		99.98
GFS Store		400.52
Canva		12.99
12301 S. 80th Ave		10.03
13059 S La Grange		44.47
Amazon Marketplace		82.98
Adobe Acropro		54.16
Adobe Acropro		16.68
Dyn.Com		5.00
Doughs Guys Bakery		23.01
GFS Store		-132.84

Franklin's Public House			4.90
Jewel Osco			18.68
EDX, Inc			169.15
Amazon Marketplace			12.99
Visa		First Midwest Bank	
Menards			110.58
TOTALS:			\$136,812.08
	TOTAL SUPPLEMENTAL WARRANT LIST:		\$577,657.77

Payroll Summary

Check Date: 08/04/2022

Page 2 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2022080401

Pay Period: 07/16/2022 to 07/29/2022

Type	Date	Source Account	Amount	
Billing	8/4/2022	1405470*	205.84	
Dir Dep	8/3/2022	1405470*	85,791.93	
Tax	8/3/2022	1405470*	40,296.42	
Totals Transfers			126,294.19	→ 126,294.19

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	8/10/2022	33,874.14
(Deposit made by Service Bureau)	Illinois SITW	8/10/2022	6,189.59
(Deposit made by Service Bureau)	Illinois SUI	10/31/2022	232.69
	Total Tax Deposits		40,296.42



Payroll Summary

Check Date: 08/18/2022

Page 1 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2022081801

Pay Period: 07/30/2022 to 08/12/2022

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount
	Regular	62	0.00	81,981.49	81,981.49
	Regular	7	4,166.68	0.00	4,166.68
Totals		69	4,166.68	81,981.49	86,148.17 →

Payroll Checks	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount
	Regular	9	12,934.79	5,766.80	18,701.59
Totals		9	12,934.79	5,766.80	18,701.59 →

Total Net Payroll Liability			17,101.47	87,748.29	104,849.76 →
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Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount
Federal Income Tax	36-6006039		Semi-Weekly	117,076.13	117,076.13	13,539.38	
Medicare	36-6006039		Semi-Weekly	126,382.27	126,382.27	1,832.51	
Medicare - Employer	36-6006039		Semi-Weekly	126,382.27	126,382.27		1,832.54
OASDI	36-6006039		Semi-Weekly	126,382.27	126,382.27	7,835.73	
OASDI - Employer	36-6006039		Semi-Weekly	126,382.27	126,382.27		7,835.70
Totals						23,207.62	9,668.24 →

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount
Illinois SITW	36-6006039		Semi-Weekly	117,076.13	117,076.13	5,983.34	
Totals						5,983.34	0.00 →

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount
Illinois SUI	0800854	0.011250	Quarterly	126,382.27	15,443.45		173.74
Totals						0.00	173.74 →

Total Tax Liability						29,190.96	9,841.98 →
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Total Payroll Liability						143,882.70 →	143,882.70
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount
110768924	8/18/2022	426.02				426.02
Totals		426.02		0.00		426.02 →

Transfers



Paylocity Corporation
(888) 873-8205

User: Company Rpt Admin

Run on 8/16/2022 at 4:21 PM

Payroll Summary

Check Date: 08/18/2022

Page 2 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2022081801

Pay Period: 07/30/2022 to 08/12/2022

Type	Date	Source Account	Amount	
Billing	8/18/2022	1405470*	426.02	
Dir Dep	8/17/2022	1405470*	81,981.49	
Tax	8/17/2022	1405470*	39,032.94	
Totals Transfers			121,440.45	→ 121,440.45

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	8/24/2022	32,875.86
(Deposit made by Service Bureau)	Illinois SITW	8/24/2022	5,983.34
(Deposit made by Service Bureau)	Illinois SUI	10/31/2022	173.74
	Total Tax Deposits		39,032.94



Payroll Summary

Check Date: 09/01/2022

Page 1 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2022090101

Pay Period: 08/13/2022 to 08/26/2022

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	65	0.00	84,744.83	84,744.83	
	Regular	6	3,892.02	0.00	3,892.02	
Totals		71	3,892.02	84,744.83	88,636.85	→ 88,636.85

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	10	12,861.26	6,502.56	19,363.82	
Totals			10	12,861.26	6,502.56	19,363.82	→ 19,363.82

Total Net Payroll Liability				16,753.28	91,247.39	108,000.67	→ 108,000.67
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Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	120,829.29	120,829.29	14,157.62		
Medicare	36-6006039		Semi-Weekly	130,791.49	130,791.49	1,896.50		
Medicare - Employer	36-6006039		Semi-Weekly	130,791.49	130,791.49		1,896.48	
OASDI	36-6006039		Semi-Weekly	130,791.49	130,791.49	8,109.08		
OASDI - Employer	36-6006039		Semi-Weekly	130,791.49	130,791.49		8,109.07	
Totals						24,163.20	10,005.55	→ 34,168.75

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	36-6006039		Semi-Weekly	120,829.29	120,829.29	6,126.35		
Totals						6,126.35	0.00	→ 6,126.35

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.011250	Quarterly	130,791.49	14,686.75		165.23	
Totals						0.00	165.23	→ 165.23

Total Tax Liability						30,289.55	10,170.78	→ 40,460.33
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Total Payroll Liability						148,461.00		→ 148,461.00
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
110830906	9/1/2022	195.69				195.69	
Totals		195.69		0.00		195.69	→ 195.69

Transfers



Paylocity Corporation
(888) 873-8205

User: Company Rpt Admin

Run on 8/30/2022 at 10:57 AM

Payroll Summary

Check Date: 09/01/2022

Page 2 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2022090101

Pay Period: 08/13/2022 to 08/26/2022

Type	Date	Source Account	Amount	
Billing	9/1/2022	1405470*	195.69	
Dir Dep	8/31/2022	1405470*	84,744.83	
Tax	8/31/2022	1405470*	40,460.33	
Totals Transfers			125,400.85	→ 125,400.85

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	Federal Income Tax	9/8/2022	34,168.75
(Deposit made by Service Bureau)	Illinois SITW	9/8/2022	6,126.35
(Deposit made by Service Bureau)	Illinois SUI	10/31/2022	165.23
	Total Tax Deposits		40,460.33





VILLAGE OF
PALOS PARK

Village Council

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner James Pavlatos
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner G. Darryl Reed*

Meeting of: August 22, 2022

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Replace AC Unit at METRA Station

BACKGROUND/HISTORY:

Late last Fall it was determined that the AC unit at METRA was not working properly. Freon was low in the system so the tech tried adding freon, but the system would not run for more than a couple of days. There was a leak in the ground somewhere between the condenser and the mechanical room in the station. The condenser then failed. This Spring the Village received approval from METRA to place the new condenser on the platform to avoid having to drill a new conduit under and into the building. The Public Works Department asked for proposals from three (3) companies to complete the repair. The proposals were from Dykstra, \$8,760.00 including a new furnace, Heat Engineering \$10,700 for AC and furnace, and Environment Mechanical \$12,200.00 for furnace and AC. This project would be paid for with money in the METRA Fund in the current budget.

STAFF RECOMMENDATION:

Staff recommends approving the proposal submitted by Dykstra Heating and Cooling to replace the furnace and condenser.

RECOMMENDED MOTION:

I move to approve the proposal from Dykstra Heating and Cooling in the amount of \$8,760.00 to replace the two furnace and AC units at the METRA Station.



Village of Palos Park PH: 708-923-7170 6/15/22
8999 W 123rd Street Palos Park IL 60464 Contact: Fidel Castillo Email: fcastillo@palospark.org

RE: Metra Station 12200 82nd Ave AC replacement

We propose to furnish and install one Carrier/Payne model# PA13NA060 condenser & evaporator coil to match with 5 tons of cooling and 13 SEER efficiency as follows:
Freon reclamation according to EPA regulations, all high low voltage electric, refrigeration piping connections at air handler and condenser, flush existing refrigeration lines to remove all oil and impurities, and new filter drier. R-410A refrigerant and charge according to manufacturers specifications, and the condenser will be mounted on existing pad, remove existing equipment to be recycled, system start-up and check operation.

TOTAL JOB COST \$4,336.00

OPTION: Relocate new condenser adjacent to the mechanical room, reroute refrigerant piping above ground, and reroute high and low voltage electric. Elevate condenser on bricks with pad and install a cage around the condenser. **TOTAL ADD ON COST \$1,761.00**

OPTION: Replace the existing refrigeration line set from the existing condenser to the furnace room encased in PVC piping under the ground. The refrigeration piping is presently leaking, and needs to be encased if the condenser is to remain in the same location. If the lines are not encased the compressor warranty is voided. **TOTAL ADD ON COST \$2,536.00**

Warranty: 5 year compressor, 5 year all parts & coil, 1 year labor

OPTION: Replace the existing furnace with a new 92% furnace model # PG92ESAA60120D at the same time. **TOTAL ADD ON COST \$2,663.00**

Handwritten notes: $7 \times \$6,097.00$ and $+ \$8,760.00$

PAYMENT UPON COMPLETION

**PRICES GUARANTEED FOR THIRTY DAYS FROM DATE OF CONTRACT.
DOES NOT INCLUDE PERMIT FEE, IF NECESSARY.**

ACCEPTED AS CONTRACT SIGNED: _____ DATED: _____

RESPECTFULLY SUBMITTED BY:
Mark Spiekhout 708-546-7047
Mark.spiekhout@dykstrahs.com



NOT CHOSEN

Proposal the HEAT engineering co.



6500 JOLIET ROAD
COUNTRYSIDE, ILLINOIS 60525
(708) 246-3300 FAX (708) 579-0264

PROPOSAL SUBMITTED TO Village of Palos Park		PHONE	DATE 6/21/2022
STREET 8901 W. 123rd		JOB NAME Same	
CITY, STATE AND ZIP CODE Palos, Il		JOB LOCATION Metra	
ARCHITECT	DATE OF PLANS	12200 82nd Street	JOB PHONE

We hereby submit specifications and estimates for:

Replace the old furnace, evaporator coil and outside condenser. Haul away. Replace with:

1. Carrier 59SC2B120 - high efficiency furnace.
2. Carrier CNPVP6024 indoor evaporator coil.
3. Carrier 24ABB360 - 5 ton condenser relocated on East platform.
4. Include all sheet metal, piping, refrigeration lines.
5. Start and test. 1 year full warranty. An additional 4 year parts warranty on all parts.

Installed-----\$10,700.00

Alt: Replace coil and condenser only. Use Carrier CNPVP6024 and 24ABB360. Complete install.

Installed-----\$7198.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Ten Thousand Seven Hundred dollars (**\$10,700**).

Payment to be made as follows:

in full at completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature **Charles Mueller**

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Signature _____

Date of Acceptance: _____



Not
Chosen

Proposal

07-01-22

Purchaser: Village of Palos Park
Attn: Fidel Castillo

RE: Train Station Split System Replacement

Environment Mechanical Services is pleased to submit the following proposal to furnish the necessary labor, equipment, and materials to perform the following:

- Recover refrigerant by EPA certified tech.
- Disconnect, gas, electric, controls, flues, and refrigeration lines.
- Furnish and install new 5 Ton split system with condensing unit in new location on porch under building canopy.
- System to include 120,000 BTU 90+% gas fired furnace, 5 ton cased evaporator coil, 5 ton condensing unit, new refrigeration lines, and thermostat.
- Connect gas, flues, ductwork, refrigeration lines, and controls.
- Evacuate, charge, start, and test all new systems operation.

Qualifications:

- **Re-routed power to new condensing unit location by others.**
- **Disposal of old equipment is by others.**

Exclusions:

Fees and Permits; Bonds; Inspection Fees; Overtime Work; Painting; Fire Stopping; Dumpster Costs, Electrical Disconnects; Interlock Wiring; Electrical Starters; Repair or Guarantee of Existing Equipment or Components or Equipment or Components Furnished by Others; Disposal of Existing H.V.A.C Equipment or Components; Responsibility for Design by Others or Information from Others; All Warrantee and Guarantees Exclude Normal Maintenance, Abuse or Acts of God; Electrical Power Wiring

The purchaser agrees to pay Environment Mechanical Services the sum of: \$12,200.00
Twelve thousand two hundred dollars

Thank You,
David DiBennardi
Senior Project Manager



Proposal

07-01-22

Purchaser: Village of Palos Park
Attn: Fidel Castillo

RE: Train Station Split System Replacement

Environment Mechanical Services is pleased to submit the following proposal to furnish the necessary labor, equipment, and materials to perform the following:

- Recover refrigerant by EPA certified tech.
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- Furnish and install new 5 Ton split system with condensing unit in new location on porch under building canopy.
- System to include 120,000 BTU 90+% gas fired furnace, 5 ton cased evaporator coil, 5 ton condensing unit, new refrigeration lines, and thermostat.
- Connect gas, flues, ductwork, refrigeration lines, and controls.
- Evacuate, charge, start, and test all new systems operation.

Qualifications:

- **Re-routed power to new condensing unit location by others.**
- **Disposal of old equipment is by others.**

Exclusions:

Fees and Permits; Bonds; Inspection Fees; Overtime Work; Painting; Fire Stopping; Dumpster Costs, Electrical Disconnects; Interlock Wiring; Electrical Starters; Repair or Guarantee of Existing Equipment or Components or Equipment or Components Furnished by Others; Disposal of Existing H.V.A.C Equipment or Components; Responsibility for Design by Others or Information from Others; All Warrantee and Guarantees Exclude Normal Maintenance, Abuse or Acts of God; Electrical Power Wiring

The purchaser agrees to pay Environment Mechanical Services the sum of: \$12,200.00
Twelve thousand two hundred dollars

Alternate: Replace / relocate condensing unit. Replace line set and evaporator coil: **\$9500.00**

- Existing furnace to remain

Thank You,
David DiBennardi
Senior Project Manager

NEW
LOCATION

OLD
LOCATION
IN
BUSHES



RESERVED
PARKING
729

NOTICE
FOR PICK UP
RECYCLING BIN
PLEASE MOVE
TO CURB

REPUBLIC
SERVICES
708-386-8252

8999 West 123rd Street
 Fax: (708) 448-9542
 Phone: (708)671-3730
 Palos Park, IL 60464
 www.palospark.org



To: Mike Wade, Building Dept. Commissioner
 From: Building Department
 Date: September 7, 2022
 Subject: Building Department Report for Council Meeting September 12, 2022

Closing Swimming Pools for the Season

With the cooler weather approaching, residents with swimming pools are closing their pools for the season. In doing so, it is often necessary to drain water from the pool. Please make sure that when draining chlorinated water, that the water is directed on to your own property and that the runoff does not drain on to your neighbor's property. If you have any questions, please contact the Building Department at 708-671-3730.

PERMITS:

The Building Department processed (thirty-three) 33 permits from August 2, 2022-September 7, 2022 resulting in \$16,425.50 in permit fees.

BUILDING PERMIT INSPECTIONS

Twenty-six (26) inspections were completed during this time period.

ADDRESS	PERMIT TYPE	COST
13039 S. LaGrange	Sign	\$700.00
12035 S. 90 th Ave	Electric	\$600.00
8819 W. 119 th Street	Electric	\$265.00
12855 S. 94 th Ave	Roof	\$225.00
12200 S. 82 nd Avenue	Concrete	\$0
8230 W. 119 th Street	SFR	\$8,067.60
114 Forest Edge Drive	Electric	\$75.00
12331 S. 80 th Avenue	Temp Sign	\$50.00
8819 W. 119 th Street	Interior Demo	\$75.00
9007 W. 123 rd Street	Shed	\$150.00
11505 Elbridge Ave	HVAC	\$75.00
8444 Autobahn Drive	Deck	\$150.00
66 N. Woodland Trail	Temp Sign	\$75.00
1 S. Woodland Trail	Plumbing	\$390.00

8035 W. 126 th Street	Roof	\$225.00
8819 W. 119 th Street	Roof	\$225.00
33 Parklane Drive	Concrete	\$225.00
101 Old Creek Road	Shed	\$81.90
7955 W. Oak Ridge	Windows	\$150.00
11910 Timberlane Drive	Roof	\$225.00
89 Old Creek Road	Roof	\$300.00
11901 S. 80 th Avenue	Sign	\$25.00
124 Commons Drive	Pond	\$150.00
8708 Roma Road	Solar	\$485.00
11811 S. 85 th Avenue	Shed	\$171.00
8116 W. 124 th Street	Fence	\$225.00
120 Forest Edge Drive	Solar	\$485.00
12423 Seminole Road	Foundation	\$150.00
12511 Roma Road	Roof	\$225.00
11508 Autobahn Drive	Roof	\$225.00
12035 S. 90 th Avenue	Concrete	\$300.00
26 Meadow Lane	Roof	\$225.00
12102 S. Spring Drive	Inground Pool	\$1,430.00
	Total	\$16,425.00
	Previous Report	\$59,238.17
	Total Fiscal Year to Date	\$75,663.17



VILLAGE OF
PALOS PARK

Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner G. Darryl Reed
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner Mike Wade

Meeting of: September 12, 2022

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

To Refer to the Plan Commission a Review of Zoning Code Provisions Regarding the Regulation of Short-Term Rentals in the Village of Palos Park

BACKGROUND/HISTORY:

This referral to the Plan Commission for review of certain Zoning Code provisions is in response to short-term rentals occurring in Palos Park that have resulted in neighbor complaints, and the need for police involvement. While current Code sections prohibit short term rentals, the language used may not communicate a clear policy intent; therefore, some modifications of the existing Code should be reviewed.

Below are current Code sections as sent to a homeowner who had rented out their home for a short-term rental (a weekend).

1260.03 COMPLIANCE REQUIRED.

No building or structure shall be erected, converted, enlarged, reconstructed, or structurally altered, nor shall any building or land be used for any purpose, other than is permitted in the district in which the building or land is located.

1260.08 DEFINITIONS.

(95) **Tourist Home.** "Tourist home" means a dwelling in which accommodations are provided or offered for transient guests, including motels.

1268.02 R-1-A ONE-FAMILY DWELLING DISTRICT.

- (a) **Permitted Uses.** The following uses are permitted in the R-1-A One-Family Dwelling District:
- (1) One-family detached dwellings;
 - (2) Accessory buildings, structures and uses as regulated by Section 1286.06;
 - (3) Signs as regulated by Chapter 1480;
 - (4) Off-street parking associated with the one-family detached dwelling use of the property;
 - (5) A community residence with six (6) or fewer residents, including the resident staff, including parking in relation thereto, provided that such residence:
 - A. Is not less than two thousand (2,000) feet from any other community residence; and

B. Has obtained a State of Illinois license or certification or the sponsoring agency is licensed or certified by the State of Illinois to operate community residences.

(6) Small wireless facilities, as defined and regulated in Chapter 1032, when located entirely within a public right-of-way.

1262.06 USE PERMITS.

No change shall be made in the use of a building or part thereof now or hereafter erected or structurally altered, or in the use of land now or hereafter occupied, without a use permit issued by the Building Commissioner. No such permit shall be issued to make such a change unless it is in conformity with this Zoning Code.

1262.99 PENALTY.

Whoever violates or fails to comply with any of the provisions of this Zoning Code shall, in addition to all other remedies provided for in this Zoning Code, be fined not more than five hundred dollars (\$500.00) for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

The subject property is in the R-1-A zoning district. Chapter 1260.08 of the Zoning ordinance defines the use identified in the Airbnb listing as a "Tourist Home." Chapter 1268.02 (a) Permitted Uses of the zoning ordinance lists the only permitted uses allowed in the R-1-A zoning district, of which "Tourist Homes" are not listed. Furthermore, the change in use for a Tourist Home was not authorized by a new use permit. Therefore, the use of the subject property as a Tourist Home is a violation of Sections 1260.03, 1268.02 and 1262.06 subject to the penalty set forth in 1262.99 of the Village Code.

RECOMMENDED MOTION:

I move to refer the matter to the Plan Commission for consideration and recommendation of amendments to the Zoning Code regarding the regulation of short-term rentals in the Village of Palos Park.

Remember Palos Park School is back in session!

We are back in school after the holiday weekend.

Those reports of large yellow vehicles, carrying little people, blocking roadways all around the village are bonifide and our sources tell PPPD that these same yellow vehicles will be invading our streets this afternoon.

All PPPD officers are on the case. We expect to have this investigation completed by the end of June, 2023. Until then, if you see one of these big, yellow boxes on wheels, we ask that you slow down and proceed with extreme caution. If its red lights are flashing, do not pass. You may also notice the yellow flashing lights at our schools to indicate the 20 MPH speed limit.

Remember the school day begins and ends with a trip on a school bus. The greatest risk to the kids is not riding the bus, but approaching or leaving the bus. Be alert and prepared to stop for school buses picking up and dropping off children.

Traffic Alert

Saturday, September 17, 2022 / 123rd street (McCarthy Road) will be closed between 96th Ave (Rt45) and 80th Ave. from 9am until 1pm for the Palos Park Autumn in the Park Parade The fest will be on the Village Green at 8901 W 123rd street. Please adjust your plans accordingly.

Alternative routes for east west traffic will be Rt 83, 119th street and 131st Street. North & south streets, 80th open, 86th closed, 87th & 88th closed at 123rd. 81st, 82nd, 83rd, Mohawk, and 93rd Ave. closed at 123rd as well. Plan to come out enjoy the parade and all the festivities on the Village Green too! The parade starts at 11 am.



VILLAGE OF
PALOS PARK

VILLAGE COUNCIL

*Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner G. Darryl Reed
Commissioner Nicole Milovich-Walters
Commissioner Dan Polk
Commissioner Mike Wade*

Meeting of: September 12, 2022	7:30 PM	Kaptur Administrative Center
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AGENDA MATTER:

To approve a contract with BS&A for implementation of an Enterprise Resource Planning (ERP) system.

BACKGROUND AND DISCUSSION:

The Village's current financial, ERP software, MSI, has been utilized by the Village since the 1990s. The current version of MSI that the Village runs today, was last updated, or enhanced by MSI back in 2013. At one time, MSI was a premier ERP solution for small to midsize communities. Lack of commitment from MSI to keep the software current and modern as well as provide good customer support has resulted in the software becoming outdated. As a result, many communities have abandoned the software for more modern ERP solutions from other providers.

The Village uses an ERP system to support and perform multiple processes using a shared database, instead of using multiple database systems for various business processes. The Village uses an ERP system to perform the following core functions (not an exhaustive list).

• Receipt customer payments	• Utility billing	• Permit management
• Track late payments	• Business licensing	• Contractor registration
• Financial management	• Financial reporting	• Process vendor payments
• Process year-end tax filings	• Assist with budget process	

Beginning last year, staff identified four (4) municipal ERP vendors and initially interviewed each of them. The vendors reviewed were Edmunds Gov Tech, Open Gov, Civic Systems, and BS&A. After the initial interview, Civic Systems and BS&A were selected to move forward for more detailed interviews and demonstrations. After extensive discussion and evaluation, Village staff has decided that BS&A's ERP software would be the best fit for the Village due to its combination of ease of use, rich and modern features, quality customer support, and reasonable fees.

Below is a summary of some of the benefits that can be realized with BS&A that cannot be achieved with our current MSI ERP software.

1: Online payment acceptance with real-time updates
2: Utility billing customer portal access (sign up for services and see history)
3: Online permit application completion with direct integration into ERP software
4: Improve external transparency
5: Reduce call volume
6: Tablet & smart phone access by all Village staff
7: Decrease data entry duplication
8: Robust reporting
9: Employee Dashboard to house key reports, metrics, communication items, and tasks
10: Reduce handling paper
11: Diminish reliance on outside programs (Access, Excel, Word, budget program, etc.)
12: Easier remote access into software
13: Improve internal transparency with Village staff in Accounts Payable
14: Pay A/P vendors via ACH (direct payment into their bank account)
15: Reduce operating costs (Paperless billing, A/P vendor ACH)
16: Quality customer support with service request responses in less than 15 minutes

The cost to implement BS&A's ERP software is \$94,600, and is the lowest cost ERP solution evaluated. The second place ERP provider, Civic Systems, provided a quote of \$103,684. Annual maintenance and support fees with BS&A starts out at \$14,545 for their Cloud supported solution. For comparison, the Village paid \$14,647.20 to MSI for annual maintenance and support fees this year. BS&A charges an additional fee of \$3 per online permit application submitted. To the right is a breakout of the \$94,600 initial cost to implement BS&A software. \$105,000 was budgeted for this project in this year's (FY23) budget.

Program Modules	\$ 14,545.00
Data Conversion and Setup	\$ 18,280.00
Custom GSI Import	\$ 1,500.00
Project Management & Planning	\$ 18,000.00
Implementation & Training	\$ 28,000.00
Cloud Hosting Setup	\$ 1,800.00
Travel Expenses-Training*	\$ 12,475.00
	\$ 94,600.00
*Hotels and staff mileage assumption. Subject to actual costs. Could be much less depending on application of online training.	

BS&A's timeframe to implement (Go Live) this ERP software for the Village of Palos Park is approximately fifteen (15) months from now. The timeframe to implement the second place ERP provider, Civic Systems, is approximately twelve (12) months. The fifteen (15) month time-frame allows for project planning and setup, ten (10) year data history conversion from MSI to BS&A, implementation, system testing, and training.

STAFF RECOMMENDATION:

Staff recommends that Council approve a contract with BS&A for implementation of an ERP system.

RECOMMENDED MOTION:

I move to approve Resolution 2022-R-06, titled "A Resolution Authorizing the Execution of a Software as a Service Agreement between the Village of Palos Park and BS&A for the Implementation and Use of an Enterprise Resource Planning System."

RESOLUTION NO. 2022-R-06

A RESOLUTION AUTHORIZING THE EXECUTION OF A SOFTWARE AS A SERVICE AGREEMENT BETWEEN THE VILLAGE OF PALOS PARK AND BS&A FOR THE IMPLEMENTATION AND USE OF AN ENTERPRISE RESOURCE PLANNING SYSTEM

WHEREAS, the Village of Palos Park is a duly organized and existing municipality; and

WHEREAS, the Village's current Enterprise Resource Planning (ERP) system has reached the end of its useful life and provides limited functionality compared to more current systems; and

WHEREAS, ERP systems are software systems that allow organizations to support multiple business processes using a shared database, instead of using individual stand-alone systems and databases for individual business processes; and

WHEREAS, after reviewing multiple ERP systems, participating in on-site software demonstrations, and conducting reference checks, Village staff determined that the ERP System, offered by BS&A provided the best combination of functionality and price; and

WHEREAS, based on these factors, Village staff recommends entering into a Software as a Service Agreement ("Agreement") with BSA; and

WHEREAS, this Agreement, a copy of which is attached hereto, sets the terms and conditions under which BSA will furnish certain Software as a Service ("SaaS") and professional services to the Village of Palos Park; and

WHEREAS, this Agreement further sets forth in the attached Exhibits and Schedules the initial cost of the ERP System configuration and implementation as well as annual service fees; and

WHEREAS, the Village staff and Village Council have reviewed the contract and find it to be in the best interest of the Village to enter in to said contract.

NOW, THEREFORE, BE IT RESOVLED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS AS FOLLOWS:

Section 1. The Village Council of the Village of Palos Park hereby accepts as presented a contract with BS&A for implementation of an ERP system.

Section 2. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

Section 3. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED on this 12 day of September, 2022 pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 12th day of September, 2022.

John F Mahoney, Mayor

ATTEST:

Marie Arrigoni, Village Clerk

SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement, including the attached Exhibits ("Agreement"), is entered into by and between Bellefeuil, Szur & Associates, Inc. ("BSA"), a Michigan corporation and the Village of Palos Park, Cook County IL ("Customer"), effective the date of the signature of the last Party to sign the Agreement ("Effective Date"). Each party to the Agreement is referred to as a "Party" and the parties, collectively, are referred to as "Parties."

This Agreement sets the terms and conditions under which BSA will furnish certain Software as a Service ("SaaS") and certain professional services described herein to Customer.

SECTION A – SAAS SERVICES

1. Rights Granted.

1.1. Upon the Effective Date, subject to the terms of this Agreement and Customer's ongoing compliance therewith, BSA hereby grants to Customer a non-exclusive, non-transferable, and non-assignable license to use the BSA Software Products. "BSA Software Product(s)" means, the: (i) BSA Software as a Service set forth in **Schedule 1 to Exhibit A**; (ii) related interfaces and customizations; (iii) BSA manuals, BSA official specifications, and BSA user guides provided in or with BSA software products set forth in **Schedule 1 to Exhibit A** ("Documentation"); and (iv) all modifications to the BSA software products set forth in **Schedule 1 to Exhibit A**, including, but not limited to, fixes, new versions, new releases, updates, upgrades, corrections, patches, work-arounds (collectively, "Modifications"). For the avoidance of doubt, Documentation does not include advertising, other general statements about products, or statements by sales or other staff members.

1.2. Customer acknowledges that BSA will not ship copies of the BSA Software Products as part of the SaaS Services.

2. Restrictions. Customer will not (i) sublicense, modify, adapt, translate, or otherwise transfer, reverse compile, disassemble or otherwise reverse engineer BSA Software Products or any portion thereof without prior written consent of BSA; (ii) access or otherwise use the BSA Software Products to create or support, and/or assist a third party in creating or supporting software products competing with the BSA Software Products; or (iii) assign, disclose, display, distribute, host, lease, license, outsource, permit timesharing or service bureau use, rent, sell, transfer or otherwise use the BSA Software Products for any commercial use other than fulfilling Customers own internal business purposes. Without limiting the foregoing, the BSA Software Products may not be modified by anyone other than BSA. If Customer modifies the BSA Software Products without BSA's prior written consent, any BSA obligation to provide support services on, and the warranty for, the BSA Software Products will be void. All rights not expressly granted are reserved.

3. SaaS Fees. Customer agrees to pay BSA, and BSA agrees to accept from Customer as payment in full for the rights granted herein, the SaaS fees set forth in **Schedule 1 to Exhibit A**.

4. Ownership.

4.1. BSA retains all ownership and intellectual property rights to the SaaS Services, the BSA Software Product(s), and anything developed by BSA under this Agreement. Customer does not acquire under this Agreement any license to use the BSA Software Product(s) beyond the scope and/or duration of the SaaS Services. Customer agrees not to challenge such rights and hereby assigns any and all copyrights and other intellectual property rights in and to the BSA Software Products to BSA and agrees to execute any and all documents necessary to effect the purpose of this paragraph. "Intellectual property rights" means all trademarks, copyrights, patents, trade secrets, moral rights, know-how, and all other proprietary rights.

4.2. Customer retains all ownership and intellectual property rights to the data.

5. Limited Software Warranty.

5.1. BSA warrants, for the term of use granted, that the BSA Software Products will perform without material defects in workmanship or materials. Customer's exclusive remedy in the event of a breach of this warranty shall be to have BSA use reasonable efforts, consistent with industry standards, to repair or replace the non-conforming BSA Software Product so as to render it conforming to the warranty, in accordance with the maintenance and support process set forth below in **Exhibit C** and BSA's then current Support Call Process.

5.2. THE FOREGOING LIMITED SOFTWARE WARRANTY IS IN LIEU OF ALL OTHER REPRESENTATIONS OR WARRANTIES RELATING IN ANY WAY TO THE BSA SOFTWARE PRODUCTS INCLUDING, *BUT NOT LIMITED TO*, THEIR FEATURES, ATTRIBUTES, FUNCTIONALITY, AND PERFORMANCE. THE FOREGOING LIMITED SOFTWARE WARRANTY IS IN LIEU OF ALL SUCH REPRESENTATIONS OR WARRANTIES WHETHER EXPRESS OR IMPLIED, INCLUDING, *BUT NOT LIMITED TO*, ANY IMPLIED WARRANTIES OR REPRESENTATIONS OF MERCHANTABILITY, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND THOSE ARISING BY STATUTE OR OTHERWISE IN LAW OR FROM THE COURSE OF DEALING OR USAGE OF TRADE. BSA DOES NOT REPRESENT OR WARRANT THAT THE BSA SOFTWARE PRODUCTS WILL MEET ANY OR ALL OF CUSTOMER'S PARTICULAR REQUIREMENTS, THAT THE OPERATION OF THE BSA SOFTWARE PRODUCTS WILL OPERATE ERROR FREE OR UNINTERRUPTED, OR THAT ALL PROGRAMMING ERRORS IN THE BSA SOFTWARE PRODUCTS CAN BE FOUND IN ORDER TO BE CORRECTED.

6. **One Year Money Back Guarantee.** BSA offers a one (1) year Money Back Guarantee on all SaaS products. If, for any reason, Customer is not satisfied with the BSA Software Product, Customer may cancel service within one (1) year of the date that the BSA Software Product becomes available for use ("Activation Date"), for a full refund of the SaaS Fees, as identified in **Schedule 1 to Exhibit A**. Customer must notify BSA of intention to terminate at least thirty (30) days prior to the end of the one (1) year period.

7. SaaS Services.

7.1. Customer will utilize shared hardware in a data center, but in a database dedicated to Customer's use, which is not accessible to other customers.

7.2. Microsoft Azure data centers, or any replacement data centers utilized by BSA during the term of this Agreement are accessible only by authorized personnel, for specific business purposes, with prior approval required.

7.3. Data centers utilized by BSA will have redundant telecommunications access, electrical power, and the necessary hardware to provide access to the BSA Software Products in the event of a disaster or component failure. In the event any of Customer's data is lost or damaged due to a negligent act or omission of BSA, or due to a defect in the BSA Software Product, BSA will use reasonable commercial efforts to restore data on servers in accordance with the system capabilities and with the objective of minimizing any data loss possible. BSA's systems are reasonably designed to ensure that the recovery point shall not exceed a maximum of twenty-four (24) hours from declaration of disaster. For purposes of this section, the declaration of disaster shall be declared by BSA in response to issues discovered by BSA, or upon confirmation of issues relayed by Customer to BSA. Said declaration of disaster will not be unreasonably withheld by BSA.

7.4. In the event that a backup must be restored due to a declaration of disaster, or database failure, BSA will be responsible for importing backup data and verifying that Customer can log in. Customer will be solely responsible for running reports and testing critical processes to verify the restored data.

7.5. BSA's systems are reasonably designed to ensure that, access to the BSA Software Products can be restored within one (1) business day of the declaration of disaster.

- 7.6.** Customer will not attempt to reverse engineer, bypass, or otherwise subvert security restrictions in the BSA Software Products or the SaaS environment related to the BSA Software Products. Unauthorized attempts to access files, passwords, other confidential information, or unauthorized vulnerability and penetration testing of BSA's system (hosted or otherwise) is prohibited without the prior express written approval of BSA.

SECTION B – PROFESSIONAL SERVICES

- 8. Professional Services.** BSA shall provide the services ("Professional Services") set forth in **Schedule 2 to Exhibit A**, for the prices indicated, provided Customer fulfills its obligations set forth in this Agreement. BSA and Customer may enter into future Statements of Work, which shall become part of this Agreement. Future Statements of Work resulting from a change in scope to the contracted services may necessitate Change Orders to indicate changes to the agreed upon scope of work and any increase or decrease in costs related to the change in scope. Customer acknowledges that the fees stated in the Cost Summary are good-faith estimates of the amount of time and materials required for Customer's implementation. BSA will bill Customer for the actual fees incurred based on the services provided to Customer.
- 9. Change Orders.** In the event of a change in the agreed upon project scope for professional services not covered or otherwise included in the existing Agreement, Customer shall deliver to BSA's Project Manager a written change order and specify in such change order the proposed work with sufficient detail to enable BSA to evaluate it ("Change Order"). BSA may, at its discretion, prescribe the format of the Change Order. BSA shall provide the Customer with an evaluation of the Change Order, which may include a written proposal containing the following: (i) implementation plan; (ii) the timeframe for performance; and (iii) the estimated price for performance of such change, based on the then current rates for said services. Upon execution, all Change Orders shall be governed by the terms and conditions of this Agreement, unless mutually agreed upon otherwise in writing. Customer acknowledges that such Change Orders may affect the implementation schedule and dates otherwise established as part of the project plan. The implementation schedule and schedule of activities for contracted services (the "Project") shall be established based on a timeline mutually agreed upon between the Parties following the execution of this Agreement.
- 10. License and Ownership.**
- 10.1.** All rights, including intellectual property rights, in and to work product delivered as a result of Professional Services under this Agreement shall be owned by BSA. For the avoidance of doubt, work product that constitutes a BSA Software Product, or portion thereof shall be governed by Section A of this Agreement, including Section 1.1 thereof.
- 10.2.** Subject to Section 9.1 and Customer's compliance with this Agreement (including payment in full), BSA grants to Customer a non-exclusive, non-transferrable, and non-assignable license to use the work product and the intellectual property rights therein for Customer's internal business purposes only.
- 11. Cancellation.** In the event Customer cancels or reschedules Professional Services (other than for Force Majeure or breach by BSA), and without prejudice to BSA's other rights and remedies, Customer is liable to BSA for: (i) all non-refundable expenses actually incurred by BSA on Customer's behalf; and (ii) daily Project Management or Training fees associated with the cancelled Professional Services (in accordance with the daily fee rate), if less than thirty (30) days advance notice is given regarding the need to cancel or reschedule and BSA cannot reasonably reassign its affected human resources to other projects where comparable skills are required.

12. Limited Professional Services Warranty.

- 12.1.** BSA warrants that its Professional Services will be performed in a professional and workmanlike manner, consistent with industry standards. In the event of a breach of the foregoing warranty and a claim in accordance with the breach, BSA's sole obligation and Customer's exclusive remedy with respect to such claim will be to have BSA reperform the portion of the Professional Services with respect to which the warranty has been breached, to bring it into compliance with such warranty. Any claim for breach of the foregoing warranty must be made by notice to BSA within thirty (30) days of performance of the portion of the Professional Services with respect to which the claim is made or said claim shall be deemed waived.
- 12.2.** THE FOREGOING LIMITED PROFESSIONAL SERVICES WARRANTY IS IN LIEU OF ALL OTHER REPRESENTATIONS OR WARRANTIES RELATING TO THE PROFESSIONAL SERVICES, EXPRESS OR IMPLIED. INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OR REPRESENTATIONS OF MERCHANTABILITY, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND THOSE ARISING BY STATUTE OR OTHERWISE IN LAW, OR FROM THE COURSE OF DEALING OR USAGE OF TRADE.

13. Customer Site Access and Assistance.

- 13.1.** Customer agrees and acknowledges that the implementation of the BSA Software Products is a cooperative process requiring time and resources of Customer personnel. Customer shall, and shall cause Customer personnel to, use all reasonable efforts to cooperate with and assist BSA as may be reasonably required to meet the project deadlines and other project milestones agreed to by the Parties for implementation. BSA shall not be liable for failure to meet such deadlines and milestones when such failure is due to force majeure (as defined in Section 30, below) or to the failure by Customer personnel to provide such cooperation and assistance (either through action or omission.)
- 13.2.** At no cost to BSA, Customer agrees to provide to BSA full access to and use of personnel, facilities, and equipment as reasonably necessary for BSA to provide implementation and training services. Such access will be subject to any reasonable security protocols or written policies provided to BSA prior to Effective Date of this Agreement, or mutually agreed to thereafter.

SECTION C – MAINTENANCE AND SUPPORT

14. Maintenance and Support Generally.

- 14.1.** For a one (1) year period, commencing on the Activation Date, and subject to Customer's compliance with the Agreement, BSA will provide, at no charge to Customer, "Maintenance and Support", meaning the following; (i) Modifications (such as patches, corrections and updates) as are generally provided at no additional charge by BSA to BSA customers; and (ii) technical support assistance, as further described in Section 14, during BSA's normal business hours.
- 14.2.** Commencing one (1) year from the Activation Date, Maintenance and Support will continue to be provided subject to compliance with the terms of the Agreement and payment of the SaaS Fees outlined in **Exhibit B**.
- 14.3.** BSA guarantees that the annual SaaS Fees, as set forth in **Exhibit B** will not change for two (2) years from the Activation Date. After that date, BSA reserves the right each year to increase the fee over the previous year by no more than an amount that is proportionate to the increase (measured from the beginning of such previous year) in the Consumer Price Index as set forth by the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index – All Urban Customers – U.S. City Average (CPI-U), or a similar measure should such data become unavailable.

14.4. Maintenance and Support and the SaaS fee do not include amounts that may be due for such items as additional training, additional BSA Software Products, custom development work, hardware purchases, BSA staff time to create or modify report writer based reports, configurable imports or exports, or data entry. Additional fees may be payable for items charged on a per event basis, such as Permit Application Submission Fees related to online permit applications.

15. Support.

15.1. With respect to Errors following expiration of the Limited Software Warranty, BSA's sole obligation and Customer's sole remedy are set forth in this Section 15. Subject to Customer's compliance with the terms of the Agreement and payment of SaaS fees, BSA shall use commercially reasonable efforts, commensurate with the severity level, to achieve its support response and resolution targets with respect to Errors as set forth in **Exhibit C**. An "Error" means a verifiable and reproducible failure of a BSA Software Product to operate in accordance with the Documentation under conditions of normal use and where the Error is directly attributable to the BSA Software Product as updated with current Modifications. If the customer modifies the BSA Software Products without BSA's written consent, BSA's obligation to provide support services on the BSA Software Products will be void.

15.2. Support does not include the following: (i) installation or implementation of the BSA Software Products; (ii) onsite training/support, remote training, application design, and other consulting services; (iii) support of an operating system, hardware, or support outside of BSA's normal business hours; (iv) support or support time due to a cause external to the BSA Software Products adversely affecting their operability or serviceability, which shall include, but not be limited to, water, fire, lightning, other natural calamities, misuse, abuse, or neglect; (v) repair of the BSA Software Products modified in any way other than modifications made by BSA or its authorized agents; and (vi) support of any other third-party vendors' software, such as operating system software, network software, database managers, word processors, etc. All such excluded Maintenance and Support Services performed by BSA at Customer's request shall be invoiced to Customer on a time and materials basis, plus reasonable expenses associated therewith.

15.3. Notwithstanding anything to the contrary, Customer shall provide prompt notice of any Errors discovered by Customer, or otherwise brought to the attention of Customer. Proper notice may include, without limitation, prompt telephonic and written (either via e-mail or postal mail) notice to BSA of any purported Error. If requested by BSA, Customer agrees to provide written documentation of Errors to substantiate those Errors and to otherwise assist BSA in the detection and correction of said Errors. BSA will use its commercially reasonable judgment to determine if an Error exists, and the severity of the Error.

15.4. Customer acknowledges and agrees that BSA and product vendors may require online access to the BSA Software Product in order for BSA to provide Maintenance and Support Services hereunder. Accordingly, Customer shall provide a high-speed internet connection to facilitate BSA's remote access to the BSA Software Products. BSA shall provide remote connection software, which may require installation of a software component on a workstation or server computer.

SECTION D – THIRD PARTY PRODUCTS

16. Third Party Products.

16.1. BSA will sell, deliver and install onsite any hardware products not produced by BSA ("Third-Party Hardware"), if purchased by Customer, for the prices set forth in **Schedule 1 to Exhibit A**, as modified by any subsequent Change Order(s).

16.2. BSA shall not provide any warranty services on Third Party Hardware sold. BSA is not the manufacturer of the Third-Party Products. To the extent applicable, BSA will grant and pass through to Customer any warranty that BSA may receive from the supplier of the Third-Party Product(s).

SECTION E – GENERAL TERMS AND CONDITIONS

17. BSA Proprietary Information.

- 17.1.** Customer acknowledges that the information associated with or contained within the BSA Software Products and information used in the performance of Professional Services include information relating to BSA Software Products, BSA's business, and the terms of this Agreement (the "Proprietary Information").
- 17.2.** Customer shall maintain in confidence and not disclose Proprietary Information, directly or indirectly, to any third party without BSA's prior written consent. Customer shall safeguard the Proprietary Information to the same extent that it safeguards its own most confidential materials or data, but in no event shall the standard implemented be less than industry standard. Proprietary Information shall be used by Customer solely to fulfill its obligations under this Agreement. Customer shall limit its dissemination of such Proprietary Information to employees within the Customer's business organization who are directly involved with the performance of this Agreement and have a need to use such Proprietary Information. Customer shall be responsible for all disclosures by any person receiving Proprietary Information, by or through it, as if Customer itself disseminated such information.
- 17.3.** Proprietary Information shall not include any information that: (a) is or becomes publicly known through no wrongful act of breach of any obligation of confidentiality by Customer; (b) was lawfully known to Customer prior to the time it was disclosed to or learned by Customer in connection with this Agreement, provided that such information is not known to Customer solely because of its prior business relationship with BSA; (c) was received by Customer from a third party that is not under an obligation of confidentiality to BSA; or (d) is independently developed by Customer for a party other than BSA without the use of any Proprietary Information. The following circumstances shall not cause Proprietary Information to fall within any of the exceptions (a) through (d) above: (i) a portion of such Proprietary Information is embraced by more general information said to be in the public domain or previously known to, or subsequently disclosed to, the Customer; or (ii) it is a combination derivable from separate sources of public information, none of which discloses the combination itself.
- 17.4.** If Customer is required, or anticipates that it will be required, to disclose any Confidential Information pursuant to a court order or to a government authority, Customer shall, at its earliest opportunity, provide written notice to BSA so as to give BSA a reasonable opportunity to secure a protective order or take other actions as appropriate. Customer shall at all times cooperate with BSA so as to minimize any disclosure to the extent allowed by applicable law.

- 18. Limitation on Liability and Damages.** BSA'S ENTIRE LIABILITY AND RESPONSIBILITY FOR ANY AND ALL CLAIMS, DAMAGES, OR LOSSES ARISING FROM THE BSA SOFTWARE PRODUCTS (INCLUDING BUT NOT LIMITED TO THEIR USE, OPERATION AND/OR FAILURE TO OPERATE), PROFESSIONAL SERVICES, MAINTENANCE AND SUPPORT, ANY THIRD-PARTY PERFORMANCE OR LACK THEREOF, OR OTHERWISE ARISING OUT OF OR RELATING TO THIS AGREEMENT, SHALL BE ABSOLUTELY LIMITED IN THE AGGREGATE FOR ALL CLAIMS TO DIRECT DAMAGES NOT IN EXCESS OF THE INITIAL SAAS FEES PAID FOR THE FIRST YEAR OF SERVICE OF THE BSA SOFTWARE PRODUCTS PLUS, TO THE EXTENT APPLICABLE, THE PURCHASE PRICE OF ANY PROFESSIONAL SERVICE SET FORTH IN THIS AGREEMENT THAT GIVES RISE TO A CLAIM. NOTWITHSTANDING ANY PROVISION CONTAINED HEREIN, BSA SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL, OR CONTINGENT DAMAGES OR EXPENSES, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, ARISING IN ANY WAY OUT OF THIS AGREEMENT, BSA SOFTWARE PRODUCTS, ANY THIRD-PARTY PERFORMANCE, OR LACK THEREOF, OR BSA'S PERFORMANCE, OR LACK THEREOF, UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, LOSS OF REVENUE, PROFIT, OR LOSS OF USE. TO THE EXTENT THAT APPLICABLE LAW DOES NOT PERMIT THE LIMITATIONS SET FORTH HEREIN, THE LIABILITY AND DAMAGES SHALL BE LIMITED AND RESTRICTED TO THE EXTENT PERMITTED BY LAW.

19. Additional Disclaimer. SUPPLIER PROVIDES NO WARRANTY FOR ANY THIRD-PARTY SOFTWARE AND/OR HARDWARE, EXCEPT AS SET FORTH IN THIS AGREEMENT, SUPPLIER WILL NOT BE RESPONSIBLE FOR ANY THIRD-PARTY SOFTWARE, THIRD-PARTY SERVICES AND/OR HARDWARE.

20. Indemnification for Intellectual Property Infringement. If a claim is made or an action is brought alleging that a BSA Software Product infringes on a U.S. patent, or any copyright, trademark, trade secret or other proprietary right, BSA will defend Customer against such claim and will pay resulting costs and damages finally awarded, provided that: (a) customer promptly notifies BSA in writing of the claim; (b) BSA has sole control of the defense and all related settlement negotiations; (c) Customer reasonably cooperates in such defense at no expense to BSA; and (d) Customer remains in compliance with the Agreement and has continued to remain current on payment of SaaS fees. The obligations of BSA under this Section are conditioned on Customer's agreement that if the applicable BSA Software Product, in whole or in part, or the use or operation thereof, becomes, or in the opinion of BSA is likely to become, the subject of such a claim, BSA may at its expense and without obligation to do so, either procure the right for the Customer to continue using the BSA Software Product or, at the option of BSA, replace or modify the same so that it becomes non-infringing (provided such replacement or modification maintains the same material functionality and does not adversely affect Customer's use of the Update as contemplated hereunder). In the event that BSA provides a replacement for Customer, Customer shall cease use of the infringing product immediately upon receiving the replacement. THIS SECTION 20 SETS FORTH THE ENTIRE LIABILITY AND OBLIGATION OF BSA AND THE SOLE AND EXCLUSIVE REMEDY FOR CUSTOMER FOR ANY DAMAGES ARISING FROM ANY CLAIM OR ACTION COVERED BY THIS SECTION 20.

21. No Intended Third-Party Beneficiaries. This Agreement is entered into solely for the benefit of BSA and Customer. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement.

22. Governing Law and Venue. This Agreement shall be governed by, and construed in accordance with, the laws of the state of Illinois Michigan, without regard to its choice of law rules. BSA and the Customer agree that the exclusive venue for any legal or equitable action shall be the Courts of the County of Cook Clinton, State of Illinois Michigan, or in any court in the United States of America lying in the Northern Western District of Illinois Michigan.

This Agreement shall be governed by, and construed in accordance with, the laws of the state of Michigan, without regard to its choice of law rules. BSA and the Customer agree that the exclusive venue for any legal or equitable action shall be the Courts of the County of Clinton, State of Michigan, or in any court in the United States of America lying in the Western District of Michigan.

22-23. Entire Agreement. This Agreement represents the entire agreement of Customer and BSA with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Customer hereby acknowledges that in entering into this Agreement, it did not rely on any information not explicitly set forth in this Agreement.

23-24. Contract Term. This initial term of this Agreement extends from the Effective Date of the Agreement until one (1) year from the Activation Date. Upon expiration of the initial term, this Agreement will renew automatically for successive one (1) year terms under the same terms and conditions set forth herein without further documentation being required unless and until either party provides written notice to the other party, at least sixty (60) days prior to the end of the then current term. Customer's right to access or use the BSA Software Product will terminate at the end of the Agreement.

24:25. Payment Terms. Customer shall pay BSA for all amounts in accordance with this Agreement and **Exhibit A**.

25-26. Termination. Without prejudice to other rights and remedies, and except as otherwise provided in this Agreement, either Party may terminate this Agreement as set forth below. Upon termination of this Agreement: (a) Customer shall promptly pay BSA for all fees and expenses that are not subject to a good faith dispute and that are related to the software, products, and/or services received, or expenses BSA has incurred or delivered, prior to the effective date of the termination (b) Customer shall return or destroy, at the direction of BSA, BSA's Proprietary Information in its possession. The termination of this Agreement will not discharge or otherwise affect any pre-termination obligations of either Party existing under this Agreement at the time of termination. Sections 2, 4, 16 through 18, 21-23, 25 -39, and the provisions of this Agreement which by their nature extend beyond the termination of this Agreement, will survive the termination of the Agreement. No action arising out of this Agreement, regardless of the form of action, may be brought by Customer more than one (1) year after the date the action occurred.

25.1-26.1. Termination for Cause. If Customer believes that BSA has materially breached this Agreement, Customer may terminate this Agreement for Cause in the event BSA does not cure, or create a mutually agreeable plan to address, a material breach of this agreement within thirty (30) days after Notification by Customer. Notice shall be provided in accordance with Section 31, below.

25.2-26.2. Force Majeure. Either Party may terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or greater.

25.3-26.3. Lack of Appropriations. If Customer cannot appropriate, or otherwise make available funds sufficient to continue to utilize the SaaS Services, Customer may unilaterally terminate this Agreement with thirty (30) days written notice to BSA. Customer shall not be entitled to a refund, offset, or credit for previously paid, but unused SaaS fees.

25.4-26.4. Failure to Pay SaaS Fees. Customer acknowledges that timely payment of SaaS Fees is necessary to maintain continued access to the SaaS Services. In Customer does not make timely payment of SaaS fees, BSA may discontinue the SaaS Services, and deny access to the BSA Software Products. If such failure to pay is not cured within forty-five (45) days of receiving BSA's notice of intent to terminate, BSA may terminate this Agreement.

25.5-26.5. Convenience. If Customer terminates SaaS Services for convenience, any SaaS fees already paid will not be prorated, and will be retained by BSA.

26-27. Severability. If any term or provision of this Agreement, or the application thereof, to any extent, is held invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, will not be affected thereby, and each term and provision of this Agreement will be valid and enforced to the fullest extent permitted by law.

27-28. No Waiver. In the event that any terms or conditions of this Agreement are not strictly enforced by either Party, such nonenforcement will not act as, or be deemed as, a waiver or modification to this Agreement, nor will such nonenforcement prevent either Party from enforcing terms of the Agreement thereafter.

28-29. Successors and Assigns. This Agreement shall be binding upon the successors, permitted assigns, representatives, and heirs of the Parties hereto. For avoidance of doubt, any expanded use by Customer of the Program, for example, in the event of annexation or desired shared services, shall require the consent of BSA.

29-30. Force Majeure. "Force Majeure" is defined as an event beyond the reasonable control of a Party, including governmental action, war, riot or civil commotion, fire, natural disaster, epidemic, pandemic, other public health emergency, problematic weather, lack of availability of Customer provided technology, labor disputes, restraints affecting shipping or credit, delay of carriers or any other cause that could not, with reasonable diligence, be

foreseen, controlled or prevented by the Party. Neither Party shall be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure.

30.31. Notice. All notices, requests, demands, and determinations under the Agreement (other than routine operational communications), shall be in writing and shall be deemed duly given: (i) when delivered by hand; (ii) one (1) business day after being given to a nationally recognized overnight delivery service for next-business-day delivery, all fees prepaid; (iii) when sent by confirmed facsimile with a copy sent by another means specified in this provision; or (iv) six (6) calendar days after the day of mailing, when mailed by United States mail, *via* registered or certified mail, return receipt requested, postage prepaid, and in each case addressed as shall be set forth below. A Party may from time-to-time change its address or designee for notification purposes by giving the other prior written notice of the new address or designee and the date upon which it will become effective.

If to BSA:
BSA Software
14965 Abbey Lane
Bath, MI 48808
Attn: Contracts Manager
Telephone: 517-641-8900

If to Customer:
Village of Palos Park
8999 West 123rd Street
Palos Park, IL 60464
Telephone: 708-647-3700

31.32. Independent Contractor. This is not an agreement of partnership or employment of BSA or any of BSA's employees by Customer. BSA is an independent contractor for all purposes under this Agreement.

32.33. Cooperative Procurement. To the maximum extent permitted by applicable law, BSA agrees that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. BSA reserves the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances fitting to that cooperative procurement.

33.34. Business License. In the event a local business license is required for BSA to perform the services under this Agreement, Customer agrees to promptly notify and inform BSA of such requirement, as well as to provide BSA with the necessary paperwork and contact information so that BSA can obtain such license in a timely manner.

34.35. Nondiscrimination. BSA will not discriminate against any person employed, or applying for employment, concerning the performance of BSA's responsibilities under this Agreement. This discrimination prohibition will apply to all matters of employment including hiring, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that does not impact the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. BSA will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.

35.36. Taxes. Fees for SaaS Services, Professional Services, or any other fees shown in Schedule 1 to Exhibit A do not include any taxes, including, without limitation, any sales, use or excise tax. Customer shall be responsible for all taxes, exclusive of taxes on BSA's net income, arising out of this Agreement. If Customer is not validly tax-exempt, and BSA is required to remit taxes on customer's behalf, Customer agrees to reimburse BSA for any taxes by BSA.

36.37. U.S. Government Rights. Each instance of the Documentation, Modifications and software that are constituents of BSA Software Products is a "commercial item" as that term is defined at 48 C.F.R. § 2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are used in 48 C.F.R. § 12.212. Any use, modification, reproduction release, performance, display or disclosure of the Application by the U.S. Government shall be solely in accordance with the terms of this Agreement.

37.38. Export Control. Certain uses of the Software by Licensee may be subject to restrictions under United States regulations relating to exports and ultimate end uses of computer software. Licensee agrees to fully comply with all applicable United States laws and regulations, including but not limited to the Export Administration Act of 1979, as amended from time to time, the Arms Export Control Act, as amended from time to time, any regulations promulgated thereunder to implement those statutes, and all sanctions programs administered by the U.S. Government.

38.39. Contract Documents and Order of Precedence. The text of this Agreement without any Exhibits and Schedules shall control over any inconsistent text in any of the Exhibits or Schedules. This Agreement includes the following Exhibits and Schedules:

Exhibit A – Payment Terms Generally

Schedule 1 to Exhibit A – SaaS/Interface/Customization Fees

Schedule 2 to Exhibit A – Professional Service Fees

Exhibit B – Annual Service and Hosting Fees

Exhibit C – Support Call Process

IN WITNESS THEREOF, the Parties hereto have executed this Agreement as of the dates set forth below.

BSA SOFTWARE, INC.

CUSTOMER

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A

Payment Terms

1. Customer shall pay BSA ~~within thirty (30) days of invoice. Payments not received within fifteen (15) days of the due date shall be subject to a one and one-half percent (1.5%) per month interest charge (or, if lower, the highest amount chargeable at law) assessed against the unpaid balance from the date due until the date payment is received~~pursuant to the Illinois Prompt Payment Act.
2. Any amount not subject to good faith dispute and not paid ~~within fifteen (15) days of the due date of each invoice~~pursuant to the Illinois Prompt Payment Act shall, without prejudice to other rights and remedies, be subject to an interest charge equal to the lesser of 1.5% monthly or the maximum interest charge permissible under applicable law, payable on demand. Any charges not disputed by Customer in good faith will be deemed approved and accepted by Customer. For purposes of this Agreement, a good faith dispute regarding amounts owed exists only if Customer provides in writing at least ten (10) days prior to due date of payment on the invoice, notification of such dispute, the specific portion of the invoice in dispute, and the specific grounds of the dispute (which must be asserted in good faith), and Customer pays in timely fashion such portions that are not subject to such dispute.
3. BSA shall invoice Customer \$36,280 upon Effective Date for BSA's Project Management/Implementation Planning Fees and Data Conversion fees as set forth in Schedule 2.
4. BSA shall invoice Customer \$16,345 upon activation of Customer's site for use of the BSA Software Product(s). Such amount equals BSA's SaaS Fees as set forth in Schedule 1.
5. BSA shall invoice Customer \$41,975 at completion of On-Site Implementation and Training. Such amount equals On-Site Implementation and Training costs, Customization and Interface costs, and travel expenses, as set forth in Schedule 2.

Schedule 1 to Exhibit A

SaaS Fees

Cloud Modules

Financial Management

General Ledger	\$1,800
Accounts Payable	\$1,530
Cash Receipting	\$1,530
Utility Billing	\$1,620

Community Development

Building Department	\$2,360
Business License	\$1,260

.NET Applications

Work Orders .NET	\$1,530
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BS&A Online

Community Development <i>Permit Application Feature - Enables contractors and the general public to submit permit applications online (A fee of \$3/application is accumulated and billed to the municipality).</i>	\$1,415
Public Records Search + Online Bill Pay <i>With use of integrated Credit Card Processor</i>	\$1,500

Subtotal **\$14,545**

Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

\$1,800

Schedule 2 to Exhibit A

Professional Services Fees

Data Conversions/Database Setup

Convert existing MSI data to BS&A format:

General Ledger (COA, Balances, Budget, Up to 10 Years Journal Transaction history)	\$2,000
Accounts Payable (Vendors, Up to 10 years invoices and check history)	\$1,700
Cash Receipting (Receipt items, Up to 10 years receipt history)	\$1,700
Utility Billing	\$4,000
Building Department	\$4,485
Business License	\$2,395

Database Setup:

Work Orders (Setup of Work Order Types, Facilities, Assets, Equipment, Materials, Workers (if not using Employees as Workers))	\$2,000
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Subtotal **\$18,280**

Custom Import

Custom import from third-party software to populate Building Department database with parcels, properties, and current owners.	\$1,500
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Project Management and Implementation Planning

Services include:

- *Analyzing customer processes to ensure all critical components are addressed.*
- *Creating and managing the project schedule in accordance with the customer's existing processes and needs.*
- *Planning and scheduling training around any planned process changes included in the project plan.*
- *Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.*
- *Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.*
- *Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.*
- *Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).*

\$18,000

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	4		\$4,000
Financial Management Modules	Days:	13		\$13,000
Community Development Modules	Days:	11		\$11,000
	Total:	28	Subtotal	\$28,000

Travel Expenses

\$12,475

EXHIBIT B

Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management	
General Ledger	\$1,800
Accounts Payable	\$1,530
Cash Receipting	\$1,530
Utility Billing	\$1,620
Community Development	
Building Department	\$2,360
Business License	\$1,260
.NET Applications	
Work Orders .NET	\$1,530
BS&A Online	
Community Development	\$1,415
Public Records Search	\$1,500
Total Annual Service Fees	\$14,545

EXHIBIT C

Support Call Process

BSA's standard hours for telephone support are from 8:30 a.m. to 5:00 p.m. (EST), Monday through Friday, excluding holidays.

Customer can lodge a support request in three ways: (i) **Contact Customer Support** option located within the Help menu of all of BSA's applications (ii) BSA's toll-free support line (1-855-BSA-SOFT) or via email.

BSA targets less than thirty (30) minutes for initial response ("Initial Response Target").

Customer service requests fall into four main categories:

- A. Technical.** Questions or usage issues relating to I.T. functionality, future hardware purchases, and configuration. BSA tries to resolve these issues within BSA's Initial Response Target or as soon thereafter as reasonably possible.
- B. Questions/Support.** General questions regarding functionality, use, and set-up of the applications. BSA tries to resolve these issues within BSA's Initial Response Target or as soon thereafter as reasonably possible.
- C. Requests.** Customer requests for future enhancements to the applications. Key product management personnel meet with development staff on a regular basis to discuss the desirability and priority of such requests. BSA tries to resolve these issues within BSA's Initial Response Target or as soon thereafter as reasonably possible.
- D. Issues/Bugs.** Errors fall into three (3) subcategories:
 - i. Critical.** Cases where an Error has rendered the application or a material component unusable or not usable without substantial inconvenience causing material and detrimental consequences to business -- with no viable Customer workaround or alternative. The targeted resolution time for critical issues is less than one (1) business day.
 - ii. Moderate.** Cases where an Error causes substantial inconvenience and added burden, but the application is still usable by Customer. The targeted resolution time for all moderate issues is within two (2) weeks, which is within BSA's standard update cycle.
 - iii. Minimal.** Cases that are mostly cosmetic in nature, and do not substantially impede functionality in any significant way. These issues are assigned a priority level at BSA's regular meetings, and resolution times are based on the specified priority.

Remote Support Process

Some support calls may require further analysis of Customer's database or set-up to diagnose a problem or to assist Customer with a question. BSA's remote support tools share Customer's desktop *via* the Internet to provide Customer with virtual on-site support. BSA's support team is able to connect remotely to Customer's desktop and view its setup, diagnose problems, or assist Customer with screen navigation.



VILLAGE OF
PALOS PARK

Village Council
Mayor John Mahoney
Village Clerk Marie Arrigoni
Commissioner G. Darryl Reed
Commissioner Dan Polk
Commissioner Nicole Milovich-Walters
Commissioner Mike Wade

Meeting of: September 12, 2022

7:30 PM

Kaptur Administrative Center

AGENDA MATTER:

Approve the new IT Maintenance Agreement from Proven IT Systems, LLC

BACKGROUND/HISTORY:

Proven IT has been maintaining the Village's IT equipment since January 2019. Since that time, the Village Staff has been very pleased with the maintenance and services that Proven IT has provided. The project installs have been completed in an efficient and timely manner. Proven has gone above and beyond in assisting the Village with technical advice on our systems, telecom, and internet issues. The Village's current contract expired on April 30th. The Village is currently paying \$2,769.00 per month; the new proposed renewal price would be \$4,160.00 a month. The increase in price is due to the following:

* Cost per device previously was \$100.00; the new cost per device is \$130.00

* The previous contract was for 28 devices (it didn't account for the actual 32 devices in our inventory). The new contract is for 32 devices. Price included will not increase for 3 years (36 months).

This matter was brought before Village Council at its May 23, 2022 meeting. After discussion the Council continued the consideration of an IT consultant to its July 11, 2022 meeting. The Council then continued the item to its August 8, 2022 meeting to allow for more research.

To provide a better recommendation from staff and provide better background for the Council, a survey was developed and sent to over 30 communities to see how they handle their IT systems through staff, consultants, or both (please see attached survey results). We have received responses from 19 communities.

Proven Technologies will have a representative at the September 12th Council Meeting to give the Village Council a better understanding of the importance of proactively monitoring performance/uptime and security mitigation.

Staff has met with the four IT companies listed below:

1. CURRENT TECHNOLOGIES proposed an hourly rate of \$150.00 per hour plus an annual cost of \$2,640.00 for Network Monitoring Service and then an additional \$10,340.40 for the Office 365 licenses. Staff had Proven submit a report for billable hours over the past 12 month period. There was

758 billable service hours. If we were to go on a per-hour basis as Current Technologies suggested, the cost would be \$113,700.00. This cost-plus maintenance costs of \$2,640.00 and the license cost of \$10,340.40 would bring us up to \$126,680.00.

2. IMPACT NETWORKING proposed a pre-assessment cost of \$10,000.00 up front before they would provide a proposal for IT services. The Village declined to spend the \$10,000.00 to receive a maintenance / support proposal.

3. SIKICH submitted a proposal in June 2021 for \$125.00 per device, the current cost is \$175.00 per device. The current costs equate to \$5,600.00 / month or \$67,200.00 annually.

4. PROVEN TECHNOLOGIES their proposed cost is \$4,160.00/ month or \$49,920.00 annually for 32 devices. Should the Village add additional devices, it will result in a cost of \$130.00 per added device.

Scope of Order Under Maintenance Agreement

- Network Support
 - 24x7 network monitoring and management
 - Proactive network alerts
 - Events, Warnings and SNMP Traps
 - Monitor and manage wireless networks
 - Centralized log reporting
 - Configuration backups
- Workstations, Laptops, Hosts and Servers Support
 - 24x7 hardware monitoring
 - Centralized anti-virus management / definition updates
 - Proactive monitoring of all internal components
 - CPU usage
 - Memory Utilization
 - Hard drive health status
 - Failed services, alerts and event log history
 - Windows updates and patch management
 - Daily backups of all managed network managed devices such as routers, switches, firewalls, and wireless controllers.
- Help Desk Support
 - Phone support Mon-Fri 7am-6pm CST
 - 24x7 monitoring and management
 - Onsite support: billed at \$150/hour Mon-Fri 8am-5pm CST \$225/hour afterhours
- Maintenance
 - Monthly remote
 - Quarterly on-site
 - Server room check and audit
 - Onboarding documentation review
 - Reporting
 - Anti-virus health
 - Network health
 - Hardware health
- Virtual Chief Information Officer (vCIO) Consulting
 - Strategic technology consulting and summary
 - Vendor assessment / review
 - Business continuity planning

- Technology education
- Budget / phased technology plan
- Onboarding Documentation
- Datto B1000 1TB BDR Solution (1-yr Cloud Retention)

STAFF RECOMMENDATION:

Staff recommends Proven IT, LLC's maintenance agreement in the amount of \$4,160.00/monthly for a period of 36 months which includes the current 32 devices. The price will increase only if any new devices are added for a cost of \$130.00 per device.

Staff is making this recommendation because for the past 3 years, Proven Technologies has demonstrated efficiency and professionalism when serving the Village's IT needs. This along with the following reasons are why the Village staff recommends the proposal from Proven Technologies:

- Of the three companies that provided proposals, Proven Technologies submitted the lowest cost proposal. The fourth company required a \$10,000.00 fee to assess our system before they would even provide a maintenance quote.
- Proven Technologies has been a reliable vendor over the past 3+ years in servicing the Village's IT systems, they have always been available to address issues from routine to complex problems.
- Staff is extremely comfortable with the guidance Proven Technologies has provided in upgrading our hardware/software operating systems.
- Village staff has an excellent working relationship with the staff at Proven Technologies.
- Proven Technologies has protocols/procedures in place to assist the Village in restoring its systems in the event of a ransomware attack.
- Proven Technologies' main office is in Tinley Park, allowing them to be on site within 30 minutes.
- When introducing a new IT company, it can take upwards of a year for them to become familiar with the Village's infrastructure. This also results in more staff time being spent on training them on the various programs, systems, and equipment.

RECOMMENDED MOTION:

I move to approve the contract with Proven Business Systems, LLC. for the maintenance of the Village IT Equipment in the amount of \$4,160.00/monthly for a period of 36 months which includes the current 32 devices. The price will only increase if any new device is added for a cost of \$130.00 per device.

Results of Village of Palos Park Municipal IT Survey 2022

COMMUNITY	IT STAFF / SALARY (Does not include benefits)	CONSULTANT /COST
Alsip	Two at \$75,000/yr	None listed
Bedford Park	None	Solutions Networking Corp. (20 yrs)--\$1,113/mth-Satisfied
Chicago Ridge	None	Current Technologies (One yr)--\$126/hr-Satisfied
Crest Hill	One at \$120,000 /yr	None listed
Elmhurst	6.5 FTE Director \$165,022 to IT Tech II \$75,000/yr	None listed
Evergreen Park	One Manager, two Tech. Average \$116,000/yr	None listed
Flossmoor	None	Current Technology (20 yrs)--Retainer at \$122/hr--Adequate
Indian Head Park	Staff does basic IT work	AIS (7 years)--\$3,500/mth--Satisfied
Justice	One oversees IT for municipality/one for police	Isidore Group--\$4,500/mth-Annual contract
Lemont	None	GTSAC (15 yrs)--\$115 principal / \$85 junior-Satisfied
Oak Brook	Two FTE range \$117,000 -\$156,000/yr	None listed
Oak Lawn	Director \$125,000 ; Specialist \$80,000	None listed
Orland Park	Six at average of \$80,000/yr	Gewalt Hamilton & Assoc.(2 yrs)--\$200,000/yr-Satisfied
Palos Heights	One staff at \$67,000./yr	Todd Techies, Inc.(14 yrs)--\$100/hr-No contract-Satisfied
Palos Hills	One FTE at \$82,000/yr	Sentinel/backkup service (5 yrs)--\$250/hr-On call-no contract
Park Forest	One IT Administrator, range \$101,106 to \$133,139	Client First Technology (2 yrs)--\$5,000-\$7,000/mth-Satisfied
Richardson Park	None	Guaranteed Tech Serv.(10 yrs)--\$2,500 Cloud + hrly-Satisfied
Thornton	None	Alltech Solutions, Inc.(15 yrs)--\$4,500/mth-Satisfied
Willow Springs	None	Private cons.needed (16 yrs) AVG \$550/mth-Satisfied

PROVEN IT
MNS AGREEMENT

This Proven IT MNS Agreement (“**Agreement**”) is entered into as of October 1st, 2022 (“**Effective Date**”) by and between Proven Business Systems, LLC, an Illinois limited liability company doing business as Proven IT (“**Proven IT**”), and the following “**Customer**”:

Customer Legal Name: Village of Palos Park

Customer Representative: Rick Boehm

Customer Business Address: 8999 West 123rd Street
Palos Park, IL 60464

Customer Phone: (708) 671-3770

RECITALS

WHEREAS, Proven IT has the capability and capacity to provide certain IT support services described on Exhibit A attached hereto (“**Services**”); and

WHEREAS, Customer desires to retain Proven IT to provide the **Services**, under the terms and conditions hereinafter set forth, and Proven IT is willing to perform such **Services**.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Proven IT and Customer agree as follows:

1. **THE SERVICES.**

1.1 **General.** Proven IT shall provide the **Services** to Customer in accordance with the terms and subject to the conditions set forth in this Agreement.

1.2 **Additional Product or Service Requests.** If Customer wishes to order certain products or other services (other than the **Services**) (“**Additional Products or Services**”), Customer must contact Proven IT and provide a written request describing the **Additional Products or Services** desired (“**Additional Product or Service Request**”). **Additional Product or Service Requests** shall be deemed accepted only if agreed to in writing by the Proven IT Customer Account Manager and the Customer Representative (both defined below). This Agreement governs each **Additional Product or Service Request** and any conflict or inconsistency between the terms of this Agreement and an **Additional Product or Service Request** will be resolved in favor of this Agreement. **Additional Products or Services** will be billed separately by Proven IT as negotiated between the Parties. This Agreement does not obligate Customer to engage Proven IT to perform any **Additional Products or Services**, nor does it obligate Proven IT to perform any **Additional Products or Services**, until both Parties have signed a **Change Authorization** (as defined below), and then only for the **Additional Products or Services** specified in the **Change Authorization**, subject to the terms and conditions contained herein. If Proven IT commences **Additional Products or Services** for Customer in the absence of a **Change Authorization**, the terms and conditions of this Agreement will nevertheless apply, unless otherwise in writing signed by both Parties. Proven IT will perform the **Additional Products or Services** in accordance with any schedule set forth in an agreed upon **Change Authorization**. In the event there is no schedule set forth in a **Change Authorization**, Proven IT will perform the **Additional Products or Services** promptly using commercially reasonable diligence and efforts.

2. **OBLIGATIONS OF THE PARTIES.**

2.1 **Proven IT Obligations.** Proven IT shall: (a) appoint a primary contact to act as its authorized representative with respect to all matters pertaining to this Agreement (the “**Customer Account Manager**”) and a sufficient number of employees or agents to perform the Services, (collectively, with Customer Account Manager, the “**Provider Representatives**”), (b) assign only qualified, legally authorized Provider Representatives to provide the Services, and (c) comply with, and ensure that all of its Provider Representatives comply with, all applicable laws and regulations in providing the Services.

2.2 **Customer Obligations.** Customer shall: (a) designate one of its employees or agents to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the “**Customer Representative**”), with such designation to remain in force unless and until a successor Customer Representative is appointed and communicated to Proven IT in writing; (b) be responsible for having all aspects of its Technology System, including servers, networks, end-user devices and applications, under warranty and within a support contract through the hardware or software vendor; and (c) be responsible for the replacement or upgrade of any aspect of its Technology System that is consistently failing and/or causing an above-average volume of support tickets. The Customer Representative shall (i) respond to any reasonable requests from Proven IT for instructions, information or approvals required by Proven IT to provide the Services, (ii) approve billable time charges submitted by Proven IT, (iii) coordinate and schedule on-site appointment requests from Proven IT, (iv) change toner cartridges and other miscellaneous services requested by Proven IT, to help improve Customer’s efficiency concerning its Technology System, (v) provide access to its premises and hardware or other equipment to enable Proven IT with the opportunity to provide the Services, and (vi) generally facilitate communication between Proven IT and Customer.

3. **CHANGES TO SERVICES / ADDITIONAL PRODUCT OR SERVICE REQUEST.** Customer may request changes to Services and/or any Additional Product or Service Request at any time. Proven IT will prepare and submit a “Change Authorization” and in good faith will specify the components and amounts by which its fee, the time schedule, as well as any other material terms of this Agreement or Additional Product or Service Request would change. The written Change Authorization will become effective only when signed by the Customer Account Manager and the Customer Representative. No Change Authorization shall amend or waive any of the terms and conditions of this Agreement. If Proven IT performs Additional Services and/or provides Additional Product without a written Change Authorization in place and the Parties are unable to reach an agreement on the terms of a Change Authorization, Customer shall pay a commercially reasonable amount for the Services performed and the liabilities incurred by Proven IT.

4. **REPORTS: PAYMENT FOR SERVICES AND REIMBURSABLE EXPENSES.**

4.1 **Reports.** To the extent practicable and at the request of the Customer, Proven IT shall give periodic reports to Customer for all Services and Additional Products or Services performed, including (a) the time spent to date and during the previous month by each of its Provider Representatives, (b) its progress toward completion of any outstanding Services and/or Additional Products or Services, and (c) its current work plan for completion of any outstanding Services and/or Additional Products or Services.

4.2 **Fees.** For the Services to be performed hereunder, Customer shall pay Proven IT the fees set forth on Exhibit A. At the end of the first year of this Agreement and once each successive twelve (12) month period, Proven IT may increase the base contract fees by a maximum of 15%. For Hardware sales that are not leased, 100% of hardware and 50% of labor is due prior to ordering of product. Remaining 50% of labor is due upon project completion.

4.3 **Reimbursable Expenses.** Customer acknowledges that Proven IT (a) may enter into contracts with third-party providers in conjunction with providing the Services and/or Additional Products and Services hereunder as a means to augment the level of Services and/or Additional Products and Services that can be provided by its own staff, and (b) may not have entered into such contracts had Customer not engaged Proven IT to provide the Services and/or Additional Products and Services hereunder. Such third-party contracts may require (a) payment of a set fee amount, (b) ongoing subscription fees payable at regular intervals, (c) variable, usage-based fees, or (d) payment pursuant to another fee arrangement. Regardless, Customer agrees that all fees and expenses incurred in connection

with said third-party service providers shall be the sole obligation of Customer and that Proven IT shall have no liability related thereto. Customer shall remain liable for said fees and expenses to third-party service providers regardless of whether such fees and expenses are incurred during the term of this Agreement or such fees and expenses arise after this Agreement has been terminated. In the event Proven IT has paid third-party expenses on behalf of Customer in conjunction with this Agreement, Customer shall be obligated to Proven IT for same. Customer acknowledges this obligation and agrees to be bound by it. Customer shall reimburse Proven IT for all expenses incurred in accordance with any (a) Services, and/or (b) Additional Product or Service Request within thirty (30) days of receipt by Customer of an invoice from Proven IT.

4.4 **Invoices.** Proven IT will mail monthly invoices to Customer, describing fees and expenses for the month in accordance with the terms hereof. Each invoice will describe, with respect to the relevant payment period: (a) the Services and/or Additional Products or Services performed, itemized by task, and (b) any reimbursable expenses. All fees and expenses due and owing under this Agreement shall be made through automated clearing house ("ACH") transfers from the Customer's designated payment account directly to Proven IT. The Customer agrees to set up recurring ACH payments for amounts due under this Agreement with Proven IT through an electronic processing portal utilized by Proven IT. Such ACH transfers shall continue throughout the term of this Agreement. Customer shall (i) not revoke Proven IT's authority to initiate ACH transfers as provided in this Agreement; (ii) not change, modify, close or otherwise affect the payment account; (iii) be responsible for all costs, expenses or other fees and charges incurred by Proven IT as a result of any failed or returned ACH transfers, whether resulting from insufficient sums being available in the payment account, or otherwise. In lieu of ACH transfers, the Customer can choose to pay invoices via automatic payments with a credit card. If Customer chooses the credit card payment option, the Customer agrees to set up recurring credit card payments for amounts due under this Agreement with Proven IT through an electronic processing portal utilized by Proven IT. Such credit card payments shall continue throughout the term of this Agreement and will incur a 3.5% processing fee for each payment processed. Customer shall (i) not revoke Proven IT's authority to initiate credit card payments as provided in this Agreement; (ii) not change, modify, close or otherwise affect the credit card account; (iii) be responsible for all costs, expenses or other fees and charges incurred by Proven IT as a result of any failed or declined credit card payments.

4.5 **Leases.** In the event Customer enters into a lease or financing agreement for any portion of the Services, Customer agrees to pay an additional amount equal to the period payments due under the lease or financing agreement prorated for the period between the Effective Date of this Agreement and the lease or financing agreement commencement date.

5. **CONFIDENTIALITY, NO SOLICITATION OF PERSONNEL.**

5.1 **Scope of Obligation.** In connection with the Services performed under this Agreement, the Parties may have access to the other Party's Confidential Information. "**Confidential Information**" means non-public information that the disclosing Party designates as being confidential or which under the circumstances surrounding disclosure ought to be treated as confidential and information received from others that the disclosing Party is obligated to treat as confidential. Confidential Information includes, without limitation, information relating to the disclosing Party's software or hardware products which may include source code, data files, documentation, specifications, databases, networks, system design, file layouts, tool combinations and development methods, as well as, information relating to the disclosing Party's business or financial affairs, which may include business methods, marketing strategies, pricing, competitor information, product development strategies and methods, customer lists and financial results. Confidential Information includes all tangible materials which contain Confidential Information whether written or printed documents, computer disks or tapes whether user or machine readable. The Parties agree to maintain the confidentiality of any portion of the other Party's Confidential Information by preventing any unauthorized copying, use, distribution, installation or transfer of possession of such information. Each Party agrees to maintain at least the same procedures regarding Confidential Information that it maintains with respect to its own Confidential Information, but in no event less than a reasonable standard of care. A Party's Confidential Information may only be used by the other Party in order to fulfill its obligations under this Agreement.

5.2 **Exceptions.** Confidential Information shall not include any information that: (a) is already known to the receiving Party or its affiliates, to be free of any obligation to keep it confidential, (b) is or becomes publicly known through no wrongful act of the receiving Party or its affiliates, (c) is received by the receiving Party from a third Party without any restriction on confidentiality, (d) is independently developed by the receiving Party or its affiliates, (e) is disclosed to third parties by the disclosing Party without any obligation of confidentiality, or (f) is approved for release by prior written authorization of the disclosing Party.

5.3 **Irreparable Harm.** Both Parties acknowledge that any use or disclosure of the other Party's Confidential Information in a manner inconsistent with the provisions of this Agreement may cause the non-disclosing Party irreparable damage for which remedies other than injunctive relief may be inadequate, and both Parties agree that the non-disclosing Party may request injunctive or other equitable relief seeking to restrain such use or disclosure.

5.4 **Personnel.** Customer acknowledges that Proven IT makes a significant investment in its personnel and agrees that Customer will not, directly or indirectly, solicit for employment any current or former employee of Proven IT nor take any action that would encourage an employee to quit in order to be hired by Customer; provided that if an employee of Proven IT has left his or her employment and twelve (12) months have lapsed, Customer will not be precluded from hiring this person, and Customer is not prohibited from general solicitation directed to the public and not specifically intended for one of Proven IT's former employees. In the event Customer requests and Proven IT agrees, in writing, to waive the twelve (12) month post-employment hiring restriction period, Customer shall pay Proven IT an amount equal to twenty-five percent (25%) of the employee's salary at the time of termination of employment with Proven IT.

6. **TERM AND TERMINATION.**

6.1 **Term.** This Agreement begins on the Effective Date and will, unless sooner terminated under Section 6.2, end on the Thirty-Six (36) month anniversary of the date of this Agreement ("**Term**"). The Term will automatically renew for one year periods at the end of the initial Term unless either Party gives the other Party written notice of termination at least sixty (60) days before the end of the then current Term. Upon automatic renewal, Proven IT may adjust fees pursuant to this Agreement to then current rates, notwithstanding the increase maximum pursuant to Paragraph 4.2. Proven IT may terminate this Agreement, or any applicable Additional Product or Service Request, effective upon thirty (30) days written notice to the Customer.

6.2 **Termination for Cause by Either Party.** Either Party may terminate this Agreement, or any applicable Additional Product or Service Request, effective upon written notice to the other Party (the "**Defaulting Party**") and without liability except for required payment for Services rendered, and reimbursement for all expenses incurred or to be incurred by Proven IT to third-parties related to this Agreement, if the Defaulting Party: (a) materially breaches this Agreement, and such breach is incapable of cure, or with respect to a material breach capable of cure, the Defaulting Party does not cure such breach within sixty (60) days after receipt of written notice of such breach, (b) becomes insolvent or admits its inability to pay its debts generally as they become due, (c) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven (7) business days or is not dismissed or vacated within forty five (45) days after filing, (d) is dissolved or liquidated or takes any corporate action for such purpose, (e) makes a general assignment for the benefit of creditors, or (f) has a receiver, trustee, custodian or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

6.3 **Obligations upon Expiration or Termination.** Upon expiration or termination of this Agreement or of a pending Additional Product or Service Request for any reason, Proven IT shall, upon the written request of Customer, promptly: (a) deliver to Customer all documents, work product and other materials, whether or not complete, prepared by or on behalf of Proven IT in the course of performing the Services for which Customer has paid, (b) return to Customer all Customer-owned property, equipment or materials in its possession or control, at Customer's expense, (c) remove any Proven IT's owned property, equipment or materials located at Customer's locations, (d) deliver to Customer, all documents and tangible materials containing, reflecting, incorporating or based on Customer's Confidential Information, (e) provide reasonable cooperation and assistance to Customer in transitioning the Services to an alternate service provider, (f) on a pro rata basis, repay all fees and expenses paid in advance for any Services which have not been provided, and (g) permanently erase all of Customer's Confidential Information from its computer systems. Upon expiration or termination of this Agreement or of pending Additional

Product or Service Request for any reason, Customer shall, promptly: (a) provide access to its locations for Proven IT to remove any Proven IT's owned property, equipment or materials in its possession or control; the removal shall be done either at the request of the Customer or Proven IT and the Parties shall cooperate on a timely removal of said property, equipment, or materials, (b) fully transition all Services within thirty (30) days to an alternate service provider or to the Customer directly; any Services which are not transferred after thirty (30) days shall be charged three (3) times the regular monthly fee, (c) upon invoice by Proven IT, Customer shall pay any and all fees and expenses pursuant to this section and section 4.3.

7. **INDEPENDENT CONTRACTOR.** It is understood and acknowledged that the Services and Additional Products or Services which Proven IT will provide to Customer hereunder shall be in the capacity of an independent contractor and not as an employee or agent of Customer. Proven IT shall control the conditions, time, details and means by which Proven IT and the Provider Representatives perform the Services. Proven IT has no authority to commit, act for or on behalf of Customer or to bind Customer to any obligation or liability. Proven IT and the Provider Representatives shall not be eligible for and shall not receive any employee benefits from Customer and shall be solely responsible for the payment of all taxes, FICA, federal and state unemployment insurance contributions, state disability premiums and all similar taxes and fees relating to the fees earned by Proven IT hereunder.

8. **PROVIDER REPRESENTATIVES.** Proven IT shall use Provider Representatives who have the required skill, experience, qualifications and ability to perform the Services in accordance with the terms and conditions of this Agreement. All Provider Representatives furnished by Proven IT to provide Services are employees, agents or subcontractors of Proven IT and are not employees, agents or subcontractors of Customer. If Proven IT delegates any of its obligations to one or more subcontractors or affiliates of Proven IT, then Proven IT shall cause and ensure that any such subcontractor or affiliate will be bound to the terms of this Agreement. Notwithstanding the existence or terms of any subcontract, Proven IT shall remain responsible for the full performance of the Services. The terms and conditions of this Agreement are binding upon Proven IT's employees, agents, subcontractors and affiliates.

9. **REPRESENTATIONS AND WARRANTIES.** Proven IT represents and warrants that: (a) it has all right, power and authority to enter into this Agreement and perform its obligations hereunder, (b) it will perform the Services in a timely, competent, workmanlike and professional manner in accordance with industry standards in Proven IT's field, (c) the Services and work product will substantially conform to the specification or other requirements of Customer, (d) to its knowledge, the Services and work product will not violate or infringe any third party's proprietary rights, (e) to its knowledge, it and the Provider Representatives are, and will be, in compliance with all laws, rules, regulations and orders of any governmental authority having jurisdiction, (f) to its knowledge, Proven IT has and shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.

10. **INDEMNIFICATION.** Each Party shall indemnify, defend and hold harmless the other Party and its affiliates, and their respective employees, directors, officers, principals (partners, shareholders or holders of an ownership interest, as the case may be) and agents, from and against any third party claims, demands, loss, damage or expenses (including reasonable attorney's fees and court costs) relating to bodily injury or death of any person or damage to real and/or tangible personal property directly caused by the negligence or willful misconduct of the indemnifying Party, its personnel, or agents during the course of the Services under this Agreement and any third party claim resulting from or alleged to have resulted from any act or omission of a Party, its employees or agents under or related to the performance of this Agreement.

11. **LIMITATION OF LIABILITY.** TO THE MAXIMUM EXTENT PERMITTED BY LAW, OTHER THAN DAMAGES PROXIMATELY CAUSED BY REASON OF WILLFUL MISCONDUCT ON THE PART OF PROVEN IT, PROVEN IT, ITS REPRESENTATIVES, SUCCESSORS AND ASSIGNS DO NOT ACCEPT LIABILITY BEYOND THE REMEDIES SET FORTH HEREIN, INCLUDING ANY LIABILITY CAUSED BY THE SERVICES NOT BEING AVAILABLE FOR USE OR FOR LOST OR CORRUPTED DATA OR SOFTWARE, BUSINESS INTERRUPTION, COMPUTER FAILURE OR MALFUNCTION, LOSS, OR OTHERWISE FOR THE PROVISION OF SERVICES AND SUPPORT, EVEN IF NEGLIGENT. CUSTOMER ACKNOWLEDGES THIS ALLOCATION OF RISK BY EXECUTION OF THIS AGREEMENT AND/OR BY THE PAYMENT OF FEES TO PROVEN IT. IN NO EVENT WILL PROVEN IT BE LIABLE FOR LOST PROFITS, LOSS OF BUSINESS OR OTHER CONSEQUENTIAL, SPECIAL, INCIDENTAL, EXEMPLARY, INDIRECT, OR PUNITIVE DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR FOR ANY

CLAIM BY ANY THIRD PARTY EXCEPT AS EXPRESSLY PROVIDED HEREIN. OTHER THAN AS EXPRESSLY PROVIDED IN THIS AGREEMENT, PROVEN IT MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE, ALL OF WHICH ARE EXPRESSLY DISCLAIMED. IN NO EVENT SHALL PROVEN IT'S LIABILITY UNDER THIS AGREEMENT OR ADDITIONAL PRODUCT OR SERVICE REQUEST EXCEED THE AMOUNT OF FEES ACTUALLY PAID TO PROVEN IT DURING THE 90-DAY PERIOD IMMEDIATELY PRECEDING THE ALLEGED CLAIM AND/OR TERMINATION OF THIS AGREEMENT.

PROVEN IT SHALL NOT BE LIABLE FOR ANY DELAY IN THE SERVICE OR PERFORMANCE DIRECTLY OR INDIRECTLY CAUSED BY OR RESULTING FROM ACTS OF GOD, FIRE, FLOOD, ACCIDENT, RIOT, WAR, GOVERNMENT INTERVENTION, EMBARGOES, STRIKES, LABOR DIFFICULTIES, VIRUSES, POWER FAILURE, EQUIPMENT FAILURE, INTERRUPTION OF BROADBAND OR HIGH-SPEED INTERNET ACCESS, LATE DELIVERY BY SUPPLIERS, OR OTHER CAUSES BEYOND THE REASONABLE CONTROL OF PROVEN IT.

12. **GENERAL.**

12.1 **Assignment.** No Party may assign, transfer, delegate or subcontract any of its rights or obligations under this Agreement without the prior written consent of the other Party. Any purported assignment or delegation in violation of this section shall be null and void.

12.2 **Successors and Assigns.** This Agreement is binding on and inures to the benefit of the Parties and their respective successors and permitted assigns.

12.3 **Right to Identify Customer.** It is specifically agreed that Proven IT may identify the Customer as a customer of Proven IT and include the Customer's name and any applicable logo in Proven IT's marketing materials that identify Proven IT's customers. Customer may request in writing at any time that Proven IT not use the Customer's identity in marketing material.

12.4 **Choice of Law.** This Agreement and all matters arising out of or relating to this Agreement, is governed by, and is to be construed in accordance with, the laws of the State of Illinois, without regard to the conflict of law provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Illinois.

12.5 **Choice of Forum.** Each Party irrevocably and unconditionally agrees that it will not commence any action, litigation or proceeding of any kind whatsoever against the other Party in any way arising from or relating to this Agreement in any forum other than the United States District Court of the Northern District of Illinois or, if such court does not have jurisdiction, the courts of the State of Illinois sitting in Will County, Illinois, and any appellate court from any jurisdiction thereof. Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the United States District Court of the Northern District of Illinois or, if such court does not have jurisdiction, the courts of the State of Illinois sitting in Will County, Illinois. Each Party agrees that a final judgment in any such action, litigation or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

12.6 **Waiver of Jury Trial.** Each Party acknowledges that any controversy that may arise under this Agreement is likely to involve complicated and difficult issues and, therefore, each such Party irrevocably and unconditionally waives any right it may have to a trial by jury in respect of any legal action arising out of or relating to this Agreement or the transactions contemplated hereby.

12.7 **Notices.** Notices, requests, consents, claims, demands, waivers and other communications under this Agreement must be in writing and are sufficient if given by nationally recognized overnight courier service, certified mail (return receipt requested), or personal delivery to the other Party at the address below (or to such other address that the receiving Party may designate from time to time in writing to the other Party).

If to Proven IT:

Proven IT
18450 Crossing Drive
Tinley Park, Illinois 60487
Attn: _____

If to Customer:

At the Customer Address listed on page 1.
Attn: _____

12.8 **Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal or unenforceable, the court may modify this Agreement to effect the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

12.9 **Attorney's Fees.** To the extent a Party is required to seek enforcement of this Agreement or otherwise defend against an unsuccessful claim of breach, the unsuccessful Party shall be liable for all attorney's fees and costs incurred by the successful Party to enforce the provisions of this Agreement.

12.10 **Rights Cumulative.** All rights and remedies provided in this Agreement are cumulative and not exclusive, and the exercise by either Party of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any other agreement between the Parties or otherwise.

12.11 **Waivers.** Any waivers granted hereunder are effective only if explicitly set forth in a writing signed by the Party granting such waiver. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

12.12 **Entire Agreement.** This Agreement, including any future Additional Product or Service Request, constitutes the sole and entire agreement of the Parties pertaining to the Services and supersedes the Parties' prior agreements, understandings and discussions relating to the Services or Additional Products or Services. No amendment to, or modification of, or rescission, termination or discharge of, this Agreement is effective unless it is in writing, identified as an amendment to or rescission, termination or discharge of this Agreement and signed by an authorized representative of each Party.

12.13 **Counterparts.** This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Notwithstanding anything to the contrary contained herein, a signed copy of this Agreement delivered by facsimile, email or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, this Agreement has been executed by the Parties below as of the Effective Date.

PROVEN IT:

Proven Business Systems, LLC, an
Illinois Limited Liability Company

By: _____

Name: _____

Its: _____

CUSTOMER:

By: _____

Name: _____

Its: _____

**EXHIBIT A
PROVEN IT
MNS SERVICES**

I. FEES:

Total Device Count: 32

Per Device Monthly Fee: \$ 130.00

Total Monthly Fee*: \$ 4,160.00

* **Quarterly Audit.** Monthly Fees are based on a new Device count for the Technology System (defined below). Invoices will be processed each calendar quarter to account for new Devices added / Devices deleted to the Technology System, in addition to the Monthly Fee payable. All Agreements are subject to a \$2,500.00 minimum, exclusive of any additional products or services.

II. MNS SERVICES

○ **Onboarding**

- ❖ Gather All Usernames and Passwords for Vendors/Domain/Networking Equipment
- ❖ Install and Configure Remote Monitoring & Management Agent on all Servers/Desktops
- ❖ Install and Configure Network Monitoring Tools (Available for SNMP manageable devices only)
- ❖ Onboarding Documentation & Review
- ❖ Setup and Configure Live Reporting Portal and Customer Service Portal
- ❖ Take Pictures of all Networking Equipment/ Server Room(s)
- ❖ Provide Documentation Playbook
- ❖ Dedicated Team: Project Manager, Onboarding Specialist
- ❖ Scheduled 30 Day Program Review
- ❖ Scheduled Executive Partnership Reviews

○ **Maintenance**

- Server room check and audit
- ❖ Anti-virus / Network / Hardware health checks

- **Workstations, Laptops, Hosts and Servers Support**
 - ❖ 24x7 hardware monitoring
 - ❖ Proactive monitoring of all internal components
 - CPU usage
 - Memory Utilization
 - Hard drive health status and utilization
 - ❖ Failed services, alerts and Event log history
 - ❖ Windows Updates and Patch Management (Service packs, Patches, & Hotfixes)
 - ❖ System Optimizations (Temp Files, Hard Drive Defrag, Whitelist & Blacklist Applications and Services)

- **Help Desk Support**
 - ❖ Phone/Email Support **Monday-Friday 7am-6pm CST & Saturday-Sunday 9am-4pm CST**
 - ❖ Onsite Support: Proven IT will attempt to remotely troubleshoot and resolve and if unsuccessful will dispatch an engineer during normal business hours at Proven IT's sole discretion. After hours onsite support available and will be billed at \$225 per hour.
 - ❖ Vendor Management (Client must have current support contract with vendor)
 - Telecom
 - ISP
 - Printer/Copier
 - Faxes/Scanners
 - Software (CRM, ERP, Accounting)

- **Network Support**
 - ❖ Monitor Switches, Firewalls, Access Points (available for SNMP manageable devices only)
 - ❖ Proactive network alerts
 - Events, Warnings and SNMP Traps
 - ❖ Monitor and manage wireless networks
 - ❖ SNMP Logging and Alerting
 - ❖ Nightly Configuration Backups of Switches, Firewalls, Access Points (available for SNMP manageable devices only).

- **Security**
 - ❖ Centralized anti-virus management / definition updates (CrowdStrike)
 - ❖ Advanced Antivirus with 24x7 Security Operations Center (CrowdStrike)

- ❖ Confirm that antivirus definition auto updates have occurred
- ❖ Advanced Threat Detection Monitoring
- ❖ Dark Web Monitoring
 - Monitor the dark web for compromised credentials and sensitive data.
- **Business Continuity**
 - ❖ Disaster recovery of server(s) (Must Have Datto or AWS/Azure Snapshots)
 - ❖ Daily incremental backup (Must Have Datto or AWS/Azure Snapshots)

Proven IT prides itself on being able to offer the absolute highest standards of service available in the industry. The following is a list of services is included in the monthly flat-rate fee:

1. Needs Assessment and Inventory Services

- Proven IT will electronically document an inventory of all computers, computer-related equipment, all business-critical software, devices connected to the Technology System owned by Customer, whether it is currently being used or not. The inventory will be based upon the devices and software reporting to Proven IT's remote management software.
- Proven IT will assess what Technology System the Customer has, intends to procure, and what they are trying to accomplish. From this assessment, Proven IT will make recommendations to Customer to improve, enhance, and/or better utilize the Technology System in order to benefit Customer overall.

2. Design and Planning Services

- If Customer does not have a Technology System or is planning a major upgrade to the existing Technology System, Proven IT will assist in the plan and design the Technology System or changes for the Customer. This Technology System may include but is not limited to hardware, software, LAN configuration, ISP/WAN implementation, VPN setup and Technology System room layout.
- If Customer already has an existing Technology System, Proven IT will determine the best use of the Technology System and make recommendations. Recommendations will pertain to creating the best layout of the Technology System according to the industries best practices and to incorporate the most efficient use of resources.

3. Remote Help Desk Support Services

- Proven IT provides full time engineers on staff who have documentation of the Customer's site(s) and know Customer's Technology System. These engineers are available by telephone and email during normal business hours to answer questions from customer during normal business hours of Monday-Friday 7am-6pm CST & Saturday-Sunday 9am-4pm. On-site visits that are not in standard business hours will be billed at \$225/hour. Additional charges may apply if onsite travel is required outside the region of our local office in Tinley Park Illinois.
- Customer receives a phone number, email address, and an agent installed on machine to create tickets and track incidents. Proven IT will respond according to the response times outlined in Section III.

- In addition to traditional support, Proven IT will set up the ability to remotely connect to the Customer employees' approved work device (not including mobile devices) and remotely assist the employee to use the Technology System with their current task and reported issue.

4. **Monitoring and Management Services**

- A Proven IT engineer will perform remote management of the Technology System of the Customer by monitoring the Technology System for problems such as virus infection, low system resources, and system failures.
- If the Technology System fails, is breached or is infected Proven IT will provide support, including Third Party Support Providers, to try to repair, clean, or shutdown the problem.
- Proven IT monitors the usage of the Technology System's capabilities. If the capabilities are getting close to being used at full capacity, Proven IT will make recommendations to Customer.

III. **RESPONSE TIMES**

Proven IT will guarantee that at least 90% of the time it will be able to respond to tickets from the Customer Service Portal in the following manner:

- Low Priority Ticket: Respond within 4 business hours; Attempt to resolve within 3 business days.
- Medium Priority Ticket: Respond within 2 hours; Attempt to resolve within 24 business hours.
- High Priority Ticket: Respond within 30 minutes; Attempt to resolve the problem within 8 hours.

Note: The above resolution times assume that replacement equipment is either on hand at customer's site or can be ordered and received such that labor can be performed to meet the MNS Agreement.

IV. **SERVICES OUTSIDE OF SCOPE**

Installation and Upgrade Services

- If there is an installation or major upgrade to the Technology System and the design and layout has been planned, proposed and approved by Customer, Proven IT will perform the installations and upgrades for the scope of work in the defined proposal. In most cases, Proven IT will try to schedule this work during normal business hours however, after-business-hours and weekends are also available at **EXTRA CHARGE**. This is not part of the MNS Agreement service and is not included in the monthly flat rate fee.
- In some cases, it may be better judgment by Customer to have a Third Party Support Provider install or upgrade a piece of the Technology System. However, Proven IT will be available to oversee the Third Party Support Provider's install or upgrade. Proven IT can help the Third Party Support Provider from making mistakes and damaging the Technology System and thus encourages this practice heavily.

Cameras and security equipment are excluded from the scope of this Agreement.

APPLICABLE DEFINITIONS

"**Technology System**" as used in this Agreement refers to the hardware and software, excluding cameras and security equipment, owned by Customer which is used to operate the business.

"**Device**" is defined as a computer, server, or virtual machine with a windows, mac, or linux operating system.

"**Customer Service Portal**" is defined as an electronic address for technical support, used to track incidents and send requests for support to the Proven IT help desk.

"**Disaster Recovery**" is defined as Datto or AWS Disaster Recovery Monthly Cloud

"**Remote Support Engineer**" is defined as a full time Proven IT engineer on staff who has documentation of the Customer's site(s) and knows their Technology System.

"**VPN**" is defined as Virtual Private Network – This allows a User to connect to the main Technology System via a remote PC and temporarily join this Technology System as a member thus giving this remote PC access to services in the Technology System.

"**Third Party Support Providers**" is defined as companies or entities that customer is currently in agreement with to provide other various support such as ERP, CRM, Telephony Systems, and/or ISP/Telephony Connection support.

"**CRM**" is defined as Customer Relationship Management. A CRM solution is a technology tool which helps organizations manage their customers and provide better service and response time.

"**ERP**" is defined as Enterprise Resource Planning. An ERP solution is a technology tool which can maintain inventory, track assets, manage human resource functions etc. It is basically a high-end accounting system with modular functionality that can be added depending on the type of business it is serving.

"**Vendor Management**" is the process of contact by Proven IT engineers on behalf of the customer to Third Party Support Providers with valid active agreements that are attached to the Technology System.

"**Low Priority**" is defined as an issue that affects a computer and has minimal impact to an entire organization and only affecting 1-2 users.

"**Medium Priority**" is defined as issues that affect multiple users in an organization and or server/firewall issues.

"**High Priority**" is defined as issues that affect an entire organization and or site-wide failure/downtime.