



## MEETING AGENDA

### Village Council

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

**Monday, January 22, 2024**

**6:30 PM**

**Kaptur Administrative Center**

**1) CALL TO ORDER**

**2) ROLL CALL**

**3) PLEDGE OF ALLEGIANCE**

**4) APPROVAL OF MINUTES**

A. Regular Council meeting of January 8, 2024

**5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

A. To approve the appointment of Karry Nicorata to the Newcomers Welcoming Ad Hoc Committee

**6) HEARINGS**

**7) CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To adopt Ordinance 2024-03 titled "An Ordinance Abating Taxes Levied the Village of Palos Park, Cook County, Illinois". The Ordinance informs the Cook County Clerk's office to not levy property taxes for the tax levy year 2023 relating to the payment of principal and interest due on the General Obligation Refunding Bonds series 2021A and General Obligation Bonds series 2022A collectible in calendar year 2024

B. To approve payment of invoices on the Warrant List dated January 22, 2024 in the amount of \$107,852.52

**8) OLD BUSINESS**

**9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS**

A. To consider ZBA item 2023-02 regarding a variation from the requirements of Section 1268.02(F) Side Yards to permit the construction of an attached pool house at the property commonly known as 20 Huntleigh Road in Palos Park, IL

## **10) INFORMATION & UPDATES**

### **A. Public Works and Streets, Recreation Report**

1. To approve the 2024 SCADA Maintenance Agreement with Concentric Integration in the amount of \$9,092.00
2. To approve the invoice from Comfort Zone in the amount of \$5,318.00 to complete an emergency repair of the exhaust system from the boilers in the Kaptur Center
3. To approve the recommendation from Baxter & Woodman and award the contract for the McCarthy Road Water Transmission Project to Steve Spiess Construction in the amount of \$1,876,684.80 contingent upon their completing all necessary paperwork and the approval of the IEPA
4. To approve the proposal from Baxter & Woodman to complete a utility (water & sewer) rate study for an amount not to exceed \$32,500.00

### **B. Building and Public Property Report**

1. Building Department Report

### **C. Public Health and Safety Report**

1. Police Activity Report

### **D. Accounts and Finances Report**

### **E. Mayor's Report**

### **F. Clerk's Report**

### **G. Manager's Report**

1. To approve Ordinance 2024-04 "An Ordinance of the Village of Palos Park, Cook County, Illinois, Approving a Third Amended and Restated Regional Water System Water Sale, Purchase and Service Agreement by and Among the Village of Oak Lawn, Cook County, Illinois, and Other Municipalities, and Authorizing the Execution and Delivery of Said Amended Agreement". The ordinance states that it has been determined it necessary and in the best interests of the Village that certain provisions of the Prior Agreement be amended and that the Prior Agreement as so amended be authorized to be executed and delivered as herein provided

## **11) ANNOUNCEMENTS**

## **12) CITIZENS AND VISITORS COMMENT PERIOD**

## **13) ADJOURNMENT OF REGULAR MEETING**

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON JANUARY 8, 2024**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, January 8, 2024. Mayor Milovich-Walters called the meeting to order at 6:30 p.m. Answering roll call were Commissioners, Petan, Wade, Polk and Mayor Milovich-Walters. Commissioner Reed was absent this evening.

Also in attendance were Howard Jablecki, Village Attorney; Allen Altic, Finance Director; Mark Herman, Community Development Director; Joe Miller, Police Chief; Stephen DeFalco, Recreation Director; Kathie May, Community Development Coordinator, and Lisa Boyle, Deputy Village Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON DECEMBER 11, 2023:**

Commissioner Petan moved, seconded by Commissioner Wade, to approve the minutes of the Regular Council Meeting held on December 11, 2023, as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Petan moved, seconded by Commissioner Wade to:

- A. To ratify payment of invoices on the Warrant List dated December 25, 2023 in the amount of \$71,765.57
- B. To approve payment of invoices on the Warrant List dated January 8, 2024 in the amount of \$134,145.18
- C. To approve the Supplemental Warrant List dated January 8, 2024 for manual checks, payroll, and recurring wire transfers in the amount of \$139,280.86

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:**

ORDINANCE 2024-01: Commissioner Wade presented Ordinance 2024-01 “An Ordinance Approving A Plat of Subdivision And Lot Size Variance (Stachon-12600 S. Wolf Road, Palos Park, Illinois)”  
 Commissioner Wade stated that an application has been filed requesting to subdivide/plat an existing tax divided parcel containing 40,132 sf (0.92 acres) of lot area along with a variance from the 43,560 sf (1 acre) minimum lot size as required by Section 1268.02 Lot Sizes in the R-1-A zoning district. The requests are being made to allow for the construction of a single-family residence located at the northwest corner of Wolf Road and S Old Creek Road and commonly known as 12600 South Wolf Road. The Plan Commission held a public hearing on December 21, 2023 for item PC 2023-04 and recommended approval (5-0) of the requested subdivision plat and lot size variation. No additional questions or comments were made.

Commissioner Wade moved, seconded by Commissioner Petan to approve Ordinance 2024-01 “An Ordinance Approving A Plat Of Subdivision And Lot Size Variance (Stachon – 12600 S. Wolf Road, Palos Park, Illinois)”.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Wade, Petan, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

Ordinance 2024-02: Commissioner Wade presented Ordinance 2024-02 “An Ordinance Approving A Certain Rear Yard Setback Variation (12512 South Iroquois Road). An application has been filed requesting a variation from the requirements of Section 1268.02(g) Rear Yards to permit the construction of an addition to the existing home. Where the required rear yard setback is 50 feet, the applicant is proposing a rear yard setback of 33.4375 feet. The subject property is commonly known as 12512 S. Iroquois Road in Palos Park, IL. The Zoning Board of Appeals held a public hearing regarding the application ZBA 2023 – 04 on December 13, 2023. The Zoning Board of Appeals recommended approval (4-0) of the requested variation. No additional questions or comments were made .

Commissioner Wade moved, seconded by Commissioner Petan to approve Ordinance 2024-02 “An Ordinance Approving A Certain Rear Yard Setback Variation (12512 South Iroquois Road).”

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Wade, Petan, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

**INFORMATION & UPDATES:****COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, REBECCA PETAN:**

CONTINENTAL AUTOMATIC TRANSMISSION: Commissioner Petan presented a proposal from Continental Automatic Transmission for a new transmission on truck #42 – a 2011 Ford F-550. The cost would be \$7,754.00 for the repair.

Commissioner Petan moved, seconded by Commissioner Wade to approve the proposal from Continental Automatic transmission in the amount of \$7,754.00 to repair the transmission on truck #42, a 2011 Ford F-550

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

Commissioner Petan made announcements regarding the Recreation Department.

Chili in the Park is Saturday, February 10, 2024. Registration forms are on our website if interested in being a chili cook. Winter Programming starts this week, Pickleball is back at the Rec Center and Timy Tot Gym continues on Wednesdays from 9:30-11:00 am.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:**

2024 CONTRACTOR REGISTRATIONS: Commissioner Wade informed residents that contractors completing work at a home within the Village need to be registered with the Village. 2024 Contractor Applications are now available on our website.

BUILDING DEPARTMENT REPORT: Commissioner Wade reported that the Building Department processed seven (7) permits from December 5, 2023 to January 2, 2024 resulting in \$1,605.00 in permit fees. Fourteen (14) inspections were completed during this time. The fiscal year to date totals \$129,162.07.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 2163 calls for service/CAD Events from December 25, 2023 through January 7, 2024. Palos Park Police also issued 22 citizen assists calls, 17 case reports, 3 accident reports, 1 adult arrest, 0 juvenile arrests, 2 police impounds, 93 traffic stops, 29 moving violations, 12 adjudication tickets, and 59 speeding tickets.

CADET FOOD DRIVE: Commissioner Polk thanked the Community, Staff, Palos Park Woman's Club, Palos Park Library and Recreation Center for making the 2023 Christmas Food Drive a success.

NATIONAL MENTORING MONTH: Commissioner Polk informed residents that January is National Mentoring Month. The Palos Park Police Department runs several mentoring programs but the most visible is the Palos Cadet program. The Palos Park Police Explorer Cadet program teaches young adults the values needed to succeed in a law enforcement career and in life. Palos Park Police partners with many colleges and universities allowing interns to spend a semester working with the Palos Park Police Department in three distinct sections of the organization, Patrol, Administration and Investigations. For more information about the Cadet program or an internship, reach out to Police Chief, Joe Miller at [jmiller@palospark.org](mailto:jmiller@palospark.org) or Commissioner, Dan Polk at [dpolk@palospark.org](mailto:dpolk@palospark.org).

SCHOOL BUS SAFETY: Commissioner Polk reminded residents that school is back in session and to be aware of some safety tips at the bus stop. Arrive early, stand at least five giant steps from the curb and do not play near the street.

**COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED:**

Commissioner Reed was absent this evening. Accounts and Finances had no formal report this evening.

**MAYOR'S REPORT:** Mayor Milovich-Walters had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni was absent this evening. Deputy Village Clerk, Lisa Boyle, had no formal report this evening.

**MANAGER'S REPORT:**

**IRMA ANNUAL CONTRIBUTION:** Manager Boehm was absent this evening. Mayor Milovich-Walters presented the 2024 IRMA annual contribution. IRMA has calculated the Village's 2024 annual contribution at \$117,473. Last year the contribution was \$92,939; this is a \$24,534 (26.4%) increase from the 2023 contribution. The reason for the increase is the Village's claim experience; over the past few years there have been a few larger claims with the 12/25/22 sprinkler pipe breaks resulting in the Village Hall flooding which is the largest claim in recent history. Following this payment, the Village would have \$177,438 left on reserve to cover any needed deductibles during the year and help offset future IRMA annual contributions. The Village will not need to budget for deductibles in the FY25 budget.

Commissioner Polk moved, seconded by Commissioner Wade, to approve the IRMA 2024 annual contribution of \$117,473 and that surplus credits of \$117,473 be used to pay the IRMA annual contribution.

On the call of the roll, the vote was as follows:

- AYES: -4- Commissioners Polk, Wade, Petan and Mayor Milovich-Walters
- NAYS: -0-
- ABSENT: -1- Commissioner Reed

**MAYOR'S ANNOUNCEMENTS:** Mayor Milovich-Walters announced "Move with the Mayor" a national initiative to promote active, healthy living in our community. This month's event will take place this Thursday, January 11<sup>th</sup> at the Rec Center gym from 9-10 am. The Village Flower voting closes this Friday, January 12<sup>th</sup>. Friday is the last day to donate to the Village's Holiday Charity Drive benefiting the Manteno Veteran's Home and NAWS No Kill Humane Society.

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Petan moved, seconded by Commissioner Wade, to adjourn the meeting at 6:55 p.m.

On the call of the roll, the vote was as follows:

- AYES: -4- Commissioners Petan, Wade Polk and Mayor Milovich-Walters
- NAYS: -0-
- ABSENT: -1- Commissioner Reed

Respectfully submitted,

---

Lisa M. Boyle, Deputy Village Clerk



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

**Meeting of: January 22, 2024**

**6:30 PM**

**Kaptur Administrative Center**

**AGENDA MATTER:**

Appointment of Karry Nicorata to the Newcomers Welcoming Ad Hoc Committee.

**BACKGROUND/HISTORY:**

Karry Nicorata submitted an online Committee Application Form in early January. Ms. Nicorata has lived in the Village for seven (7) years and expressed her willingness to assist in showing new Palos Park residents how wonderful it is to live in the Village of Palos Park.

**MAYOR'S RECOMMENDATION:**

To approve the appointment of Karry Nicorata to the Newcomers Welcoming Ad Hoc Committee.

**RECOMMENDED MOTION:**

To approve the appointment of Karry Nicorata to the Newcomers Welcoming Ad Hoc Committee.

**Lisa Boyle**

---

**From:** noreply@civicplus.com  
**Sent:** Monday, January 8, 2024 10:26 AM  
**To:** Lisa Bujak; Lisa Boyle  
**Subject:** Online Form Submittal: Board, Commission, Committee Application Form

## Board, Commission, Committee Application Form

|   |  |
|---|--|
| First Name  | Karry  |
| Last Name   | Nicorata   |
| Address   | 12107 s 88th avenue Palos Park IL 60464  |
| Phone Number  |  |
| Email Address   | Karry@umbrellaautomation.com   |
| Length of Time as a Palos Park Resident   | 7 years  |
| List of Boards, Commissions, and Committees   | Newcomers Welcoming Ad Hoc Committee   |
| Please tell us why you are interested in serving on the specific group(s) you selected: | I would love to assist in showing new Palos Park residents how wonderful our village is. |
| Upload references or resume (optional)  | <i>Field not completed.</i>  |

Email not displaying correctly? [View it in your browser.](#)



**Village Council**  
*Mayor Nicole Milovich-Walters*  
*Village Clerk Marie Arrigoni*  
*Commissioner G. Darryl Reed*  
*Commissioner Dan Polk*  
*Commissioner Mike Wade*  
*Commissioner Rebecca Petan*

**Meeting of: January 22, 2024 6:30 PM Kaptur Administrative Center**

**AGENDA MATTER:**

Adopt an ordinance abating the property tax levied for the tax levy year 2023 to pay principal and interest on both the 2021A General Obligation Refunding Bonds as well as the 2022A General Obligation Bonds of the Village of Palos Park.

**BACKGROUND AND DISCUSSION:**

The Village issued \$1,000,000 in General Obligation Refunding Bonds (Alternate Revenue Source) in 2021 (2021A bonds) to fully refund the General Obligation Bonds series 2010A in order to save on interest rate costs in a lower interest rate environment. The original 2010A General Obligation Bonds were issued to provide funding for the construction of an underground water reservoir.

The issuance of series 2021A bonds were finalized on February 2, 2021. The bonds were issued as alternate revenue source bonds, with the specific revenue source tied to water sale receipts. This specific revenue source has proven more than adequate to allow the Village to make scheduled principal and interest payments on the bonds.

The Village issued \$3,000,000 in General Obligation Bonds (Alternate Revenue Source) in 2022 (2022A bonds) for the purpose of repairing, maintaining and improving Village roads and roadway drainage systems and other related capital projects.

The issuance of series 2022A bonds were finalized on April 12, 2022. The bonds were issued as alternate revenue source bonds, with the specific revenue source tied to both non-home rule sales tax and the Village's local 3¢ gas tax. These specific revenue sources have proven more than adequate to allow the Village to make scheduled principal and interest payments on the bonds.

Ordinance 2024-03 informs the Cook County Clerk's office to not levy property taxes for tax levy year 2023 relating to the payment of principal and interest due on these bonds in calendar year 2024. Without this abatement ordinance, the Cook County Clerk's office will automatically levy a property tax sufficient to pay bond principal and interest. Principal and interest due on the 2021A General Obligation Refunding Bonds in calendar year 2024 totals \$120,147.50. Principal and interest due on the 2022A General Obligation Bonds in calendar year 2024 totals \$214,525. these abatements will save residents nearly \$42 for each \$100,000 in property value.

**STAFF RECOMMENDATION:**

Staff recommends that the Council authorize the adoption of the ordinance to abate the property tax levied for General Obligation Refunding Bonds series 2021A and General Obligation Bonds series 2022A.

**RECOMMENDED MOTION:**

I move to approve Ordinance 2024-03, titled "An Ordinance Abating Taxes Levied the Village of Palos Park, Cook County, Illinois."

ORDINANCE NO. 2024-03

AN ORDINANCE ABATING TAXES LEVIED THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS

WHEREAS, the Village of Palos Park, Cook County, Illinois (the “Village”), is a duly organized and existing municipality operating under the provisions of the Illinois Municipal Code, as amended, and under the laws of the State of Illinois; and

WHEREAS, the Village Council of the Village (the “Council”) did adopt an ordinance (the “2021 Ordinance”) authorizing the issuance of its General Obligation Bonds (Alternate Revenue Source), Series 2022A (the “2022 Bonds”); and

WHEREAS, the Council did adopt an ordinance (the “2020 Ordinance”) authorizing the issuance of its General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021A (the “2021 Bonds”); and

WHEREAS, the 2021 Ordinance and 2020 Ordinance were in full force and effect upon passage, approval and publication, and thereafter a certified copy thereof was duly filed in the Office of the County Clerk in Cook County; and

WHEREAS, the 2021 Ordinance authorized the issuance of the 2022 Bonds, and provides for the levy of ad valorem property taxes upon all taxable property in the Village without limitation as to rate or amount are authorized to be extended to pay the principal of and interest on the 2022 Bonds when due; and

WHEREAS, the 2020 Ordinance authorized the issuance of the 2021 Bonds, and provides for the levy of a direct annual tax upon all taxable property within the Village in an amount sufficient to pay the principal of and interest on the 2021 Bonds when due; and

WHEREAS, the Council hereby finds and determines that it is advisable and necessary to provide for abatement tax heretofore levied for the year 2023 (collectible in 2024) for the 2022 Bonds;

WHEREAS, the Council hereby finds and determines that it is advisable and necessary to provide for abatement of tax heretofore levied for the year 2023 (collectible in 2024) for the 2021 Bonds;

NOW THEREFORE, BE IT ORDAINED by the Village Council of the Village of Palos Park, Cook County, Illinois, as follows:

2022 Abatement. It is further found and determined that the Council deems it advisable and in the best interests of the Village to provide for abatement of the taxes heretofore levied pursuant to the 2021 Ordinance as follows:

**Levy for the General Obligation Bonds (Alternate Revenue Source), Series 2022**

| FOR THE LEVY<br>YEAR | TAX LEVY  |
|----------------------|-----------|
| 2023                 | \$214,525 |

**Section 1.**

2021 Abatement. It is further found and determined that the Council deems it advisable and in the best interests of the Village to provide for abatement of the taxes heretofore levied pursuant to the 2020 Ordinance as follows:

**Levy for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021**

| FOR THE LEVY<br>YEAR | TAX LEVY     |
|----------------------|--------------|
| 2023                 | \$120,147.50 |

Section 2. Filing. A copy of this ordinance, duly certified by the Village Clerk, which certificate shall recite that this ordinance has been adopted by the Council of the Village and is in

full force and effect, shall be filed with the County Clerk of Cook County, Illinois, and shall constitute authority for the County Clerk to abate the levy for both the 2022 Bonds and the 2021 Bonds for the levy year 2023.

Section 3. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section 4. Publication. The Village Clerk is hereby authorized and directed to publish this ordinance and to file copies thereof for public inspection in his/her office.

Section 5. Conflicting Ordinances. All ordinances, resolutions and parts of ordinances and resolutions, in conflict herewith are hereby repealed.

Section 6. Headings. The headings or titles of the several sections shall be solely for convenience of reference and shall not affect the meaning, construction or effect of this ordinance.

Section 7. Effective Date. This ordinance shall be in full force and effect from and after its adoption and publication.

ADOPTED this 22nd day of January, 2024, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 22nd day of January, 2024.

ATTEST:

\_\_\_\_\_  
Nicole Milovich-Walters, Mayor,  
Village of Palos Park, Cook County, Illinois

\_\_\_\_\_  
Marie Arrigoni, Village Clerk  
Village of Palos Park, Cook County, Illinois

STATE OF ILLINOIS

)

)SS

COUNTY OF COOK

)

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Clerk of the Village of Palos Park, Cook County, Illinois (the "Village"), and as such official am the keeper of the official journal of proceedings, books, records, minutes and files of the President and Village Council (the "Council").

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Council held on January 22nd, 2024, insofar as the same relates to the adoption of Ordinance No. 2024-03 entitled:

AN ORDINANCE ABATING TAXES LEVIED THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said regular public meeting.

I do further certify that the deliberations of the Council on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Village has complied with all of the provisions of said Act and with all of the procedural rules of the Council.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Village, this 22nd day of January, 2024.

\_\_\_\_\_  
Village Clerk

Village of Palos Park, Cook County, Illinois

(SEAL)

**THE VILLAGE OF PALOS PARK  
ACCOUNTS PAYABLE WARRANT  
FOR JANUARY 22, 2024**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED  
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.**

\_\_\_\_\_  
MAYOR NICOLE MILOVICH-WALTERS SIGNATURE

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK MARIE ARRIGONI SIGNATURE

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOM

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #                              | VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|--|----------|--------------|--------|--------------------------------|------------|--------|---------|----------|----------|
| ABD00002 MOHAMMED I ABDULLAH           |          |              |        |                                |            |        |         |          |          |
| 20200289                               |          | 01/16/24     | 01     | REFUND ROW BOND PRMT20200289   | 8000002100 |        |         | 01/22/24 | 3,500.00 |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 3,500.00 |
| VENDOR TOTAL:                          |          |              |        |                                |            |        |         |          | 3,500.00 |
| ACC00002 ACCURINT                      |          |              |        |                                |            |        |         |          |          |
| 1241214-20231231                       |          | 01/16/24     | 01     | CONTRACT FEE DEC2023, 2 SRCHS  | 0122606390 |        |         | 01/22/24 | 31.00    |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 31.00    |
| VENDOR TOTAL:                          |          |              |        |                                |            |        |         |          | 31.00    |
| AIR00001 AIRY'S INC.                   |          |              |        |                                |            |        |         |          |          |
| 28621                                  |          | 01/11/24     | 01     | 6" WTR MAIN BRK/7920 PALOS AVE | 5224606750 |        |         | 01/22/24 | 5,248.69 |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 5,248.69 |
| VENDOR TOTAL:                          |          |              |        |                                |            |        |         |          | 5,248.69 |
| ALT00003 ALTERNATIVE ENERGY SOLUTIONS, |          |              |        |                                |            |        |         |          |          |
| 4005                                   |          | 01/16/24     | 01     | REC CTR SERV CALL CUMMINGS35XW | 0127926710 |        |         | 01/22/24 | 358.00   |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 358.00   |
| 4006                                   |          | 01/16/24     | 01     | 10050 125TH ST SERVICE CALL    | 5124606708 |        |         | 01/22/24 | 358.00   |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 358.00   |
| 4007                                   |          | 01/16/24     | 01     | 91ST AV GENRC 25KW 2 HTR BLCKS | 5124606708 |        |         | 01/22/24 | 450.99   |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 450.99   |
| 4035                                   |          | 01/16/24     | 01     | EXTRA BLCK HEATER F/STUDY GNR  | 5124606708 |        |         | 01/22/24 | 132.99   |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 132.99   |
| VENDOR TOTAL:                          |          |              |        |                                |            |        |         |          | 1,299.98 |
| ALT00004 ALTORFER INDUSTRIES, INC      |          |              |        |                                |            |        |         |          |          |
| P58C0038530                            |          | 01/16/24     | 01     | TAG#26 CAP IDR/BMPR ASSMB PRFS | 0124606708 |        |         | 01/22/24 | 60.36    |
| INVOICE TOTAL:                         |          |              |        |                                |            |        |         |          | 60.36    |
| VENDOR TOTAL:                          |          |              |        |                                |            |        |         |          | 60.36    |

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #                               | VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|----------|--------------|--------|--------------------------------|------------|--------|---------|----------|----------|
| AME00008 AMERICAN LEGAL PUBLISHING CORP |          |              |        |                                |            |        |         |          |          |
| 31118                                   |          | 01/11/24     | 01     | DEC2023 S-34 EDITING           | 0120606580 |        |         | 01/22/24 | 108.00   |
|   |          |              | 02     | DEC2023 S-34 FOLIO/INRNT-EDIT  | 0120606580 |        |         |          | 21.70    |
| INVOICE TOTAL:                          |          |              |        |                                |            |        |         |          | 119.70   |
| VENDOR TOTAL:                           |          |              |        |                                |            |        |         |          | 119.70   |
| ASS00004 ASSOCIATED TECHNICAL SERVICES  |          |              |        |                                |            |        |         |          |          |
| 37893                                   |          | 01/11/24     | 01     | LEAK LCT NW CRNR PALOS AVE80TH | 5224606590 |        |         | 01/22/24 | 780.00   |
| INVOICE TOTAL:                          |          |              |        |                                |            |        |         |          | 780.00   |
| VENDOR TOTAL:                           |          |              |        |                                |            |        |         |          | 780.00   |
| CAM00014 CAMTROS, LTD                   |          |              |        |                                |            |        |         |          |          |
| 0021931-IN                              |          | 01/16/24     | 01     | CODE UPDATES                   | 0125606620 |        |         | 01/22/24 | 2,365.00 |
| INVOICE TOTAL:                          |          |              |        |                                |            |        |         |          | 2,365.00 |
| VENDOR TOTAL:                           |          |              |        |                                |            |        |         |          | 2,365.00 |
| CHI00040 CHICAGO PARTS & SOUND, LLC     |          |              |        |                                |            |        |         |          |          |
| 3-0059850                               |          | 01/16/24     | 01     | 2 OIL FLTRS/18 OILS 265-267    | 0122606700 |        |         | 01/22/24 | 131.54   |
| INVOICE TOTAL:                          |          |              |        |                                |            |        |         |          | 131.54   |
| VENDOR TOTAL:                           |          |              |        |                                |            |        |         |          | 131.54   |
| CHI00043 CHICAGO LAND DIESEL SERVICES   |          |              |        |                                |            |        |         |          |          |
| 6102                                    |          | 01/11/24     | 01     | AD HOC REPAIRS#@               | 0124606700 |        |         | 01/22/24 | 3,188.59 |
| INVOICE TOTAL:                          |          |              |        |                                |            |        |         |          | 3,188.59 |
| VENDOR TOTAL:                           |          |              |        |                                |            |        |         |          | 3,188.59 |
| CIN00001 CINTAS                         |          |              |        |                                |            |        |         |          |          |
| 4178316422                              |          | 01/16/24     | 01     | TOWELS                         | 0124606990 |        |         | 01/22/24 | 15.10    |
|   |          |              | 02     | UTILITY DEPT UNIFORM RNTL      | 5124707300 |        |         |          | 82.30    |
|   |          |              | 03     | FW UNIFORM RENTAL              | 0124707300 |        |         |          | 100.33   |
| INVOICE TOTAL:                          |          |              |        |                                |            |        |         |          | 197.73   |

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.MOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #                     | VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|-------------------------------|----------|--------------|--------|--------------------------------|------------|--------|---------|----------|----------|
| CIN00001 CINRAS               |          |              |        |                                |            |        |         |          |          |
| 4179002125                    |          | 01/11/24     | 01     | MATS/TOWELS                    | 0124606990 |        |         | 01/22/24 | 112.59   |
|                               |          |              | 02     | UTILITY DEPT UNIFORM RNTL      | 5224707300 |        |         |          | 82.30    |
|                               |          |              | 03     | PW UNIFORM RENTL               | 0124707300 |        |         |          | 100.33   |
|                               |          |              |        | INVOICE TOTAL:                 |            |        |         |          | 295.22   |
| 4179660757                    |          |              |        |                                |            |        |         |          |          |
|                               |          | 01/11/24     | 01     | TOWELS                         | 0124606990 |        |         | 01/22/24 | 15.10    |
|                               |          |              | 02     | UTILITY DEPT UNIFORM RENTAL    | 5124707300 |        |         |          | 82.30    |
|                               |          |              | 03     | PW UNIFORM RENTAL              | 0124707300 |        |         |          | 100.33   |
|                               |          |              |        | INVOICE TOTAL:                 |            |        |         |          | 197.73   |
|                               |          |              |        | VENDOR TOTAL:                  |            |        |         |          | 690.68   |
| CIT00007 CITI CARDS           |          |              |        |                                |            |        |         |          |          |
| 240104                        |          | 01/16/24     | 01     | IPRA MEMBERSHIP RENEWAL        | 0126606810 |        |         | 01/22/24 | 265.00   |
|                               |          |              | 02     | IPRA CONFERENCE REGISTRATION   | 0126606810 |        |         |          | 450.00   |
|                               |          |              |        | INVOICE TOTAL:                 |            |        |         |          | 715.00   |
|                               |          |              |        | VENDOR TOTAL:                  |            |        |         |          | 715.00   |
| COM00009 COM ED               |          |              |        |                                |            |        |         |          |          |
| 240111                        |          | 01/11/24     | 01     | 11/27-3-12/28/23               | 0124606420 |        |         | 01/22/24 | 1,407.97 |
|                               |          |              |        | INVOICE TOTAL:                 |            |        |         |          | 1,407.97 |
|                               |          |              |        | VENDOR TOTAL:                  |            |        |         |          | 1,407.97 |
| COM00017 COM ED               |          |              |        |                                |            |        |         |          |          |
| 231229                        |          | 01/16/24     | 01     | ELECTRIC/METRA 11/28-12/29/23  | 5324606400 |        |         | 01/22/24 | 134.58   |
|                               |          |              |        | INVOICE TOTAL:                 |            |        |         |          | 134.58   |
|                               |          |              |        | VENDOR TOTAL:                  |            |        |         |          | 134.58   |
| COM00023 COMFORT ZONE SERVICE |          |              |        |                                |            |        |         |          |          |
| 20840776                      |          | 01/16/24     | 01     | ANNUAL MAINTENANCE VISIT/SLUIS | 0130606710 |        |         | 01/22/24 | 133.50   |
|                               |          |              |        | INVOICE TOTAL:                 |            |        |         |          | 133.50   |
|                               |          |              |        | VENDOR TOTAL:                  |            |        |         |          | 133.50   |



DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| VENDOR #                         | INVOICE #    | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|----------------------------------|--------------|--------------|--------|--------------------------------|------------|--------|---------|----------|----------|
| DYN00004 DYNESGY ENERGY SERVICES |              |              |        |                                |            |        |         |          |          |
|                                  | 373517824011 | 01/16/24     | 01     | ELECTRIC/METRA 11/28-12/28/23  | 5324606400 |        |         | 01/22/24 | 303.51   |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 303.51   |
|                                  | 373517923121 | 01/16/24     | 01     | 135 FOREST EDGE 11/22-12/26/23 | 5124606400 |        |         | 01/22/24 | 117.92   |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 117.92   |
|                                  | 373518023121 | 01/11/24     | 01     | 12222 WILL COOK 11/21-12/21/23 | 5124606400 |        |         | 01/22/24 | 290.40   |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 290.40   |
|                                  | 373518524011 | 01/16/24     | 01     | METRA CNCSSN 11/28-12/28/23    | 5324606400 |        |         | 01/22/24 | 41.12    |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 41.12    |
|                                  | 373518623121 | 01/11/24     | 01     | 9540 123RD ST 11/15-12/17/23   | 5224606400 |        |         | 01/22/24 | 99.65    |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 99.65    |
|                                  |              |              |        | VENDOR TOTAL:                  |            |        |         |          | 852.60   |
| EBE0001 PALOS ACE HARDWARE       |              |              |        |                                |            |        |         |          |          |
|                                  | 212168       | 01/11/24     | 01     | 24 WILLOWOOD TRL/WTR MN BREAK  | 5224707990 |        |         | 01/22/24 | 293.29   |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 293.29   |
|                                  |              |              |        | VENDOR TOTAL:                  |            |        |         |          | 293.29   |
| FUL0001 FULLER'S CAR WASH        |              |              |        |                                |            |        |         |          |          |
|                                  | 231231       | 01/16/24     | 01     | DEC2023 CAR WASHES             | 0122606700 |        |         | 01/22/24 | 113.50   |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 113.50   |
|                                  |              |              |        | VENDOR TOTAL:                  |            |        |         |          | 113.50   |
| FUR0001 DONNA FURMANEK           |              |              |        |                                |            |        |         |          |          |
|                                  | 2024404.11   | 01/11/24     | 01     | YOGA SKILL IN ACTION#404.11    | 0126606991 |        |         | 01/22/24 | 720.00   |
|                                  |              |              |        | INVOICE TOTAL:                 |            |        |         |          | 720.00   |
|                                  |              |              |        | VENDOR TOTAL:                  |            |        |         |          | 720.00   |

GAL00002 GALLAGHER MATERIALS, INC.

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOM

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #                    | INVOICE DATE | ITEM # | DESCRIPTION                 | ACCOUNT #  | P.O. #                       | PROJECT    | DUE DATE | ITEM AMT       |
|------------------------------|--------------|--------|-----------------------------|------------|------------------------------|------------|----------|----------------|
| GALLAGHER MATERIALS, INC.    |              |        |                             |            |                              |            |          |                |
| 32450                        | 01/16/24     | 01     | 4.16 TN OP COLD PATCH       | 2424707700 |                              |            | 01/22/24 | 615.68         |
|                              |              |        |                             |            |                              |            |          | INVOICE TOTAL: |
|                              |              |        |                             |            |                              |            |          | 615.68         |
|                              |              |        |                             |            |                              |            |          | VENDOR TOTAL:  |
|                              |              |        |                             |            |                              |            |          | 615.68         |
| HAWKINS, INC.                |              |        |                             |            |                              |            |          |                |
| 6656919                      | 01/11/24     | 01     | 1LB AZONE 15                | 5224605590 |                              |            | 01/22/24 | 260.85         |
|                              |              |        |                             |            |                              |            |          | INVOICE TOTAL: |
|                              |              |        |                             |            |                              |            |          | 260.85         |
|                              |              |        |                             |            |                              |            |          | VENDOR TOTAL:  |
|                              |              |        |                             |            |                              |            |          | 260.85         |
| THE HEAT ENGINEERING COMPANY |              |        |                             |            |                              |            |          |                |
| 203583                       | 01/16/24     | 01     | 24 WLDWD TRL-WTR MAIN BREAK | 5224707990 |                              |            | 01/22/24 | 798.75         |
|                              |              |        |                             |            |                              |            |          | INVOICE TOTAL: |
|                              |              |        |                             |            |                              |            |          | 798.75         |
|                              |              |        |                             |            |                              |            |          | VENDOR TOTAL:  |
|                              |              |        |                             |            |                              |            |          | 798.75         |
| HOME DEPOT CREDIT SERVICES   |              |        |                             |            |                              |            |          |                |
| 3841773                      | 01/16/24     | 01     | REC DEPT EKT DOOR SEALS     | 0127926711 |                              |            | 01/22/24 | 9.40           |
|                              |              |        |                             |            |                              |            |          | INVOICE TOTAL: |
|                              |              |        |                             |            |                              |            |          | 9.40           |
|                              |              |        |                             |            |                              |            |          | VENDOR TOTAL:  |
|                              |              |        |                             |            |                              |            |          | 36.24          |
|                              |              |        |                             |            |                              |            |          | 45.64          |
| 902195                       | 8909005      | 72119  | 01/16/24                    | 01         | CHRSTMS TREE LGHTS/PH PARADE | 0127916780 | 01/22/24 | 14.98          |
|                              |              |        |                             |            |                              |            |          | INVOICE TOTAL: |
|                              |              |        |                             |            |                              |            |          | 14.98          |
|                              |              |        |                             |            |                              |            |          | VENDOR TOTAL:  |
|                              |              |        |                             |            |                              |            |          | 278.97         |
|                              |              |        |                             |            |                              |            |          | 99.00          |
|                              |              |        |                             |            |                              |            |          | 392.95         |
|                              |              |        |                             |            |                              |            |          | 438.59         |
| CHRISTOPHER HUGHES           |              |        |                             |            |                              |            |          |                |
| 240111                       | 01/11/24     | 01     | CAFETERIA PLAN 2024 RETMB   | 0100000408 |                              |            | 01/22/24 | 818.20         |
|                              |              |        |                             |            |                              |            |          | INVOICE TOTAL: |
|                              |              |        |                             |            |                              |            |          | 818.20         |
|                              |              |        |                             |            |                              |            |          | VENDOR TOTAL:  |
|                              |              |        |                             |            |                              |            |          | 818.20         |

JEN00006 JENSEN ENTERTAINMENT INC

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #                              | INVOICE DATE | ITEM # | DESCRIPTION                       | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT                |
|--|--------------|--------|-----------------------------------|------------|--------|---------|----------|-------------------------|
| JEN00006 JENSEN ENTERTAINMENT INC      |              |        |                                   |            |        |         |          |                         |
| 2023-226A                              | 01/16/24     | 01     | SANTA CLAUDS PRFRMR-REMAINING 50% | 0132606000 |        |         | 01/22/24 | 197.50                  |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 197.50   |
|  |              |        |                                   |            |        |         |          | VENDOR TOTAL: 197.50    |
| LOB00001 LOBOS TREE & LANDSCAPING SERV |              |        |                                   |            |        |         |          |                         |
| 1048                                   | 01/16/24     | 01     | REMOVAL SLUIS HOUSE TREE          | 0124606786 |        |         | 01/22/24 | 2,550.00                |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 2,550.00 |
|  |              |        |                                   |            |        |         |          | VENDOR TOTAL: 2,550.00  |
| MEN00005 MENARDS                       |              |        |                                   |            |        |         |          |                         |
| 34140                                  | 01/11/24     | 01     | PW MOUSE POISON REFILLS           | 0127936711 |        |         | 01/22/24 | 21.99                   |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 21.99    |
| 34852                                  | 01/16/24     | 01     | #69 ACRYLIC PLSTC F/RR DMP WNDW   | 0124606700 |        |         | 01/22/24 | 10.41                   |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 10.41    |
|  |              |        |                                   |            |        |         |          | VENDOR TOTAL: 32.40     |
| MON00002 MONROE TRUCK EQUIPMENT, INC.  |              |        |                                   |            |        |         |          |                         |
| 33260                                  | 01/11/24     | 01     | #2 CONTROLLER REPLACEMENT         | 0124606700 |        |         | 01/22/24 | 625.11                  |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 625.11   |
| 343153                                 | 01/16/24     | 01     | #69 SNOW PLOW CNTRL REPLCMNT      | 0124606700 |        |         | 01/22/24 | 370.34                  |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 370.34   |
|  |              |        |                                   |            |        |         |          | VENDOR TOTAL: 995.45    |
| NEW00008 DENNIS NEWPORT                |              |        |                                   |            |        |         |          |                         |
| 2024503.11                             | 01/16/24     | 01     | TAI CRT#503.11                    | 0126606991 |        |         | 01/22/24 | 510.00                  |
|  |              |        |                                   |            |        |         |          | INVOICE TOTAL: 510.00   |
|  |              |        |                                   |            |        |         |          | VENDOR TOTAL: 510.00    |
| NIC0001 NICOR GAS                      |              |        |                                   |            |        |         |          |                         |

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #             | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|-----------------------|--------------|--------|--------------------------------|------------|--------|---------|----------|----------|
| 231229A               | 01/16/24     | 01     | 121ST & SW HWY 11/29-12/29/23  | 5224606410 |        |         | 01/22/24 | 255.17   |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 255.17   |
| 240102                | 01/11/24     | 01     | 12410 91ST 11/20/23-01/02/24   | 5124606410 |        |         | 01/22/24 | 43.28    |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 43.28    |
| 240103                | 01/11/24     | 01     | 12222 WILL COOK 12/1/23-1/3/24 | 5124606410 |        |         | 01/22/24 | 145.66   |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 145.66   |
| 240103A               | 01/11/24     | 01     | 133 FOREST EDGE 12/1/23-1/3/24 | 5124606410 |        |         | 01/22/24 | 46.13    |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 46.13    |
| 240103B               | 01/11/24     | 01     | 40 RAMSGATE DR 12/1/23-1/3/24  | 5124606410 |        |         | 01/22/24 | 47.62    |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 47.62    |
| 240104                | 01/11/24     | 01     | 10057 125TH ST 12/4/23-1/4/24  | 5224606410 |        |         | 01/22/24 | 146.03   |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 146.03   |
| 240112                | 01/16/24     | 01     | 8201 W RTS3 12/13-12/24/23     | 5124606410 |        |         | 01/22/24 | 43.77    |
|                       |              |        | INVOICE TOTAL:                 |            |        |         |          | 43.77    |
|                       |              |        | VENDOR TOTAL:                  |            |        |         |          | 727.66   |
| PEERLESS NETWORK, INC |              |        |                                |            |        |         |          |          |
| 42133                 | 01/16/24     | 01     | 708-923-6021 1/15-2/14/24      | 5224707200 |        |         | 01/22/24 | 202.53   |
|                       |              | 02     | T-1 LINE 1/15-2/14/24          | 0120707200 |        |         |          | 344.41   |
|                       |              | 03     | T-1 LINE 1/15-2/14/24          | 0122707200 |        |         |          | 269.07   |
|                       |              | 04     | T-1 LINE 1/15-2/14/24          | 0124707200 |        |         |          | 129.15   |
|                       |              | 05     | T-1 LINE 1/15-2/14/24          | 0125707200 |        |         |          | 86.10    |
|                       |              | 06     | T-1 LINE 1/15-2/14/24          | 0126707200 |        |         |          | 43.05    |
|                       |              | 07     | T-1 LINE 1/15-2/14/24          | 0129707200 |        |         |          | 43.05    |
|                       |              | 08     | T-1 LINE 1/15-2/14/24          | 5124707200 |        |         |          | 43.05    |
|                       |              | 09     | T-1 LINE 1/15-2/14/24          | 5224707200 |        |         |          | 118.39   |
|                       |              | 10     | ISDN LINE 1/15-2/14/24         | 0120707200 |        |         |          | 598.15   |

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.MOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE # | VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|-----------|----------|--------------|--------|-------------|-----------|--------|---------|----------|----------|
|-----------|----------|--------------|--------|-------------|-----------|--------|---------|----------|----------|

|          |  |                       |    |                         |            |  |  |          |                         |
|----------|--|-----------------------|----|-------------------------|------------|--|--|----------|-------------------------|
| PER00001 |  | PERILESS NETWORK, INC |    |                         |            |  |  |          |                         |
| 42133    |  | 01/16/24              | 11 | RECREATION 1/15-2/14/24 | 0126707200 |  |  | 01/22/24 | 67.52                   |
|          |  |                       |    |                         |            |  |  |          | INVOICE TOTAL: 1,944.47 |
|          |  |                       |    |                         |            |  |  |          | VENDOR TOTAL: 1,944.47  |

|          |  |                           |    |                              |            |  |  |          |                       |
|----------|--|---------------------------|----|------------------------------|------------|--|--|----------|-----------------------|
| PI200001 |  | PIZZO AND ASSOCIATES, LTD |    |                              |            |  |  |          |                       |
| 1577-1   |  | 01/16/24                  | 01 | NTVE BERM STWRDHPWE 12101 SW | 5224606990 |  |  | 01/22/24 | 650.00                |
|          |  |                           |    |                              |            |  |  |          | INVOICE TOTAL: 650.00 |
|          |  |                           |    |                              |            |  |  |          | VENDOR TOTAL: 650.00  |

|          |  |           |    |         |            |  |  |          |                         |
|----------|--|-----------|----|---------|------------|--|--|----------|-------------------------|
| PRO00014 |  | PROVEN IT |    |         |            |  |  |          |                         |
| C141395  |  | 01/16/24  | 01 | NOV2023 | 0120606011 |  |  | 01/22/24 | 1,157.22                |
|          |  |           | 02 | NOV2023 | 0122606011 |  |  |          | 1,957.28                |
|          |  |           | 03 | NOV2023 | 0124606011 |  |  |          | 935.77                  |
|          |  |           | 04 | NOV2023 | 0125606011 |  |  |          | 707.19                  |
|          |  |           | 05 | NOV2023 | 0126606011 |  |  |          | 707.19                  |
|          |  |           | 06 | NOV2023 | 0129606011 |  |  |          | 321.45                  |
|          |  |           | 07 | NOV2023 | 5124606011 |  |  |          | 321.45                  |
|          |  |           | 08 | NOV2023 | 5224606011 |  |  |          | 321.45                  |
|          |  |           |    |         |            |  |  |          | INVOICE TOTAL: 6,429.00 |

|         |  |          |    |                   |            |  |  |          |                         |
|---------|--|----------|----|-------------------|------------|--|--|----------|-------------------------|
| C141522 |  | 01/16/24 | 01 | LICENSING OCT2023 | 0120606011 |  |  | 01/22/24 | 141.68                  |
|         |  |          | 02 | LICENSING OCT2023 | 0122606011 |  |  |          | 141.68                  |
|         |  |          | 03 | LICENSING OCT2023 | 0124606011 |  |  |          | 141.68                  |
|         |  |          | 04 | LICENSING OCT2023 | 0125606011 |  |  |          | 141.68                  |
|         |  |          | 05 | LICENSING OCT2023 | 0126606011 |  |  |          | 141.68                  |
|         |  |          | 06 | LICENSING OCT2023 | 0129606011 |  |  |          | 141.68                  |
|         |  |          | 07 | LICENSING OCT2023 | 5124606011 |  |  |          | 141.68                  |
|         |  |          | 08 | LICENSING OCT2023 | 5224606011 |  |  |          | 141.68                  |
|         |  |          |    |                   |            |  |  |          | INVOICE TOTAL: 1,133.40 |

|         |  |          |    |         |            |  |  |          |          |
|---------|--|----------|----|---------|------------|--|--|----------|----------|
| C141918 |  | 01/16/24 | 01 | DEC2023 | 0120606011 |  |  | 01/22/24 | 1,157.22 |
|         |  |          | 02 | DEC2023 | 0122606011 |  |  |          | 1,957.28 |



DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE #                            | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|--------------------------------------|--------------|--------|--------------------------------|------------|--------|---------|----------|----------|
| RED00001 RED WING BUSINESS ADVANTAGE |              |        |                                |            |        |         |          |          |
| 20240110010992                       | 01/16/24     | 01     | J. NAJERA-NEW EMPLOYEE BOOTS   | 0124707300 |        |         | 01/22/24 | 224.99   |
|                                      |              |        |                                |            |        |         |          | 224.99   |
|                                      |              |        |                                |            |        |         |          | 224.99   |
| ROSG0001 ROSCOE                      |              |        |                                |            |        |         |          |          |
| 1830045                              | 01/16/24     | 01     | MATS/METRA 1/11/24             | 5324606710 |        |         | 01/22/24 | 79.10    |
|                                      |              |        |                                |            |        |         |          | 79.10    |
|                                      |              |        |                                |            |        |         |          | 79.10    |
| SCH0001 SCHROEDER MATERIAL           |              |        |                                |            |        |         |          |          |
| S1245580                             | 01/16/24     | 01     | DRAINAGE/SHOULDER MATERIAL     | 2328848020 |        |         | 01/22/24 | 105.00   |
|                                      |              |        |                                |            |        |         |          | 105.00   |
|                                      |              |        |                                |            |        |         |          | 105.00   |
| SUB00002 SUBURBAN TRUCK PARTS        |              |        |                                |            |        |         |          |          |
| 174657                               | 01/11/24     | 01     | #31 TLGT SPRDR&SPNR, HSE, CNCT | 0124606700 |        |         | 01/22/24 | 377.46   |
|                                      |              |        |                                |            |        |         |          | 377.46   |
|                                      |              |        |                                |            |        |         |          | 377.46   |
| TIR0001 TIRE SERVICES COMPANY        |              |        |                                |            |        |         |          |          |
| 280756                               | 01/16/24     | 01     | TAG#31 GMC DUMP-NEW TIRE       | 0124606700 |        |         | 01/22/24 | 231.50   |
|                                      |              |        |                                |            |        |         |          | 231.50   |
|                                      |              |        |                                |            |        |         |          | 231.50   |
| TOSG00001 TOSCAS LAW GROUP           |              |        |                                |            |        |         |          |          |

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOW

-- Village of Palos Park --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|-----------|--------------|--------|-------------|-----------|--------|---------|----------|----------|
|-----------|--------------|--------|-------------|-----------|--------|---------|----------|----------|

|          |                   |    |                       |            |  |  |          |                      |
|----------|-------------------|----|-----------------------|------------|--|--|----------|----------------------|
| TOS00001 | POS CAS LAW GROUP |    |                       |            |  |  |          |                      |
| 240103   | 01/16/24          | 01 | ADJUDICATION 01/03/24 | 0122606540 |  |  | 01/22/24 | 450.00               |
|          |                   |    |                       |            |  |  |          | 450.00               |
|          |                   |    |                       |            |  |  |          | VENDOR TOTAL: 450.00 |

|                      |                               |    |                |            |  |  |          |                        |
|----------------------|-------------------------------|----|----------------|------------|--|--|----------|------------------------|
| URB00002             | URBANCOM NET FIBER OPERATIONS |    |                |            |  |  |          |                        |
| 75231,75370,75488,75 | 01/16/24                      | 01 | MONTHLY CHARGE | 0120707200 |  |  | 01/22/24 | 385.63                 |
|                      |                               | 02 | MONTHLY CHARGE | 0122707200 |  |  |          | 385.63                 |
|                      |                               | 03 | MONTHLY CHARGE | 0124707200 |  |  |          | 385.63                 |
|                      |                               | 04 | MONTHLY CHARGE | 0125707200 |  |  |          | 385.63                 |
|                      |                               | 05 | MONTHLY CHARGE | 0126707200 |  |  |          | 385.63                 |
|                      |                               | 06 | MONTHLY CHARGE | 0129707200 |  |  |          | 385.64                 |
|                      |                               |    |                |            |  |  |          | 2,313.79               |
|                      |                               |    |                |            |  |  |          | VENDOR TOTAL: 2,313.79 |

|          |                           |    |                         |            |  |  |          |                         |
|----------|---------------------------|----|-------------------------|------------|--|--|----------|-------------------------|
| DTI00001 | UTILITY SERVICE CO., INC. |    |                         |            |  |  |          |                         |
| 596045   | 01/11/24                  | 01 | 123RD ST TANK/QUARTERLY | 5224606713 |  |  | 01/22/24 | 10,437.38               |
|          |                           |    |                         |            |  |  |          | 10,437.38               |
|          |                           |    |                         |            |  |  |          | VENDOR TOTAL: 10,437.38 |

|            |                  |    |                                |            |  |  |          |                     |
|------------|------------------|----|--------------------------------|------------|--|--|----------|---------------------|
| VER00001   | VERIZON WIRELESS |    |                                |            |  |  |          |                     |
| 240116     | 01/16/24         | 01 | POSTER SESNUS 12/2/23-1/1/24   | 5224707210 |  |  | 01/22/24 | 93.72               |
|            |                  |    |                                |            |  |  |          | 93.72               |
|            |                  |    |                                |            |  |  |          | VENDOR TOTAL: 93.72 |
| 9953061697 | 01/16/24         | 01 | FINANCE 12/2/23-1/1/24         | 0129707200 |  |  | 01/22/24 | 36.01               |
|            |                  | 02 | WATER 12/2/23-1/1/24           | 5224707210 |  |  |          | 156.56              |
|            |                  | 03 | SEWER 12/2/23-1/1/24           | 5124707210 |  |  |          | 156.56              |
|            |                  | 04 | REC 12/2/23-1/1/24             | 0126707210 |  |  |          | 42.31               |
|            |                  | 05 | BUILDING 12/2/23-1/1/24        | 0125707210 |  |  |          | 83.15               |
|            |                  | 06 | PM 12/2/23-1/1/24              | 0124707210 |  |  |          | 504.63              |
|            |                  | 07 | POLICE 12/2/23-1/1/24          | 0122707210 |  |  |          | 319.58              |
|            |                  | 08 | COUNCIL CLL PHN 12/2/23-1/1/24 | 0121707990 |  |  |          | 36.01               |

DATE: 01/16/24  
 TIME: 14:57:59  
 ID: AP441000.WOM

-- Village of Palos Park --  
 DETAIL BOARD REPORT

PAGE: 13

INVOICES DUE ON/BEFORE 01/22/2024

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION                   | ACCOUNT #  | P.O. # | PROJECT | DUE DATE | ITEM AMT       |
|-----------|--------------|--------|-------------------------------|------------|--------|---------|----------|----------------|
| -----     |              |        |                               |            |        |         |          |                |
| VER00001  | 01/16/24     | 09     | ADMIN 12/2/23-1/1/24          | 0120707210 |        |         | 01/22/24 | 42.31          |
|           |              |        |                               |            |        |         |          | 1,377.12       |
|           |              |        |                               |            |        |         |          | 1,470.84       |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
| -----     |              |        |                               |            |        |         |          |                |
| 1006      | 01/11/24     | 01     | PM CAR WASHES DEC2023         | 5224606700 |        |         | 01/22/24 | 27.00          |
|           |              |        |                               |            |        |         |          | 27.00          |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
| -----     |              |        |                               |            |        |         |          |                |
| 11150     | 01/11/24     | 01     | RPLC DMGD CBL/LFT SD SOUTH DR | 0127916712 |        |         | 01/22/24 | 238.00         |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          | 238.00         |
|           |              |        |                               |            |        |         |          | INVOICE TOTAL: |
|           |              |        |                               |            |        |         |          | VENDOR TOTAL:  |
|           |              |        |                               |            |        |         |          |                |

DATE: 01/16/24  
 TIME: 14:58:17  
 ID: AP443000.WOW

-- Village of Palos Park --  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/22/2024

| VENDOR #     | NAME                           | PAID THIS FISCAL YEAR | AMOUNT DUE |
|--------------|--------------------------------|-----------------------|------------|
| -----        |                                |                       |            |
| GENERAL FUND |                                |                       |            |
| 00           | GENERAL FUND                   |                       |            |
| HUG00002     | CHRISTOPHER HUGHES             |                       | 818.20     |
|              | GENERAL FUND                   |                       | 818.20     |
|              |                                |                       |            |
| 20           | ADMINISTRATION DEPARTMENT      |                       |            |
| AME00008     | AMERICAN LEGAL PUBLISHING CORP | 848.50                | 119.70     |
| DAI0002      | DAILY SOUTHTOWN                | 333.98                | 114.99     |
| PEE00001     | PEERLESS NETWORK, INC          | 15,109.72             | 942.56     |
| PRO00014     | PROVEN IT                      | 70,588.33             | 3,815.49   |
| URB00002     | URBANCOM NET FIBER OPERATIONS  | 4,998.77              | 385.63     |
| VER00001     | VERIZON WIRELESS               | 14,534.41             | 42.31      |
|              | ADMINISTRATION DEPARTMENT      |                       | 5,420.68   |
|              |                                |                       |            |
| 21           | PUBLIC AFFAIRS DEPARTMENT      |                       |            |
| VER00001     | VERIZON WIRELESS               | 14,534.41             | 36.01      |
|              | PUBLIC AFFAIRS DEPARTMENT      |                       | 36.01      |
|              |                                |                       |            |
| 22           | POLICE DEPARTMENT              |                       |            |
| ACC00002     | ACCURINT                       | 258.00                | 31.00      |
| CHI00040     | CHICAGO PARTS & SOUND, LLC     | 9,547.74              | 131.54     |
| COO00019     | COOK COUNTY ETSB               | 39,997.56             | 20,702.10  |
| FUL0001      | FULLER'S CAR WASH              | 2,870.50              | 113.50     |
| PEE00001     | PEERLESS NETWORK, INC          | 15,109.72             | 269.07     |
| PRO00014     | PROVEN IT                      | 70,588.33             | 6,357.53   |
| TOS00001     | TOSCAS LAW GROUP               | 3,600.00              | 450.00     |
| URB00002     | URBANCOM NET FIBER OPERATIONS  | 4,998.77              | 385.63     |
| VER00001     | VERIZON WIRELESS               | 14,534.41             | 319.58     |
|              | POLICE DEPARTMENT              |                       | 28,759.95  |
|              |                                |                       |            |
| 24           | PUBLIC WORKS DEPARTMENT        |                       |            |
| ALT00004     | ALTORFER INDUSTRIES, INC       | 2,941.97              | 60.36      |
| CHI00043     | CHICAGOLAND DIESEL SERVICES    | 1,713.65              | 3,188.59   |
| CIN00001     | CINTAS                         | 8,451.96              | 443.78     |

DATE: 01/16/24  
TIME: 14:58:17  
ID: AP443000.WOW

-- Village of Palos Park --  
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 01/22/2024

| VENDOR #     | NAME                          | PAID THIS<br>FISCAL YEAR | AMOUNT DUE |
|--------------|-------------------------------|--------------------------|------------|
| -----        |                               |                          |            |
| GENERAL FUND |                               |                          |            |
| 24           | PUBLIC WORKS DEPARTMENT       |                          |            |
| COM00009     | COM ED                        | 11,914.84                | 1,407.97   |
| CON00007     | CONTINENTAL AUTOMATIC         |                          | 7,774.00   |
| HOM00001     | HOME DEPOT CREDIT SERVICES    | 3,121.48                 | 315.21     |
| LOB00001     | LOBOS TREE & LANDSCAPING SERV | 37,700.00                | 2,550.00   |
| MEN00005     | MENARDS                       | 5,173.19                 | 10.41      |
| MON0002      | MONROE TRUCK EQUIPMENT, INC.  | 5,869.60                 | 995.45     |
| PEE00001     | PEERLESS NETWORK, INC         | 15,109.72                | 129.15     |
| PRO00014     | PROVEN IT                     | 70,588.33                | 3,036.19   |
| PRO00015     | PROVEN OCCUPATIONAL HEALTH    | 1,880.00                 | 381.00     |
| RED00001     | RED WING BUSINESS ADVANTAGE   | 2,515.39                 | 224.99     |
| SUB00002     | SUBURBAN TRUCK PARTS          | 3,944.15                 | 613.18     |
| TIR0001      | TIRE SERVICES COMPANY         | 6,146.23                 | 231.50     |
| URB00002     | URBANCOM NET FIBER OPERATIONS | 4,998.77                 | 385.63     |
| VER00001     | VERIZON WIRELESS              | 14,534.41                | 504.63     |
|              | PUBLIC WORKS DEPARTMENT       |                          | 22,252.04  |
| 25           | BUILDING DEPARTMENT           |                          |            |
| CAM00014     | CAMIROS, LTD                  | 14,370.00                | 2,365.00   |
| PEE00001     | PEERLESS NETWORK, INC         | 15,109.72                | 86.10      |
| PRO00014     | PROVEN IT                     | 70,588.33                | 2,444.47   |
| URB00002     | URBANCOM NET FIBER OPERATIONS | 4,998.77                 | 385.63     |
| VER00001     | VERIZON WIRELESS              | 14,534.41                | 83.15      |
|              | BUILDING DEPARTMENT           |                          | 5,364.35   |
| 26           | RECREATION DEPARTMENT         |                          |            |
| CIT00007     | CITI CARDS                    | 9,845.31                 | 715.00     |
| FUR0001      | DONNA FURMANEK                | 2,348.00                 | 720.00     |
| NEW00008     | DENNIS NEWPORT                | 1,912.50                 | 510.00     |
| PEE00001     | PEERLESS NETWORK, INC         | 15,109.72                | 110.57     |
| PRO00014     | PROVEN IT                     | 70,588.33                | 2,444.47   |
| URB00002     | URBANCOM NET FIBER OPERATIONS | 4,998.77                 | 385.63     |
| VER00001     | VERIZON WIRELESS              | 14,534.41                | 42.31      |
|              | RECREATION DEPARTMENT         |                          | 4,927.98   |
| 27           | PUBLIC GROUNDS                |                          |            |

DATE: 01/16/24  
 TIME: 14:58:17  
 ID: AP443000.WOW

-- Village of Palos Park --  
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 01/22/2024

| VENDOR #            | NAME                          | PAID THIS<br>FISCAL YEAR | AMOUNT DUE |
|---------------------|-------------------------------|--------------------------|------------|
| GENERAL FUND        |                               |                          |            |
| 27                  | PUBLIC GROUNDS                |                          |            |
| ALT00003            | ALTERNATIVE ENERGY SOLUTIONS, | 2,044.85                 | 358.00     |
| COM00023            | COMFORT ZONE SERVICE          | 19,000.50                | 5,318.00   |
| HOM00001            | HOME DEPOT CREDIT SERVICES    | 3,121.48                 | 123.38     |
| MEN00005            | MENARDS                       | 5,173.19                 | 21.99      |
| ROS0001             | ROSCOE                        | 6,081.59                 | 220.10     |
| WOR00003            | WORTH MOR DOORS               | 4,900.00                 | 238.00     |
|                     | PUBLIC GROUNDS                |                          | 6,279.47   |
| 29                  | FINANCE DEPARTMENT            |                          |            |
| PEE00001            | PEERLESS NETWORK, INC         | 15,109.72                | 43.05      |
| PRO00014            | PROVEN IT                     | 70,588.33                | 1,269.31   |
| URB00002            | URBANCOM NET FIBER OPERATIONS | 4,998.77                 | 385.64     |
| VER00001            | VERIZON WIRELESS              | 14,534.41                | 36.01      |
|                     | FINANCE DEPARTMENT            |                          | 1,734.01   |
| 30                  | SLUIS PROPERTY                |                          |            |
| COM00023            | COMFORT ZONE SERVICE          | 19,000.50                | 133.50     |
|                     | SLUIS PROPERTY                |                          | 133.50     |
| 32                  | PALOS PARK FESTIVALS          |                          |            |
| JEN00006            | JENSEN ENTERTIANMENT INC      | 395.00                   | 197.50     |
|                     | PALOS PARK FESTIVALS          |                          | 197.50     |
| 1/2% SALES TAX FUND |                               |                          |            |
| 28                  |                               |                          |            |
| SCH0001             | SCHROEDER MATERIAL            | 1,177.60                 | 105.00     |
|                     |                               |                          | 105.00     |
| MFT FUND            |                               |                          |            |
| 24                  | MFT FUND                      |                          |            |

DATE: 01/16/24  
 TIME: 14:58:17  
 ID: AP443000.WOW

-- Village of Palos Park --  
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 01/22/2024

| VENDOR #          | NAME                          | PAID THIS<br>FISCAL YEAR | AMOUNT DUE |
|-------------------|-------------------------------|--------------------------|------------|
| -----             |                               |                          |            |
| MFT FUND          |                               |                          |            |
| 24                | MFT FUND                      |                          |            |
| GAL00002          | GALLAGHER MATERIALS, INC.     | 745,937.06               | 615.68     |
|                   | MFT FUND                      |                          | 615.68     |
| SEWER FUND        |                               |                          |            |
| 24                | SEWER FUND                    |                          |            |
| ALT00003          | ALTERNATIVE ENERGY SOLUTIONS, | 2,044.85                 | 941.98     |
| CIN00001          | CINTAS                        | 8,451.96                 | 164.60     |
| DYN00004          | DYNEGY ENERGY SERVICES        | 38,186.68                | 408.32     |
| NIC0001           | NICOR GAS                     | 13,807.17                | 326.46     |
| PEE00001          | PEERLESS NETWORK, INC         | 15,109.72                | 43.05      |
| PRO00014          | PROVEN IT                     | 70,588.33                | 1,269.31   |
| VER00001          | VERIZON WIRELESS              | 14,534.41                | 156.56     |
|                   | SEWER FUND                    |                          | 3,310.28   |
| WATER FUND        |                               |                          |            |
| 24                | WATER FUND                    |                          |            |
| AIR00001          | AIRY'S INC.                   | 251,189.55               | 5,248.69   |
| ASS0004           | ASSOCIATED TECHNICAL SERVICES | 7,804.00                 | 780.00     |
| CIN00001          | CINTAS                        | 8,451.96                 | 82.30      |
| COR00001          | CORRPRO COMPANIES             |                          | 1,400.00   |
| DEL00012          | DELUXE PLUMBING, INC          | 4,165.00                 | 1,520.00   |
| DYN00004          | DYNEGY ENERGY SERVICES        | 38,186.68                | 99.65      |
| EBE0001           | PALOS ACE HARDWARE            | 1,292.21                 | 293.29     |
| HAW00003          | HAWKINS, INC.                 | 2,046.57                 | 260.85     |
| HEA0002           | THE HEAT ENGINEERING COMPANY  | 740.25                   | 798.75     |
| NIC0001           | NICOR GAS                     | 13,807.17                | 401.20     |
| PEE00001          | PEERLESS NETWORK, INC         | 15,109.72                | 320.92     |
| PIZ00001          | PIZZO AND ASSOCIATES, LTD     | 1,300.00                 | 650.00     |
| PRO00014          | PROVEN IT                     | 70,588.33                | 1,269.25   |
| UTI00001          | UTILITY SERVICE CO., INC.     | 20,874.76                | 10,437.38  |
| VER00001          | VERIZON WIRELESS              | 14,534.41                | 250.28     |
| VOD00001          | VODA EXPRESS CAR WASH         |                          | 27.00      |
|                   | WATER FUND                    |                          | 23,839.56  |
| COMMUTER LOT FUND |                               |                          |            |
| 24                | COMMUTER LOT FUND             |                          |            |

DATE: 01/16/24  
TIME: 14:58:17  
ID: AP443000.WOW

-= Village of Palos Park =-  
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 01/22/2024

| VENDOR #              | NAME                   | PAID THIS<br>FISCAL YEAR | AMOUNT DUE |
|-----------------------|------------------------|--------------------------|------------|
| -----                 |                        |                          |            |
| COMMUTER LOT FUND     |                        |                          |            |
| 24                    | COMMUTER LOT FUND      |                          |            |
| COM00017              | COM ED                 | 1,285.16                 | 134.58     |
| DYN00004              | DYNEGY ENERGY SERVICES | 38,186.68                | 344.63     |
| ROS0001               | ROSCOE                 | 6,081.59                 | 79.10      |
|                       | COMMUTER LOT FUND      |                          | 558.31     |
|                       |                        |                          |            |
| ESCROW FUND           |                        |                          |            |
| 00                    |                        |                          |            |
| ABD00002              | MOHAMMED I ABDALLAH    |                          | 3,500.00   |
|                       |                        |                          | 3,500.00   |
| TOTAL ALL DEPARTMENTS |                        |                          | 107,852.52 |



**Village Council**  
*Mayor Nicole Milovich-Walters*  
*Village Clerk Marie Arrigoni*  
*Commissioner G. Darryl Reed*  
*Commissioner Dan Polk*  
*Commissioner Mike Wade*  
*Commissioner Rebecca Petan*

|                              |         |                              |
|------------------------------|---------|------------------------------|
| Meeting of: January 22, 2024 | 6:30 PM | Kaptur Administrative Center |
|------------------------------|---------|------------------------------|

**AGENDA MATTER:**

**ZBA CASE 2023-02:** An application has been filed requesting a variation from the requirements of Section 1268.02(f) Side Yards to permit the construction of an attached pool house (along with a swimming pool). In December 2023 the applicant provided a revised plan, which requires a variance to reduce the corner side yard setback from 50' to 37.67 feet (37' 8"). The original request was for a 26' 11" corner side yard setback. The subject property is commonly known as 20 Huntleigh Road in Palos Park, IL.

**BACKGROUND:**

The subject property is zoned R-1-A Single Family Residential and is currently improved with a single-family residence. The applicant proposes to construct a pool house (and pool) on the subject property. The pool house is to be connected to the existing home via a covered porch, resulting in the pool house being considered an addition to the existing home per Code.

The subject property is unique in that three of the four sides of the property front a street (Huntleigh to the south, Sunnyslope to the east, and Wolf to the west); with corner side yard setbacks being applicable along both the east and west sides of the property.

**STAFF RECOMMENDATION:**

The staff has reviewed the application and recommends approval of the requested variance.

**NOVEMBER 8, 2023 ZONING BOARD OF APPEALS MEETING:**

The Zoning Board of Appeals held a public hearing and discussed the original requested variance at its November 8, 2023 meeting. The applicant gave a presentation and responded to questions from the ZBA. Two letters from residents (not in favor of the request) were read into the record, no other members from the public spoke regarding the request. A motion was made to recommend approval of the requested variance. The vote on the motion was two (2) in favor and five (5) against. As such, *the Zoning Board of Appeals recommends denial of the requested variance as proposed.*

### **VILLAGE COUNCIL MEETINGS:**

The Village Council considered this item at the November 27, 2023 meeting; and continued the item to the December 11, 2023 meeting to allow the applicant the opportunity to present a revised plan. At their December 11, 2023 meeting the Village Council unanimously (4-0, with 1 absent) decided to refer the case back to the ZBA for further consideration.

### **JANUARY 10, 2024 ZONING BOARD OF APPEALS MEETING:**

The Zoning Board of Appeals held a public hearing and discussed the requested variance and revisions at its January 10, 2024 meeting. The applicant gave a presentation and responded to questions from the ZBA. Two residents were present, and provided comments that were not favorable to the request. A motion was made to recommend approval of the requested variance. The vote on the motion was two (2) in favor and four (4) against, with one (1) absent. As such, *the Zoning Board of Appeals recommends denial of the requested variance as proposed.* See attached "Transmittal of Recommendation" regarding ZBA findings of fact.

### **RECOMMENDED MOTIONS:**

Section 1264.08 of the Code states that the Village Council "may approve the variance, deny the variance or refer it back to the Board for further consideration" and that "any proposed variance which fails to receive a positive recommendation from the Board [Zoning Board of Appeals] shall not be approved by Council except by a favorable vote of at least two-thirds (2/3rds) of all the Commissioners."

- I move to **deny** ZBA 2023-02; regarding a variance request for a 37.67' corner side yard setback instead of the required 50' corner side yard setback as required by Section 1268.02(f) of the Palos Park Village Code; to allow the construction of an addition to an existing single-family residence on the property commonly known as 20 Huntleigh Road.

**OR**

- I move to **approve** ZBA 2023-02; regarding a variance request for a 37.67' corner side yard setback instead of the required 50' corner side yard setback as required by Section 1268.02(f) of the Palos Park Village Code; to allow the construction of an addition to an existing single-family residence on the property commonly known as 20 Huntleigh Road; and to direct the Village Attorney to prepare the necessary Ordinance.

### **Attachments:**

Transmittal of Recommendation

Proposed Site Plan

Staff Report to the Village of Palos Park Zoning Board of Appeals (January 10, 2024)



**TO:** Mike Wade, Building Commissioner  
**MEETING DATE:** January 10, 2024 at 7:30 pm  
**FROM:** John Marsh, Chair  
**SUBJECT:** Transmittal of Zoning Board of Appeals Recommendation

### **PROJECT TITLE**

**ZBA CASE 2023-02:** An application has been filed requesting a variation from the requirements of Section 1268.02(f) Side Yards to permit the construction of an attached pool house (along with a swimming pool). In December 2023 the applicant provided a revised plan, which requires a variance to reduce the corner side yard setback from 50' to 37.67 feet (37' 8"). The original request was for a 26' 11" corner side yard setback. The subject property is commonly known as 20 Huntleigh Road in Palos Park, IL.

### **PUBLIC HEARING**

The Zoning Board of Appeals held a public hearing and discussed the requested variances at its January 10, 2024 meeting. The applicant gave a presentation and responded to questions from the ZBA. Two residents were present, and provided comments that were not favorable to the request.

### **RECOMMENDATION**

At the January 10, 2024 meeting a motion was made to recommend approval of the requested variances. The vote on the motion was two (2) in favor and four (4) against with one (1) absent. As such, *the Zoning Board of Appeals recommends denial of the requested variance as proposed.*

### **FINDINGS OF FACT**

The following are findings of fact made during the January 10, 2024 Zoning Board of Appeals meeting, pursuant to Section 1264.07 (Report of Findings):

#### **1264.07(a) Site Conditions:**

The Zoning Board of Appeals finds that there are unusual physical conditions to the site [such as the lot size being smaller than the minimum lot size per Code and the property fronting a street on three of the four sides], a variance request should still meet the essential purposes of the Zoning Board's creation under sections 1260.02(c) ["To protect the character and the stability of the residential, business and manufacturing areas within the village and to guide the orderly and beneficial development of such areas"], 1260.02(i) ["To prohibit uses, buildings or structures incompatible with the character of development or intended uses within specified zoning districts"] and 1260.02(m) ["To prevent the overcrowding of land and undue concentration of structures, so far as is possible and appropriate in each district, by regulating the use and bulk of buildings in relation to the land surrounding them"].

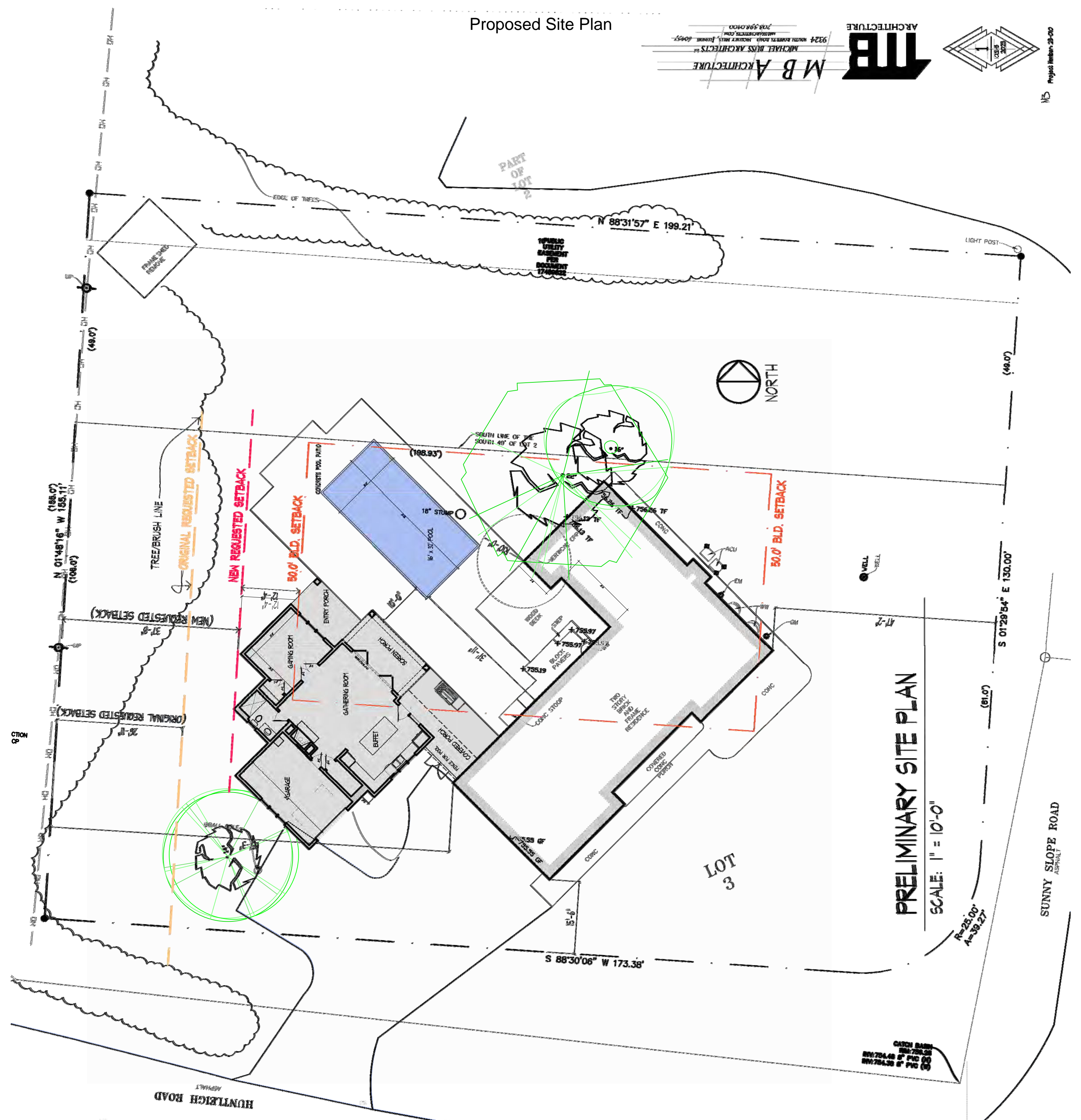
#### **1264.07(b) Development Design:**

An additional garage space (home has an existing two car garage), game room area, and buffet do not appear warranted for the revised variance sought of 12.33 ft or 24.7% of the requirement of 50 ft from the property line off Wolf Road. It may be feasible that an alternative design could comply with Code. In addition, the applicant stated one of the reasons for the proposed location

of the addition is for privacy off Wolf Road and to reduce/mitigate noise from Wolf Road. These objectives could still be met with an alternative design that does not encroach into the corner setback (or encroaches less into the corner setback) and/or through the use of a berm and additional landscaping.

**1264.07(c) Community Impact:**

Wolf Road has a specific character in the Village of Palos Park. Except for two highly visible homes on the corner of Romiga Lane and Wolf Road, the current homes have either significant setbacks from Wolf Road or are blocked or partially blocked from view with trees and foliage. All of the homes are setback 50' or more on Wolf Road between 123<sup>rd</sup> Street on the north and Partridge Road and Misty Harbor Road to the south. The variance granted would not retain the essential character of the Village of Palos Park, specifically to Wolf Road as stated under section 1260.02(a) ["To promote and protect the public health, safety, morals, comfort, and general welfare"]. The Zoning Board of Appeals also notes concerns regarding public health and safety as it pertains to the requested variance, as it would allow the home addition to be located in closer proximity to an arterial road with significant vehicular traffic (Wolf Road).



**PRELIMINARY SITE PLAN**  
 SCALE: 1" = 10'-0"  
 Rev: 25/20  
 As-38/27

Date: \_\_\_\_\_ Address: 20 HUNTLEIGH ROAD  
 PALOS PARK FLOOR AREA RATIO CALCULATION

1. LOT AREA: 30897 s.f.
  2. BASEMENT: N.A. s.f.  
 (One-half or more of the floor to ceiling height is above the average grade of the dwelling)
  3. FIRST FLOOR: 1720 s.f. 497 ADDITION + 912 ADDITION
  4. SECOND FLOOR: 1936 s.f.
  5. ATTIC (HOUSE): N.A. s.f.
  6. GARAGE (HOUSE): 656 s.f. 316 ADDITION + 300 ADDITION
  7. GARAGE/ATTICH: N.A. s.f. 464 PORCH + 361 PORCH
  8. TOTAL (House/Garage/Attic) AREA: 3418-3505 s.f.  
1720 + 1936 + 656 + 464 + 300 + 361 = 3505 s.f. (400) = 5018-4905
  9. ALLOWABLE GROSS FLOOR AREA: 6751.7 s.f.  
 Formula:  $(\frac{1}{3} \text{ ACRES TO ACRE} = 22\%) 30897 \times .22 = 6751.7 \text{ S.F.}$
  10. ALLOWABLE BUILDING COVERAGE: 6157.9 s.f.  
 Formula:  $(\frac{20}{100}) \times 2 = 6157.9$  s.f.
- \* 1/4 acre or less 22%, over 1/4 acre to 2 acres 22%, over 2 acres 21.5%  
 \*\* 1/4 acre or less 750 s.f., over 1/4 acre but less than 1 acre 400 s.f.  
 1 acre = 43,560 s.f.

Site Plan for:  
**THE CONWAY FAMILY**  
 20 Huntleigh Road  
 Palos Park, IL



**TO:** Village of Palos Park Zoning Board of Appeals  
**HEARING DATE:** January 10, 2024 at 7:30pm  
**FROM:** Building Department  
**SUBJECT:** Staff Report

**PROJECT INFORMATION**

**ZBA CASE 2023-02:** An application has been filed requesting a variation from the requirements of Section 1268.02(f) Side Yards to permit the construction of an attached pool house (along with a swimming pool). The applicant has provided a revised plan, which requires a variance to reduce the corner side yard setback from 50' to 37' 8". The original request was for a 26' 11" corner side yard setback. The subject property is commonly known as 20 Huntleigh Road in Palos Park, IL.



**APPLICANT INFORMATION**

**PROPERTY OWNER AND APPLICANT:** David Conway  
 20 Huntleigh Road  
 Palos Park, IL 60464

**PROPERTY INFORMATION**

|                                      |   |  |  |
|--------------------------------------|---|--|--|
| <b>PROPERTY SIZE:</b><br>30,689.7 sf | <b>EXISTING ZONING:</b><br>R-1-A One Family Dwelling District | <b>SURROUNDING ZONING AND LAND USES:</b><br>North: R-1-A One Family Dwelling District, Single Family Residence<br>South: R-1-A One Family Dwelling District, Single Family Residence<br>East: R-1-A One Family Dwelling District, Single Family Residence<br>West: R-1-A One Family Dwelling District, Single Family Residence | <b>COMPREHENSIVE PLAN LAND USE DESIGNATION:</b><br>Low Density Single-Family Residential |
| <b>ADDRESS:</b><br>20 Huntleigh Road | <b>EXISTING LAND USE:</b><br>Single-Family Residential        |  |  |
| <b>PIN:</b><br>23-29-303-005-0000    |   |  |  |

**PUBLIC COMMENT:** Letters from two neighbors had been previously received and provided to the Zoning Board of Appeals prior to the November ZBA meeting. Staff has received no other comment.

**BACKGROUND**

The subject property, commonly known as 20 Huntleigh Road, is zoned R-1-A Single Family Residential and is currently improved with a single-family residence. The applicant proposes to construct an addition (and pool) on the subject property. The addition, primarily a pool house, is to be connected to the existing home via a covered porch, which is why it is considered an addition to the existing home per Section 1260.08(1a) of the Code (“...or where an accessory building is attached to the main building in a substantial manner, as by a roof, such accessory building shall be counted as part of the main building”). The proposed addition includes a single-car garage, a screened porch, a gathering room, buffet area (kitchen), a bathroom, and a gaming room.

The subject property is unique in that three of the four sides of the property front a street (Huntleigh to the south, Sunnyslope to the east, and Wolf to the west). Since the home generally faces south, has vehicular access from the south, and is addressed to Huntleigh Road; the south property line is considered the front yard. Per Section 1260.08(55) of the Code, *both* the property lines off of Sunnyslope and Wolf are considered corner side yards (“Corner lot means a parcel of land situated at the intersection of any combination of two *or more* streets...”). The proposed addition would encroach into the required 50’ corner yard setback along the west side of the property (off of Wolf Road).

The Zoning Board of Appeals (ZBA) held a public hearing on November 8, 2023 to consider a variance request to reduce the required corner yard setback (off of Wolf Road) from 50’ to 26’ 11”. After conducting the Public Hearing, the ZBA made a motion to approve the request. The vote on the motion was two (2) in favor and five (5) against. As such, the ZBA recommended denial of the requested variance as proposed.

The Village Council considered this item at the November 27, 2023 meeting; and continued the item to the December 11, 2023 meeting to allow the applicant the opportunity to present a revised plan. At their December 11, 2023 meeting the Village Council unanimously (4-0, with 1 absent) decided to refer the case back to the ZBA for further consideration.

**APPLICANT REVISION**

The applicant has provided a revised plan. Instead of requesting a 26’ 11” corner setback (a 46.2% variance request), the revised plan reduces the request variance by over 10’. The new requested corner side setback is 37’ 8” (a 24.7% variance request). This revision is possible due to a reduction in the size of the proposed addition by 113 sf (1,686 sf to 1,573 sf) and reconfiguring the footprint of the addition. As shown in Table 1, below, the proposal complies with other applicable zoning requirements.

|   | Requirement      | Proposed   |
|---|------------------|--|
| Lot Size                                    | 43,560 sf (1 ac) | 30,689.7 sf (.705 ac)  |
| Lot Width                                   | 150 feet         | ~199 feet  |
| Setbacks/Yards                              |                  |  |
| Front (average of block)                    | 15.5 feet        | 15.5 feet (existing home)<br>25.167 feet   |
| <b>Corner Side</b>                          | <b>50 feet</b>   | 47.167 feet to east (existing home)<br><b>[26.92 feet (26’ 11”) previous request]</b><br><b>37.67 feet (37’ 8”) to west for proposed addition as revised</b> |
| Side (greater of 15% or 15’)                | ~29.85’          | N/A  |
| Rear  | 50 feet          | 58.75 feet (existing home)   |
| Total Side Yard                             | 30 feet          | 74.08 feet   |
| Side Load Garage Setback                    | 30 feet          | N/A  |
| Floor Area Ratio (varies based on lot size) | 22%              | 16%  |
| Lot (Building) Coverage                     | 20%              | 13%  |
| Dwelling Size                               | 2,200 sf minimum | 5,289 sf   |

*Table 1: Summary of Proposal with Applicable Zoning Requirements as it pertains to proposed development. Proposed variances are highlighted in yellow. Items that comply with the Code are not highlighted.*

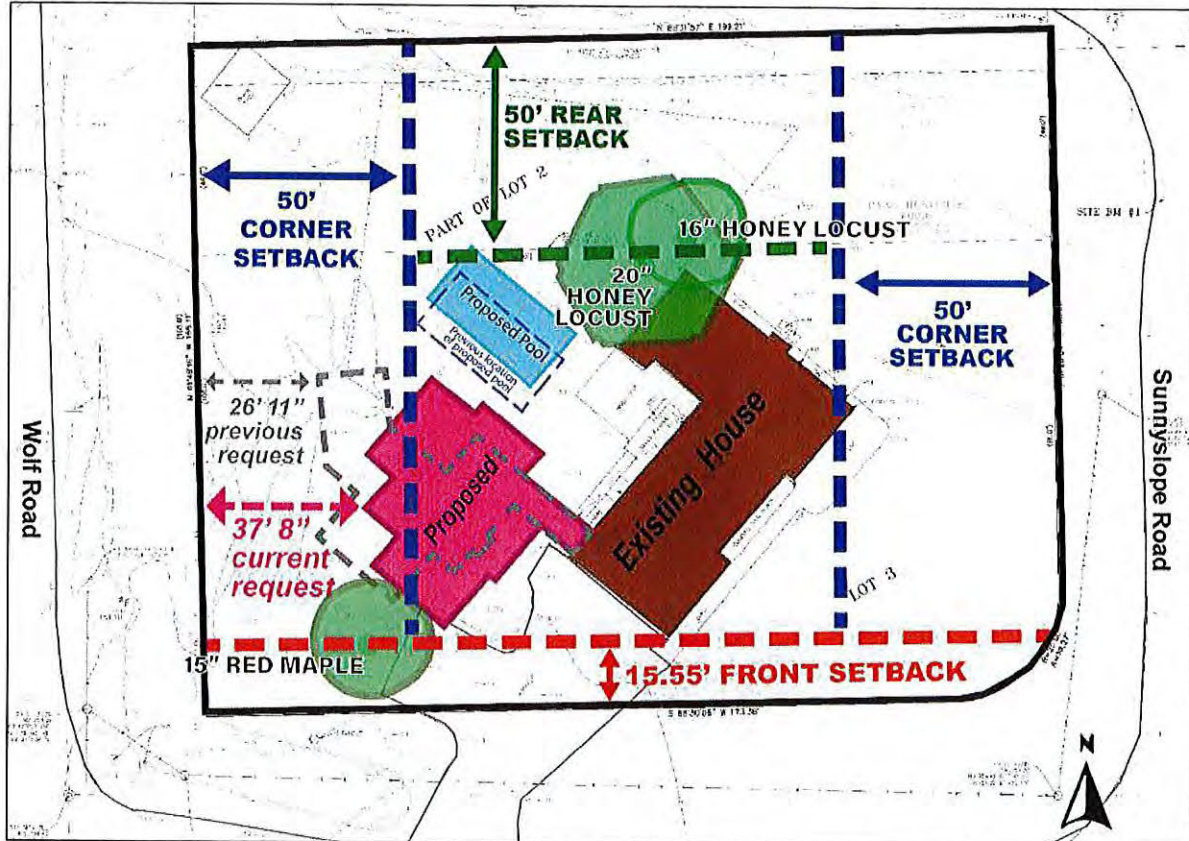


Figure 1: Required Setbacks (north is to the top). The "drip lines" of specimen trees that impact the buildable area (area within the setbacks) are shown in green. There are dashed lines showing the footprints of the previous proposed addition and pool.

**ADDITIONAL INFORMATION**

As seen in Table 2, below, the proposed 24.66% corner setback variance request (reducing the corner yard to 37.67') is comparable to the ten most recent corner setback variances that have been granted. Staff noted at the November meeting that it is difficult to consider precedent with zoning variance requests. The Village has granted, but has also denied, corner setback variance requests. The particular facts of any given request will almost certainly be different (different existing conditions of site, different proposal, etc). However, staff is providing the information below to provide context as to the extent of this variance request since there was some discussion at the previous ZBA meeting regarding the extent of the previous variance request.

|    | Ordinance      | Address                  | Required<br>(in feet) | Proposed<br>(in feet) | Percent       | Additional Requests? |
|----|----------------|--------------------------|-----------------------|-----------------------|---------------|----------------------|
| 1  | 2021-11        | 12100 S. 86th Avenue     | 50                    | 26.23                 | 47.54%        | Rear yard            |
| 2  | 2021-05        | 12223 S. 88th Avenue     | 50                    | 36.83                 | 26.34%        |                      |
| 3  | 2020-11        | 7849 Oak Ridge Drive     | 50                    | 33.50                 | 33.00%        |                      |
| 4  | 2020-04        | 12600 S. Wolf Road       | 50                    | 33.50                 | 33.00%        |                      |
| 5  | 2017-06        | 9302 W. 122nd Street     | 50                    | 35.90                 | 28.20%        |                      |
| 6  | 2015-29        | 11950 Hobart Avenue      | 50                    | 48.50                 | 3.00%         | Front and rear yard  |
| 7  | 2013-41        | 11099 W. 123rd Street    | 50                    | 44.32                 | 11.36%        |                      |
| 8  | 2012-18        | 11449 W. 123rd Street    | 50                    | 30.00                 | 40.00%        |                      |
| 9  | 2011-03        | 8920 W. 125th Street     | 50                    | 33.90                 | 32.20%        |                      |
| 10 | 2010-16        | 25 S. Woodland Trail     | 50                    | 45.00                 | 10.00%        | Rear yard            |
|    | Average        |                          | 50                    | 36.77                 | 26.46%        |                      |
|    | <b>REQUEST</b> | <b>20 Huntleigh Road</b> | <b>50</b>             | <b>37.67</b>          | <b>24.66%</b> | <b>None</b>          |

Table 2: Summary of ten most recent corner yard setback variances requests that have been granted (note that the proposed work related to the variance requests may not have been completed for some of the above variances).

The “buildable area” on the property (the area within required setbacks where the addition could be built without a variance) is already reduced in size due to the fact that there are two corner setbacks as opposed to one corner setback and one interior side setback. The buildable area is further reduced due to the location of two honey locust trees (which are specimen trees) near the north corner of the existing home (see Figure 1 on the previous page; and attached plans from the applicant). Any construction in the critical root zones (which roughly corresponds to the “drip line” of the trees) could damage or kills those trees. The proposed new construction would be near the critical root zone / drip line of those trees. Staff has reviewed the plans with the Village Arborist. Village Code allows the Village to “impose certain limited conditions on the development subject to the variance... that are necessary or appropriate to reduce the impact or injurious effect of said variance and to better carry out the general intent of the Village regulations” (1264.08). Staff recommends that as a condition of approval that the applicant’s arborist propose additional tree protection methods (such as root pruning) to protect specimen trees that could be impacted by the proposed construction (such as the previously mentioned honey locust trees) to be reviewed and approved by Village staff prior to issuance of a building permit for the addition and /or pool.

### **REQUIRED FINDINGS OF FACT FOR VARIATIONS**

The Village Code *requires* that the Zoning Board of Appeals shall make a findings of fact regarding proposed variance(s) [Section 1264.07]. The entirety of these standards, with staff findings of fact and analysis, are attached to this staff report as **Exhibit 1: REPORT OF FINDINGS**.

### **PUBLIC NOTICE**

The Public Hearing notice was published in *The Daily Southtown* on October 20, 2023, in accordance with the Village Zoning Ordinance. At that time a sign was posted on the subject property, and the Village notified neighboring property owners within 350’ of the subject property 15-30 days prior to the date of the hearing. At the December 11, 2023 Village Council meeting the Council referred the case back to the ZBA. As this was done via the Council’s authority as found in Section 1254.08 no further notice is required.

### **STAFF RECOMMENDATION**

The staff has reviewed the application and recommends *approval* of the requested variances.

### **RECOMMENDED MOTION**

Concurring with the findings of fact as contained in **Exhibit 1: Report of Findings**, I move to recommend that the Village Council approve the requested 37’ 8” corner side yard setback, instead of the required 50’ corner side yard setback; as required by Section 1268.02(f) of the Palos Park Village Code; subject to the condition that the applicant’s arborist propose additional tree protection methods to protect specimen trees that could be impacted by the proposed construction to be reviewed and approved by Village staff prior to issuance of a building permit; to allow the construction of an addition to an existing single-family residence on the property commonly known as 20 Huntleigh Road.

*Please note that if the Zoning Board of Appeals desires to make a recommendation to deny the request, the motion should include **specific Findings of Fact** by the Zoning Board of Appeals as to the deficiencies of the requested variance(s) as to the standards set in **Section 1264.07** of the Village Code.*

### **EXHIBITS:**

1. Report of Findings (with staff findings)
2. Revised Plan from Applicant
3. Letters from neighboring property owners to ZBA
4. November 8, 2023 ZBA Staff Report and Exhibits

**VILLAGE OF PALOS PARK – ZONING BOARD OF APPEALS REPORT OF FINDINGS FOR  
VARIANCE REQUESTS PURSUANT TO 1264.07 OF THE VILLAGE CODE  
Regarding: ZBA Case 2023-02: 20 Huntleigh Road**

*Text from the Village Code is provided in "Cambria" 12-point font and staff findings are provided in "Courier New" 11-point font.*

**1264.07 REPORT OF FINDINGS.**

The Zoning Board of Appeals shall report its findings and recommendations in writing to Council within thirty days from the conclusion of the public hearing. In considering all proposed variances to this Zoning Code, the Board shall, before recommending that Council grant a variance, first determine and make a finding of fact that the proposed variance will not merely serve as a convenience to the applicant, but is necessary to alleviate practical difficulties or a demonstrable hardship in the way of carrying out the strict letter of those regulations relating to the use, construction, or alteration of buildings or structures or the use of land, and that:

**(a) Site Conditions.** There are one or more unusual physical conditions of the site, such as size, shape, or slope, that were not created by a person having an interest in the property, that are unavoidable or uncorrectable, or that are worthy of preservation, such as a creek, wetland, or specimen trees, and that make it a substantial burden to use the property or develop the property, or otherwise result in a substantial loss of value or cause the site to be unable to yield a reasonable return, without a variance.

Finding: There are multiple "unusual physical conditions" for the subject property. First, the property size (0.705 acres) is less than 1 acre. The applicable zoning setbacks for R-1-A zoned properties are intended for lots of 1 acre or more in size. In addition, the property is unusual in that three of the four sides of the property have frontage along a street, resulting in one front yard and two corner side yards (whereas typical corner lots have one front yard but only one corner side yard). Per Code the corner side yard setback is 50', resulting in a total of 100' of corner side yard setbacks on the property. Having two corner yards on the property results in an unusual amount of setbacks to apply to a property. In addition, there are two honey locust trees located at the northern corner of the property. The critical root zones of these trees encroach into the "buildable area" of the property (the area within the front, rear, and two corner setbacks; in which an addition could be built without a variance). The substandard lot size and triple roadway frontage are clearly unusual physical conditions, and the specimen trees are worthy of preservation. None of these conditions were created by the applicant.

One reason why zoning regulations typically treat corner side yard setbacks differently than interior side yards (side yards next to a neighboring property's side yard) is that corner yards may be adjacent to the front yard of a neighboring property. In some instances, corner side yards may be referred to as "alternative front yards". In this

instance, however, the proposed variance is to the corner yard that is not adjacent to neighboring front yards, rather it is adjacent to neighboring rear yards. Finally, the existing home is angled on the property, which further complicates building an addition on the property.

**(b) Development Design.** The variation would not merely serve the temporary social or personal convenience of an occupant, and an alternative development plan that would conform to Code would not be suitable for the uses permitted by Code and would not be typical of similar properties in the area.

Finding: The construction of the building addition would be permanent and therefore not serve any temporary convenience. The proposed location of the addition acts as an additional barrier off of Wolf Road, allowing for increased privacy and a potential reduction in noise and light. The unusual physical conditions of the site create difficulties with further development on the site. Setback lines are parallel to lot lines; but the existing home is at an angle on the property. This results in an unusually shaped "buildable area". The buildable area is also further reduced in size due to efforts to keep development from encroaching into the critical root zones of the trees in the northerly portion of the buildable area that were mentioned previously. The angle of the home, the multiple corner setbacks, the substandard lot size, and critical root zones all impact how development can occur on the property and consideration of alternative development plans.

**(c) Community Impact.** The variation would retain the essential character, scale, intensity, and open space of the area, and would be in harmony with the purposes of the Zoning Code as stated in Section 1260.02 of this Code, and would not be substantially injurious to other property, or be detrimental to public interests or adopted Village plans.

Finding: The proposed variance for the addition to an existing single-family residence will not alter the essential character of the neighborhood. The proposed work complies with all other applicable zoning regulations, such as building height, other setbacks, and lot coverage requirements. As such, the proposed work should not have a negative impact as to scale and open space in the area.

In addition, the Board shall look to, and make findings of fact in regard to, those factors set forth in *Section 1260.05(b)(1) through (6) [see below]* in regard to the requested variation. Such findings of fact shall be incorporated in the written report to Council.

The Zoning Board of Appeals may recommend certain limited conditions on the development subject to the variance that are necessary or appropriate to reduce the impact or injurious effect of said variance and to better carry out the general intent of the Village regulations.

**1260.05(b) (1-6):**

(1) Existing uses of property within the general area of the property in question;

Finding: The existing uses in the surrounding area are all residential uses. The proposed use is in keeping with residential use.

(2) The zoning classification of property within the general area of the property in question;

Finding: The subject property and the surrounding area are all zoned R-1-A One-Family Dwelling District. Other than the requested variance, the proposed development is in conformance with the requirements of the R-1-A zone.

(3) The suitability of the property in question to the uses permitted under the existing and proposed classifications;

Finding: The existing and proposed residential use of the property is permitted in the R-1-A zone.

(4) The trend of development, if any, in the general area of the property in question, including changes, if any, which have taken place since the date the property was placed in its present zoning classification;

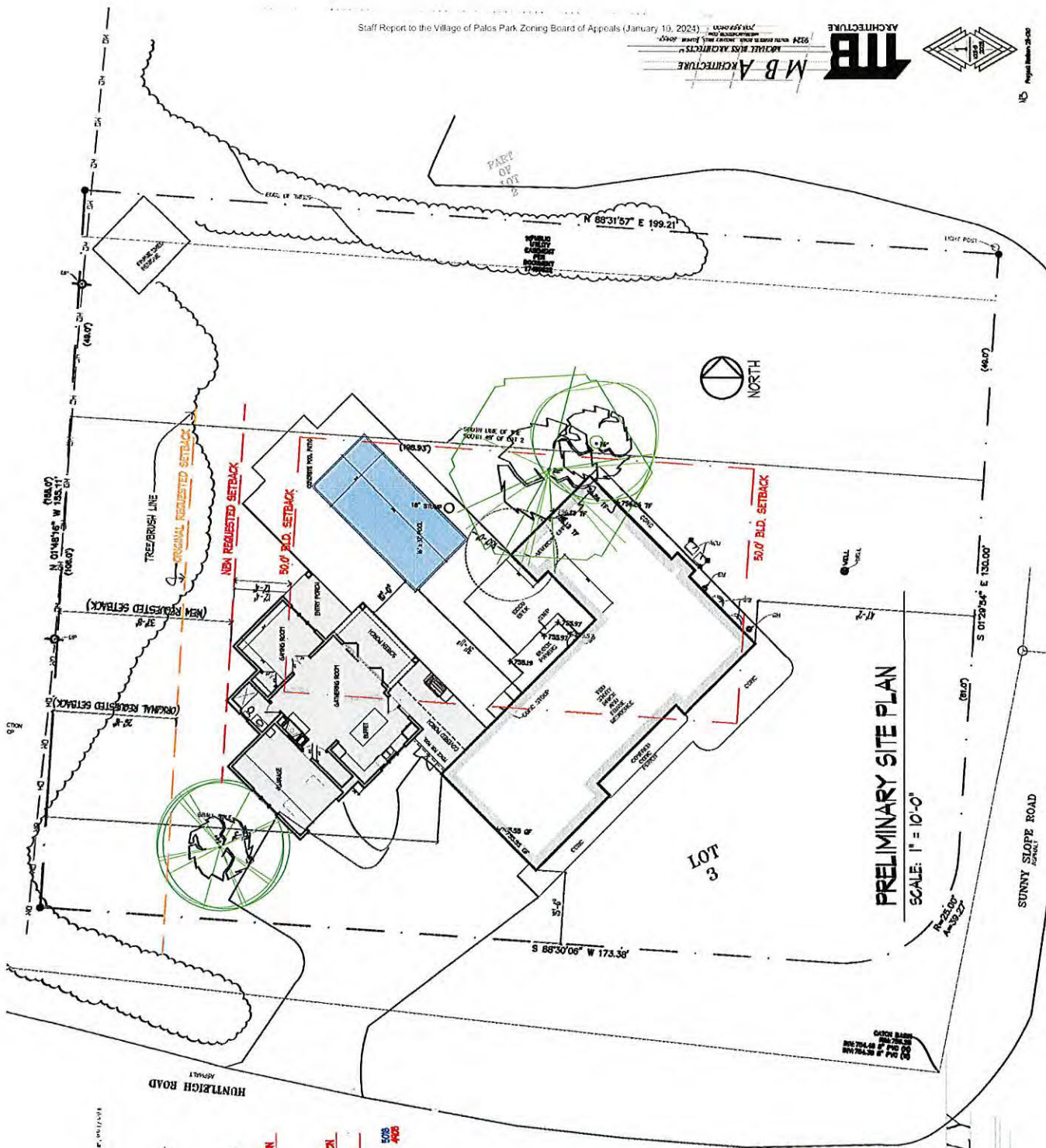
Finding: The proposed development is consistent with the residential trend of development in the surrounding area.

(5) Proposed uses of property within the general area of the property in question as represented on the Village Comprehensive Plan;

Finding: The proposed development is consistent with the Comprehensive Plan designation of Low Density Single Family Residential.

(6) The frontage and square footage of the land involved and whether or not it adjoins a parcel of land which bears the same zoning district classification as the proposed amendment.

Finding: The subject property is surrounded by other properties also zoned R-1-A.



PRELIMINARY SITE PLAN  
SCALE: 1" = 10'-0"

PALOS PARK FLOOR AREA RATIO CALCULATION

Date: \_\_\_\_\_ Address: 20 HUNTLEIGH ROAD

1. LOT AREA: 5369.1 s.f.
2. BASEMENT: N.A. s.f.  
(One-half or more of the floor (or ceiling height) is above the average grade of the dwelling)
3. FIRST FLOOR: 1720 s.f.
4. SECOND FLOOR: 1556 s.f.
5. ATTIC/HOUSES: N.A. s.f.
6. GARAGE/HOUSES: 65 s.f.
7. GARAGE/PATIO: N.A. s.f.
8. TOTAL (HOUSE/GARAGE/ATTIC) AREA: 3441 s.f.
9. ALLOWABLE GROSS FLOOR AREA: 4400 s.f.  
Estimate: (1 ACRES TO ACRE = 22) 3669.7 X 22 = 6773.3 s.f.
10. ALLOWABLE BUILDING COVERAGE: 6573 s.f.  
Estimate: ( 1 X 2 ) = 6573 s.f.

1/2 acre or less 25%, over 1/2 acre to 2 acres 22%, over 2 acres 21.05%  
1/4 acre or less 750 s.f., over 1/4 acre but less than 1 acre 400 s.f.  
1 acre = 43,560 s.f.

Site Plan for  
**THE CONWAY FAMILY**  
20 Huntleigh Road Palos Park, IL

November 6, 2023

TO: Mr. Mark Herman

From: Nancy Mattson

Palos Park Zoning Board

9 Old Timber Lane, Palos Park

Mr. Herman,

I am writing regarding the variance request ZBA CASE 2023-02, to permit the construction of an attached pool house and swimming pool at 20 Huntleigh Road in Palos Park, IL. Unfortunately, I am unable to attend the zoning board meeting on 11/08, so I must express my thoughts via this letter.

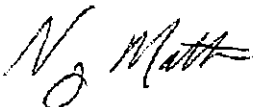
With due respect to my neighbors who are making this request, I have reservations concerning the variance. While I have great respect for the rights of owners to improve their properties, and indeed I do not object in principle to the construction of a pool and pool house, in practice, I fear such a structure would not be appropriate in this neighborhood.

A pool house does not fit the character of the Huntleigh Woods subdivision, considering the lots for each property here are approximately an acre. A pool house of the intended size—one which requires a variance to fit within the lot—strikes me as a structure more befitting a considerably larger parcel of land, such as some of the properties on Old Creek Road, which indeed do have pool houses. However, unlike those properties, a pool house crowded into a property in Huntleigh Woods has the potential to be a blight rather than add value to the overall character of the subdivision.

I am concerned, also, of the potential “slippery slope” of this variance. Allowing this variance sets a precedent that could lead to future variances that will unalterably affect the aesthetic that the land use rules of Palos Park were established to preserve. We are a village built within and surrounded by nature. Crowding the lots with more and more structures will degrade that experience and lower property values, eliminating the very character that makes Palos Park such a highly desirable village.

It is difficult to state these objections as I have great respect and affection for my neighbors, yet that is also the very reason that I do state these objections: to preserve the character of the neighborhood for future neighbors.

Thank you,



Nancy Mattson  
9 Old Timber Lane  
Palos Park IL 60464

November 6, 2023

2 pages

TO: Mr. Mark Herman  
Palos Park Zoning Board

From: Alison Rush  
12 Old Timber Lane, Palos Park

Below is a letter I would like to have read at the 11/8/2023 Zoning Board meeting where the following agenda item is being discussed:

. ZBA CASE 2023-02: An application has been filed requesting a variation from the requirements of Section 1268.02(f) Side Yards to permit the construction of an attached pool house and swimming pool. Where the required corner side yard setback is 50 feet, the applicant is proposing a corner side yard setback of 26.92 feet. The subject property is commonly known as 20 Huntleigh Road in Palos Park, IL.

I am a neighbor within the Huntleigh Woods subdivision where the above property is located. I would like to provide my thoughts on why the village zoning board should reject this request for variance.

- Zoning Regulations and Land Use rules exist for Palos Park to ensure that properties are used in a way that is consistent with the overall character and purpose of the area. I moved to this village because of how open and natural the area is and the beauty that exists with that open space. This particular variance would grossly go against the beauty of openness in this village. The request is not just asking for a couple feet variance, but asking for the village to reduce their zoning corner side yard setback requirement by almost half! Personally, I don't want to see this village turn into something that looks like a city setting where buildings are packed on property and open space is lost. This property simply doesn't have the room for the plans on the table.
- Setting of precedence: If this variance is approved, then the village would set a precedent for all other property owners within the village to do the same. This would substantially reduce property values within the village.
- This property variance would be an eyesore and visual distraction to the rest of the subdivision. All existing homes are set back with nice front and side yards. This variance would place a building super close to the road which doesn't fit with the rest of the subdivision and the village as a whole.

- The variance requested is not due to any type of hardship for the family. When these folks purchased the property a few years ago, they knew how the house was situated and the available room for any future improvements they were planning. If they wanted a pool and pool house, perhaps they should have looked for a larger lot which would accommodate such plans without going against zoning ordinances. If they were unaware of setback rules, that is on them for not doing their due diligence prior to purchase.
- I also have concerns as to the long-term use of the pool house in question. Perhaps today, it would be used as a pool house. What is to stop the family from then using the building down the road for rental to someone or for it to be used for Nanny quarters, etc. making it into a multi family property which I believe is not allowed in the village.
- This particular property already has water issues which spurred the prior owners to build a small berm/ditch across the front of the property to prevent water collecting in the basement. Adding another building to that property could cause even more water issues not just for their property, but for the surrounding properties.

Based on the above reasons, I want to provide my vote for denying this variance as a village resident, and I ask the village zoning board to reject this variance.

Thank you for reading this letter at the 11/8/2023 zoning meeting and taking my comments into consideration as you make your decision.

Sincerely,

Alison Rush



12 Old Timber Lane

Palos Park IL 60464



**TO:** Village of Palos Park Zoning Board of Appeals  
**HEARING DATE:** November 8, 2023 at 7:30pm  
**FROM:** Building Department  
**SUBJECT:** Staff Report

**PROJECT INFORMATION**

**ZBA CASE 2023-02:** An application has been filed requesting a variation from the requirements of Section 1268.02(f) Side Yards to permit the construction of an attached pool house (along with a swimming pool). Where the required corner side yard setback is 50 feet, the applicant is proposing a corner side yard setback of 26.92 feet. The subject property is commonly known as 20 Huntleigh Road in Palos Park, IL.



**APPLICANT INFORMATION**

**PROPERTY OWNER AND APPLICANT:** David Conway  
 20 Huntleigh Road  
 Palos Park, IL 60464

**PROPERTY INFORMATION**

|                                      |   |  |  |
|--------------------------------------|---|--|--|
| <b>PROPERTY SIZE:</b><br>30,689.7 sf | <b>EXISTING ZONING:</b><br>R-1-A One Family Dwelling District | <b>SURROUNDING ZONING AND LAND USES:</b><br>North: R-1-A One Family Dwelling District, Single Family Residence<br>South: R-1-A One Family Dwelling District, Single Family Residence<br>East: R-1-A One Family Dwelling District, Single Family Residence<br>West: R-1-A One Family Dwelling District, Single Family Residence | <b>COMPREHENSIVE PLAN LAND USE DESIGNATION:</b><br>Low Density Single-Family Residential |
| <b>ADDRESS:</b><br>20 Huntleigh Road | <b>EXISTING LAND USE:</b><br>Single-Family Residential        |  |  |
| <b>PIN:</b><br>23-29-303-005-0000    |   |  |  |

**PUBLIC COMMENT:** Staff has received one inquiry regarding the application.

**BACKGROUND**

The subject property, commonly known as 20 Huntleigh Road, is zoned R-1-A Single Family Residential and is currently improved with a single-family residence. The applicant proposes to construct a pool house (and pool) on the subject property. The pool house is to be connected to the existing home via a covered porch, resulting in the pool house being considered an addition to the existing home per Section 1260.08(1a) of the Code (“...or where an accessory building is attached to the main building in a substantial manner, as by a roof, such accessory building shall be counted as part of the main building”). The proposed addition includes a single-car garage, a screened porch, a gathering room, buffet area (kitchen), a bathroom, and a gaming room.

The subject property is unique in that three of the four sides of the property front a street (Huntleigh to the south, Sunnyslope to the east, and Wolf to the west). Since the home generally faces south, has vehicular access from the south, and is addressed to Huntleigh Road; the south property line is considered the front yard. Per Section 1260.08(55) of the Code, both the property lines off of Sunnyslope and Wolf are considered corner side yards (“Corner lot means a parcel of land situated at the intersection of any combination of two or more streets...”). The proposed addition is 26.92’ from the west (Wolf Road) property line, encroaching into the 50’ corner yard by 23.08’. As shown in Table 1, below, the proposal complies with other applicable zoning requirements.

|   | Requirement      | Proposed   |
|---|------------------|--|
| Lot Size                                    | 43,560 sf (1 ac) | 30,689.7 sf (.705 ac)  |
| Lot Width                                   | 150 feet         | ~199 feet  |
| Setbacks/Yards                              |                  |  |
| Front (average of block)                    | 15.5 feet        | 15.5 feet (existing home)<br>25.167 feet   |
| <b>Corner Side</b>                          | <b>50 feet</b>   | 47.167 feet to east (existing home)<br><b>26.92 feet to west (proposed addition)</b> |
| Side (greater of 15% or 15')                | ~29.85'          | N/A  |
| Rear  | 50 feet          | 58.75 feet (existing home)   |
| Total Side Yard                             | 30 feet          | 74.08 feet   |
| Side Load Garage Setback                    | 30 feet          | N/A  |
| Floor Area Ratio (varies based on lot size) | 22%              | 16%  |
| Lot (Building) Coverage                     | 20%              | 13%  |
| Dwelling Size                               | 2,200 sf minimum | 5,289 sf   |

Table 1: Summary of Proposal with Applicable Zoning Requirements as it pertains to proposed development. Proposed variances are highlighted in yellow. Items that comply with the Code are not highlighted.

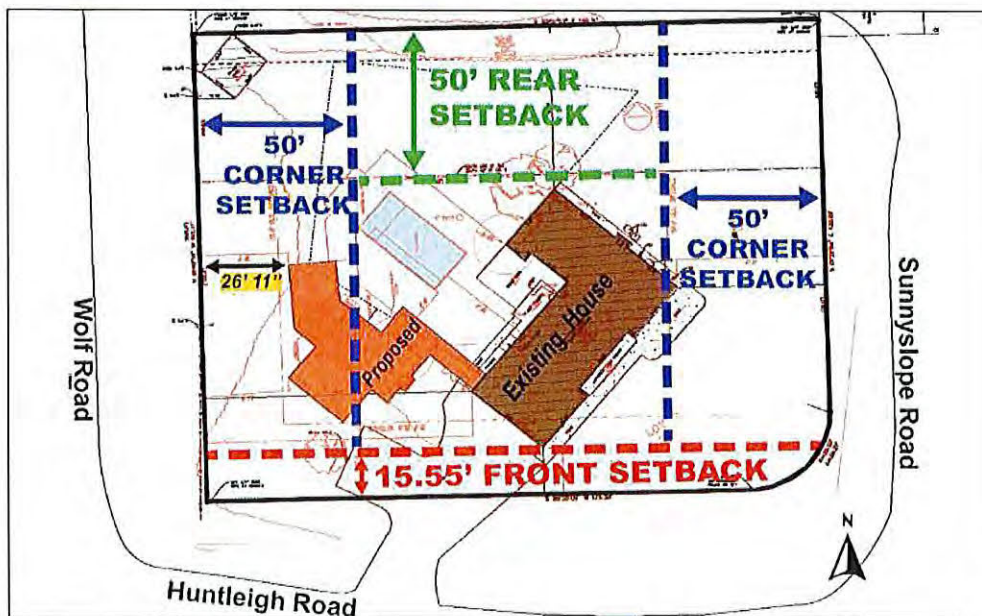


Figure 1: Required Setbacks (north is to the top)

### **REQUIRED FINDINGS OF FACT FOR VARIATIONS**

The Village Code *requires* that the Zoning Board of Appeals shall make a findings of fact regarding proposed variance(s) [Section 1264.07]. The entirety of these standards, with staff findings of fact and analysis, are attached to this staff report as **Exhibit 1: REPORT OF FINDINGS**.

### **PUBLIC NOTICE**

The Public Hearing notice was published in *The Daily Southtown* on October 20, 2023, in accordance with the Village Zoning Ordinance. At that time a sign was posted on the subject property, and the Village notified neighboring property owners within 350' of the subject property 15-30 days prior to the date of the hearing.

### **STAFF RECOMMENDATION**

The staff has reviewed the application and recommends *approval* of the requested variances.

### **RECOMMENDED MOTION**

Concurring with the findings of fact as contained in **Exhibit 1: Report of Findings**, I move to recommend that the Village Council approve the requested 26.92' corner side yard setback, instead of the required 50' corner side yard setback; as required by Section 1268.02(f) of the Palos Park Village Code; to allow the construction of an addition to an existing single-family residence on the property commonly known as 20 Huntleigh Road.

*Please note that if the Zoning Board of Appeals desires to make a recommendation to deny the request, the motion should include **specific Findings of Fact** by the Zoning Board of Appeals as to the deficiencies of the requested variance(s) as to the standards set in **Section 1264.07** of the Village Code.*

### **EXHIBITS:**

1. Report of Findings (with staff findings)
2. Aerial Map
3. Zoning Map
4. Topographic Map
5. Staff Photographs of Subject Property
6. Applicant Submittals
  - a. Cover Letter
  - b. Application and Variance Hardship Criteria
  - c. Plans

**VILLAGE OF PALOS PARK – ZONING BOARD OF APPEALS REPORT OF FINDINGS FOR  
VARIANCE REQUESTS PURSUANT TO 1264.07 OF THE VILLAGE CODE  
Regarding: ZBA Case 2023-02: 20 Huntleigh Road**

*Text from the Village Code is provided in "Cambria" 12-point font and staff findings are provided in "Courier New" 11-point font.*

**1264.07 REPORT OF FINDINGS.**

The Zoning Board of Appeals shall report its findings and recommendations in writing to Council within thirty days from the conclusion of the public hearing. In considering all proposed variances to this Zoning Code, the Board shall, before recommending that Council grant a variance, first determine and make a finding of fact that the proposed variance will not merely serve as a convenience to the applicant, but is necessary to alleviate practical difficulties or a demonstrable hardship in the way of carrying out the strict letter of those regulations relating to the use, construction, or alteration of buildings or structures or the use of land, and that:

**(a) Site Conditions.** There are one or more unusual physical conditions of the site, such as size, shape, or slope, that were not created by a person having an interest in the property, that are unavoidable or uncorrectable, or that are worthy of preservation, such as a creek, wetland, or specimen trees, and that make it a substantial burden to use the property or develop the property, or otherwise result in a substantial loss of value or cause the site to be unable to yield a reasonable return, without a variance.

Finding: There are multiple "unusual physical conditions" for the subject property: the property size (0.705 acres) is less than 1 acre. The applicable zoning setbacks for R-1-A zoned properties are intended for lots of 1 acre or more in size. In addition, the property is unusual in that three of the four sides of the property have frontage along a street, resulting in one front yard and two corner side yards (whereas typical corner lots have one front yard but only one corner side yard). None of these conditions were created by the applicant. Per Code the corner side yard setback is 50', resulting in a total of 100' of corner side yard setbacks on the property. Having two corner yards on the property results in an unusual amount of setbacks to apply to a property. In addition, the existing home is angled on the property, which further complicates building an addition on the property.

**(b) Development Design.** The variation would not merely serve the temporary social or personal convenience of an occupant, and an alternative development plan that would conform to Code would not be suitable for the uses permitted by Code and would not be typical of similar properties in the area.

Finding: The construction of the building addition would be permanent and therefore not serve any temporary convenience. The proposed location

of the pool house addition acts as an additional barrier off of Wolf Road, allowing for increased privacy and a potential reduction in noise and light. Alternative designs might may result in encroachment into the rear setback and/or potential impact to additional trees on the property.

**(c) Community Impact.** The variation would retain the essential character, scale, intensity, and open space of the area, and would be in harmony with the purposes of the Zoning Code as stated in Section 1260.02 of this Code, and would not be substantially injurious to other property, or be detrimental to public interests or adopted Village plans.

Finding: The proposed variance for the addition to an existing single-family residence will not alter the essential character and scale of the neighborhood.

In addition, the Board shall look to, and make findings of fact in regard to, those factors set forth in *Section 1260.05(b)(1) through (6) [see below]* in regard to the requested variation. Such findings of fact shall be incorporated in the written report to Council.

The Zoning Board of Appeals may recommend certain limited conditions on the development subject to the variance that are necessary or appropriate to reduce the impact or injurious effect of said variance and to better carry out the general intent of the Village regulations.

**1260.05(b) (1-6):**

(1) Existing uses of property within the general area of the property in question;

Finding: The existing uses in the surrounding area are all residential uses. The proposed use is in keeping with residential use.

(2) The zoning classification of property within the general area of the property in question;

Finding: The subject property and the surrounding area are all zoned R-1-A One-Family Dwelling District. Other than the requested variance, the proposed development is in conformance with the requirements of the R-1-A zone.

(3) The suitability of the property in question to the uses permitted under the existing and proposed classifications;

Finding: The existing and proposed residential use of the property is permitted in the R-1-A zone.

(4) The trend of development, if any, in the general area of the property in question, including changes, if any, which have taken place since the date the property was placed in its present zoning classification;

Finding: The proposed development is consistent with the residential trend of development in the surrounding area.

(5) Proposed uses of property within the general area of the property in question as represented on the Village Comprehensive Plan;

Finding: The proposed development is consistent with the Comprehensive Plan designation of Low Density Single Family Residential.

(6) The frontage and square footage of the land involved and whether or not it adjoins a parcel of land which bears the same zoning district classification as the proposed amendment.

Finding: The subject property is surrounded by other properties also zoned R-1-A.



Village of Palos Park GIS

DISCLAIMER: The Village of Palos Park does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 100'



VILLAGE OF PALOS PARK

8999 West 123rd Street

Palos Park, IL 60464

(708) 671-3700

Print Date: 10/30/2023



Village of Palos Park GIS

DISCLAIMER: The Village of Palos Park does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

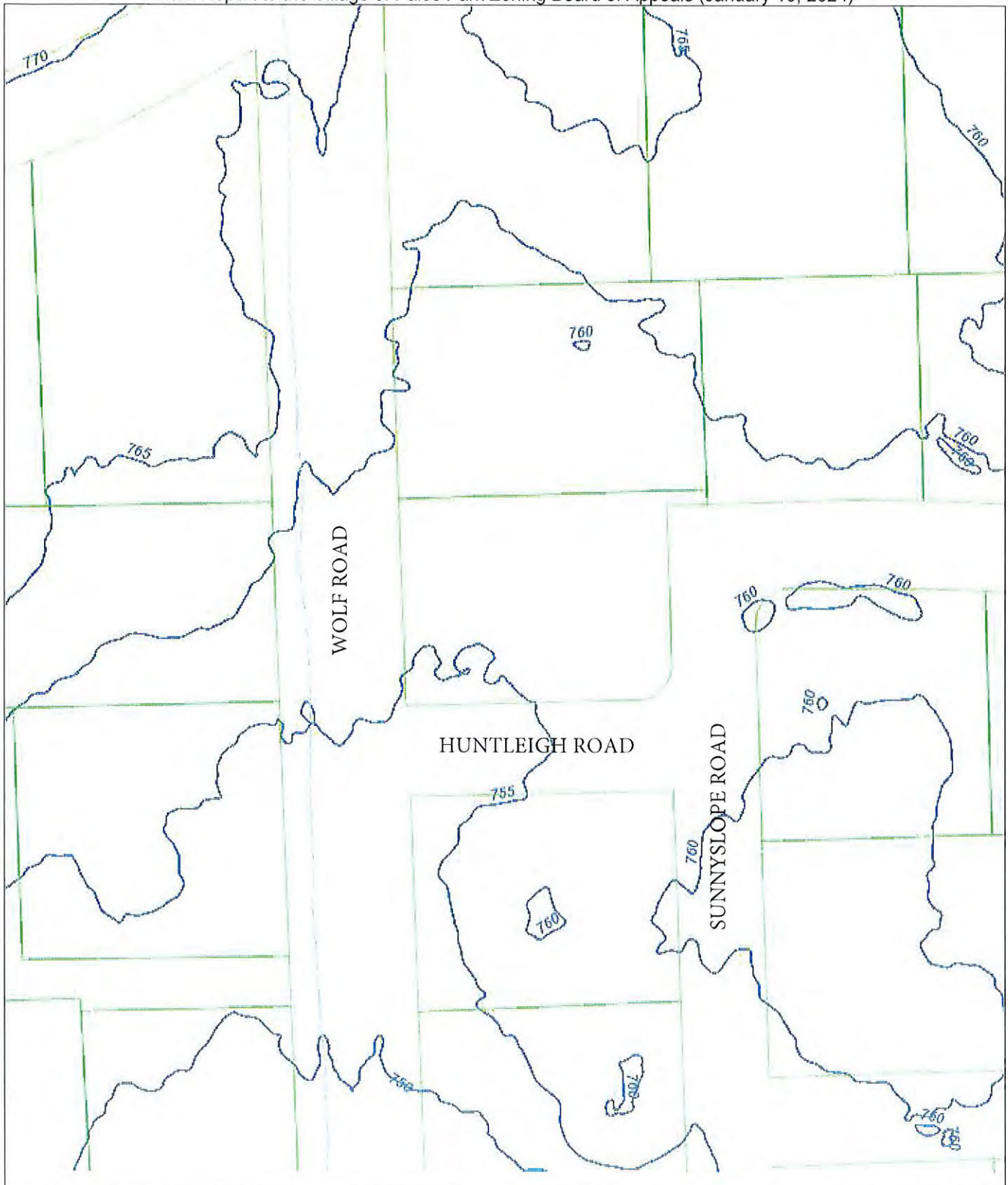


SCALE: 1" = 100'

VILLAGE OF PALOS PARK

8999 West 123rd Street  
Palos Park, IL 60464  
(708) 671-3700

Print Date: 10/30/2023



Village of Palos Park GIS



VILLAGE OF PALOS PARK

8999 West 123rd Street

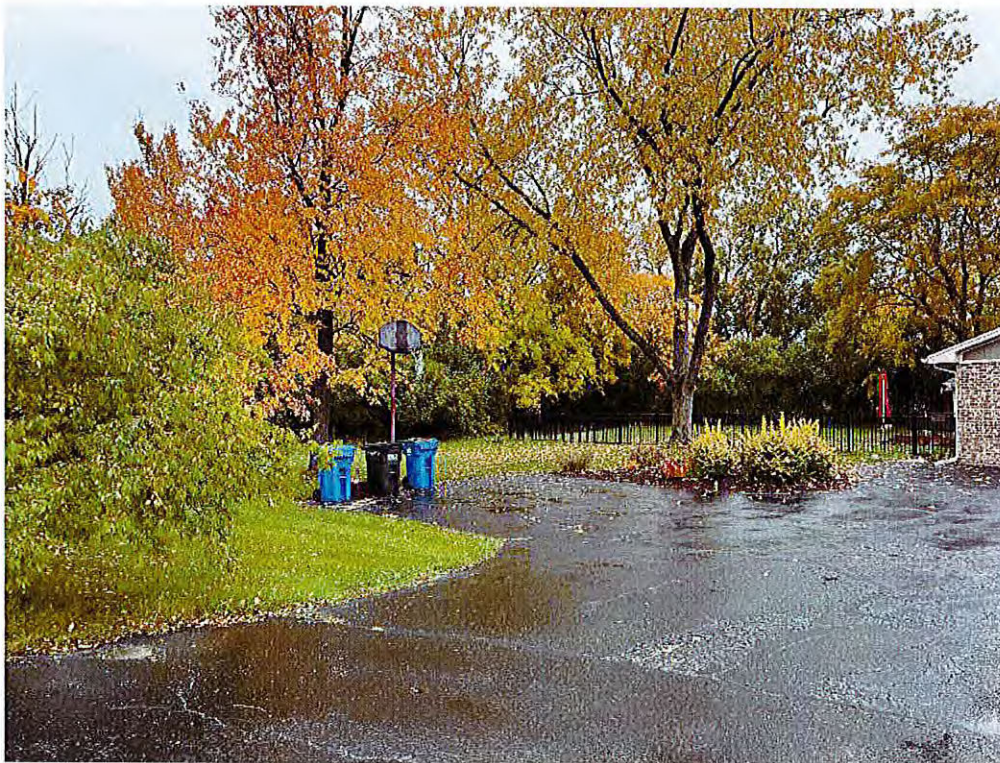
Palos Park, IL 60464

(708) 671-3700

DISCLAIMER: The Village of Palos Park does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 100'

Print Date: 10/30/2023







October 6, 2023

To: Mark Herman  
Director of Community Development  
Village of Palos Park

Mark,

On behalf of the owners attached find the variance application submittal for 20 Huntleigh Rd.

Included are the following:

- Application
- Proof of ownership
- Elevations
- Palos Park FAR calculation chart
- Site plan
- Plat of survey
- Tree inventory

The owners are seeking a variance to the building setbacks for their house located at 20 Huntleigh Road, so they can add a pool house and built-in swimming pool for their family. The house is a corner lot surrounded by Huntleigh Road, Sunny Slope, and Wolf Roads. The only access being from Huntleigh (see site plan). The house was placed at an angle pointing towards the corner intersection of Huntleigh and Sunny Slope. The setbacks are less than the required by the zoning code, with the Huntleigh setback being only 15'-6". The required setbacks are 50'-0" for corner lots and the results would require a 50'-0" setback from all property lines. The placement of the pool house and pool within these setbacks is less than desirable.

The placement we are proposing would reduce the setbacks as follows. The Huntleigh road side would be 25'-2", Wolf Road at 26'-11" and no changes to either the Sunny Slope side or the rear yard setback. The home sits at the entry to the subdivision, and this variance will serve to improve the security and privacy to the lot as well as limiting the noise pollution from the traffic on Wolf Road. The Wolf road side has dense scrub and brush, with some trees, providing a barrier to the road. Our proposed plans keep this area intact. There is 1 tree (#6) located in the new addition area. The remaining, with proper protection, should not be an issue.

Regarding the F.A.R. and lot coverage, neither will exceed the required maximums.

The overall building height is well within the zoning requirements.

Regards,

Michael Buss

Community Development Department  
8999 West 123<sup>rd</sup> Street  
Palos Park, IL60464  
Phone: 708-671-3700  
Fax: 708-448-9542  
E-mail: [permits@palospark.org](mailto:permits@palospark.org)  
Web: [www.palospark.org](http://www.palospark.org)



Applic. Date: \_\_\_\_\_  
File #: \_\_\_\_\_  
Fee: \_\_\_\_\_

## Application for Zoning Board of Appeals

1. Applicant David Conway Daytime Phone \_\_\_\_\_

Mailing Address 20 Huntleigh Rd Email Address: david@conwaytax.com

2. Owner(s) of Record David Conway and Colleen Delaney Daytime Phone 708-598-0400

Mailing Address 20 Huntleigh Rd

3. Applicant is:  Owner  Attorney  Other Agent (please specify) \_\_\_\_\_  
(Note: A letter of authorization from the owner(s) of record must be attached)

4. Address/Location of Subject Property 20 Huntleigh Rd

5. Permanent Index Number(s) of Subject Property 23-29-303-005-0000

6. Present Zoning Classification R-1-A Proposed Zoning Classification (if applicable) \_\_\_\_\_

7. Zoning Designations and Uses of properties to the North R-1 A lot South Huntleigh Rd Easement

East Sunny Slope Rd Easement West Wolf Rd Easement

8. Current Use Single Family Proposed Use (if applicable) \_\_\_\_\_

9. Lot Square Footage 30,689.7 Building Square Footage -Current 3,732 Proposed 1,686

10. Explanation of Relief requested - I wish to add onto my home as well as adding a pool. Due to the improper placement of the home when it was built, the front and side yard setback requirements can not be met.

11. Ordinance Section seeking Relief from: 1268.02 R-1-A (E) Front Yard 1268.02 (F) Side Yards

### APPLICATION MUST BE FILED WITH ORIGINAL SIGNATURES

I hereby certify that the above statements and all accompanying statements and drawings are true and correct to the best of my knowledge. I hereby consent to the entry in or upon the premises described in this application by any authorized official of the Village of Palos Park for the purpose of securing information, posting, maintaining and removing such notices as may be required by law.

  
Applicant Signature

10/5/2023  
Date

Please note that advertisement of proposed projects prior to Village approval in no way creates an obligation for Village approval. Any advance promotion of a project is done at the risk of the petitioner.

PLEASE EMAIL COMPLETE APPLICATION TO: [permits@palospark.org](mailto:permits@palospark.org)

## VARIANCE HARDSHIP CRITERIA

The following criteria (Village Code Section 1264.07) are used by the Village to help determine if property conditions are hardships that are sufficient to grant a zoning variance.

### A. Site Conditions

1. What are the unusual physical conditions of the site; such as size, shape, slope, or other natural or manmade features; that make it a substantial burden to use the property or develop the property? \_\_\_  
The site is a corner lot of approximately 30,689.7 s.f. fronted on 3 sides by streets (Huntleigh, Wolf and Sunny Slope). Assuming the front yard is Huntleigh and Wolf road and Sunny Slope are corner side yards which gives this particular lot 50'-0" setbacks on the front, side, and rear yards. The existing house was also placed closer to Huntleigh Road and Sunny Slope than the current setbacks allow as well as being placed on a severe angle relative to the corner roads. Maintaining a 50'-0" setback when the existing house is 15'-7" creates an extreme hardship on this particular lot, and limits the amount of improvements that can be made. \_\_\_\_\_
  - a. Were these conditions created by current owners of the property? \_\_NO\_\_\_\_\_
  - b. Are these conditions unavoidable or uncorrectable? \_\_YES\_\_\_\_\_
  - c. Are these conditions worthy of preservation? \_\_YES\_\_\_\_\_
  - d. Is the loss of value or reasonable return due to these conditions substantial? \_\_YES\_\_\_\_\_

### B. Development Design

1. Would the variation serve only the temporary social or personal convenience of the occupant? \_\_\_ The home sits at the entry to the subdivision, and this variance will serve to improve the security and privacy to the lot as well as limiting the noise pollution from the traffic on wolf road.  
\_\_\_\_\_
2. Is there another way to design the development that would be suitable for the permitted uses and that does not require a variance? \_\_\_ No. \_\_\_ Due to the current conditions on this lot relocating the addition and pool will create other variances. \_\_\_\_\_
  - A. Is this other design similar to other development in the neighborhood? \_\_not that I can locate. \_\_\_\_\_

**C. Community Impact**

1. Would the proposed development with the variance alter the essential character, scale, intensity, and open space patterns in the area?

\_\_\_The development of this lot will improve the character of the neighborhood and is not outside of the scale, intensity or open space patterns of the area. It fits into the F.A.R. ratio and lot coverage allowances for this lot and zoning \_\_\_\_\_

a. Would the proposed development with the variance still be in harmony with the purposes of zoning as described in Section 1260.02 of the Zoning Code?

\_\_\_YES\_\_\_\_\_

2. Would the proposed development with the variance be substantially injurious to other property?

\_\_\_NO\_\_\_\_\_

a. Would it be detrimental to public interests? \_NO\_\_\_\_\_

b. Would it be detrimental to Village Plans? \_NO\_\_\_\_\_

ZONING DISTRICT R-1-A  
 LOT SIZE MINIMUM  
 43560.0 S.F.

ACTUAL 30689.7 S.F.

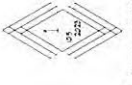
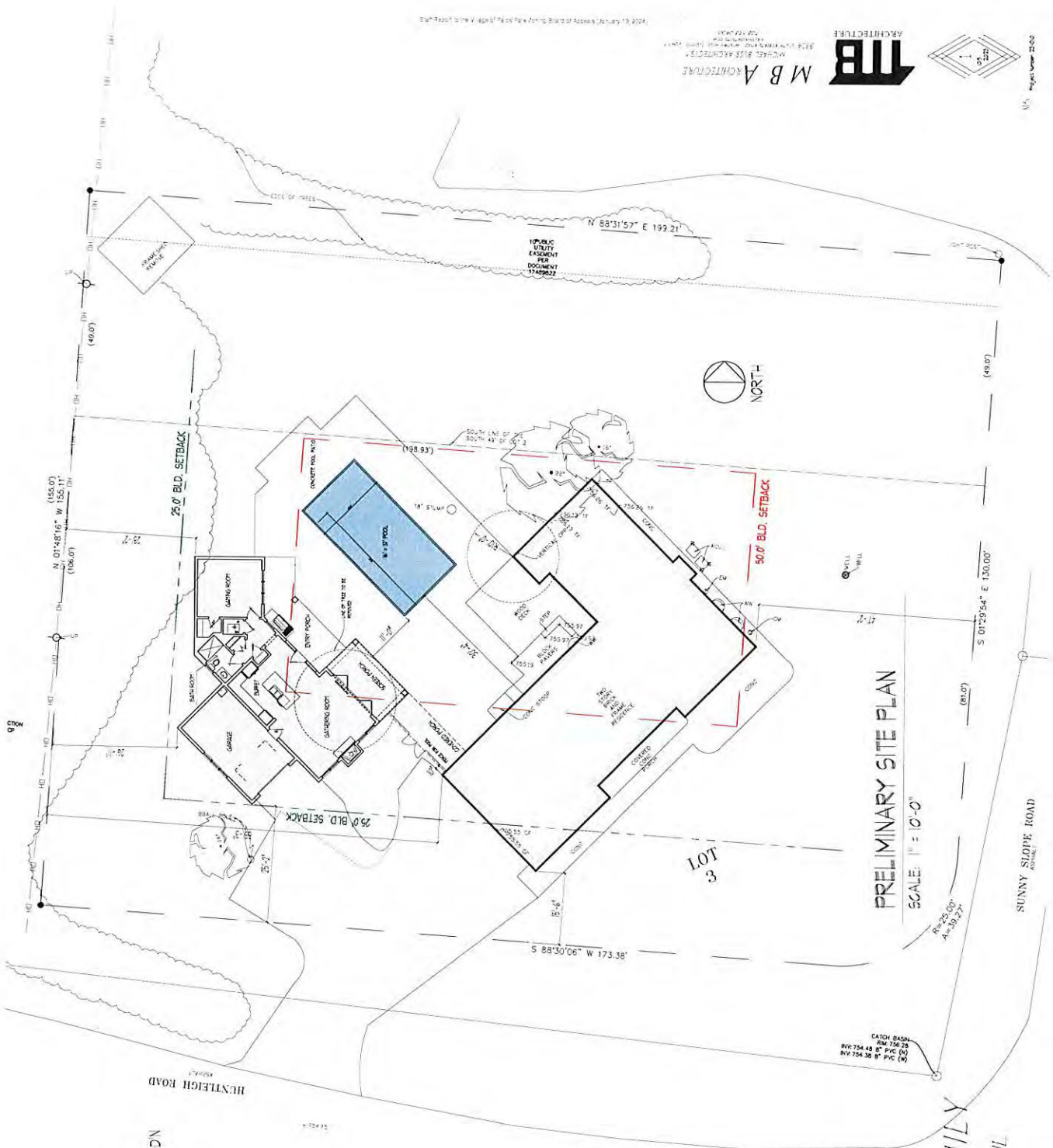
| YARDS    | REQUIRED | ACTUAL            | PROPOSED ADDN |
|----------|----------|-------------------|---------------|
| FRONT    | 50'-0"   | 15'-6" HUNTLEIGH  | 25'-2"        |
| SIDE INT | 50'-0"   | 47'-2" SUNNYSLOPE | N.A.          |
| SIDE OPP | 50'-0"   | 85'-3" WOLF       | 26'-11"       |
| REAR     | 50'-0"   | 58'-9"            | N.A.          |

BUILDING HT ADDITION  
 25'-0" TO MEAN  
 ACTUAL 22'-4"

F.A.R.  
 (1/3 ACRES TO ACRE = 22%) 30,689.7 X .22 = 6,751.7 S.F.  
 ACTUAL 5018 S.F.

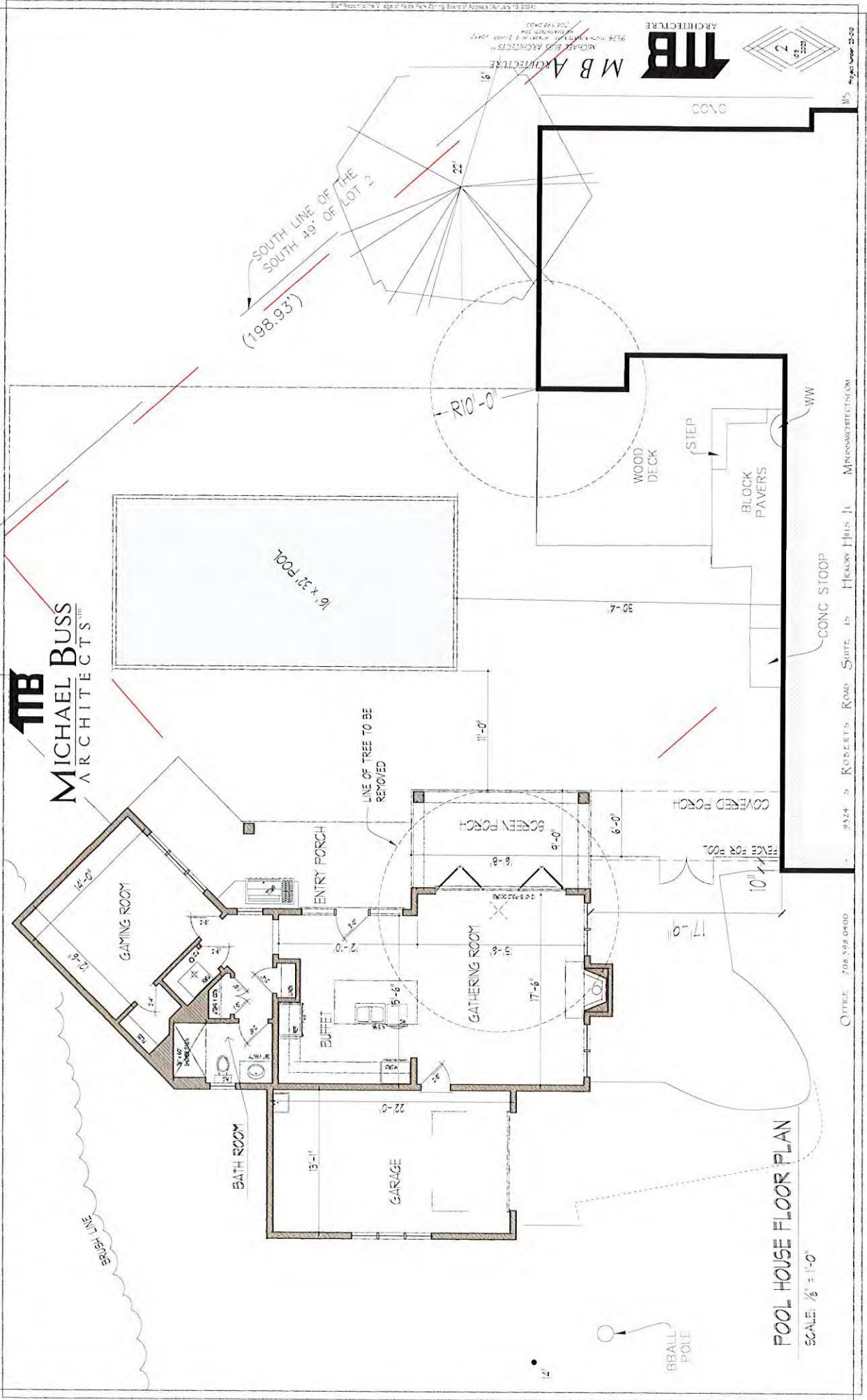
LOT COVERAGE  
 30689.7 X .2 = 6,137.94 ACTUAL 4062

Site Plan for  
**THE CONWAY FAMILY**  
 20 Huntleigh Road  
 Falos Park, IL



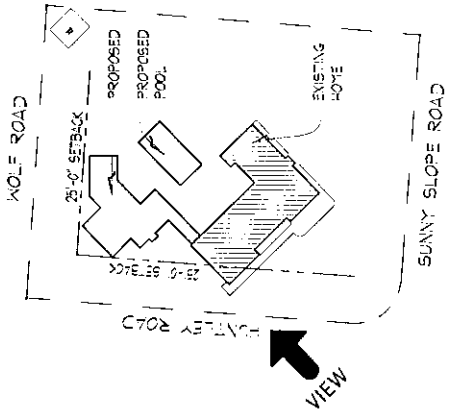
Project Number: 2002

Site Plan for the Village of Falos Park, Illinois, January 17, 2020



**POOL HOUSE FLOOR PLAN**  
 SCALE: 1/8" = 1'-0"

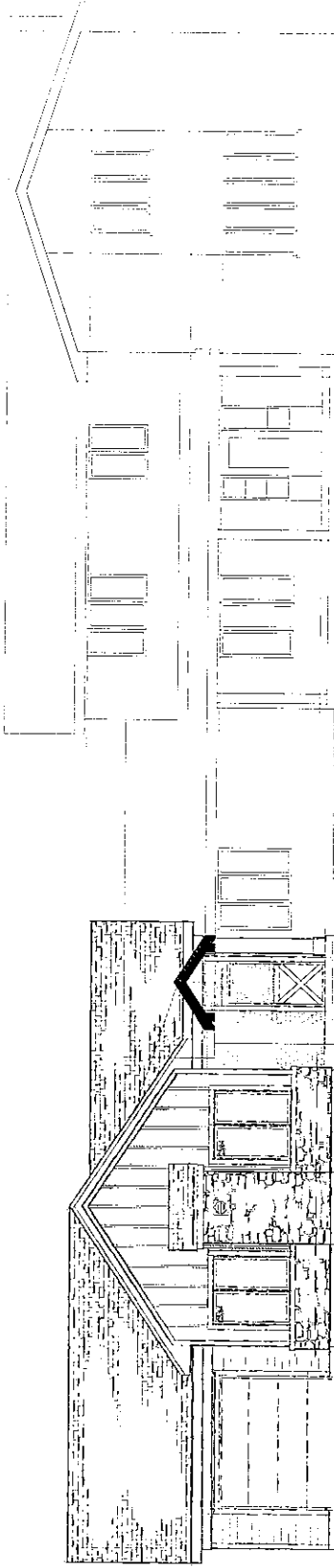
OFFICE: 708.552.0400  
 9524 S ROBERTS ROAD SUITE 100 HICKORY HILLS, TX MISSOURIARCHITECT.COM



**SITE PLAN LEGEND**  
 NO SCALE



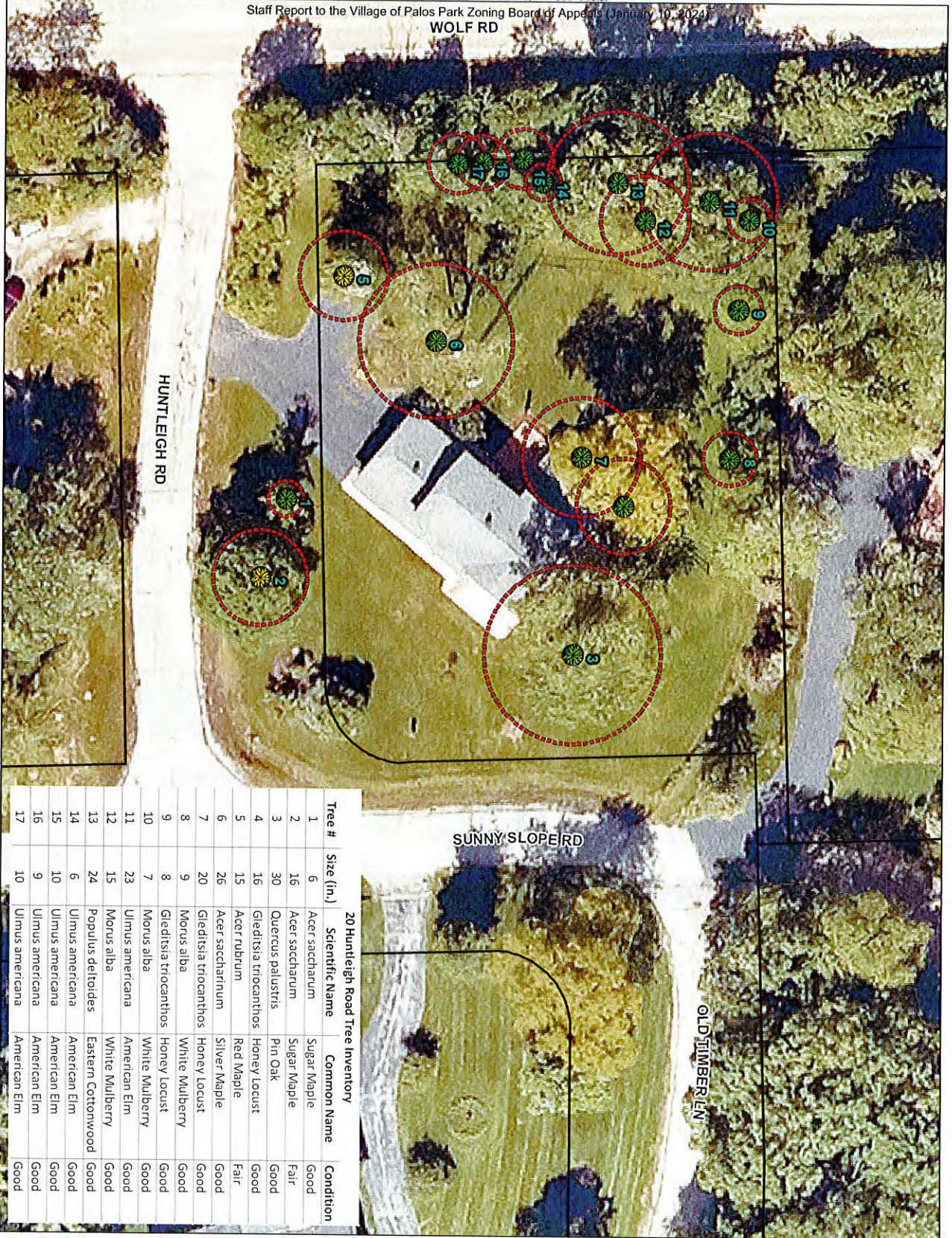
PROPOSED  
 EXISTING HOME



**POOL HOUSE ELEVATION**

SCALE: 1/8" = 1'-0"

Staff Report to the Village of Palos Park Zoning Board of Appeals (January 10, 2024)  
**WOLF RD**



| Tree # | Size (in.) | Scientific Name       | Common Name        | Condition |
|--------|------------|-----------------------|--------------------|-----------|
| 1      | 6          | Acer saccharum        | Sugar Maple        | Good      |
| 2      | 16         | Acer saccharum        | Sugar Maple        | Fair      |
| 3      | 30         | Quercus palustris     | Pin Oak            | Good      |
| 4      | 16         | Gleditsia triacanthos | Honey Locust       | Good      |
| 5      | 15         | Acer rubrum           | Red Maple          | Fair      |
| 6      | 26         | Acer saccharum        | Silver Maple       | Good      |
| 7      | 20         | Gleditsia triacanthos | Honey Locust       | Good      |
| 8      | 9          | Morus alba            | White Mulberry     | Good      |
| 9      | 8          | Gleditsia triacanthos | Honey Locust       | Good      |
| 10     | 7          | Morus alba            | White Mulberry     | Good      |
| 11     | 23         | Ulmus americana       | American Elm       | Good      |
| 12     | 15         | Morus alba            | White Mulberry     | Good      |
| 13     | 24         | Populus deltoides     | Eastern Cottonwood | Good      |
| 14     | 6          | Ulmus americana       | American Elm       | Good      |
| 15     | 10         | Ulmus americana       | American Elm       | Good      |
| 16     | 9          | Ulmus americana       | American Elm       | Good      |
| 17     | 10         | Ulmus americana       | American Elm       | Good      |

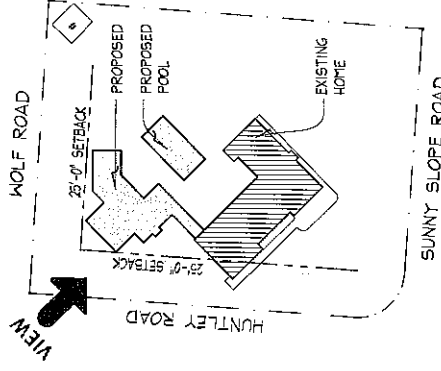
**EXHIBIT 1**  
**TREE**  
**INVENTORY**  
**20 HUNTLEIGH RD**  
**PALOS PARK, IL**

**Legend**

- Parcels
- Tree Root Buffer
- Trees
- Condition
  - Good
  - Fair

ENGINEERING RESOURCE ASSOCIATES  
 1 inch = 30 feet

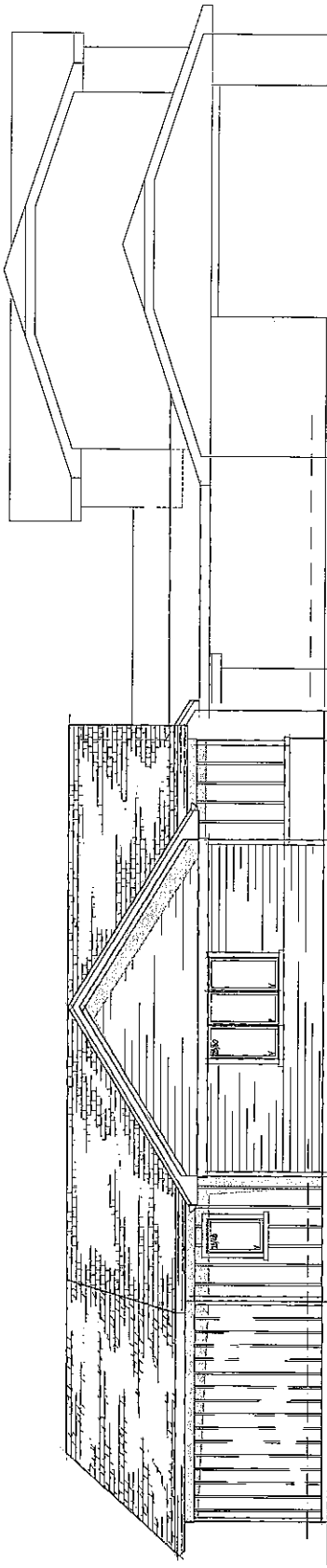
0 5 10 20 30 40 Feet



**SITE PLAN LEGEND**  
 NO SCALE



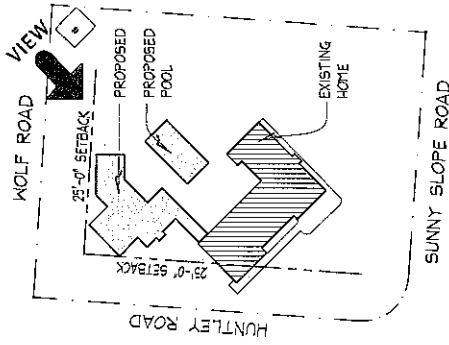
PROPOSED  
 EXISTING HOME



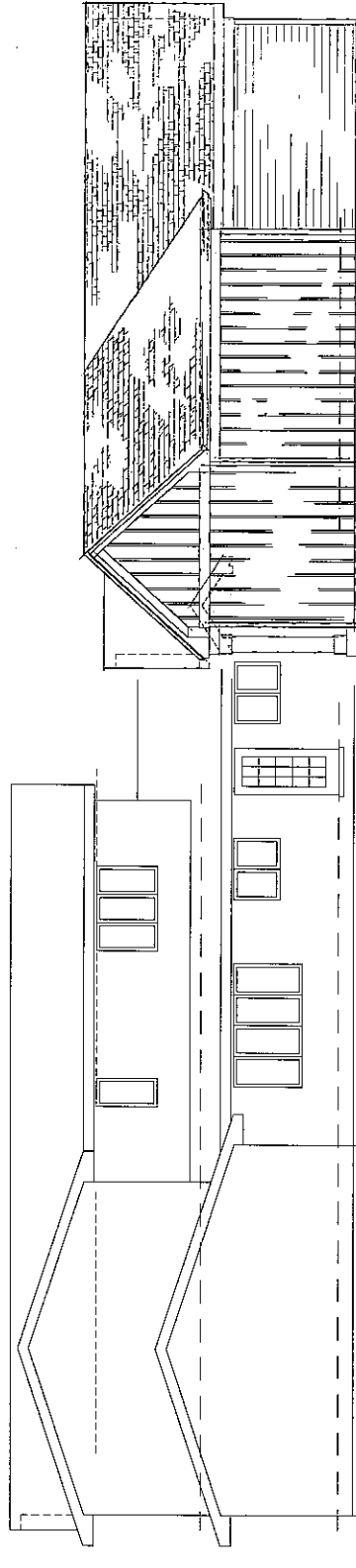
**POOL HOUSE ELEVATION**

SCALE: 1/8" = 1'-0"



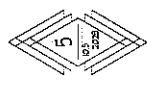


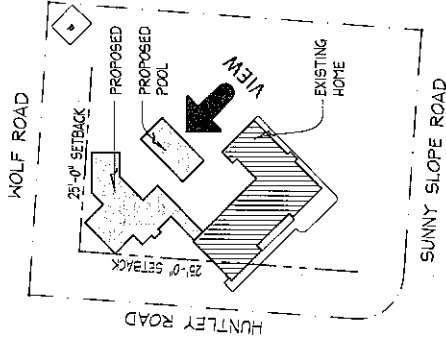
**SITE PLAN LEGEND**  
 NO SCALE



**POOL HOUSE ELEVATION**

SCALE: 1/8" = 1'-0"

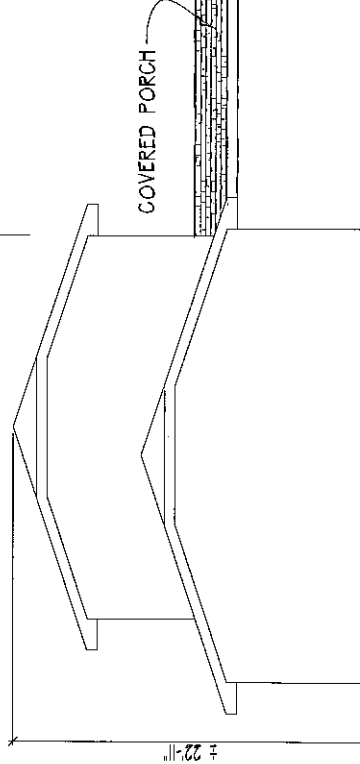




**SITE PLAN LEGEND**  
 NO SCALE



EXISTING HOME | PROPOSED



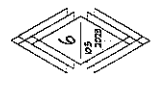
ASPHALT ROOF  
 METAL ROOF

BOARD + BATTEN SIDING

**POOL HOUSE ELEVATION**

SCALE: 1/8" = 1'-0"

**MB**  
 ARCHITECTURE  
 MICHAEL BUSS ARCHITECTS  
 9324 S ROBERTS ROAD SUITE 15 HOUSTON, TEXAS 77055  
 713.764.0000



Project Name: 22-001

**PALOS PARK FLOOR AREA RATIO CALCULATION**  
Staff Report to the Village of Palos Park Zoning Board of Appeals (January 10, 2024)

Date: \_\_\_\_\_ Address: 20 HUNTLEIGH ROAD

1. **LOT AREA:** 30689.7 s.f.

2. **BASEMENT:** N.A. s.f.

( ) (One-half or more of the floor to ceiling height is above the average grade of the dwelling).

3. **FIRST FLOOR:** 1720 s.f. + 907 ADDITION

4. **SECOND FLOOR:** 1356 s.f.

5. **ATTIC (HOUSE):** N.A. s.f.

6. **GARAGE (HOUSE):** 656 s.f. + 315 ADDITION

7. **GARAGE (ATTIC):** N.A. s.f. + 464 PORCH

8. **TOTAL (House/Garage/Attic) AREA:** 5289 s.f.

$$\underline{1720} + \underline{1356} + \underline{656} + \underline{907} + \underline{315} + \underline{464} = \underline{5418} - \overset{**}{(400)} = 5018$$

9. **ALLOWABLE GROSS FLOOR AREA:** 6751.7 s.f.

Formula:  $(\frac{1}{2}$  ACRES TO ACRE = 22%)  $30689.7 \times .22 = 6751.7$  S.F.

( ) x ( ) \* = \_\_\_\_\_  
Lot Area

10. **ALLOWABLE BUILDING COVERAGE:** 6137.9 s.f.

Formula:

( 30689.7 ) x 2 = 6137.9 s.f.  
Lot Area

\*  $\frac{1}{2}$  acre or less 23%, over  $\frac{1}{2}$  acre to 2 acres 22%, over 2 acres 21.5%

\*\*  $\frac{1}{2}$  acre or less 750 s.f., over  $\frac{1}{2}$  acre but less than 1 acre 400 s.f.

1 acre = 43,560 s.f.







VILLAGE OF  
**PALOS PARK**

**Village Council**

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: January 22, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Approve contract with Concentric Integration for maintenance of the SCADA (Supervisory Control and Data Acquisition) system for the Water Distribution System.

**BACKGROUND/HISTORY:**

The Village has contracted with Concentric Integration, formerly Baxter and Woodman Control Systems, since 2016 for SCADA maintenance, apart from 2023, when the agreement was not brought to the Council due to the timing of the renewal. The last agreement approved in 2022 was for \$8,550.00. The proposed agreement for 2024 is proposed at \$9,092.00. With this agreement we are changing the renewal date to January of each year. Public Works is seeking approval of the new agreement.

**STAFF RECOMMENDATION:**

Staff recommends approving the proposal from Concentric Integration.

**RECOMMENDED MOTION:**

I move to approve the 2024 SCADA Maintenance Agreement with Concentric Integration in the amount of \$9,092.00.



## Managed Support Agreement 2024

**Customer:** Village of Palos Park, IL

**Concentric Job Number:** 2326552.00

Concentric Integration, LLC (Concentric) agrees to enter into a support agreement with the Customer to provide support services based on the "Services" indicated below and in agreement with the Terms & Conditions and Service Definitions.

### Services & Fees

- Fixed Fee Services indicate a fixed scope described in the attached Service Definitions. Since the scope is negotiated upfront, we are able to establish this price at the beginning of the contract.
- Time and Material (T&M) Services denote a variable scope determined by the Customer. T&M Services are requested on a case-by-case basis and approved by a responsible customer representative. Monthly invoices will be sent for T&M Services as they are used. Labor will be billed based on our standard hourly billing rates for actual work time performed, plus reimbursement of out-of-pocket expenses, including travel costs. Labor rates differ for Concentric staff members.
  - The hourly rate charged is the same for regular hours, after-hours, emergency service, weekends, holidays, and overtime.
  - There is no minimum call-out charge during normal business hours. A 1.0-hour minimum charge for after-hours emergency support (815-788-3600). Standard hours are M-Th 7:30 AM – 5:00 PM, and Friday from 7:30 AM – 12:30 PM, excluding major holidays.
  - Mileage for travel is billed at the IRS-approved amount as calculated from the employee's office location to the site visited during normal business hours, or from the deployment location to the site visited for urgent service.
  - Travel time is charged at the same hourly billing rate indicated on the rate sheet.
- Please see the attached Rate Sheet for our current hourly billing rates. Please note that the rates listed on the attached rate sheet are our current rates and may increase during the term of the project.

| Description                        | Included                            | Fee            |
|------------------------------------|-------------------------------------|----------------|
| Fixed Fee Services                 |                                     | \$9,092        |
| Project Management                 | <input checked="" type="checkbox"/> |                |
| Proactive Maintenance              | <input checked="" type="checkbox"/> |                |
| Technology & SCADA Budget Planning | <input checked="" type="checkbox"/> |                |
| Third-Party Support Renewals       | <input type="checkbox"/>            |                |
|                                    | <b>Total Fee</b>                    | <b>\$9,092</b> |

2024 Rate Sheet<sup>1</sup>

| Role                               | Rate  | Description & Typical Duties   |
|------------------------------------|-------|--|
| Vice President                     | \$250 | Provides oversight & direction. Responsible for contracts, scope, overall satisfaction.  |
| Electrical/Automation Engineer VI  | \$230 | Technical expert and/or lead designer/integrator who performs advanced design, programming, troubleshooting and field activities. Provides high level troubleshooting of complex technical issues.   |
| Electrical/Automation Engineer V   | \$210 | Team leader. Independently performs and coordinates advanced design, programming, troubleshooting and field activities, as well as project management and oversight.   |
| Electrical/Automation Engineer IV  | \$195 | Independently performs and coordinates advanced design, programming, troubleshooting and field activities for electrical/automation work. Can also provide project management and coordination.  |
| Electrical/Automation Engineer III | \$175 | Works independently under little supervision to perform more advanced design, programming, troubleshooting and field activities for electrical/automation work.  |
| Electrical/Automation Engineer II  | \$155 | Works as a team member to perform more advanced design, programming, troubleshooting and field activities for electrical/automation work with direction from senior staff.   |
| Electrical/Automation Engineer I   | \$140 | Works as a team member to perform basic design, programming, troubleshooting and field activities for electrical/automation work with direction from senior staff.   |
| IT Consultant VI                   | \$230 | Technical expert and/or lead industrial/automation information technology designer. Responsible for commissioning, quality control and project management. Performs and coordinates advanced design of client networks/systems.                  |
| IT Consultant V                    | \$210 | Team leader. Independently performs server, network, and desktop architecture, design, management, and oversight. High level troubleshooting of network, security, and server technical issues. Provides project management and quality control. |
| IT Consultant IV                   | \$195 | Independently performs server, network, and desktop management and oversight and typical higher-level network administration duties. Can also provide project management and coordination.   |
| IT Consultant III                  | \$175 | Works independently under little supervision to provide more advanced systems and network administration/support services, as well as PC Workstation/Server Administration services and tasks.   |
| IT Consultant II                   | \$155 | Works as a team member to provide more advanced systems and network administration/support services, as well as PC Workstation/Server Administration services and tasks.   |
| IT Consultant I                    | \$140 | Works as a team member to provide basic systems and network administration/support services, as well as PC Workstation/Server Administration services and tasks.   |
| Administrative Support             | \$100 | Coordinates purchasing and logistics/shipping for automation, controls, instrumentation, and related IT and security equipment. Prepares equipment specifications.   |

<sup>1</sup> Rates are subject to change on January 1 of each year.

## Time Period and Payment

---

Start Date: January 1, 2024                      End Date: December 31, 2024

**Fixed Fee Services:** Payment to be made in four (4) equal payments of \$2,273 upon being invoiced every quarter.

**Time & Material Services:** The fees for services that are not included in the Fixed Fee Services portion of this contract will be invoiced separately on a monthly basis, as they are incurred.

## Standard Terms and Conditions References

---

**Effective Date:** The Effective Date of this Proposal and the associated Standard Terms and Conditions shall be the date this Proposal is accepted as shown by Customer's dated signature.

**Third-Party Materials** (See Standard Terms and Conditions Paragraphs 3.2 & 8.3):

- DOES apply
- DOES NOT apply

**Notices:** Notices required to be provided to Customer in accordance with Paragraph 16.3 of the Standard Terms and Conditions shall be delivered to the individual and address given above unless Customer provides updated notification information to Concentric in writing.

## Standard Terms and Conditions

---

Concentric Integration, LLC's Standard Terms and Conditions, Version 10.2 (V10.2), located at <http://goconcentric.com/standard-terms/> are hereby incorporated into this Project Proposal as though fully attached hereto. By signing below, each of the undersigned represents and warrants that Concentric Integration, LLC's Standard Terms & Conditions are legal, valid and binding obligations upon the parties for which they are the authorized representative.

## Acceptance

---

If this agreement is acceptable, please sign one copy and return it to us. Feel free to contact me if you have any questions.

Sincerely,

CONCENTRIC INTEGRATION, LLC



Michael D. Klein, PE  
President  
MDK/RRO



CUSTOMER:  
VILLAGE OF PALOS PARK, IL

ACCEPTED BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

## Service Definitions

---

### Fixed Fee Services

#### **Project Management**

Plan, schedule, and coordinate the activities that must be performed to complete the project and provide support services.

#### **Proactive Maintenance**

If included, all services described within this section will be provided by Concentric for the specified fee regardless of actual hours of work performed. Proactive Maintenance is provided for hardware that appears in the Hardware List included in this Agreement.

If included, Concentric will monitor certain aspects of the IT infrastructure, as well as perform periodic routine scheduled maintenance (detailed in the following tables) in order to minimize unexpected system shutdowns by resolving issues before they reach a critical nature. Upon completion of the scheduled service, Concentric will provide written confirmation the service was completed.

Scheduled services will be provided during Standard Hours if service does not significantly impact network performance. Scheduled services that may significantly impact network performance and are not urgently needed to maintain network security will be scheduled during other hours as Concentric and the Customer agreed upon. Standard hours are M-Th 7:30 AM – 5:00 PM, and Friday from 7:30 AM – 12:30 PM, excluding major holidays.

Concentric monitors certain core infrastructure components using our remote support toolset. If problems are detected, labor to repair falls under Time and Material (T&M) services. There may be times when the cost to repair a component is greater than the cost to replace it. In that case, we will discuss this with you and recommend replacement if that situation occurs. We require that supported devices have active manufacturer support contracts (warranties) in place prior to the agreement starting. If needed, these support contracts can be included in the Third-Party Support Renewals section below.

| Core Infrastructure Maintenance   | Proactive                | Reactive                 | Emergency                           | Priority                 |
|---|--------------------------|--------------------------|-------------------------------------|--------------------------|
| <b>Server Monitoring</b> <ul style="list-style-type: none"> <li>• Monitor for issues that may arise.</li> <li>• Review Windows System Logs.</li> <li>• Review Windows Services.</li> <li>• Apply Windows Updates.</li> <li>• Check Drive Free Space.</li> <li>• Verify &amp; Update Anti-Virus Software.</li> </ul> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Backup monitoring</b> <ul style="list-style-type: none"> <li>• Monitor the success of the backups and verify their proper completion.</li> <li>• Perform annual test restore from backups.</li> <li>• Back Up SCADA applications, if applicable.</li> </ul>  | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Network Monitoring</b> <ul style="list-style-type: none"> <li>• Review networking device (routers and managed switches) logs to determine if any problematic conditions are occurring.</li> <li>• Check networking devices for firmware update availability. Apply firmware updates if available.</li> </ul>     | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Firewall Monitoring</b> <ul style="list-style-type: none"> <li>• Monitor security logs and configurations for suspicious activity.</li> <li>• Check firewall devices for firmware update availability. Apply firmware updates if available.</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <b>Workstation Monitoring</b> <ul style="list-style-type: none"> <li>• Check workstation event logs for unusual or problematic events.</li> <li>• Apply Windows Updates.</li> <li>• Verify &amp; Update Anti-Virus Software.</li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Concentric Integration uses ConnectWise Automate for Proactive Maintenance and Remote Access purposes. A secure Automate agent is required to be installed on the servers and workstations covered by this support agreement. If this is not permitted, Concentric shall be notified in advance of signing this agreement as it will substantially change the costs involved in providing the services contained in the agreement.

If Concentric is providing Bitdefender Anti-Virus/EDR software, a subscription-based software product, at the end of the agreement the software will either be removed, or the client will have the option to maintain the software subscription with Concentric Integration.

<sup>2</sup> Service frequency implies human remote access or physical check-in on system. At its discretion, Concentric may utilize continuous monitoring software to supplement or substitute human intervention in fulfilling the Core Infrastructure Maintenance requirements.

The following table details the SCADA-specific proactive services included under this Support Agreement, and at what frequency:

| Proactive Maintenance  | Frequency                           |                          |                          |                          |
|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
|  | N/A                                 | Quarterly                | 3x/Annually              | Annually                 |
| <b>PLC, OIT, &amp; Control Panel Maintenance:</b> <ul style="list-style-type: none"> <li>Check functionality of Control Panel UPS</li> <li>Back Up Programs</li> <li>Check Status of Fuses, Circuit Breakers, &amp; Surge Protectors</li> <li>Check Control Panel Thermal Management</li> <li>Check for Environmental Issues with Water, Moisture, Dirt, Dust, etc.</li> <li>Check for published PLC vulnerabilities and recommend upgrade (to be implemented using T&amp;M Services)</li> </ul> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Radio and Cellular Router Maintenance:</b> <ul style="list-style-type: none"> <li>Check signal strength and back up configuration.</li> <li>Check devices for firmware update availability. Apply firmware updates if available.</li> </ul>   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>SCADA Alarm Testing:</b> <ul style="list-style-type: none"> <li>Manually test critical alarms (up to 50) from SCADA to ensure they continue to work properly</li> </ul>   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>SCADA Patching:</b> <ul style="list-style-type: none"> <li>Apply security related updates and patches to SCADA software (excludes full version upgrades, which are handled under T&amp;M Services)</li> </ul>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Documentation:</b> <ul style="list-style-type: none"> <li>Verify &amp; Update the Network Diagram</li> </ul>  | <input type="checkbox"/>            | N/A                      | N/A                      | <input type="checkbox"/> |

**Technology & SCADA Budget Planning**

Budgeting for SCADA and related technology items can help prioritize and guide decisions and overall budget planning for capital improvements. Concentric believes that providing advanced notice (where possible) of recommended equipment, software, security, and communications improvements will provide a much more effective planning and implementation cycle. When this service is selected, our senior-level design staff intentionally reviews the system architecture to determine the risk and benefits of both inaction and selected improvements. Our staff discusses the recommended improvements, phasing, and costs with you and then provides a letter and prioritized table of recommended improvements that summarize the costs of the recommended initiatives.

| Budget Planning & Cost Preparation - Annual                        | Deliverable          | Included?                           |
|--|----------------------|-------------------------------------|
| Budget Planning & Cost Preparation (for the following fiscal year) | Budgetary Memorandum | <input checked="" type="checkbox"/> |
| Client: What month would you like to receive the budget letter?    |                      |                                     |

**Third-Party Support Renewals**

The supported system includes hardware and software that may have applicable support and extended warranty agreements that are provided by a third party, such as the manufacturer or vendor/supplier. Once the initial installation's support/warranty period has expired, it is recommended that these agreements are maintained and renewed on a regular basis. If listed in the Included Services & Fees section of this agreement, Concentric will provide the renewals listed in the Third-Party Support Renewal list on Page 10.

| Third-Party Support/Renewals (Annual) | Deliverable                 | Inducted?                           |
|---------------------------------------|-----------------------------|-------------------------------------|
| Renew Third-Party Support Contracts   | Contracts from OEM/Supplier | <input checked="" type="checkbox"/> |

**Time & Materials (T&M) Services**

**Break - Fix (Repairs)**

Provide as-needed services on request. This service will be provided 24 hours a day, seven days per week, for the length of this agreement, regardless of standard working hours. Concentric's daytime and after-hours phone number is 815-788-3600. Concentric staff typically answers the phone during standard business hours. A call center answers the phone after hours or when staff is not available to answer. Concentric will return any phone calls for urgent service within 30 minutes from when the phone call is placed and dispatch a staff member within 60 minutes if a site visit is required.

**Improvements**

Occasionally, staff identifies small changes to the system that can have large impacts on operational efficiency, safety, and quality. These improvements can be easily designed and built without consulting & Design services.

**Consulting & Design**

Through consulting and design, a system can be effectively maintained, improved, and upgraded. This service will provide for retained smaller project design services as it relates to IT infrastructure, instrumentation & controls, and Supervisory Control and Data Acquisition (SCADA).

## Hardware List

If Proactive Maintenance is included as part of this Support Services Agreement, Concentric will proactively support the following hardware:

| Hardware Description                   | Location                                  | Quantity |
|--|---|----------|
| Workstation – PALOPSC1                 | Main Pump Station                         | 1        |
| Server – PALOPV01                      | Main Pump Station                         | 1        |
| Firewall                               | Main Pump Station                         | 1        |
| Wireless Access Point                  | Main Pump Station                         | 1        |
| Cellular Router                        | Main Pump Station, Tower, Booster Station | 3        |
| PLC – CompactLogix and MicroLogix PLCs | Main Pump Station, Tower, Booster Station | 3        |
| OIT - PanelView                        | Booster Station                           | 1        |

## Third-Party Support Renewals

---

If Third-Party Support Renewals are included as part of this Support Services Agreement, renewals will be processed as listed in the table below:

| Warranty           | Included? | Over/under | Qty | Total | Renewal (Included) |
|--------------------|-----------|------------|-----|-------|--------------------|
| Renewed Separately |           |            |     |       |                    |



**VILLAGE OF**  
**PALOS PARK**

**Village Council**

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: January 22, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Emergency repair of chimney and flue at Kaptur Center due to flue gasses entering building.

**BACKGROUND/HISTORY:**

On December 27, 2023, flue gas was escaping from the damaged exhaust system for the boilers into the working space of the Kaptur Center. Comfort Zone came out to the Village that day and discovered the problem and completed a temporary repair. They were out two more times to replace rusted pipe from the boilers in the basement to and through the roof. The work was all custom sheet metal work to create the new venting.

**STAFF RECOMMENDATION:**

Staff recommend approving the invoice from Comfort Zone.

**RECOMMENDED MOTION:**

I move to approve the invoice from Comfort Zone in the amount of \$5,318.00 to complete an emergency repair of the exhaust system from the boilers in the Kaptur Center.

# Comfort Zone

HEATING • COOLING

Comfort Zone Service  
 9910 W. 190th Street, Suite K  
 Mokena, IL 60448  
 (708) 403-3434

Invoice 21444426  
 Invoice Date 1/12/2024  
 Terms Net 30  
 Completed Date 1/12/2024  
 Customer PO  
 Payment Term Due Upon Receipt  
 Due Date 1/12/2024  
 Job Address  
 Administration Office  
 8999 123rd Street  
 Palos Park, IL 60464 USA

Billing Address  
 Village of Palos Park  
 8999 123rd Street  
 Palos Park, IL 60464 USA

**Description of Work**

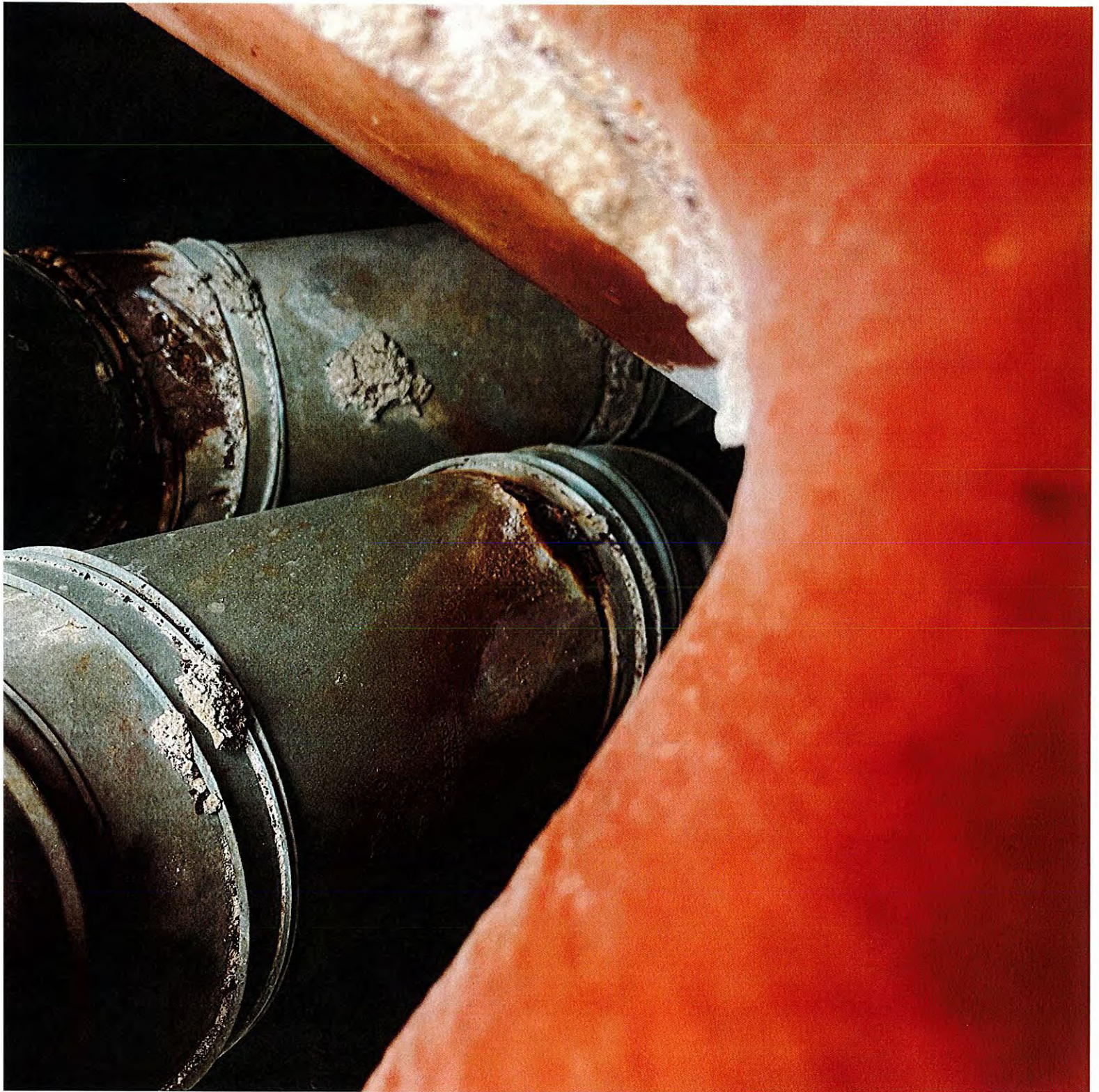
Fidel called saying building has been evacuated for flue gas. Found leaking gasket at boiler#2 (On order). Fidel called a second time for evacuated building, complaint on police side. Investigated building and found installers of boilers never exited the building. The exhaust pipes were terminated short of the chimney causing spilling inside building. Next day we went on roof for proper venting and found failing b-vent all the way down the tunnel shaft. All piping was replaced and boilers are now venting properly. Photos attached.

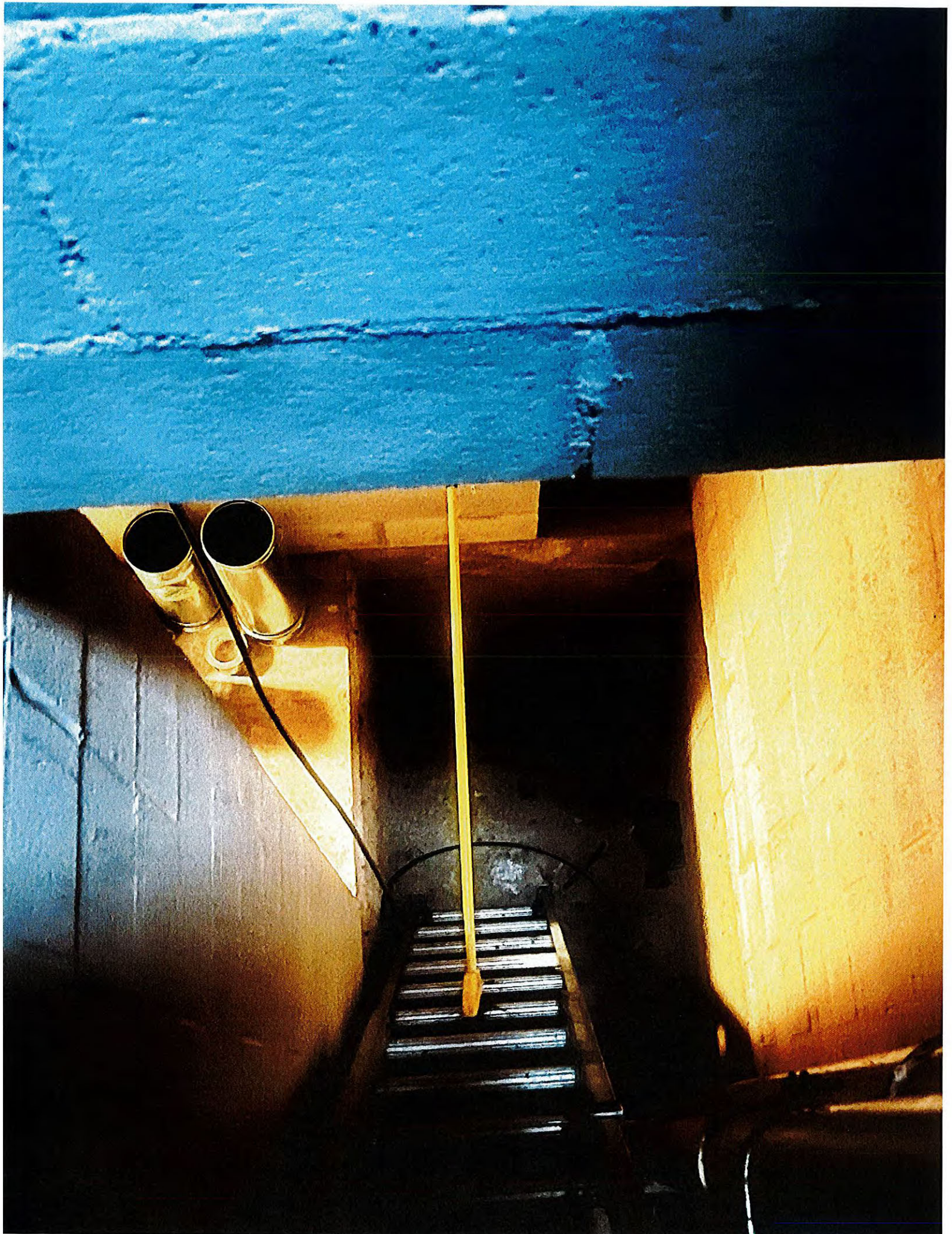
| Task #            | Description                                 | Quantity                      |
|-------------------|---|-------------------------------|
| Ductwork -        | Custom ductwork or sheet metal project      | 1.00                          |
| Sheet Metal       | All material and labor is included in price |                               |
| Environmental Fee | Environmental Fee                           | 1.00                          |
|                   |   | <b>Sub-Total \$5,318.00</b>   |
|                   |   | <b>Tax \$0.00</b>             |
|                   |   | <b>Total Due \$5,318.00</b>   |
|                   |   | <b>Balance Due \$5,318.00</b> |

Thank you for choosing Comfort Zone Service

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 3% per month shall be applied for overdue amounts.

I find and agree that all work performed by Comfort Zone Service has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.











VILLAGE OF  
**PALOS PARK**

**Village Council**

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: January 22, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Approve award of the bid for the McCarthy Road Water Transmission Main.

**BACKGROUND/HISTORY:**

On January 10, 2024, bids were received at the Kaptur Administrative Center for the extension of the Village Water system on McCarthy Road from just west of the intersection of Will-Cook Road to west of the ComEd right-of-way west of Bell Road. Please find the attached letter from Baxter and Woodman summarizing the bids and recommending the award of the bid to Steve Spiess Construction of Frankfort. Baxter and Woodman reviewed all the bids and determined Spiess was the lowest responsible and responsive bidder with its bid of \$1,876,684.80. Seven bids were received ranging from the low bid to \$3,285,940.00.

**STAFF RECOMMENDATION:**

Staff recommend approving the recommendation of Baxter & Woodman to award the contract.

**RECOMMENDED MOTION:**

I move to approve the recommendation from Baxter & Woodman and award the contract for the McCarthy Road Water Transmission Project to Steve Spiess Construction in the amount of \$1,876,684.80 contingent upon their completing all necessary paperwork and the approval of the IEPA.

January 15, 2024

Village of Palos Park  
Mayor and Board of Trustees  
8999 West 123<sup>rd</sup> Street  
Palos Park, IL 60464

**RECOMMENDATION TO AWARD**

***Subject: Village of Palos Park – McCarthy Road Water Transmission Main Project***

Dear Mayor and Board of Trustees:

The following bids were received for the Project on January 10, 2024:

| <b><u>Bidders</u></b>                               | <b><u>Amount of Bid</u></b> |
|---|-----------------------------|
| Steve Spiess Construction, Inc.<br>Frankfort, IL    | \$1,876,684.80              |
| Trine Construction Corp.<br>St. Charles, IL         | \$2,060,000.00              |
| C. Szabo Contracting, Inc.<br>West Chicago, IL      | \$2,101,266.50*             |
| Airy's, Inc.<br>Joliet, IL                          | \$2,110,000.00              |
| Acqua Contractors Corp.<br>Elmhurst, IL             | \$2,413,000.00*             |
| Benchmark Construction Co., Inc.<br>Bartlett, IL    | \$3,048,364.50              |
| H. Linden & Sons Sewer and Water, Inc.<br>Plano, IL | \$3,285,940.00*             |

\*Denotes corrected bid amount. Math errors did not affect bid results.

Our pre-bid opinion of probable cost for this Project was \$2,380,000.00.



We have analyzed each of the bids and find Steve Spiess Construction, Inc. to be the lowest responsible and responsive Bidder. Based on the Village's and our prior experiences with this bidder, we believe that Steve Spiess Construction, Inc. of Frankfort, Illinois is qualified to complete the Project.

We recommend award of the Contract to Steve Spiess Construction, Inc., contingent upon Contractor's registration on SAM.gov and IEPA approval, in the amount of \$1,876,694.80. A copy of our Bid Tabulation is enclosed for your records.

Please advise us of your decision.

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS

A handwritten signature in black ink that reads 'Bruce J. Aderman'. The signature is written in a cursive, flowing style.

Bruce J. Aderman, PE  
Encl.

\\corp.baxwood.com\projects\Crystal Lake\PALOP\121025-McCarthy WM\40-Design\10-Bidding\121025.40\_LetterofRecommendation.docx

Village of Palos Park, IL  
 McCarty Road Water Transmission Main  
 Bid Date/Time: January 10, 2024/10:00 AM  
 Engineers Job No. 121025-40

| No.           | Item   | Quantity | Unit  | Engineer's Estimate |                        | Steve Sless Construction, Inc.<br>Frankfort, IL 60423 |                        | Time Construction Corp.<br>St. Charles, IL 60174 |                        | C. Szabo Contracting, Inc.<br>West Chicago, IL 60185 |                        | Aly's Inc.<br>Joliet, IL 60433 |                        | Acqua Contractors Corp.<br>Einhorn, IL 60128 |                        |
|---------------|--|----------|-------|---------------------|------------------------|---|------------------------|--|------------------------|--|------------------------|--------------------------------|------------------------|--|------------------------|
|               |  |          |       | Unit Price          | Total Price            | Unit Price  | Total                  | Unit Price                                       | Total                  | Unit Price   | Total                  | Unit Price                     | Total                  | Unit Price                                   | Total                  |
| 1             | PRECONSTRUCTION VIDEO RECORDING                        | 1        | SUM   | \$ 5,000.00         | \$ 5,000.00            | \$ 1,785.00   | \$ 1,785.00            | \$ 43,872.50                                     | \$ 43,872.50           | \$ 6,000.00  | \$ 6,000.00            | \$ 1,790.00                    | \$ 1,790.00            | \$ 10,000.00                                 | \$ 10,000.00           |
| 2             | TRAFFIC CONTROL AND PROTECTION                         | 1        | SUM   | \$ 75,000.00        | \$ 75,000.00           | \$ 112,510.00   | \$ 112,510.00          | \$ 5,980.00                                      | \$ 5,980.00            | \$ 97,745.00   | \$ 97,745.00           | \$ 15,813.00                   | \$ 15,813.00           | \$ 33,774.47                                 | \$ 33,774.47           |
| 3             | MOBILIZATION   | 1        | SUM   | \$ 50,000.00        | \$ 50,000.00           | \$ 122,325.00   | \$ 122,325.00          | \$ 100,492.53                                    | \$ 100,492.53          | \$ 153,000.00  | \$ 153,000.00          | \$ 63,306.00                   | \$ 63,306.00           | \$ 85,694.53                                 | \$ 85,694.53           |
| 4             | GRANULAR TRENCH BACKFILL                               | 100      | CUYD  | \$ 40.00            | \$ 4,000.00            | \$ 71.00  | \$ 7,100.00            | \$ 63.26   | \$ 6,326.00            | \$ 53.50   | \$ 5,350.00            | \$ 52.00                       | \$ 5,200.00            | \$ 80.00                                     | \$ 8,000.00            |
| 5             | FRENCH TRENCH BACKFILL                                 | 100      | CUYD  | \$ 75.00            | \$ 7,500.00            | \$ 62.00  | \$ 6,200.00            | \$ 57.50   | \$ 5,750.00            | \$ 62.00   | \$ 6,200.00            | \$ 70.00                       | \$ 7,000.00            | \$ 7,000.00                                  | \$ 8,000.00            |
| 6             | WATER MAIN (OPEN CUT), 16-INCH                         | 2,395    | FOOT  | \$ 200.00           | \$ 479,000.00          | \$ 159.35   | \$ 381,643.25          | \$ 161.52  | \$ 386,840.40          | \$ 228.00  | \$ 546,060.00          | \$ 143.00                      | \$ 342,485.00          | \$ 202.00                                    | \$ 483,790.00          |
| 7             | WATER MAIN (OPEN CUT), 16-INCH, R/LT                   | 665      | FOOT  | \$ 225.00           | \$ 148,625.00          | \$ 159.35   | \$ 105,967.75          | \$ 218.47  | \$ 145,282.55          | \$ 178.50  | \$ 118,702.50          | \$ 216.00                      | \$ 143,640.00          | \$ 352.00                                    | \$ 240,730.00          |
| 8             | WATER MAIN (DIRECTIONALLY DRILLED), 16-INCH            | 2,652    | FOOT  | \$ 300.00           | \$ 795,600.00          | \$ 281.00   | \$ 745,212.00          | \$ 270.53  | \$ 718,424.06          | \$ 248.50  | \$ 659,657.00          | \$ 340.00                      | \$ 904,000.00          | \$ 373.00                                    | \$ 989,626.00          |
| 9             | ADDITIONAL FITTINGS                                    | 5,000    | FOUND | \$ 5.00             | \$ 25,000.00           | \$ 0.01   | \$ 50.00               | \$ 0.01  | \$ 50.00               | \$ 1.50  | \$ 7,500.00            | \$ 1.00                        | \$ 5,000.00            | \$ 0.01                                      | \$ 50.00               |
| 10            | CONNECT TO WATER MAIN (NON-PRESSURE), 12-INCH          | 1        | EACH  | \$ 10,000.00        | \$ 10,000.00           | \$ 8,600.00   | \$ 8,600.00            | \$ 7,000.00                                      | \$ 7,000.00            | \$ 5,705.00  | \$ 5,705.00            | \$ 11,866.00                   | \$ 11,866.00           | \$ 15,000.00                                 | \$ 15,000.00           |
| 11            | BUTTERFLY VALVE, 16-INCH                               | 7        | EACH  | \$ 8,500.00         | \$ 59,500.00           | \$ 11,540.00  | \$ 80,780.00           | \$ 15,894.13                                     | \$ 111,256.91          | \$ 5,865.00  | \$ 41,055.00           | \$ 18,182.00                   | \$ 127,274.00          | \$ 12,000.00                                 | \$ 84,000.00           |
| 12            | VALVE VALVE, 6-FOOT DIAMETER                           | 7        | EACH  | \$ 3,500.00         | \$ 24,500.00           | \$ 6,086.00   | \$ 42,602.00           | \$ 8,654.30                                      | \$ 60,580.10           | \$ 7,890.00  | \$ 55,230.00           | \$ 9,215.00                    | \$ 64,505.00           | \$ 6,500.00                                  | \$ 45,500.00           |
| 13            | VALVE VAULT (ADDITIONAL DEPTH), 6-FOOT DIAMETER        | 4        | VLT   | \$ 240.00           | \$ 960.00              | \$ 1,323.00   | \$ 5,300.00            | \$ 470.50  | \$ 1,883.20            | \$ 1,000.00  | \$ 4,000.00            | \$ 383.00                      | \$ 1,532.00            | \$ 1,500.00                                  | \$ 6,000.00            |
| 14            | FIRE HYDRANT   | 11       | EACH  | \$ 9,000.00         | \$ 99,000.00           | \$ 5,954.00   | \$ 65,494.00           | \$ 7,978.50                                      | \$ 87,766.80           | \$ 6,724.50  | \$ 74,079.50           | \$ 12,522.00                   | \$ 137,742.00          | \$ 7,500.00                                  | \$ 82,500.00           |
| 15            | FIRE HYDRANT BARREL EXTENSION                          | 15       | VLT   | \$ 1,000.00         | \$ 15,000.00           | \$ 1,180.00   | \$ 17,700.00           | \$ 1,387.50                                      | \$ 20,812.50           | \$ 973.50  | \$ 14,602.50           | \$ 926.00                      | \$ 13,890.00           | \$ 1,200.00                                  | \$ 18,000.00           |
| 16            | LINE STOP, 12-INCH                                     | 1        | EACH  | \$ 10,000.00        | \$ 10,000.00           | \$ 10,565.00  | \$ 10,565.00           | \$ 1.15  | \$ 1.15                | \$ 5,000.00  | \$ 5,000.00            | \$ 16,186.00                   | \$ 16,186.00           | \$ 15,000.00                                 | \$ 15,000.00           |
| 17            | SILT FENCE   | 4,310    | FOOT  | \$ 3.00             | \$ 12,930.00           | \$ 4.25   | \$ 18,317.50           | \$ 3.13  | \$ 13,480.50           | \$ 3.50  | \$ 15,085.00           | \$ 3.00                        | \$ 12,930.00           | \$ 5.00                                      | \$ 21,550.00           |
| 18            | DITCH CHECK  | 11       | EACH  | \$ 250.00           | \$ 2,750.00            | \$ 262.00   | \$ 2,882.00            | \$ 525.00  | \$ 5,775.00            | \$ 150.00  | \$ 1,650.00            | \$ 174.00                      | \$ 1,914.00            | \$ 250.00                                    | \$ 2,750.00            |
| 19            | HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT, 2.5- | 100      | SGYD  | \$ 75.00            | \$ 7,500.00            | \$ 70.00  | \$ 7,000.00            | \$ 138.00  | \$ 13,800.00           | \$ 80.00   | \$ 8,000.00            | \$ 83.00                       | \$ 8,300.00            | \$ 94.00                                     | \$ 9,400.00            |
| 20            | HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT       | 100      | SGYD  | \$ 100.00           | \$ 10,000.00           | \$ 83.00  | \$ 8,300.00            | \$ 16.10   | \$ 1,610.00            | \$ 13.00   | \$ 1,300.00            | \$ 21.00                       | \$ 2,100.00            | \$ 94.00                                     | \$ 9,400.00            |
| 21            | GRAVEL DRIVEWAY REMOVAL AND REPLACEMENT                | 100      | SGYD  | \$ 75.00            | \$ 7,500.00            | \$ 6.80   | \$ 680.00              | \$ 16.10   | \$ 1,610.00            | \$ 13.00   | \$ 1,300.00            | \$ 21.00                       | \$ 2,100.00            | \$ 94.00                                     | \$ 9,400.00            |
| 22            | GRAVEL SHOULDER RESTORATION                            | 3,400    | FOOT  | \$ 30.00            | \$ 102,000.00          | \$ 6.30   | \$ 21,420.00           | \$ 5.87  | \$ 19,958.00           | \$ 7.00  | \$ 23,800.00           | \$ 8.00                        | \$ 27,000.00           | \$ 10.50                                     | \$ 35,550.00           |
| 23            | RESTORATION OF LAWNS AND PARKWAYS                      | 9,000    | SGYD  | \$ 15.00            | \$ 135,000.00          | \$ 5.80   | \$ 52,200.00           | \$ 13.80   | \$ 124,200.00          | \$ 13.00   | \$ 117,000.00          | \$ 8.00                        | \$ 72,000.00           | \$ 10.50                                     | \$ 94,500.00           |
| 24            | CLEARING AND GRUBBING                                  | 6,800    | SGYD  | \$ 5.00             | \$ 34,000.00           | \$ 2.65   | \$ 17,980.00           | \$ 7.89  | \$ 53,532.00           | \$ 2.50  | \$ 17,500.00           | \$ 3.00                        | \$ 20,400.00           | \$ 2.75                                      | \$ 18,750.00           |
| 25            | FENCE TO BE REMOVED AND RE-ERECTED                     | 10       | FOOT  | \$ 80.00            | \$ 800.00              | \$ 57.00  | \$ 570.00              | \$ 57.50   | \$ 575.00              | \$ 120.00  | \$ 1,200.00            | \$ 250.00                      | \$ 2,500.00            | \$ 250.00                                    | \$ 2,500.00            |
| 26            | DUST CONTROL   | 30       | DAY   | \$ 440.00           | \$ 13,200.00           | \$ 0.01   | \$ 0.30                | \$ 820.00  | \$ 27,600.00           | \$ 396.50  | \$ 11,895.00           | \$ 10.00                       | \$ 300.00              | \$ 600.00                                    | \$ 18,000.00           |
| 27            | REMOVAL AND REPLACEMENT OF UNSUITABLE                  | 100      | CUYD  | \$ 70.00            | \$ 7,000.00            | \$ 14.00  | \$ 1,400.00            | \$ 1.15  | \$ 115.00              | \$ 71.00   | \$ 7,100.00            | \$ 141.00                      | \$ 14,100.00           | \$ 50.00                                     | \$ 5,000.00            |
| 28            | SOIL TESTS FOR CONTAMINANTS                            | 5        | EACH  | \$ 1,250.00         | \$ 6,250.00            | \$ 500.00   | \$ 2,500.00            | \$ 1,725.00                                      | \$ 8,625.00            | \$ 1,700.00  | \$ 8,500.00            | \$ 1,053.00                    | \$ 5,265.00            | \$ 1,000.00                                  | \$ 5,000.00            |
| 29            | CONTAMINATED WASTE DISPOSAL                            | 100      | CUYD  | \$ 80.00            | \$ 8,000.00            | \$ 126.00   | \$ 12,600.00           | \$ 92.00   | \$ 9,200.00            | \$ 65.00   | \$ 6,500.00            | \$ 285.00                      | \$ 28,500.00           | \$ 130.00                                    | \$ 13,000.00           |
| 30            | EXPLORATORY EXCAVATION                                 | 10       | EACH  | \$ 550.00           | \$ 5,500.00            | \$ 295.00   | \$ 2,950.00            | \$ 2,292.50                                      | \$ 22,925.00           | \$ 345.00  | \$ 3,450.00            | \$ 456.00                      | \$ 4,560.00            | \$ 325.00                                    | \$ 3,250.00            |
| 31            | REMOVAL AND REPLACEMENT OF SIGNS                       | 1        | EACH  | \$ 500.00           | \$ 500.00              | \$ 260.00   | \$ 260.00              | \$ 346.00  | \$ 346.00              | \$ 100.00  | \$ 100.00              | \$ 287.00                      | \$ 287.00              | \$ 325.00                                    | \$ 325.00              |
| 32            | TREE TUNNELING (WATER MAIN), 16-INCH                   | 50       | FOOT  | \$ 100.00           | \$ 5,000.00            | \$ 133.00   | \$ 6,650.00            | \$ 370.14  | \$ 18,507.00           | \$ 250.00  | \$ 12,500.00           | \$ 117.00                      | \$ 5,850.00            | \$ 300.00                                    | \$ 15,000.00           |
| 33            | TREE ROOT PRUNING                                      | 60       | EACH  | \$ 200.00           | \$ 12,000.00           | \$ 115.00   | \$ 6,900.00            | \$ 1.00  | \$ 60.00               | \$ 100.00  | \$ 6,000.00            | \$ 116.00                      | \$ 6,960.00            | \$ 115.00                                    | \$ 6,900.00            |
| 34            | TREE TRIMMING  | 1        | SUM   | \$ 15,000.00        | \$ 15,000.00           | \$ 1.00   | \$ 1.00                | \$ 1.00  | \$ 1.00                | \$ 3,500.00  | \$ 3,500.00            | \$ 6,843.00                    | \$ 6,843.00            | \$ 7,500.00                                  | \$ 7,500.00            |
| 35            | TREE REMOVAL, 6-INCH THROUGH 12-INCH                   | 10       | EACH  | \$ 2,000.00         | \$ 20,000.00           | \$ 315.00   | \$ 3,150.00            | \$ 1.00  | \$ 10.00               | \$ 450.00  | \$ 4,500.00            | \$ 316.00                      | \$ 3,160.00            | \$ 3,180.00                                  | \$ 3,180.00            |
| 36            | TREE REMOVAL, OVER 12 INCH                             | 10       | EACH  | \$ 2,500.00         | \$ 25,000.00           | \$ 630.00   | \$ 6,300.00            | \$ 1.00  | \$ 10.00               | \$ 1,250.00  | \$ 12,500.00           | \$ 632.00                      | \$ 6,320.00            | \$ 6,370.00                                  | \$ 6,370.00            |
| 37            | ALLOWANCE AS DIRECTED BY OWNER                         | 1        | UNIT  | \$ 50,000.00        | \$ 50,000.00           | \$ 50,000.00  | \$ 50,000.00           | \$ 50,000.00                                     | \$ 50,000.00           | \$ 50,000.00   | \$ 50,000.00           | \$ 50,000.00                   | \$ 50,000.00           | \$ 50,000.00                                 |                        |
| <b>TOTALS</b> |  |          |       |                     | <b>\$ 2,287,415.00</b> |   | <b>\$ 1,817,658.80</b> |  | <b>\$ 2,050,000.00</b> |  | <b>\$ 2,101,265.50</b> |                                | <b>\$ 2,110,000.00</b> |  | <b>\$ 2,413,000.00</b> |

Engineer's Estimate of Cost  
 Bidder's Proposal as read  
 Bidder's Proposal as corrected

\$2,380,000.00

\$2,099,265.50

\$2,413,000.00

| No. | Item  | Quantity | Unit  | Engineer's Estimate |                        | Benchmark Construction Co., Inc.<br>Bartlett, IL 60103 |                        | H. Linden & Sons Sewer and Water, Inc.<br>Pleuro, IL 60545 |                        |
|-----|---|----------|-------|---------------------|------------------------|--|------------------------|--|------------------------|
|     |   |          |       | Unit Price          | Total Price            | Unit Price   | Total                  | Unit Price   | Total                  |
| 1   | RECONSTRUCTION VIDEO RECORDING                  | 1        | LSUM  | \$ 5,000.00         | \$ 5,000.00            | \$ 5,000.00  | \$ 5,000.00            | \$ 3,500.00  | \$ 3,500.00            |
| 2   | TRAFFIC CONTROL AND PROTECTION                  | 1        | LSUM  | \$ 75,000.00        | \$ 75,000.00           | \$ 28,000.00   | \$ 28,000.00           | \$ 550,000.00  | \$ 550,000.00          |
| 3   | MOBILIZATION                                    | 1        | LSUM  | \$ 50,000.00        | \$ 50,000.00           | \$ 300,000.00  | \$ 300,000.00          | \$ 25,000.00   | \$ 25,000.00           |
| 4   | GRANULAR TRENCH BACKFILL                        | 100      | CUYD  | \$ 40.00            | \$ 4,000.00            | \$ 65.00   | \$ 6,500.00            | \$ 58.00   | \$ 5,800.00            |
| 5   | TRENCH BACKFILL (SPECIAL)                       | 100      | CUYD  | \$ 75.00            | \$ 7,500.00            | \$ 65.00   | \$ 6,500.00            | \$ 58.00   | \$ 5,800.00            |
| 6   | WATER MAIN (OPEN CUT), 16-INCH                  | 2,385    | FOOT  | \$ 200.00           | \$ 479,000.00          | \$ 254.00  | \$ 608,380.00          | \$ 390.00  | \$ 934,050.00          |
| 7   | WATER MAIN (OPEN CUT), 16-INCH, RJT             | 665      | FOOT  | \$ 225.00           | \$ 149,625.00          | \$ 335.00  | \$ 222,775.00          | \$ 390.00  | \$ 259,350.00          |
| 8   | WATER MAIN (DIRECTIONALLY DRILLED), 16-INCH     | 2,562    | FOOT  | \$ 300.00           | \$ 768,600.00          | \$ 418.00  | \$ 1,070,916.00        | \$ 390.00  | \$ 999,180.00          |
| 9   | ADDITIONAL FITTINGS                             | 6,000    | POUND | \$ 5.00             | \$ 30,000.00           | \$ 10.50   | \$ 63,000.00           | \$ 1.00  | \$ 6,000.00            |
| 10  | CONNECT TO WATER MAIN (NON-PRESSURE), 12-INCH   | 1        | EACH  | \$ 10,000.00        | \$ 10,000.00           | \$ 10,000.00   | \$ 10,000.00           | \$ 8,000.00  | \$ 8,000.00            |
| 11  | BUTTERFLY VALVE, 16-INCH                        | 7        | EACH  | \$ 8,500.00         | \$ 59,500.00           | \$ 18,800.00   | \$ 131,600.00          | \$ 9,600.00  | \$ 68,500.00           |
| 12  | VALVE VAULT, 6-FOOT DIAMETER                    | 7        | EACH  | \$ 3,500.00         | \$ 24,500.00           | \$ 4,800.00  | \$ 33,600.00           | \$ 5,000.00  | \$ 35,000.00           |
| 13  | VALVE VAULT (ADDITIONAL DEPTH), 6-FOOT DIAMETER | 4        | VLT   | \$ 240.00           | \$ 960.00              | \$ 618.00  | \$ 2,472.00            | \$ 480.00  | \$ 1,940.00            |
| 14  | FIRE HYDRANT                                    | 11       | EACH  | \$ 9,000.00         | \$ 99,000.00           | \$ 9,000.00  | \$ 99,000.00           | \$ 12,000.00   | \$ 132,000.00          |
| 15  | FIRE HYDRANT BARREL, EXTENSION                  | 15       | VLT   | \$ 1,000.00         | \$ 15,000.00           | \$ 1,000.00  | \$ 15,000.00           | \$ 1,200.00  | \$ 18,000.00           |
| 16  | LINE STOP, 12-INCH                              | 1        | EACH  | \$ 10,000.00        | \$ 10,000.00           | \$ 18,800.00   | \$ 18,800.00           | \$ 15,000.00   | \$ 15,000.00           |
| 17  | SILT FENCE                                      | 4,310    | FOOT  | \$ 3.00             | \$ 12,930.00           | \$ 3.65  | \$ 15,731.50           | \$ 3.00  | \$ 12,930.00           |
| 18  | DITCH CHECK                                     | 11       | EACH  | \$ 250.00           | \$ 2,750.00            | \$ 120.00  | \$ 1,320.00            | \$ 100.00  | \$ 1,100.00            |
| 19  | HOT-MIX ASPHALT REMOVAL AND REPLACEMENT, 2.5-   | 100      | SCYD  | \$ 75.00            | \$ 7,500.00            | \$ 214.00  | \$ 21,400.00           | \$ 78.00   | \$ 7,800.00            |
| 20  | HOT-MIX ASPHALT DRIVEWAY REMOVAL AND            | 100      | SCYD  | \$ 100.00           | \$ 10,000.00           | \$ 240.00  | \$ 24,000.00           | \$ 45.00   | \$ 4,500.00            |
| 21  | GRAVEL DRIVEWAY REMOVAL AND REPLACEMENT         | 100      | SCYD  | \$ 75.00            | \$ 7,500.00            | \$ 76.00   | \$ 7,600.00            | \$ 18.00   | \$ 1,800.00            |
| 22  | GRAVEL SHOULDER RESTORATION                     | 3,400    | FOOT  | \$ 30.00            | \$ 102,000.00          | \$ 21.00   | \$ 71,400.00           | \$ 10.00   | \$ 34,000.00           |
| 23  | RESTORATION OF LAWNS AND PARKWAYS               | 9,600    | SCYD  | \$ 15.00            | \$ 144,000.00          | \$ 8.95  | \$ 80,550.00           | \$ 3.00  | \$ 27,000.00           |
| 24  | CLEARING AND GRUBBING                           | 6,800    | SCYD  | \$ 5.00             | \$ 33,000.00           | \$ 6.00  | \$ 39,600.00           | \$ 2.00  | \$ 13,200.00           |
| 25  | FENCE TO BE REMOVED AND RE-ERECTED              | 10       | FOOT  | \$ 60.00            | \$ 600.00              | \$ 300.00  | \$ 3,000.00            | \$ 48.00   | \$ 480.00              |
| 26  | DUST CONTROL                                    | 30       | DAY   | \$ 440.00           | \$ 13,200.00           | \$ 404.00  | \$ 12,120.00           | \$ 150.00  | \$ 4,500.00            |
| 27  | REMOVAL AND REPLACEMENT OF UNSUITABLE           | 100      | CUYD  | \$ 70.00            | \$ 7,000.00            | \$ 380.00  | \$ 38,000.00           | \$ 72.00   | \$ 7,200.00            |
| 28  | SOIL TESTS FOR CONTAMINANTS                     | 5        | EACH  | \$ 1,250.00         | \$ 6,250.00            | \$ 750.00  | \$ 3,750.00            | \$ 1,000.00  | \$ 5,000.00            |
| 29  | CONTAMINATED WASTE DISPOSAL                     | 100      | CUYD  | \$ 80.00            | \$ 8,000.00            | \$ 110.00  | \$ 11,000.00           | \$ 80.00   | \$ 8,000.00            |
| 30  | EXPLORATORY EXCAVATION                          | 10       | EACH  | \$ 650.00           | \$ 6,500.00            | \$ 1,100.00  | \$ 11,000.00           | \$ 1,000.00  | \$ 10,000.00           |
| 31  | REMOVAL AND REPLACEMENT OF SIGNS                | 1        | EACH  | \$ 500.00           | \$ 500.00              | \$ 383.00  | \$ 383.00              | \$ 390.00  | \$ 390.00              |
| 32  | TREE TUNNELING (WATER MAIN), 16-INCH            | 50       | FOOT  | \$ 100.00           | \$ 5,000.00            | \$ 90.00   | \$ 4,500.00            | \$ 390.00  | \$ 19,500.00           |
| 33  | TREE ROOT PRUNING                               | 60       | EACH  | \$ 200.00           | \$ 12,000.00           | \$ 383.00  | \$ 22,980.00           | \$ 390.00  | \$ 23,400.00           |
| 34  | TREE TRIMMING                                   | 1        | SUM   | \$ 15,000.00        | \$ 15,000.00           | \$ 2,000.00  | \$ 2,000.00            | \$ 5,000.00  | \$ 5,000.00            |
| 35  | TREE REMOVAL, 6-INCH THROUGH 12-INCH            | 10       | EACH  | \$ 2,000.00         | \$ 20,000.00           | \$ 285.00  | \$ 2,850.00            | \$ 200.00  | \$ 2,000.00            |
| 36  | TREE REMOVAL, OVER 12 INCH                      | 10       | EACH  | \$ 2,600.00         | \$ 26,000.00           | \$ 650.00  | \$ 6,500.00            | \$ 200.00  | \$ 2,000.00            |
| 37  | ALLOWANCE AS DIRECTED BY OWNER                  | 1        | UNIT  | \$ 50,000.00        | \$ 50,000.00           | \$ 50,000.00   | \$ 50,000.00           | \$ 50,000.00   | \$ 50,000.00           |
|     | <b>TOTALS</b>                                   |          |       |                     | <b>\$ 2,287,415.00</b> |  | <b>\$ 3,048,364.50</b> |  | <b>\$ 3,285,946.00</b> |

\$2,380,000.00

Engineer's Estimate of Cost  
Bidder's Proposal as read  
Bidder's Proposal as corrected

\$3,289,440.00



VILLAGE OF  
**PALOS PARK**

**Village Council**

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: January 22, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Approve proposal from Baxter & Woodman to complete a utility rate study.

**BACKGROUND/HISTORY:**

With Oak Lawn nearing completion of the improvements to the Southwest Regional Water System, the customer communities that are part of that system will soon have to begin to pay for their proportionate share of the construction costs. Public Works asked for a proposal from Baxter & Woodman to complete a detailed rate study to determine if the current rate structure must be changed to keep up with the new costs that will be added, and to determine what if any modifications need to be made. Baxter & Woodman submitted a proposal with a cost not to exceed \$32,500.00 to complete a utility study which will include both water and sewer funds of the Village. Once done, the model will belong to the Village so if factors change adjustments can be made in house. The last time a detailed utility rate study was done was in 2007. The cost at that time was \$34,000.00.

**STAFF RECOMMENDATION:**

Staff recommends that the Village Council approve the proposal from Baxter & Woodman. This is a Professional Services Contract.

**RECOMMENDED MOTION:**

I move to approve the proposal from Baxter & Woodman to complete a utility (water & sewer) rate study for an amount not to exceed \$32,500.00.

October 16, 2023

Mr. Mike Sibrava, PE  
Director of Public Works  
Village of Palos Park  
8999 West 123rd St  
Palos Park, Illinois 60464

**Subject: Village of Palos Park – Proposal for Professional Services for a Utility Rate Study**

Dear Mr. Sibrava:

The Village of Palos Park is seeking professional assistance with performing a Utility Rate Study. The purpose of the study is to review the Village's existing water and sewer rates and determine whether the established rates are sufficient, equitable, and reasonable to cover the annual operational, maintenance, and capital expenditures for the Utilities Fund.

The study will also evaluate alternative rate structures and their underlying policy implications that would allow the Village to review its options in maintaining a self-sustaining fund and meet any reserve goals identified and established under the study. The study would evaluate the Utilities Fund's finances through the end of Fiscal Year 2030. Our scope of services is as follows:

**SCOPE OF SERVICES**

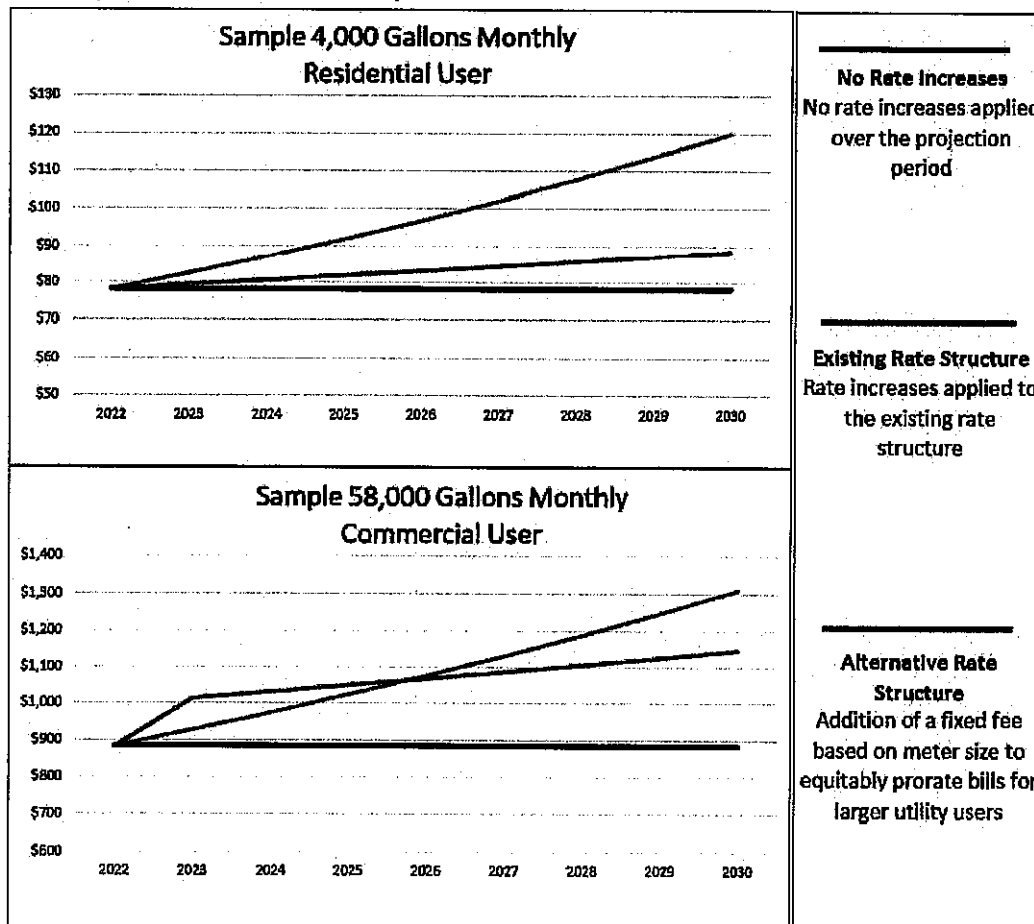
1. **Project Management** – Plan, schedule, and monitor the budget and scope of work to complete the Project. This task includes the preparation and review of monthly invoices to the Village along with status reports outlining the work completed, pending, and any issues pending the Village's input.
2. **Project Kick-off Meeting** – Meet with the Village to review prior fiscal years' annual financial reports as well as projected budgets to establish the Projected Utility Fund for the Utilities Fund. Discuss budgeted capital improvement projects, infrastructure conditions, and any current or planned debt service schedules.
3. **Baseline Financial Model** – Build the baseline financial model which will aggregate various data inputs including historical annual revenues and expenditures, existing revenue sources, historical billing data, current and future CIP and debt service, and water and sewer usage patterns. The baseline financial model will be calibrated against historical financial reports with the Village's finance department.

The model will be used to develop a financial forecast for the Utilities Fund through Fiscal Year 2030 and assess preliminary rate increases or adjustments to other charges and fees needed to fund the projected budgets. An evaluation of neighboring sample water and sewer bills will be conducted as part of the baseline financial model.

- Baseline Financial Model Review Meeting** – Baxter & Woodman will meet with the Village to present the results of the preliminary rate changes, identify an operating reserve goal, discuss water usage patterns and non-revenue water, and evaluate the impacts of the rate increases to sample bills across the Village’s customer base. At this time, adjustments to the Capital Improvement Plan budget and/or any known debt service schedules can be discussed.

The review meeting will also include a discussion regarding alternative rate structures and their underlying policy implications and identify which, if any, alternative structures might be applicable to model as an additional rate scenario.

**Figure 1 - Evaluation of Sample User Bills Under Different Rate Scenarios**



5. **Alternative Rate Structure Analysis** – Once the input data and the Baseline Financial Model have been reviewed and calibrated with Village staff, an alternative rate structure analysis will be performed. The alternative rate structure analysis for the Village will include the evaluation for the potential removal of the existing Minimum Usage Charge, as well as the implementation of a Fixed Scaled Meter and an alternative volumetric rate structure.
  
6. **Additional Rate Study Review Meetings** – The financial model will be updated to include no more than two (2) additional rate scenarios and any identified alternative rate structures. Baxter & Woodman will meet with the Village at a working meeting to present the results of the additional rate scenarios and/or structures and evaluate the impacts of each scenario across the Village customer base. Up to three (3) additional meetings will be held to review various rate structures and increases.
  
7. **Rate Study Report** – Baxter & Woodman will prepare a detailed Draft Report that outlines the purpose of the study and the means and methods of developing various rate scenarios and structures. Upon completion, the Draft Report will be provided to the Village for review and comment. The report will be finalized following a report review meeting and include the Village’s comments from the Draft Report.
  
8. **Rate Study Presentation** – Baxter & Woodman will prepare a PowerPoint presentation to outline the key results and recommendations of the project to present at a Village Council meeting. This presentation will primarily use images, graphs, and tables to clearly and concisely convey the recommendations to the Village Council, staff, and the public.  
  
 A draft presentation will be provided to the Village for review and comment. The presentation will be finalized following a review meeting and include the Village’s comments from the draft presentation.
  
9. **Financial Model Training** – The completed financial model will be turned over to the Village upon completion of the project in a Microsoft Excel file format. Our team will provide training to Village staff on the Excel-based financial model for future use.

| Project Team    |                                |              |
|-----------------|--------------------------------|--------------|
| Staff           | Position                       | Billing Rate |
| Carolyn Grieves | Client Manager/Project Advisor | \$225        |
| Tim Chan        | Project Manager                | \$185        |
| Mark Siefert    | Lead Project Engineer          | \$160        |
| Lucas Komara    | Project Engineer               | \$120        |
| Alexis Shotton  | QC/QA                          | \$165        |
| Secretarial     | Administrative Services        | \$120        |

**CONSULTING SERVICES FEE**

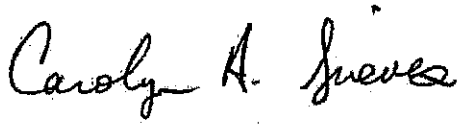
The Owner shall pay the Engineer for the services performed or furnished based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement for out-of-pocket expenses, including travel, which will not exceed \$32,500.

| Project Scope of Services               |             |                  |
|---|-------------|------------------|
| Task                                    | Total Hours | Deliverable Cost |
| Project Management                      | 2           | \$320            |
| Project Kick-off Meeting                | 11          | \$2,054          |
| Baseline Financial Model                | 58          | \$9,850          |
| Baseline Financial Model Review Meeting | 9           | \$1,621          |
| Alternative Rate Structure Analysis     | 15          | \$2,650          |
| Additional Rate Study Review Meetings   | 10          | \$1,725          |
| Report and Presentation                 | 80          | \$13,944         |
| Financial Model Training                | 2           | \$320            |
| <b>Project Total</b>                    | <b>187</b>  | <b>\$32,500</b>  |

The attached Standard Terms and Conditions apply to this proposal. Please sign and return one copy for our files if you find this proposal acceptable. Please contact Tim Chan, 815-444-4968 or [tchan@baxterwoodman.com](mailto:tchan@baxterwoodman.com) if you have any questions or need additional information.

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS



Carolyn A. Grieves, PE  
Vice President of Business Development

VILLAGE OF PALOS PARK, ILLINOIS

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

\\corp.baxwood.com\project\Azure\PALOP\2325856-Utility Rate Study\Contracts\Work\2325856.00\_Proposal\_UtilityRateStudy\_REV.docx

## STANDARD TERMS AND CONDITIONS

**PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("BW"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".**

**Owner's Responsibility** - Provide BW with all criteria and full information for the "Project", which is generally otherwise identified in the Letter Proposal. BW will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BW. BW and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

**Schedule for Rendering Services** - The agreed upon services shall be completed within a reasonable amount of time. If BW is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BW's work shall be extended and the rates and amounts of BW's compensation shall be equitably adjusted in a written instrument executed by all Parties.

**Invoices and Payments** - The fees to perform the proposed scope of services constitutes BW's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BW invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

**Opinion of Probable Construction Costs** - BW's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BW has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. BW cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BW's opinion of probable construction costs.

**Standards of Performance** - (1) The standard of care for all services performed or furnished by BW will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BW makes no warranties, express or implied, in connection with its services; (2) BW shall be responsible for the technical accuracy of its services and documents; (3) BW shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BW may employ such sub-consultants as BW deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BW shall not supervise, direct, control, or have authority over any contractor's work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) BW neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) BW is not acting as a municipal advisor as defined by the Dodd-Frank Act. BW shall not provide advice or have any responsibility for municipal financial products or securities; (8) BW is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by BW shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that BW's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. BW's consideration of a component does not constitute acceptance of the assembled item; (10) BW's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, BW will become generally familiar with observable completed work. If BW observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

**Insurance** - BW will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

|   |                            |                                      |
|---|----------------------------|--------------------------------------|
| Worker's Compensation: Statutory Limits                 | Excess Umbrella Liability: | \$10 million per claim and aggregate |
| General Liability: \$1 million per claim                | Professional Liability:    | \$5 million per claim                |
| \$2 million aggregate                                   |                            | \$5 million aggregate                |
| Automobile Liability: \$1 million combined single limit |                            |                                      |

In no event will BW's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BW's under this Agreement. Any claim against BW arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BW's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

**Indemnification and Mutual Waiver** - (1) To the fullest extent permitted by law, BW shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of BW; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BW and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BW waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BW and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BW is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BW agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

**Termination** - Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BW, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

**Use of Documents** - All BW documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BW to Owner pursuant to this Agreement) are instruments of service and BW retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BW or its consultant. Electronic format of BW's design documents may differ from the printed version and BW bears no liability for errors, omissions or discrepancies. Reuse of BW's design documents is prohibited and Owner shall defend and indemnify BW from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BW's document retention policy after Project closeout.

**Successors, Assigns, and Beneficiaries** - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BW to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BW and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

**Dispute Resolution** - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

**Miscellaneous Provisions** - (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BW, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

| DELIVERABLE TITLE  | SUB-DELIVERABLE TITLE               | CMPA   | QC       | PM        | PM/PE     | PE     | SECT   | MILESS UNITS | TOTAL HOURS | SUBDEL COST   | DELIV COST |
|--|-------------------------------------|--------|----------|-----------|-----------|--------|--------|--------------|-------------|---------------|------------|
|  |                                     | \$ 226 | \$ 165   | \$ 185    | \$ 160    | \$ 320 | \$ 120 | 0.865        |             |               |            |
| Project Management   | Project Management                  |        |          |           | 2         |        |        |              | 2           | \$ 320        | \$ 320     |
| Project Kick-off Meeting                                       | Kickoff Meeting                     |        |          | 6         | 5         |        |        | 220          | 11          | \$ 2,054      | \$ 2,054   |
| Baseline Financial Model                                       | Review Background Information       |        |          | 6         | 5         |        |        |              | 11          | \$ 1,910      |            |
|  | Rate Structure Analysis             |        |          | 6         | 8         |        |        |              | 14          | \$ 2,390      |            |
|  | Financial Model                     |        | 4        | 8         | 16        |        |        |              | 28          | \$ 4,700      |            |
|  | Review CIP/Debt Service             |        |          | 2         | 3         |        |        |              | 5           | \$ 850        | \$ 9,850   |
| Baseline Financial Model Review                                | Baseline Financial Model Meeting    |        |          | 5         | 4         |        |        | 86           | 9           | \$ 1,621      | \$ 1,621   |
| Alternative Rate Structure Analysis                            | Alternative Rate Structure Analysis |        |          | 10        | 5         |        |        |              | 15          | \$ 2,650      | \$ 2,650   |
| Additional Rate Study Review Meeting                           | Financial Model Meeting (x2)        |        |          | 5         | 5         |        |        | 0            | 10          | \$ 1,725      | \$ 1,725   |
| Report and Presentation  | Draft Report                        |        |          | 15        | 15        | 4      | 1      |              | 38          | \$ 6,270      |            |
|  | Report Review Meeting               |        | 3        | 2         | 2         |        |        | 0            | 4           | \$ 690        |            |
|  | Final Report                        |        |          | 6         | 3         |        |        |              | 9           | \$ 1,590      |            |
|  | Powerpoint Presentation Preparation |        |          | 8         | 6         |        |        |              | 14          | \$ 2,440      |            |
|  | Board Presentation                  |        | 4        | 6         | 5         |        |        | 220          | 15          | \$ 2,954      | \$ 13,944  |
| Financial Model Training                                       | Financial Model Training            |        |          |           | 2         |        |        | 2            | \$ 320      | \$ 320        |            |
| Subtotal - Hours   |                                     | 4      | 7        | 85        | 86        | 4      | 1      |              | 187         |               |            |
| Subtotal - Hourly Costs  |                                     | \$ 900 | \$ 1,155 | \$ 15,725 | \$ 13,760 | \$ 480 | \$ 120 |              |             | Labor Subtot. | \$ 32,140  |
| Expenses - Mileage   |                                     |        |          |           |           |        |        | 525          |             |               | \$ 344     |
| Total Not-To-Exceed Fee (Design + Expenses + Consultant Costs) |                                     |        |          |           |           |        |        |              |             |               | \$ 32,500  |

8999 West 123<sup>rd</sup> Street  
 Fax: (708) 448-9542  
 Phone: (708)671-3730  
 Palos Park, IL 60464  
 www.palospark.org



To: Mike Wade, Building Dept. Commissioner  
 From: Building Department  
 Date: January 16, 2024  
 Subject: Building Department Report for Council Meeting January 22, 2024

**Residents reminded to be aware about scam tactics**

With Spring approaching, residents are being advised to be on the lookout for scam artists posing as contractors. Some of the warning signs that you need to be aware of are:

- People soliciting door to door. Professionals do not do this.
- Claim to be working in your neighborhood and noticed that you need repairs
- Offer a free inspection which always turns up with a major repair
- Tell you that you need to act right away
- Tell you that they have left over materials from another job that you could use
- Want to be paid in cash
- Do not provide a detailed contract
- Ask for a large down payment

Make sure that anyone doing work for you is registered with the Village and has pulled all necessary permits. The Building Department is here to help protect you from these unscrupulous individuals. Call us at 708.671.3730 to verify if a contractor is registered with the Village.

**PERMITS:** The Building Department processed six (6) permits January 2, 2024-January 16, 2024 resulting in \$3,100.00 in permit fees.

**BUILDING PERMIT INSPECTIONS**

Eight (8) inspections were completed during this time.

| ADDRESS                          | PERMIT TYPE                | COST                |
|----------------------------------|----------------------------|---------------------|
| 22 COMMONS DRIVE                 | ROOF                       | \$225.00            |
| 12101 S 87 <sup>TH</sup> AVENUE  | WINDOWS                    | \$150.00            |
| 11349 W 123 <sup>RD</sup> STREET | FENCE                      | \$225.00            |
| 8404 W 123 <sup>RD</sup> STREET  | WINDOWS                    | \$125.00            |
| 11757 82 <sup>ND</sup> COURT     | WINDOWS                    | \$300.00            |
| 12604 PAWNEE                     | REMODEL                    | \$2,075.00          |
|                                  | <b>TOTAL</b>               | <b>\$3,100.00</b>   |
|                                  | <b>PREVIOUS REPORT</b>     | <b>\$129,162.07</b> |
|                                  | <b>FISCAL YEAR TO DATE</b> | <b>\$132,262.07</b> |



## **PPPD is gearing up the 2024 Special Olympics Illinois Polar Plunge!**

This year marks the 25th anniversary of the Polar Plunge. It's a statewide fundraising event that runs from Feb. 2 to March 2 and will include 19 plunges throughout the state. The events will take place in early March. Stay tuned for more details.

"The Special Olympics is a life-changing movement for those who live with disabilities, their vision is all about making a more inclusive world for everyone and opening hearts and minds through the power of sport." The Polar Plunge is a signature fundraiser for the Special Olympics each year. It helps raise money to support around 19,000 athletes in the Special Olympics.

Special Olympics Illinois provides year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, as well as in health education, leadership and personal development.

### **Building a World of Inclusion**

Special Olympics Illinois strives to be a global leader in shaping a culture where people with and without intellectual disabilities are fully integrated into the community. Special Olympics is a global organization that unleashes the human spirit through the transformative power and joy of sport, every day around the world. Special Olympics Illinois is a not-for-profit organization offering year-round training and competition in 18 sports to a community of more than 55,000 traditional athletes, Young Athletes, Unified partners, coaches, volunteers, and more.

Special Olympics transforms the lives of people with intellectual disabilities, allowing them to realize their full potential in sports and in life. Special Olympics programs enhance physical fitness, motor skills, self-confidence, social skills and encourage family and community support. This global organization unleashes the human spirit through the transformative power and joy of sport, every day around the world.

Special Olympics began in Illinois with the first games at Soldier Field in July 1968 thanks to the efforts of Eunice Kennedy Shriver and her peers. There are now more than 6 million athletes and Unified partners in 170 countries. Special Olympics is financially sound with diverse revenue streams, a thorough annual budget process and increasing organizational revenue streams. Special Olympics Illinois does not charge athletes or their families to participate in the program.

### **THEIR REACH IS FAR & WIDE**

18,912 athletes (children and adults) with intellectual disabilities

2,689 Young Athletes ages 2-7 with and without intellectual disabilities

31,984 volunteers and coaches

190 competitions each year

18 Olympic-type sports

Programs in 11 Regions, each coordinated by a Region Director and a volunteer committee

Dynamic sports and corporate partnerships

### **THE NEED IS GREAT**

The need for services is great as we estimate that Special Olympics Illinois is currently serving about 10 percent of those eligible to participate and is always working to increase this reach. Individual donors account for 65 percent of our donations so we rely on people just like you to ensure that we can continue reaching out to more of those in need. You can do your part to transform lives by making an online donation now!

## EMERGENCY KIT FOR YOUR CAR

Extreme weather conditions are driving home the need to have an emergency kit for your vehicle and home. The recent cold temperatures may have some people wanting to stay indoors, which is a safe option, but if you find yourself on the road during icy conditions it's best if you're prepared. "It's always advisable to have a safety kit in your car especially this time of year," said Polic Commissioner Dan Polk.

Some necessities to pack inside the kit would be a blanket, a set of jumper cables and a water bottle and snacks in case you get stranded somewhere. It's not uncommon for some cars to not function properly in extremely cold weather.

If you do become stranded on the road, remain inside your vehicle until help arrives. When packing your emergency kit, you should make sure there are enough supplies to last you and all other occupants in the vehicle for at least 96 hours.

You should have enough stuff so that if something happens, everyone can survive 96 hours until help gets there if needed. Have the appropriate medicines packed and a first aid kit.

Due to the weather, some may not feel safe driving or won't have the option to get out at all if the weather causes your car not to start, which is why it's also vital to have an emergency kit prepared for the home.

Plan ahead, go to the store, get your groceries and everything you need then go back home. If you're not able to leave your house and you need things, call a family member or maybe use a delivery service.

Some supplies to have in your home emergency kit include food, candles, a flashlight, baby supplies, pet supplies and a first aid kit.

Aside from car maintenance and packing an emergency survival kit, it is important to tell someone of your travel plans so that if you're overdue they know to start calling you. We cannot stress enough the importance of staying with your vehicle and calling for help if you get stranded.

Emergency survival kits should consist of a cell phone, charger, shovel, kitty litter or sand, blankets, hand warmers, spare tire, tow rope, snacks and water, flares, jumper cables, flashlight, and a first aid kit.



**Don't drink and drive on Super Bowl Sunday, it could cost you.**  
**Palos Park Police want everyone to enjoy Super Bowl weekend — but please do**  
**so responsibly**  
**No one wants to get benched on Super Bowl Sunday.**

If you're planning to attend Super Bowl parties or watch the big game at a sports bar Sunday, Palos Park police want you to know that they will be stepping up their efforts to keep area roadways safe in anticipation of an increase in the number of drivers impaired by alcohol and/or drugs. Now is the time to download a rideshare app or save a taxi service to your phone. Or, be the real 🏆 MVP & volunteer as designated driver!

Police Commissioner Dan Polk said, "If you're planning to attend Super Bowl parties or watch the big game at a bar Palos Park police want you to know that they will be stepping have additional staff in place in their efforts to keep area roadways safe in anticipation of an increase in the number of drivers impaired by alcohol and/or drugs. Driving under the influence is the number one cause of traffic crashes and fatalities during the holidays, and Super Bowl weekend is no different."

Our increased efforts are focused on help keeping roads safe, with increased enforcement activities to include possible sobriety checkpoints and DUI roving patrols Palos Park officer will be on alert for those who appear to be driving impaired, aggressive driving, as well as the importance of seat belt usage.

If you are in Palos Park, find impaired and without a ride in Palos Park, you contact Chief Miller (708 448 2191) and PPPD will make sure get home safely, Home only!



**Don't Get Benched During The Big Game**  
**Make The Right Call. Choose A Designated Driver.**

## GIRL SCOUT COOKIES

👮 PPPD has gathered real time intelligence on A nationwide wave of eager energetic dealers of highly addictive substances, who will soon be circulating in our area. These substances go by names like "Thin Mints," "Caramel DeLites," "Peanut Butter Patties," and "Lemonades."

These substances are distributed by strong, smart, fearless young women who will lure you in with their good-cause story and get you hooked. Many people start with just one box, but one turns into two, two turns into five, and the next thing you know, you're hiding your stash in your freezer.

We want the community to know that we are here for you. We have set up a "drop off location" for these "Girl Scout Cookies" at the Palos Park Police Department, where our officers can dispose of them safely.





## VILLAGE OF PALOS PARK

### Village Council

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

Meeting of: January 22, 2024

6:30 PM

Kaptur Administrative Center

### **AGENDA MATTER:**

Third Amended and Restated Regional Water System Water Sale, Purchase and Service Agreement Between the Village of Oak Lawn, Illinois, and Certain of its Municipal Customers

### **BACKGROUND/HISTORY:**

On March 24, 2014, the Village Council unanimously approved a Regional Water System (RWS) Agreement between the Village of Oak Lawn and Certain of its Municipal Customers including the Village of Palos Park, known as the North System Customers.

The Regional Water System members then discussed the need to update the agreement as a First Amendment document to reflect the amendments to the Asset Management and Asset Management Program; a change in the construction of Orland Park Spur and a cost shift to that community; a change in design and cost to Palos Hills for its system connection; realignment of the Transmission Main with a cost shift to Orland Park; and other changes. These changes were approved as part of the First Amendment to the RWS Agreement by the Council at its October 12, 2020, meeting.

In 2023, the Village of Oak Lawn requested the Municipal Corporate Boards to approve changes in wording to certain sections as a Second Amendment to the RWS Agreement. The changes primarily impacted the Village of Orland Park and the City of Palos Hills. There is no impact in the total cost or change in the allocation of costs for the 2013 RWS Improvement Project with these proposed wording changes. The Second Amendment to the RMS agreement was approved by the Village Council at its May 22, 2023, meeting.

A Third Amendment and Restated Regional Water System Water Sale, Purchase, and Service Agreement between the Village of Oak Lawn and Certain of Its Municipal Customers is now before the Council for consideration. When the 2014 Water Agreement was signed, three "Southeast" communities were not party to the contract, Matteson, Country Club Hills, and Olympia Fields each had separate water contracts with Oak Lawn. Over the past year, negotiations between Oak Lawn and the three Southeast Customer communities took place. As a result of these negotiations, the Southeast Customers have agreed to become party to the overall water agreement. Below are the key conditions for the Southeast Communities to join:

- Before January 31, 2024, the Southeast Customers will pay their share of the interest and principal up to December 31, 2023, on all previous debt incurred and collectively paid by current Water Agreement members. This includes their catch-up share of payments made on the debt for the 2013 Regional System Improvements project. Additionally, Southeast Customers will pay their shares of all debt going forward starting in January of 2024. The catch-up payment by the Southeast Customers will result in approximately \$6.4 million being reimbursed to current members of the Water Agreement. The \$6.4 million will be reimbursed to the communities based on each municipality's share of past payments.
- All Water Agreement members, including the three Southeast Customers, will contribute up to \$10 million dollars based on the current cost sharing allocation agreed to in the original 2014 Water Agreement, to add a potential redundant water transmission line specifically for the Southeast Customers. The Southeast Customers would then contribute any remaining funding over \$10 million for the redundancy project.
- After January 1, 2026, the amended Water Agreement requires the use of the 2045 Illinois Department of Natural Resources ("IDNR") Lake Michigan water allocation to calculate each municipal's portion of costs for future identified capital projects. All current 2013 RWS Capital Improvement Project and the Southeast Redundancy Project costs will continue to be allocated based on the 2030 IDNR allocations in the current Water Agreement.

In summation, the primary win-win for all parties as result of this process is the Southeast Customers will sign a new Water Agreement for the steady flow of potable water to their communities to at least 2054. The current Water Agreement municipalities now have 3 additional communities to share in paying for the approximate \$285 million 2013 Regional System Improvements project. The Southeast Community portion will now account for almost 14.5% or about \$40 million of the total capital funding needed, which would otherwise been covered by Oak Lawn, North, and Southwest communities.

Finally, as result of having three Southeast Customers join the Water Agreement and the potential for additional costs to build a specific redundant line for those communities, plus provide additional buffer for potential cost overruns on the 2013 Regional System Improvements project, the amended Water Agreement increases the borrowing capacity of the RWS by \$40 million to \$315 million.

**STAFF RECOMMENDATION:**

Staff recommends the approval of the Third Amendment to the RWS Agreement. The Village Attorney has reviewed the document and finds the language acceptable.

**RECOMMENDED MOTION:**

**I move to approve Ordinance 2024-04 "An Ordinance of the Village of Palos Park, Cook County, Illinois, Approving a Third Amended and Restated Regional Water System Water Sale, Purchase and Service Agreement by and Among the Village of Oak Lawn, Cook County, Illinois, and Other Municipalities, and Authorizing the Execution and Delivery of Said Amended Agreement"**

## ORDINANCE No. 2024 - 04

AN ORDINANCE OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS, APPROVING A THIRD AMENDED AND RESTATED WATER SALE, PURCHASE AND SERVICE AGREEMENT BY AND AMONG THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, AND OTHER MUNICIPALITIES, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SAID AMENDED AGREEMENT.

WHEREAS, the Village of Palos Park, Cook County, Illinois (the "*Village*") has previously adopted certain ordinances (the "*Prior Ordinances*"), authorizing the execution and delivery of a "Water Sale, Purchase and Service Agreement Between the Village of Oak Lawn, Illinois and Certain of Its Municipal Customers," dated August 1, 2014, as amended by the First Amendment to the Water Sale, Purchase and Service Agreement between the Village of Oak Lawn, Illinois and Certain of Its Municipal Customers, dated November 1, 2020, and as further amended by the Second Amendment to the Water Sale, Purchase and Service Agreement between the Village of Oak Lawn, Illinois and Certain of Its Municipal Customers, dated July 1, 2023 (such Agreement as previously amended being referred to herein as the "*Prior Agreement*"); and

WHEREAS, the Village Council of the Village (the "*Corporate Authorities*") have determined and do hereby determine that that it is necessary and in the best interests of the Village that certain provisions of the Prior Agreement be amended and that the Prior Agreement as so amended be authorized to be executed and delivered as herein provided; and

WHEREAS, the form of the Third Amended and Restated Water Sale, Purchase and Service Agreement between the Village of Oak Lawn, Illinois and Certain of Its Municipal Customers (the "*North System Third Amended Agreement*") has been presented to the Corporate Authorities and is attached hereto as *Attachment A*:

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

*Section 1. Incorporation of Preambles.* The findings and determinations set forth in the preambles to this Ordinance are hereby made findings and determinations of the Corporate Authorities of the Village and are incorporated into the body of this Ordinance by reference.

*Section 2. Ratification and Approval of the North System Third Amended Agreement.* The North System Third Amended Agreement is hereby ratified, confirmed and approved. The Village is authorized pursuant to this Ordinance to be bound by the terms and conditions of the North System Third Amended Agreement, and the Village Clerk is hereby authorized to replace the Prior Agreement in its entirety with the North System Third Amended Agreement as approved herein.

*Section 3. Execution.* By this Ordinance, the Mayor of the Village is hereby authorized and directed to execute and deliver and the Village Clerk is hereby authorized to attest and seal the North System Third Amended Agreement.

*Section 4. Publication.* A full, true and complete copy of this Ordinance shall be published within ten days after passage in pamphlet form by authority of the Corporate Authorities.

*Section 5. Severability; Superseder.* If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance. All ordinances, resolutions and orders, or parts thereof, in conflict with this Ordinance are hereby superseded to the extent of such conflict and as further provided in the North System Third Amended Agreement.

*Section 6. Effective Date.* This Ordinance shall be in full force and effect immediately upon its passage, approval and publication.

AYES: -0-

NAYS: -0-

ABSENT: -0-

ADOPTED: January 22, 2024

APPROVED: January 22, 2024

---

Nicole Milovich-Walters, Mayor

Recorded in Village Records: January 22, 2024

Published in pamphlet form by authority of the Village Council of the Village of Palos Park, Cook County, Illinois on January 23, 2024.

ATTEST:

---

Marie Arrigoni, Village Clerk

**ATTACHMENT A**  
**NORTH SYSTEM THIRD AMENDED AGREEMENT**