



## MEETING AGENDA

### Village Council

*Mayor Nicole Milovich-Walter*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

**REVISED 12/6/2024**

**Monday, December 9, 2024**

**6:30 PM**

**Kaptur Administrative Center**

**1) CALL TO ORDER**

**2) ROLL CALL**

**3) PLEDGE OF ALLEGIANCE**

**4) APPROVAL OF MINUTES**

A. Regular Council meeting of November 25, 2024

**5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

**6) HEARINGS**

**7) CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To pass a resolution authorizing the Village Clerk to make certain closed session minutes available for public inspection – Second Review 2024 – the Resolution states the Village has reviewed closed session minutes and determined that a need for confidentiality still exists as to the executive session minutes set forth on Exhibit “C”

B. To approve payment of membership dues to the Southwest Conference of Mayors in the amount of \$7,500.00 for Fiscal Year 2024 (July 1, 2024 – June 30, 2025)

C. To approve payment of invoices on the Warrant List dated December 9, 2024 in the amount of \$1,234,443.34

D. To approve the Supplemental Warrant List dated December 9, 2024 for manual checks, payroll, and recurring wire transfers in the amount of \$800,370.97

## **8) OLD BUSINESS**

## **9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS**

## **10) INFORMATION & UPDATES**

### **A. Public Works and Streets, Recreation Report**

1. To approve Partial Payment Disbursement No. 2 from Steve Spiess Construction in the amount of \$664,309.73
2. To approve Pay Estimate No. 4 for the 2024 Roadway Project to Lindahl Brothers in the amount of \$270,705.81

### **B. Building and Public Property Report**

#### **1. Building Department Report**

2. To pass Resolution 2024-R-11 – Resolution Approving and Authorizing the Execution of a Professional Services Agreement with H.R. Green, Inc. Relative to Building Plan Review and Inspection Services. The resolution states the Village desires to continue its relationship with H.R. Green for performance of building plan review and inspection work with the term from the date of award to December 31, 2025 with fees based on the Basic Services as selected by client and according to company's standard hourly rate fee schedule

### **C. Public Health and Safety Report**

#### **1. Police Activity Report**

### **D. Accounts and Finances Report**

1. To approve Ordinance 2024-19 – “Tax Levy Ordinance Village of Palos Park” levying taxes for all corporate purposes for the Village of Palos Park for the Fiscal Year beginning May 1, 2024 and ending April 30, 2025 – the ordinance is the Village’s request to receive property taxes levied on parcels within its corporate boundaries. It specifies the type and amount of property taxes the Village intends to receive from Cook County. The Tax Levy for 2024 is \$2,404,522.

### **E. Mayor’s Report**

### **F. Clerk’s Report**

### **G. Manager’s Report**

**11)ANNOUNCEMENTS**

**12)CITIZENS AND VISITORS COMMENT PERIOD**

**13)ADJOURNMENT OF REGULAR MEETING**

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON NOVEMBER 25, 2024**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, November 25, 2024. Mayor Pro Tem Reed called the meeting to order at 6:30 p.m. Answering roll call were Commissioners Petan, Reed, and Commissioner Polk. Commissioner Wade and Mayor Milovich-Walters were absent this evening. Commissioner Reed served as Mayor Pro Tem.

Also in attendance were Rick Boehm, Village Manager; Howard Jablecki, Village Attorney; Mark Herman, Community Development Director; Mike Sibrava, Public Works Director; Alison Brothen, Finance Director; Joe Miller, Police Chief; Stephen DeFalco, Recreation Director; Kathie Fitzgibbons, Community Development Coordinator and Lisa Boyle, Deputy Village Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON NOVEMBER 11, 2024:**

Commissioner Petan moved, seconded by Commissioner Polk, to approve the minutes of the Regular Council Meeting held on November 11, 2024, as presented.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Petan, Polk and Mayor Pro Tem Reed

NAYS: -0-

ABSENT: -2- Commissioner Wade and Mayor Milovich Walters

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:** None

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Petan moved, seconded by Commissioner Polk to:

- A. Approve a Village of Palos Park Temporary Liquor License to Durbin's Pizza for the Village of Palos Park Tree Lighting and Holiday Party event that will take place on December 5, 2024 from 5:00 pm to 7:30 pm at the recreation Center
- B. Approve payment of invoices on the Warrant List dated November 25, 2024 in the amount of \$86,151.23

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Petan, Polk and Mayor Pro Tem Reed

NAYS: -0-

ABSENT: -2- Commissioner Wade and Mayor Milovich Walters

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, REBECCA PETAN:**

STEVE SPIESS CONSTRUCTION PAYMENT NO. 1: Commissioner Petan presented partial payment disbursement No. 1 from Steve Spiess Construction in the amount of \$219,327.89. The contract amount was 1,876,684,80 to install a new 16" water transmission main from the Holy Family Villa property on 123<sup>rd</sup> west of Will-Cook Road, ending at the Cog Hill property. Work has commenced on the project. Money to pay for the project was budgeted in the water Fund and comes from the American Rescue Plan Act (ARPA) and a loan from the IEPA. The \$644,000.00 from ARPA will be spent first to lessen the amount of the loan.

Commissioner Petan moved, seconded by Commissioner Polk to approve Partial Payment Disbursement No. 1 from Steve Spiess Construction in the amount of \$219,327.89.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Petan, Polk and Mayor Pro Tem Reed

NAYS: -0-

ABSENT: -2- Commissioner Wade and Mayor Milovich Walters

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:**

HOLIDAY SAFETY: Commissioner Wade was absent this evening. Mayor Pro Tem Reed reminded residents of safety measures this holiday season. Never leave burning candles unattended and keep them out of reach of children, don't burn candles near trees, curtains, or any other flammable items, don't burn trees, wreaths or wrapping paper in the fireplace and check and clean the chimney and fireplace area at least once a year.

BUILDING DEPARTMENT REPORT: Mayor Pro Tem reported that the Building Department processed thirty (30) permits from November 5, 2024 to November 20, 2024 resulting in \$11,169.00 in permit fees. Fifty-nine (59) inspections were completed during this time.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 2081 calls for service/CAD Events from November 11, 2024 through November 24, 2024. Palos Park Police also issued 14 citizen assists calls, 17 case reports, 8 accident reports, 0 adult arrests, 0 juvenile arrests, 0 police impounds, 66 traffic stops, 28 moving violations, 32 adjudication tickets, and 30 speeding tickets.

FAMILY EMERGENCY SCAM: Commissioner Polk warned residents of a new scam where a scammer will inform you that there is a family emergency, holding a family member hostage, and demanding money. The scammer demands payment in untraceable currency such as Western Union or MoneyGram, sending cryptocurrency, using a payment app, or by putting money on a gift card. At times they will pretend to be an authority figure like a fake lawyer, police officer or doctor working with your family member. With new AI technology, this scam can sound convincing. Do not engage and tell the person you will call them back and call or message the family member or friend to see if they are indeed in trouble.

**THANKSGIVING DRIVING SAFETY:** Commissioner Polk reminded residents to be safe on the night before Thanksgiving (Black Wednesday), not to drink and drive and to wear your seatbelt. If you've been drinking and need a ride home, call the Palos Park Police department at 708-448-2891 to get a ride home.

**PALOS PARK FOOD DRIVE:** Commissioner Polk announced that Palos Park Police Cadet Food Drive is now in action. Non expired food donations will be accepted at the Village Hall, Palos Park Recreation Center, Palos Park Library and Metra Station.

**COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED:**

**LOCAL GROCERY TAX DISCUSSION:** Mayor Pro Tem Reed started a conversation regarding the Local Grocery Tax to help explain what the existing tax means to the Village. Palos Park is estimated to receive \$211,000 annually from this tax. The 1% grocery tax expires the end of next year. Municipalities have the opportunity to adopt their own local grocery tax before the expiration and would need to do so by October 1, 2025. Commissioner Polk and Petan commented on the importance of retaining that revenue for the Village.

**MAYOR'S REPORT:**

**ORDINANCE 2024-18 INCREASE IN CLASS A LIQUOR LICENSE:** Mayor Pro Tem Reed presented Ordinance 2024-18 regarding a Village Class A liquor license. The Ordinance states an increase in the number of Class A liquor licenses by one (1) due to the issuance of a new liquor license to Stoney Point Grill, to be located at 12900 South LaGrange Road, Palos Park, IL.

Commissioner Petan moved, seconded by Commissioner Polk to adopt Ordinance 2024-18 entitled "An Ordinance amending Part Eight, Title Two, Chapter 808, Section 808.23 of the Palos Park Village Code in regard to the authorized number of Class A liquor licenses (Stoney Point Grill, 12900 S. LaGrange Road, Palos Park, Illinois, 60464)"

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Petan, Polk and Mayor Pro Tem Reed

NAYS: -0-

ABSENT: -2- Commissioner Wade and Mayor Milovich Walters

**CLERK'S REPORT:** Clerk Arrigoni was absent this evening. Deputy Village Clerk Boyle informed residents of the Village Offices being closed on Thursday November 28<sup>th</sup> and Friday November 29<sup>th</sup> for the Thanksgiving Holiday.

**MANAGER'S REPORT:** Manager Boehm did not have any formal report this evening.

**ANNOUNCEMENTS:** None

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Petan moved, seconded by Commissioner Polk, to adjourn the meeting at 6:56 p.m.

On the call of the roll, the vote was as follows:

AYES: -3- Commissioners Petan, Polk and Mayor Pro Tem Reed

NAYS: -0-

ABSENT: -2- Commissioner Wade and Mayor Milovich Walters

Respectfully submitted,

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Lisa M. Boyle, Deputy Village Clerk



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Wade*

*Commissioner Petan*

**Meeting of: December 9, 2024**

**6:30 PM**

**Kaptur Administrative Center**

**AGENDA MATTER:**

Making certain closed session minutes available for public inspection.

**BACKGROUND/HISTORY:**

A public body shall meet no less than semi-annually to review minutes of closed sessions. Upon review of the minutes, it should be determined and reported in open session whether the need for confidentiality still exists as to all or parts of those minutes or whether the minutes no longer require confidential treatment and should be available for public inspection.

**No minutes have been made available for public inspection since 2001 and then only partial minutes were released.**

**STAFF RECOMMENDATION:**

To pass the Resolution Authorizing the Village Clerk to make Certain Closed Session Minutes Available for Public Inspection – Second Review 2024 as presented on the Consent Agenda.

**RECOMMENDED MOTION:**

To approve Resolution 2024-R-10 as presented on the Consent Agenda.

**RESOLUTION NO. 2024-R-10**

**A RESOLUTION AUTHORIZING THE VILLAGE CLERK TO MAKE CERTAIN CLOSED SESSION MEETING MINUTES AVAILABLE FOR PUBLIC INSPECTION – SECOND REVIEW 2024**

**WHEREAS**, The Village Council of the Village of Palos Park has met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act (the “Act”), a list of said executive session meeting dates being attached hereto as Exhibit “A” and made a part hereof; and

**WHEREAS**, as required by the act, the Village Clerk has kept written minutes of all such executive sessions; and

**WHEREAS**, pursuant to 5 ILCS 120/2.06(c), the Village Council has met in closed session to review closed session minutes; and

**WHEREAS**, the Village Council has previously made available for public inspection certain executive session minutes, a list of said disclosed executive session minutes being attached hereto as Exhibit “B”, and made a part hereof; and

**WHEREAS**, the Village Council has determined that a need for confidentiality still exists as to the executive session minutes from the closed session meetings set forth on Exhibit “C”, attached hereto and made a part hereof; and

**WHEREAS**, the Village Council has further determined that the minutes of the closed session meetings listed on Exhibit “D”, attached hereto and made a part hereof, no longer require confidential treatment and should be made available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The executive session minutes from those meetings set forth on Exhibit “D” attached hereto are hereby released.

**SECTION 2:** The Village Clerk is hereby authorized and directed to make the minutes from those meetings set forth on Exhibit “D” available for inspection and copying in accordance with the standing procedures of the Clerk’s Office.

**SECTION 3:** This resolution shall be in full force and effect from and after its adoption and approval as provided by law.

**ADOPTED** this 9<sup>th</sup> day of December, 2024 pursuant to a roll call vote as follows:

AYES: - 0-

NAYS: - 0 -

ABSENT: - 0 -

**APPROVED** by me this 9<sup>th</sup> day of December, 2024.

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Nicole Milovich-Walters, Mayor

ATTEST:

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Marie Arrigoni, Village Clerk

## EXHIBIT "A"

### LIST OF DATES ON WHICH EXECUTIVE SESSION HAVE TAKEN PLACE

NOVEMBER 29, 1995 DECEMBER 11, 1995 SEPTEMBER 27, 1999	AUGUST 23, 1999 SEPTEMBER 13, 1999 OCTOBER 27, 2003	JULY 28, 2003 AUGUST 25, 2003	MARCH 9, 2009 MAY 11, 2009 SEPT. 14, 2009 SEPT. 28, 2009 OCTOBER 12, 2009 NOVEMBER 9, 2009 NOVEMBER 23, 2009
JANUARY 8, 1996 JANUARY 22, 1996 FEBRUARY 26, 1996 MARCH 7, 1996 MARCH 11, 1996 APRIL 22, 1996 MAY 13, 1996 JUNE 10, 1996 JUNE 24, 1996 AUGUST 12, 1996 SEPTEMBER 9, 1996 SEPTEMBER 23, 1996 OCTOBER 14, 1996	OCTOBER 11, 1999 OCTOBER 25, 1999 NOVEMBER 8, 1999 DECEMBER 13, 1999	FEBRUARY 9, 2004 MARCH 8, 2004 APRIL 12, 2004	JANUARY 11, 2010 FEBRUARY 8, 2010 FEBRUARY 22, 2010 MARCH 22, 2010 APRIL 5, 2010 APRIL 12, 2010 APRIL 26, 2010 MAY 24, 2010 JUNE 28, 2010 AUGUST 9, 2010 SEPTEMBER 13, 2010
JANUARY 27, 1997 FEBRUARY 10, 1997 FEBRUARY 21, 1997 MARCH 10, 1997 MARCH 17, 1997 APRIL 14, 1997 APRIL 28, 1997 MAY 12, 1997 JUNE 23, 1997 JULY 15, 1997 JULY 28, 1997 AUGUST 25, 1997	JANUARY 10, 2000 JANUARY 24, 2000 FEBRUARY 14, 2000 FEBRUARY 28, 2000 MARCH 13, 2000 MARCH 27, 2000 APRIL 10, 2000 APRIL 24, 2000 JUNE 26, 2000 JULY 10, 2000 JULY 24, 2000 AUGUST 28, 2000 SEPTEMBER 25, 2000 OCTOBER 23, 2000 NOVEMBER 13, 2000 NOVEMBER 27, 2000 DECEMBER 11, 2000	JUNE 14, 2004 JUNE 28, 2004 JULY 12, 2004 AUGUST 9, 2004 SEPTEMBER 13, 2004 NOVEMBER 22, 2004	FEBRUARY 14, 2011 FEBRUARY 28, 2011 APRIL 11, 2011 MAY 23, 2011
SEPT. 8, 1997 SEPT. 22, 1997 OCT. 13, 1997 NOV. 10, 1997 DEC. 9, 1997	JANUARY 8, 2001 JANUARY 22, 2001 FEBRUARY 12, 2001	JANUARY 10, 2005 JANUARY 24, 2005 MARCH 14, 2005 APRIL 11, 2005 MAY 23, 2005 JUNE 13, 2005 AUGUST 22, 2005 SEPTEMBER 26, 2005 OCTOBER 10, 2005 NOVEMBER 14, 2005 DECEMBER 12, 2005	APRIL 9, 2012 SEPTEMBER 24, 2012 DECEMBER 10, 2012
SEPTEMBER 8, 1997 SEPTEMBER 22, 1997 OCTOBER 13, 1997 NOVEMBER 10, 1997 DECEMBER 9, 1997	FEBRUARY 26, 2001 MARCH 12, 2001 MARCH 26, 2001 APRIL 9, 2001 APRIL 23, 2001 MAY 14, 2001 MAY 29, 2001 AUGUST 13, 2001 SEPTEMBER 24, 2001 OCTOBER 8, 2001 NOVEMBER 13, 2001	MAY 23, 2006 JULY 10, 2006 JULY 24, 2006 AUGUST 14, 2006 AUGUST 28, 2006 SEPTEMBER 11, 2006 SEPTEMBER 25, 2006 OCTOBER 9, 2006 OCTOBER 23, 2006 NOVEMBER 13, 2006 NOVEMBER 27, 2006	JUNE 10, 2013 SEPTEMBER 8, 2014 NOVEMBER 9, 2015
JANUARY 6, 1998 JANUARY 12, 1998 FEBRUARY 23, 1998 MARCH 3, 1998 MARCH 9, 1998 APRIL 13, 1998 MAY 11, 1998 MAY 26, 1998 JUNE 8, 1998 JUNE 22, 1998 JULY 13, 1998 JULY 27, 1998 AUGUST 10, 1998 OCTOBER 12, 1998 OCTOBER 26, 1998 DECEMBER 14, 1998	JANUARY 14, 2002 APRIL 22, 2002 JUNE 10, 2002 AUGUST 8, 2002 AUGUST 26, 2002 SEPTEMBER 3, 2002 NOVEMBER 25, 2002 DECEMBER 10, 2002	JANUARY 22, 2007 FEBRUARY 12, 2007 FEBRUARY 26, 2007 MARCH 26, 2007 APRIL 9, 2007 APRIL 23, 2007 JUNE 11, 2007 JUNE 25, 2007 JULY 9, 2007 AUGUST 13, 2007 OCTOBER 22, 2007 DECEMBER 10, 2007	JANUARY 11, 2016 JANUARY 25, 2016 MARCH 14, 2016 MARCH 28, 2016 APRIL 25, 2016 AUGUST 22, 2016
JANUARY 11, 1999 FEBRUARY 16, 1999 JUNE 28, 1999 JULY 26, 1999 AUGUST 9, 1999	JANUARY 27, 2003 FEBRUARY 10, 2003 FEBRUARY 24, 2003 APRIL 28, 2003 MAY 7, 2003 MAY 12, 2003 JUNE 9, 2003	JANUARY 9, 2006 MARCH 13, 2006 APRIL 24, 2006	OCTOBER 8, 2018 SEPTEMBER 14, 2020 SEPTEMBER 28, 2020 DECEMBER 14, 2020 JANUARY 11, 2021 MARCH 8, 2021
		FEBRUARY 25, 2008 MARCH 24, 2008 APRIL 28, 2008 JUNE 9, 2008 JUNE 23, 2008 JULY 14, 2008 AUGUST 25, 2008 SEPTEMBER 8, 2008 OCTOBER 13, 2008 OCTOBER 27, 2008 NOVEMBER 24, 2008	

**EXHIBIT "B"**

**LIST OF EXECUTIVE SESSION MINUTES  
PREVIOUSLY APPROVED FOR DISCLOSURE**

OCTOBER 14, 1996	PARTIAL
JANUARY 27, 1997	PARTIAL
FEBRUARY 10, 1997	PARTIAL
MARCH 10, 1997	PARTIAL
APRIL 14, 1997	PARTIAL
NOVEMBER 10, 1997	PARTIAL
JANUARY 6, 1998	PARTIAL
MARCH 3, 1998	PARTIAL
MARCH 9, 1998	PARTIAL
APRIL 13, 1998	PARTIAL
MAY 11, 1998	PARTIAL
OCTOBER 12, 1998	PARTIAL
JULY 10, 2000	PARTIAL
OCTOBER 8, 2001	PARTIAL

## EXHIBIT "C"

### LIST OF EXECUTIVE SESSION MINUTES TO REMAIN CONFIDENTIAL

NOVEMBER 29, 1995 DECEMBER 11, 1995	JANUARY 10, 2000 JANUARY 24, 2000 FEBRUARY 14, 2000 FEBRUARY 28, 2000 MARCH 13, 2000 MARCH 27, 2000 APRIL 10, 2000 APRIL 24, 2000 JUNE 26, 2000 JULY 10, 2000 JULY 24, 2000	JANUARY 10, 2005 JANUARY 24, 2005 MARCH 14, 2005 APRIL 11, 2005 MAY 23, 2005 JUNE 13, 2005 SEPTEMBER 26, 2005 OCTOBER 10, 2005 NOVEMBER 14, 2005 DECEMBER 12, 2005	APRIL 12, 2010 AMENDED APRIL 26, 2010 AMENDED MAY 24, 2010 JUNE 28, 2010 AUGUST 9, 2010 SEPTEMBER 13, 2010 DECEMBER 13, 2010  FEBRUARY 14, 2011 FEBRUARY 28, 2011 APRIL 11, 2011 MAY 23, 2011  APRIL 9, 2012 SEPTEMBER 24, 2012 DECEMBER 10, 2012  JUNE 10, 2013  SEPTEMBER 8, 2014  NOVEMBER 9, 2015  JANUARY 11, 2016 JANUARY 25, 2016 MARCH 14, 2016 MARCH 28, 2016 APRIL 25, 2016 AUGUST 22, 2016 OCTOBER 8, 2018 SEPTEMBER, 14, 2020 SEPTEMBER 28, 2020 DECEMBER 14, 2020 JANUARY 11, 2021
JUNE 10, 1996 JUNE 24, 1996 AUGUST 12, 1996 SEPTEMBER 9, 1996 SEPTEMBER 23, 1996 OCTOBER 14, 1996	AUGUST 28, 2000 SEPTEMBER 25, 2000 OCTOBER 23, 2000 NOVEMBER 13, 2000 NOVEMBER 27, 2000 DECEMBER 11, 2000	JANUARY 9, 2006 MARCH 13, 2006 APRIL 24, 2006 MAY 23, 2006 JULY 10, 2006 JULY 24, 2006 AUGUST 14, 2006 AUGUST 28, 2006 SEPTEMBER 11, 2006 SEPTEMBER 25, 2006 OCTOBER 9, 2006 OCTOBER 23, 2006 NOVEMBER 13, 2006 NOVEMBER 27, 2006	
JANUARY 27, 1997 FEBRUARY 10, 1997 FEBRUARY 21, 1997 MARCH 10, 1997 MARCH 17, 1997 APRIL 14, 1997 APRIL 28, 1997	JANUARY 8, 2001 JANUARY 22, 2001 FEBRUARY 12, 2001 FEBRUARY 26, 2001 MARCH 12, 2001 MARCH 26, 2001 APRIL 9, 2001	JANUARY 22, 2007 FEBRUARY 12, 2007 FEBRUARY 26, 2007 MARCH 26, 2007 APRIL 9, 2007 APRIL 23, 2007 JUNE 11, 2007 JUNE 25, 2007 JULY 9, 2007 AUGUST 13, 2007 OCTOBER 22, 2007 DECEMBER 10, 2007 FEBRUARY 25, 2008	
MAY 12, 1997 JUNE 23, 1997 JULY 15, 1997 JULY 28, 1997 AUGUST 25, 1997 SEPTEMBER 8, 1997 SEPTEMBER 22, 1997 OCTOBER 13, 1997 NOVEMBER 10, 1997 DECEMBER 9, 1997	APRIL 23, 2001 MAY 14, 2001 MAY 29, 2001 AUGUST 13, 2001 SEPTEMBER 24, 2001 OCTOBER 8, 2001 NOVEMBER 13, 2001	APRIL 28, 2008 JUNE 9, 2008 JUNE 23, 2008 JULY 14, 2008 AUGUST 25, 2008 SEPTEMBER 8, 2008 OCTOBER 13, 2008 OCTOBER 27, 2008 NOVEMBER 24, 2008	
JANUARY 6, 1998 JANUARY 12, 1998 FEBRUARY 23, 1998	JANUARY 14, 2002 APRIL 22, 2002 JUNE 10, 2002 AUGUST 8, 2002 AUGUST 26, 2002 SEPTEMBER 3, 2002 MARCH 24, 2008 NOVEMBER 25, 2002 DECEMBER 10, 2002	MARCH 9, 2009 SEPTEMBER 14, 2009 SEPTEMBER 28, 2009 NOVEMBER 9, 2009 NOVEMBER 23, 2009	
MARCH 3, 1998 MARCH 9, 1998 APRIL 13, 1998 MAY 11, 1998 MAY 26, 1998 JUNE 8, 1998 JUNE 22, 1998 JULY 13, 1998 JULY 27, 1998 AUGUST 10, 1998 OCTOBER 12, 1998 OCTOBER 26, 1998 DECEMBER 14, 1998 JANUARY 11, 1999 FEBRUARY 16, 1999 JUNE 28, 1999 JULY 26, 1999 AUGUST 9, 1999 AUGUST 23, 1999 SEPTEMBER 13, 1999 SEPTEMBER 27, 1999 OCTOBER 11, 1999 OCTOBER 25, 1999 NOVEMBER 8, 1999 DECEMBER 13, 1999	JANUARY 27, 2003 FEBRUARY 10, 2003 FEBRUARY 24, 2003 APRIL 28, 2003 MAY 7, 2003 MAY 12, 2003 JUNE 9, 2003 JULY 28, 2003 AUGUST 25, 2003 OCTOBER 27, 2003 FEBRUARY 9, 2004 MARCH 8, 2004 APRIL 12, 2004 APRIL 26, 2004 JUNE 14, 2004 JUNE 28, 2004 JULY 12, 2004 AUGUST 9, 2004 SEPTEMBER 13, 2004 NOVEMBER 22, 2004	JANUARY 11, 2010 FEBRUARY 8, 2010 FEBRUARY 22, 2010 MARCH 22, 2010 APRIL 5, 2010 APRIL 12, 2010 APRIL 26, 2010 MAY 24, 2010	

**EXHIBIT "D"**

**LIST OF EXECUTIVE SESSION MINUTES NOT PREVIOUSLY APPROVED FOR  
DISCLOSURE, BUT NOW APPROVED FOR DISCLOSURE**



VILLAGE OF  
**PALOS PARK**

**Village Council**

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

Meeting of: December 9, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Southwest Conference of Mayors FY 2025 Membership Dues

**BACKGROUND/HISTORY:**

The Southwest Conference of Mayors (SCM) is our local Council of Government (COG) representing twenty-one communities in southwest suburban Cook County. The annual dues along with certain fundraisers like the annual golf outing, pay to support the staff and programs of the organization. The annual dues have increased to \$7,500.00 As the request to pay the FY2025 dues is in excess of \$5,000.00, Council approval is needed.

**RECOMMENDED MOTION:**

To approve a payment of membership dues to the Southwest Conference of Mayors in the amount of \$7,500.00 for Fiscal Year 2025 (July1, 2024 – June 30, 2025)



**THE VILLAGE OF PALOS PARK  
ACCOUNTS PAYABLE WARRANT  
FOR DECEMBER 09, 2024**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED  
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.**

\_\_\_\_\_  
MAYOR NICOLE MILOVICH-WALTERS SIGNATURE

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

POST DATES 11/25/2024 - 12/09/2024

POSTED AND UNPOSTED  
PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 01 GENERAL FUND</b>					
<b>Department: 00</b>					
01-00-9999	MUST CHANGE DESCRIPTION DU SOUND INCORPORATED			0.00	188440
01-00-9999	MUST CHANGE DESCRIPTION DU JOE RIZZA			0.00	188421
01-00-9999	MUST CHANGE DESCRIPTION DU VSP OF ILLINOIS, NFP			315.69	188445
01-00-9999	MUST CHANGE DESCRIPTION DU VSP OF ILLINOIS, NFP			11.54	188445
01-00-9999	MUST CHANGE DESCRIPTION DU WALTERS, JOE			31.36	188447
01-00-9999	MUST CHANGE DESCRIPTION DU SOCCER SHOTS		FALL 2024 SOCCER	0.00	188439
01-00-9999	MUST CHANGE DESCRIPTION DU PIZZO AND ASSOCIATES, LTD			0.00	188434
01-00-9999	MUST CHANGE DESCRIPTION DU QUILL CORPORATION			0.00	188436
			Total Department 00	358.59	
<b>Department: 02 POLICE DEPARTMENT REVENUE</b>					
01-02-2301	REFUND OF POLICE TICKET- N MASON PAYTON		REFUND OF POLICE TICKET- NOT VOPP TIC	160.00	188428
			Total Department 02 POLICE DEPARTMENT REVENUE	160.00	
<b>Department: 20 ADMINISTRATION DEPARTMENT</b>					
01-20-5340	EMPLOYEE ASSISTANCE PROGRA CURALINC, LLC			32.41	188402
01-20-6000	IRMA CONTRIBUTIONS		INTERGOVERNMENTAL RISK	2,986.23	188418
01-20-6011	IT PROF. & CONTRACTUAL SER		PROVEN IT	1,422.81	188435
01-20-6011	IT PROF. & CONTRACTUAL SER		PROVEN IT	251.82	188435
01-20-6590	PUBLISHING & RECORDING		AMERICAN LEGAL PUBLISHING CODIFY ORDS	180.00	188389
01-20-6990	OTHER CONTRACTUAL SERVICES		SOUND INCORPORATED	217.50	188440
01-20-6990	OTHER CONTRACTUAL SERVICES		NORTHERN ILLINOIS UNIVERSI	1,789.20	188432
01-20-7200	PHONE EXPENSE		AT&T	595.58	188390
			Total Department 20 ADMINISTRATION DEPARTMENT	7,475.55	
<b>Department: 22 POLICE DEPARTMENT</b>					
01-22-5340	EMPLOYEE ASSISTANCE PROGRA CURALINC, LLC			99.59	188402
01-22-6011	IT PROF. & CONTRACTUAL SER		PROVEN IT	2,336.18	188435
01-22-6011	IT PROF. & CONTRACTUAL SER		PROVEN IT	406.69	188435
01-22-6700	PIPE 274		JOE RIZZA	302.50	188421
01-22-6700	PANEL RAD 266		BETTENHAUSEN	444.75	188392
01-22-6700	MOTOR OIL 268 273 274 272		CHICAGO PARTS & SOUND, LLC	211.92	188395
01-22-7010	PK OF SHARPIE MARKERS		AMAZON CAPITAL SERVICES	8.76	188388
01-22-7010	BULK UBS DRIVES AND COMMAN		AMAZON CAPITAL SERVICES	101.86	188388
01-22-7020	POLICY AND PROCEDURE MANUA		LEXIPOL, LLC	10,191.64	188424
01-22-7300	1231 1228 BADGES		ENTENMANN-ROVIN CO.	273.00	188407
01-22-7300	UNIFORMS		RYAN FRANCAZAK	594.95	188438
01-22-7510	LOCKOUT KIT		GALLS, LLC	91.99	188412
			Total Department 22 POLICE DEPARTMENT	15,063.83	
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
01-24-5340	EMPLOYEE ASSISTANCE PROGRA CURALINC, LLC			25.48	188402
01-24-6011	IT PROF. & CONTRACTUAL SER		PROVEN IT	954.50	188435
01-24-6011	IT PROF. & CONTRACTUAL SER		PROVEN IT	181.87	188435
01-24-6700	#31 TOW FROM OUT IN FIELD A & A AUTO TRUCK SERVICE I			367.50	188386
01-24-6700	#2 FUEL TANK SUPPORT REPAIR INTERSTATE BILLING SERVICE			1,190.00	188419
01-24-6708	#2 TRACTOR REPAIR PARTS		DEKANE EQUIPMENT CORPORATI	771.57	188403
01-24-6708	RV FLUID FOR EQUIPMENT WIN MENARDS			17.94	188429
01-24-6731	1 ST MORITZ/LIGHT/ 10-16 T COM ED			38.00	188398
01-24-6786	TREE TRIMMING / REMOVAL		LOBOS TREE & LANDSCAPING S	2,100.00	188426
01-24-6810	IPWMAN/MEMBERSHIP 2025		ILLINOIS PUBLIC WORKS MUTU IPWMAN MEMBERSHIP DUES 2025	100.00	188417

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

POST DATES 11/25/2024 - 12/09/2024

POSTED AND UNPOSTED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 01 GENERAL FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
01-24-6990	PW FLOOR MATS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	111.41	188396
01-24-7080	FUEL PURCHASES	G COOPER OIL COMPANY INC		1,418.78	188410
01-24-7210	TAMMY BROWN PHONE EXPENSE	TAMMY BROWN		300.00	188442
01-24-7300	PPE REFLECTIVE GLOVES & B ECONO SIGNS	CINTAS		344.90	188406
01-24-7300	UNIFORMS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	136.01	188396
01-24-7300	UNIFORMS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	136.01	188396
			Total Department 24 PUBLIC WORKS DEPARTMENT	8,193.97	
<b>Department: 25 BUILDING DEPARTMENT</b>					
01-25-5340	EMPLOYEE ASSISTANCE PROGRA	CURALINC, LLC		23.16	188402
01-25-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		841.43	188435
01-25-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		153.89	188435
01-25-6625	PLANNING	CAMIROS, LTD		840.00	188393
			Total Department 25 BUILDING DEPARTMENT	1,858.48	
<b>Department: 26 RECREATION DEPARTMENT</b>					
01-26-5340	EMPLOYEE ASSISTANCE PROGRA	CURALINC, LLC		13.90	188402
01-26-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		841.88	188435
01-26-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		153.89	188435
01-26-6991	CONTRACTUAL PROGRAMS	HARRY T. CAMERON	INSX-TAE KWON DO	432.00	188415
01-26-6991	CONTRACTUAL PROGRAMS	SOCCER SHOTS	FALL 2024 SOCCER	1,750.00	188439
01-26-6991	CONTRACTUAL PROGRAMS	AMANDA NEELY	YOUTH VOLLEYBALL TRYOUT PREP	210.00	188387
01-26-7030	PROGRAM OR NEWSLETTER	B ALLAN GRAPHICS	WINTER POST CARD PROGRAM GUIDES	825.00	188391
			Total Department 26 RECREATION DEPARTMENT	4,226.67	
<b>Department: 29 FINANCE DEPARTMENT</b>					
01-29-5340	EMPLOYEE ASSISTANCE PROGRA	CURALINC, LLC		13.90	188402
01-29-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		366.10	188435
01-29-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		69.95	188435
01-29-7020	PRINTING I099 NEC LASER 4P	QUILL CORPORATION		21.66	188436
			Total Department 29 FINANCE DEPARTMENT	471.61	
<b>Department: 32 PALOS PARK FESTIVALS</b>					
01-32-7001	COSTCO/CANDY	CITI CARDS	CANDY FOR HALLOWEEN EVENT	58.94	188397
			Total Department 32 PALOS PARK FESTIVALS	58.94	
<b>Department: 33 SENIOR CLUB</b>					
01-33-6080	ENTERTAINMENT EXPENSE	CITI CARDS	AGES 55 & BETTER OCT & NOV LUNCHEONS	269.73	188397
01-33-6080	ENTERTAINMENT EXPENSE	CITI CARDS	AGES 55 & BETTER OCT & NOV LUNCHEONS	409.94	188397
01-33-6080	AGES 55 & BETTER CLUB	CHRI GERRY DIGNAN	AGES 55 & BETTER CLUB CHRISTMAS MUSIC	200.00	188413
			Total Department 33 SENIOR CLUB	879.67	
<b>Department: 91 BUILDING MAINTENANCE - KAPTUR CENTER</b>					
01-91-6710	KAPTUR CLEANING DEC 2024	COVERALL	JANITORIAL SVC-	1,007.00	188401
01-91-6710	V.H. FIRE RADIO LEASE & MO	MICRO-EYE SECURITY SYSTEMS		708.00	188430
01-91-6780	CHRISTMAS LIGHTS	MENARDS		63.38	188429
01-91-6780	CHRISTMAS LIGHT TIMERS	MENARDS		14.98	188429
			Total Department 91 BUILDING MAINTENANCE - KAPTUR CENTER	1,793.36	
<b>Department: 92 BUILDING MAINTENANCE - RECREATION CENTER</b>					
01-92-6710	BUILDING MAINTENANCE	CONTR ROSCOE	MATS/KAC	40.80	188437
01-92-6710	REC CENTER FIRE RADIO LEAS	MICRO-EYE SECURITY SYSTEMS		708.00	188430

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

POST DATES 11/25/2024 - 12/09/2024

POSTED AND UNPOSTED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 01 GENERAL FUND</b>					
<b>Department: 92 BUILDING MAINTENANCE - RECREATION CENTER</b>					
01-92-6711	REC CENTER AIR FILTER REPL W.W. GRAINGER			149.76	6
01-92-6780	REC BIG CHRISTMAS TREE LTG MENARDS			299.88	188429
			Total Department 92 BUILDING MAINTENANCE - RECREATION CENTER	1,198.44	
<b>Department: 93 BUILDING MAINTENANCE - PUBLIC WORKS GARAG</b>					
01-93-6711	PW CAT-5 CABLE & CONNECTOR MENARDS			50.90	188429
			Total Department 93 BUILDING MAINTENANCE - PUBLIC WORKS GARAG	50.90	
			Total Fund 01 GENERAL FUND	41,790.01	
<b>Fund: 03 SPECIAL EVENT FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
03-24-7002	LIQUOR PURCHASES	KENWOOD LIQUORS		44.65	188423
			Total Department 24 PUBLIC WORKS DEPARTMENT	44.65	
			Total Fund 03 SPECIAL EVENT FUND	44.65	
<b>Fund: 23 1/2% SALES TAX FUND</b>					
<b>Department: 28 CAPITAL EXPENDITURE DEPARTMENT</b>					
23-28-7700	STREET MAINTENANCE	LOBOS TREE & LANDSCAPING S		4,500.00	188426
23-28-8060	STREETS PATCHING MATERIAL	LINDAHL BROTHERS, INC		795.15	188425
			Total Department 28 CAPITAL EXPENDITURE DEPARTMENT	5,295.15	
			Total Fund 23 1/2% SALES TAX FUND	5,295.15	
<b>Fund: 24 MFT FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
24-24-7700	COLD PATCH	GALLAGHER MATERIALS, INC.		148.00	188411
			Total Department 24 PUBLIC WORKS DEPARTMENT	148.00	
			Total Fund 24 MFT FUND	148.00	
<b>Fund: 25 LOCAL MUNICIPAL GAS TAX FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
25-24-8060	LINDAHL/2024 ROAD IMPROVEM	LINDAHL BROTHERS, INC		270,705.81	188425
			Total Department 24 PUBLIC WORKS DEPARTMENT	270,705.81	
			Total Fund 25 LOCAL MUNICIPAL GAS TAX FUND	270,705.81	
<b>Fund: 26 BEAUTIFICATION FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
26-24-6992	MAILBOX INSTALLATION	MAILBOX FAST LLC		1,265.00	188427
26-24-7990	MISCELLANEOUS COMMODITIES	DENISE COWAN		215.62	188404
			REIMBURSE/HGNG PLNTS-RC		
			Total Department 24 PUBLIC WORKS DEPARTMENT	1,480.62	
			Total Fund 26 BEAUTIFICATION FUND	1,480.62	
<b>Fund: 51 SEMER FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
51-24-5340	EMPLOYEE ASSISTANCE PROGRA	CURALINC, LLC		11.58	188402
51-24-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		366.10	188435
51-24-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		69.95	188435
51-24-6410	8201 RT. 83/ 10-11 TO 11-1	NICOR GAS		52.79	188431
51-24-6720	PUMP MAINTENANCE & SUPPLIE	FLOW-TECHNICS		315.00	188409

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

POST DATES 11/25/2024 - 12/09/2024

POSTED AND UNPOSTED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 51 SEWER FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
51-24-6720	PUMP MAINTENANCE & SUPPLIE	FLOW-TECHNICS		5,850.83	188409
51-24-6990	HANCOCK ENG./OLD CREEK LIF	HANCOCK ENGINEERING	ENG-OLD CREEK RD LIFT STATION PROJECT	502.00	188414
51-24-7080	FUEL PURCHASES	G COOPER OIL COMPANY INC		184.44	188410
51-24-7300	UNIFORMS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	45.57	188396
51-24-7300	UNIFORMS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	45.57	188396
			Total Department 24 PUBLIC WORKS DEPARTMENT	7,443.83	
			Total Fund 51 SEWER FUND	7,443.83	
<b>Fund: 52 WATER FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
52-24-5340	EMPLOYEE ASSISTANCE PROGRA	CURALINC, LLC		11.58	188402
52-24-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		369.13	188435
52-24-6011	IT PROF. & CONTRACTUAL SER	PROVEN IT		70.31	188435
52-24-6620	LAB TESTING FEES	PACE ANALYTICAL SERVICES L		212.00	188433
52-24-6620	LAB TESTING FEES	ETP LABS INC	COLIFORM SAMPLES	120.00	188408
52-24-6700	#59 WHEEL REPAIR PARTS	ZEIGLER		34.64	188448
52-24-6700	#57 SEAT BELT REPLACEMENT	JOE RIZZA		457.81	188421
52-24-6700	VEHICLE MAINTENANCE & SUPP	TIRE SERVICES COMPANY		814.60	188443
52-24-6750	WATERMAIN BACKFILL STONE	VULCAN CONSTRUCTION MTL S		1,462.15	188446
52-24-6750	WATER LINE MAINTENANCE & S	CARLSON ASPHALT COMPANY IN		1,765.00	188394
52-24-6750	WATER LINE MAINTENANCE & S	LOBOS TREE & LANDSCAPING S		1,900.00	188426
52-24-6990	OTHER CONTRACTUAL SERVICES	HAWKINS, INC.		333.42	188416
52-24-6990	OTHER CONTRACTUAL SERVICES	PIZZO AND ASSOCIATES, LTD		242.17	188416
52-24-6990	OTHER CONTRACTUAL SERVICES	PIZZO AND ASSOCIATES, LTD		747.50	188434
52-24-6990	OTHER CONTRACTUAL SERVICES	IXOM WATERCARE INC		6,396.00	188420
52-24-7040	POSTAGE FOR DECEMBER UTILI	US POSTMASTER	POSTAGE FOR DECEMBER UTIL BILLING	550.00	188444
52-24-7080	FUEL PURCHASES	G COOPER OIL COMPANY INC		761.42	188410
52-24-7300	UNIFORMS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	45.57	188396
52-24-7300	UNIFORMS	CINTAS	VOPP WORK SHIRTS/CAPS-PW	45.57	188396
52-24-8110	PAINTING OF FRONT AND BACK	JONDEC PAINTING	PAINTING OF FRONT AND BACK MAIN ROOM	6,500.00	188422
52-24-8140	MCCARTHY RD WATER MAIN	STEVE SPIESS CONSTRUCTION,		219,327.89	188441
52-24-8140	UTILITY IMPROVEMENTS/123RD	STEVE SPIESS CONSTRUCTION,		664,309.73	188441
			Total Department 24 PUBLIC WORKS DEPARTMENT	906,476.49	
			Total Fund 52 WATER FUND	906,476.49	
<b>Fund: 53 COMMUTER LOT FUND</b>					
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>					
53-24-6410	NICOR AT METRA 10/29 - 11/	NICOR GAS		127.79	188431
53-24-6710	METRA CLEANING DEC 2024	COVERALL	JANITORIAL SVC-	210.00	188401
53-24-6710	METRA FIRE RADIO LEASE & M	MICRO-EYE SECURITY SYSTEMS		708.00	188430
53-24-7990	METRA SURVEILLANCE CAMERA	MENARDS		12.99	188429
			Total Department 24 PUBLIC WORKS DEPARTMENT	1,058.78	
			Total Fund 53 COMMUTER LOT FUND	1,058.78	

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

POST DATES 11/25/2024 - 12/09/2024

POSTED AND UNPOSTED

PAID - CHECK TYPE: PAPER CHECK

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
01			GENERAL FUND	41,790.01	
03			SPECIAL EVENT FUND	44.65	
23			1/2% SALES TAX FUND	5,295.15	
24			MFT FUND	148.00	
25			LOCAL MUNICIPAL GAS TAX FUND	270,705.81	
26			BEAUTIFICATION FUND	1,480.62	
51			SEWER FUND	7,443.83	
52			WATER FUND	906,476.49	
53			COMMUTER LOT FUND	1,058.78	
			<b>Total For All Funds:</b>	<b>1,234,443.34</b>	

**THE VILLAGE OF PALOS PARK  
SUPPLEMENTAL WARRANT LIST  
FOR DECEMBER 09, 2024**

**THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING SUPPLEMENTAL WARRANT LIST FOR MANUAL  
CHECKS, PAYROLL AND RECURRING WIRE TRANSFERS.**

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**MAYOR NICOLE MILOVICH-WALTERS SIGNATURE**

**ATTEST:**

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**VILLAGE CLERK MARIE ARRIGONI SIGNATURE**

**SUPPLEMENTAL WARRANT LIST/DECEMBER 09, 2024 COUNCIL MEETING**

<b>PAYROLL REQUIREMENTS: ( Regular &amp; agency checks, tax liabilities &amp; Paylocity invoice)</b>			
Pay Date:		11/21/2024	\$147,853.40
Pay Date:		12/5/2024	153,694.13
Pay Date:			
<b>TOTALS:</b>			<b>\$301,547.53</b>

**RECURRING WIRE TRANSFERS:**

<b>DESCRIPTION</b>	<b>TRANSFERRED TO:</b>	<b>AMOUNT</b>
VOPP Wtr PurchOakLawn	Old National	\$65,023.04
Wex Bank/Shell	On-Line	5,137.84
RCN/Astound	On-Line	1,036.40
Wex Gas Purchase	On-Line	1,430.19
United Health Care	On-Line	52,492.10
2022 Bonds Algamated	Old National	162,262.50
VOPP Series 2021	Republic Bank	115,073.75
Ck Cty, Il Debt Series 2006	Old National	46,950.75
2022 GO Bonds	Old National	7,305.16
Wintrust Wtr Loan Int 3Qtr	Old National	919.15
BNY Mellon Admin Fee	Old National	853.00
<b>American Express</b>	J.P. Morgan Chase Bank	
Adobe Systems		254.87
Amazon.Com		14.15
Amazon Marketplace		2,999.00
Amazon Marketplace		43.90
Jewel Osco		42.86
Vistaprint		211.96
JP Cooke		50.00
Papa Joes		259.35
FP Mailing Solutions		1,035.00
Amazon Marketplace		66.50
Amazon.Com		161.48
Amazon Marketplace		21.94
Ready Refresh		192.97
Adobe Systems		219.66
Amazon.Com		21.24
Amazon.Com		29.91
Amazon.Com		59.24
Republic Services		75.63
Amazon Marketplace		33,153.12
Amazon Marketplace		19.99
Amazon Marketplace		97.98
Amazon Marketplace		44.44
Amazon.Com		47.97
Amazon Marketplace		27.99
Amazon Marketplace		37.62
Amazon Marketplace		4.98
Amazon Marketplace		19.98
Amazon Marketplace		16.88
Adobe Systems		76.47
Adobe Systems		25.49
Amazon Marketplace		140.99
Jewel Osco		11.75
Catherine's Garden		65.00
Amazon Marketplace		16.02

USPS			102.20
Amazon Marketplace			242.78
Amazon Marketplace			35.98
Amazon Marketplace			23.58
Visa		Old National	
Apple.Com			0.99
Aauto & Truck Care			190.00
Dunkin			59.15
Buona			118.55
<b>TOTALS:</b>			<b>\$498,823.44</b>
	<b>TOTAL SUPPLEMENTAL WARRANT LIST:</b>		<b>\$800,370.97</b>

# Payroll Summary

Check Date: 11/21/2024

Page 1 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2024112101

Pay Period: 11/02/2024 to 11/15/2024

## Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	68	0.00	91,535.31	91,535.31	
	Regular	1	117.99	0.00	117.99	
<b>Totals</b>		<b>69</b>	<b>117.99</b>	<b>91,535.31</b>	<b>91,653.30</b>	→ <b>91,653.30</b>

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	9	12,094.32	5,492.19	17,586.51	
<b>Totals</b>			<b>9</b>	<b>12,094.32</b>	<b>5,492.19</b>	<b>17,586.51</b>	→ <b>17,586.51</b>

<b>Total Net Payroll Liability</b>			<b>12,212.31</b>	<b>97,027.50</b>	<b>109,239.81</b>	→ <b>109,239.81</b>
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## Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	122,054.89	122,054.89	12,599.63		
Medicare	36-6006039		Semi-Weekly	131,515.42	131,515.42	1,906.95		
Medicare - Employer	36-6006039		Semi-Weekly	131,515.42	131,515.42		1,906.97	
OASDI	36-6006039		Semi-Weekly	131,515.42	129,046.04	8,000.92		
OASDI - Employer	36-6006039		Semi-Weekly	131,515.42	129,046.04		8,000.85	
<b>Totals</b>						<b>22,507.50</b>	<b>9,907.82</b>	→ <b>32,415.32</b>

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	36-6006039		Semi-Weekly	122,054.89	122,054.89	6,116.57		
<b>Totals</b>						<b>6,116.57</b>	<b>0.00</b>	→ <b>6,116.57</b>

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.008500	Quarterly	131,515.42	9,611.31		81.70	
<b>Totals</b>						<b>0.00</b>	<b>81.70</b>	→ <b>81.70</b>

<b>Total Tax Liability</b>						<b>28,624.07</b>	<b>9,989.52</b>	→ <b>38,613.59</b>
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<b>Total Payroll Liability</b>						<b>147,853.40</b>		→ <b>147,853.40</b>
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## Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
112672162	11/21/2024	754.17				754.17	
<b>Totals</b>		<b>754.17</b>		<b>0.00</b>		<b>754.17</b>	→ <b>754.17</b>

## Transfers



Paylocity Corporation  
(888) 873-8205

User: Company Rpt Admin

Run on 11/19/2024 at 10:53 AM

**Payroll Summary**

Check Date: 11/21/2024

Process: 2024112101

VILLAGE OF PALOS PARK (1868)

Pay Period: 11/02/2024 to 11/15/2024

Type	Date	Source Account	Amount
Billing	11/21/2024	1405470*	754.17
Dir Dep	11/20/2024	1405470*	91,535.31
Tax	11/20/2024	1405470*	38,613.59
<b>Totals Transfers</b>			<b>130,903.07</b>

**130,903.07** →

**Tax Deposits**

Required Tax Deposits	Tax	Due On	Amount
( Deposit made by Service Bureau )	Federal Income Tax	11/27/2024	32,415.32
( Deposit made by Service Bureau )	Illinois SITW	11/27/2024	6,116.57
( Deposit made by Service Bureau )	Illinois SUI	1/31/2025	81.70
	<b>Total Tax Deposits</b>		<b>38,613.59</b>



# Payroll Summary

Check Date: 12/05/2024

Page 1 of 2

VILLAGE OF PALOS PARK (1868)

Process: 2024120501

Pay Period: 11/16/2024 to 11/29/2024

## Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	71	0.00	95,027.90	95,027.90	
	Regular	4	1,150.75	0.00	1,150.75	
<b>Totals</b>		<b>75</b>	<b>1,150.75</b>	<b>95,027.90</b>	<b>96,178.65</b>	→ <b>96,178.65</b>

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Regular	9	12,354.97	5,105.60	17,460.57	
<b>Totals</b>			<b>9</b>	<b>12,354.97</b>	<b>5,105.60</b>	<b>17,460.57</b>	→ <b>17,460.57</b>

<b>Total Net Payroll Liability</b>				<b>13,505.72</b>	<b>100,133.50</b>	<b>113,639.22</b>	→ <b>113,639.22</b>
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## Tax Liability

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6006039		Semi-Weekly	127,913.01	127,913.01	13,538.79		
Medicare	36-6006039		Semi-Weekly	137,086.60	137,086.60	1,987.80		
Medicare - Employer	36-6006039		Semi-Weekly	137,086.60	137,086.60		1,987.76	
OASDI	36-6006039		Semi-Weekly	137,086.60	129,363.60	8,020.49		
OASDI - Employer	36-6006039		Semi-Weekly	137,086.60	129,363.60		8,020.54	
<b>Totals</b>						<b>23,547.08</b>	<b>10,008.30</b>	→ <b>33,555.38</b>

IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	36-6006039		Semi-Weekly	127,913.01	127,913.01	6,414.20		
<b>Totals</b>						<b>6,414.20</b>	<b>0.00</b>	→ <b>6,414.20</b>

ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800854	0.008500	Quarterly	137,086.60	10,039.31		85.33	
<b>Totals</b>						<b>0.00</b>	<b>85.33</b>	→ <b>85.33</b>

<b>Total Tax Liability</b>						<b>29,961.28</b>	<b>10,093.63</b>	→ <b>40,054.91</b>
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<b>Total Payroll Liability</b>						<b>153,694.13</b>		→ <b>153,694.13</b>
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## Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
112691485	12/5/2024	257.59				257.59	
<b>Totals</b>		<b>257.59</b>		<b>0.00</b>		<b>257.59</b>	→ <b>257.59</b>

## Transfers



Paylocity Corporation  
(888) 873-8205

User: Company Rpt Admin

Run on 12/3/2024 at 11:27 AM

# Payroll Summary

Check Date: 12/05/2024

Page 2 of 2

Process: 2024120501

VILLAGE OF PALOS PARK (1868)

Pay Period: 11/16/2024 to 11/29/2024

Type	Date	Source Account	Amount
Billing	12/5/2024	1405470*	257.59
Dir Dep	12/4/2024	1405470*	95,027.90
Tax	12/4/2024	1405470*	40,054.91
<b>Totals Transfers</b>			<b>135,340.40</b> → <b>135,340.40</b>

## Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
( Deposit made by Service Bureau )	Federal Income Tax	12/11/2024	33,555.38
( Deposit made by Service Bureau )	Illinois SITW	12/11/2024	6,414.20
( Deposit made by Service Bureau )	Illinois SUI	1/31/2025	85.33
	<b>Total Tax Deposits</b>		<b>40,054.91</b>



Paylocity Corporation  
(888) 873-8205

User: Company Rpt Admin

Run on 12/3/2024 at 11:27 AM



VILLAGE OF  
**PALOS PARK**

**Village Council**

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: December 9, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

Approve Partial Payment Disbursement No. 2 for the McCarthy Road Water Transmission Main.

**BACKGROUND/HISTORY:**

The Village has contracted with Steve Spiess Construction Co. to install a new 16" water transmission main from the Holy Family Villa property on 123<sup>rd</sup> Street west of Will-Cook Road, to west of Bell Road terminating at the Cog Hill property. The contract amount was \$1,876,684.80. Work has commenced on the project and the second partial payment request has been submitted and approved by Baxter & Woodman in the amount of \$ 664,309.73. The money to pay for the project was budgeted in the Water Fund and comes from the American Rescue Plan Act (ARPA) and a loan from the IEPA. The \$644,000.00 from ARPA will be spent first to lessen the amount of the loan.

**STAFF RECOMMENDATION:**

Staff recommends approving the Baxter and Woodman recommendation and approve Partial Payment Disbursement No.2 from Steve Spiess Construction.

**RECOMMENDED MOTION:**

I move to approve Partial Payment Disbursement No. 2 from Steve Spiess Construction in the amount of \$664,309.73.

November 27, 2024

Mr. Mike Sibrava  
Department of Public Utilities  
Village of Palos Park  
8999 West 123rd Street  
Palos Park, Illinois 60464

**RECOMMENDATION FOR PARTIAL PAYMENT**

**Subject: Village of Palos – McCarthy Road Water Transmission Main – L17-5228**

**Dear Mr. Sibrava:**

Enclosed are the following documents submitted by **Steve Spiess Construction, Inc.**, requesting **partial payment disbursement #2**, for work performed and materials furnished for the **McCarthy Road Water Transmission Main Improvements** project:

1. Contractor Invoice #5414 and supplement dated November 21, 2024.
2. Contractor Sworn Statement for Contractor and Subcontractor to Owner and supplement dated November 21, 2024.
3. **Partial Waivers of Lien:**

Steve Spiess Construction, Inc.	\$331,658.73
Underground Pipe and Valve	\$221,691.00
Core and Main	\$102,960.00
Season’s Landscape	\$8,000.00

The following is our opinion of the amount due and payable to **Steve Spiess Construction, Inc.**, in accordance with the terms of the Construction Contract Documents for the **McCarthy Road Water Transmission Main Improvements** project:

Work Completed to Date	\$981,819.58
Less 10% Retention	\$98,181.96
Net Amount Earned	\$738,121.92
Previous Payments Recommended	\$219,327.89
<b>Partial Disbursement Due</b>	<b>\$664,309.73</b>

Please call if you have any questions.

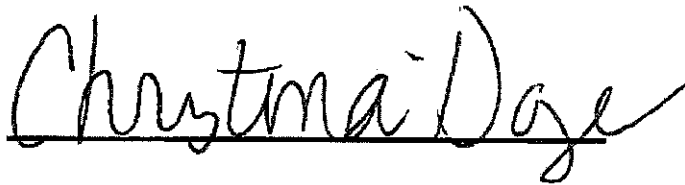
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

Village of Palos Park, ILLINOIS

By: \_\_\_\_\_ Authorized Representative

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS



Christina M. Dozier  
Project Manager

C: Reginald Jansen, Baxter & Woodman, Inc.  
Steve Sibrava, Village of Palos Park, IL  
Steve Spiess Construction, Inc.



STEVE

# SPIESS

CONSTRUCTION, INC.

10284 VANS DR.

FRANKFORT, IL 60423

815-469-2333

fax 815-469-2449

## INVOICE

Village of Palos Park

Invoice Date	11/21/2024
Invoice Number	5414
Project Number	697
Pay Request Number	2 & Partial
Project	McCarthy Road Water Transmission Main

No.	Description	Contract Quantity	Unit	Quantity Completed to Date	Quantity Completed This Invoice	Unit Price	Total Eamed To Date	Total Previously Invoiced	Total Due This Invoice
1	Preconstruction Video Recording	1	LS	1.00	0.00	\$1,785.00	\$1,785.00	\$1,785.00	\$0.00
2	Traffic Control and Protection	1	LS	0.40	0.20	\$112,510.00	\$45,004.00	\$22,502.00	\$22,502.00
3	Mobilization	1	LS	1.00	0.60	\$122,325.00	\$122,325.00	\$48,930.00	\$73,395.00
4	Granular Trench Backfill	100	CY	0	0	\$71.00	\$0.00	\$0.00	\$0.00
5	Trench Backfill (Special)	100	CY	0	0	\$62.00	\$0.00	\$0.00	\$0.00
6	Watermain (Open Cut), 16-Inch	2,395	FT	1,749	1,474	\$159.35	\$278,703.15	\$43,821.25	\$234,881.90
7	Watermain (Open Cut), 16-Inch, RJT	665	FT	0	0	\$159.35	\$0.00	\$0.00	\$0.00
8	Watermain (Directionally Drilled), 16-Inch	2562	FT	1,588	1,318	\$261.00	\$414,468.00	\$70,470.00	\$343,998.00
9	Additional Fittings	6,000	LB	0	0	\$0.01	\$0.00	\$0.00	\$0.00
10	Connect To Watermain (Non-pressure), 12"	1	EA	1	0	\$8,600.00	\$8,600.00	\$8,600.00	\$0.00
11	Butterfly Valve, 16-Inch	7	EA	4	3	\$11,540.00	\$46,160.00	\$11,540.00	\$34,620.00
12	Valve Vault, 6-Foot Diameter	7	EA	4	3	\$6,086.00	\$24,344.00	\$6,086.00	\$18,258.00
13	Valve Vault (Add'l. Depth), 6-Foot Diameter	4	VFT	0	0	\$1,325.00	\$0.00	\$0.00	\$0.00
14	Fire Hydrant	11	EA	5	4	\$5,954.00	\$29,770.00	\$5,954.00	\$23,816.00
15	Fire Hydrant Barrel Extension	15	VFT	0	0	\$1,180.00	\$0.00	\$0.00	\$0.00
16	Line Stop, 12-Inch	1	EA	0	0	\$10,565.00	\$0.00	\$0.00	\$0.00
17	Silt Fence	4,310	FT	2,879.9	0.0	\$4.25	\$12,239.58	\$12,239.58	\$0.00
18	Ditch Check	11	EA	0	0	\$262.00	\$0.00	\$0.00	\$0.00
19	Hot Mix Asphalt Removal and Replacement 2.5" Binder 1.5" Surface	100	SY	0	0	\$70.00	\$0.00	\$0.00	\$0.00
20	Hot Mix Asphalt Driveway Removal and Replacement, 4-Inch	100	SY	0	0	\$93.00	\$0.00	\$0.00	\$0.00
21	Gravel Driveway Removal and Replacement	100	SY	0	0	\$9.80	\$0.00	\$0.00	\$0.00
22	Gravel Shoulder Restoration	3,400	FT	0	0	\$6.30	\$0.00	\$0.00	\$0.00
23	Restoration of Lawns and Parkways	9,000	SY	0	0	\$5.80	\$0.00	\$0.00	\$0.00
24	Clearing and Grubbing	6,600	SY	6,031.9	0.0	\$2.65	\$15,984.54	\$15,984.54	\$0.00
25	Fence To Be Removed & Re-erected	10	FT	0	0	\$57.00	\$0.00	\$0.00	\$0.00
26	Dust Control	30	DAY	0	0	\$0.01	\$0.00	\$0.00	\$0.00
27	Removal and Replacement of Unsuitable Material	100	CY	0	0	\$114.00	\$0.00	\$0.00	\$0.00

STEVE

# SPIESS

CONSTRUCTION, INC.

10284 VANS DR.

FRANKFORT, IL 60423

815-469-2333

fax 815-469-2449

## INVOICE

Village of Palos Park

Invoice Date	11/21/2024
Invoice Number	5414
Project Number	697
Pay Request Number	2 & Partial
Project	McCarthy Road Water Transmission Main

No.	Description	Contract Quantity	Unit	Quantity Completed to Date	Quantity Completed This Invoice	Unit Price	Total Earned To Date	Total Previously Invoiced	Total Due This Invoice
28	Soil Tests For Contaminates	5	EA	5	5	\$500.00	\$2,500.00	\$0.00	\$2,500.00
29	Contaminated Waste Disposal	100	CY	0	0	\$126.00	\$0.00	\$0.00	\$0.00
30	Exploratory Excavation	10	EA	0	0	\$945.00	\$0.00	\$0.00	\$0.00
31	Removal and Replacement of Signs	1	EA	0	0	\$260.00	\$0.00	\$0.00	\$0.00
32	Tree Tunneling (Watermain), 16-Inch	50	FT	0	0	\$133.00	\$0.00	\$0.00	\$0.00
33	Tree Root Pruning	60	EA	0	0	\$115.00	\$0.00	\$0.00	\$0.00
34	Tree Trimming	1	LS	0	0	\$1.00	\$0.00	\$0.00	\$0.00
35	Tree Removal, 6-Inch through 12-Inch	10	EA	5	5	\$315.00	\$1,575.00	\$0.00	\$1,575.00
36	Tree Removal, Over 12-Inch	10	EA	5	5	\$630.00	\$3,150.00	\$0.00	\$3,150.00
37	Allowance As Directed By Owner	1	UN	0	0	\$50,000.00	\$0.00	\$0.00	\$0.00
<b>Change Order #1</b>									
1	Credit for HDPE pipe in lieu of PVC pipe installed by directional drilling	2,562	LF	1,588	1,318	-\$15.61	-\$24,788.68	-\$4,214.70	-\$20,573.98

Total Earned to Date	\$981,819.58
Amount Previously Invoiced	\$243,697.66
Total Due This Invoice	\$738,121.92

Total Earned To Date	\$981,819.58
Recommended Retention at 10%	\$98,181.96
Total Recommended Payment	\$883,637.62
Amount Previously Recommended	\$219,327.89
Amount Recommended For Payment At This Time	\$664,309.73

STATE OF Illinois  
COUNTY OF Will

**Waiver of Lien To Date**

Gty # \_\_\_\_\_  
Escrow # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Palos Park  
to furnish water transmission main  
for the premises known as McCarthy Road  
of which Village of Palos Park is the owner.

THE undersigned, for and in consideration of Six Hundred Sixty-Four Thousand Three Hundred Nine and 73/100\*\*\*\*\*  
( \$ \$664,309.73 ) Dollars, and other good and valuable consideration, the receipt whereof is hereby  
acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to  
mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus  
or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor services,  
material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.\*

DATE November 25, 2024 COMPANY NAME Steve Spiess Construction, Inc.  
ADDRESS 10284 Vans Drive, Frankfort, IL 60423  
SIGNATURE AND TITLE: *Shawn Spiess* Shawn Spiess, Vice President

\* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

**CONTRACTOR'S AFFIDAVIT**

STATE OF Illinois  
COUNTY OF Will

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Shawn Spiess BEING DULY SWORN,  
DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) Vice President OF (COMPANY NAME)  
Steve Spiess Construction WHO IS THE CONTRACTOR FURNISHING  
water transmission main WORK ON THE BUILDING LOCATED  
McCarthy Road

OWNED BY Village of Palos Park  
That the total amount of the contract including extras\* is \$1,876,684.80 on which they have received payment of  
\$219,327.89 prior to this payment. That all waivers are true, correct and genuine and delivered  
unconditionally and that there is no claim either legal or equitable to defect the validity of said waivers. That the following are the names of all parties  
who have furnished material or labor, or both for the said work and all parties having contracts or sub contracts for specific portions of said  
work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor  
and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Steve Spiess Construction, Inc.	Labor & Equip	\$958,424.80	\$219,327.89	\$331,658.73	\$407,438.18
East Jordan	Materials	\$2,300.00			\$2,300.00
Underground Pipe and Valve	Materials	\$400,000.00		\$221,691.00	\$178,309.00
Oldcastle Infrastructure	Materials	\$33,000.00			\$33,000.00
Core and Main	Materials	\$102,960.00		\$102,960.00	\$0.00
Airy's, Inc.	SubContractor	\$255,000.00			\$255,000.00
Homer Tree Service	SubContractor	\$40,000.00			\$40,000.00
Seasons Landscape	SubContractor	\$85,000.00		\$8,000.00	\$77,000.00
<b>TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE</b>		<b>\$1,876,684.80</b>	<b>\$219,327.89</b>	<b>\$664,309.73</b>	<b>\$993,047.18</b>

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE November 25, 2024 SIGNATURE: *Shawn Spiess*  
Shawn Spiess, Vice President

SUBSCRIBED AND SWORN TO BEFORE ME THIS 25th DAY OF November, 2024



*Kristin Marie Jackson*  
Kristin Marie Jackson, Notary Public

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

**SWORN STATEMENT FOR CONTRACTOR AND SUBCONTRACTOR TO OWNER**

State of Illinois }  
 County of Will } SS

Estimate No. 2 & Partial  
 Date: 11/21/2024  
 Invoice No: 5414

The affiant, Shawn Spiess being first duly sworn, on oath deposes  
 (Name)  
 and says that he/she is Vice President  
 (Position)

Steve Spiess Construction, Inc., 10284 Vans Drive, Frankfort, IL, 60423, (815) 469-2333 that has  
 (Firm Name, Address and Phone Number)  
 a contract with, Village of Palos Park, IL owner for  
water transmission main  
 (Kind of Work)  
 on the following described premises in said County, to-wit: McCarthy Road

That, for the purpose of said contract, the following persons have been contracted with, and have furnished, or are furnishing and preparing materials for, and have done or are doing labor on said improvement. That there is due and to become due them, respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of all such persons, and of the amounts paid.

1	2	3	4	5	6	7
Name and Address	Kind of Work	Adjusted Total Contract Incl. Extras and Credits	Total Retained Including this application	Net Previously Paid	Net Amount of this Payment	Balance To Become Due (Incl. Retention)
East Jordan	Materials	\$ 2,300.00	\$ -	\$ -	\$ -	\$ 2,300.00
Underground Pipe and Valve	Materials	\$ 400,000.00	\$ -	\$ -	\$ 221,691.00	\$ 178,309.00
Oldcastle Infrastructure	Materials	\$ 33,000.00	\$ -	\$ -	\$ -	\$ 33,000.00
Core and Main	Materials	\$ 102,960.00	\$ -	\$ -	\$ 102,960.00	\$ -
Airy's, Inc.	SubContractor	\$ 255,000.00	\$ -	\$ -	\$ -	\$ 255,000.00
Homer Tree Service	SubContractor	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00
Seasons Landscape	SubContractor	\$ 85,000.00	\$ -	\$ -	\$ 8,000.00	\$ 77,000.00
Steve Spiess Construction, Inc. 10284 Vans Drive Frankfort, IL 60423	Labor and Equipment	\$ 958,424.80	\$ -	\$ 219,327.89	\$ 331,658.73	\$ 407,438.18
		\$ 1,876,684.80	\$ -	\$ 219,327.89	\$ 664,309.73	\$ 993,047.18
AMOUNT OF ORIGINAL CONTRACT		\$ 1,876,684.80	WORK COMPLETED TO DATE			\$ 981,819.58
EXTRAS TO CONTRACT		\$ -	LESS RETAINED			\$ 98,181.96
TOTAL CONTRACT AND EXTRAS		\$ 1,876,684.80	Material Stored On-Site			\$ -
CREDITS TO CONTRACT		\$ -	NET AMOUNT EARNED			\$ 883,637.62
ADJUSTED TOTAL CONTRACT		\$ 1,876,684.80	NET PREVIOUSLY PAID			\$ 219,327.89
			NET AMOUNT OF THIS PAYMENT			\$ 664,309.73
			BALANCE TO BECOME DUE (Incl. Retention)			\$ 993,047.18

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 90% of the cost of work completed to date.

I agree to furnish Waivers of Lien for all materials under my contract when demanded.

Signed

Shawn Spiess  
 Shawn Spiess, Vice President  
 (Position)



Subscribed and sworn to before me this 25th day of November, 2024

Kristin Marie Jackson  
 Kristin Marie Jackson (Notary Public)

The above sworn statement should be obtained by the owner before each and every payment.

HB&WFDRMSB&W Construction Forms-Form Letters\Illinois Construction Forms\B&W74 - SWORN STATEMENT.doc



VILLAGE OF  
**PALOS PARK**

**Village Council**

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: December 9, 2024

6:30 PM

Kaptur Administrative Center

**AGENDA MATTER:**

2024 Roadway Project.

**BACKGROUND/HISTORY:**

Attached is Pay Estimate No. 4 for the 2024 Roadway Improvement Project in the amount of \$270,705.81. Public Works is asking for approval of this estimate. The estimate includes all the work done in the Project including extra work approved. We are reducing the retention to 2%.

Total Work to Date	\$1,172,816.92
Less 2% Retention	\$ 23,456.34
Less Previous Est.	\$ 878,654.77
Total Due Est No 4	\$ 270,705.81

**STAFF RECOMMENDATION:**

Staff recommends approval of Pay Estimate No. 4

**RECOMMENDED MOTION:**

I move to approve Pay Estimate No. 4 for the 2024 Roadway Project to Lindahl Brothers in the amount of \$270,705.81.

# LINDAHL

## BROS. INC.

SINCE 1927

Village of Palos Park  
 2024 Roadway Improvements  
 Various Locations  
 Lindahl Project No. 24024  
 November 27, 2024

**Estimate # 4**

	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1.)	Hot-Mix Asphalt Surface Removal (Variable Depth)	59,700.00 SY	3.50	\$ 208,950.00
2.)	Bituminous Materials (Tack Coat) SS-1	6,653.00 GAL	0.01	\$ 66.53
3.)	Hot-Mix Asphalt Binder Course IL 9.5, N50, 1.5" Depth	4,483.29 TON	81.00	\$ 363,146.49
4.)	Hot-Mix Asphalt Surface Course Mix D, N50, 2" Depth	5,762.00 TON	81.00	\$ 466,722.00
5.)	Pavement Patch 3"	125.00 SY	45.00	\$ 5,625.00
6.)	Aggregate Wedge Shoulder, Type B, CA-6	623.24 TON	35.00	\$ 21,813.40
8.)	Hot-Mix Asphalt Surface Removal, Butt Joint	341.00 SY	3.50	\$ 1,193.50
9.)	Frame and Lid to be Adjusted, Special	37.00 EACH	300.00	\$ 11,100.00
10.)	Remove and Replace Hot-Mix Asphalt Drive	1,088.00 SY	25.00	\$ 27,200.00
13.)	Traffic Control and Protection	1.00 LSUM	47,000.00	\$ 47,000.00
13A.)	Supplemental Traffic Control and Protection for Added Locations	1.00 LSUM	20,000.00	\$ 20,000.00

<b>Estimate # 4 TOTAL</b>	\$ 1,172,816.92
<b>Less 2% Retention</b>	\$ 23,456.34
<b>Subtotal</b>	\$ 1,149,360.58
<b>Amount Received</b>	\$ 878,654.77
<b>Amount Due Estimate # 4</b>	\$ 270,705.81

8999 West 123<sup>rd</sup> Street  
Fax: (708) 448-9542  
Phone: (708)671-3730  
Palos Park, IL 60464  
www.palospark.org



To: Mike Wade, Building Dept. Commissioner  
From: Building Department  
Date: December 3, 2024  
Subject: Building Department Report for Council Meeting December 9, 2024

Why should a homeowner pay attention to ice or icicles hanging from their homes? Ice dams can cause serious damage to your roof. The re-frozen water along the roof edge creates an ice dam and melting snow running down the roof begins to back up underneath the roof covering. This water will soak the roof sheathing and leak into the attic unless there is a barrier above the sheathing. Check for water stains or moisture in the attic. Water stains and moisture may indicate that an ice dam has formed.

To help prevent ice dams:

Keep attics well insulated and well ventilated

When replacing a roof, make sure to install a water repellent barrier underneath the shingles.

This acts as an extra layer of protection that helps prevent water from seeping inside the building.

#### **PERMITS:**

The Building Department processed **thirteen (13) permits** from November 20, 2024-December 3, 2024 resulting in **\$6,016.00** in permit fees for a total of **\$203,235.00** in permit fees for this fiscal year. Please see attached for more details.

#### **BUILDING PERMIT INSPECTIONS**

Forty-two (42) inspections were completed during this time.

# County Monthly Permit Report

12/03/2024

1/2

Date Issued	Permit #	Applicant	Address / Parcel	Const. Value	Fee
11/26/2024	WD24-0041	RENEWAL BY ANDERSEN, LLC	11801 85TH AVE	\$22,080.00	\$150.00
	Permit Type:	Window and Door	23-23-316-002-0000		
	Work Description:	ROOF			
12/02/2024	WD24-0038	EVERGREEN DOOR AND WINDOW	132 COMMONS DR	\$1,000.00	\$150.00
	Permit Type:	Window and Door	23-26-201-142-0000		
	Work Description:	WINDOW			
11/26/2024	SNT24-0002	CHURCH OF THE TRANSFIGURATION	12219 86TH AVE	\$25.00	\$25.00
	Permit Type:	Sign (Temporary)	23-26-110-001		
	Work Description:	TEMP SIGN			
11/20/2024	SDG24-0002	NAGI SALEH	8823 126TH ST	\$7,000.00	\$300.00
	Permit Type:	Siding	23-27-417-003-0000		
	Work Description:	siding			
11/20/2024	RW24-0001	CAMPHOUSE COUNTRY LANDSCAPE	12423 SEMINOLE RD	\$14,000.00	\$225.00
	Permit Type:	Retaining wall	23-26-307-001-0000		
	Work Description:	RETAINING WALL			
12/02/2024	RS24-0300	KALICHE CONSTRUCTION, INC	5 WILD CHERRY LN	\$13,484.58	\$225.00
	Permit Type:	Roof (Shingle)	23-28-403-004-0000		
	Work Description:	ROOF			
11/20/2024	RS24-0299	AMERICAN SERVICES, INC	8221 W KNOLLWOOD DR	\$7,300.00	\$225.00
	Permit Type:	Roof (Shingle)	23-26-202-026-0000		
	Work Description:	ROOF			
11/20/2024	RS24-0298	MUELLER ROOFING	30 PARK LANE DR	\$12,800.00	\$225.00
	Permit Type:	Roof (Shingle)	23-28-302-012-0000		
	Work Description:	ROOF			
11/26/2024	RS24-0297	D & C ROOFING AND CONSTRUCTION	7914 120TH ST	\$6,500.00	\$225.00
	Permit Type:	Roof (Shingle)	23-25-101-025-0000		
	Work Description:	ROOF			
11/25/2024	RS24-0296	JP BLANC LLC	8614 W 123RD ST	\$49,000.00	\$225.00
	Permit Type:	Roof (Shingle)	23-26-107-013-0000		
	Work Description:	ROOF			
11/20/2024	PLI24-0005	AQUA POOLS, INC.	8404 W 123RD ST	\$80,000.00	\$3391.00
	Permit Type:	Pool (In-Ground)	23-26-111-004-0000		
	Work Description:	POOL			
11/26/2024	DT24-0006	ALLIED WATER SERVICES	11757 82ND CT	\$13,201.83	\$150.00
	Permit Type:	Drain Tile	23-23-406-006-0000		

Work Description: DRAINTILE

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11/27/2024	DEM24-0004	ALPINE DEMOLITION SERVICES, LLC	13050 MC CARTHY ROAD	\$23,400.00	\$500.00
	Permit Type:	Demolition	22-26-400-003-0000		
	Work Description:	demolition			

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Total Permits For Type:	13
Total Fees For Type:	\$6,016.00
Total Const. Value For Type:	\$249,791.41

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Grand Total Fees:	\$6,016.00
Grand Total Permits:	\$13.00
Grand Total Const. Value:	\$249,791.41



**Village Council**  
*Mayor Nicole Milovich-Walters*  
*Village Clerk Marie Arrigoni*  
*Commissioner G. Darryl Reed*  
*Commissioner Dan Polk*  
*Commissioner Mike Wade*  
*Commissioner Rebecca Petan*

**Meeting of: December 9, 2024**

**6:30 PM**

**Kaptur Administrative Center**

**AGENDA MATTER:**

Professional Services Agreement with HR Green for plan review and inspection services.

**BACKGROUND/HISTORY:**

On January 8, 2018, the Village Council authorized staff to negotiate an agreement with HR Green to provide building plan review and inspection services. This agreement was renewed at the December 10, 2018, December 9, 2019, December 14, 2020, December 13, 2021, December 12, 2022, and December 11, 2023 Village Council meetings. The current agreement expires on December 31, 2024 and will need to be renewed to continue service. The proposed 2025 agreement mirrors the previous agreement, with exception to minor increases in fees to reflect HR Green's 2025 bill rates. A resolution has been prepared authorizing the execution of the agreement.

**STAFF RECOMMENDATION:**

Staff recommends approval.

**RECOMMENDED MOTION:**

I move to approve Resolution 2024-R-11 a "Resolution Approving and Authorizing the Execution of a Professional Services Agreement with H.R. Green, Inc. Relative To Building Plan Review and Inspection Services".

**Attachments:**

Resolution #2024-R- 11  
2025 Professional Services Agreement with HR Green

**RESOLUTION NO. 2024 – R – 11**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF  
A PROFESSIONAL SERVICES AGREEMENT WITH H.R. GREEN, INC.  
RELATIVE TO BUILDING PLAN REVIEW AND INSPECTION SERVICES**

WHEREAS the Village of Palos Park (the “Village”) has determined that it is in the public interest that the Village outsource some of its building and zoning plan review and inspection work; and

WHEREAS, the Village previously underwent a thorough search of competent firms to provide the necessary scope of services relative to this building and zoning plan review and inspection work; and

WHEREAS, the Village previously determined HR Green, Inc. to be the best suited firm to do the necessary work; and

WHEREAS, HR Green, Inc. has been satisfactorily performing the necessary work for the Village; and

WHEREAS, the Village desires to continue its relationship with HR Green for performance of this building plan review and inspection work; and

WHEREAS, the Village and HR Green, Inc. have reached a written common understanding of the terms of the work and cost to the Village in the form of agreement attached as Exhibit A to this Resolution; and

WHEREAS, the Village finds it in its best interests to authorize the Mayor, the Village Manager or a designee to sign the agreement attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Palos Park, Cook County, Illinois, that Nicole Milovich-Walters, Mayor of the Village of Palos Park, Richard Boehm, Village Manager of the Village of Palos Park and/or a

designee, are hereby each individually authorized to execute the professional services agreement with H.R. Green, Inc. relative to Building Plan Review and Inspection Services Agreement attached as Exhibit A on behalf of the Village of Palos Park.

ADOPTED this 9<sup>th</sup> day of December, 2024, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by me this 9<sup>th</sup> day of December, 2024.

\_\_\_\_\_  
Nicole Milovich-Walters  
Mayor

ATTEST:

\_\_\_\_\_  
Marie Arrigoni  
Village Clerk



## **PROFESSIONAL SERVICES AGREEMENT**

**For**

**Village of Palos Park**

**Building Plan Review and Inspection Services**

Mr. Richard Boehm  
Village Manager  
Village of Palos Park  
8999 W. 123<sup>rd</sup> St.  
Palos Park, IL. 60464  
708-671-3700

Michael Puplava  
Certified Building Official  
HR Green, Inc.  
323 Alana Dr.  
New Lenox, IL 60451  
815.385.1778

HR Green Project No.: 2404208

January 1, 2025

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- 3.0 DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
- 4.0 ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
- 5.0 SERVICES BY OTHERS
- 6.0 CLIENT RESPONSIBILITIES
- 7.0 PROFESSIONAL SERVICES FEE
- 8.0 TERMS AND CONDITIONS

THIS **AGREEMENT** is between Village of Palos Park (hereafter "CLIENT") and HR Green, Inc. (hereafter "COMPANY").

## **1.0 Project Understanding**

Upon contract approval and notice-to-proceed, COMPANY will provide CLIENT with COMPANY staff to perform Building Plan Review and Inspection Services as needed. COMPANY staff may report directly to the Village of Palos Park Village Hall as determined by CLIENT based on the following Options as listed and described below:

### **Basic Services:**

Plan Reviews and Building Inspections (Residential, Commercial, and Industrial) - COMPANY staff will be provided as needed by CLIENT, reporting to the Chief Building Inspector or to Village Staff as directed. An inspection schedule is to be sent to COMPANY via email by 3:00 p.m. the day prior to inspections. The inspection schedule is to include address, contractor or permit applicant contact information, the type of inspection, and timeframe of inspection for each inspection. The CLIENT is to schedule inspections grouped together in sequence for efficiency to avoid gaps of time in between inspections.

To provide Plan Review Services at our HR Green office(s) as needed, plans are to be sent electronically as PDFs via email. COMPANY will return a final complete set of plans to the CLIENT stamped "approved" or "approved as noted" or as requested by the CLIENT. Plan review letters will be provided to the CLIENT for all plan reviews with applicable forms as determined by CLIENT.

COMPANY staff will take direction from the Chief Building Inspector and/or assigned Village Staff and will adhere to the CLIENT'S scheduling, reporting, software usage, equipment standards, personnel assignments, training, and policy compliance.

COMPANY staff will be International Code Council (ICC) certified and/or State Licensed Professionals and will be experienced and knowledgeable in their specific field of service. COMPANY staff will work in compliance with the Village of Palos Park policies and adopted building codes, ordinances, and amendments. CLIENT will keep COMPANY informed of changes or revisions to adopted building codes, ordinances, and amendments.

COMPANY will work and coordinate plan reviews and inspections with the Village's software system, if available. COMPANY will attend training on Village policies including, but not limited to software, procedures, and Village Code requirements as needed. All time required for COMPANY staff to be trained in CLIENT's new software and time required for scheduling and entering plan review and inspection results into CLIENT's software is to be billed hourly T&M per COMPANY Bill Rate Fee Schedule below.

## **2.0 Scope of Services**

CLIENT agrees to employ COMPANY to perform Building Plan Reviews and Inspections for building projects within the Village of Palos Park as directed by CLIENT as listed above

including but not limited to, Residential, Remodeling, Additions, Multi-family, Commercial, Industrial, Mixed Use, etc.

- A. COMPANY will utilize a multi-disciplined group of team members assigned to the Village as required to perform complete technical Building Plan Reviews and Building Inspections, as requested by CLIENT, to include:
- Zoning (setbacks, lot coverage) as requested.
  - Site / Civil (including floodplain) as requested.
  - Building
  - Mechanical
  - Electrical
  - Plumbing
  - Energy
  - Accessibility
  - Means of Egress
  - Use and Occupancy
  - Building Height and Areas
  - Construction Type
- B. COMPANY staff will verify that construction documents (plans and specifications) and building inspections comply with adopted Building Codes, Village of Palos Park Zoning Codes and Municipal Ordinances and Amendments, and will review third party reports such as, but not limited to, Health Department Requirements, Soils and Geological Reports, Civil Engineering Grading Drawings and Surveys, Roof and Floor Engineered Truss Design Plans and Structural Design Plans.
- C. As directed by CLIENT, COMPANY staff will track plan review comments and inspections to verify that the applicants have addressed plan review and inspection comments in order to achieve Code and Ordinance compliance.
- D. COMPANY will provide a consistent roster of International Code Council (ICC) Certified Inspectors and State Licensed Professionals to perform plan reviews and building inspections as required by CLIENT. COMPANY plan reviewers and building inspectors will conduct plan reviews and inspections of all building disciplines to verify that plans and construction complies with approved plans, specifications, and all applicable codes and ordinances and amendments. As directed by CLIENT, COMPANY staff will provide on-site and off-site (via telephone and email) consultation to assist residents, business owners, developers, contractors and design professionals as required.
- E. COMPANY staff will provide plan reviews and inspection services during the Village's normal business hours or as directed by CLIENT and will include:
- Excellent customer service to the public as an extension of Village staff.
  - On-site and off-site (adjacent to parcel) problem solving and working closely with property owners through occupancy as directed by CLIENT.

- Proficiently communicating with permit applicants to provide clear and concise direction as determined by CLIENT.
- Participate in reviews with fire, health, and other government agencies as required and directed by CLIENT.
- Incorporate, track and update plan reviews and inspection reports utilizing the Village's computer software system.

F. COMPANY will provide additional on-call staffing (Plan Reviewers and Building Inspectors) as requested by CLIENT to cover CLIENTS' building department personnel when they are on vacation, out of the office, or otherwise needed. Holiday periods can present additional coordination challenges for both the CLIENT and COMPANY. In order to ensure coverage and staff availability during these times, the COMPANY requests that whenever possible, the CLIENT communicates in advance as early as possible their needs for anticipated on-call staffing.

### **3.0 Deliverables and Schedules Included in this Agreement.**

The initial contract term shall be from the date of award to December 31, 2025. The CLIENT shall have the right to renew the contract on an annual basis with all terms and conditions, other than price, remaining the same. COMPANY Bill Rates for renewal contracts are to be increased by 3% of the previous year's bill rates.

COMPANY shall begin performing the services on January 1, 2025, after notice to proceed from CLIENT and signed contract documents are provided.

### **4.0 Items not included in Agreement/Supplemental Services**

The following items are not included as part of this agreement, but can be added at any time per task order or escrow account setup, or as T&M as directed by CLIENT:

- Landscape Architect / Arborist – COMPANY staff
- Licensed Architect Services other than Building Plan Reviews
- Structural Engineering Plan Reviews and Structural Calculation Reviews- COMPANY staff
- Surveying – COMPANY staff
- Soil Testing – Not provided by COMPANY (use sub-consultant)
- External Agency Reports
- Environmental – COMPANY staff

Supplemental services not included in the agreement can be provided by COMPANY under separate agreement, if desired and will be provided at COMPANY Standard Bill Rates.

### **5.0 Services by Others**

Permit Coordinator / Administrative Assistant – Village Staff

**6.0 Client Responsibilities**

CLIENT is to provide COMPANY appointed staff with a copy of all Local Municipal Codes and Ordinances with Amendments including Historical District, Zoning and Subdivision and Sign requirements, standard permit, plan review and inspection forms and any other applicable forms or documents.

**Pricing Index**

**BILL RATE FEE SCHEDULE – 2025 (As Applicable)**

Task	Personnel	Bill Rate
Civil / Structural Engineering Reviews	Professional Engineer I / II	\$162 - \$225 per hour
Building Plan Reviews Residential and Commercial	Master Code Professional / Certified Building Official / Senior Building Plan Reviewer	\$170 per hour
Building, Mechanical and Electrical Inspections	ICC Certified Building Inspector	\$120 per hour
Plumbing Inspections	IDPH Licensed & Certified Plumbing Inspector	\$125 per hour
Permit / Administrative	Permit Coordinator / Administrative Assistant	\$110 per hour
HR Green Vehicle	Mileage will be billed at the current IRS standard rate including mileage to and from HR Green Office and while completing inspection services within the Village limits.	0.655 Cents per mile

**7.0 Professional Services Fee**

**7.1 Invoices**

The fee for services will be based on the Basic Services as selected by CLIENT and according to COMPANY's standard hourly rate fee schedule.

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. The CLIENT agrees to pay in a timely manner following the terms of the "Illinois Local Government Prompt Payment Act, 50 ILCS 505".

**7.2 Extra Services**

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

**7.3 Exclusion**

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

#### 7.4 Payment

The CLIENT agrees to pay COMPANY according to the Basic Services as selected by the CLIENT.

### 8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

#### 8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

#### 8.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

#### 8.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

#### 8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

#### 8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

#### 8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT, or the performance of the services shall be brought in a court of competent jurisdiction in the State of Illinois

8.13 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.14 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

8.15 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.16 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

8.17 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.18 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT'S AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

#### 8.19 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

#### 8.20 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

#### 8.21 Construction Observation Without Design

It is agreed that the professional services of COMPANY are limited to a review and observation of the work of the contractor to ascertain that such work is proceeding in general accordance with the contract documents and that such contract documents have not been prepared by the COMPANY. Unless otherwise stated, the CLIENT warrants that any documents provided to COMPANY by the CLIENT or by the prior consultant may be relied upon as to their accuracy and completeness without independent investigation by the successor consultant and that the CLIENT has the right to provide such documents to COMPANY free of any claims of copyright or patent infringement or violation of any other party's rights in intellectual property. It is further agreed that the CLIENT will defend, indemnify and hold harmless COMPANY from any claim or suit whatsoever, including all payments, expenses or costs, arising from or alleged to have arisen from an error or omission in the plans, specifications or contract documents. COMPANY agrees to be responsible for its employees own negligent acts, errors or omissions in the performance of their professional services.

8.22 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

**HR GREEN, INC.**



Michael Puplava  
Certified Building Official

Approved by: Timothy J. Hartnett  
Printed/Typed  
Name: Timothy J. Hartnett  
President - Municipal Services /  
Title: Principal Date: 12/2/2024

**VILLAGE OF PALOS PARK**

Accepted by: \_\_\_\_\_  
Printed/Typed  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_

The Palos Park Police Department MyID medical identification bracelets are free to our community! These FREE medical bracelets will assist first responders in providing efficient and accurate service, in the event of a medical emergency. Through new technology, our residents can now provide first responders with instant medical information, at the touch of a button. The Palos Park Police Department strives to provide the best response and care to our residents, and we understand that time is of the utmost importance in moments of need.

### Literally A Life Saver!

MyID medical bracelets allows First Responders to access your medical profile in five seconds or less, telling them who you are, who to contact, and how to save your life. If you or a loved one has multiple health or medical concerns, various medications to keep track of, Dementia / Alzheimer's, or other communication disabilities — this device can help. MyID users can easily keep track of their health history, keep medications up-to-date, and keep all their information secure with a private password. Your medical information can be kept current by using a computer, smart phone, or phone application. You can also change information as often as needed; you can provide as much or as little detail as you would like.

The information provided by you can be retrieved by first responders and medical professionals through scanning the QR Code, a phone call, or by using the internet. Pertinent medical information can now be with you at all times.

MyID bracelets are made of flexible silicone, with various sizes and colors, and are waterproof. To learn more about MyID medical bracelets, check out the link provided:

### Medical Information NOW!

Identifying Picture

Contact Information

Patient Information

Medical History

Medications & Allergies & More!

For More Information or Assistance Getting Set-up Contact PPPD at 708-671-3770 or email [jmiller@palospark.org](mailto:jmiller@palospark.org)





Palos Park Police Department  
8999 W. 123rd St.,  
Palos Park, IL 60464  
708-671-3770

# Medical Identification Bracelets

## Help Us, Help You!

The Palos Park Police Department is excited to introduce MyID medical identification bracelets to our community! These FREE medical bracelets will assist first responders in providing efficient and accurate service, in the event of a medical emergency. Through new technology, our residents can now provide first responders with instant medical information, at the touch of a button. The Palos Park Police Department strives to provide the best response and care to our residents, and we understand that time is of the utmost importance in moments of need.

## Literally a Life Saver!

MyID medical bracelets allows First Responders to access your medical profile in five seconds or less, telling them who you are, who to contact, and how to save your life. If you or a loved one has multiple health or medical concerns, various medications to keep track of, Dementia / Alzheimer's, or other communication disabilities — this device can help. MyID users can easily keep track of their health history, keep medications up-to-date, and keep all their information secure with a private password. Your medical information can be kept current by using a computer, smart phone, or phone application. You can also change information as often as needed; you can provide as much or as little detail as you would like.

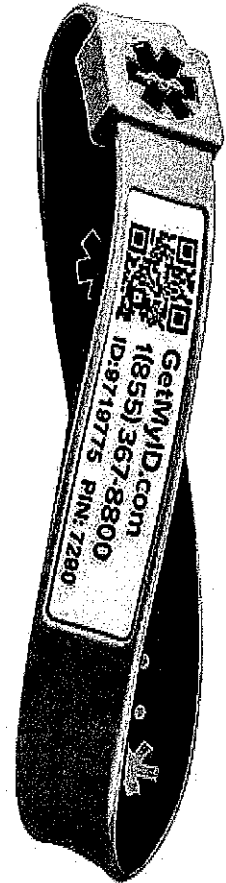
The information provided by you can be retrieved by first responders and medical professionals through scanning the QR Code, a phone call, or by using the internet. Pertinent medical information can now be with you at all times.

MyID bracelets are made of flexible silicone, with various sizes and colors, and are waterproof. To learn more about MyID medical bracelets, check out the link provided:

[MyID™ - The #1 Medical ID Bracelet - YouTube](#)

Contact the Palos Park Police Department to get your MyID bracelet today!

Visit [www.getmyid.com](http://www.getmyid.com) to set-up your free account.



## Medical Information NOW!

- Identifying Picture
- Contact Information
- Patient Information
- Medical History
- Medications & Allergies
- & More!

## For More Information or Assistance Getting Set-up

Contact us at : 708-671-3770

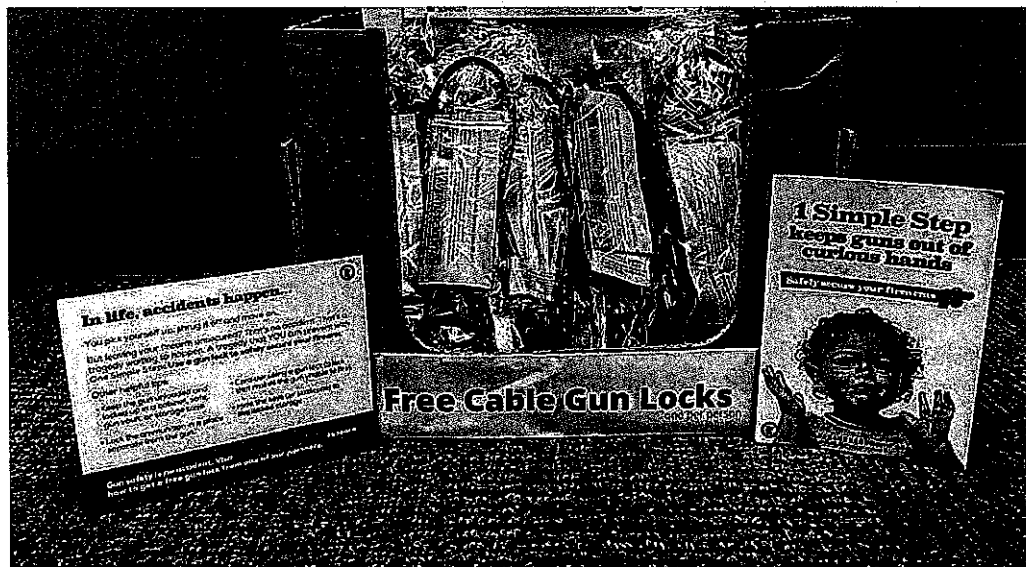
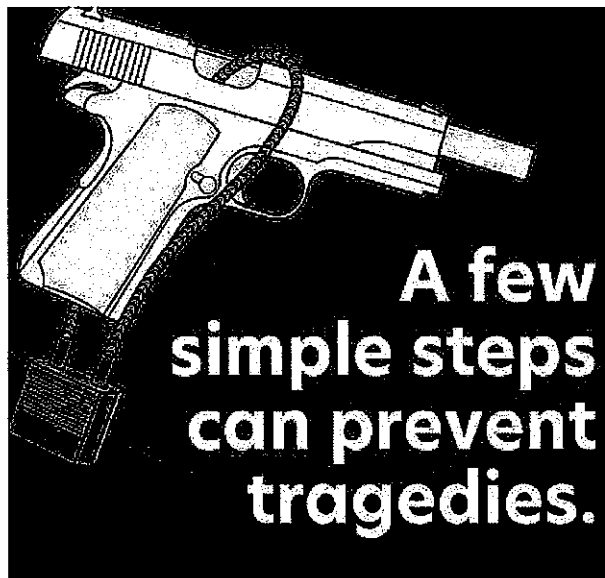
OR

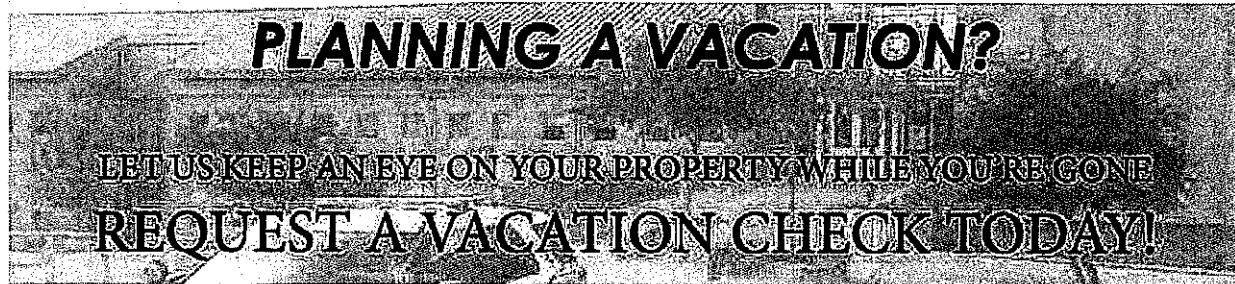
- Sgt. Hughes #1260  
[chughes@palospark.org](mailto:chughes@palospark.org)
- Ofc. Scaccia #1232  
[dscaccia@palospark.org](mailto:dscaccia@palospark.org)

Did you know: safe firearm storage is the best way to help prevent firearm accidents, misuse, and theft? PPPD has partnered with Project ChildSafe to offer free gun locks to the public. Palos Park's barrel locks fit almost every pistol but will also feed through the breech of about any rifle or shotgun. The locks are available at the Palos Park Police headquarters 8999 w 123<sup>rd</sup>

Securing a firearm with the use of a gun lock is one simple thing gun owners can do to ensure the safety of all within their household. PPPD provide at no charge this extra security to members of our community. Stop PPPD and pick yours up today

According to a June 2024 study on the topic, which was published in the Center for Disease Control (CDC)'s Journal, half of the homes in America have a firearm in the home. Of those that reported having a loaded firearm in the home (around 43.8 percent) and a child aged 17 and under, up to 41.1 percent reported that that firearm was kept unlocked.





Palos Park's Snowbirds— people who spend the winter in places with warmer climates – will pack up in the days following Christmas, to head south until spring. But leaving one's home unattended for several months presents a set of challenges.

A home that appears unoccupied could become a more appealing target for criminals, and a burst pipe or old tree branch that gives way in a snowy winter can mean significant and costly damage. Police Commissioner Dan Polk said the problems are easily handled with a little work and common sense.

This winter, once someone has signed up, an officer will make daily drive-by inspections and routine external inspections on foot. Polk said "We encourage people can sign up for the program, let us know, and officers will try to get by daily to check the property. Palos Park has a good number of people who leave right after the holidays."

The police patrols are an extra layer of protection to homes where the owners are away for the winter. Chief Joe Miller said, "It doesn't happen often, but we have had a handful of residential burglaries we handle every year are people who are away at work and come home to find their homes burglarized.

The first layer of defense is at the homeowner level, by ensuring that a home looks occupied. Homeowners should stop their mail, or have it forwarded and make sure that driveways and sidewalks are shoveled after snowfalls, either by hiring a service or having a neighbor do it, and putting indoor lights on timers that are set to random intervals. Trusted neighbors can be invaluable, especially if they are able to occasionally check on the inside of the home to look for frozen pipes or other winter damage. Officers have been called to gain entry to homes because a pipe burst, and a neighbor noticed water coming out of the house.

Snowbird home safety tips: The following are some measures snowbirds can take to keep their homes secure if they plan to live somewhere else in winter:

**To prevent break-ins:**

- Cancel your mail service or have it transferred to your winter address.
- Put indoor lights on timers that can turn them on and off at night at random times.
- Inform a trusted neighbor about your plans and have them check on the property regularly.
- Ask your local police department if it has a service to regularly patrol snowbird homes.
- Install bright outdoor lights and/or a home security system.
- Either hire a service or have a neighbor keep your driveway and sidewalk shoveled

**To prevent damage:**

- Keep the thermostat at 55 degrees or greater – some thermostats can be operated remotely – and wrap water pipes with heat tape.
- Cut down any dead tree limbs near your home that could fall under excessive snow or ice.
- Throw out any perishable food, and clean and defrost your refrigerator.

Palos Park Police is reminding everyone planning a winter vacation to utilize our state-of-the-art cloud-based E Report system for vacation watches while you are away. PPPD uses Frontline Public Safety Solutions which offers state-of-the-art cloud-based platforms to update and facilitate a process focused collecting and disseminating information in a secure online environment.

Frontline Public Safety Solutions gives our community members the ability to request vacation watches, house checks, and overnight parking by completing an online request. By the end of June, Frontline will also allow our community members and businesses community to provide emergency contact information to the Palos Park Police Department with a simple online form.

The link to our Frontline portal can be found on the Village website or you can go directly to the portal by clicking the link below. There is no cost to our community members for this service.  
<https://www.frontlinepss.com/palosparkpd>

For our community members that need assistance with requesting any of the above services, we will gladly help you if you call us at the Palos Park Police Department (708) 671-3771 or email [jmiller@palospark.org](mailto:jmiller@palospark.org)



**Store Valuable  
Items Away From  
Windows**



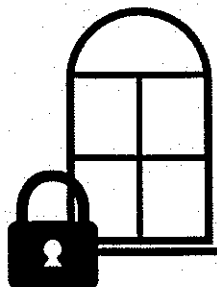
**Set Your  
Lights  
On A Timer**



**Ask A Trusted  
Friend To Keep  
An Eye On Your  
Home**



**Collect All Spare  
Keys From  
Exterior Hiding  
Places**



**Close & Lock  
ALL Windows &  
Exterior Doors**



**Do Not Leave Boxes For  
Expenses Items In Your  
Trash Outside**



**VILLAGE OF  
PALOS PARK**

**Village Council**

*Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan*

**Meeting of: December 9, 2024**

**6:30 PM**

**Kaptur Administrative Center**

**AGENDA MATTER**

Adoption of the 2024 Tax Levy Ordinance.

**BACKGROUND / HISTORY**

The Tax Levy Ordinance is the Village’s legal request to receive property taxes levied on parcels within its corporate boundaries. The current tax levy specifies the type and amount of property taxes the Village intends to receive in property tax revenues from the County’s collection of tax payments next year. Concisely, the Village officially requests the tax levy and the County Clerk’s Office “extends” it.

For your review, the Tax Levy Ordinance for 2024 is as follows:

<b><i>Village of Palos Park</i></b>	<b>\$ 1,813,946</b>
<b><i>Library</i></b>	<b><u>\$ 590,576</u></b>
<b><i>TOTAL TAX LEVY FOR 2024</i></b>	<b><u>\$ 2,404,522</u></b>

According to the Illinois Compiled Statutes’ Property Tax Code (35 ILCS 200/18-18-195), non-home rule municipalities are subject to a property tax cap in the amount that it can increase the annual tax levy from the prior year. This is more commonly known as PTELL, or the Property Tax Extension Limit Law. According to PTELL, the Village is limited to an increase of 5% or the actual rate of inflation, whichever is less. For purposes of this 2024 tax levy, the CPI has already been established at 3.4%. Cook County could also increase the Village’s tax levy by the value of new property added into the Village through new construction, development, or annexation. Over the last ten years, new property added to the tax rolls has averaged \$818,842, or approximately 0.26% growth in overall equalized assessed value (EAV).

The tax levy proposed above in the amount of \$2,404,522, for both the Village and Palos Park Library, represents a proposed increase of 4.99%. Since PTELL has limited the growth to 5%, the Village will receive the entire 4.99% increase. As mentioned above, the Village could additionally see its tax levy grow by an additional 0.26% because of new property being added. The actual assessed value of new property for the 2024 levy is not known at this time, as this number is not certified by Cook County until the final tax levy is calculated by Cook County by the following summer. The Village should realize property tax growth of approximately 5.25% (4.99% +0.26%) for the upcoming 2024 property tax levy year. The 2024 property tax levy will be collected by Cook County and subsequently remitted to the Village in calendar year 2025.

Included in the tax levy packet following the ordinance are the documents required by Cook County to be filed with the ordinance. These documents include: (a) the Certification of Tax Levy Ordinance; (b) Certification of Compliance with Truth in Taxation; and (c) the Tax Levy for 2024 that identifies the dollar amount of funds to be raised by the tax levy for each taxing purpose (General Corporate, Liability Insurance, Unemployment Insurance, Police Protection, Street & Bridge, Social Security, IMRF, Audit, and Library).

The proposed levy increase of 4.99% is estimated to impact a taxpayer by approximately \$15 for each \$100,000 in market value. For the current 2023 tax levy, the Village's tax levy makes up less than 8% of the typical taxpayer's overall property tax bill. A similar representation is expected for the 2024 tax levy.

Under the Truth in Taxation Law (35 ILCS 200/18), if the estimated levy does not exceed 105% of last year's final aggregate levy, a formal hearing with published legal notice in the newspaper is unnecessary. Therefore, the Village will not hold a public hearing on the tax levy, as the 4.99% tax increase is below the 105% extension cap.

### **STAFF RECOMMENDATION**

State law dictates the timing and process that must be followed in the levy and collection of property taxes. The tax levy process requires adoption by the Village Council and certification by the Mayor before filing can take place with the County Clerk, in accordance with requirements as outlined in 35 ILCS 200/18. The annual recording of the levy with the County Clerk must occur by the last Tuesday in December. As prepared, staff recommends adoption of the 2024 Tax Levy Ordinance.

### **RECOMMENDED MOTION**

I move to approve ordinance 2024-19, entitled "Tax Levy Ordinance Village of Palos Park".

DECEMBER 9, 2024

**TAX LEVY ORDINANCE**

**VILLAGE OF PALOS PARK**

ORDINANCE NO. 2024-19

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF PALOS PARK, PALOS PARK, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025. BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF PALOS PARK, PALOS PARK, ILLINOIS:

SECTION 1: THAT THE AMOUNT OF **\$2,404,522** HEREINAFTER SET FORTH, OR SO MUCH THEREOF AS MAY BE AUTHORIZED BY LAW, AND THE SAME ARE HEREBY LEVIED UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE MUNICIPALITY AS THAT PROPERTY IS ASSESSED AND EQUALIZED FOR THE CURRENT YEAR, AND FOR SUCH PURPOSES AS: GENERAL CORPORATE, LIABILITY INSURANCE, UNEMPLOYMENT INSURANCE, POLICE PROTECTION, STREET & BRIDGE, SOCIAL SECURITY, IMRF, MUNICIPAL AUDIT, AND LIBRARY FOR THE VILLAGE OF PALOS PARK, PALOS PARK, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025.

SECTION 2: THAT THE AMOUNT LEVIED FOR EACH OBJECT AND PURPOSE IS PLACED IN A SEPARATE COLUMN UNDER THE HEADING "FUNDS TO BE RAISED BY TAX LEVY," WHICH APPEARS OVER SAME BEING AS FOLLOWS, TO-WIT: *(SEE ATTACHED SPREADSHEET)*

SECTION 3: THAT THE VILLAGE CLERK SHALL MAKE AND FILE WITH THE COUNTY CLERK OF SAID COUNTY OF COOK, ON OR BEFORE THE LAST TUESDAY IN DECEMBER, A DULY CERTIFIED COPY OF THIS ORDINANCE.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID OR UNCONSTITUTIONAL, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTION OF THIS ORDINANCE.

SECTION 5: THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT AFTER ITS ADOPTION, AS PROVIDED BY LAW.

ADOPTED THIS 9<sup>TH</sup> DAY OF DECEMBER 2024. PURSUANT TO A ROLL CALL VOTE BY THE COUNCIL OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS.

AYES: -0-

NAYS: -0-

ABSENT: -0-

APPROVED THIS 9<sup>th</sup> DAY OF DECEMBER, 2024.

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NICOLE MILOVICH-WALTERS – MAYOR

ATTEST:

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MARIE ARRIGONI – VILLAGE CLERK

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ALISON BROTHEN – TREASURER

**CERTIFICATION OF TAX LEVY ORDINANCE**

**VILLAGE OF PALOS PARK**

THE UNDERSIGNED, DULY ADOPTED, QUALIFIED AND ACTING CLERK OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS, DOES HEREBY CERTIFY THAT THE ATTACHED HERETO IS A TRUE AND CORRECT COPY OF THE TAX LEVY ORDINANCE OF SAID VILLAGE FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025, AS ADOPTED ON DECEMBER 9, 2024.

THIS CERTIFICATION IS MADE AND FILED PURSUANT TO THE REQUIREMENTS OF 35 ILCS 200/18-60. LEVY AND EXTENSION PROCESS AND ON BEHALF OF THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS. THIS CERTIFICATION MUST BE FILED BY THE LAST TUESDAY IN DECEMBER 2024.

DATED THIS 9<sup>TH</sup> DAY OF DECEMBER, 2024

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MARIE ARRIGONI – VILLAGE CLERK

FILED THIS \_\_\_\_ DAY OF DECEMBER, 2024

---

MONICA GORDON – COUNTY CLERK

**CERTIFICATION OF COMPLIANCE WITH  
TRUTH IN TAXATION LAW**

I, NICOLE MILOVICH-WALTERS, the duly qualified and acting presiding officer of the VILLAGE OF PALOS PARK, Cook County, Illinois, do hereby certify that the 2024 Tax Levy of said VILLAGE was adopted in full compliance with the provisions of the Truth In Taxation Law, 35 ILCS 200/18-55 et seq.

IN WITNESS WHEREOF, I have placed my official signature this 9th day of December, 2024.

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NICOLE MILOVICH-WALTERS, Mayor – Presiding  
Officer of the Village of Palos Park

## TAX LEVY FOR 2024

**THE TOTAL PROPERTY TAXES EXTENDED FOR TAX YEAR 2023:**

*(Information received per the Office of the County Clerk's  
Agency Tax Rate Report.)*

Village of Palos Park	\$	1,727,732
Library	\$	562,506
<b>LEVY EXTENSION FOR 2023</b>	<b>\$</b>	<b>2,290,239</b>

*(Amount extended by Cook County Clerk)*

**THE TAX LEVY FOR 2024 FOR THE VILLAGE OF PALOS PARK IS  
AS FOLLOWS:**

Village of Palos Park	\$	1,813,946
Library	\$	590,576
<b>REQUESTED TAX LEVY FOR 2024</b>	<b>\$</b>	<b>2,404,522</b>

**The Village's requested 2024 tax levy (\$2,404,522) represents an increase of 4.99%  
over the total property taxes extended in 2023 (\$2,290,239) or as follows:**

Village of Palos Park	\$	86,214
Library	\$	28,070
<b>INCREASE IN THE TAX LEVY FOR 2024</b>	<b>\$</b>	<b>114,283</b>

## BUDGET AMOUNTS FOR SPECIAL LEVIES FOR FISCAL YEAR 2025

DEPT / FUND	IMRF	SOCIAL SECURITY / MEDICARE	UNEMPLOYMENT	POLICE PENSION	AUDITING SERVICES	IRMA	TOTAL	BUDGET FY2025	CORPORATE FUND AMOUNT
20 - Administration	24,008	24,146	950			12,598	61,702	597,992	536,290
21 - Public Affairs						1,200	1,200	20,045	18,845
22 - Police	17,637	124,395	4,000	489,000		49,193	684,225	2,919,641	2,235,416
24 - Public Works	24,070	24,927	1,900			13,198	64,095	718,138	654,043
25 - Building	19,217	19,160	500			6,599	45,476	668,291	622,815
26 - Recreation	12,086	14,146	1,000			9,599	36,831	322,548	285,717
27 - Public Grounds						3,599	3,599	216,384	212,785
28 - Capital Expend							-	488,938	488,938
29 - Finance	7,829	7,833	275		24,210	4,199	44,346	948,596	904,250
50 - Refuse						8,399	-	437,835	437,835
51 - Sewer	13,520	13,285	-			9,599	35,204	887,313	852,109
52 - Water	28,685	30,193	-			1,800	68,477	4,744,471	4,675,994
53 - Commuter Lot							1,800	37,438	35,638
<b>Totals:</b>	<b>147,052</b>	<b>258,085</b>	<b>8,625</b>	<b>489,000</b>	<b>24,210</b>	<b>119,983</b>	<b>1,046,955</b>	<b>13,007,629</b>	<b>11,960,674</b>

**SPECIAL LEVIES**

<b>Police Protection</b>	<b>2,235,416</b>
Police Pension	489,000
Street and Bridge	654,043
<b>Social Security / Medicare</b>	<b>258,085</b>
IMRF	147,052
Municipal Auditing	24,210
Unemployment Insurance	8,625
<b>IRMA</b>	<b>119,983</b>

**GENERAL FUND**

Administration	536,290
Public Affairs	18,845
Building	622,815
Recreation	285,717
Public Grounds	212,785
Capital Expend	488,938
Finance	904,250
Festivals	16,850
Village Property	4,825
Senior Club	6,000
Committees	1,750

SUBTOTAL 3,936,413

Debt Obligations 2,000 Dept 31 Debt  
SUBTOTAL 3,101,064