



## MEETING AGENDA

### Village Council

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

**REVISED 3/21/2025**

**Monday, March 24, 2025**

**6:30 PM**

**Kaptur Administrative Center**

**1) CALL TO ORDER**

**2) ROLL CALL**

**3) PLEDGE OF ALLEGIANCE**

**4) APPROVAL OF MINUTES**

A. Regular Council meeting of March 10, 2025

**5) RECOGNITION/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

A. To proclaim Sunday, May 4, 2025 'Arbor Day' in the Village of Palos Park and that it be observed with an educational program "Fungus Among Us" presented by Wyatt Gaswick of the Field Museum to be held at noon at The Center in the Lodge, Palos Park

**6) HEARINGS**

**7) CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately

A. To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$300.00) for the Autumn in the Park Festival to be held on Friday, September 19, 2025 and Saturday, September 20, 2025

B. To approve payment of invoices on the Warrant List dated March 24, 2025 in the amount of \$138,524.34

**8) OLD BUSINESS**

**9) BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS**

**10) INFORMATION & UPDATES**

A. Public Works and Streets, Recreation Report

B. Building and Public Property Report

1. Building Department Report

C. Public Health and Safety Report

1. Police Activity Report

D. Accounts and Finances Report

1. To approve authorizing an Ordinance raising the daily and monthly parking permit fees at the Village of Palos Park commuter lot by 20% effective May 5, 2025

E. Mayor's Report

F. Clerk's Report

G. Manager's Report

1. Continued from the March 10<sup>th</sup> meeting: To forgo the formal bidding process and approve retaining Affordable Restoration Group, Inc. of Worth, IL as the contactor to replace roofs and gutters at the Kaptur Building, Recreation Center, Pump Station, Metra Station, Sluis House and a portion of the Public Works Garage and pay said company monies approved by IRMA for these projects including the initial sum of \$196,270.98; and to use the Village's reserve at IRMA to pay the \$25,000 deductible

***To be continued at the next Council meeting on April 14, 2025***

**11) ANNOUNCEMENTS**

**12) CITIZENS AND VISITORS COMMENT PERIOD**

**13) ADJOURNMENT OF REGULAR MEETING**

**MINUTES OF THE BOARD OF COMMISSIONERS'  
REGULAR MEETING  
HELD ON MARCH 10, 2025**

The Board of Commissioners of the Village of Palos Park, Cook County, Illinois held its regular meeting on Monday, March 10, 2025. Mayor Milovich-Walters called the meeting to order at 6:30 p.m. Answering roll call were Commissioners, Petan, Wade, Polk and Mayor Milovich-Walters. Commissioner Reed was absent this evening.

Also in attendance were Rick Boehm, Village Manager; Howard Jablecki, Village Attorney; Mark Herman, Community Development Director; Alison Brothen, Finance Director; Joe Miller, Police Chief; Kathie Fitzgibbons, Community Development Coordinator and Lisa Boyle, Deputy Village Clerk.

**APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 27, 2025:**

Commissioner Petan moved, seconded by Commissioner Wade, to approve the minutes of the Regular Council Meeting held on February 24, 2025, as presented.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters  
NAYS: -0-  
ABSENT: -1- Commissioner Reed

**RECOGNITIONS/PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS:**

**APPOINTMENTS TO THE TREE BODY:** Mayor Milovich Walters entertained a motion for the appointments of the following to the Palos Park Tree Body:

- Richard Chiesa to fill a vacancy with a term to expire June 1, 2027
- Megan Oddie to fill a vacancy with a term to expire June 1, 2028

Commission Petan moved, seconded by Commissioner Wade to approve the appointments as stated.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters  
NAYS: -0-  
ABSENT: -1- Commissioner Reed

**HAZARD MITIGATION PLAN PRESENTATION:** Mayor Milovich Walters introduced Officer Frank Flores who gave a presentation of the Cook County Hazard Mitigation Plan and why it is important. The Hazard Mitigation Plan gets updated every five years. The Village's participation allows the Village to be eligible for FEMA mitigation grant assistance programs.

**HEARINGS:** None

**CONSENT AGENDA**

All items on the consent agenda are routine or have been brought forward at the direction of the Board of Commissioners and will be enacted with one motion. If discussion is desired, that item will be removed from the consent agenda and considered separately.

Commissioner Petan moved, seconded by Commissioner Wade to:

- A. To approve Ordinance 2025-03 “An Ordinance Accepting and Approving the Publication of a Revised Official Zoning Map for the Village of Palos Park, Illinois.” The Ordinance states the Village is required to publish the municipality’s zoning map annually prior to April 1<sup>st</sup> of each year. An updated map is being approved to include updated Planned Unit Development information in the legend of the map due to the expiration and removal of the (PUD) approval for 9520 W. 131<sup>st</sup> Street.
- B. To approve Ordinance 2025-04 “An Ordinance Amending Part Ten, Title Four, Chapter 1049, Section 1049.01 of the Palos Park Village Code in Regard to Waste Collection Charges.” The Ordinance establishes the rate charged for single-family residential waste collection through March 31, 2026.
- C. To pass a resolution to close a portion of McCarthy Road for the annual parade to be held on Saturday, September 20, 2025 – the resolution states the parade on September 20, 2025 will require the closing of McCarthy Road from 11:00 a.m. to 3:00 p.m. and said Village will assume full responsibility for the direction, protection, and regulation of traffic during the time the detour is in effect.
- D. To approve payment of invoices on the Warrant List dated March 10, 2025 in the amount of \$79,170.07
- E. To approve the Supplemental Warrant List dated March 10, 2025 for manual checks, payroll, and recurring wire transfers in the amount of \$458,300.34

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

**OLD BUSINESS:** None

**BOARD, COMMISSION AND COMMITTEE RECOMMENDATIONS:** None

**INFORMATION & UPDATES:**

**COMMISSIONER OF PUBLIC WORKS AND STREETS/RECREATION & PARKS, REBECCA PETAN:**

AIR ONE EQUIPMENT, INC. PROPOSAL: Commissioner Petan presented proposal from Air One Equipment, Inc., in the amount of \$11,997.50 to upgrade the Village’s confined space entry equipment. Public Works budgeted \$12,000 for an upgrade to the Village’s confined space entry equipment. The anchoring system above and below ground is more stable. The proposal from Air One Equipment, Inc., for both anchoring systems is \$11,997.50. The Council did not have any questions.

Commissioner Petan moved, seconded by Commissioner Wade to approve proposal from Air One Equipment, Inc., in the amount of \$11,997.50 to upgrade the confined space entry equipment.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

Commissioner Petan informed residents of the Recreation Department's programs, upcoming special events including Brunch with the Bunny, Doggy Dash and Senior Game Day.

**COMMISSIONER OF BUILDING & PUBLIC PROPERTY, MIKE WADE:**

PERMITS: Commissioner Wade informed residents that all Landscapers doing work on their property this spring and summer need to be registered with the Village.

BUILDING DEPARTMENT REPORT: Commissioner Wade reported that the Building Department processed fifteen (15) permits from February 18, 2025 to March 4, 2025 resulting in \$3,175.00 in permit fees. Twenty-seven (27) inspections were completed during this time. The fiscal year to date totals \$218,148.00

Commissioner Wade made an announcement regarding the Development Regulations Code Update Draft. The Plan Commission meeting is cancelled for March 20<sup>th</sup>. A joint meeting of the Zoning Board of Appeals and the Plan Commission will take its place on the same day at 7pm at the Kaptur Center. This is a public meeting and Commissioner Wade encouraged all interested parties to attend this meeting.

**COMMISSIONER OF PUBLIC HEALTH AND SAFETY, DANIEL POLK:**

POLICE ACTIVITY REPORT: Commissioner Polk reported the Police Department received 2204 calls for service/CAD Events from February 24, 2025 through March 9, 2025. Palos Park Police also issued 24 citizen assist calls, 12 case reports, 9 accident reports, 0 adult arrests, 0 juvenile arrests, 0 police impounds, 71 traffic stops, 29 moving violations, 18 adjudication tickets, and 51 speeding tickets.

IRS SCAMS: Commissioner Polk warned residents that IRS scams are more prevalent around tax season. The IRS will not call you. Be aware of these scam artists.

ST PATRICKS DAY: Commissioner Polk reminded everyone that the police will be out in force looking for drunk drivers. Also, if you are hosting a party, you can be held liable and prosecuted if someone you serve is involved in a drunk driving crash. The Palos Park Police Department will provide a ride home if you drink too much. Please call 708-448-2191 or 708-259-1035.

COFFEE WITH A COP KICKS OFF MARCH 12TH: Commissioner Polk informed residents that Coffee with a Cop, kicks off on March 12<sup>th</sup> at 11am at the Plush Horse. The program highlights the fact that we all are stakeholders in the community and we all need to engage in conversation with each other.

PANHANDLERS: Commissioner Polk informed residents that the Police Department cannot ticket Panhandlers unless their activities create traffic or safety concerns. The Village understands the frustration that panhandlers create but the police department cannot ticket or prohibit panhandlers on the roadway unless there is a clear safety concern.

**SAFE SPACE PARKING LOT:** The Village of Palos Park's Police Department's parking lot is under surveillance 24/7. This is a safe space to conduct online transactions. A designated parking spot sign for transactions is no longer there but be aware that the entire lot is under surveillance 24/7.

**COMMISSIONER OF ACCOUNTS AND FINANCES, G. DARRYL REED:**

Commissioner Reed was absent this evening and there was no report.

**MAYOR'S REPORT:** Mayor Milovich-Walters had no formal report this evening.

**CLERK'S REPORT:** Clerk Arrigoni was absent this evening. Deputy Village Clerk, Lisa Boyle, had no formal report this evening.

**MANAGER'S REPORT:**

**ROOF REPLACEMENTS IN THE VILLAGE:** Manager Boehm had an item on the agenda regarding retaining Affordable Restoration Group, Inc to replace the roofs and gutters on Village Buildings. The item was continued until the March 24<sup>th</sup> Council meeting.

Commissioner Wade moved, seconded by Commissioner Petan to continue the item regarding roof and gutter work on Village buildings, to the March 24<sup>th</sup> Council meeting.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Wade, Petan, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

**MAYOR'S ANNOUNCEMENTS:** Mayor Milovich Walters announced the latest Celebrate Residents recipient. John Basso nominated Shirly Hulse. Shirly is a long-time member of the Palos Village Players. She has directed dozens of productions and wrote and put on her own works. She is a supporter of the McCord Gallery & Cultural Center. In everything that she does, she does so with a kind and humble demeanor.

**CITIZENS AND VISITORS COMMENT PERIOD:** None

**ADJOURNMENT OF REGULAR COUNCIL MEETING:** There being no further business, Commissioner Petan moved, seconded by Commissioner Wade, to adjourn the meeting at 6:57 p.m.

On the call of the roll, the vote was as follows:

AYES: -4- Commissioners Petan, Wade, Polk and Mayor Milovich-Walters

NAYS: -0-

ABSENT: -1- Commissioner Reed

Respectfully submitted,

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Lisa M. Boyle, Deputy Village Clerk



VILLAGE OF  
**PALOS PARK**

# Proclamation

## PROCLAIMING 'ARBOR DAY' IN THE VILLAGE OF PALOS PARK

NICOLE MILOVICH-WALTERS  
Mayor

MARIE ARRIGONI  
Village Clerk

G. DARRYL REED  
Accounts & Finances

DAN POLK  
Public Health & Safety

MIKE WADE  
Building & Public Property

REBECCA PETAN  
Public Works & Streets, Recreation

RICHARD B. BOEHM  
Village Manager

WHEREAS, the Village of Palos Park recognizes that its trees are priceless resources of the community; and

WHEREAS, it is the responsibility of the Village of Palos Park to encourage the preservation, planting, nurture and care of trees; and

WHEREAS, it is also the responsibility of the Village of Palos Park to provide the opportunity for education of its residents regarding trees and to maintain the integrity of the native woods of the Village of Palos Park; and

WHEREAS, to further and promote the above goals, the Village of Palos Park continues to support the Tree Body, a committee of the Village that works to attain these goals; and

WHEREAS, through the diligent effort of the members of the Tree Body, Palos Park Garden Guild I and the Public Works Department, the Village of Palos Park did achieve the designation of Tree City USA for 2024,

WHEREAS, under the auspices of the Palos Park Tree Body and Palos Park Garden Guild I, the Village of Palos Park will celebrate its 33<sup>rd</sup> Annual Arbor Day in the Park Program on Sunday, May 4, 2025.

NOW, THEREFORE, TO RECOGNIZE THOSE ACHIEVEMENTS, BE IT RESOLVED that the Village of Palos Park hereby proclaims Sunday, May 4, 2025 to be Arbor Day in the Village of Palos Park, and that it be observed with an educational program "Fungus Among Us" presented by Wyatt Gaswick of the Field Museum, at The Center in the Lodge in Palos Park.

DATED THIS 24<sup>th</sup> DAY OF MARCH, 2025.

\_\_\_\_\_  
Nicole Milovich-Walters Mayor

ATTEST:

\_\_\_\_\_  
Marie Arrigoni, Village Clerk



### Village Council

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: March 24, 2025

6:30 PM

Kaptur Administrative Center

#### **AGENDA MATTER:**

Village of Palos Park Special Event Retailer's Liquor License (Non-For-Profit) for the *Autumn in the Park Festival 2025*.

#### **BACKGROUND/HISTORY:**

The Village needs to apply for State of Illinois Special Event Liquor Licenses for the *Autumn in the Park* on September 19-20, 2025. License Fees are \$25.00 per event. Special Event Liquor Liability Insurance also needs to be obtained. The fee for *Autumn in the Park Festival* is \$300.00. Fees for insurance are based on attendance.

#### **STAFF RECOMMENDATION:**

To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$300.00) for *Autumn in the Park Festival* to be held on Friday, September 19, 2025 and Saturday, September 20, 2025.

#### **RECOMMENDED MOTION:**

To approve the Village's Application for the State of Illinois Special Event Retailer's Liquor License (\$25.00) and IRMA Special Events Liquor Liability (\$300.00) for the *Autumn in the Park Festival* to be held on Friday, September 19, 2025 and Saturday, September 20, 2025 as noted on the consent agenda.



50 W. WASHINGTON ST., SUITE 209  
CHICAGO, ILLINOIS 60602  
TELEPHONE: 312 814-2206  
LCC.LICENSING@ILLINOIS.GOV

300 W. JEFFERSON ST., SUITE 300  
SPRINGFIELD, ILLINOIS 62702  
TELEPHONE: 217 782-2136  
WEBSITE: ILCC.Illinois.gov

**APPLICATION FOR STATE OF ILLINOIS  
SPECIAL EVENT RETAILER'S LIQUOR LICENSE (NOT-FOR-PROFIT)**

The Illinois Liquor Control Commission is encouraging all special event applicants to apply online via **MyTax Illinois**. To avoid the \$25 fee for late applications, we strongly recommend submitting your application 14 days in advance. Once you have received local approval for your special event and your certificate of insurance for your upcoming special event, you then need to log into your **MyTax Illinois** account at [mytax.illinois.gov](http://mytax.illinois.gov). You can find the step-by-step instructions on our website [www2.illinois.gov/ilcc](http://www2.illinois.gov/ilcc).

If you have questions about the application process, or if you have trouble submitting your application, please contact [LCC.Licensing@illinois.gov](mailto:LCC.Licensing@illinois.gov) or you can call the ILCC office at (312) 814-2206 or (217) 782-2136 for additional assistance.

**DEFINITION:** A Special Event Retailer's License (Not-for-Profit) shall permit the licensee to purchase alcoholic liquors from an Illinois licensed distributor (unless the licensee purchases less than \$500 of alcoholic liquors for the special event, in which case the licensee may purchase the alcoholic liquors from a licensed retailer), and shall allow the licensee to sell and offer for sale, at retail, alcoholic liquors for use or consumption, but not for resale in any form, and only at the location and on the specific date(s) designated for the special event on the license. An "event" can be defined as a single theme. A Special Event Retailer's License **must** be obtained for each single theme per location with a maximum duration of 15 days. All not-forprofit corporations are required to secure a license for each 15-day increment and each special "event".

**ELIGIBILITY:** The Special Event Retailer's License (Not-for-Profit) application form is to be used only for events conducted by an educational, fraternal, political, civic, religious or not-for-profit organization. **DO NOT** use this form if you have a current Illinois Retailer's Liquor License (see Special Use Permit License instructions).

Local liquor licensing authority approval is required for this license.

Dram shop insurance to the maximum limit is required for this license.

**FEE: \$25.00** A \$25.00 per application fee is due if the event is: 1) a single theme; 2) at the same location for not more than 15 days from start to finish; and 3) application is received at least 14 days in advance of the start date of the event. (Note: Lead time is required in order to schedule site inspections).

**LATE FEE: ADD \$25.00** Add a \$25.00 late fee to **EACH** application if you expect that the application will not be received at the Commission office at least 14 days **PRIOR** to the scheduled event start date. The Commission requires this lead time in order to schedule site inspections.

**Note:** "FOR-PROFIT" ORGANIZATIONS WHICH CURRENTLY DO NOT HOLD A STATE LIQUOR LICENSE and wish to hold a special event will be required to obtain a standard Retailer's Liquor License for \$750.00 that covers the date(s) of the special event. This is the only way you will be able to purchase alcoholic beverages from a distributor. You will need to fill out the standard IL-567-0015, Retailer's Liquor License application form.

**PRIVATE PARTY** is an event where attendance is by invitation only, the host controls access to the premises, and alcoholic beverages are provided to invited guests at no charge. A Special Event Liquor License is not required for a private party.

On the following pages, please **PRINT OR TYPE** the information requested in the spaces provided. The form must bear an original signature; no faxed or photocopied forms or rubber stamped signatures will be accepted.

**IMPORTANT NOTICE:** THE ILLINOIS LIQUOR CONTROL COMMISSION IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY UNDER THE ILLINOIS LIQUOR CONTROL ACT (235 ILCS 5/1 ET SEQ.). DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION WILL RESULT IN THE NON-ISSUANCE OF YOUR LICENSE.

**FOR OFFICE  
USE ONLY**

FOR OFFICIAL USE ONLY

LICENSE NO.

DATE ISSUED

EXPIRATION DATE

COUNTER

**Application for State of Illinois Special Event Retailer's Liquor License**

**1. APPLICANT INFORMATION**

Provide the information requested in the spaces below, including the corporate/organization name, Federal Employer Identification Number (FEIN); corporate/organization mailing address; county and telephone number.

1a.

NAME				FEDERAL EMPLOYER ID NO.	
VILLAGE OF PALOS PARK				36-6006039	
ADDRESS	CITY	STATE	ZIP CODE	COUNTY	
8999 W. 123RD STREET	PALOS PARK	IL	60464	COOK	
AREA CODE/TELEPHONE NO.					
(708) 671-3700					

**1b. CONTACT INFORMATION**

Provide the requested contact information for your business. The contact person should be the responsible party we can contact who can answer questions on behalf of the business. The mobile or alternate number should be in addition to any business numbers on file. The email address should be the active email address for the business, not the personal email address of the contact person.

CONTACT PERSON'S NAME (First, Last)	BUSINESS PHONE NUMBER	ALTERNATE PHONE NUMBER (Home, Cell, etc.)
LISA M. BOYLE	(708) 671-3706	(708) 671-3700
EMAIL ADDRESS		FAX NUMBER
LBOYLE@PALOSPARK.ORG		(708) 448-0650

**2. CERTIFICATION**

Public Act 90-596 was enacted to ensure that special event holders pay all required sales taxes if they hold more than two special events during a calendar year or if they are not a valid "not-for-profit" organization. Applicants for Special Event Retailer Not-for-profit Liquor licenses must now certify that both of the following conditions apply to this particular special event. Please check the boxes that apply. If either box is left unchecked, the Commission will issue this license as "NON-CERTIFIED" which may require the organization to pay sales taxes on the gross receipts from all sales of food and beverages at the event. The certifying officer must be listed under Section 5 of the application, having provided all required identifying information. Should you have any questions regarding sales tax liability or sales tax registration information, please call the Department of Revenue Toll Free Hotline at 1 800 732-8866.

- I hereby certify that the organization which is applying for this Special Event Retailer Not-for-profit Liquor license is a valid "not-for-profit" entity which holds either a resale number [a resale sales tax number] issued under Section 2(c) of the Retailers' Occupation Tax Act; a sales tax registration [a sales tax number] under Section 2(a) of the Retailers' Occupation Tax Act; or a current, valid exemption identification number [a tax-exempt "E" number] issued under Section 1(g) of the Retailers' Occupation Tax Act.
- I hereby certify that the organization which is applying for this Special Event Retailer Not-for-profit Liquor license has held no more than two such special events during the current calendar year (January 1 - December 31). This special event must be included in your calculation.

SIGNATURE OF APPLICANT/AUTHORIZED AGENT

TITLE/POSITION

DATE

### 3. STATUS OF ORGANIZATION

Check appropriate box and provide sales tax exemption details.

- A.  Educational
- B.  Fraternal
- C.  Political
- D.  Civic
- E.  Religious
- F.  Other Not-For-Profit

Date of Incorporation: 10/31/1914

Or attach an Illinois Department of Revenue Sales Tax Exemption Letter (specify) IDOR TAX EXEMPTION LETTER

### 4. SPECIAL EVENT DETAIL

- Provide the date(s) and time(s) that the event will be held. When you receive your printed license certificate from the Commission, times will be listed in military time (e.g., "0200" = 2AM, "1200" = noon, "2400" = midnight).
- Provide the address/location of the event. If an address is not available, provide specific instructions to enable our investigators to find the event. **Note: Only one location is allowed per application.**
- Provide the name/type of the event (e.g., neighborhood festival, Octoberfest, fish fry, tasting/sampling, etc.).
- Determine the total number of event themes/types for which approval is requested. Use a separate application for each event theme/type.
- Determine the total number of days and locations covered by the event. For example, if your event is held on three successive Fridays at the same location, you are only required to fill out a single application and pay a single application fee since the total duration is 15 days or less and the location is the same. If the location changes weekly in the aforementioned example, however, you will be required to fill out three applications and pay three fees.

DATE OF EVENT: EVENT STARTS (MONTH/DAY/YR)	EVENT TIME: TIME FROM ( AM/PM )	DATE OF EVENT: EVENT ENDS (MONTH/DAY/YR)	EVENT TIME: TIME TO ( AM/PM )	LOCATION OF EVENT: STREET ADDRESS CITY/STATE/ZIP	EVENT THEME: TYPE OF EVENT
09/19/2025	6:00 PM	09/19/2025	11:00 PM	8901 W. 123RD St., Palos Park, IL 60464	AUTUMN IN THE PARK FESTIVAL
09/20/2025	2:00 PM	09/20/2025	11:30 PM	8901 W. 123RD St., Palos Park, IL 60464	AUTUMN IN THE PARK FESTIVAL

### 5. CORPORATE/ORGANIZATION OFFICER INFORMATION

The individual signing this application at the bottom of Page 4 **MUST** be listed in this section.

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS		CITY	STATE	ZIP
BOYLE, LISA M.							
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/TELEPHONE NO.		% OWNED	
			DEPUTY VILLAGE CLERK	( )			

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS		CITY	STATE	ZIP
BOEHM, RICHARD, B							
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/TELEPHONE NO.		% OWNED	
			VILLAGE MANAGER	( )			

NAME (LAST, FIRST, MIDDLE INITIAL)			HOME ADDRESS		CITY	STATE	ZIP
SOCIAL SECURITY NO.	DATE OF BIRTH	SEX	TITLE/POSITION	AREA CODE/TELEPHONE NO.		% OWNED	
				( )			

**6. PRIOR LIQUOR LICENSE INFORMATION**

- A. Is this your first state liquor license application? Yes \_\_\_ No
- B. If this is not your first state liquor license application, provide the date of your first filing: \_\_\_\_\_
- C. Has the organization ever applied for and been denied a liquor license? Yes \_\_\_ No   
If "yes," provide a complete written explanation of the circumstances on a separate sheet of paper.
- D. Has the organization had any previous Special Event Retailer's Liquor License(s) suspended or revoked? Yes \_\_\_ No   
If "yes," provide a complete written explanation of the circumstances on a separate sheet of paper.

**7. LOCAL AUTHORITY APPROVAL**

You **MUST** submit proof of local authority approval for your event. Generally, your local municipality will issue approval in the form of a letter, a certificate, or a rubber stamp. If the event is taking place in an unincorporated area, the county will need to provide the approval. If the event is taking place on state or federal property, please contact our office as special approval will be necessary. Local authorities will use the box below for "approval" stamps or seals, such as the City of Chicago Liquor Commission. If stamps/seals are not applicable, attach a photocopy of the approval letter or certificate.

**ATTACH:**  
**LOCAL AUTHORITY APPROVAL**  
(IF MISSING, APPLICATION WILL BE REJECTED)

**OR**

Local Liquor  
Commissioner's  
Event Approval  
Stamp Here  
( if applicable )

**8. DRAM SHOP INSURANCE**

You **MUST** submit proof that Dram Shop insurance to the maximum limit has been secured for this event. Attach a photocopy of the insurance rider to this application. Remember, it must cover the location where the special event is being held and the coverage must coincide with the dates of the event.

**ATTACH:**  
**DRAM SHOP INSURANCE RIDER**  
(IF MISSING, APPLICATION WILL BE REJECTED)

**9. PAYMENT**

Determine the payment amount for your application(s). For efficiency, you may group multiple applications and submit a single check to cover all events. Make check or money order payable to: ILLINOIS LIQUOR CONTROL COMMISSION. The Commission does not accept U.S. currency/cash as payment.

**10. LATE FILING FEE**

If you expect that your application will not arrive at the Commission office within the required 14-day advance notice, submit an additional \$25.00 late fee for EACH application. If the late fee is not included, the application(s) will be rejected.

**11. SIGNATURE/DATE/TITLE**

The application must be signed and dated by the applicant or an authorized agent of the applicant along with the title/position of the person signing. The signature must be an original; rubber stamps, photocopies, or faxed copies are not accepted.

I, THE UNDERSIGNED APPLICANT OR AUTHORIZED AGENT THEREOF, SWEAR OR AFFIRM THAT: THE MATTERS STATED IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT; THEY ARE MADE UPON MY PERSONAL KNOWLEDGE AND INFORMATION; THEY ARE MADE FOR THE PURPOSE OF REQUESTING THE STATE OF ILLINOIS TO ISSUE THE LICENSE HEREIN APPLIED FOR; THE APPLICANT IS QUALIFIED AND ELIGIBLE TO OBTAIN THE LICENSE APPLIED FOR; AND THE APPLICANT WILL NOT VIOLATE ANY OF THE LAWS OF THE UNITED STATES OF AMERICA OR THE STATE OF ILLINOIS, IN PARTICULAR, THE ILLINOIS LIQUOR CONTROL ACT, RULES AND REGULATIONS, AND THE CIVIL RIGHTS SECTIONS THEREOF.

FURTHER, I AGREE TO NOTIFY THIS COMMISSION WITHIN 30 WORKING DAYS OF CHANGES IN ANY OF THE ABOVE INFORMATION.

\_\_\_\_\_  
SIGNATURE OF APPLICANT/AUTHORIZED AGENT

\_\_\_\_\_  
TITLE/POSITION

\_\_\_\_\_  
DATE



INTERGOVERNMENTAL RISK MANAGEMENT AGENCY

The Risk Management Solution for Local Government

IRMA SPECIAL EVENTS LIQUOR LIABILITY

Insured Name: VILLAGE OF PALOS PARK
Insured Address: 8999 W. 123rd Street City Palos Park State IL Zip 60464
Insured Contact: Lisa M. Boyle
Phone Number: 708-671-3706 Fax Number: 708-448-9542
E-mail: lboyle@pa bspark org (required in order to received confirmation of coverage)
rboehm@palospark.org

Schedule of Events: [Send 10 days prior to event]

Table with 5 columns: Date(s) of Event, Total Number of Days, Description (including type) of Entertainment, Location, Estimated # of People Attending. Row 1: 9/19/2025, 9/20/2025, 2, Festival, Bands, Parade, 8901 W. 123rd Street, Palos Park, IL, 4500.

Attendee Chart table with 2 columns: Attendee Range, Charge. Row 1: 1 to 2,000, \$125 per day per event. Row 2: 2,001 to 5,000, \$150 per day per event X 2. Row 3: Greater than 5,001, \$175 per day per event.

- Note: 1. Insurer is National Specialty Insurance Company. 2. Limit is \$ 1,000,000 Single Combined Limit 3. Cost calculation per event: see attendee charge from chart above. IRMA will bill the entity upon receipt of the application. 4. Send this form to:

Intergovernmental Risk Management Agency
999 Oakmont Plaza Drive, Suite 310
Westmont, IL 60559
Attn: Donna Morin
Phone: 708.236.6349
E-mail: donnam@irmarisk.org

- 5. You will receive a Certificate of Insurance from Victor Insurance Managers, Inc. confirming coverage.

Victor Insurance Managers, Inc.
3100 Wilcrest Drive, Suite 200
Houston, TX 77042
Attn: Jessica Mendez
Office: (713) 787-2412
Email: jessica.mendez@victorinsurance.com

- 6. Any accident claims should be submitted directly to Victor Insurance Managers, Inc. with a copy to IRMA at the address listed in #4.

\*Special Events/Liquor Liability

This program was introduced to provide members with an option to purchase liquor liability/DRAM Shop coverage for special events in which the member is selling or serving liquor.



VILLAGE OF  
**PALOS PARK**

**LICENSE**  
**TO SELL ALCOHOLIC LIQUOR AT RETAIL**  
**BY AUTHORITY OF**  
**THE VILLAGE OF PALOS PARK, COOK COUNTY, ILLINOIS**

License is Hereby Granted to VILLAGE OF PALOS PARK

LIMITED OR TEMPORARY SPECIAL EVENT OF NOT MORE THAN 3 DAYS IN  
DURATION SPECIAL USE PERMIT LIQUOR LICENSE, CLASS E  
(KIND AND CLASSIFICATION OF LICENSE)

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“AUTUMN IN THE PARK” FRIDAY, SEPTEMBER 19, 2025 6:00 P.M. – 11:00 P.M.  
SATURDAY, SEPTEMBER 20, 2025 2:00 P.M. – 11:30 P.M.

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at No. 8901 W. 123<sup>RD</sup> STREET in said Village until the end of the 20<sup>th</sup> day  
of SEPTEMBER A. D. 2025, subject to the provisions of all Ordinances  
now in force and that may hereafter be passed by said Village.

Witness the hand of the Mayor and Liquor Commissioner of the Village of Palos Park  
and the Corporate Seal thereof, this 24<sup>TH</sup> day of MARCH A.D. 2025

---

Nicole Milovich-Walters, Mayor and Liquor Commissioner

Attest:

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Marie Arrigoni, Village Clerk

**THE VILLAGE OF PALOS PARK  
ACCOUNTS PAYABLE WARRANT  
FOR MARCH 24, 2025**

THE MAYOR AND THE COMMISSIONERS OF THE VILLAGE OF PALOS PARK  
APPROVE THE FOLLOWING ACCOUNTS PAYABLE WARRANT AS STATED  
BELOW, AND AUTHORIZE THE TREASURER TO FORWARD PAYMENT.

\_\_\_\_\_  
MAYOR NICOLE MILOVICH-WALTERS SIGNATURE

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK MARIE ARRIGONI SIGNATURE

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK  
 EXP CHECK RUN DATES 03/10/2025 - 03/24/2025  
 PAID - CHECK TYPE: PAPER CHECK  
 POSTED

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
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Fund: 01 GENERAL FUND  
 Department: 00 DEP REF FOR FAMILY DINNER RENTAL ZAHER MATARIYEH 2004804.002 150.00 188853

01-00-2182 DEP REF FOR FAMILY DINNER RENTAL ZAHER MATARIYEH 2004804.002 150.00 188853

Department: 20 ADMINISTRATION DEPARTMENT  
 Total Department 00 150.00

01-20-6540	LEGAL FEES FEBRUARY 2025	KLEIN, THORPE, AND JENK	CITY RECORDING SVCS PER INVOICE	FEBRUARY2025		2,382.90	188824
01-20-6570	RECORDING FEES 2505023005	COOK COUNTY CLERK	CITY RECORDING SVCS PER INVOICE	29102282025		181.00	188810
01-20-6570	RECORDING FEES 2505023004	COOK COUNTY CLERK	CITY RECORDING SVCS PER INVOICE	29102282025		181.00	188810
01-20-7010	1000 LETTERHEADS	B ALLAN GRAPHICS		103150		240.00	188796
01-20-7035	SOUTHTOWN THRU 6/1/25	DAILY SOUTHTOWN	SUBSCRIPTION RENEWAL	THRU 06/01/25		206.99	188813
01-20-7040	POSTAGE MACHINE RENTAL FEES 3/25	FP MAILING SOLUTIONS		RL106569440		419.40	188816
01-20-7200	PHONE EXPENSE	PEERLESS NETWORK, INC		71746		(9.22)	188838
01-20-7200	PHONE EXPENSE	PEERLESS NETWORK, INC		71746		758.29	188838
01-20-7210	ADMINISTRATION CELL	VERTIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		42.35	188850
Total department 20 ADMINISTRATION DEPARTMENT						4,402.71	

Department: 21 PUBLIC AFFAIRS DEPARTMENT  
 01-21-7990 VILLAGE COUNCIL VERTIZON WIRELESS MONTHLY CELL PHONES/ 02/02-03/0 6107360230 108.03 188850

Total department 21 PUBLIC AFFAIRS DEPARTMENT 108.03

Department: 22 POLICE DEPARTMENT  
 01-22-6540 MARCH 2025 HEARING SERVICES TOSCAS LAW GROUP MARCH 2025 HEARING SERVICES 250305 450.00 188848

01-22-6540	FEB AND MAR LEGAL FEES	NICHOLAS W KARAS	FEB/MARCH LEGAL FEES	FEB/MAR2025		1,500.00	188832
01-22-6540	LEGAL FEES FEBRUARY 2025	KLEIN, THORPE, AND JENK		FEBRUARY2025		975.00	188824
01-22-6700	SOD WASHES/ACCT #164 - FEB 25	FULLER'S CAR WASH	SOD WASHES/ACCT #164 - FEB 25	02/28/2025		544.00	188817
01-22-6700	VALVE ASY AND CONTRL UNIT FUEL	JOE RIZZA	VALVE ASY AND CONTRL UNIT FUEL	450880		104.76	188823
01-22-6700	SENDER AND PUMP ASY AND GASKET	JOE RIZZA	SENDER AND PUMP ASY AND GASKET	450861		355.00	188823
01-22-6700	GLASS LIFT ASY 274	JOE RIZZA	GLASS LIFT ASY #274	850703		63.99	188823
01-22-6700	P.D. VEHICLES OCTANE BOOST	G & H IMPORT AUTO PARTS	P.D. VEHICLES OCTANE BOOST/#61	478491		95.78	188818
01-22-6700	O2 SENSOR 269	CHICAGO PARTS & SOUND,	O2 SENSOR 269	43V0001799		60.48	188803
01-22-6700	LACQUER THINNER #266	CARQUEST	LACQUER THINNER #266	6982-595699		59.96	188801
01-22-6700	HEADLIGHT REPAIR PARTS #259	CARQUEST	HEADLIGHT REPAIR PARTS #259	6982-602767		300.06	188802
01-22-6708	INSPECTION, TESTING AND MAINT ON	BRANIFF COMMUNICATIONS,	INSPECTION, TESTING AND MAINT O	0035921		765.00	188799
01-22-6810	PART TIME OFPCR RECRUITMENT AD	THE BLUE LINE	PART TIME OFPCR RECRUITMENT AD	47472		99.00	188846
01-22-6990	MONTHLY CONTR FEE-MAY 05/#1241214	LEXIS NEXIS RISK DATA M	MONTHLY CONTR FEE-MAY 05/#12412	1100099252		202.00	188827
01-22-6990	ON SITE SHREDDING SERVICES	SHARK SHREDDING, INC	ON SITE SHREDDING SERVICES	72750		50.40	188842
01-22-7010	KLEENEX AND EVIDENCE TAPE	AMAZON CAPITAL SERVICES	KLEENEX AND EVIDENCE TAPE	1CQQ-JWF3-JMHR		46.08	188795
01-22-7080	REIMBURSEMENT FOR FUEL PURCHASE	MICHELLE MARANO	REIMB FOR FUEL PURCHASE	250313		45.16	188831
01-22-7110	AMMUNITION	ACME SPORTS, INC	AMMUNITION	101-31976		2,408.95	188793
01-22-7200	PHONE EXPENSE	PEERLESS NETWORK, INC		71746		(7.20)	188838
01-22-7210	POLICE DEPT. CELL	VERTIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		355.81	188850
01-22-7300	2 SHIRTS AND ONE PANTS FOR FLORES	THE EAGLE UNIFORM CO., I	2 SHIRTS AND 1 PANT FOR FLORES	25258-3		254.00	188847
01-22-7300	CHIBE UNIFORM ALLOWANCE	LA POLICE GEAR, INC.	UNIFORMS	ORDER# BCO01176392		792.55	188826
01-22-7920	DANIEL JANUSZ DOG ATTACK	NORTHWESTERN MEDICINE	JANUSZ DOG ATTACK MEDICAL BILL	DANIEL JANUSZ		2,869.00	188834
01-22-7920	DANIEL JANUSZ DOG ATTACK	EMERGENCY MEDICAL ASSOC	JANUSZ DOG ATTACK MEDICAL BILL	DANIEL JANUSZ		970.00	188814
01-22-7920	DANIEL JANUSZ DOG ATTACK	SOUTHWEST PEDIATRICS LT	JANUSZ DOG ATTACK MEDICAL BILL	DANIEL JANUSZ		135.00	188845
01-22-7920	DANIEL JANUSZ DOG ATTACK	KRATES EYE CENTERS	JANUSZ DOG ATTACK MEDICAL BILL	DANIEL JANUSZ		100.00	188825
Total department 22 POLICE DEPARTMENT						13,594.78	

Department: 24 PUBLIC WORKS DEPARTMENT  
 01-24-6420 STREET LIGHTING I23RD & SW HWY 1 COM ED 250308 1,672.39 188806  
 01-24-6700 #31 SUPPORT & #30, SHROUD REPAIR RIZZA #31 SUPPORT & #30, SHROUD REPAIR 66082CDW 271.72 188840

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK  
 EXP CHECK RUN DATES 03/10/2025 - 03/24/2025  
 PAID - CHECK TYPE: PAPER CHECK  
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 CHECK TYPE: PAPER CHECK

GL Number Invoice Line Desc Vendor Name Invoice Description Invoice Number Due Date Amount Check Number

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>							
01-24-6700	#67 SEAFOM ENGINE TREATMENT	MENARDS	WOLF RD CELL TOWER "I" BOLTS, # 54441	878491		14.96	188830
01-24-6708	#61 HOT BOX BATTERY & OCTANE BOOST	G & H IMPORT AUTO PARTS	P.D. VEHICLES OCTANE BOOST/#61	878491		163.25	188831
01-24-6708	CHAINSAW REPAIR PARTS	BI RENTAL	CHAINSAW REPAIR PARTS	143120-1		106.94	188798
01-24-6708	STHL CHAINSAW & LEAF BLOWER AIR	BI RENTAL	STHL CHAINSAW & LEAF BLOWER AI	142543-1		69.86	188798
01-24-6708	VEHICLE LIFT REPAIRS	P.R. STREICH & SONS, IN	VEHICLE LIFT REPAIRS	55978		1,022.48	188835
01-24-6708	OIL DRUM CONTAINMENT COMPARTMENTS	GLOBAL INDUSTRIAL	OIL DRUM CONTAINMENT COMPARTMEN	122912570		467.85	188820
01-24-6786	TREE REMOVAL RAIL LANE	GROUNDKEEPER LANDSCAP	C TREE REMOVAL RAIL LANE	201934		3,300.00	188821
01-24-6990	PW MATS/RAGS	CINTAS	PW UNIFORMS, PW MATS/RAGS	4223686043		125.39	188804
01-24-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	71746			(3.46)	188838
01-24-7210	PUBLIC WORKS DEPT. CELL	VERIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		288.77	188850
01-24-7300	PW UNIFORMS	CINTAS	PW UNIFORMS, PW MATS/RAGS	4223686043		137.65	188804
01-24-7300	PW UNIFORMS	CINTAS	PW UNIFORMS	4224432957		137.65	188804
Total Department 24 PUBLIC WORKS DEPARTMENT						7,775.45	

<b>Department: 25 BUILDING DEPARTMENT</b>							
01-25-6625	FEB PROF SVCS UPDATE OF ZONING CO CAMTROS, LTD		FEB PROF SVCS UPDATE OF ZONING	0022158-IN		2,262.50	188800
01-25-6700	BUILDING DEPT. UNIT#261 FRONT SUS RIZZA		BUILDING DEPT. UNIT#261 FRONT S	66047CDW		916.28	188840
01-25-6700	BUILDING DEPT. UNIT#261 SEAT BELT RIZZA		BUILDING DEPT. UNIT#261 SEAT BE	66198CDW		689.14	188840
01-25-6700	UNIT#261 CORE RETURN CREDIT	CHICAGO PARTS & SOUND,	UNIT#261 CORE RETURN CREDIT	43C0000134		(45.00)	188803
01-25-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	71746			(2.30)	188838
01-25-7210	BUILDING DEPT CELL	VERIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		156.72	188850
Total Department 25 BUILDING DEPARTMENT						3,977.34	

<b>Department: 26 RECREATION DEPARTMENT</b>								
01-26-6991	SPRING SOCCER 2025		SPRING SOCCER 2025			SS 03.4.27	1,078.00	188844
01-26-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	71746			(1.15)	188838	
01-26-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	71746			80.18	188838	
01-26-7210	RECREATION DEPT. CELL	VERIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		42.35	188850	
Total Department 26 RECREATION DEPARTMENT						1,199.38		

<b>Department: 29 FINANCE DEPARTMENT</b>							
01-29-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	71746			(1.15)	188838
01-29-7210	FINANCE DEPT.	VERIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		36.01	188850
Total Department 29 FINANCE DEPARTMENT						34.86	

<b>Department: 30 SLUIS PROPERTY</b>							
01-30-6410	12309 S. 90TH AVE/ 01/31 TO 03/04 NICOR GAS		12309 S. 90TH AVE/ 01/31 TO 03/	250304A		203.82	188833
Total Department 30 SLUIS PROPERTY						203.82	

<b>Department: 32 PALOS PARK FESTIVALS</b>							
01-32-6080	ENTERTAINMENT EXPENSE	FACE THE COLOR, INC	FACE PAINTER - BRUNCH WITH THE	040525		280.00	188815
Total Department 32 PALOS PARK FESTIVALS						280.00	

<b>Department: 33 SENIOR CLUB</b>							
01-33-6080	SR CLUB ENTERTAINMENT 03/10/25	PETER OPRISKO	SR CLUB ENTERTAINMENT 03/10/25	31025		250.00	188839
01-33-6080	SR CLUB ENTERTAINMENT 04/14/25	CRYSTAL CLEAR MUSIC LLC	SR CLUB ENTERTAINMENT 04/14/25	04142025		300.00	188812
Total Department 33 SENIOR CLUB						550.00	

**Department: 91 BUILDING MAINTENANCE - KAPTUR CENTER**

01-91-6410	NICOR AT KAPTUR 2/5 - 3/7	NICOR GAS		250307		1,188.11	188833
01-91-6710	KAPTUR MAT SERVICE	ROSCOE		1885138		256.79	188841
01-91-6711	PD KEY CARD SYSTEM MECHANISM REPL MENARDS		PD KEY CARD SYSTEM MECHANISM RE	54320		2.18	188850

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INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK  
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 POSTED

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 91 BUILDING MAINTENANCE - KAPTUR CENTER</b>							
01-91-6711	V.H. TOILET REPAIR PARTS	HOME DEPOT CREDIT SERV	V.H. TOILET REPAIR PARTS	2231661, 2560661		64.57	188822
01-91-6711	RESTOCK FIRST AID CAB - VH	CINTAS	RESTOCK FIRST AID CAB - VH	5258981401		86.98	188805
Total Department 91 BUILDING MAINTENANCE - KAPTUR CENTER						1,598.63	

<b>Department: 92 BUILDING MAINTENANCE - RECREATION CENTER</b>							
01-92-6708	TENNIS COURT BENCHES	GLOBAL INDUSTRIAL	TENNIS COURT BENCHES	122958423		1,595.80	188820
01-92-6710	BUILDING MAINTENANCE CONTRACTS	ROSCOE	MATS/KAC	1883417		39.99	188841
01-92-6711	REC CNTR FRNT EVE FOAM RPR MTL	MENARDS	WOLF RD CELL TOWER "I" BOLTS, # 54441	54441		60.64	188830
01-92-6711	RESTOCK FIRST AID CAB - REC	CINTAS	RESTOCK FIRST AID CAB - REC	5258981402		7.15	188805
01-92-6780	MAIN CHRISTMAS TREE, STRINGING LI	LOBOS TREE & LANDSCAPIN	MAIN CHRISTMAS TREE, STRINGING	2025-1		1,500.00	188828
Total Department 92 BUILDING MAINTENANCE - RECREATION CENTER						3,203.58	

<b>Department: 93 BUILDING MAINTENANCE - PUBLIC WORKS GARAG</b>							
01-93-6708	DRUM DOLLY & ZERO TURN MOWER JACK HOME DEPOT CREDIT SERV	DRUM DOLLY & ZERO TURN MOWER JA	DRUM DOLLY & ZERO TURN MOWER JA	3653577, 2646693		604.22	188822
01-93-6711	PW WASHROOM TOILET REPAIR PARTS	W.W. GRAINGER	PW WASHROOM TOILET REPAIR PARTS	9419373213		52.13	188852
01-93-6711	RESTOCK FIRST AID CAB - PUB WKS	CINTAS	RESTOCK FIRST AID CAB - PUB WKS	5258981404		63.37	188805
01-93-6711	AEROSOL DEODORANT REFILL SPRAY CA	1ST AYD CORPORATION	AEROSOL DEODORANT REFILL SPRAY	PS1770176		159.28	188792
Total Department 93 BUILDING MAINTENANCE - PUBLIC WORKS GARAG						879.00	

<b>Department: 95 PROPERTY MAINTENANCE - CENTENNIAL PARK</b>							
01-95-6780	CENTENNIAL WEED AND FEED FERTILITZ	CONSERV FS, INC	V.G., MCCORD, CENTENNIAL WEED A	6438893		239.00	188809
Total Department 95 PROPERTY MAINTENANCE - CENTENNIAL PARK						239.00	

<b>Department: 97 PROPERTY MAINTENANCE - VILLAGE GREEN</b>							
01-97-6780	V.G. WEED AND FEED FERTILIZER	CONSERV FS, INC	V.G., MCCORD, CENTENNIAL WEED A	6438893		239.00	188809
Total Department 97 PROPERTY MAINTENANCE - VILLAGE GREEN						239.00	

<b>Department: 98 PROPERTY MAINTENANCE - OTHER</b>							
01-98-6780	WOLF RD CELL TOWER "I" BOLTS	MENARDS	WOLF RD CELL TOWER "I" BOLTS, # 54441	54441		4.82	188830
01-98-6780	CELL TOWER DAMAGED GATE REPLACEME	PEERLESS ENTERPRISES LL	CELL TOWER DAMAGED GATE REPLACE	135230		5,901.00	188837
Total Department 98 PROPERTY MAINTENANCE - OTHER						5,905.82	
Total Fund 01 GENERAL FUND						44,341.40	

<b>Fund: 24 MFT FUND</b>							
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>							
24-24-7700	COLD PATCH FOR POT HOLES	GALLAGHER MATERIALS, IN	COLD PATCH FOR POT HOLES	37606		155.40	188819
24-24-7710	NO PARKING SIGNS (20)	SIGNS BY DESIGN	NO PARKING SIGNS (20)	19007		200.00	188843
24-24-7710	SAND BAGS F/CONSTRUCTION SIGNS	W.W. GRAINGER	SAND BAGS F/CONSTRUCTION SIGNS	9424656925		47.74	188852
Total Department 24 PUBLIC WORKS DEPARTMENT						403.14	
Total Fund 24 MFT FUND						403.14	

<b>Fund: 51 SEWER FUND</b>							
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>							
51-24-6410	12410 S. 91ST/1-31 TO 3-4-25	NICOR GAS	12410 S. 91ST/1-31 TO 3-4-25	250304		54.14	188833
51-24-6410	40 RAMSGATE/ 2-3 TO 3-5-25	NICOR GAS	40 RAMSGATE 2-3 TO 3-5-25	250305		56.31	188833
51-24-6410	133 FOREST EDGE/ 2-3 TO 3-5-25	NICOR GAS	133 FOREST EDGE/2-3 TO 3-5-25	250305A		55.62	188833
51-24-6410	12222 S. WILL COOK / 2-3 TO 3-5-2	NICOR GAS	12222 S. WILL COOK/2-3 TO 3-5-2	250305B		152.74	188833
51-24-6410	8201 RT 83/ 2-12 TO 3-14-25	NICOR GAS	8201 RT 83/2-12 TO 3-14-25	250314		54.95	188833
51-24-6700	#52 UPPER CORRECT, LMR INCRCRT RET	CHICAGO PARTS & SOUND,	#52 UPPER CORRECT, LMR INCRCRT R	43V0001633		283.30	188803
51-24-6700	#52 ROTOR HUBS REPAIR PARTS	CHICAGO PARTS & SOUND,	#52 ROTOR HUBS REPAIR PARTS	43V0001769		163.66	188803

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK  
 EXP CHECK RUN DATES 03/10/2025 - 03/24/2025  
 PAID - CHECK TYPE: PAPER CHECK  
 POSTED

Vendor Name Invoice Description Invoice Number Due Date Amount Check Number

GL Number	Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
<b>Fund: 51 SEWER FUND</b>							
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>							
51-24-6700	#52 ROTOR HUBS REPAIR PARTS	CHICAGO PARTS & SOUND,	#52 ROTOR HUBS REPAIR PARTS	43V0001751		862.22	188803
51-24-6700	#52 CALIPERS REPAIR PARTS	CHICAGO PARTS & SOUND,	#52 CALIPERS REPAIR PARTS	43V0001807		293.92	188803
51-24-6700	#52 CORRECT LOWER BALL JOINTS	CHICAGO PARTS & SOUND,	#52 CORRECT LOWER BALL JOINTS	43V0001849		82.60	188803
51-24-6700	#52 RETURNED PART/CREDIT	CHICAGO PARTS & SOUND,	#52 RETURNED PART/CREDIT	43C0000129		(128.04)	188803
51-24-6708	TREE AND BRANCH REMOVAL FOR TV	CHICAGO PARTS & SOUND,	TREE AND BRANCH REMOVAL FOR TV	201933		1,925.00	188821
51-24-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	PHONE EXPENSE	71746		(1.15)	188838
51-24-7210	SEWER DEPT. CELL	VERTIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		134.54	188850
51-24-7300	UNIFORMS/UTILITY	CINTAS	PW UNIFORMS, PW MATS/RAGS	4223686043		45.57	188804
51-24-7300	PW UNIFORMS	CINTAS	PW UNIFORMS	4224432957		45.57	188804
51-24-7990	BRUSH AND TREES REMOVAL FOR SEWER	GROUNDSCKEEPER LANDSCAP C	BRUSH/TREE REMVL AROUND 86TH AV	201932		2,537.50	188821
51-24-8014	OLD CREEK LIFTSTATION UPGRADE -CH	MARTIN MECHANICAL CORPO	OLD CREEK LIFTSTATION UPGRADE -	241103L-C01		2,657.00	188829
51-24-8014	OLD CREEK LIFT STATION UPGRADE	MARTIN MECHANICAL CORPO	OLD CREEK LIFT STATION UPGRADE	241103L-1		50,000.00	188829
Total Department 24 PUBLIC WORKS DEPARTMENT						59,275.45	
Total Fund 51 SEWER FUND						59,275.45	

GL Number	Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
<b>Fund: 52 WATER FUND</b>							
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>							
52-24-6410	10057 W 125TH/ 2-4 TO 3-6-25	NICOR GAS	10057 W 125TH/2-4 TO 3-6-25	250306		155.72	188833
52-24-6708	BATTERIES FOR LOCATOR	PALOS ACE HARDWARE	BATTERIES FOR LOCATOR	215295		30.58	188836
52-24-6711	PUMPING STATION GFI REPLACEMENT	PALOS ACE HARDWARE	PUMPING STATIONS GFI REPLACEMENT	215287		59.38	188836
52-24-6711	MEDICAL SUPPLIES PUMPING STATION	CINTAS	MEDICAL SUPPLIES PUMPING STATIO	5258981403		28.53	188805
52-24-6750	REPAIR CLAMPS FOR WATER MAIN REPA	CORE & MAIN LP	REPAIR CLAMPS FOR WATER MAIN RE	W525571		2,658.94	188811
52-24-6750	WATER MAIN BREAK REPAIR MATTERHOR	AIRY'S INC.	WTR MAIN BREAK REPAIR MATTERHORN CR	51225		5,367.50	188794
52-24-6750	WATER MAIN REPAIR MCKINLEY	AIRY'S INC.	WTR MAIN REPAIR REPAIR ON MCKINL	51214		7,492.21	188794
52-24-6750	WATER MAIN REPAIR PALOS AVE	AIRY'S INC.	WTR MAIN REPAIR PALOS AVE	51215		6,499.63	188794
52-24-6755	HYDRANT OUT OF ORDER SIGNS	USA BLUEBOOK	HYDRANT OUT OF ORDER SIGNS	INV00653543		122.32	188849
52-24-6990	SCADA WRK UPDATES PER 2025 CONTRA	CONCENTRIC INTERGRATION	SCADA WRK UPDATES PER 2025 CONT	0270124		2,665.00	188808
52-24-6990	123RD ST WATER MAIN CONST SERVICE	BAXTER & WOODMAN, INC.	123RD ST WATER MAIN CONST SERVI	0270118		7,186.60	188797
52-24-6990	UTILITY RATE STUDY	BAXTER & WOODMAN, INC.	UTILITY RATE STUDY	0270121		1,611.15	188797
52-24-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	PHONE EXPENSE	71746		(80.89)	188838
52-24-7200	PHONE EXPENSE	PEERLESS NETWORK, INC	PHONE EXPENSE	71746		(3.17)	188838
52-24-7210	WATER DEPT. CELL	VERTIZON WIRELESS	MONTHLY CELL PHONES/ 02/02-03/0	6107360230		134.55	188850
52-24-7210	DAN FOSTER/SENSUS - 02/09-03/08	VERTIZON WIRELESS	DAN FOSTER/SENSUS - 02/09-03/08	6107970002		94.41	188851
52-24-7300	UNIFORMS/UTILITY	CINTAS	PW UNIFORMS, PW MATS/RAGS	4223686043		45.57	188804
52-24-7300	PW UNIFORMS	CINTAS	PW UNIFORMS	4224432957		45.57	188804
Total Department 24 PUBLIC WORKS DEPARTMENT						34,113.60	
Total Fund 52 WATER FUND						34,113.60	

GL Number	Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
<b>Fund: 53 COMPUTER LOT FUND</b>							
<b>Department: 24 PUBLIC WORKS DEPARTMENT</b>							
53-24-6400	COMED AT METRA 1/31 - 3/4	COM ED	COMED AT METRA 1/31 - 3/4	250304		71.28	188807
53-24-6710	METRA MAT SERVICE	ROSCOE	MATS/KAC	1885136		79.47	188841
Total Department 24 PUBLIC WORKS DEPARTMENT						150.75	
Total Fund 53 COMPUTER LOT FUND						150.75	

**Fund: 54 MCCORD FUND**  
**Department: 20 ADMINISTRATION DEPARTMENT**  
 54-20-6780 MC CORD WEED AND FEED FERTILIZER CONSERV FS, INC V.G., MCCORD, CENTENNIAL WEED A 6438893 240.00 188809

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

EXP CHECK RUN DATES 03/10/2025 - 03/24/2025

PAID - CHECK TYPE: PAPER CHECK

Vendor Name Invoice Description Invoice Number Due Date Amount Check Number

Fund: 54 MCCORD FUND  
 Department: 20 ADMINISTRATION DEPARTMENT

Total Department 20 ADMINISTRATION DEPARTMENT 240.00  
 Total Fund 54 MCCORD FUND 240.00

INVOICE DISTRIBUTION REPORT FOR VILLAGE OF PALOS PARK

EXP CHECK RUN DATES 03/10/2025 - 03/24/2025

PAID - CHECK TYPE: PAPER CHECK  
POSTED

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
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--- TOTALS BY FUND ---

01	GENERAL FUND					44,341.40	
24	MFT FUND					403.14	
51	SEWER FUND					59,275.45	
52	WATER FUND					34,113.60	
53	COMPUTER LOT FUND					150.75	
54	MCCORD FUND					240.00	
Total] For All Funds:						<u>138,524.34</u>	

8999 West 123<sup>rd</sup> Street  
Fax: (708) 448-9542  
Phone: (708)671-3730  
Palos Park, IL 60464  
www.palospark.org



To: Mike Wade, Building Dept. Commissioner  
From: Building Department  
Date: March 18, 2025  
Subject: Building Department Report for Council Meeting March 24, 2025

Residents who have an open Building Permit, please remember to call in all final inspections that may be required for your project. The purpose of these inspections is to ensure the following:

- Project meets building codes, local ordinances, zoning regulations
- Monitor construction sites periodically to ensure overall compliance
- Inspect plumbing, electrical, and other systems to ensure that they meet code
- Issue violation notices and stop-work orders until site is compliant

Please contact the Village if you notice any work being done outside of work hours.

**PERMITS:**

The Building Department processed *sixteen (16) permits* from March 4, 2025- March 18, 2025, resulting in **\$6,823.70** permit fees for a total of **\$225,021.70** in permit fees for this fiscal year. Please see attached for more details.

**BUILDING PERMIT INSPECTIONS**

Twenty-one (21) inspections were completed during this time.

# County Monthly Permit Report

03/18/2025

1/2

Date Issued	Permit #	Applicant	Address / Parcel	Const. Value	Fee
03/13/2025	WD25-0006	WELSH WINDOWS PLUS Permit Type: Window and Door Work Description: 3 WINDOWS	119 COMMONS DR 23-26-201-136-0000	\$3,500.00	\$150.00
03/07/2025	WD25-0005	FELDCO DIRECT Permit Type: Window and Door Work Description: door	8 BLACK WALNUT TRL 23-34-100-046-0000	\$4,613.00	\$150.00
03/07/2025	SDG25-0002	MCBATH CONSTRUCTION, INC MICHAEL MCBATH Permit Type: Siding Work Description: SIDING ON UNITS 111112113-114-115-116-120 &121	COMMONS DR 23-26-201-123-0000	\$70,330.00	\$225.00
03/17/2025	RS25-0021	A-ABEL ROOFING Permit Type: Roof (Shingle) Work Description: roof	12209 S 86TH AVE 23-26-109-009-0000	\$19,500.00	\$225.00
03/13/2025	RS25-0020	ABC ROOFING & SIDING, CO Permit Type: Roof (Shingle) Work Description: ROOF	11600 HOLMES AVE 23-23-408-021-0000	\$33,145.38	\$225.00
03/14/2025	RS25-0019	AEGIS CONSTRUCTION GROUP Permit Type: Roof (Shingle) Work Description: roof	11516 EDELWEISS DR 23-23-414-012-0000	\$29,574.00	\$300.00
03/07/2025	RS25-0018	O'DANNY BOY BUILDERS Permit Type: Roof (Shingle) Work Description: ROOF	48 PARK LANE DR 23-28-304-001-0000	\$37,584.00	\$225.00
03/06/2025	RS25-0017	AMBER COAST, INC. Permit Type: Roof (Shingle) Work Description: roof	12202 89TH AVE 23-27-206-005-0000	\$37,100.00	\$225.00
03/06/2025	RS25-0016	RELIANCE ROOF TROOP Permit Type: Roof (Shingle) Work Description: ROOF	14 WILD CHERRY LN 23-28-404-006-0000	\$68,644.00	\$225.00
03/07/2025	RS25-0015	O'DANNY BOY BUILDERS Permit Type: Roof (Shingle) Work Description: roof	9801 WILD CHERRY LN 23-28-408-004-0000	\$29,600.00	\$225.00
03/07/2025	RS25-0013	FILOTTO ROOFING, INC. Permit Type: Roof (Shingle) Work Description: ROOF	12501 IROQUOIS RD 23-26-310-005-0000	\$22,250.00	\$225.00
03/06/2025	RP25-0001	FOUR SEASONS HEATING & AC, LLC Permit Type: Res Plumbing	11658 BLACK FOREST LN 23-23-411-011-0000	\$2,487.00	\$250.00

Work Description: PLUMBING

03/12/2025	<b>MSC25-0004</b>	American Cable and Telephone	9100 HILLCREST LN	\$3,500.00	\$75.00
	Permit Type:	Miscellaneous	23-27-204-022-0000		
	Work Description: LOW VOLTAGE CABLE				
03/10/2025	<b>FNC25-0002</b>	VANESSA POPPIE	8520 PAWNEE RD	\$1,000.00	\$225.00
	Permit Type:	Fence	23-26-305-007-0000		
	Work Description: fence				
03/13/2025	<b>DCK25-0003</b>	TODD BENDKOWSKI	8320 KIMBER LN	\$3,500.00	\$300.00
	Permit Type:	Deck	23-23-403-006-0000		
	Work Description: DECK				
03/11/2025	<b>AS25-0001</b>	CORONET CONSTRUCTION INC	11125 W 123RD ST	\$450,000.00	\$3573.70
	Permit Type:	Accessory Structure	23-29-300-004-0000		
	Work Description: CAR PORT/PERGOLA				

<b>Total Permits For Type:</b>	<b>16</b>
<b>Total Fees For Type:</b>	<b>\$6,823.70</b>
<b>Total Const. Value For Type:</b>	<b>\$816,327.38</b>

<b>Grand Total Fees:</b>	<b>\$6,823.70</b>
<b>Grand Total Permits:</b>	<b>\$16.00</b>
<b>Grand Total Const. Value:</b>	<b>\$816,327.38</b>

## Lisa Boyle

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**From:** Joe Miller  
**Sent:** Tuesday, March 18, 2025 5:14 PM  
**To:** Lisa Boyle  
**Subject:** : Palos Park CERT Open house March 27th 7p-9p 8999 w 123rd Kaptur Center

Join the members of the Palos Park Community Emergency Response Team (CERT) for an informative evening of activities designed to increase your preparedness for an emergency or disaster.

CERT Open house March 27th 7p-9p 8999 w 123rd Kaptur Center Palos Park.

Learn about emergency skills:

- Preparing a "Go Bag"
- Conducting a "Head to Toe" Assessment
- Stopping traumatic bleeding
  - Basic fire suppression



**AS SPRINGTIME AND WARM WEATHER APPROACHES, PALOS PARK POLICE REMIND RESIDENTS TO SAFEGUARD THEIR HOMES AGAINST SEASONAL THEFTS.**

Be proactive and prevent break-ins and thefts from both property and vehicles. Homeowners are encouraged to remain vigilant and call 9-1-1 to report suspicious activity in their neighborhood.

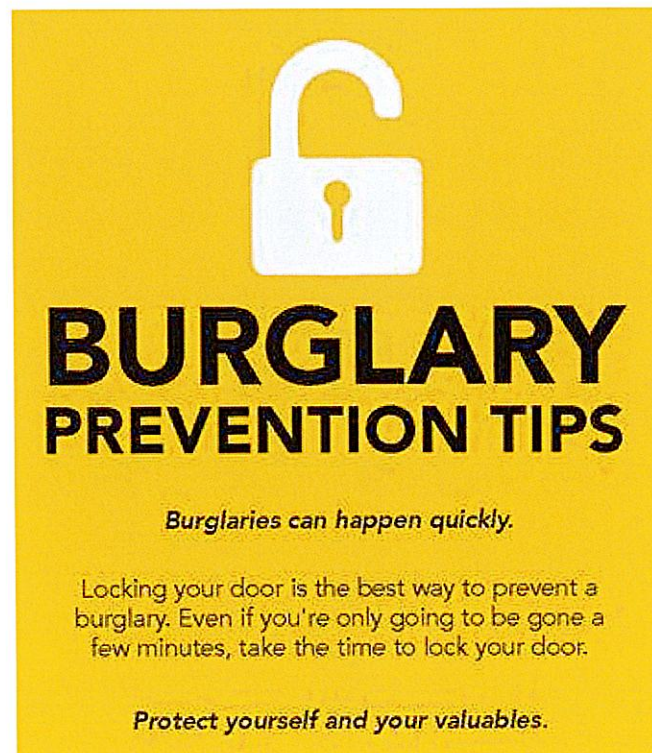
You can take these six steps to protect your home from criminals:

- Install security cameras and put indoor and outdoor lights on timers
- Trim back trees, shrubs and anything blocking the view of entrances
- Close, lock and secure all doors and windows
- Store valuables somewhere unexpected
- Know your neighbors and have them watch your home if you're away

PPPD reminder:

Never leave clues that you are away on a trip. Have a trusted neighbor collect mail and newspapers while you are away so delivered items do not accumulate. You can also ask a neighbor to park in your driveway or parking place to make it appear that you are present.

Never leave a message on your telephone answering machine telling people that you are away from home. A message that you will return at a certain time leaves your home vulnerable in the interim.



**IF SOMEONE OFFERS TO INSPECT YOUR HOME INSIDE OR OUTSIDE FOR FREE, BE ON GUARD.**

**ROOFING AND OTHER HOME IMPROVEMENT SCAMS ARE EXTREMELY COMMON, AND NOW THAT THE SPRING IS COMING, WE TRADITIONALLY SEE AN UPTICK IN HOME REPAIR, ROOFING, DRIVEWAY SCAMS ETC.**

While an offer to look at your roof, driveway, or chimney for free may sound tempting, there's a catch. Most often when someone knocks on your door unsolicited, telling you that your home needs repair, that they are doing work in your neighborhood ... they are scammers. And of course, after their inspection the conclusion is, of course, that your home has substantial damage and needs to be fixed right away. Don't let anyone provide you with an estimate, or work at your home, without doing your homework.

PPPD suggested you ask any contractor these questions:

Questions For Contractors:

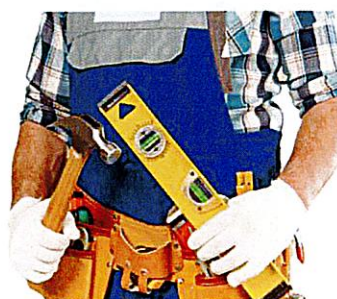
1. Ask for a permanent place of business, telephone number, tax identification number.
2. Insist on seeing copies of the contractor's liability insurance coverage and workers' compensation certificates. Make sure the coverage is in effect during the job.
3. Request client references and a list of completed projects. Call these clients to find out whether they were satisfied.
4. Insist on a written proposal and examine it for a complete description of the work and specifications, including approximate start and completion dates and payment procedures.
5. Ask the contractor to explain their project supervision and quality-control procedures. Request the name of the person who will be in charge, how many workers will be required, and the estimated time of completion.
6. Inquire about a warranty. Carefully read and understand it and watch for provisions that would void it.
7. Keep a healthy skepticism about the lowest bid. If it sounds too good to be true, it probably is.

Please remember with spring come spring scam artists.

Be beware of people coming door-to-door offering to prune trees or do other jobs. These ruse scammers knock on the door offering to trim trees in the backyard. The person masquerading as a tree trimmer often does not have a business card to give the resident, nor was there a company name on his vehicle. While they lure the homeowner into the backyard where they discuss the work that needs to be done, and a second person with them enters the home and starts going through personal property and looking for valuables to steal.

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Don't fall  
victim to a  
home  
repair  
scam





## VILLAGE OF PALOS PARK

### Village Council

*Mayor Nicole Milovich-Walters*

*Village Clerk Marie Arrigoni*

*Commissioner G. Darryl Reed*

*Commissioner Dan Polk*

*Commissioner Mike Wade*

*Commissioner Rebecca Petan*

Meeting of: March 24, 2025

6:30 PM

Kaptur Administrative Center

### **AGENDA MATTER:**

Increase the Village of Palos Park Commuter Lot Daily & Monthly Parking Fees

### **BACKGROUND/HISTORY:**

The Metra commuter parking lot in Palos Park requires collection of parking fees, either daily or monthly. Those collected fees produce the revenues for the Commuter Lot Fund (Fund 53). Fund 53 is where both the revenues and expenditures of the commuter lot are tracked. Expenditures for maintenance of the lot include plowing/salting, landscaping, custodial services, and security of the premises. The original rate of the daily parking fee was \$1.00 until it was increased to \$1.25 in 2006 following construction of the Metra Station and parking lots in Palos Park. That rate of \$1.25 for a daily fee has remained the same since 2006.

Raising the current rate of \$1.25 to \$1.50 would be a 20% increase; this increase is needed due to rising costs over the last nineteen (19) years, for maintenance of the property. As an example, staff is estimating that the next seal coat and stripping of the Metra commuter lot will cost between \$70,000 and \$80,000.

The Commuter Lot Fund balance is currently \$139,543.93 as of February 2025. In FY24, the daily parking fee generated \$19,916.25, from 15,933 daily parking permits sold at the current rate of \$1.25. As an example, had the current rate been raised in this fiscal year by the proposed twenty-five cents (\$0.25), the daily parking fees would have generated an additional \$3,983.25 or a total of \$23,899.25 in FY24.

In addition to the daily fee, the monthly parking fee is proposed to be raised from \$25 to \$30 (20%). The current monthly parking fee is set to be equivalent to twenty (20) daily parking fees. Increasing the monthly parking fee would keep the price of the two parking options consistent. Another example, the monthly permit fee generated \$6,300 during FY24 (252 permits issued), with a 20% fee increase that revenue would rise by \$1,260 to \$7,560.

### **STAFF RECOMMENDATION:**

It is recommended that the Village Council approval of an increase in daily and monthly parking fees effective the first Monday in May 2025.

### **RECOMMENDED MOTION:**

I move to approve authorizing an Ordinance raising the daily and monthly parking permit fees at the Village of Palos Park commuter lot by 20% effective May 5, 2025.



# VILLAGE OF PALOS PARK

*Continued*

## Village Council

Mayor Nicole Milovich-Walters  
Village Clerk Marie Arrigoni  
Commissioner G. Darryl Reed  
Commissioner Dan Polk  
Commissioner Mike Wade  
Commissioner Rebecca Petan

Meeting of: March 10, 2025

6:30 PM

Kaptur Administrative Center

### **AGENDA MATTER:**

Replacement of Village Building Roofs and Gutters by Affordable Restoration

### **BACKGROUND/HISTORY:**

The Village budgeted \$165,000 in its FY 25 budget to replace the Kaptur Center Roof. Public Works staff had received quotes from several contractors for replacement of the Kaptur Center roof prior to submitting for the FY25 budget. The lowest quoted contractor was again contacted in the fall of last year to look at the roof and determine if it may qualify for an insurance claim due to the hailstorm that occurred on May 7, 2024. The contractor verified damage, and staff contacted the Intergovernmental Risk Management Agency (IRMA) to start the claim process.

IRMA has approved replacement of roofs and gutters at the Kaptur Building, the Recreation Center, Pump Station, Metra Station, the Sluis House, and a portion of the Public Works Garage building. The IRMA claims adjuster has worked directly with the contractor to make certain that material quantities, labor costs, and profit and overhead are within its standards.

IRMA has sent the initial claim check in the amount of \$196,270.98 to the Village. It is very likely that as the roofs and gutters are being replaced, some roof decking, soffit, and fascia may need to be repaired and/or replaced. Any additional work will need to be approved by IRMA's claim adjuster prior to the work being done and payment made to the Village for the contractor.

All roof and gutter damage caused by the storm event to Village buildings are considered one claim by IRMA, the Village will pay a single deductible of \$25,000. That deductible can be paid using Village reserves at IRMA; those reserves are over \$200,000.

The roofing contractor will need the money already sent to the Village by IRMA to order the materials for the five (5) plus roofs and gutter systems to be replaced. Materials need to be ordered by April 1, 2025, to avoid pricing increases. All roofs will be replaced using Owens Corning architectural asphalt shingles. The gutter systems will be upsized to better collect and diffuse water away from the buildings.

### **STAFF RECOMMENDATION:**

Staff recommend retaining Affordable Restoration Group, Inc., as its contractor as they have been approved by IRMA to do the work; and to pay said company monies as approved for the projects by IRMA including the initial amount of \$196,270.98. Staff further recommend using our IRMA Reserve to pay the \$25,000 deductible.

### **RECOMMENDED MOTION:**

I move to approve forgoing the formal bidding process and retaining Affordable Restoration Group, Inc. of Worth, IL as the contractor to replace roofs and gutters at the Kaptur Building, Recreation Center, Pump Station, Metra Station, Sluis House and a portion of the Public Works Garage and pay said company monies approved by IRMA for these projects including the initial sum of \$196,270.98; and to use the Village's reserve at IRMA to pay the \$25,000 deductible.

INVOICE

Affordable Restoration Group Inc.  
10829 S. 76th ave  
Worth, IL 60482  
(708) 362-7500

**Sales Representative**  
Dawid Wierzba  
(312) 508-0182  
affordablerestorationgroup@gmail.com



**Job #1511 - Palos Park City Hall/ Police Department**  
8999 123 rd St  
Palos Park, IL 60464

Invoice #	I-1734
Date	2/11/2025
Amount Due	\$196,270.98
Due Date	Due on Receipt

Item	Description	Qty	Price	Amount
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Item	Description	Qty	Price	Amount
Claim Process	<p>PAYMENT REQUEST OF THE FIRST CHECK ( ACV CHECK )</p> <p>THE PAYMENT PROCES GOES AS FOLLOWS AND AS IS IN. THE AGREEMENT, YOUR ESTIMATE IS YOUR DEDUCTIBLE AND WE TAKE CARE OF THE REST. CHECKS TO BE PAID TO AFFORDABLE RESTORATION GROUP INC. AS THEY ARE RECEIVED TO KEEP PAPER WORK ORGANIZED.</p> <p>WE ARE UPGRADING SHINGLES AT NO ADDITIONAL COST TO PALOS PARK. WE ARE ALSO CHANGING THE SIZE OF GUTTERS AT NO ADDITIONAL COST.</p> <p>1. ACV CHECK (\$ 196,270.98)</p> <p>2. SUPPLEMENT CHECK (\$ _____ )</p> <p>3 DEPRECIATION CHECK AFTER JOB COMPLETION (\$ _____ )</p> <p>4. DEDUCTIBLE CHECK (\$ _____ )</p> <p>ALL WORK WILL BE SUBJECT TO FINAL WALK THRU TO SIGN CERTIFICATE OF COMPLETION FOR ALL PARTIES.</p> <p>THE INSURANCE PROCEEDS ARE BEING APPLIED TO:</p> <p>1. CITY HALL &amp; POLICE DEPARTMENT ROOF/ GUTTERS</p> <p>2. RECREATIONAL CENTER ROOF/ GUTTERS</p> <p>3. PUMP STATION ROOF/ GUTTERS</p> <p>4. METRA STATION ROOF/ GUTTERS</p> <p>5.SLUS HOUSE ROOF/ GUTTERS</p> <p>6 PUBLIC WORK BUILDING - ONLY COVERED SOME REPAIRS BUT WE INFORMED FIDEL THAT WE WILL APPLY SILICONE COATING ON THE ENTIRE ROOF AT NO COST TO PALOS PARK, TO EXTEND THE LIFE SPAN OF THE METAL ROOF. THIS IS A GIFT FROM AFFORDABLE RESTORATION. NO OTHER CHARGES FOR THIS PARTICULAR GIFT WILL BE ADDED.</p> <p>PICTURES OF ALL WORK COMPLETED BEFORE-DURING-AFTER WILL BE SENT TO CITY OFFICIAL. ALL PROJECTS ARE IN A SEPERATE FOLDERS WITH TIME/DATE STAMP. ACCESS WILL BE AVAILABLE DURING PROCESS AS WELL. OUR SYSTEM ALLOWS US TO PROVIDE THIS TO OUR CUSTOMERS, SO IF THERE NEEDS TO BE A DECISION MADE ON SOMETHING URGENT - DECISION MAKERS WILL HAVE ACCESS TO SEE WHAT I SEE</p>	1.00	\$196,270.98	\$196,270.98

<b>Sub Total</b>	\$196,270.98
<b>Total</b>	\$196,270.98
<b>Amount Paid</b>	\$0.00
<b>Balance Due</b>	\$196,270.98

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**SPECIAL INSTRUCTIONS**