



## 2016 LANDSCAPE MAINTENANCE

### BILL TO

Village of Palos Park  
Attn: Public Works  
8999 W. 123<sup>rd</sup> St.  
Palos Park, IL 60464

### SERVICE ADDRESS

Metra Station – 123<sup>rd</sup> St.  
Palos Park, IL 60464  
And The Triangle at Southwest  
Highway and 80<sup>th</sup> Ave.

**Account Manager: Randy Clausing**

### **Scope of Work**

This agreement provides maintenance and care for exterior landscape areas throughout the property. Our care and maintenance is defined in the following and is designed to achieve an attractive and functional landscape.

### **Contractor Responsibility**

The contractor shall perform landscape maintenance and furnish all necessary labor, supplies, equipment and insurance.

### **Period of Coverage**

This proposal shall provide for service for the season as stated below. See below for approximate beginning and ending date. Additional work shall be on time and material basis only.

### **Turf and Ground Maintenance Specifications**

- A. **SPRING CLEAN UP** - Clean all turf and planting beds of leaves, twigs, trash, debris and dispose. Remove all dead annual and perennial plant parts from beds. Prune broken and winter injured branches by Beary Snow Removal from shrubs and small trees.
- B. **MULCH BEDS** - Existing mulch beds and tree rings will be edged and cultivated.
- C. **FERTILIZATION OF TURF** - All accessible lawn areas shall receive three (3) applications of fertilizer. The type of fertilizer shall provide at least 2 pounds of Nitrogen per 1000 square feet with controlled release to sustain greening and reduce burning.
- D. **WEED CONTROL** -
  - All turf shall receive one (1) application of weed and grass pre-emergent for prevention of crab grass and other undesirable grasses in conjunction with the fertilization program.
  - All turf shall receive two (2) applications of weed control for broadleaf weeds, in conjunction with fertilizer application.
  - Weeds in mulched or stoned beds shall be kept under control by spraying with weed control and manual removal of weeds. It is recommended that bare soil beds re-mulched in order to control weeds properly.
- E. **MOWING AND TRIMMING** -
  - Turf shall be mowed and trimmed as needed to maintain a neat appearance. (2 1/2 to 3 inches in height) Mowing will occur approximately 26 times during the season, but in no case will a mowing occur more frequently than on a 7 day cycle.
  - Clippings shall only be caught and removed whenever the accumulation becomes detrimental to the health of the turf.
  - All blades on mowing equipment will be kept properly sharpened so as not to tear or uproot grass plants.
- F. **EDGING** - Sidewalk edging shall be done as needed to maintain a neat appearance. Grass encroaching on curbs will be controlled with string trimmers as necessary.
- G. **CULTIVATING OF MULCH BEDS** - Turn existing mulch beds and mulch tree rings two (2) times during per season and edge (1) time to prevent encroachment of grass. Creating new beds or re-establishing neglected beds for new accounts is not included. Mulch shall be loosened to a depth necessary to remove weeds and aerate, but not interfere with the root system of the plants.
- H. **PRUNING AND TRIMMING** - Trees, shrubs and perennials shall be pruned at the proper time of the year for each specific variety to encourage a healthy, natural growth pattern and to maintain a neat appearance throughout the growing season. The following objectives are to be accomplished:
  - All limb removals shall be made in a manner to aid in optimum re-growth of the cambium over the cut area.
  - Removal of sucker growth and water sprouts.
  - Maintain the natural size, shape, scale and characteristics of the variety
  - Shade trees and ornamental trees will be trimmed as needed for lower hanging branches obstructing pedestrian traffic.
  - All shrubs and groundcovers will be trimmed two (2) times a year.
  - No trimming shall be part of this contract more than 12' high.
  - Rejuvenation pruning is not included within the scope of these specifications.

*North Branch*  
4627 Elm Avenue  
Brookfield, IL 60513  
(708) 290-7100

*South Branch*  
15001 West 159th Street  
Lockport, IL 60491  
(815) 838-4100



- I. SPRAYING - Plant material shall be checked periodically during the growing season for insects, disease or pests, which are or would become injurious. Spraying of plant material will be recommended and done on a time and material basis with approval of the owner.
- J. FALL CLEAN UP - Fallen leaves will be picked up during scheduled visits for October and November. Additional clean-ups after the scheduled contract period will be done on a time and material basis.

**Terms & Conditions** - Contractor will bill owner on the 1st of each month for services performed within that month. Payment is due by the last day of that month. A late charge of 1.5% will be added for past due accounts. Service will be stopped on accounts over 30 days past due until account is paid in full. After such termination, contractor shall have no further obligation to owner to perform any services. Owner agrees to pay attorney fees, court costs, collection costs and any expenses incurred by contractor to collect sums owed. All work to be completed in a professional, workman like manner according to industry standard practices. All agreements are contingent upon strikes, accidents or delays beyond our control, and unusually severe weather. Our workers are fully covered by workman's compensation insurance. This agreement will have an automatic renewal each year for an additional year of service unless contractor notifies client in writing 30 days prior to beginning of the season on April 1<sup>st</sup>. The cost shall remain the same unless contractor notifies client in writing 60 days prior to beginning of the season on April 1<sup>st</sup>. The monthly cost is subject to a fuel surcharge in the event of fuel cost increasing by more than 10% from the date of this agreement.

**Acceptance of Proposal** - The prices, specifications and conditions are satisfactory and are hereby accepted. I have read and received a copy of the terms and conditions. Beary Landscape Management, Inc. is authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

**Cancellation** - This contract may be cancelled with cause upon (30) thirty days written notice. If contractor cannot correct deficiencies within thirty days, this contract will become null and void and all services rendered and remainder of contract will become due and payable within the terms of this contract. The client will be responsible for all legal and attorney fees necessary for collecting outstanding balance due. All correspondence regarding cancellation shall be sent via Certified Mail with Return Receipt.

Charge for Services: Monthly - \$ **503.75 (8 payments)**

Charge for Services: Annually - \$ **4,030.00**

April 2016 – November 2016

*This is a lump sum seasonal service contract divided into equal monthly payments. The annual cost includes all the services listed above. The monthly amount does not necessarily reflect the services performed in any given month.*

Authorized           **Randy Clausing**           Date           **02/15/16**          

Account Manager  
[rclausing@bearylanscaping.com](mailto:rclausing@bearylanscaping.com)  
 mobile (708) 774-7433

Owner/ Representative's Signature                      Date           **3/28/2016**          

**Please fill this portion out for billing purposes:**

Name of Company           **Village of Palos Park**          

Attention           **Dan Foster**           Title           **Arborist**          

Address:           **8999 W. 123rd Street**           City:           **Palos Park**           State:           **IL**           Zip           **60464**          

Business Phone           **708-671-3722**           Mobile            Fax           **708-448-9542**          

Email:           **dfoster@palospark.org**



## 2016 LANDSCAPE MAINTENANCE

### BILL TO

Village of Palos Park  
Attn: Public Works  
8999 W. 123<sup>rd</sup> St.  
Palos Park, IL 60464

### SERVICE ADDRESS

Pumping Station  
Southwest Hwy & 121<sup>st</sup> St.  
Palos Park, IL

**Account Manager: Randy Clausing**

### **Scope of Work**

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- C. **MOWING AND TRIMMING** -
  - Turf shall be mowed and trimmed as needed to maintain a neat appearance. (2 1/2 to 3 inches in height) Mowing will occur approximately 26 times during the season, but in no case will a mowing occur more frequently than on a 7 day cycle.
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Charge for Services: Monthly - \$ **65.00 (8 payments)**

Charge for Services: Annually - \$ **520.00**

April 2016 – November 2016

*This is a lump sum seasonal service contract divided into equal monthly payments. The annual cost includes all the services listed above. The monthly amount does not necessarily reflect the services performed in any given month.*

Authorized Randy Clausing Date 02/15/16  
 Account Manager  
[rclausing@bearylanscaping.com](mailto:rclausing@bearylanscaping.com)  
 mobile (708) 774-7433

Owner/ Representative's Signature [Signature] Date 3/28/2016

**Please fill this portion out for billing purposes:**

Name of Company Village of Palos Park  
 Attention Dan Foster Title Arborist  
 Address: 8999W. 123rd Street City: Palos Park State: IL Zip 60464  
 Business Phone 708-671-3722 Mobile \_\_\_\_\_ Fax 708-448-9542  
 Email: dfoster@palospark.org

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