

American Legal Publishing Corp.  
432 Walnut Street, 12th Floor  
Cincinnati, Ohio 45202

Village of Palos Park  
8999 West 123<sup>rd</sup> Street  
Palos Park, IL 60464

## SUPPLEMENT SERVICE AGREEMENT

February 7, 2014

The Village of Palos Park (hereinafter referred to as "Municipality") and American Legal Publishing Corporation, (hereinafter referred to as "Publisher") agree as follows:

### I. THE PUBLISHER SHALL:

#### EDITORIAL PROCESS

1. Examine the ordinances and other legislative material as submitted by the Municipality.
2. Incorporate those materials to be included in the Code of Ordinances according to the subject matter in the existing code, or where there is no existing legislation on the subject, at a logical location in the Code.
3. Make necessary changes in wording of the materials to bring about uniformity of style and to correct typographical errors;
4. Prepare a legislative history of each affected section citing the ordinance or resolution number and date of passage of the ordinance or resolution;
5. Revise or make additional entries to chapter summaries, tables of special ordinances, cross-reference tables, and general index as necessary to reflect the incorporation of additional, changed or deleted material.
6. Provide a sample adopting ordinance for the supplements to the code.
7. Upon request of the Municipality and at no charge, provide model ordinances which the Publisher has.

#### PRINTING

Deliver to the Municipality 45 printed copies of supplemental pages for the Code of Ordinances. The printing, format, page size, and paper stock will match that of the Municipality's present code. An instruction sheet for directing the placement of the new pages will be provided. Printed updates to the code will occur at the end of March and September of each year unless the Municipality desires a different schedule.

## SHIPPING AND DELIVERY

The Publisher shall ship by common carrier, the number of supplements ordered and the Municipality may direct that different portions of the shipment be made at various locations within the municipality at no additional cost. The Publisher shall ship the supplement within 45-60 calendar days after receipt by Publisher of all materials necessary for production of supplement. The Publisher will charge shipping costs.

## II. THE MUNICIPALITY SHALL:

1. Provide ordinances or resolutions passed subsequent to publication of the previous Code supplement;
2. Pay to the Publisher to update the Code of Ordinances the sum of \$18 per changed page side and \$10 per backup page, plus a fee as listed under Section III, Internet Services.

## III. INTERNET SERVICES:

1. The Publisher shall update the Folio code version as new ordinances are received from the Municipality and post the changes to the Internet code version.

Phone support is free.

2. Supplements of Folio/Internet: \$1.95/page  
(cost is in addition to editing charge for printed pages listed in Section II)  
(page refers to printed supplement page)
3. *Optional:* Additional CDs or Network Licenses (License is a one-time fee):
  - 1) Additional CDs: \$50 license fee + \$10 pressing
  - 2) Network license: \$50
4. Annual Internet Hosting Fee: \$250 per year beginning June 6, 2014.

## IV. TERM AND TERMINATION:

The term of this agreement shall be for a period of five years from the date of the execution of this agreement by the Municipality. However, the Municipality shall have the right to terminate this supplemental service plan at any time after one year following the date of the execution of this agreement by serving the Publisher with written notice of its intent to terminate. This written notice shall be sent by mail to Publisher and shall be effective as to the next supplement to be produced, only if received by Publisher at least ninety days before the projected delivery date of the next supplement. Unless otherwise specifically agreed upon by the parties, the projected delivery date shall be the anniversary of the date the Municipality executed this agreement.

V. TRANSMITTAL AS OFFER:

The transmittal of this Agreement to the Municipality unexecuted by the Municipality is an offer by the Publisher to perform the stated services at the price and upon the terms and conditions herein and shall be subject to acceptance by the Publisher's receipt of the agreement executed by the Municipality no later than May 31, 2014 unless such date is extended in writing by the Publisher.

IN WITNESS WHEREOF the parties to this contract have hereunto set their hands on the date(s) indicated:

VILLAGE OF PALOS PARK, ILLINOIS

BY 

TITLE MAYOR

DATE APRIL 28, 2014

AMERICAN LEGAL PUBLISHING CORP.

BY 

TITLE Staff Attorney

DATE April 29, 2014